

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

April 22, 2014

The meeting was called to order by Chairman Linda Best at 6:35 p.m.

Roll Call: Linda Best, Kathy Biesiadecki, Steve Caramelli (6:40pm – 7:00pm) Jan Joerin and Kim Lemke. Also present: Suzanne Powers, HTMHB Manager and Kristin Vana who will become the new HTMHB Manager effective May 7, 2014.

Approval of the Agenda: Motion to approve the agenda was moved by Ms. Biesiadecki, seconded by Ms. Lemke. The motion was approved by unanimous vote.

Approval of the Minutes: Motion to approve the minutes of the March 25, 2014 meeting was moved by Ms. Biesiadecki, seconded by Ms. Lemke. The motion was approved by unanimous vote.

Approval of the Financials: Discussion of the financials ensued with a final vote delayed until the next meeting so that the final figures closing out the fiscal year may be included.

Manager’s Report: The Manager’s Report was presented and reviewed.

Unfinished Business: There was no unfinished business.

New Business:

A. Capital Grant Request:

Catholic Charities submitted a request for \$4296.00 to purchase computers to complete in-home assessments. As a result of Microsoft ending support for Windows XP, many computers need to be replaced. Ms. Lemke made a motion to approve the request. Mr. Caramelli seconded the motion. The motion was approved.

Linda Best	Yes	Kim Lemke	Yes	Jan Joerin	Yes
Kathy Biesiadecki	Yes	Steve Caramelli	Yes		

B. Challenge Grant Request

Lutheran Social Services of Illinois requested \$25,000 for the Legacy Corp Program. Ms. Biesiadecki moved to approve the motion, seconded by Ms. Lemke. Discussion ensued. Concern was expressed about the need to provide the Board with outcome data and the instrument used to determine

outcomes if/when LSSI applies for annual renewal funds in October 2014. The applicant will be advised of this request by the Board. Ms. Best asked for a roll call vote. Motion passed.

Linda Best	Yes	Kim Lemke	Yes	Jan Joerin	Yes
Kathy Biesiadecki	Yes				

C. Site Visit – Greater Elgin Family Care Center

On March 26, 2014 the Board Manager and Board Members Kim Lemke and Jan Joerin made a site visit to Greater Elgin Family Care Center in Streamwood. This visit was the first of what the HTMHB hopes will be bi-annual site visits of all agencies supported by the HTMHB. Ms. Powers, Ms. Lemke and Ms. Joerin reported back to the Board on the visit. Major concerns are a 51% no show for psychiatric visits and a four week wait list. Discussion ensued. Ms. Joerin moved that based upon the site visit, a letter be sent to Greater Elgin outlining concerns to be addressed and funds be cut to \$4,700 until those concerns are remedied. Ms. Biesiadecki seconded the motion. Ms. Best called for a roll-call vote.

Linda Best	Yes	Kim Lemke	Yes	Jan Joerin	Yes
Kathy Biesiadecki	Yes				

Executive Session: None

Other Business: Questions arose about how funding moves from a Challenge Grant to regular funding. It was decided the Planning Committee will take up this question and work on establishing formal criteria.

Ms. Vana will officially start her job as Board Manager on May 7, 2014. She will eventually have an official email address. Until then she may be contacted on her personal email at VanaKristin@gmail.com.

Public Comment: No one offered comments

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting. Ms. Lemke seconded the motion. Motion passed. Meeting adjourned at 8:15 p.m.

Respectfully Submitted

Jan Joerin
Secretary