

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

January 28, 2014

The meeting was called to order by Chairman Linda Best at 6:00 p.m.

Roll Call: Linda Best, Kristen Cruthers, Kathy Biesiadecki, Jan Joerin and Kim Lemke. Also present: Suzanne Powers, HTMHMB Manager and James Barr, Township Administrator.

Approval of the Agenda: Motion to approve the agenda was moved by Ms. Cruthers, seconded by Ms. Biesiadecki. The motion was approved by unanimous vote.

Approval of the Minutes: Motion to approve the minutes of the December 10, 2013 meeting was moved by Ms. Best, seconded by Ms. Cruthers. The motion was approved by unanimous vote.

Approval of the Financials: Motion to approve the Financial Report of November and December 2013 was moved by Ms. Biesiadecki, seconded by Ms. Lemke. Ms. Best called for a roll call vote. The motion was approved.

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| Linda Best | Yes | Kim Lemke | Yes | Jan Joerin | Yes |
| Ms. Biesiadecki | Yes | Kristen Cruthers | Yes | | |

Manager's Report: The Manager's Report was presented and reviewed.

Unfinished Business: There was no unfinished business.

New Business:

A. Emergency Funding Request:

Ecker Center for Mental Health made a request for \$7,500 for expenses incurred when Larkin Center closed unexpectedly and Ecker took over the program on extremely short notice. Motion to approve the request was made by Ms. Best and seconded by Ms. Lemke. Ms. Best called for a roll call vote. The motion was approved.

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| Linda Best | Yes | Kim Lemke | Yes | Jan Joerin | Yes |
| Kathy Biesiadecki | Yes | Kristen Cruthers | Yes | | |

B. Capital Project Request

Renz Addiction Counseling Center made a Capital request in the amount of \$3,100 for remodeling the Toxicology room for clinical services. Ms. Best made a motion to accept request. Ms. Lemke seconded the motion. Discussion ensued. Ms. Best called for a roll call vote. The motion was denied.

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|-------------------|----|------------------|----|------------|----|
| Linda Best | No | Kim Lemke | No | Jan Joerin | No |
| Kathy Biesiadecki | No | Kristen Cruthers | No | | |

C. Allocation of Fiscal Year 2015 Grant Funds

The allocation requests of 45 programs/32 agencies for FY2015 were discussed. Available funds totaled \$760,000; considerably less than funds requested. Discussion ensued and allocations were made. (See attached list.) Ms. Biesiadecki made a motion to accept the allocations as listed. Ms. Cruthers seconded the motion. Ms. Best called for a roll call vote. The motion was approved.

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|-------------------|-----|------------------|-----|------------|-----|
| Linda Best | Yes | Kim Lemke | Yes | Jan Joerin | Yes |
| Kathy Biesiadecki | Yes | Kristen Cruthers | Yes | | |

Executive Session: None

Other Business: Ms. Powers announced that she has accepted another position with the Township and that a replacement is being sought for her position of Board Manager. Board will be kept informed of the progress.

Also, there will be a 5K race on Saturday, May 3, 2014 to raise funds for the Isaak Walton Center. The race is being hosted by the Hanover Township Office of Community Health. It was suggested the Mental Health Board consider a donation.

Public Comment: No one offered comments

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting. Ms. Lemke seconded the motion. Motion passed. Meeting adjourned at 8:56 p.m.

Respectfully Submitted

Jan Joerin
Secretary