

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

December 9, 2014

The meeting was called to order by Chairman Linda Best at 6:30 p.m.

Roll Call: Linda Best, Kathy Biesiadecki, Kim Lemke, Julia Thomas, Steve Caramelli and Meghan Nelson. Also present: James Barrm HT Administrator and Kristin Vana, HTMHB Manager.

Approval of the Agenda: Motion to approve the agenda was moved by Ms. Biesiadecki, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Approval of the Minutes: Motion to approve the minutes of the November 17, 2014 meeting was moved by Ms. Biesiadecki, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Approval of the Financials: Motion to approve the October financials was made by Ms. Biesiadecki, seconded by Ms. Lemke. The motion was approved by unanimous vote.

Manager's Report: The Manager's Report was presented and reviewed.

Unfinished Business:

Annual ACHMAI Membership: Manager Vana presented updates regarding the annual membership. ACMHAI did not have new information to share regarding membership. Discussion ensued. Ms. Best recommended Ms. Vana let membership lapse and present to the board as new membership information becomes available.

New Business:

Staff Development Grant Request: Children's Advocacy Center: A motion to approve a grant award of \$3,000 towards the registration of 4 therapists for EMDR training was made by Ms. Lemke, seconded by Ms. Biesiadecki. Discussion ensued. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes
Ms. Lemke	Yes	Ms. Thomas	Yes	Mr. Caramelli	Yes

Community Resource Center Lease Amendment: A motion to amend the lease agreement with Children's Advocacy Center of North and Northwest Cook County to allow the use of certified

therapy pets/animals for professional therapy services was made by Ms. Best, seconded by Ms. Biesiadecki. Discussion ensued. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes
Ms. Lemke	Yes	Ms. Thomas	Yes	Mr. Caramelli	Yes

Site Visit Review: Bartlett Learning Center: On November 17, 2014 the Board Manager and Board Members Julia Thomas and Kim Baffa made a site visit to Bartlett Learning Center. Ms. Thomas reported back to the board on the visit. No major concerns were noted. The facility was neatly kept and staff were interactive with students, friendly and seemed very dedicated to their work. The Director works very closely with community partners to fundraise and keep students involved with the community. BLC moved from Bartlett to Wheaton approximately a year and a half ago and lost one Hanover Township resident due to relocation. Students residing in Hanover Township have remained unchanged since the move. Ms. Thomas did not recommend any additional follow up with this agency.

Consideration of Mental Health Board Fiscal Year 2016 Budget: Ms. Best requested Mr. Barr lead the discussion regarding the proposed Fiscal Year 2016 budget. It is expected that there will be an increase in real estate taxes. The proposed budget recommends a \$35,000 increase in FY 16 Annual Mental Health Grants, in addition to a \$14,000 increase for consultants due to the MHB needs assessment being completed in FY 16. Ms. Biesiadecki made a motion to accept the proposed Fiscal Year 2016 budget. Ms. Nelson seconded the motion. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes
Ms. Lemke	Yes	Ms. Thomas	Yes	Mr. Caramelli	Yes

Executive Session: None

Other Business: Manager Vana reminded board about grant allocation meeting in January. Also discussed the need for the Planning Committee to meet in February 2015.

Public Comment: No one offered comments

Adjournment: There being no other business, Ms. Best moved to adjourn the meeting. Ms. Biesiadecki seconded the motion. Motion passed. Meeting adjourned at 7:17p.m.

Respectfully Submitted

Kristin Vana
Mental Health Board Manager