

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

August 26, 2014

The meeting was called to order by Chairman Linda Best at 6:30 p.m. Ms. Best made a motion to nominate Meghan Nelson as Pro-Tem Secretary, seconded by Kathy Biesiadecki. The motion was approved by unanimous vote.

Roll Call: Linda Best, Kathy Biesiadecki, Kim Baffa, Meghan Nelson. Also present: James Barr, Twp. Adm. and Kristin Vana, HTMHB Manager.

Approval of the Agenda: Motion to approve the agenda was moved by Ms. Biesiadecki, seconded by Ms. Baffa. The motion was approved by unanimous vote.

Approval of the Minutes: Motion to approve the minutes of the May 27, 2014 meeting was moved by Ms. Baffa, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Approval of the Financials: A motion to approve the May 2014, June 2014 and July 2014 financials was made by Ms. Best and seconded by Ms. Biesiadecki. Discussion ensued. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best Yes Ms. Biesiadecki Yes Ms. Baffa Yes Ms. Nelson Yes

Manager's Report: The Manager's Report was presented and reviewed.

Unfinished Business: There was no unfinished business to discuss.

New Business:

A. Challenge Grant Request:

Angel Wings Foundation requested \$25,000 to purchase a residential home for 4-5 individuals with epilepsy in the Fall of 2015. Ms. Biesiadecki made a motion to approve the request. Ms. Best seconded the motion. Discussion ensued. It was noted that the residence would not be purchased by the end of the current Fiscal Year. Ms. Best requested a roll call vote. The motion was denied.

Ms. Best No Ms. Biesiadecki No Ms. Baffa No Ms. Nelson No

B. Capital Grant Requests

Children’s Advocacy Center: Safe From the Start requested \$4,101 to purchase a copier and color printer. Ms. Biesiadecki moved to accept the request. Ms. Baffa seconded the motion. Discussion ensued. Ms. Biesiadecki re-stated the motion to approve \$2,400 towards the purchase of a copier and color printer, with the requirement that the copier must be available to all agencies at the Mental Health Board Resource Center. The motion as re-stated was seconded by Ms. Nelson. Discussion ensued. Ms. Best asked for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Biesiadecki Yes Ms. Baffa Yes Ms. Nelson Yes

DayOne Network requested \$12,750 several capital needs including 4 computers, ICAPS software, 6 locking file cabinets, conference room chairs and front lobby furniture. Ms. Biesiadecki made the motion to approve the request. The motion was seconded by Ms. Nelson. Discussion ensued. It was noted that 2.2-7.4% of DayOne Network’s clients are Hanover Township residents. Ms. Biesiadecki re-stated the motion to approve \$1,000. The motion was seconded by Ms. Best. Ms. Best asked for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Biesiadecki Yes Ms. Baffa Yes Ms. Nelson Yes

Ecker Center for Mental Health requested \$3,000 towards the renovations of their entryway and lobbies. Ms. Nelson made a motion to approve the request. The motion was seconded by Ms. Biesiadecki. Discussion ensued. Ms. Best called for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Biesiadecki Yes Ms. Baffa Yes Ms. Nelson Yes

C. Staff Development Grant Request

DayOne Network requested \$1,500 for Staff Development. Ms. Biesiadecki made a motion to approve the request. The motion was seconded by Ms. Nelson. Discussion ensued. It was noted that the request was unclear as to what the funding would be used for, in addition to the April conference dates having already passed. Ms. Best called for a roll call vote. The motion was denied.

Ms. Best No Ms. Biesiadecki No Ms. Baffa No Ms. Nelson No

The Bridge Youth and Family Services requested \$603 towards their ICOY membership dues. Ms. Biesiadecki made the motion to approve the request. The motion was seconded by Ms. Nelson. Discussion ensued. Ms. Best called for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Biesiadecki Yes Ms. Baffa Yes Ms. Nelson Yes

D. Prevailing Wages Ordinance

Ordinance #08-26-14-01 was submitted for approval. Ms. Best made the motion to approve the ordinance. The motion was seconded by Ms. Baffa. Discussion ensued. Ms. Best called for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Biesiadecki Yes Ms. Baffa Yes Ms. Nelson Yes

Executive Session: None

Other Business: Discussion ensued regarding increasing the amount of the Staff Development grant. This will be addressed at the next board meeting.

A site visit schedule was also discussed and will be presented to the board at the next board meeting.

Ms. Best asked the board to begin thinking about the next Strategic Plan and requested a Planning Committee meeting in the next month.

Public Comment: No one offered comments

Adjournment: There being no other business, Ms. Baffa moved to adjourn the meeting. Ms. Nelson seconded the motion. Motion passed. Meeting adjourned at 7:45p.m.

Respectfully Submitted

Kristin Vana
Mental Health Board Manager