

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

May 27, 2014

The meeting was called to order by Vice Chairman Kathy Biesiadecki at 6:30 p.m.

Roll Call: Kristen Cruthers (6:30-7:10), Kathy Biesiadecki, Steve Caramelli (6:35pm) Meghan Nelson, Julia Thomas, Jan Joerin, Kim Lemke (6:40pm) Also present: James Barr, Twp. Adm., Suzanne Powers, Asst. Twp. Adm., Kristin Vana, HTMHB Manager and Kim Baffa who will become a HTMHB member on June 1, 2014.

Oath of Office: Katy Dolan, Twp. Clerk administered the oath of office to three new board members, Meghan Nelson, Julia Thomas, and Kim Baffa.

Approval of the Agenda: Motion to approve the agenda was moved by Ms. Cruthers, seconded by Ms. Lemke. The motion was approved by unanimous vote.

Approval of the Minutes: Motion to approve the minutes of the April 22, 2014 meeting was moved by Ms. Cruthers, seconded by Ms. Lemke. The motion was approved by unanimous vote.

Approval of the Financials: A motion to approve the March, 2014 financials was made by Ms. Joerin and seconded by Ms. Cruthers. Discussion ensued. Ms. Biesiadecki called for a roll call vote.

Ms. Lemke Yes Ms. Biesiadecki Yes Mr. Caramelli Yes Ms. Nelson Yes

Ms. Thomas Yes Ms. Cruthers Yes Ms. Joerin Yes

A motion to approve the April 2014 financials was made Ms. Cruthers and seconded by Ms. Joerin. Discussion ensued. Ms. Biesiadecki asked for a roll call vote.

Ms. Lemke Yes Ms. Biesiadecki Yes Mr. Caramelli Yes Ms. Nelson Yes

Ms. Thomas Yes Ms. Cruthers Yes Ms. Joerin Yes

Manager's Report: The Manager's Report was presented and reviewed.

Unfinished Business: Ms. Vana & Ms. Powers conducted a mini audit of LSSI and Ms. Vana will continue to work with the agency on data collection.

New Business:

A. Capital Grant Request:

Renz Center resubmitted a request for \$3,100 to remodel the toxicology room. Ms. Cruthers made a motion to approve the request. Ms. Joerin seconded the motion. The motion was approved.

Ms. Lemke	Yes	Ms. Biesiadecki	Yes	Mr. Caramelli	Yes	Ms. Nelson	Yes
Ms. Thomas	Yes	Ms. Cruthers	Yes	Ms. Joerin	Yes		

A. Staff Development Request

Ecker Center requested \$1,200 for a staff training on Motivational Interviewing. Ms. Lemke moved to accept the request. Ms. Joerin seconded the motion. Discussion ensued. Ms. Biesiadecki asked for a roll call vote. Motion passes.

Ms. Lemke	Yes	Ms. Biesiadecki	Yes	Mr. Caramelli	Yes	Ms. Nelson	Yes
Ms. Thomas	Yes	Ms. Cruthers	Yes	Ms. Joerin	Yes		

B. Emergency Grant Request

Easter Seals of DuPage requested emergency funding of \$25,000 due to the slow pay out of the State's Medicaid. Ms. Lemke moved to accept the request. Ms. Cruthers seconded the motion. Discussion ensued. Information was provided that the State Medicaid program is reimbursing Easter Seals between 90 – 180 days and Easter Seals has stopped billing Medicaid due to the delay. Easter Seals was granted a similar request last year. Ms. Biesiadecki requested a roll call vote. Motion was denied.

Ms. Lemke	No	Ms. Biesiadecki	No	Mr. Caramelli	No	Ms. Nelson	No
Ms. Thomas	No	Ms. Cruthers	No	Ms. Joerin	No		

C. Election of Officers

The offices of Chairperson, Vice-Chairperson and Secretary are duly elected each year and no person may serve in the same office for more than three consecutive terms.

Ms. Best and Ms. Biesiadecki were nominated and agreed to continue in their current positions as Chairperson and Vice-Chairperson for one more year. They were confirmed by unanimous voice vote. Ms. Joerin, Secretary, is moving out of the Township and has resigned from the Board effective May 31, 2014. Ms. Lemke was nominated and agreed to assume the position of Secretary. She was confirmed by unanimous voice vote. The new terms will begin July 1, 2014.

Executive Session: None

Other Business: This was the last Board meeting for Ms. Cruthers and Ms. Joerin. Plaques were presented to them in appreciation of their service.

Public Comment: No one offered comments

Adjournment: There being no other business, Ms. Lemke moved to adjourn the meeting. Ms. Thomas seconded the motion. Motion passed. Meeting adjourned at 7:24p.m.

Respectfully Submitted

Jan Joerin
Secretary