

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Essick and Martinez, and Supervisor McGuire. Absent were Trustees Beattie and Moinuddin. Also present was Assessor Tom Smogolski.

Others present Aging Services Director Tracey Colagrossi, Human Services Director Mary Jo Imperato, Community Health Director Kristin Smith, Community and Veterans Affairs Director Tom Kuttenberg, Emergency Services Director Mike Crews, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Administrator James Barr, Attorney Mike Airdo, representatives of the Rotary Club of Bartlett, Claire's, Gymkhana, and the Knights of Columbus Mary's Millennium Council #12801, and students from the Streamwood High School Civics class.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. The Board thanked the Rotary Club of Bartlett for their donations to the Township during the annual Holiday events.
 - B. The Board thanked the leadership and staff of Claire's for their donations to the Township Human Services efforts this past Holiday season.
 - C. Gymkhana was recognized as a supporter of the Hanover Township Holiday events this past December.
 - D. The Board recognized the representatives of the Knights of Columbus Mary's Millennium Council#12801 for their support of Human Services.
- V. Reports
 - A. Supervisor McGuire reported that he met with the Hanover Park Fire Department and they were very complimentary of our Emergency Services.
 - B. Clerk Dolan Baumer reminded everyone to file their statements of economic interest with the County.
 - C. Assessor Smogolski offered no additional report.
 - D. Department Reports: Reports were submitted with the Board packet for review by the Board, and highlights included Director Hanson noting that he is building relationships with the Village of Hanover Park; they told him that the water main repairs on Astor Avenue would be first on the list this season. Director Hanson would be scheduling the repairs with Astor Avenue Community Center to allow for least disruption in services. While researching the Berner and Dale Road resurfacing projects, it was discovered that portions of the roads have been annexed to Hoffman Estates. He will meet with Hoffman Estates to create an IGA to exchange maintenance responsibilities for our portion of Beverly Road. Director Crews met with the Elgin Fire Department and he is looking forward to a strong relationship there. Community Health is scheduled to offer blood testing in March. Tutoring is nearing capacity, so much so that Director Houdek is scheduling another tutor to handle the increased workload. The Committee on Youth is

sponsoring a Safety on the Internet on March 5 and parenting classes on March 11. Director Imperato noted that the emergency assistance amount was increased as of April 1. A new volunteer employment counselor, who is bilingual, will start on March 7. Legal aid is being offered at Astor Avenue Wednesday from 8:30 a.m.-4:30 p.m., dealing mostly with immigrant and employment issues. The Hanover Township Foundation Gala is scheduled for May 16, "Fiesta del Sol" is the theme. Aging Services reported that Age Options recently performed an audit and the Township was found to be the "highest performer." Funding of \$935,000 to area agencies was made through the Mental Health Board, reported Manager Teachout. She also noted that the Spanish-language resource guide is available. As of January 29, reported Assistant Administrator Vana, Ms Suzy Callahan would be the Human Resource Manager for the Township. AA Vana's new focus would be the Township IT. Director Kuttentberg reported that Hitchcock Design is reviewing the funding contract and we should hear from the state regarding the grant in four to six weeks. The homeowners affected by the CNN railway plans again met with CNN and progress is being made there. On the legislative front, he reported that there is a bill being circulated that mirrors the McHenry County model (Rep. Ugaste). The Efficiencies & Consolidation committee will be starting up again in the spring. The Lake County Township Assessor/Township consolidation bill is not active at this time. He reminded the Board that the Township Lobby Days in Springfield are April 1 and April 29 for TOI and MTA, respectively. Supervisors Ramey, Hennegan and McGuire would be meeting with lawmakers to discuss the relevance of township government. Administrator Barr reported that Tracey Colagrossi is representing the Township at the TRIP Board meeting. He reminded the Board that Strategic Planning would be held at the Izaak Walton Center on Friday, February 28, 2020 starting at 8:30 a.m.

VI. Bill Paying: Mr. Barr presented the bills for payment from February 4, 2020 through February 19, 2020 as follows:

a.	Town	\$60,950.81
b.	Senior Center	21,795.61
c.	General Assistance	1,711.63
d.	Road Maintenance	69,433.44
e.	Mental Health Board	30,425.29
f.	Vehicle Fund	200.00
g.	Capital	<u>39,817.26</u>
	Total:	<u>\$224,334.04</u>

Trustee Martinez moved and Trustee Essick seconded the motion to approve payment the bills for the period of February 4, 2020 through February 19, 2020 as presented. Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of February 4, 2020: Clerk Dolan Baumer presented the meeting minutes of February 4, 2020 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of February 4, 2020 as presented, with a second by Trustee Martinez Roll call: Trustees Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

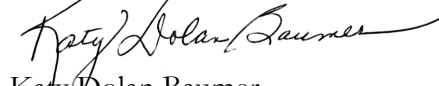
- B. Tentative Budget and Appropriation Ordinance: Trustee Martinez moved that the Board approve the ordinance #022020 making appropriations to defray expenditures for the Township of Hanover, Cook County, IL for the fiscal year beginning April 1, 2020 and ending March 31, 2021. Be it ordained by the Board of Trustees, Township of Hanover, Cook County, IL as follows:

General Town Fund	\$4,719,189
Senior Citizen Services Fund	2,084,026
General Assistance Fund	584,335
Mental Health Fund	1,552,870
Road Fund	1,390,400
IMRF Fund	195,840
FICA Fund	158,191
Vehicle Replacement Fund	185,000
Capital Projects Fund	<u>2,585,000</u>
Total Appropriations	<u>\$13,454,851</u>

A second to the motion was made by Trustee Essick. Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- C. Consideration of Customer Service Initiatives: Director Smith reviewed the actions that have transpired since the strategic plan initiative to improve customer service at the Township. Audits were done, with suggestions for improvements. Improvements were discussed and many implemented. Another audit was done in January and the results were markedly favorable. More work would be done to follow up on five additional steps the work group would continue to meet to discuss.
- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Essick and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs