Tips for Joining the Online Meeting from Your Computer

A. From your computer, click the link below as referenced in the email from Hanover Township.

To access programs, please call the number listed: Dial-in number (US): (425) 436-6392 Access code: 700321# International dial-in numbers: <u>https://fccdl.in/i/tncolagrossi</u> Online meeting ID: tncolagrossi Join the online meeting: <u>https://join.freeconferencecall.com/tncolagrossi</u>

B. The following screen will appear. Click the green Join Online Meeting button



C. Join the Meeting popup screen appears, click the green Join button.

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Join Online Meeting	 Heeconterencecall is an online meeting service designed for screen sharing, web conferencing, product demonstrations, webinars and more.
Are you the host? Click here to los in	😍 🔵 🗟 🛰 🌀 🔭 🕼 🗂 11:05 AM 🔲

- D. You will be asked to give your name and the meeting screen appears.
 - a. Click the Video icon to disable your computer's camera (if you have one on your computer) and you are not the Host. You'll see a note at the bottom of the screen indicated your webcam is off.



b. Click the Microphone icon to mute your computer's speaker.