

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

March 24, 2015

The meeting was called to order by Chairman Linda Best at 6:30 p.m.

Roll Call: Linda Best, Kathy Biesiadecki, Kim Lemke, Kim Baffa, Julia Thomas, Meghan Nelson and Mary Alice Benoit. Also present: James Barr, Administrator, Kristin Vana, HTMHB Manager, Deb Lischwe and Alesia Hawkins of University of Illinois Rockford.

Approval of the Agenda: Motion to approve the agenda was moved by Ms. Biesiadecki, seconded by Ms. Baffa. The motion was approved by unanimous vote.

Presentation: University of Illinois Rockford, Health Systems Research: Deb Lischwe and Alesia Hawkins discussed the next steps in completing the next needs assessment. The Planning Committee will schedule a meeting in April and will conference call with Health Systems Research to begin developing the survey and focus group questions.

Approval of the Minutes:

Revised Meeting Minutes of January 27, 2015: Motion to approve the revised minutes of the January 27, 2015 meeting was moved by Ms. Lemke, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Regular Meeting Minutes of February 24, 2015: Motion to approve the minutes of the February 24, 2015 meeting was moved by Ms. Biesiadecki, seconded by Ms. Baffa. The motion was approved by unanimous vote.

Approval of the Financials: Motion to approve the February 2015 financials was made by Ms. Nelson, seconded by Ms. Biesiadecki. The motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Lemke	Yes
Ms. Baffa	Yes	Ms. Benoit	Abstain	Ms. Thomas	Yes		

Manager's Report: The Manager's Report was presented and reviewed. Manager informed board that Lutheran Social Services will occupy the vacant office at the Community Resource Center beginning April 1, 2015.

Unfinished Business:

FY 16 Site Visit Schedule: Manager presented FY 16 site visit schedule. Discussion ensued. The schedule for site visit was completed and will be given to members prior to the next board meeting.

New Business:

Site Visit Review, Day One Network: Ms. Best, Ms. Biesiadecki and Manager Vana completed a site visit to DayOne Network on March 19, 2015. There were no major concerns regarding the agency itself. Ms. Biesiadecki and Ms. Best explained the several concerns they see with the PUNS list, which is a state regulated list for developmentally disabled individuals to receive placement. Recommendation to continue to support agencies advocating for residents was made. No additional follow up was recommended regarding services.

Approval of Contract with University of Illinois, Health Systems Research: Motion to approve the contract as presented for a total of \$19,635 was made by Ms. Lemke, seconded by Ms. Baffa. Discussion ensued. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Lemke	Yes
Ms. Baffa	Yes	Ms. Benoit	Abstain	Ms. Thomas	Yes		

Approval of the Mental Health Board Resource Guide: Motion to approve the Mental Health Resource Guide was made by Ms. Biesiadecki, seconded by Ms. Baffa. Discussion ensued and a few corrections were made. A second motion to approve the Resource Guide as corrected was made by Ms. Nelson, seconded by Ms. Baffa. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Lemke	Yes
Ms. Baffa	Yes	Ms. Benoit	Abstain	Ms. Thomas	Yes		

Executive Session: Ms. Best moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) of the Illinois Open Meetings Act. Ms. Biesiadecki seconded the motion. Ms. Best called for a roll call vote. Motion was approved.

Ms. Best	Yes	Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Lemke	Yes
Ms. Baffa	Yes	Ms. Benoit	Abstain	Ms. Thomas	Yes		

Board adjourned to Executive Session at 7:41 p.m.

Chair called the meeting back to order at 7:54 p.m.

Other Business: Trustee Benoit introduced herself as the new Trustee Liaison and discussed her background. All other Mental Health Board members did a quick introduction as well.

Public Comment: No one offered comments

Adjournment: There being no other business, Ms. Nelson moved to adjourn the meeting. Ms. Thomas seconded the motion. Motion was approved. Meeting adjourned at 8:08 p.m.

Respectfully Submitted

Kristin Vana
Mental Health Board Manager