



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of the Township Board**  
*November 5<sup>th</sup>, 2019*  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veterans Honor Roll – SGT Gregory Szarzynski
  - B. Knights of Columbus Mary’s Millennium #12801
  - C. Oath of Office for Director of Emergency Services
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Assessor’s Report
  - D. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Regular Meeting Minutes of October 15, 2019
  - B. Resolution to Approve a Change Order to the Senior Center Carpeting Replacement Project
  - C. Resolution to Approve the 2020 PACE TRIP Transit Grant and Service Agreement
  - D. Resolution Regarding Concerns with Respect to Wisconsin Central, LTD’s Proposed Track Extension
  - E. Appointment of Tina Houdek as Director of Youth and Family Services
  - F. Approval of 2020 Township Board Meeting Dates
  - G. Approval of 2020 Township Holiday Closures
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**





# HANOVER TOWNSHIP

## VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO  
HAVE SERVED US SO VALIANTLY**

**NAME:** GREGORY SZARZYNSKI

**ADDRESS:** 1105 W BARTLETT RD UNIT 220

**CITY/ZIP CODE:** BARTLETT, IL 60103

**PHONE #:** 630-217-2869

**DATE OF BIRTH:** 11/25/40

**EMAIL ADDRESS:** G9ZPMF@AOL.COM

**BRANCH OF SERVICE:** USAF

**HIGHEST RANK ATTAINED:** SGT

**YEARS OF SERVICE:** FROM AUG 1959 TO FEB 1968

**MEDALS AWARDED OR OTHER CITATIONS:**  
\_\_\_\_\_  
\_\_\_\_\_

**INJURIES:** NONE

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*

Supervisor

**Hanover Township**

Board Audit Report

From 10/15/19 - 11/4/19

|                                | <u>Total</u>             |
|--------------------------------|--------------------------|
| Total Town Fund                | 67,786.91                |
| Total Aging Center Fund        | 61,375.61                |
| Total Human Services Fund      | 8,824.93                 |
| Total Road Maintenance Fund    | 44,813.28                |
| Total Mental Health Board Fund | 18,548.60                |
| Total IMRF Fund                |                          |
| Total Social Security Fund     |                          |
| Total Vehicle Fund             | 200.00                   |
| Total Capital Fund             | 23,728.69                |
| <br>                           |                          |
| Total All Funds                | <u><u>225,278.02</u></u> |

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk  
Attest

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                               | Date       | Num       | Name                        | Memo                                                             | Amount   |
|----------------------------------------------------|------------|-----------|-----------------------------|------------------------------------------------------------------|----------|
| <b>1013 · Town Fund - Revenue</b>                  |            |           |                             |                                                                  |          |
| <b>1013451 · Community Affairs Revenue</b>         |            |           |                             |                                                                  |          |
| Check                                              | 10/22/2019 | 133805    | Robert C Huerta             | IWC Rental Security Deposit - Refund                             | 300.00   |
| Total 1013451 · Community Affairs Revenue          |            |           |                             |                                                                  | 300.00   |
| Total 1013 · Town Fund - Revenue                   |            |           |                             |                                                                  | 300.00   |
| <b>1103 · Aging Center - Revenue</b>               |            |           |                             |                                                                  |          |
| <b>1103508 · Nutrition Event Catering</b>          |            |           |                             |                                                                  |          |
| Check                                              | 10/22/2019 | 133800    | Taylor Rental               | Contract# 02-258623-03 Summer Symposium Tables (8) & Chairs (78) | 365.20   |
| Total 1103508 · Nutrition Event Catering           |            |           |                             |                                                                  | 365.20   |
| Total 1103 · Aging Center - Revenue                |            |           |                             |                                                                  | 365.20   |
| <b>1014 · Town Fund - Expenditures</b>             |            |           |                             |                                                                  |          |
| <b>101CAP · Capital Expenditures</b>               |            |           |                             |                                                                  |          |
| <b>1014410 · Equipment Purchases</b>               |            |           |                             |                                                                  |          |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | Outdoor umbrellas (4)                                            | 469.16   |
| Check                                              | 11/01/2019 | 133959    | A1 Trophies & Awards        | Inv# 14707 Entrance Board Signs (21)                             | 367.50   |
| Check                                              | 11/01/2019 | 133973    | Henry Schein                | Inv# 69936731 AED Battery                                        | 407.23   |
| Total 1014410 · Equipment Purchases                |            |           |                             |                                                                  | 1,243.89 |
| <b>1014430 · Computer Equipment &amp; Software</b> |            |           |                             |                                                                  |          |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | Human Resources Information Software Monthly Fee                 | 339.50   |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | AutoCAD Computer-Aided Design (CAD) software                     | 340.00   |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | Monthly E-Communications Subscription (July)                     | 67.73    |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | Monthly E-Communications Subscription (August)                   | 67.73    |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | iPad Cover                                                       | 43.99    |
| Check                                              | 11/01/2019 | 133983    | ProxiT Technology Solutions | Inv# 20628 Network Labor                                         | 1,179.94 |
| Check                                              | 11/01/2019 | 133983    | ProxiT Technology Solutions | Inv# 20625 Monitors (2)                                          | 262.79   |
| Check                                              | 11/01/2019 | 133983    | ProxiT Technology Solutions | Inv# 20623 Annual Cloud Service Message Archiver                 | 1,559.00 |
| Check                                              | 11/01/2019 | 133983    | ProxiT Technology Solutions | Inv# 20616 Lenovo Replacement Battery                            | 129.00   |
| Total 1014430 · Computer Equipment & Software      |            |           |                             |                                                                  | 3,989.68 |
| Total 101CAP · Capital Expenditures                |            |           |                             |                                                                  | 5,233.57 |
| <b>101CHN · Community Health</b>                   |            |           |                             |                                                                  |          |
| <b>1014454 · Travel &amp; Training</b>             |            |           |                             |                                                                  |          |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | CPR instructor certification (A Court)                           | 260.00   |
| Total 1014454 · Travel & Training                  |            |           |                             |                                                                  | 260.00   |
| <b>1014456 · Community Affairs</b>                 |            |           |                             |                                                                  |          |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | Yoga supplies                                                    | 3.30     |
| Check                                              | 10/19/2019 | CC Aug 19 | JP Morgan Chase             | National Night Out Supplies                                      | 25.63    |



# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                              | Memo                                                      | Amount   |
|------------------------------------------------------|------------|-----------|-----------------------------------|-----------------------------------------------------------|----------|
| Total 1014456 · Community Affairs                    |            |           |                                   |                                                           | 28.93    |
| <b>1014459 · Professional Services</b>               |            |           |                                   |                                                           |          |
| Check                                                | 10/29/2019 | 133902    | Alexian Brothers Health System    | Inv# 781118 Patient Lab Work                              | 230.60   |
| Total 1014459 · Professional Services                |            |           |                                   |                                                           | 230.60   |
| <b>1014491 · Health Insurance</b>                    |            |           |                                   |                                                           |          |
| Check                                                | 11/01/2019 | 133946    | United Healthcare                 | Major Medical Premiums October                            | 1,094.04 |
| Total 1014491 · Health Insurance                     |            |           |                                   |                                                           | 1,094.04 |
| <b>1014492 · Dental, Vision &amp; Life Insurance</b> |            |           |                                   |                                                           |          |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                   | Cust# 5641581 Dental & Life Premium                       | 86.38    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan               | Vision Insurance Monthly Premium                          | 10.60    |
| Total 1014492 · Dental, Vision & Life Insurance      |            |           |                                   |                                                           | 96.98    |
| Total 101CHN · Community Health                      |            |           |                                   |                                                           | 1,710.55 |
| <b>101CVA · Community &amp; Veteran Affairs</b>      |            |           |                                   |                                                           |          |
| <b>101CMA · Community Relations</b>                  |            |           |                                   |                                                           |          |
| <b>1014614 · Printing</b>                            |            |           |                                   |                                                           |          |
| Check                                                | 10/22/2019 | 133779    | Braden Interact Business (Jay St) | Inv# 495340 Copy Charges June 2019                        | 14.16    |
| Check                                                | 10/22/2019 | 133779    | Braden Interact Business (Jay St) | Inv# 540108 Copy Charges January 2019                     | 10.02    |
| Check                                                | 10/22/2019 | 133779    | Braden Interact Business (Jay St) | Inv# 592864 Copy Charges September 2019                   | 11.61    |
| Total 1014614 · Printing                             |            |           |                                   |                                                           | 35.79    |
| <b>1014615 · Postage</b>                             |            |           |                                   |                                                           |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | Postage stamps                                            | 11.00    |
| Total 1014615 · Postage                              |            |           |                                   |                                                           | 11.00    |
| <b>1014617 · Equipment &amp; Furniture</b>           |            |           |                                   |                                                           |          |
| Check                                                | 10/22/2019 | 133780    | Canteen Refreshment Services      | Inv# 05256-ORD1067 Water Machine Rental 10/14/19-11/10/19 | 37.95    |
| Check                                                | 11/01/2019 | 133976    | Leaf (618-009)                    | Inv# 9952612 Kyocera Copier Lease                         | 97.44    |
| Total 1014617 · Equipment & Furniture                |            |           |                                   |                                                           | 135.39   |
| <b>1014620 · Satellite Office Programs</b>           |            |           |                                   |                                                           |          |
| Check                                                | 10/22/2019 | 133806    | Signs by Tomorrow                 | Inv# 26433 Vets Ride Banner                               | 140.03   |
| Total 1014620 · Satellite Office Programs            |            |           |                                   |                                                           | 140.03   |
| <b>1014621 · Satellite Office Utilities</b>          |            |           |                                   |                                                           |          |
| Check                                                | 10/22/2019 | 133787    | City of Elgin                     | Acct# 413720-6423 Water Monthly Charges 8/8-9/10          | 75.44    |
| Check                                                | 11/01/2019 | 133961    | Com Ed 010                        | Acct# 6997418010 Monthly Charges 9/9-10/8                 | 471.73   |
| Check                                                | 11/01/2019 | 133962    | City of Elgin                     | Acct# 413720-6423 Water Monthly Charges 9/10-10/9         | 57.79    |
| Check                                                | 11/01/2019 | 133980    | Nicor 78                          | Acct# 78-11-12-9467 Monthly Charges 9/24-10/7             | 98.72    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                           | Memo                                                      | Amount    |
|------------------------------------------------------|------------|-----------|--------------------------------|-----------------------------------------------------------|-----------|
| Total 1014621 · Satellite Office Utilities           |            |           |                                |                                                           | 703.68    |
| <b>1014623 · Satellite Office Phone &amp; Intrnt</b> |            |           |                                |                                                           |           |
| Check                                                | 10/22/2019 | 133782    | Comcast (6276 IWC Internet)    | Acct# 8771 20 032 0786276 Monthly Charges 10/4/19-11/3/19 | 201.85    |
| Check                                                | 11/01/2019 | 133957    | AT&T 697                       | Acct# 847 742-8953 697 Monthly Charge 9/23-10/22          | 129.29    |
| Check                                                | 11/01/2019 | 133993    | Verizon Wireless (00002)       | Inv# 9840379854 Monthly Charges                           | 36.01     |
| Total 1014623 · Satellite Office Phone & Intrnt      |            |           |                                |                                                           | 367.15    |
| <b>1014625 · Communications</b>                      |            |           |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133997    | Easy Permit Postage            | Hanover Happenings Postage                                | 7,832.87  |
| Total 1014625 · Communications                       |            |           |                                |                                                           | 7,832.87  |
| <b>1014627 · Community Affairs</b>                   |            |           |                                |                                                           |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Paper goods and supplies for National Night Out           | 109.85    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Candy for National Night Out and Bartlett Summer Festival | 13.00     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Supplies for Bartlett Summer Festival                     | 13.16     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Township training meeting (2)                             | 32.67     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Supplies for National Night Out                           | 5.08      |
| Check                                                | 10/22/2019 | 133795    | Signs by Tomorrow              | Inv# 26519 Banner Date Change Adhesive Vinyl              | 40.39     |
| Check                                                | 10/22/2019 | 133806    | Signs by Tomorrow              | Inv# 26433 Int'l Expo Banner                              | 325.60    |
| Check                                                | 10/22/2019 | 133806    | Signs by Tomorrow              | Inv# 26433 Adhesive Vinyl Patch - Date Change             | 40.39     |
| Check                                                | 11/01/2019 | 133986    | Streamwood Chamber of Commerce | 2020 Membership                                           | 420.00    |
| Total 1014627 · Community Affairs                    |            |           |                                |                                                           | 1,000.14  |
| <b>1014691 · Health Insurance</b>                    |            |           |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133946    | United Healthcare              | Major Medical Premiums October                            | 547.02    |
| Total 1014691 · Health Insurance                     |            |           |                                |                                                           | 547.02    |
| <b>1014692 · Dental, Vision &amp; Life Insurance</b> |            |           |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                | Cust# 5641581 Dental & Life Premium                       | 170.63    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan            | Vision Insurance Monthly Premium                          | 5.30      |
| Total 1014692 · Dental, Vision & Life Insurance      |            |           |                                |                                                           | 175.93    |
| Total 101CMA · Community Relations                   |            |           |                                |                                                           | 10,949.00 |
| <b>101VET · Veteran Affairs</b>                      |            |           |                                |                                                           |           |
| <b>1014701 · Veterans Honor Roll</b>                 |            |           |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133959    | A1 Trophies & Awards           | Inv# 14666 Veteran Plate                                  | 4.00      |
| Total 1014701 · Veterans Honor Roll                  |            |           |                                |                                                           | 4.00      |
| <b>1014703 · Travel Expense</b>                      |            |           |                                |                                                           |           |
| Check                                                | 10/15/2019 | 133752    | Wollack, Cynthia               | Mileage Reimbursement                                     | 63.05     |
| Check                                                | 10/15/2019 | 133752    | Wollack, Cynthia               | VSO Training Mileage/Meals Peoria                         | 313.96    |
| Total 1014703 · Travel Expense                       |            |           |                                |                                                           | 377.01    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                   | Memo                                                             | Amount    |
|------------------------------------------------------|------------|-----------|------------------------|------------------------------------------------------------------|-----------|
| <b>1014706 · Printing</b>                            |            |           |                        |                                                                  |           |
| Check                                                | 10/22/2019 | 133793    | Kwik Print             | Inv# 65319 Ride for Veterans Poster                              | 59.10     |
| Total 1014706 · Printing                             |            |           |                        |                                                                  | 59.10     |
| <b>1014707 · Postage</b>                             |            |           |                        |                                                                  |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Postage stamps for event mailing                                 | 11.00     |
| Total 1014707 · Postage                              |            |           |                        |                                                                  | 11.00     |
| <b>1014792 · Dental, Vision &amp; Life Insurance</b> |            |           |                        |                                                                  |           |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan    | Vision Insurance Monthly Premium                                 | 8.48      |
| Total 1014792 · Dental, Vision & Life Insurance      |            |           |                        |                                                                  | 8.48      |
| Total 101VET · Veteran Affairs                       |            |           |                        |                                                                  | 459.59    |
| Total 101CVA · Community & Veteran Affairs           |            |           |                        |                                                                  | 11,408.59 |
| <b>101ES · ES - Expenditures</b>                     |            |           |                        |                                                                  |           |
| <b>1014802 · Equipment</b>                           |            |           |                        |                                                                  |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Search and rescue Equipment                                      | 88.42     |
| Total 1014802 · Equipment                            |            |           |                        |                                                                  | 88.42     |
| <b>1014803 · Uniforms</b>                            |            |           |                        |                                                                  |           |
| Check                                                | 10/15/2019 | 133748    | Ray O'herron Co., Inc. | Uniforms (3 Sets)                                                | 909.29    |
| Check                                                | 10/29/2019 | 133906    | Bartlett Sports        | Inv# 5376 Knit Caps (10)                                         | 80.00     |
| Total 1014803 · Uniforms                             |            |           |                        |                                                                  | 989.29    |
| <b>1014806 · Office Supplies</b>                     |            |           |                        |                                                                  |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Water and batteries for Station                                  | 39.85     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | USB drives (4)                                                   | 43.06     |
| Total 1014806 · Office Supplies                      |            |           |                        |                                                                  | 82.91     |
| <b>1014808 · Education &amp; Training</b>            |            |           |                        |                                                                  |           |
| Check                                                | 10/15/2019 | 133753    | Michael Crews          | Inv# 200012427 EMS Educators Level 1 Instructor Course           | 395.00    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Illinois Emergency Management Agency conference (Simandl)        | 51.13     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Illinois Emergency Management Agency conference (4)              | 204.52    |
| Total 1014808 · Education & Training                 |            |           |                        |                                                                  | 650.65    |
| <b>1014812 · Volunteer Appreciation</b>              |            |           |                        |                                                                  |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | HTES farewell celebration supplies                               | 39.67     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Breakfast for HTES members assisting Streamwood Summer Fest (10) | 60.48     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | HTES farewell celebration dinner (35)                            | 255.00    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Refreshments for Officer's Meeting (12)                          | 19.71     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Food for Officer's Meeting (12)                                  | 56.70     |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                           | Memo                                                         | Amount   |
|------------------------------------------------------|------------|-----------|--------------------------------|--------------------------------------------------------------|----------|
| Total 1014812 · Volunteer Appreciation               |            |           |                                |                                                              | 431.56   |
| <b>1014813 · Vehicle Fuel &amp; Maintenance</b>      |            |           |                                |                                                              |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Tow for #9123                                                | 285.00   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Tires for #9100 (4)                                          | 1,053.00 |
| Check                                                | 10/22/2019 | 133802    | Village of Hanover Park (Fuel) | Inv# 2019-1191 Sept 2019 Fuel                                | 671.49   |
| Check                                                | 10/29/2019 | 133907    | Carol Stream Lawn and Power    | Inv# 441008 Subaru Generator Repairs                         | 195.13   |
| Check                                                | 10/29/2019 | 133907    | Carol Stream Lawn and Power    | Inv# 441009 Honda Repairs                                    | 93.38    |
| Check                                                | 11/01/2019 | 133937    | Carol Stream Lawn and Power    | Inv# 441007 Subaru Generator Tune Up                         | 206.57   |
| Check                                                | 11/01/2019 | 133939    | Friendly Ford, Inc             | Inv# C51767 9134 Oil Change                                  | 52.90    |
| Check                                                | 11/01/2019 | 133939    | Friendly Ford, Inc             | Inv# C209643 9131 Oil Change                                 | 55.92    |
| Check                                                | 11/01/2019 | 133939    | Friendly Ford, Inc             | Inv# C48904 Adjustment                                       | 2.39     |
| Check                                                | 11/01/2019 | 133939    | Friendly Ford, Inc             | Inv# C52382 Oil Change                                       | 56.60    |
| Total 1014813 · Vehicle Fuel & Maintenance           |            |           |                                |                                                              | 2,672.38 |
| <b>1014814 · Communications</b>                      |            |           |                                |                                                              |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Emergency Services cable service                             | 308.01   |
| Check                                                | 10/22/2019 | 133783    | Comcast (ES 773)               | Acct# 877110083 0226773 Monthly Internet Charges 10/18-11/17 | 144.01   |
| Check                                                | 11/01/2019 | 133993    | Verizon Wireless (00002)       | Inv# 9840379854 Monthly Charges                              | 93.60    |
| Total 1014814 · Communications                       |            |           |                                |                                                              | 545.62   |
| <b>1014892 · Dental, Vision &amp; Life Insurance</b> |            |           |                                |                                                              |          |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                | Cust# 5641581 Dental & Life Premium                          | 158.37   |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan            | Vision Insurance Monthly Premium                             | 13.95    |
| Total 1014892 · Dental, Vision & Life Insurance      |            |           |                                |                                                              | 172.32   |
| Total 101ES · ES - Expenditures                      |            |           |                                |                                                              | 5,633.15 |
| <b>101ISE · Insurance &amp; Employee Benefits</b>    |            |           |                                |                                                              |          |
| <b>1014507 · Flex Plan &amp; 457 Plan</b>            |            |           |                                |                                                              |          |
| Check                                                | 11/01/2019 | 133991    | TASC (AP)                      | Inv# 1609746 Admin Fees/Claim Card Fees Dec 19               | 88.22    |
| Total 1014507 · Flex Plan & 457 Plan                 |            |           |                                |                                                              | 88.22    |
| <b>1014513 · Employee Wellness</b>                   |            |           |                                |                                                              |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Employee Lunch and Learn Refreshments (10)                   | 13.27    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Employee Wellness                                            | 41.21    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Employee Lunch and Learn (10)                                | 83.86    |
| Total 1014513 · Employee Wellness                    |            |           |                                |                                                              | 138.34   |
| <b>1014514 · Employee Recognition</b>                |            |           |                                |                                                              |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Supplies for staff retirement party                          | 225.97   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Supplies for staff retirement party                          | 98.55    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Retirement party decor/supplies                              | 82.18    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Supplies for Director Parquette farewell reception           | 82.81    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Director Parquette farewell reception dinner (80)            | 489.40   |



# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                           | Date       | Num       | Name                              | Memo                                                              | Amount   |
|------------------------------------------------|------------|-----------|-----------------------------------|-------------------------------------------------------------------|----------|
| Check                                          | 10/22/2019 | 133781    | Colagrossi, Tracey N              | Department Name Change Staff Luncheon (30)                        | 208.27   |
| Total 1014514 · Employee Recognition           |            |           |                                   |                                                                   | 1,187.18 |
| Total 1011SE · Insurance & Employee Benefits   |            |           |                                   |                                                                   | 1,413.74 |
| <b>101MAIN · Facilities Maintenance</b>        |            |           |                                   |                                                                   |          |
| <b>1014202 · Office Supplies</b>               |            |           |                                   |                                                                   |          |
| Check                                          | 10/15/2019 | 133749    | Staples                           | Inv# 3246260943 Desk Calendars (3)                                | 29.97    |
| Total 1014202 · Office Supplies                |            |           |                                   |                                                                   | 29.97    |
| <b>1014205 · Janitorial Supplies</b>           |            |           |                                   |                                                                   |          |
| Check                                          | 10/29/2019 | 133905    | Bade Supply                       | Inv# 30450 Toilet Seat Covers/Air Fresheners/Towels/Toilet Tissue | 794.78   |
| Check                                          | 10/29/2019 | 133905    | Bade Supply                       | Inv# 30277 Toilet Tissue                                          | 25.00    |
| Check                                          | 10/29/2019 | 133905    | Bade Supply                       | CREDIT# 30276 Toilet Tissue                                       | -55.60   |
| Total 1014205 · Janitorial Supplies            |            |           |                                   |                                                                   | 764.18   |
| <b>1014208 · Housekeeping Contract</b>         |            |           |                                   |                                                                   |          |
| Check                                          | 10/15/2019 | 133750    | Scrubco                           | Inv# 10386 Office Cleaning - Astor August                         | 800.00   |
| Check                                          | 10/15/2019 | 133750    | Scrubco                           | Inv# 10386 Office Cleaning - Astor September                      | 800.00   |
| Total 1014208 · Housekeeping Contract          |            |           |                                   |                                                                   | 1,600.00 |
| <b>1014209 · Building Contracts</b>            |            |           |                                   |                                                                   |          |
| Check                                          | 10/15/2019 | 133735    | Alarm Specialties and Protection  | Inv# 2330 Security & Fire Monitoring IWC Sept - Dec 2019          | 165.00   |
| Check                                          | 10/29/2019 | 133915    | Midwest Electrical Service Center | Inv# 84843 Senior Center Preventative Maint Kitchen Equipment     | 120.00   |
| Check                                          | 10/29/2019 | 133917    | Orkin Pest Control 337 (Town)     | Inv# 184564862 Pest Control - Sept                                | 80.26    |
| Check                                          | 10/29/2019 | 133917    | Orkin Pest Control 337 (Town)     | Inv# 185672195 Pest Control - Oct                                 | 80.26    |
| Total 1014209 · Building Contracts             |            |           |                                   |                                                                   | 445.52   |
| <b>1014210 · Building Maintenance - Town</b>   |            |           |                                   |                                                                   |          |
| Check                                          | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | Door lock for maintenance garage                                  | 148.70   |
| Check                                          | 10/29/2019 | 133908    | Elgin Key & Lock Co., Inc.        | Inv# 191538 MHB Keys (5)                                          | 13.60    |
| Check                                          | 10/29/2019 | 133908    | Elgin Key & Lock Co., Inc.        | Inv# 191549 Town Hall/ES Office Keys                              | 37.92    |
| Check                                          | 10/29/2019 | 133924    | The Home Depot                    | Inv# 7031039 Paint Roller/Hanging Material                        | 13.92    |
| Check                                          | 10/29/2019 | 133924    | The Home Depot                    | Inv# 4031402 Drain Cover                                          | 4.67     |
| Check                                          | 11/01/2019 | 133956    | Amperage Electrical Supply Inc    | Inv# 0971329 Can Light Trim                                       | 109.20   |
| Check                                          | 11/01/2019 | 133971    | Grainger                          | Inv# 9106967921 Toilet Repair                                     | 65.02    |
| Check                                          | 11/01/2019 | 133971    | Grainger                          | Credit 9935892910                                                 | -48.71   |
| Check                                          | 11/01/2019 | 133971    | Grainger                          | Credit 9953374684                                                 | -158.64  |
| Check                                          | 11/01/2019 | 133971    | Grainger                          | Credit 9925470040                                                 | -264.40  |
| Total 1014210 · Building Maintenance - Town    |            |           |                                   |                                                                   | -78.72   |
| <b>1014211 · Building Maintenance - Senior</b> |            |           |                                   |                                                                   |          |
| Check                                          | 10/15/2019 | 133746    | Menards - West Chicago            | Inv# 90094 Kitchen Sound System Volume Control Installation       | 27.01    |
| Check                                          | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | Replacement part for Senior Center toilet                         | 23.24    |
| Check                                          | 10/29/2019 | 133921    | Sherwin-Williams                  | Inv# 0429-4 Touch Up Paint & Sealer                               | 52.52    |

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| Type                                            | Date       | Num    | Name                              | Memo                                                   | Amount   |
|-------------------------------------------------|------------|--------|-----------------------------------|--------------------------------------------------------|----------|
| Check                                           | 10/29/2019 | 133921 | Sherwin-Williams                  | Inv# 3040-6 LL Hallway Paint                           | 160.29   |
| Check                                           | 11/01/2019 | 133971 | Grainger                          | Inv# 9093963222 Wheeled Table Castens                  | 38.50    |
| Total 1014211 · Building Maintenance - Senior   |            |        |                                   |                                                        | 301.56   |
| <b>1014212 · Building Maintenance - Astor</b>   |            |        |                                   |                                                        |          |
| Check                                           | 10/15/2019 | 133737 | Batteries + Bulbs                 | O# P19067899 Exit & Emergency Light Batteries (22)     | 155.96   |
| Check                                           | 10/22/2019 | 133774 | A1 Trophies & Awards              | Inv# 14629 Emergency Exit Signs (3)                    | 100.50   |
| Check                                           | 11/01/2019 | 133934 | A1 Trophies & Awards              | Inv# 14709 "Watch Your Step" Signs (4)                 | 134.00   |
| Total 1014212 · Building Maintenance - Astor    |            |        |                                   |                                                        | 390.46   |
| <b>1014213 · Equipment Maintenance - Town</b>   |            |        |                                   |                                                        |          |
| Check                                           | 11/01/2019 | 133971 | Grainger                          | Inv# 9184788686 RTU Motor/BeltAir Filters              | 292.25   |
| Total 1014213 · Equipment Maintenance - Town    |            |        |                                   |                                                        | 292.25   |
| <b>1014214 · Equipment Maintenance - Senior</b> |            |        |                                   |                                                        |          |
| Check                                           | 10/15/2019 | 133741 | Charles Environmental LLC         | Inv# 2098 Kitchen Grease Trap Cleanout                 | 150.00   |
| Check                                           | 10/15/2019 | 133743 | Folding Partition Services        | Inv# 9990 Veterans Hall Divider Walls Maintenance      | 672.00   |
| Check                                           | 11/01/2019 | 133963 | Climatemp Service Group, LLC      | Inv# S15481 Chiller Repair                             | 433.34   |
| Check                                           | 11/01/2019 | 133963 | Climatemp Service Group, LLC      | Inv# S15838 RTU Repair                                 | 364.84   |
| Check                                           | 11/01/2019 | 133978 | Midwest Electrical Service Center | Inv# 84894 Cooler Repairs                              | 260.80   |
| Total 1014214 · Equipment Maintenance - Senior  |            |        |                                   |                                                        | 1,880.98 |
| <b>1014218 · Vehicle Maintenance - Town</b>     |            |        |                                   |                                                        |          |
| Check                                           | 10/29/2019 | 133920 | Regional Truck Equipment          | Inv# 53321 Hydraulics Repairs/Plow Lights - Truck# 136 | 468.36   |
| Total 1014218 · Vehicle Maintenance - Town      |            |        |                                   |                                                        | 468.36   |
| <b>1014219 · Vehicle Fuel - Town</b>            |            |        |                                   |                                                        |          |
| Check                                           | 10/22/2019 | 133802 | Village of Hanover Park (Fuel)    | Inv# 2019-1191 Sept 2019 Fuel                          | 371.38   |
| Total 1014219 · Vehicle Fuel - Town             |            |        |                                   |                                                        | 371.38   |
| <b>1014221 · Cell Phone/Communications</b>      |            |        |                                   |                                                        |          |
| Check                                           | 11/01/2019 | 133993 | Verizon Wireless (00002)          | Inv# 9840379854 Monthly Charges                        | 54.15    |
| Total 1014221 · Cell Phone/Communications       |            |        |                                   |                                                        | 54.15    |
| <b>1014222 · Trash Removal - Town</b>           |            |        |                                   |                                                        |          |
| Check                                           | 10/15/2019 | 133744 | Groot, Inc.                       | Acct# 3107-68246 Inv# 3937502 Oct                      | 224.35   |
| Total 1014222 · Trash Removal - Town            |            |        |                                   |                                                        | 224.35   |
| <b>1014223 · Trash Removal - Senior</b>         |            |        |                                   |                                                        |          |
| Check                                           | 10/15/2019 | 133744 | Groot, Inc.                       | Acct# 3107-61390 Inv# 3937326 Oct                      | 287.62   |
| Total 1014223 · Trash Removal - Senior          |            |        |                                   |                                                        | 287.62   |
| <b>1014224 · Trash Removal - Astor</b>          |            |        |                                   |                                                        |          |

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| Type                                                 | Date       | Num       | Name                           | Memo                                                  | Amount    |
|------------------------------------------------------|------------|-----------|--------------------------------|-------------------------------------------------------|-----------|
| Check                                                | 10/15/2019 | 133744    | Groot, Inc.                    | Acct# 3107-69323 Inv# 3937503 Oct                     | 588.98    |
| Total 1014224 · Trash Removal - Astor                |            |           |                                |                                                       | 588.98    |
| <b>1014225 · Grounds/Reserve Maintenance</b>         |            |           |                                |                                                       |           |
| Check                                                | 11/01/2019 | 133977    | Midwest Groundcovers LLC       | Inv# I603894 Plant Materials                          | 43.20     |
| Check                                                | 11/01/2019 | 133977    | Midwest Groundcovers LLC       | Inv# I602175 Plant Materials                          | 165.70    |
| Total 1014225 · Grounds/Reserve Maintenance          |            |           |                                |                                                       | 208.90    |
| <b>1014227 · Miscellaneous</b>                       |            |           |                                |                                                       |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Video camera adapter                                  | 5.99      |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Accidental personal purchase (reimbursed by employee) | 29.28     |
| Check                                                | 10/29/2019 | 133909    | FlagsUSA                       | Inv# 76107 US Flag                                    | 15.00     |
| Total 1014227 · Miscellaneous                        |            |           |                                |                                                       | 50.27     |
| <b>1014228 · Building Maintenance - Izaak</b>        |            |           |                                |                                                       |           |
| Check                                                | 10/29/2019 | 133908    | Elgin Key & Lock Co., Inc.     | Inv# 191538 IWC Keys (8)                              | 23.20     |
| Check                                                | 11/01/2019 | 133956    | Amperage Electrical Supply Inc | Inv# 0970906 Ballasts                                 | 64.50     |
| Total 1014228 · Building Maintenance - Izaak         |            |           |                                |                                                       | 87.70     |
| <b>1014230 · Trash Removal - Izaak</b>               |            |           |                                |                                                       |           |
| Check                                                | 10/15/2019 | 133744    | Groot, Inc.                    | Acct# 3107-54379 Inv# 3938324 Oct                     | 122.58    |
| Total 1014230 · Trash Removal - Izaak                |            |           |                                |                                                       | 122.58    |
| <b>1014291 · Health Insurance</b>                    |            |           |                                |                                                       |           |
| Check                                                | 11/01/2019 | 133946    | United Healthcare              | Major Medical Premiums October                        | 4,733.55  |
| Total 1014291 · Health Insurance                     |            |           |                                |                                                       | 4,733.55  |
| <b>1014292 · Dental, Vision &amp; Life Insurance</b> |            |           |                                |                                                       |           |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                | Cust# 5641581 Dental & Life Premium                   | 448.33    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan            | Vision Insurance Monthly Premium                      | 29.68     |
| Total 1014292 · Dental, Vision & Life Insurance      |            |           |                                |                                                       | 478.01    |
| Total 101MAIN · Facilities Maintenance               |            |           |                                |                                                       | 13,302.05 |
| <b>101PAN · Pantry</b>                               |            |           |                                |                                                       |           |
| <b>1014161 · Utilities</b>                           |            |           |                                |                                                       |           |
| Check                                                | 10/22/2019 | 133786    | Com Ed 016 (Astor)             | Acct# 8584152016 Monthly Charges 09/03/19-10/2/19     | 590.78    |
| Check                                                | 10/29/2019 | 133925    | Village of Hanover Park        | Acct 3940-001 Water/Sewer                             | 64.00     |
| Check                                                | 11/01/2019 | 133943    | Nicor 75                       | Acct# 75-08-57-1000 4 Monthly Charges 9/14-10/7       | 35.90     |
| Check                                                | 11/01/2019 | 133944    | Nicor 65                       | Acct# 65-08-57-1000 5 Monthly Charges 9/13-10/7       | 23.21     |
| Total 1014161 · Utilities                            |            |           |                                |                                                       | 713.89    |
| <b>1014191 · Health Insurance</b>                    |            |           |                                |                                                       |           |

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| Type                                                 | Date       | Num       | Name                                   | Memo                                                        | Amount   |
|------------------------------------------------------|------------|-----------|----------------------------------------|-------------------------------------------------------------|----------|
| Check                                                | 11/01/2019 | 133946    | United Healthcare                      | Major Medical Premiums October                              | 1,652.01 |
| Total 1014191 · Health Insurance                     |            |           |                                        |                                                             | 1,652.01 |
| <b>1014192 · Dental, Vision &amp; Life Insurance</b> |            |           |                                        |                                                             |          |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                        | Cust# 5641581 Dental & Life Premium                         | 182.91   |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan                    | Vision Insurance Monthly Premium                            | 13.95    |
| Total 1014192 · Dental, Vision & Life Insurance      |            |           |                                        |                                                             | 196.86   |
| Total 101PAN · Pantry                                |            |           |                                        |                                                             | 2,562.76 |
| <b>101THE · Town Hall Expense</b>                    |            |           |                                        |                                                             |          |
| <b>1014402 · Telephone - Town</b>                    |            |           |                                        |                                                             |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | Backup phoneline monthly fee                                | 138.74   |
| Check                                                | 10/29/2019 | 133904    | AT&T 803                               | Acct# 630 Z99-0161 803 2 Monthly Charges 10/16/19-11/15/19  | 44.15    |
| Check                                                | 11/01/2019 | 133965    | Call One                               | Acct# 1211556-1130965 Monthly Charges                       | 737.46   |
| Total 1014402 · Telephone - Town                     |            |           |                                        |                                                             | 920.35   |
| <b>1014403 · Utilities - Town</b>                    |            |           |                                        |                                                             |          |
| Check                                                | 10/22/2019 | 133784    | Com Ed 006 (Town)                      | Acct# 7826009006 Monthly Charges 8/30/19-10/1/19            | 1,040.09 |
| Total 1014403 · Utilities - Town                     |            |           |                                        |                                                             | 1,040.09 |
| <b>1014405 · Internet Access - Town</b>              |            |           |                                        |                                                             |          |
| Check                                                | 11/01/2019 | 133966    | Comcast (607)                          | Acct# 8771100830128607 Monthly Internet Charges 10/23-11/22 | 259.85   |
| Total 1014405 · Internet Access - Town               |            |           |                                        |                                                             | 259.85   |
| <b>1014416 · Equipment Rental - Town</b>             |            |           |                                        |                                                             |          |
| Check                                                | 11/01/2019 | 133976    | Leaf (618-009)                         | Inv# 9952612 Kyocera Copier Lease - Main                    | 306.01   |
| Check                                                | 11/01/2019 | 133976    | Leaf (618-009)                         | Inv# 9952612 Kyocera Copier Lease - Passports               | 23.10    |
| Check                                                | 11/01/2019 | 133984    | Pitney Bowes Global Financial Services | Inv# 3103451113 Postage Machine Rental 7/30-10/29           | 487.53   |
| Total 1014416 · Equipment Rental - Town              |            |           |                                        |                                                             | 816.64   |
| Total 101THE · Town Hall Expense                     |            |           |                                        |                                                             | 3,036.93 |
| <b>101TOE · Town Office Expense</b>                  |            |           |                                        |                                                             |          |
| <b>1014401 · Postage</b>                             |            |           |                                        |                                                             |          |
| Check                                                | 11/01/2019 | 133997    | Easy Permit Postage                    | Acct 8000-9090-0585-2392 Postage Refil                      | 2,847.64 |
| Total 1014401 · Postage                              |            |           |                                        |                                                             | 2,847.64 |
| <b>1014404 · Office Supplies</b>                     |            |           |                                        |                                                             |          |
| Check                                                | 10/15/2019 | 133749    | Staples                                | Inv# 3246260943 2020 Calendars (6)                          | 117.24   |
| Check                                                | 11/01/2019 | 133959    | A1 Trophies & Awards                   | Inv# 14682 Name Plates (9)/Desk Holders (9)/Name Badge      | 281.45   |
| Check                                                | 11/01/2019 | 133998    | Staples                                | Inv# 3422995665 Clear ID Badge Clip                         | 24.99    |
| Check                                                | 11/01/2019 | 133998    | Staples                                | Inv# 3421924900 Name Badge Holder/Lanyard/Badge Holder      | 124.79   |
| Check                                                | 11/01/2019 | 133998    | Staples                                | Inv# Lithium Battery/Ink                                    | 18.87    |

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| Type                                                 | Date       | Num       | Name                                     | Memo                                                                   | Amount   |
|------------------------------------------------------|------------|-----------|------------------------------------------|------------------------------------------------------------------------|----------|
| Check                                                | 11/01/2019 | 133998    | Staples                                  | Inv# 3421377149 Printer                                                | 99.99    |
| Total 1014404 · Office Supplies                      |            |           |                                          |                                                                        | 667.33   |
| <b>1014406 · Printing</b>                            |            |           |                                          |                                                                        |          |
| Check                                                | 10/15/2019 | 133745    | Kwik Print                               | Inv# 65765 Business Cards                                              | 42.90    |
| Check                                                | 11/01/2019 | 133960    | Braden Interact Business Products (Town) | Inv# 589025 Copy Charges - August 2019                                 | 246.40   |
| Check                                                | 11/01/2019 | 133975    | Kwik Print                               | Inv# 65789 Spanish Brochure (500)                                      | 295.80   |
| Total 1014406 · Printing                             |            |           |                                          |                                                                        | 585.10   |
| <b>1014412 · Travel Expenses</b>                     |            |           |                                          |                                                                        |          |
| Check                                                | 11/01/2019 | 133954    | Callahan, Suzanna M                      | Mileage Reimbursement October                                          | 17.86    |
| Check                                                | 11/01/2019 | 133955    | VanDurme, Marla A                        | Mileage Reimbursement                                                  | 19.37    |
| Total 1014412 · Travel Expenses                      |            |           |                                          |                                                                        | 37.23    |
| <b>1014414 · Memberships, Subs &amp; Publication</b> |            |           |                                          |                                                                        |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Illinois City/County Management Association annual membership (Vana)   | 108.50   |
| Check                                                | 11/01/2019 | 133985    | Bartlett Rotary Club                     | Inv# 143 Quarterly Member Dues - Barr                                  | 195.00   |
| Total 1014414 · Memberships, Subs & Publication      |            |           |                                          |                                                                        | 303.50   |
| <b>1014420 · Pre-Employment Charges</b>              |            |           |                                          |                                                                        |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Indeed job postings (July 2019)                                        | 152.49   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | BlueLine job posting for Director of Emergency Services                | 362.50   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Indeed job postings (August 2019)                                      | 500.99   |
| Total 1014420 · Pre-Employment Charges               |            |           |                                          |                                                                        | 1,015.98 |
| <b>1014429 · Miscellaneous</b>                       |            |           |                                          |                                                                        |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Trustee Orientation (3)                                                | 57.03    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Temporary storage for pantry during renovations                        | 218.00   |
| Total 1014429 · Miscellaneous                        |            |           |                                          |                                                                        | 275.03   |
| <b>1014531 · Community Affairs</b>                   |            |           |                                          |                                                                        |          |
| Check                                                | 10/22/2019 | 133800    | Taylor Rental                            | Contract# 02-258451-03 International Expo Staging/Stairs/Skirting (10) | 407.00   |
| Total 1014531 · Community Affairs                    |            |           |                                          |                                                                        | 407.00   |
| <b>1014534 · Passport Services</b>                   |            |           |                                          |                                                                        |          |
| Check                                                | 11/01/2019 | 133987    | Staples                                  | Inv# 3427946770 Printer                                                | 179.99   |
| Total 1014534 · Passport Services                    |            |           |                                          |                                                                        | 179.99   |
| <b>1014591 · Health Insurance</b>                    |            |           |                                          |                                                                        |          |
| Check                                                | 11/01/2019 | 133946    | United Healthcare                        | Major Medical Premiums October                                         | 4,233.95 |
| Total 1014591 · Health Insurance                     |            |           |                                          |                                                                        | 4,233.95 |
| <b>1014592 · Dental, Vision &amp; Life Insurance</b> |            |           |                                          |                                                                        |          |

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| Type                                                 | Date       | Num       | Name                 | Memo                                                  | Amount    |
|------------------------------------------------------|------------|-----------|----------------------|-------------------------------------------------------|-----------|
| Check                                                | 11/01/2019 | 133938    | Euclid Managers      | Cust# 5641581 Dental & Life Premium                   | 372.19    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan  | Vision Insurance Monthly Premium                      | 41.51     |
| Total 1014592 · Dental, Vision & Life Insurance      |            |           |                      |                                                       | 413.70    |
| Total 101TOE · Town Office Expense                   |            |           |                      |                                                       | 10,966.45 |
| <b>104ASR · Assessor's Division</b>                  |            |           |                      |                                                       |           |
| <b>1044405 · Office Supplies</b>                     |            |           |                      |                                                       |           |
| Check                                                | 10/29/2019 | 133923    | Staples              | Inv# 3427946768 Toner/Calendar/Deskpad/Hi Liter       | 150.12    |
| Total 1044405 · Office Supplies                      |            |           |                      |                                                       | 150.12    |
| <b>1044419 · Training</b>                            |            |           |                      |                                                       |           |
| Check                                                | 10/22/2019 | 133768    | Glascott, Patricia A | Township Strategic Planning Process Course            | 94.00     |
| Check                                                | 10/22/2019 | 133768    | Glascott, Patricia A | Implementing Strategic Plan Course                    | 94.00     |
| Total 1044419 · Training                             |            |           |                      |                                                       | 188.00    |
| <b>1044491 · Health Insurance</b>                    |            |           |                      |                                                       |           |
| Check                                                | 11/01/2019 | 133946    | United Healthcare    | Major Medical Premiums October                        | 2,199.03  |
| Total 1044491 · Health Insurance                     |            |           |                      |                                                       | 2,199.03  |
| <b>1044492 · Dental, Vision &amp; Life Insurance</b> |            |           |                      |                                                       |           |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers      | Cust# 5641581 Dental & Life Premium                   | 371.63    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan  | Vision Insurance Monthly Premium                      | 19.08     |
| Total 1044492 · Dental, Vision & Life Insurance      |            |           |                      |                                                       | 390.71    |
| Total 104ASR · Assessor's Division                   |            |           |                      |                                                       | 2,927.86  |
| <b>109YFS · Youth &amp; Family Services</b>          |            |           |                      |                                                       |           |
| <b>109ADM · Administration &amp; Clinical</b>        |            |           |                      |                                                       |           |
| <b>1094608 · Salaries</b>                            |            |           |                      |                                                       |           |
| Check                                                | 10/22/2019 | 133797    | Surestaff Inc        | Inv# 30131039 Part Time Temp Help                     | 120.05    |
| Check                                                | 10/29/2019 | 133926    | Surestaff Inc        | Inv# 30131475 Part Time Temp Help                     | 368.73    |
| Total 1094608 · Salaries                             |            |           |                      |                                                       | 488.78    |
| <b>1094611 · Education &amp; Training</b>            |            |           |                      |                                                       |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase      | Building Upon Parenting Strengths training (Gonzalez) | 30.00     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase      | Building Upon Parenting Strengths training (Loera)    | 30.00     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase      | Adolescent Substance Use/Misuse (Houdek and Johnson)  | 40.00     |
| Total 1094611 · Education & Training                 |            |           |                      |                                                       | 100.00    |
| <b>1094614 · Printing</b>                            |            |           |                      |                                                       |           |
| Check                                                | 10/22/2019 | 133793    | Kwik Print           | Inv# 65806 Business Cards                             | 42.90     |
| Check                                                | 10/22/2019 | 133801    | TTSG Leasing         | Inv# 43074 Copier Overage Charges 9/13-10/12          | 52.90     |



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| Type  | Date       | Num       | Name                              | Memo                                                 | Amount   |
|-------|------------|-----------|-----------------------------------|------------------------------------------------------|----------|
|       |            |           |                                   | Total 1094614 · Printing                             | 95.80    |
|       |            |           |                                   | <b>1094617 · Equipment Maintenance</b>               |          |
| Check | 10/15/2019 | 133742    | De Lage Landen Financial Services | Inv# 64876327 Copier Lease 10/15/19-11/14/19         | 179.06   |
|       |            |           |                                   | Total 1094617 · Equipment Maintenance                | 179.06   |
|       |            |           |                                   | <b>1094619 · Office Supplies</b>                     |          |
| Check | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | Thermal coffee carafe                                | 37.95    |
|       |            |           |                                   | Total 1094619 · Office Supplies                      | 37.95    |
|       |            |           |                                   | <b>1094620 · Community Affairs</b>                   |          |
| Check | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | Township logo rulers and erasers                     | 608.88   |
| Check | 10/22/2019 | 133798    | Tabletoppers Inc                  | Inv# 135998-5 Event Table Cloths/Chair Ties/Delivery | 207.85   |
|       |            |           |                                   | Total 1094620 · Community Affairs                    | 816.73   |
|       |            |           |                                   | <b>1094621 · Recruitment and Pre Employment</b>      |          |
| Check | 10/29/2019 | 133918    | Physicians Immediate Care         | Strmt# 4126810 Pre Employment Screening - Zak, R.    | 138.00   |
|       |            |           |                                   | Total 1094621 · Recruitment and Pre Employment       | 138.00   |
|       |            |           |                                   | <b>1094626 · Equipment &amp; Furniture</b>           |          |
| Check | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | File cabinet                                         | 145.91   |
|       |            |           |                                   | Total 1094626 · Equipment & Furniture                | 145.91   |
|       |            |           |                                   | <b>1094628 · Tutoring</b>                            |          |
| Check | 10/29/2019 | 133919    | Quill Corporation                 | Inv# 1922172 Folders                                 | 11.98    |
|       |            |           |                                   | Total 1094628 · Tutoring                             | 11.98    |
|       |            |           |                                   | <b>1094629 · Dues &amp; Subscriptions</b>            |          |
| Check | 10/19/2019 | CC Aug 19 | JP Morgan Chase                   | iPad iCloud storage fee (August)                     | 0.99     |
|       |            |           |                                   | Total 1094629 · Dues & Subscriptions                 | 0.99     |
|       |            |           |                                   | <b>1094691 · Health Insurance</b>                    |          |
| Check | 11/01/2019 | 133946    | United Healthcare                 | Major Medical Premiums October                       | 3,926.63 |
|       |            |           |                                   | Total 1094691 · Health Insurance                     | 3,926.63 |
|       |            |           |                                   | <b>1094692 · Dental, Vision &amp; Life Insurance</b> |          |
| Check | 11/01/2019 | 133938    | Euclid Managers                   | Cust# 5641581 Dental & Life Premium                  | 302.33   |
| Check | 11/01/2019 | 133992    | Vision Service Plan               | Vision Insurance Monthly Premium                     | 51.05    |
|       |            |           |                                   | Total 1094692 · Dental, Vision & Life Insurance      | 353.38   |
|       |            |           |                                   | Total 109ADM · Administration & Clinical             | 6,295.21 |
|       |            |           |                                   | <b>109OUT · Outreach &amp; Prevention</b>            |          |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                             | Date       | Num       | Name                     | Memo                                                                      | Amount |
|--------------------------------------------------|------------|-----------|--------------------------|---------------------------------------------------------------------------|--------|
| <b>1094627 · Open Gym Program.</b>               |            |           |                          |                                                                           |        |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Water for Summer Open Gym                                                 | 20.97  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Lunch supplies for Summer Open Gym                                        | 7.56   |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Water for Summer Open Gym                                                 | 34.95  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Propane exchange for Summer Open Gym                                      | 21.69  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Refreshments for Open Gym                                                 | 34.95  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Refreshments and lunch supplies for Open Gym                              | 130.31 |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Lunch and fishing supplies for Open Gym                                   | 20.82  |
| Total 1094627 · Open Gym Program.                |            |           |                          |                                                                           | 271.25 |
| <b>1094643 · Education &amp; Training</b>        |            |           |                          |                                                                           |        |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Substance Abuse in Adolescents training (M Miguel)                        | 20.00  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Adolescent Substance Use/Misuse (3)                                       | 60.00  |
| Total 1094643 · Education & Training             |            |           |                          |                                                                           | 80.00  |
| <b>1094645 · Printing</b>                        |            |           |                          |                                                                           |        |
| Check                                            | 10/22/2019 | 133793    | Kwik Print               | Inv# 65806 Business Cards                                                 | 42.90  |
| Total 1094645 · Printing                         |            |           |                          |                                                                           | 42.90  |
| <b>1094648 · Community Affairs</b>               |            |           |                          |                                                                           |        |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Food and craft supplies for Family Fun Night Open Gym                     | 120.44 |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Food supplies for Family Fun Night Open Gym                               | 68.15  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Food supplies for Family Fun Night Open Gym                               | 58.79  |
| Total 1094648 · Community Affairs                |            |           |                          |                                                                           | 247.38 |
| <b>1094650 · Program Supplies</b>                |            |           |                          |                                                                           |        |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Summer ASP lunch final trip (4) (reimbursed by Foundation)                | 18.44  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Bartlett Aquatic Center Summer ASP field trip (9) (reimb'd by Foundation) | 63.00  |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Summer ASP field trip lunch (9) (reimbursed by Foundation)                | 62.10  |
| Total 1094650 · Program Supplies                 |            |           |                          |                                                                           | 143.54 |
| <b>1094651 · Cellphones</b>                      |            |           |                          |                                                                           |        |
| Check                                            | 11/01/2019 | 133993    | Verizon Wireless (00002) | Inv# 9840379854 Monthly Charges                                           | 216.60 |
| Total 1094651 · Cellphones                       |            |           |                          |                                                                           | 216.60 |
| <b>1094652 · Substance Abuse Prevention Prog</b> |            |           |                          |                                                                           |        |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Teen Institute Leadership Snacks (10) (reimb'd by Foundation)             | 62.32  |
| Total 1094652 · Substance Abuse Prevention Prog  |            |           |                          |                                                                           | 62.32  |
| <b>1094655 · Transportation</b>                  |            |           |                          |                                                                           |        |
| Check                                            | 10/19/2019 | CC Aug 19 | JP Morgan Chase          | Tolls for ASP Summer field trip to Chocolate Factory                      | 3.80   |
| Total 1094655 · Transportation                   |            |           |                          |                                                                           | 3.80   |
| <b>1094791 · Health Insurance</b>                |            |           |                          |                                                                           |        |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                                   | Memo                                                   | Amount    |
|------------------------------------------------------|------------|-----------|----------------------------------------|--------------------------------------------------------|-----------|
| Check                                                | 11/01/2019 | 133946    | United Healthcare                      | Major Medical Premiums October                         | 1,738.55  |
| Total 1094791 · Health Insurance                     |            |           |                                        |                                                        | 1,738.55  |
| <b>1094792 · Dental, Vision &amp; Life Insurance</b> |            |           |                                        |                                                        |           |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                        | Cust# 5641581 Dental & Life Premium                    | 170.63    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan                    | Vision Insurance Monthly Premium                       | 19.08     |
| Total 1094792 · Dental, Vision & Life Insurance      |            |           |                                        |                                                        | 189.71    |
| Total 109OUT · Outreach & Prevention                 |            |           |                                        |                                                        | 2,996.05  |
| Total 109YFS · Youth & Family Services               |            |           |                                        |                                                        | 9,291.26  |
| Total 1014 · Town Fund - Expenditures                |            |           |                                        |                                                        | 67,486.91 |
| <b>1104 · Aging Center - Expenditures</b>            |            |           |                                        |                                                        |           |
| <b>1104ADM · Administration</b>                      |            |           |                                        |                                                        |           |
| <b>1104524 · Utilities</b>                           |            |           |                                        |                                                        |           |
| Check                                                | 10/22/2019 | 133785    | Com Ed 009 (Snr)                       | Acct# 7826010009 Monthly Charges 8/30/19-10/1/19       | 4,470.06  |
| Check                                                | 11/01/2019 | 133942    | Nicor 53                               | Acct# 53-90-98-7636 8 Monthly Charges 9/23-10/7        | 476.88    |
| Total 1104524 · Utilities                            |            |           |                                        |                                                        | 4,946.94  |
| <b>1104525 · Telephone &amp; High Speed Internet</b> |            |           |                                        |                                                        |           |
| Check                                                | 11/01/2019 | 133993    | Verizon Wireless (00002)               | Inv# 9840379854 Monthly Charges                        | 119.99    |
| Total 1104525 · Telephone & High Speed Internet      |            |           |                                        |                                                        | 119.99    |
| <b>1104527 · Equipment</b>                           |            |           |                                        |                                                        |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | Bolts for speed bumps                                  | 136.18    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | Portable screen for projector                          | 89.99     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | Equipment for Veterans Hall sound system               | 112.53    |
| Check                                                | 10/22/2019 | 133794    | Leaf (618-007)                         | Inv# 9928471 Color Copier Lease                        | 312.68    |
| Total 1104527 · Equipment                            |            |           |                                        |                                                        | 651.38    |
| <b>1104528 · Office Supplies</b>                     |            |           |                                        |                                                        |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | 2020 Planner for Dispatcher                            | 22.81     |
| Check                                                | 10/22/2019 | 133775    | Accurate Office Supply Co              | Inv# 494107 Copy Paper/Batteries/Labels/Adhesive Notes | 217.78    |
| Check                                                | 11/01/2019 | 133933    | Accurate Office Supply Co              | Inv# 495277 Copy Paper/Batteries/Markers/Calendars     | 302.84    |
| Check                                                | 11/01/2019 | 133935    | Braden Interact Business Products (SS) | Inv# 599354 Copier Staples                             | 90.00     |
| Total 1104528 · Office Supplies                      |            |           |                                        |                                                        | 633.43    |
| <b>1104534 · Dues, Subs, &amp; Publications</b>      |            |           |                                        |                                                        |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | American Society on Aging Annual membership dues       | 179.00    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                        | Adobe monthly subscription                             | 15.93     |
| Total 1104534 · Dues, Subs, & Publications           |            |           |                                        |                                                        | 194.93    |
| <b>1104535 · Travel</b>                              |            |           |                                        |                                                        |           |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                   | Memo                                                                | Amount    |
|------------------------------------------------------|------------|-----------|------------------------|---------------------------------------------------------------------|-----------|
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Parking for AgeOptions meeting                                      | 2.00      |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Lunch at Brain Games in Springfield (2)                             | 27.60     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Coffee at Brain Games in Springfield (2)                            | 8.55      |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Breakfast at Brain Games in Springfield (2)                         | 7.51      |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Lodging for Brain Games in Springfield (2)                          | 268.94    |
| Check                                                | 10/22/2019 | 133763    | Colagrossi, Tracey N   | IDOA Conference Mileage Reimbursement Sept 2019                     | 177.48    |
| Check                                                | 10/22/2019 | 133763    | Colagrossi, Tracey N   | IDOA Mileage Reimbursement Oct 2019                                 | 38.40     |
| Total 1104535 · Travel                               |            |           |                        |                                                                     | 530.48    |
| <b>1104536 · Education &amp; Training</b>            |            |           |                        |                                                                     |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Township Officials of Illinois conference registration (Colagrossi) | 193.50    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Assertiveness Skills webinar (Colagrossi)                           | 159.00    |
| Total 1104536 · Education & Training                 |            |           |                        |                                                                     | 352.50    |
| <b>1104538 · Community Affairs</b>                   |            |           |                        |                                                                     |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Bereavement flowers for Senior Committee members (2)                | 238.66    |
| Total 1104538 · Community Affairs                    |            |           |                        |                                                                     | 238.66    |
| <b>1104539 · Miscellaneous</b>                       |            |           |                        |                                                                     |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Web floor design for Food Pantry                                    | 20.00     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Fruit bouquet for employee for birth of child                       | 111.22    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Ice bags (2)                                                        | 10.15     |
| Total 1104539 · Miscellaneous                        |            |           |                        |                                                                     | 141.37    |
| <b>1104591 · Health Insurance</b>                    |            |           |                        |                                                                     |           |
| Check                                                | 11/01/2019 | 133946    | United Healthcare      | Major Medical Premiums October                                      | 3,851.04  |
| Total 1104591 · Health Insurance                     |            |           |                        |                                                                     | 3,851.04  |
| <b>1104592 · Dental, Vision &amp; Life Insurance</b> |            |           |                        |                                                                     |           |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers        | Cust# 5641581 Dental & Life Premium                                 | 209.47    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan    | Vision Insurance Monthly Premium                                    | 19.25     |
| Total 1104592 · Dental, Vision & Life Insurance      |            |           |                        |                                                                     | 228.72    |
| Total 1104ADM · Administration                       |            |           |                        |                                                                     | 11,889.44 |
| <b>1104NUT · Nutrition</b>                           |            |           |                        |                                                                     |           |
| <b>1105551 · Congregate Food</b>                     |            |           |                        |                                                                     |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase        | Food for Cafe                                                       | 59.66     |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3342887 Congregate Food                                        | 158.35    |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3346127 Congregate Food                                        | 108.82    |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3348100 Congregate Food                                        | 16.95     |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3349144 Congregate Food                                        | 134.36    |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3352116 Congregate Food                                        | 135.43    |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3352185 Congregate Food                                        | 26.70     |
| Check                                                | 10/22/2019 | 133790    | Get Fresh Produce, Inc | Inv# 3352160 Congregate Food                                        | 131.08    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                       | Date       | Num       | Name                    | Memo                                  | Amount   |
|--------------------------------------------|------------|-----------|-------------------------|---------------------------------------|----------|
| Check                                      | 10/22/2019 | 133791    | Gordon Food Service     | Inv# 197798894 Congregate Food        | 1,061.83 |
| Check                                      | 10/22/2019 | 133792    | Highland Baking Company | Inv# 2141101 Congregate Food          | 43.15    |
| Check                                      | 10/22/2019 | 133792    | Highland Baking Company | Inv# 2144528 Congregate Food          | 34.24    |
| Check                                      | 10/22/2019 | 133792    | Highland Baking Company | Inv# 2146377 Congregate Food          | 27.33    |
| Check                                      | 10/22/2019 | 133792    | Highland Baking Company | Inv# 2150820 Congregate Food          | 29.13    |
| Check                                      | 10/22/2019 | 133804    | Get Fresh Produce, Inc  | Inv# 3353027 Congregate Food          | 178.36   |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | Inv# 3356552 Congregate Food          | 107.33   |
| Check                                      | 10/29/2019 | 133911    | Gordon Food Service     | Inv# 934076424 Congregate Food        | 24.99    |
| Check                                      | 10/29/2019 | 133912    | Highland Baking Company | Inv# 2153752 Congregate Food          | 46.53    |
| Check                                      | 10/29/2019 | 133912    | Highland Baking Company | Inv# 2154775 Congregate Food          | 26.36    |
| Check                                      | 10/29/2019 | 133912    | Highland Baking Company | Inv# 2157086 Congregate Food          | 14.12    |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | Inv# 3325455 Congregate Food          | 141.75   |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | CREDIT Inv# 3341884 Congregate Food   | -23.20   |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | CREDIT Inv# 3318177 Congregate Food   | -47.70   |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | CREDIT Inv# 3318177 Congregate Food   | -95.35   |
| Check                                      | 10/29/2019 | 133911    | Gordon Food Service     | Inv# 197966279 Congregate Food        | 810.35   |
| Check                                      | 11/01/2019 | 133969    | Get Fresh Produce, Inc  | Inv# 3362367 Congregate Food          | 114.73   |
| Check                                      | 11/01/2019 | 133969    | Get Fresh Produce, Inc  | Inv# 33364358 Congregate Food         | 73.55    |
| Check                                      | 11/01/2019 | 133970    | Gordon Food Service     | Inv# 198144272 Congregate Food        | 734.31   |
| Check                                      | 11/01/2019 | 133972    | Highland Baking Company | Inv# 2157959 Congregate Food          | 32.24    |
| Check                                      | 11/01/2019 | 133972    | Highland Baking Company | Inv# 2159801 Congregate Food          | 32.80    |
| Total 1105551 · Congregate Food            |            |           |                         |                                       | 4,138.20 |
| <b>1105553 · Congregate Supplies</b>       |            |           |                         |                                       |          |
| Check                                      | 10/19/2019 | CC Aug 19 | JP Morgan Chase         | Supplies for the Stars N Stripes Café | 18.33    |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3342887 Congregate Supplies      | 11.20    |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3346127 Congregate Supplies      | 22.40    |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3349144 Congregate Supplies      | 17.95    |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3352116 Congregate Supplies      | 11.20    |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3352160 Congregate Supplies      | 11.20    |
| Check                                      | 10/22/2019 | 133791    | Gordon Food Service     | Inv# 197798894 Congregate Supplies    | 103.95   |
| Check                                      | 10/22/2019 | 133804    | Get Fresh Produce, Inc  | Inv# 3353027 Congregate Supplies      | 41.30    |
| Check                                      | 10/29/2019 | 133903    | Perri {1}, Marilyn      | Supplies for Cafe                     | 31.71    |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | Inv# 3356552 Congregate Supplies      | 13.73    |
| Check                                      | 10/29/2019 | 133911    | Gordon Food Service     | Inv# 934076424 Congregate Supplies    | 67.81    |
| Check                                      | 10/29/2019 | 133910    | Get Fresh Produce, Inc  | Inv# 3325455 Congregate Supplies      | 24.93    |
| Check                                      | 10/29/2019 | 133911    | Gordon Food Service     | Inv# 197966279 Congregate Supplies    | 46.17    |
| Check                                      | 11/01/2019 | 133969    | Get Fresh Produce, Inc  | Inv# 3362367 Congregate Supplies      | 33.70    |
| Check                                      | 11/01/2019 | 133969    | Get Fresh Produce, Inc  | Inv# 3364358 Congregate Supplies      | 13.73    |
| Check                                      | 11/01/2019 | 133970    | Gordon Food Service     | Inv# 198144272 Congregate Supplies    | 68.97    |
| Total 1105553 · Congregate Supplies        |            |           |                         |                                       | 538.28   |
| <b>1105558 · Home Delivered Meals Food</b> |            |           |                         |                                       |          |
| Check                                      | 10/19/2019 | CC Aug 19 | JP Morgan Chase         | Food for HDM                          | 59.65    |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3342887 HDM Food                 | 158.35   |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3346127 HDM Food                 | 108.82   |
| Check                                      | 10/22/2019 | 133790    | Get Fresh Produce, Inc  | Inv# 3348100 HDM Food                 | 16.95    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type  | Date       | Num    | Name                    | Memo                         | Amount   |
|-------|------------|--------|-------------------------|------------------------------|----------|
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc  | Inv# 3349144 HDM Food        | 134.35   |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc  | Inv# 3352116 HDM Food        | 135.42   |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc  | Inv# 3352185 HDM Food        | 26.70    |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc  | Inv# 3352160 HDM Food        | 131.07   |
| Check | 10/22/2019 | 133791 | Gordon Food Service     | Inv# 197798894 HDM Food      | 1,061.83 |
| Check | 10/22/2019 | 133792 | Highland Baking Company | Inv# 2141101 HDM Food        | 43.15    |
| Check | 10/22/2019 | 133792 | Highland Baking Company | Inv# 2144528 HDM Food        | 34.24    |
| Check | 10/22/2019 | 133792 | Highland Baking Company | Inv# 2146377 HDM Food        | 27.33    |
| Check | 10/22/2019 | 133792 | Highland Baking Company | Inv# 2150820 HDM Food        | 29.12    |
| Check | 10/22/2019 | 133804 | Get Fresh Produce, Inc  | Inv# 3353027 HDM Food        | 178.36   |
| Check | 10/29/2019 | 133903 | Perri {1}, Marilyn      | Supplies for HDM             | 8.13     |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc  | Inv# 3356552 HDM Food        | 107.33   |
| Check | 10/29/2019 | 133911 | Gordon Food Service     | Inv# 934076424 HDM Food      | 24.98    |
| Check | 10/29/2019 | 133912 | Highland Baking Company | Inv# 2153752 HDM Food        | 46.53    |
| Check | 10/29/2019 | 133912 | Highland Baking Company | Inv# 2154775 HDM Food        | 26.36    |
| Check | 10/29/2019 | 133912 | Highland Baking Company | Inv# 2157086 HDM Food        | 14.12    |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc  | Inv# 3325455 HDM Food        | 141.75   |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc  | CREDIT Inv# 3341884 HDM Food | -23.20   |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc  | CREDIT Inv# 3309407 HDM Food | -47.70   |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc  | CREDIT Inv# 3318177 HDM Food | -95.34   |
| Check | 10/29/2019 | 133911 | Gordon Food Service     | Inv# 197966279 HDM Food      | 810.35   |
| Check | 11/01/2019 | 133969 | Get Fresh Produce, Inc  | Inv# 3362367 HDM Food        | 114.72   |
| Check | 11/01/2019 | 133969 | Get Fresh Produce, Inc  | Inv# 3364358 HDM Food        | 73.55    |
| Check | 11/01/2019 | 133970 | Gordon Food Service     | Inv# 198144272 HDM Food      | 734.31   |
| Check | 11/01/2019 | 133972 | Highland Baking Company | Inv# 2157959 HDM Food        | 32.23    |
| Check | 11/01/2019 | 133972 | Highland Baking Company | Inv# 2159801 HDM Food        | 32.80    |

Total 1105558 · Home Delivered Meals Food 4,146.26

**1105560 · Home Delivered Meals Supplies**

|       |            |        |                        |                             |        |
|-------|------------|--------|------------------------|-----------------------------|--------|
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc | Inv# 3342887 HDM Supplies   | 11.20  |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc | Inv# 3346127 HDM Supplies   | 22.40  |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc | Inv# 3349144 HDM Supplies   | 17.95  |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc | Inv# 3352116 HDM Supplies   | 11.20  |
| Check | 10/22/2019 | 133790 | Get Fresh Produce, Inc | Inv# 3352160 HDM Supplies   | 11.20  |
| Check | 10/22/2019 | 133791 | Gordon Food Service    | Inv# 197798894 HDM Supplies | 103.94 |
| Check | 10/22/2019 | 133804 | Get Fresh Produce, Inc | Inv# 3353027 HDM Supplies   | 41.30  |
| Check | 10/29/2019 | 133903 | Perri {1}, Marilyn     | Supplies for HDM            | 31.72  |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc | Inv# 3356552 HDM Supplies   | 13.72  |
| Check | 10/29/2019 | 133911 | Gordon Food Service    | Inv# 934076424 HDM Supplies | 67.80  |
| Check | 10/29/2019 | 133910 | Get Fresh Produce, Inc | Inv# 3325455 HDM Supplies   | 24.92  |
| Check | 10/29/2019 | 133911 | Gordon Food Service    | Inv# 197966279 HDM Supplies | 46.17  |
| Check | 11/01/2019 | 133969 | Get Fresh Produce, Inc | Inv# 3362367 HDM Supplies   | 33.70  |
| Check | 11/01/2019 | 133969 | Get Fresh Produce, Inc | Inv# 3364358 HDM Supplies   | 13.72  |
| Check | 11/01/2019 | 133970 | Gordon Food Service    | Inv# 198144272 HDM Supplies | 68.96  |

Total 1105560 · Home Delivered Meals Supplies 519.90

**1105792 · Dental, Vision & Life Insurance**



# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                            | Date       | Num       | Name                         | Memo                                                            | Amount   |
|-------------------------------------------------|------------|-----------|------------------------------|-----------------------------------------------------------------|----------|
| Check                                           | 11/01/2019 | 133938    | Euclid Managers              | Cust# 5641581 Dental & Life Premium                             | 40.30    |
| Check                                           | 11/01/2019 | 133992    | Vision Service Plan          | Vision Insurance Monthly Premium                                | 5.30     |
| Total 1105792 · Dental, Vision & Life Insurance |            |           |                              |                                                                 | 45.60    |
| Total 1104NUT · Nutrition                       |            |           |                              |                                                                 | 9,388.24 |
| <b>1104PRO · Programs</b>                       |            |           |                              |                                                                 |          |
| <b>1104515 · Programming</b>                    |            |           |                              |                                                                 |          |
| Check                                           | 10/15/2019 | 133747    | Pit Stop                     | Inv# PS289711 Food Truck Toilets (3)/Handwashing Stations (2)   | 550.00   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Supplies for parade float                                       | 117.73   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Vending machine repair                                          | 275.00   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Brain Games award                                               | 82.95    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Flowers for Art Show and office supplies                        | 41.57    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Pizza for volunteers and student intergenerational project (20) | 138.00   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Refreshments for volunteers at Streamwood Summerfest (2)        | 13.20    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Food Truck Festival meeting (2)                                 | 19.80    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Senior Program - Lunch and Learn (35)                           | 363.25   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Netflix monthly subscription                                    | 15.99    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Foldable fans for volunteers at Streamwood Summer Parade        | 10.80    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Markers for Dart Group                                          | 9.59     |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Deposit for the Apple Holler tour (55)                          | 55.00    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Streamwood Summer Parade Refreshments                           | 35.61    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Snacks for the Streamwood Summer Parade Snacks                  | 34.93    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Snacks for the Watercolor & Wine program (15)                   | 20.94    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Adobe monthly subscription (July)                               | 15.93    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Chicago Magic Lounge trip Charter (extra time fee)              | 38.63    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Apple Holler trip Charter(55)                                   | 254.22   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Elgin Symphony trip Charter (30)                                | 200.00   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Jewelry Show trip Charter (55)                                  | 261.80   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Credit for fraudulent charges in December 2018                  | -475.99  |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Cats Show trip Charter (26)                                     | 562.99   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Final payment for the Spirit of Chicago lunch cruise (42)       | 1,586.62 |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Food for evening concert (30)                                   | 230.80   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Trip escort lunch for the Cats Show trip                        | 9.00     |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Final payment for the Jewelry Show (55)                         | 125.00   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Cats Show trip Charter (extra time fee)                         | 82.40    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Trip escort lunch for Lunch Bunch to Wok N Fire                 | 19.61    |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Pizza and Movie (35)                                            | 207.57   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Starved Rock State Charter (48)                                 | 792.45   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Deposit for Drury Lane Mary Poppins show (40)                   | 246.00   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Chicago Crime tour Charter (40)                                 | 526.38   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Pizza and Movie (35)                                            | 232.77   |
| Check                                           | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Deposit for Lunch Bunch trip to Cooper's Hawk (40)              | 150.00   |
| Check                                           | 10/22/2019 | 133769    | Cesar Grimaldo               | Inv# 81719 French/Spanish Instruction Nov/Dec 2019              | 550.00   |
| Check                                           | 10/22/2019 | 133772    | Frank Morales                | Class Instructor Fee - Death Makes Life Possible 11/6/19        | 96.00    |
| Check                                           | 10/22/2019 | 133775    | Accurate Office Supply Co    | Inv# 494107 Coffee Supplies/Program Refreshments                | 109.38   |
| Check                                           | 10/22/2019 | 133777    | American Mobile Staging Inc. | Inv# 9773 Balance Fall Food Truck Festival Stage                | 830.00   |
| Check                                           | 10/22/2019 | 133799    | Taoist Tai Chi Society       | Inv# 1015 Class Instruction July - Sept 2019                    | 325.00   |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                  | Date       | Num       | Name                      | Memo                                                              | Amount    |
|---------------------------------------|------------|-----------|---------------------------|-------------------------------------------------------------------|-----------|
| Check                                 | 10/22/2019 | 133800    | Taylor Rental             | Contract# 02-258830-04 Fall Food Truck Tables (20) & Chairs (100) | 340.00    |
| Check                                 | 10/22/2019 | 133800    | Taylor Rental             | Contract# 02-258831-04 Aging Symposium Tables (6) & Chairs (60)   | 286.60    |
| Check                                 | 11/01/2019 | 133928    | Bridges of Poplar Creek   | Contract# 00011778 Halloween Party (101)                          | 2,160.91  |
| Check                                 | 11/01/2019 | 133930    | Lawry's The Prime Rib     | Event 09151 Holiday Lunch (55)                                    | 1,500.00  |
| Check                                 | 11/01/2019 | 133933    | Accurate Office Supply Co | Inv# 495277 Coffee/Tea/Cups                                       | 220.50    |
| Check                                 | 11/01/2019 | 133945    | Tranquility Yoga Studio   | Yoga Instruction - November 2019                                  | 945.00    |
| Check                                 | 11/01/2019 | 133945    | Tranquility Yoga Studio   | Yoga Instruction - December 2019                                  | 1,190.00  |
| Check                                 | 11/01/2019 | 133951    | Gene Flynn                | Senior Presentation - Christmas Markets                           | 75.00     |
| Check                                 | 11/01/2019 | 133952    | Denise Laurin-Donatelle   | Inv# 103019 Senior Presentation - 20th Century                    | 75.00     |
| Check                                 | 11/01/2019 | 133988    | Marti Spenk               | Inv# 23 Exercise Instructor Fee 9/26-10/31                        | 660.00    |
| Total 1104515 · Programming           |            |           |                           |                                                                   | 16,213.93 |
| <b>1104520 · Volunteer Services</b>   |            |           |                           |                                                                   |           |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Snacks for Home Deliver Meal Driver's meeting                     | 8.99      |
| Check                                 | 10/22/2019 | 133766    | Maureen Edelman           | Home Delivered Meals Mileage Reimbursement 8/12/19-9/19/19        | 42.92     |
| Check                                 | 10/22/2019 | 133767    | Steve Gibson              | Home Delivered Meals Mileage Reimbursement September 2019         | 23.78     |
| Check                                 | 10/22/2019 | 133770    | Linda Knobloch            | Home Delivered Meals Mileage Reimbursement 7/9/19-10/8/19         | 146.51    |
| Check                                 | 10/22/2019 | 133771    | Steven Maly               | Home Delivered Meals Mileage Reimbursement 10/4/19-10/18/19       | 26.10     |
| Check                                 | 11/01/2019 | 133949    | Kathy Lindahl             | Home Delivered Meals Mileage Reimbursement October                | 63.22     |
| Check                                 | 11/01/2019 | 133950    | Lynne Schiller            | Home Delivered Meals Mileage Reimbursement September-October      | 65.54     |
| Total 1104520 · Volunteer Services    |            |           |                           |                                                                   | 377.06    |
| <b>1104526 · Senior Newsletter</b>    |            |           |                           |                                                                   |           |
| Check                                 | 10/22/2019 | 133788    | Fed Ex                    | Inv# 6-755-21450 Club 59 Postage Check Shipping Charges           | 25.68     |
| Check                                 | 10/22/2019 | 133808    | USPS                      | Jan/Feb 2020 Club 59 Postage                                      | 1,243.69  |
| Check                                 | 11/01/2019 | 133968    | Fed Ex                    | Inv# 6-776-16718 Re-assesement Shippings                          | 135.61    |
| Total 1104526 · Senior Newsletter     |            |           |                           |                                                                   | 1,404.98  |
| <b>1104531 · Computer Instruction</b> |            |           |                           |                                                                   |           |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Toner for Computer Lab printer                                    | 93.74     |
| Total 1104531 · Computer Instruction  |            |           |                           |                                                                   | 93.74     |
| <b>1104532 · Visual Arts</b>          |            |           |                           |                                                                   |           |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Spray booth filters for Art Room (40)                             | 166.96    |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Banners for the Art Show (2)                                      | 101.97    |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Clipart for art classes                                           | 29.00     |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Refreshments for the Art Show                                     | 68.22     |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Supplies for Christmas in July Art class                          | 12.25     |
| Check                                 | 10/19/2019 | CC Aug 19 | JP Morgan Chase           | Supplies for art class                                            | 10.38     |
| Check                                 | 10/22/2019 | 133778    | Blick Art Materials       | Inv# 2301436 Art Supplies                                         | 200.51    |
| Check                                 | 10/22/2019 | 133778    | Blick Art Materials       | Inv# 2323791 Art Supplies                                         | 81.28     |
| Check                                 | 10/22/2019 | 133778    | Blick Art Materials       | Inv# 2345265 Art Supplies                                         | 5.76      |
| Check                                 | 10/22/2019 | 133778    | Blick Art Materials       | Credit# 2337646                                                   | -5.76     |
| Check                                 | 10/22/2019 | 133778    | Blick Art Materials       | Credit# 2351427                                                   | -5.76     |
| Check                                 | 11/01/2019 | 133931    | Krall, Marianne           | Art Class Paper Towels                                            | 63.92     |
| Check                                 | 11/01/2019 | 133941    | Devona Murell             | Card Making Class - Instructor                                    | 150.00    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                                     | Memo                                         | Amount    |
|------------------------------------------------------|------------|-----------|------------------------------------------|----------------------------------------------|-----------|
| Check                                                | 11/01/2019 | 133941    | Devona Murell                            | Card Making Class Supplies                   | 154.14    |
| Check                                                | 11/01/2019 | 133947    | Jenny Vogt                               | Inv# 102919 Watercolor Class 10/29           | 140.00    |
| Total 1104532 · Visual Arts                          |            |           |                                          |                                              | 1,172.87  |
| <b>1104891 · Health Insurance</b>                    |            |           |                                          |                                              |           |
| Check                                                | 11/01/2019 | 133946    | United Healthcare                        | Major Medical Premiums October               | 5,940.66  |
| Total 1104891 · Health Insurance                     |            |           |                                          |                                              | 5,940.66  |
| <b>1104892 · Dental, Vision &amp; Life Insurance</b> |            |           |                                          |                                              |           |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                          | Cust# 5641581 Dental & Life Premium          | 334.78    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan                      | Vision Insurance Monthly Premium             | 24.38     |
| Total 1104892 · Dental, Vision & Life Insurance      |            |           |                                          |                                              | 359.16    |
| Total 1104PRO · Programs                             |            |           |                                          |                                              | 25,562.40 |
| <b>1104SOC · Social Services</b>                     |            |           |                                          |                                              |           |
| <b>1104516 · Social Services</b>                     |            |           |                                          |                                              |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Memory Café supplies                         | 49.50     |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Memory Café supplies                         | 9.89      |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Memory Café supplies                         | 15.00     |
| Total 1104516 · Social Services                      |            |           |                                          |                                              | 74.39     |
| <b>1104519 · Senior Assistance</b>                   |            |           |                                          |                                              |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Client car repair (Reimbursed by Foundation) | 500.00    |
| Total 1104519 · Senior Assistance                    |            |           |                                          |                                              | 500.00    |
| <b>1104560 · Psychiatric Services</b>                |            |           |                                          |                                              |           |
| Check                                                | 10/29/2019 | 133901    | Alexian Bros. Behavioral Health Hospital | C-Hope Psychiatric Services                  | 15.84     |
| Total 1104560 · Psychiatric Services                 |            |           |                                          |                                              | 15.84     |
| <b>1104562 · Training</b>                            |            |           |                                          |                                              |           |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                          | Medicare Counselor Training (Robles)         | 75.00     |
| Total 1104562 · Training                             |            |           |                                          |                                              | 75.00     |
| <b>1104563 · Travel</b>                              |            |           |                                          |                                              |           |
| Check                                                | 11/01/2019 | 133929    | Gomez, Diana                             | IDOA Mileage Reimbursement 7/25/19-8/14/19   | 251.37    |
| Check                                                | 11/01/2019 | 133953    | Robles, Thalia                           | Training Parking                             | 22.00     |
| Check                                                | 11/01/2019 | 133953    | Robles, Thalia                           | Mileage Reimbursement July-October           | 311.00    |
| Total 1104563 · Travel                               |            |           |                                          |                                              | 584.37    |
| <b>1104991 · Health Insurance</b>                    |            |           |                                          |                                              |           |
| Check                                                | 11/01/2019 | 133946    | United Healthcare                        | Major Medical Premiums October               | 644.51    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                           | Memo                                                              | Amount   |
|------------------------------------------------------|------------|-----------|--------------------------------|-------------------------------------------------------------------|----------|
| Total 1104991 · Health Insurance                     |            |           |                                |                                                                   | 644.51   |
| <b>1104992 · Dental, Vision &amp; Life Insurance</b> |            |           |                                |                                                                   |          |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                | Cust# 5641581 Dental & Life Premium                               | 43.19    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan            | Vision Insurance Monthly Premium                                  | 10.60    |
| Total 1104992 · Dental, Vision & Life Insurance      |            |           |                                |                                                                   | 53.79    |
| Total 1104SOC · Social Services                      |            |           |                                |                                                                   | 1,947.90 |
| <b>1104TRN · Transportation</b>                      |            |           |                                |                                                                   |          |
| <b>1104513 · Alternate Transportation</b>            |            |           |                                |                                                                   |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Alternate Transportation Invoice (10)                             | 1,100.00 |
| Total 1104513 · Alternate Transportation             |            |           |                                |                                                                   | 1,100.00 |
| <b>1104518 · Vehicle Maintenance</b>                 |            |           |                                |                                                                   |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Black magnetic numbers for two Pace buses                         | 47.10    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | USB cables for drivers tablets                                    | 26.97    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Rapid vehicle chargers for tablets                                | 16.38    |
| Check                                                | 10/22/2019 | 133803    | Airstream Pressure Washing Inc | Inv# 3265 On Site Bus Washing (9)                                 | 225.00   |
| Check                                                | 11/01/2019 | 133964    | Complete Fleet Services Inc.   | Inv# 23197 Bus 145 Oil Change/Safety Lane                         | 367.16   |
| Check                                                | 11/01/2019 | 133964    | Complete Fleet Services Inc.   | Inv# 23202 bus 146 Oil Change/Safety Lane                         | 366.64   |
| Total 1104518 · Vehicle Maintenance                  |            |           |                                |                                                                   | 1,049.25 |
| <b>1104547 · Dispatch Software</b>                   |            |           |                                |                                                                   |          |
| Check                                                | 10/15/2019 | 133751    | Unified Dispatch               | Inv# 319446 Call System Support/Maintenance 2019 Q4               | 1,650.00 |
| Total 1104547 · Dispatch Software                    |            |           |                                |                                                                   | 1,650.00 |
| <b>1104549 · Recruitment</b>                         |            |           |                                |                                                                   |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Indeed recruitment for Bus Driver                                 | 501.09   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Indeed recruitment for Day Trip Bus Driver                        | 175.19   |
| Total 1104549 · Recruitment                          |            |           |                                |                                                                   | 676.28   |
| <b>1104550 · Telephone</b>                           |            |           |                                |                                                                   |          |
| Check                                                | 11/01/2019 | 133948    | Verizon Wireless               | Acct# 742025529 Monthly Charges 10/19-11/18                       | 514.08   |
| Total 1104550 · Telephone                            |            |           |                                |                                                                   | 514.08   |
| <b>1104551 · Training</b>                            |            |           |                                |                                                                   |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Illinois Public Transportation Assoc Fall Conference (Steininger) | 285.00   |
| Total 1104551 · Training                             |            |           |                                |                                                                   | 285.00   |
| <b>1104552 · Fuel</b>                                |            |           |                                |                                                                   |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Fuel for Township vehicle                                         | 22.96    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Fuel for Township vehicle                                         | 27.99    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Fuel for Township vehicle                                         | 15.47    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num    | Name                           | Memo                                                      | Amount    |
|------------------------------------------------------|------------|--------|--------------------------------|-----------------------------------------------------------|-----------|
| Check                                                | 10/22/2019 | 133802 | Village of Hanover Park (Fuel) | Inv# 2019-1191 Sept 2019 Fuel                             | 2,927.23  |
| Total 1104552 · Fuel                                 |            |        |                                |                                                           | 2,993.65  |
| <b>1104553 · Uniforms</b>                            |            |        |                                |                                                           |           |
| Check                                                | 10/15/2019 | 133739 | Cintas #22                     | Inv# 1900648246 Driver Uniforms                           | 46.80     |
| Check                                                | 10/15/2019 | 133739 | Cintas #22                     | Inv# 1900749301 Driver Uniforms                           | 242.72    |
| Total 1104553 · Uniforms                             |            |        |                                |                                                           | 289.52    |
| <b>1104691 · Health Insurance</b>                    |            |        |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133946 | United Healthcare              | Major Medical Premiums October                            | 3,128.96  |
| Total 1104691 · Health Insurance                     |            |        |                                |                                                           | 3,128.96  |
| <b>1104692 · Dental, Vision &amp; Life Insurance</b> |            |        |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133938 | Euclid Managers                | Cust# 5641581 Dental & Life Premium                       | 475.99    |
| Check                                                | 11/01/2019 | 133992 | Vision Service Plan            | Vision Insurance Monthly Premium                          | 59.70     |
| Total 1104692 · Dental, Vision & Life Insurance      |            |        |                                |                                                           | 535.69    |
| Total 1104TRN · Transportation                       |            |        |                                |                                                           | 12,222.43 |
| Total 1104 · Aging Center - Expenditures             |            |        |                                |                                                           | 61,010.41 |
| <b>2024 · Human Services - Expenditures</b>          |            |        |                                |                                                           |           |
| <b>2024ADM · Administration</b>                      |            |        |                                |                                                           |           |
| <b>2024202 · Office Supplies</b>                     |            |        |                                |                                                           |           |
| Check                                                | 10/22/2019 | 133796 | Staples                        | Inv# 3426260939 Business Cards/Rubber Bands/Post-It Notes | 88.43     |
| Check                                                | 10/22/2019 | 133796 | Staples                        | Inv# 3426260940 Coffee (4)                                | 55.56     |
| Check                                                | 10/22/2019 | 133796 | Staples                        | Inv# 3426260941 Calendars 2020 (6)                        | 115.46    |
| Check                                                | 10/22/2019 | 133807 | Staples                        | Inv# 3427299993 Desk Calendars 2020 (2)                   | 55.78     |
| Check                                                | 11/01/2019 | 133987 | Staples                        | Inv# 3427946766 Copy Paper                                | 58.68     |
| Check                                                | 11/01/2019 | 133987 | Staples                        | Inv# 3427946765 Print Cartridges/Binders/Copy Paper       | 280.94    |
| Check                                                | 11/01/2019 | 133987 | Staples                        | Inv# 3427946764                                           | -35.98    |
| Check                                                | 11/01/2019 | 133987 | Staples                        | Inv# 3427299992 Thank You Bags                            | 109.12    |
| Total 2024202 · Office Supplies                      |            |        |                                |                                                           | 727.99    |
| <b>2024204 · Equipment</b>                           |            |        |                                |                                                           |           |
| Check                                                | 11/01/2019 | 133976 | Leaf (618-009)                 | Inv# 9952612 Kyocera Copier Lease                         | 106.23    |
| Check                                                | 11/01/2019 | 133987 | Staples                        | Inv# 3427946767 Office Chair                              | 243.19    |
| Total 2024204 · Equipment                            |            |        |                                |                                                           | 349.42    |
| <b>2024205 · Travel &amp; Training</b>               |            |        |                                |                                                           |           |
| Check                                                | 10/22/2019 | 133765 | Dewey, Corey J                 | Mileage Reimbursement 9/19/19-10/11/19                    | 61.19     |
| Check                                                | 11/01/2019 | 133932 | Orozco, Laura A                | Mileage Reimbursement                                     | 17.18     |
| Total 2024205 · Travel & Training                    |            |        |                                |                                                           | 78.37     |
| <b>2024210 · Printing</b>                            |            |        |                                |                                                           |           |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                         | Memo                                                             | Amount   |
|------------------------------------------------------|------------|-----------|------------------------------|------------------------------------------------------------------|----------|
| Check                                                | 10/15/2019 | 133734    | A1 Trophies & Awards         | Inv# 14553 Name Badges (5)                                       | 39.95    |
| Check                                                | 10/22/2019 | 133793    | Kwik Print                   | Inv# 65751 Business Cards (2)                                    | 85.80    |
| Total 2024210 · Printing                             |            |           |                              |                                                                  | 125.75   |
| <b>2024509 · Volunteer Appreciation</b>              |            |           |                              |                                                                  |          |
| Check                                                | 10/22/2019 | 133774    | A1 Trophies & Awards         | Inv# 41635 Name Badges (29)                                      | 231.71   |
| Check                                                | 11/01/2019 | 133934    | A1 Trophies & Awards         | Inv# 14689 Name Badges (11)                                      | 87.89    |
| Total 2024509 · Volunteer Appreciation               |            |           |                              |                                                                  | 319.60   |
| <b>2024511 · Phone and Internet</b>                  |            |           |                              |                                                                  |          |
| Check                                                | 11/01/2019 | 133936    | Comcast (898 WS)             | Acct 8771100850097898 Monthly Cable/Internet Charges 10/25-11/24 | 183.50   |
| Total 2024511 · Phone and Internet                   |            |           |                              |                                                                  | 183.50   |
| <b>2024591 · Health Insurance</b>                    |            |           |                              |                                                                  |          |
| Check                                                | 11/01/2019 | 133946    | United Healthcare            | Major Medical Premiums October                                   | 2,199.03 |
| Total 2024591 · Health Insurance                     |            |           |                              |                                                                  | 2,199.03 |
| <b>2024592 · Dental, Vision &amp; Life Insurance</b> |            |           |                              |                                                                  |          |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers              | Cust# 5641581 Dental & Life Premium                              | 162.66   |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan          | Vision Insurance Monthly Premium                                 | 13.78    |
| Total 2024592 · Dental, Vision & Life Insurance      |            |           |                              |                                                                  | 176.44   |
| Total 2024ADM · Administration                       |            |           |                              |                                                                  | 4,160.10 |
| <b>2024HOM · Home Relief</b>                         |            |           |                              |                                                                  |          |
| <b>2024102 · Rent</b>                                |            |           |                              |                                                                  |          |
| Check                                                | 10/18/2019 | 5321      | Hanover Homes LLC            | August 2019 Rent                                                 | 700.00   |
| Check                                                | 10/18/2019 | 5321      | Hanover Homes LLC            | September 2019 Rent                                              | 700.00   |
| Check                                                | 10/18/2019 | 5321      | Hanover Homes LLC            | October 2019 Rent                                                | 700.00   |
| Check                                                | 10/18/2019 | 5323      | Northwest Compass            | October 2019 Rent                                                | 213.00   |
| Check                                                | 11/01/2019 | 5326      | Hanover Homes LLC            | November 2019 Rent                                               | 700.00   |
| Total 2024102 · Rent                                 |            |           |                              |                                                                  | 3,013.00 |
| <b>2024103 · Utilities</b>                           |            |           |                              |                                                                  |          |
| Check                                                | 10/18/2019 | 5322      | Village of Streamwood        | Utilities Assistance                                             | 68.33    |
| Total 2024103 · Utilities                            |            |           |                              |                                                                  | 68.33    |
| <b>2024106 · Travel Expenses</b>                     |            |           |                              |                                                                  |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase              | Ventra Card for GA client transportation                         | 140.00   |
| Total 2024106 · Travel Expenses                      |            |           |                              |                                                                  | 140.00   |
| <b>2024119 · Emergency Assistance</b>                |            |           |                              |                                                                  |          |
| Check                                                | 10/23/2019 | 5324      | Advantage Properties Chicago | Emergency Assistance                                             | 900.00   |



# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num       | Name                           | Memo                                               | Amount   |
|------------------------------------------------------|------------|-----------|--------------------------------|----------------------------------------------------|----------|
| Check                                                | 10/25/2019 | 5325      | Village of Streamwood          | Emergency Assistance                               | 543.50   |
| Total 2024119 · Emergency Assistance                 |            |           |                                |                                                    | 1,443.50 |
| Total 2024HOM · Home Relief                          |            |           |                                |                                                    | 4,664.83 |
| Total 2024 · Human Services - Expenditures           |            |           |                                |                                                    | 8,824.93 |
| <b>3034 · Road Maintenance - Expenditures</b>        |            |           |                                |                                                    |          |
| <b>3034ADM · Administration</b>                      |            |           |                                |                                                    |          |
| <b>3034709 · Uniforms &amp; Safety Equipment</b>     |            |           |                                |                                                    |          |
| Check                                                | 10/29/2019 | 133914    | Menards - West Chicago         | Inv# 91188 Staff Gloves                            | 23.96    |
| Total 3034709 · Uniforms & Safety Equipment          |            |           |                                |                                                    | 23.96    |
| <b>3034712 · Miscellaneous</b>                       |            |           |                                |                                                    |          |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Supplies for Facilities & Road Maintenance office  | 62.11    |
| Total 3034712 · Miscellaneous                        |            |           |                                |                                                    | 62.11    |
| <b>3034791 · Health Insurance</b>                    |            |           |                                |                                                    |          |
| Check                                                | 11/01/2019 | 133946    | United Healthcare              | Major Medical Premiums October                     | 1,094.04 |
| Total 3034791 · Health Insurance                     |            |           |                                |                                                    | 1,094.04 |
| <b>3034792 · Dental, Vision &amp; Life Insurance</b> |            |           |                                |                                                    |          |
| Check                                                | 11/01/2019 | 133938    | Euclid Managers                | Cust# 5641581 Dental & Life Premium                | 86.38    |
| Check                                                | 11/01/2019 | 133992    | Vision Service Plan            | Vision Insurance Monthly Premium                   | 10.60    |
| Total 3034792 · Dental, Vision & Life Insurance      |            |           |                                |                                                    | 96.98    |
| Total 3034ADM · Administration                       |            |           |                                |                                                    | 1,277.09 |
| <b>3034ROD · Road Maintenance</b>                    |            |           |                                |                                                    |          |
| <b>3034602 · Operating Supplies &amp; Materials</b>  |            |           |                                |                                                    |          |
| Check                                                | 10/15/2019 | 133738    | Beverly Materials, L.L.C.      | Inv# 245166 Asphalt Spoils Disposal                | 30.00    |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Asphalt roller rental for culvert repairs          | 686.09   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Asphalt roller rental for culvert repairs (credit) | -429.05  |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Asphalt roller rental for culvert repairs (credit) | -27.54   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Asphalt roller rental for culvert repairs          | 397.13   |
| Check                                                | 10/19/2019 | CC Aug 19 | JP Morgan Chase                | Asphalt roller rental for culvert repairs (credit) | -99.68   |
| Check                                                | 10/29/2019 | 133916    | O'Reilly Auto Parts            | Inv# 3421-236794 Diesel Fuel Additive              | 111.48   |
| Check                                                | 11/01/2019 | 133967    | DTN, LLC                       | Inv# 5636240 Weather Forecasting                   | 3,000.00 |
| Check                                                | 11/01/2019 | 133971    | Grainger                       | Inv# 9136377661 Chipper Tarp                       | 69.58    |
| Total 3034602 · Operating Supplies & Materials       |            |           |                                |                                                    | 3,738.01 |
| <b>3034603 · Gasoline</b>                            |            |           |                                |                                                    |          |
| Check                                                | 10/22/2019 | 133802    | Village of Hanover Park (Fuel) | Inv# 2019-1191 Sept 2019 Fuel                      | 469.25   |
| Total 3034603 · Gasoline                             |            |           |                                |                                                    | 469.25   |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                                 | Date       | Num    | Name                             | Memo                                                              | Amount    |
|------------------------------------------------------|------------|--------|----------------------------------|-------------------------------------------------------------------|-----------|
| <b>3034605 · Maintenance Supplies</b>                |            |        |                                  |                                                                   |           |
| Check                                                | 10/29/2019 | 133914 | Menards - West Chicago           | Inv# 91188 Douglas Ave Chemical Sprayer Parts                     | 13.98     |
| Total 3034605 · Maintenance Supplies                 |            |        |                                  |                                                                   | 13.98     |
| <b>3034606 · Engineering</b>                         |            |        |                                  |                                                                   |           |
| Check                                                | 11/01/2019 | 133990 | 2IM Group LLC                    | Inv# 2 Road Resurfacing Engineering                               | 2,597.50  |
| Check                                                | 11/01/2019 | 133990 | 2IM Group LLC                    | Inv# 1,2,3 Road Assessment Engineering                            | 29,341.36 |
| Total 3034606 · Engineering                          |            |        |                                  |                                                                   | 31,938.86 |
| <b>3034607 · Contract Work</b>                       |            |        |                                  |                                                                   |           |
| Check                                                | 10/29/2019 | 133913 | Marchese and Sons, Inc           | Inv# 19-16617# Friar Tuck Drive Sherwood Oaks Survey of Plat      | 1,200.00  |
| Total 3034607 · Contract Work                        |            |        |                                  |                                                                   | 1,200.00  |
| <b>3034610 · Street Lighting</b>                     |            |        |                                  |                                                                   |           |
| Check                                                | 10/15/2019 | 133740 | Com Ed 152                       | Acct# 0045120152 Monthly Charges 9/9/19 - 10/8/19                 | 378.27    |
| Total 3034610 · Street Lighting                      |            |        |                                  |                                                                   | 378.27    |
| <b>3034614 · Signs, Stripping &amp; Tree Removal</b> |            |        |                                  |                                                                   |           |
| Check                                                | 10/29/2019 | 133921 | Sherwin-Williams                 | Inv# 0508-5 Unincorporated Roads Stripping Paint                  | 80.25     |
| Check                                                | 10/29/2019 | 133921 | Sherwin-Williams                 | CREDIT # 0464-1 Stripping Paint for Unincorporated Roads          | -148.40   |
| Total 3034614 · Signs, Stripping & Tree Removal      |            |        |                                  |                                                                   | -68.15    |
| Total 3034ROD · Road Maintenance                     |            |        |                                  |                                                                   | 37,670.22 |
| <b>303EQM · Equipment</b>                            |            |        |                                  |                                                                   |           |
| <b>3034609 · Maintenance Vehicles &amp; Equip</b>    |            |        |                                  |                                                                   |           |
| Check                                                | 10/29/2019 | 133914 | Menards - West Chicago           | Inv# 91188 Truck Bed Painting Supplies                            | 215.73    |
| Check                                                | 11/01/2019 | 133971 | Grainger                         | Inv# 9331747940 Douglas St Sprayer Maintenance                    | 62.30     |
| Check                                                | 11/01/2019 | 133974 | Kammes Auto & Truck Repair, Inc. | Inv# 129446 Truck 505 Oil Change/Winterization/brakes/Tire Repair | 2,389.58  |
| Check                                                | 11/01/2019 | 133974 | Kammes Auto & Truck Repair, Inc. | Inv# 129412 Truck 502 Winterization/Horn Repair/Battery           | 2,129.57  |
| Check                                                | 11/01/2019 | 133979 | O'Reilly Auto Parts              | Inv# 3421-238133 Fork Lift Battery (4)                            | 359.04    |
| Check                                                | 11/01/2019 | 133981 | Pomp's Tire Service              | Inv# 640075980 Truck 505 Tire Service                             | 709.75    |
| Total 3034609 · Maintenance Vehicles & Equip         |            |        |                                  |                                                                   | 5,865.97  |
| Total 303EQM · Equipment                             |            |        |                                  |                                                                   | 5,865.97  |
| Total 3034 · Road Maintenance - Expenditures         |            |        |                                  |                                                                   | 44,813.28 |
| <b>5054 · Mental Health - Expenditures</b>           |            |        |                                  |                                                                   |           |
| <b>5054ADM · Administration</b>                      |            |        |                                  |                                                                   |           |
| <b>5054591 · Health Insurance</b>                    |            |        |                                  |                                                                   |           |
| Check                                                | 11/01/2019 | 133946 | United Healthcare                | Major Medical Premiums October                                    | 1,652.01  |
| Total 5054591 · Health Insurance                     |            |        |                                  |                                                                   | 1,652.01  |
| <b>5054592 · Dental, Vision &amp; Life Insurance</b> |            |        |                                  |                                                                   |           |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                            | Date       | Num    | Name                                      | Memo                                                            | Amount    |
|-------------------------------------------------|------------|--------|-------------------------------------------|-----------------------------------------------------------------|-----------|
| Check                                           | 11/01/2019 | 133938 | Euclid Managers                           | Cust# 5641581 Dental & Life Premium                             | 158.37    |
| Check                                           | 11/01/2019 | 133992 | Vision Service Plan                       | Vision Insurance Monthly Premium                                | 8.48      |
| Total 5054592 · Dental, Vision & Life Insurance |            |        |                                           |                                                                 | 166.85    |
| Total 5054ADM · Administration                  |            |        |                                           |                                                                 | 1,818.86  |
| <b>5054COM · Community Resource Center</b>      |            |        |                                           |                                                                 |           |
| <b>5054210 · Utilities</b>                      |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133757 | Com Ed 019 (MHB)                          | Acct# 6992134019 Monthly Charges 09/05/19 - 10/04/19            | 376.60    |
| Check                                           | 10/22/2019 | 133762 | Village of Streamwood Water Billing Dept. | Acct# 105006200-1000053 Monthly Charges 9/30/19                 | 59.52     |
| Total 5054210 · Utilities                       |            |        |                                           |                                                                 | 436.12    |
| <b>5054213 · Janitorial</b>                     |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133759 | JaniKing                                  | Inv# CHC10190223 Monthly Billing October 2019                   | 414.00    |
| Total 5054213 · Janitorial                      |            |        |                                           |                                                                 | 414.00    |
| <b>5054250 · Building Maintenance</b>           |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133761 | Orkin Pest Control (MHB)                  | Inv# 184565043 Pest Control 9/4/19                              | 58.36     |
| Check                                           | 10/22/2019 | 133761 | Orkin Pest Control (MHB)                  | Inv# 185672394 Pest Control 10/2/19                             | 58.36     |
| Check                                           | 11/01/2019 | 133940 | Johnson Controls Security Solutions       | Inv# 33288389 Quarterly Alarm Monitoring                        | 273.00    |
| Total 5054250 · Building Maintenance            |            |        |                                           |                                                                 | 389.72    |
| <b>5054286 · Agency Support Services</b>        |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133756 | Comcast (MHB 823)                         | Acct 8771 10 084 0485823 Monthly Cable/Internet 10/2/19-11/1/19 | 192.76    |
| Total 5054286 · Agency Support Services         |            |        |                                           |                                                                 | 192.76    |
| Total 5054COM · Community Resource Center       |            |        |                                           |                                                                 | 1,432.60  |
| <b>5054SVC · Service Contracts</b>              |            |        |                                           |                                                                 |           |
| <b>5054130 · Northwest Casa</b>                 |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133760 | Northwest CASA                            | Sexual Assault Intervention September 2019                      | 618.00    |
| Total 5054130 · Northwest Casa                  |            |        |                                           |                                                                 | 618.00    |
| <b>5054177 · Staff Development Grant Fund</b>   |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133764 | Community Alternatives Unlimited          | Staff Development - Autism Conference                           | 3,000.00  |
| Total 5054177 · Staff Development Grant Fund    |            |        |                                           |                                                                 | 3,000.00  |
| <b>5054179 · Challenge Grant Fund</b>           |            |        |                                           |                                                                 |           |
| Check                                           | 10/22/2019 | 133773 | Renz Addiction Counseling Center          | Medication Assisted Treatment                                   | 10,000.00 |
| Total 5054179 · Challenge Grant Fund            |            |        |                                           |                                                                 | 10,000.00 |
| <b>5054201 · Journeys Hope Center</b>           |            |        |                                           |                                                                 |           |
| Check                                           | 11/01/2019 | 133927 | Journey from PADS to HOPE                 | Hope Counseling Center - September 2019                         | 165.00    |

# Hanover Township Board Audit Report

October 15 through November 4, 2019

| Type                                              | Date       | Num    | Name                                    | Memo                                                         | Amount    |
|---------------------------------------------------|------------|--------|-----------------------------------------|--------------------------------------------------------------|-----------|
| Total 5054201 · Journeys Hope Center              |            |        |                                         |                                                              | 165.00    |
| <b>5054204 · Easter Seals Family Support</b>      |            |        |                                         |                                                              |           |
| Check                                             | 10/22/2019 | 133758 | Easter Seals DuPage & Fox Valley Region | Family Support Services Sept 2019                            | 832.64    |
| Total 5054204 · Easter Seals Family Support       |            |        |                                         |                                                              | 832.64    |
| <b>5054208 · Easter Seals Nutrition</b>           |            |        |                                         |                                                              |           |
| Check                                             | 10/22/2019 | 133758 | Easter Seals DuPage & Fox Valley Region | Nutrition Services Sept 2019                                 | 681.50    |
| Total 5054208 · Easter Seals Nutrition            |            |        |                                         |                                                              | 681.50    |
| Total 5054SVC · Service Contracts                 |            |        |                                         |                                                              | 15,297.14 |
| Total 5054 · Mental Health - Expenditures         |            |        |                                         |                                                              | 18,548.60 |
| <b>7004 · Vehicle Replcmnt - Expenditures</b>     |            |        |                                         |                                                              |           |
| <b>7004540 · Bus Purchase</b>                     |            |        |                                         |                                                              |           |
| Check                                             | 11/01/2019 | 133982 | Pace                                    | Inv# 561187 Bus Lease                                        | 100.00    |
| Check                                             | 11/01/2019 | 133982 | Pace                                    | Inv# 561197 Bus Lease                                        | 100.00    |
| Total 7004540 · Bus Purchase                      |            |        |                                         |                                                              | 200.00    |
| Total 7004 · Vehicle Replcmnt - Expenditures      |            |        |                                         |                                                              | 200.00    |
| <b>8084 · Capital Projects - Expenditures</b>     |            |        |                                         |                                                              |           |
| <b>8084414 · Reserve Improvements</b>             |            |        |                                         |                                                              |           |
| Check                                             | 11/01/2019 | 133989 | Signs by Tomorrow                       | Inv# 26544 Township Reserve Signs & Posts / Installation (6) | 4,227.48  |
| Check                                             | 11/01/2019 | 133996 | Hitchcock Design Group                  | Inv# 23776 IWC Reserve Master Plan                           | 750.00    |
| Total 8084414 · Reserve Improvements              |            |        |                                         |                                                              | 4,977.48  |
| <b>8084420 · Isaac Walton Ctr Parking Lot</b>     |            |        |                                         |                                                              |           |
| Check                                             | 11/01/2019 | 133990 | 2IM Group LLC                           | Inv# 2 IWC Resurfacing Engineering                           | 2,870.50  |
| Total 8084420 · Isaac Walton Ctr Parking Lot      |            |        |                                         |                                                              | 2,870.50  |
| <b>8084425 · Building &amp; Perm Improvements</b> |            |        |                                         |                                                              |           |
| Check                                             | 10/15/2019 | 133736 | The Alphabet Shop, Inc                  | Inv# 55248 Downey Hall Recognition Wall                      | 2,504.00  |
| Check                                             | 10/22/2019 | 133776 | The Alphabet Shop, Inc                  | Inv# 55469 Wall/Door Department Change Signage               | 974.75    |
| Check                                             | 10/29/2019 | 133922 | Specialty Store Services                | Inv# 881908 Food Pantry Shelving                             | 9,083.50  |
| Check                                             | 11/01/2019 | 133956 | Amperage Electrical Supply Inc          | Inv# 0972534 Pantry Electrical Upgrades                      | 303.22    |
| Check                                             | 11/01/2019 | 133958 | The Alphabet Shop, Inc                  | Inv# 55524 Pantry Signage                                    | 1,652.00  |
| Check                                             | 11/01/2019 | 133958 | The Alphabet Shop, Inc                  | Inv# 55481 Recognition Award Signage                         | 110.00    |
| Check                                             | 11/01/2019 | 133994 | Wood Dale Electrical Const., Inc.       | Inv# 5104 Pantry Electrical Upgrades                         | 1,223.93  |
| Check                                             | 11/01/2019 | 133995 | Specialty Store Services                | Inv# 881908 Food Pantry Shelving                             | 29.31     |
| Total 8084425 · Building & Perm Improvements      |            |        |                                         |                                                              | 15,880.71 |
| Total 8084 · Capital Projects - Expenditures      |            |        |                                         |                                                              | 23,728.69 |

**Hanover Township  
Board Audit Report**

October 15 through November 4, 2019

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| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u>            |
|-------------|-------------|------------|-------------|-------------|--------------------------|
| TOTAL       |             |            |             |             | <u><u>225,278.02</u></u> |



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Also present was Assessor Smogoski.  
  
Others present were Administrator James Barr, Aging Adult Services Director Tracey Colagrossi, Facilities and Road Operations Manager Rick Nelson, Community & Veterans Affairs Director Tom Kuttentberg, Human Services Director Mary Jo Imperato, Mental Health Board Manager Amanda Teachout, Youth and Family Service Director Tina Houdek, Community Health Director Kristen Smith, Emergency Service Interim Director Jerry Simandl, Assistant Administrator Kristin Vana, Prevention Services Manager Ryan Dickinson, Youth and Family Services Program Coordinator Michael Miguel and Prevention Specialist Gisel Trujillo, Aging Services Social Services Manager Diana Gomez, Attorney Mike Airdo, Attorney Mark Kimzey, Village of Streamwood Trustee Mike Baumer, Representative Diane Pappas, Ms Nazneen Hashmi and Ms Claudia Mondragon of Streamwood, Mr. James Rosean of Streamwood, and students from the Streamwood High School Civics class.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
  - A. Veterans Honor Roll (VHR): The Board welcomed Sgt. James Rosean of Streamwood to the Hanover Township Veterans Honor Roll. He served in the U.S. Army from 1970 to 1972. His name will be added to the VHR plaque, posted on the website and recorded in the Clerk's office. Mr. Rosean will be invited to the biannual Veterans Honor Roll dinners.
  - B. International Exposition Volunteers: The Board recognized and thanked Zoha Syed, Lakshmi Nookala and Claudia Mondragon as volunteers to the very successful first Hanover Township International Exposition.
- V. Reports
  - A. Supervisor McGuire reported that the Board received a thank you for the condolences sent to Director Imperato on the passing of her sister. He thanked Youth and Family Services for the Leadership reception held this evening recognizing new principals in U46. He also thanked Mr. Jerry Simandl for serving as Interim Director of Emergency Services until a Director was found.
  - B. Clerk Dolan Baumer offered no report.
  - C. Assessor Smogolski offered no report.
  - D. Department Reports: Reports were submitted for the Board's review. Highlights included Director Kuttentberg reporting that Veterans Specialist Cyndi Wollack has attended the Illinois Veterans Assistance Conference and that she has worked with six veterans to get them retroactive payments and is working with ten additional vets for payments due. Assistant Administrator Vana reported that during her maternity leave, Coordinator Suzy Callahan would assume her duties from November 5 through January 29, 2020. TIDE ride participation is increasing, reported Mental Health Board Manager Teachout. She also reported that discussions are being held regarding the Justice Program. Director Colagrossi reported that representatives from Aging Services attended the Metropolitan Asian Policies Services Forum and Gala with Representative Pappas. Director Imperator



reminded the Board of the food pantry open house on October 26 at 11 a.m. The usage of the pantry has increased since the remodel. Employment Specialist Flaxman has been reaching out to the community for employment opportunities. Director Houdek reported that Prevention Services staff is now on site at schools; 420 children participated in Open Gym this past summer; the Tutoring Services have been brought back to the Township; and that four openings currently exist in the department. Director Smith reported that Community Health is in search of an administrative assistant. Influenza shots are available. The staff has been working with grades K-2 on hand hygiene. Manager Nelson reported that the department has been certified on operation of chainsaws. He also extended a hearty thank you to the Facilities and Maintenance crew for 150 hours of sets and teardowns this past season. Interim Director Simandl reported that the department has been busy with two structure fires in Hanover Park providing lighting and traffic control. In addition, they have provided assistance at accidents, touch-a-truck events, Hanover Township sponsored events, mutual aid to Barrington Hills (flooding), Fox River (light pole down), and at the Walters-Lenoci Reserve providing additional patrols. The department recently had a tour of DuComm in DuPage County and they took on a new volunteer.

VI. Bill Paying: Mr. Barr presented the bills for payment from October 1, 2019 through October 14, 2019 as follows:

|    |                     |                     |
|----|---------------------|---------------------|
| a. | Town                | \$33,447.67         |
| b. | Senior Center       | 24,730.77           |
| c. | General Assistance  | 10,608.32           |
| d. | Road Maintenance    | 47,838.49           |
| e. | Mental Health Board | 1,578.96            |
| f. | Vehicle             | 200.00              |
| g. | Capital             | <u>22,148.78</u>    |
|    | Total:              | <u>\$140,552.99</u> |

Trustee Moinuddin moved and Trustee Martinez seconded the motion to approve payment the bills for payment from October 1, 2019 through October 14, 2019 as presented. Trustee Martinez moved to pay the bills as presented. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Meeting Minutes of October 1, 2019: Clerk Dolan Baumer presented the meeting minutes of October 1, 2019 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of October 1, 2019 as presented, with a second by Trustee Beattie. Roll call: Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- B. Appointments to the Hanover Township Committee on Youth: Trustee Beattie moved that the Board approve the Supervisor's appointments to the Committee on Youth of Jordan Wildermuth and Yesenia Ojeda. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried and a date would be set for the Clerk to administer the oaths of office.
- C. Update on Recreational Marijuana Legalization and Township Personnel Policies: Attorney Airdo provided the Board with a comprehensive look at recreational marijuana legalization (January 2020) and its affect on Township personnel policies and actions.
- D. Update on the Hanover Landing Disabled Housing Initiative: Director Vana provided the Board with an historical review and update of the Hanover Landing housing initiative. To date, funding has been secured for 34 project-based vouchers and a \$500,000 fund

award. The Low Income Housing Tax Credit application will be submitted in early 2020, anticipating an award in the summer of 2020; construction to be begin in the fall with completion in the Spring of 2021. The Supervisor reminded the Board that Senator Castro has been very helpful in securing funding for the housing project.

- E. Proposal for Snow Removal Program for Homebound Older Adults: Aging Services Social Services Manager Gomez presented a proposal for a snow removal program for homebound older adults. While the program is interesting, the Supervisor asked that legal counsel review the program as presented and bring it to the Board at the November 5 Board meeting.
- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: Administrator Barr reminded the Board of the Downey Hall rededication on November 5.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:15 p.m. was made by Trustee Essick and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,

  
Katy Dolan Baumer  
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs

## **Memorandum**

Date: November 5, 2019

To: Hanover Township Board

From: James C. Barr, Township Administrator

By: Mackenzie Peshek, Graduate Management Intern

Re: Senior Center Carpet Change Order

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After much deliberation and research, Hanover Township contracted with Douglas Floor Covering, Inc. on October 1, 2019 to replace the carpeting on the main floor of the Senior Center. The original commencement date of this project was scheduled October 28, 2019 with the installation to be completed by November 22, 2019. However, due to unanticipated lead time between the ordering and delivery of the carpeting specified to be installed in connection with the project, the contractor was unable to commence the project on the commencement date and will be unable to complete the carpet installation on or before the completion date. This will postpone the project for a minimum of six weeks, pushing the projected commencement date into December.

This presents further conflict with previously scheduled events at the Senior Center during the holiday season from Thanksgiving to the New Year. Ongoing programs and events include, Veterans Free Legal Advisory sessions, Hanover Township Board Meetings, Breakfast with Santa, Adopt a Senior, and the Toy Drive. Because of these various events, the Senior Center is deemed unavailable for carpet replacement until after January 1, 2020 as installation could interfere with November and December utilization of the facility.

That being said, Douglas Floor Covering, Inc. proposes a change order to the board to shift the project dates. This would provide time for the carpeting materials to arrive and a month's allotment for installation. Furthermore, postponing installing the carpet in the Senior Center until January will mitigate interference with holiday events, programs, and festivities. Therefore, projected commencement date is January 3, 2020 and the projected completion date is January 31, 2020.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION  
TO APPROVE A CHANGE ORDER TO THE  
SENIOR CENTER MAIN FLOOR CARPETING REPLACEMENT PROJECT**

**WHEREAS**, Hanover Township (the “Township”) entered into an Agreement with Douglas Floor Covering, Inc. (the “Contractor”), dated October 1, 2019, for the replacement of carpeting (the “Project”) on the main floor of the Senior Center, located at 240 S. IL Route 59, Bartlett, Illinois 60103.

**WHEREAS**, pursuant to the terms of the Agreement, the Contractor was to commence work on the Project on or about October 28, 2019 (the “Commencement Date”), and the Project was to be completed on or before November 22, 2019 (the “Completion Date”).

**WHEREAS**, due to unanticipated lead time between the ordering and delivery of the carpeting specified to be installed in connection with the Project, the Contractor was unable to commence the Project on the Commencement Date and will be unable to complete the Project on or before the Completion Date.

**WHEREAS**, the Contractor has proposed a written change order (the “Change Order”), a copy of which is attached hereto and incorporated herein by this reference, to modify the Commencement Date from October 28, 2019, to January 3, 2020, and the Completion Date from November 22, 2019, to January 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE: INCORPORATION OF RECITALS.** The recitals are hereby incorporated into the body of this Resolution as though fully set forth herein.

**SECTION TWO: FINDINGS.** The circumstances which necessitate the Change Order were not reasonably foreseeable at the time the Agreement was signed, and the Change Order is in the best interest of the Township and authorized by law.

**SECTION THREE: APPROVAL.** The Change Order is hereby approved, and the Supervisor is authorized to sign the Change Order on behalf of the Township.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 5, 2019

APPROVED: November 5, 2019

ATTEST:

---

Brian P. McGuire, Supervisor

---

Katy Dolan Baumer, Clerk

## CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on November 5, 2019, and approved on November 5, 2019, as the same appears from the official records of the Hanover Township.

---

Katy Dolan Baumer, Clerk

**HANOVER TOWNSHIP**  
**CHANGE ORDER NO. 1**  
**TO CONTRACT REQUIREMENTS FOR**  
**The Hanover Township Senior Center Main Floor Carpeting Replacement Project**

**Date: November 5, 2019**

**NOTICE OF REVISION TO CONTRACT**

**CHANGES:**

The contract time is modified as follows:

1. The new commencement date is January 3, 2020.
2. The new completion date is January 31, 2020.

**SUMMARY OF REVISIONS TO PAY ITEMS QUANTITIES:**

NONE

**SUMMARY OF REVISIONS TO CONTRACT DRAWINGS:**

NONE

**CHANGES TO THE CONTRACT SPECIFICATIONS:**

NONE

**ACCEPTED.** The above changes and revisions are satisfactory and hereby accepted. All work to be performed under the same terms and conditions as specified in the original contract.

\_\_\_\_\_  
Hanover Township

Date: \_\_\_\_\_

\_\_\_\_\_  
Douglas Floor Covering, Inc.

Date: \_\_\_\_\_

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION  
TO APPROVE THE 2020 PACE TRIP TRANSIT  
GRANT AND SERVICE AGREEMENT**

**BE IT RESOLVED** by the Supervisor and the Board of Town Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

**SECTION ONE:** That the 2020 TRIP Transit Grant and Service Agreement (the “Agreement”) between the Suburban Bus Division of the Regional Transportation Authority, operating under the name “Pace,” and the Township to provide transportation services for the senior citizens of the Township, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved.

**SECTION TWO:** The Township Supervisor and Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEALER.** All prior Ordinances or Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.



**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 5, 2019

APPROVED: November 5, 2019

---

Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

## **CERTIFICATION**

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on November 5, 2019, and approved on November 5, 2019, as the same appears from the official records of Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

## **2020 TRIP TRANSIT GRANT and SERVICE AGREEMENT**

**THIS AGREEMENT**, made and entered into by and between the **SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY**, operating under the name and hereinafter referred to as "Pace" and Elk Grove, Hanover, Palatine, Schaumburg and Wheeling Townships (hereinafter referred to as Townships).

### **WITNESSETH:**

**WHEREAS**, Pace was created as the Suburban Bus Division of the Regional Transportation Authority to be responsible for providing public transportation by bus, (70 ILCS 3615/3A.01); and

**WHEREAS**, Pace may enter into grant agreements with governmental and private sector entities to obtain public bus service and to provide for payment of operating and other expenses upon such terms and conditions as Pace shall provide in any such agreements; and

**WHEREAS**, Pace agrees to provide the transportation services as hereinafter described in Exhibit A attached hereto upon the terms and conditions set forth therein;

**WHEREAS** Pace shall fund its provision of transportation services as described in Exhibit A up to \$250,000 (hereinafter referred to as "Pace Grant").

**NOW, THEREFORE**, in consideration of the promises and agreements herein set forth, Pace and the Townships **AGREE** as follows:

1. The parties agree that the recitals hereinabove set forth are incorporated as terms and conditions of this Agreement as though fully set forth herein and binding on the parties.
2. Pace shall provide the services as fully described in Exhibit A attached hereto and the parties agree to comply with the service standards, procedures and parameters provided in Exhibit A attached hereto and made a part hereof.
3. Pace shall provide the funding up to \$250,000 (Pace Grant) for Pace to provide the transportation services as described in Exhibit A.
4. Calculation of monthly Invoice – Pace shall provide a monthly report to the Townships to give an accounting of expended funds. The monthly report shall be based on service costs calculated using actual costs to provide the services less revenue received. The Townships will be responsible for any deficit after the Pace Grant of \$250,000 is expended.
5. Term - This Agreement is effective January 1, 2020, through December 31, 2020 or either party exercises their right to terminate this Agreement under Paragraph 7.

6. Service Provision - Pace shall not be responsible for any failure to provide the Service due to circumstances beyond the control of Pace. However, Pace shall make every reasonable effort to restore Service as soon as practical under the circumstances. Pace shall have the right to make minor revisions to the Service during the term of this Agreement upon written notification to and concurrence by the Townships.

7. Termination of Service - Either party may terminate this Agreement with sixty (60) days advance written notification to the other party.

8. Independent Relationship - Pace is an independent contractor and not an employee, agent, joint venturer, or partner of the Townships, and nothing in this Agreement shall be construed as creating any other relationship between the Townships and Pace, or between any employee or agent of Pace and the Townships. Pace employees shall at all times remain employees of Pace, which shall be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers' compensation.

9. Severability - The provisions of this Agreement shall be severable. The unenforceability or invalidity of any one or more provisions, clauses or sentences hereof shall not render any other provision, clause or sentence herein contained unenforceable or invalid. The portion of the Agreement which is not invalid or unenforceable shall be considered enforceable and binding on the parties and the invalid or unenforceable provision(s), clause(s) or sentence(s) shall be deemed excised, modified or restricted to the extent necessary to render the same valid and enforceable, and this Agreement shall be construed as if such invalid or unenforceable provision(s), clause(s) or sentence(s) were omitted. The provisions of this paragraph shall survive the termination of this Agreement for any reason.

10. Binding Agreement - This Agreement supersedes any and all prior agreements between the parties, whether written or oral, and shall be binding upon the parties.

11. Authority - Pace and the Townships represent and warrant that their representatives whose signatures appear below have the power and authority to enter into this Agreement and to obligate Pace and the Townships to the terms of this Agreement.

12. Complete Agreement - This Agreement constitutes the entire Agreement between the parties hereto. Any proposed change in this Agreement shall be submitted to Pace for its prior approval. No modification, addition, or deletion to this Agreement shall be effective unless and until such changes are reduced to writing and executed by the authorized officers of each party. Any changes in service description, payment rates or pass allocations shall be reflected in a revised Exhibit attached hereto reduced to writing and signed by both parties.

13. Notices - All notices due to the other party shall be delivered to the address indicated below:

Pace  
550 W. Algonquin Road  
Arlington Heights, IL 60005  
Attn: Executive Director

Townships:  
Wheeling Township  
1616 N. Arlington Heights Rd.  
Arlington Heights, IL 60004

Hanover Township  
250 S. Rte 59  
Bartlett, IL 60103

Schaumburg Township  
1 Illinois Blvd.  
Hoffman Estates, IL 60129

Elk Grove Township  
2400 S. Arlington Heights Rd.  
Arlington Heights, IL 60005

Palatine Township  
7215 S. Quentin Road, Ste. 101  
Palatine, IL 60067

15) Governing Law - This Agreement shall be construed in accordance with the laws of the State of Illinois.

16) This Agreement may be executed by the parties in several counterparts, each of which so executed shall be deemed some original, and such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made effective as of the date set forth above and executed by their duly authorized officials.

**Pace**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Wheeling Township**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Schaumburg Township**

**By** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Hanover Township**

**By:** \_\_\_\_\_

**Title** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Elk Grove Township**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Palatine Township**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

# Exhibit A

## TRIP

### Service Description

|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                           |        |                        |         |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------|------------------------|---------|
| <b>TYPE OF SERVICE</b>              | Curb to Curb Dial-A-Ride Bus Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                           |        |                        |         |
| <b>SERVICE OPERATED BY</b>          | Pace will contract with a transportation provider (the "Contractor") to provide the service, which is the subject of this Agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                           |        |                        |         |
| <b>RESERVATION DAYS &amp; HOURS</b> | Monday through Friday – 9:00 AM to 2:00 PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                           |        |                        |         |
| <b>RESERVATION METHOD</b>           | Reservations shall be accepted at the Pace call center by way of email ( <a href="mailto:cookcounty@pacebus.com">cookcounty@pacebus.com</a> ) a maximum of seven (7) days in advance and a minimum of two (2) days in advance of the day of service. Note: Friday reservations are for Tuesday service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                           |        |                        |         |
| <b>REGISTRATION METHOD</b>          | All riders register through the Township. Registration information is sent by the Township to the designated Pace email address ( <a href="mailto:cookcounty@pacebus.com">cookcounty@pacebus.com</a> ). Eligible riders are registered with the transportation provider within five (5) business days.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                           |        |                        |         |
| <b>SERVICE AREA</b>                 | <p>TRIP provides transportation to eligible riders to medical facilities within Palatine, Wheeling, Hanover, Schaumburg and Elk Grove Townships. In addition, transportation is provided to the following designated locations outside of the five (5) Townships:</p> <ol style="list-style-type: none"><li>1. University of Illinois Medical Center;</li><li>2. Jesse Brown VA Medical Center;</li><li>3. Edward Hines VA Hospital;</li><li>4. Lovell Federal Healthcare Center;</li><li>5. John Stroger Cook County Hospital;</li><li>6. Rush Medical Center;</li><li>7. Northwestern Hospital;</li><li>8. ARA South Barrington Dialysis Center; and</li><li>9. Good Shepherd Hospital in Barrington.</li><li>10. Loyola Hospital</li><li>11. Social Security Offices within the partner Townships or adjacent Townships</li><li>12. VA Facility, Hoffman Estates</li><li>13. Dialysis Center, 3150 W. Higgins, Hoffman Estates</li><li>14. Wheaton Eye Clinic 2015 N. Main St, Wheaton</li></ol> |                           |        |                        |         |
| <b>SERVICE DAY &amp; HOURS</b>      | <p>Monday through Friday – 5:00 AM to 9:00 PM<br/>Saturday – 5:00 AM to 4:00 PM</p> <p>Note: Whenever possible, pick-up times are negotiated in order to optimize the service efficiency.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                           |        |                        |         |
| <b>HOLIDAYS</b>                     | <p>Service will <b><i>not</i></b> operate on following holidays:</p> <ul style="list-style-type: none"><li>• New Year's Day</li><li>• Memorial Day</li><li>• Independence Day</li><li>• Labor Day</li><li>• Thanksgiving Day</li><li>• Christmas Day</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                           |        |                        |         |
| <b>ONE-WAY FARE</b>                 | <table><tr><td>Trips within the Township</td><td>\$5.00</td></tr><tr><td>Trips across Townships</td><td>\$10.00</td></tr></table> <p>Note: The maximum fare per trip per rider is \$10.00</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Trips within the Township | \$5.00 | Trips across Townships | \$10.00 |
| Trips within the Township           | \$5.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                           |        |                        |         |
| Trips across Townships              | \$10.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                           |        |                        |         |
| <b>SUBSCRIPTIONS</b>                | Subscriptions are allowed per the approval of the Township. Subscriptions are submitted by way of email ( <a href="mailto:cookcounty@pacebus.com">cookcounty@pacebus.com</a> ) a minimum of five (5) days in advance of service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                           |        |                        |         |
| <b>COMPANIONS</b>                   | One (1) free companion is allowed per eligible passenger.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                           |        |                        |         |
| <b>RIDER ELIGIBILITY</b>            | Rider eligibility is determined by the sponsor. Registered riders are seniors who are 60 years and older or persons with disabilities who are 18 years or older.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                           |        |                        |         |

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION  
REGARDING CONCERNS WITH RESPECT TO  
WISCONSIN CENTRAL, LTD'S PROPOSED TRACK EXTENSION**

**WHEREAS**, Wisconsin Central, Ltd. (hereinafter, the "Railroad") has submitted an application (No. LRC-2018-00651) to the United States Army Corps of Engineers (hereinafter, the "USACE") for a permit proposing to extend a siding track a distance of approximately 4.27 miles, from Shoe Factory Road in the Village of Hoffman Estates to Spaulding Road in the Village of Bartlett (hereinafter, the "Project"); and

**WHEREAS**, the section of said Project between Shoe Factory Road and Golf Road is located within the territorial limits of Hanover Township (hereinafter, the "Township") and is adjacent to existing residential land use and a public park, which are impacted by current railroad operations and will be further impacted by the Project; and

**WHEREAS**, the Township submitted comments to the USACE on March 22, 2019, and hosted a community meeting with the Railroad on April 22, 2019, for residents to provide feedback on the Project; and

**WHEREAS**, the USACE prepared a response dated July 15, 2019, to the Railroad's application for the Project, which, *inter alia*, required the Railroad to answer questions and provide information in response to comments from the USACE, local governments, and others who submitted comments during its public comment period; and

**WHEREAS**, the Railroad submitted its reply to the USACE on August 30, 2019, with responses and information related to the USACE's comments, which responses and information the Township has reviewed; and



**WHEREAS**, the Township opposes the Project in its current form and feels the Railroad must address the issues listed herein, and requests the USACE further review these items; and

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE: INCORPORATION OF RECITALS.** The recitals are hereby incorporated into the body of this Resolution as though fully set forth herein.

**SECTION TWO:** The Township requests that the following items be specifically addressed by the Railroad and the USACE as a part of the Railroad's permit application in connection with the Project:

- A. The Railroad must not allow idling at or near the proposed crossover locations shown adjacent to residential areas in the Village between IL 58 (Golf Road) and Shoe Factory Road.
- B. The proposed crossover south of Shoe Factory Road should be moved to a location which is not adjacent to residential properties.
- C. The Railroad's proposal must include substantial replacement of vegetation lost due to its Project to maintain visual screening, which should be identified in a landscaping plan to be prepared by the Railroad for the Project.
- D. The estimated train volumes referenced in the noise analysis summary are lower than represented elsewhere in the application, requiring the noise assessment to be revised to use consistent data and be resubmitted for further review.
- E. Vibration effects were not adequately addressed in response to comments that the USACE provided to the Railroad and should be revised and resubmitted for further review.
- F. As the Environmental Impact Statement (hereinafter, the "EIS") for the Railroad's purchase of the Elgin, Joliet, and Eastern Railway did not include extending the siding south of Shoe Factory Road or providing a second mainline track, either as an extension of or in addition to the siding, the EIS should be revised and updated.

- G. The restrictive culvert south of Golf Road which is not addressed in the proposal needs to be modified and Project plans need to be revised and resubmitted for further review.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

---

Brian P. McGuire, Supervisor

ATTEST:

---

Katy Dolan Baumer, Clerk

## CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on November 5, 2019, and approved on November 5, 2019, as the same appears from the official records of the Hanover Township.

---

Katy Dolan Baumer, Clerk

## **Memorandum**

Date: November 5, 2019

To: Hanover Township Board

From: James C. Barr, Township Administrator

By: Mackenzie Peshek, Graduate Management Intern

Re: Recommendation of Tina Houdek for Youth and Family Services Director

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Staff recommends Interim Director of Youth and Family Services, Tina Houdek, for the position of Director of Youth and Family Services. Hired to the Township in December 2014, Ms. Houdek has demonstrated abilities and expertise above her peers in her field as a Licensed Clinical Professional Counselor. With a Bachelor of Arts in Psychology and Sociology from Elmhurst College and a Master of Science in Counseling Psychology from George Williams College, Ms. Houdek has over 14 years of experience of clinical and administrative supervision and over 26 years of experience in counseling and crisis intervention with youth, adults, seniors and families.

Highlights of Ms. Houdek's previous professional experience outside of the Township include being the Child Services Coordinator at Kenneth Young Center from 2012-2014 where she provided clinical and administrative oversight to a team of clinicians and supervised up to 10 clinical staff. Prior to that Ms. Houdek served as the Director of Clinical Services of Family Service Association of Greater Elgin from 2003-2012 where she not only provided clinical oversight, but also was responsible for recruiting, hiring, training, and evaluating staff and contributed significantly to fundraising, public relations, marketing and grant writing for the organization.

Within the Township Ms. Houdek has served as Clinical Manager for the last 5 years where her responsibilities spanned across supervising five clinicians and more recently supervising the front office staff of Youth and Family Services. During this time she has been integral in increasing the number of bilingual therapists in the department and has taken on the additional responsibility of serving as clinical manager for the Aging Services therapy program. Ms. Houdek not only served as supervisor, but also provided direct therapy services to challenging cases within the Township. Her commitment to increasing the use of volunteers, interest in pursuing state and federal grants, and desire to further the department's community engagement demonstrate Ms. Houdek's dedication to progressing Youth and Family Services and Hanover Township as whole.



## 2020 Board of Trustees Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meet on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved \_\_\_\_\_)

Tuesday, January 7

Tuesday, January 21

Tuesday, February 4

Tuesday, February 18

Tuesday, March 3

Tuesday, March 24

Tuesday, April 7

Tuesday, April 21 – 6:30 p.m.

Tuesday, April 21 – Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m.

Tuesday, May 5

Tuesday, May 19

Tuesday, June 2

Tuesday, June 16

Tuesday, July 7

Tuesday, July 21

Tuesday, August 4

Tuesday, August 18

Tuesday, September 1

Tuesday, September 15

Tuesday, October 6

Tuesday, October 20

Tuesday, November 3

Tuesday, November 17

Tuesday, December 1

Tuesday, December 15



## **2020 Holiday Closing Dates**

(Board Approved \_\_\_\_\_)

Wednesday, January 1 (New Year's Day)

Monday, January 20 (Martin Luther King Birthday)

Monday, February 17 (Presidents Day)

Monday, May 25 (Memorial Day)

Friday, July 3 (Independence Day)

Monday, September 7 (Labor Day)

Wednesday, November 11 (Veterans Day)

Thursday, November 26 (Thanksgiving)

Friday, November 27 (Day after Thanksgiving)

Thursday, December 24 (Christmas Eve)

Friday, December 25 (Christmas Day)