

## HANOVER TOWNSHIP MENTAL HEALTH BOARD

### MINUTES of the MEETING

May 28, 2019

The meeting was called to order by Chairman Kathy Biesiadecki at 6:32 p.m.

**Roll Call:** Kathy Biesiadecki, Trustee Khaja Moinuddin, Matthew Steichmann (6:32), Kristen Cruthers, Deb Sirchia, Meghan Nelson and Mary Jane Garvey. Also present Amanda Teachout MHB Manager and James Barr Township Administrator, Rita Fletcher, Executive Director of Bartlett Park District, Nazneen Begum, Chief Executive Officer of Global Executive Services, and Erik Johnson, Vice President of Development at Easterseals Dupage & Fox.

**Approval of the Agenda:** Motion to approve the agenda was made by Ms. Garvey and seconded by Ms. Sirchia. The motion was approved by unanimous vote.

**Public Comment:** None

**Presentations:** The Board heard requests for midyear funding for FY 20 by Rita Fletcher regarding capital funding for the Bartlett Park District, Nazneen Begum, regarding challenge funding for a mental health therapist at Global Executive Services, and Erik Johnson for both capital and challenge funding at Easterseals.

**Approval of Regular Meeting Minutes of March 21, 2019:** Motion to approve the regular meeting minutes of the April 23, 2019 was made by Ms. Sirchia, seconded by Ms. Garvey. The motion was approved by unanimous vote.

**Approval of March 2019 Financial Statement:** Motion to approve the March 2019 Financial Statement was made by Ms. Nelson and seconded by Ms. Sirchia. The motion was approved by unanimous vote.

**Manager's Report:** The Manager's Report was presented and reviewed. Manager Teachout reported on communications with funded agencies, including Leyden Family Services and Center for Enriched Living regarding being featured on the Township's social media. Manager Teachout also reported on visits to agencies, including Summit Early Learning Center, Gigi's Playhouse and Family Services Association. Manager Teachout reported out on the most recent Human Services Coordinating Council, that met on May 15, 2019. Manager Teachout also reported on progress regarding the Strategic Goals, including planning a training for funded agencies and highlighting agencies on social media. A new therapist from Family Services Association has started at the Resource Center, increasing their office usage.

**Site Visit Update:** Ms. Biesiadecki updated the Board on her site visit with Trustee Moinuddin and Manager Teachout to Center for Enriched Living-Northwest. Ms. Biesiadecki explained the agency serves adults with developmental disabilities that focuses on social health and combats social isolation. Ms. Biesiadecki also talked about how one of the agency's biggest struggles is growth and letting the community know they exist. Ms. Biesiadecki expressed her pleasure with the program and the work being done. Mr. Moinuddin stated he was also impressed.

**Unfinished Business:**

**Global Executive Council Services Challenge Funding Request:** A motion was made by Ms. Sirchia to consider the Global Executive Council Services Challenge request for \$25,000 and was seconded by Ms. Nelson. Discussion ensued. Ms. Sirchia noted the agency seems to have grown greatly in the last year, when they first approached the Board for funding. Mr. Steichmann stated the need is great for the immigrant population. Ms. Cruthers asked if they could be a fee for service agency because of uncertainty in serving Township residents. Ms. Garvey moved the motion be amended for \$10,000 and was seconded by Ms. Cruthers. The motion passed, awarding \$10,000 to Global Executive Council for Challenge funding.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Nelson	Yes				

**Greater Elgin Family Care Center Challenge Funding Request:** Ms. Garvey moved to consider Greater Elgin Family Care Center’s challenge funding request for \$18,654.56 and was seconded by Ms. Sirchia. Ms. Biesiadecki reminded the board that they had requested an audit from the agency to answer some questions about residency. Manager Teachout informed the board that Robert Tanner, the Executive Director had relayed that he would be happy to provide the audit should the Mental Health Board award the money. The board unanimously voted no, but encouraged Greater Elgin Family Care Center to reapply with the audit, as they believe the program is important.

Ms. Biesiadecki	No	Ms. Sirchia	No	Ms. Cruthers	No
Ms. Garvey	No	Trustee Moinuddin	No	Mr. Steichmann	No
Ms. Nelson	No				

**Greater Elgin Family Care Center Capital Funding Request:** Ms. Cruthers moved the board consider Greater Elgin Family Care Center’s capital funding request for \$25,000 and seconded by Ms. Garvey. Discussion ensued. The board unanimously voted no but encouraged Greater Elgin Family Care Center to resubmit an application that includes the audit requested.

Ms. Biesiadecki	No	Ms. Sirchia	No	Ms. Cruthers	No
Ms. Garvey	No	Trustee Moinuddin	No	Mr. Steichmann	No
Ms. Nelson	No				

**New Business:**

**Bartlett Park District Foundation Capital Funding Request:** Ms. Nelson moved to consider the Bartlett Park District capital funding request for \$25,000 and Ms. Sirchia seconded the motion. Ms. Sirchia noted that a similar park exists in South Elgin and is actively used by the community. Ms. Biesiadecki remarked that

this park is located in the Township, which is great for the residents. Ms. Biesiadecki called for a roll call and the motion to approve the \$25,000 passed unanimously.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Nelson	Yes				

**Easterseals Dupage & Fox Valley Capital Funding Request:** Ms. Sirchia moved to consider Easterseals Dupage & Fox Valley Funding Request for \$25,000 and Ms. Nelson seconded. Discussion ensued. The board voted unanimously to approve the request.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Nelson	Yes				

**Ecker Center Staff Development Funding Request:** Ms. Sirchia moved to consider the Ecker Center staff development funding request for \$1,700 and Ms. Cruthers seconded. Ms. Cruthers noted that this the second funding request for staff development in trauma informed care in the last fiscal year. It was clarified that although this is true, it is not the same agency. Ms. Biesiadecki commented that the board did not spend all their staff development funding last fiscal year. Discussion ensued and the board unanimously voted to approve the request.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Nelson	Yes				

**Easterseals Dupage & Fox Valley Challenge Funding Request:** Ms. Garvey moved to consider Easterseals Dupage & Fox Valley challenge funding request for \$25,000 and Ms. Sirchia seconded. Ms. Biesiadecki noted that the request is more than what the board has left for challenge funding and would cause the board to go over their budget in the second month of the fiscal year. Ms. Garvey moved to amend the motion for the board to consider the request for \$15,000 and Ms. Cruthers seconded. The board unanimously agreed and the motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Nelson	Yes				

**Hanover Township Senior Citizens' Service Committee Sponsorship:** Mr. Steichmann moved to consider sponsorship for the Senior Citizens' Service Committee in the amount of \$250 and was seconded by Ms. Sirchia. Discussion ensued. The Board unanimously agreed and the motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
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Ms. Garvey        Yes                    Trustee Moinuddin    Yes    Mr. Steichmann        Yes  
Ms. Nelson        Yes

**Elections:** The offices of Chair, Vice-Chair and Secretary are elected each year and no person may serve the same office for more than three consecutive terms.

Ms. Biesiadecki nominated Ms. Cruthers for Chair, seconded by Ms. Nelson. A motion to close nominations was made by Ms. Nelson, seconded by Mr. Steichmann. The motion was approved by unanimous vote. Ms. Cruthers agreed to serve as Chair. A motion to approve Ms. Cruthers as Chair was made by Ms. Biesiadecki. The motion was approved by unanimous vote.

Ms. Sirchia nominated Ms. Biesiadecki for Vice-Chair, seconded by Ms. Nelson. A motion to close nominations was made by Ms. Nelson, seconded by Ms. Sirchia. The motion was approved by unanimous vote. Ms. Biesiadecki agreed to serve as Vice-Chair. A motion was made by Ms. Biesiadecki to approve her as Vice-Chair. The motion was approved by unanimous vote.

Ms. Cruthers nominated Ms. Sirchia for Secretary, seconded by Ms. Biesiadecki. A motion to close nominations was made by Ms. Cruthers, seconded by Ms. Nelson. The motion was approved by unanimous vote. Ms. Sirchia expressed she was willing to serve as Secretary. A motion to approve Ms. Sirchia as Secretary was made by Ms. Biesiadecki. The motion was approved by unanimous vote.

The new terms will begin June 1, 2019.

**Executive Session:** None

**Other Business:** Mr. Barr informed the board that Ms. Garvey’s term had ended, but she had been reappointed by Supervisor McGuire and it will be announced at the May 20, 2019 Township Board meeting. Ms. Biesiadecki presented a plaque in honor of Ms. Nelson for her service to the Board and thanked her for her time. Ms. Nelson had resigned from the board effective May 31, 2019. Ms. Biesiadecki reminded the board that the next meeting will be after the summer recess on August 27, 2019.

**Adjournment:** There being no other business, Ms. Nelson moved to adjourn the meeting. Mr. Steichmann seconded the motion. Motion was approved. Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Kristen Cruthers

Mental Health Board Secretary