



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

August 20, 2019

7:00 PM

A G E N D A - revised

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – 1LT James J. Sadowski
 - B. 2019 Elite Stars – Team USA Unified Cheer World Champions
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of August 6, 2019
 - B. Executive Session Minutes of July 16, 2019
 - C. Appointment to the Hanover Township Committee on Youth
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Jim Sadowski

ADDRESS: 5874 Haverford Way

CITY/ZIP CODE: Hoffman Estate, Ill 60192-4117 U.S.A.

PHONE #: (847) 697-5447

EMAIL ADDRESS: jimie.f.sadowski@att.net

DATE OF BIRTH: 25 May 1943

BRANCH OF SERVICE: Army RANK AT DISCHARGE: 1LT

YEARS OF SERVICE: FROM 1967 TO 1971

MEDALS AWARDED OR OTHER CITATIONS:

Bronze Star

INJURIES: PTSD

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire
Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Passports</i>	404	409	1,727	1,704
Photo fees	\$2,910	\$3,100	\$12,140	\$12,510
Fee deposits	\$9,510	\$10,205	\$43,110	\$42,345
<i>Fishing/Hunting licenses</i>	6	7	45	64
<i>Handicap Placards</i>	21	24	80	90
<i>Cook County vehicle stickers</i>	0*	21	4	264
<i>Human Resources Requests</i>	145	137	423	571
<i>New Employee Orientations</i>	1	0	6	9
<i>Technology work orders</i>	61	51	264	196
<i>Resident Contacts</i>	1,801	1,849	6,345	6,647
<i>Percent of Budget Expended (25% of year)</i>	6.9%	6.1%	23.5%	22.9%

*Cook County vehicle sticker program ended July 1.

Department Highlights

- Administrative Services conducted recruitment and interview process for a part-time receptionist position throughout the month of July.
- Administrative Specialist Callahan, and Part-Time Office Assistant Szymanska completed the Fiscal Year 2020 Annual Operating and Capital Budget for submission to the Government Finance Officers Association for the Distinguished Budget Award Program. This will be the eighth submission for the award for the Township.
- Administrative Services Coordinator Callahan and Administrator Barr participated in first and second round interviews with Senior Services for the full-time Bus Driver position.
- The Annual Workplace Evaluation survey was distributed to all Township staff. The survey allows staff to provide feedback on a variety of human resource topics. Administrative Services will review the results of the survey with Management Team to identify several actionable items.
- Assistant Administrator Vana conducted 1 new hire orientation with Gisel Trujillo, Youth and Family Services Prevention Specialist.
- Administrative Services Coordinator Callahan completed the 1st quarter audit of General Assistance and Emergency Services with no findings.
- Resident Services Assistant Imperato completed Passport Manager training.
- Assistant Administrator Vana and Graduate Management Intern Peshek attended the Diversity and Engagement Task Force meeting on July 18. Assistant Administrator Vana presented to the Task Force regarding Hanover Township services and programming. The next Task Force meeting will take place on August 22 at 7:00 PM at the Izaak Walton Center.
- Administrative Services coordinated Trustee Beattie's new hire orientation on July 19. Trustee Beattie met with department heads to discuss programs, services and the current strategic plan.
- Administrative Services hosted a Lunch and Learn on July 31 with 10 staff members in attendance. Scott Lyden with Aflac and New York Life Insurance discussed short term disability coverage and life insurance policies available to Hanover Township employees. The next Lunch and Learn is expected to take place in October.

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OFFICE OF THE ASSESSOR

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Office visits	404	455	967	1,017
Building permits processed	609	639	2,142	2,202
Change of Name	19	13	36	23
Property tax appeals	0	0	0	0
Certificate of Errors	497	205	662	363
Property location updates	1	0	1	2
Sales Recording	487	9	1,689	400
New owner mailing	364	0	1,131	0
<i>Exemptions</i>				
Homeowner exemptions	176	55	227	87
Senior homeowner exemptions	188	76	320	194
Senior Freeze exemptions	72	53	152	129
Disabled Veteran exemptions	21	9	32	21
Disabled person exemptions	40	12	70	27
Miscellaneous exemptions	10	6	18	17

Department Highlights

- Extended Tuesday hours provided assistance to 11 visitors after 4:30 PM in July.
- The total number of emails on the Assessor's office contact list is 2,850. 13 new email contacts were added to the list in July.
- The Cook County 2018 second installment real estate tax bill is scheduled to be mailed July 1 with a due date of August 1.
- Deputy Assessor Deyne and Chief Deputy Assessor Glascott attended a Basic CPR class in July.
- 57 taxpayer letters were mailed to remind residents that their taxes were sold at the annual tax sale May 3. As a result of the mailing, 6 envelopes were returned "Addressee not known" and 3 taxpayers have inquired on how to redeem their taxes.
- Chief Deputy Assessor Glascott participated in the orientation for Trustee Beattie on July 19.
- Deputy Assessor Christopher attended 2 continuing education classes July 22-23, "Valuation of Big Box Properties" and "Appraising after a disaster or traumatic event".
- All Assessor's office staff attended the Lunch and Learn on July 31.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Appointments</i>				
ProTimes	10	11	38	44
TB skin test	12	7	36	25
Cholesterol	2	4	13	9
Pharmaceutical Assistance Programs	0	3	3	10
Miscellaneous labs	10	11	48	46
Wellness Screening (BP, diabetes, anemia)	44	46	262	140
Other	51	36	175	111
<i>Clinic Clients</i>				
Senior Center/ home visits	105	83	440	321
Astor Avenue	8	6	33	16
Elgin, Izaak Walton Center	1	0	14	4
Offsite clinics	13	22	42	51
Total clients (unduplicated)	46	39	283	202
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	16	16
Informational seminars/Program	5	4	24	26
Program Participants	85	104	697	795
<i>Primary Care Provider Support</i>	1	8	9	25

Department Highlights

- Director Smith and Community Health Nurse Court provided 3 home visits for residents in the month of July.
- Director Smith provided AED and “hands only” CPR training for 17 employees in the month of July.
- Community Health Assistant, Nicole Daccardo, resigned from her position; her last day will be August 23. Nicole was with Hanover Township for 6 years.
- Director Smith met with Trustee Beattie on July 19 to orient her to the programs and services provided by the Office of Community Health.
- Director Smith educated Facilities and Road Maintenance staff on heat stroke prevention while working outdoors on July 19.
- Community Health Assistant Daccardo and Community Health Receptionist Brandes attended the Streamwood Summer Celebration on July 27 and distributed information on Township programs and services.
- Director Smith attended the Healthcare Advisory Panel meeting for Representative Diane Pappas on July 31.

*Office of Community Health Mission Statement:
 Our mission is to provide education and health promotion,
 prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Website Visits (total)</i>	6,016	4,677	18,650	19,786
<i>Website Visits (unique)</i>	4,379	4,057	15,094	16,380
<i>Facebook Likes</i>	68	123	205	259
<i>Facebook Reach</i>	65,371	70,328	253,383	108,110
<i>Twitter Followers</i>	8	16	18	44
<i>YouTube Views</i>	178	266	812	1,052
<i>Media Releases</i>	2	3	11	11
<i>Veteran Contacts</i>	61	67	253	285
<i>Total Veterans served</i>	47	65	181	273
<i>Total Resident Contacts (Elgin office)</i>	1,364	1,234	2,864	1,711

Department Highlights

- Veterans Specialist Wollack attended AMVETS Post 202's monthly meeting on July 1 at American Legion Post 57.
- Veterans Specialist Wollack attended the funeral for AMVETS Post 202 Commander Frank DeLonker on July 2.
- Director Kuttnerberg joined officials and staff in volunteering in the Bartlett 4th of July Fest's Beer Tent on July 6. Tips were collected to benefit the Township Food Pantry.
- Community and Veteran Affairs Intern Haley Hoffman attended the Blackhawk Residents Association annual Summer Picnic on July 7 to promote Township programs, services and special events.
- Veterans Specialist Wollack volunteered at Post 57's monthly Spaghetti Dinner on July 10.
- Director Kuttnerberg joined Supervisor McGuire and Welfare Services staff on July 13 in attending the Village of Hanover Park's Car Show with proceeds benefiting the Township Food Pantry.
- Director Kuttnerberg chaired the bimonthly meeting of the Township Communicators of Illinois meeting on July 24 at Leyden Township. Attendees discussed marketing and promotions for Senior Services programs.
- Community and Veteran Affairs coordinated the Township's participation in the Streamwood Summer Celebration at a tent to promote programs, services and special events the weekend of July 26 – 28.
- Director Kuttnerberg joined Supervisor McGuire in attending the Rolling Knolls Home Owner's Association annual summer picnic on July 28 at the Izaak Walton Center. Township personnel provided an update on the CN railroad project and answered questions regarding neighborhood concerns. Staff followed up with residents the next day and continue to work in addressing concerns.

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DEPARTMENT OF EMERGENCY SERVICES

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Volunteers</i>				
Total volunteers	29	32	29	32
New volunteers	1	0	0	0
<i>Hours</i>				
Volunteer Detail Hours	935	205	2,275	1,289
Volunteer Work Hours	263	906.5	1,065	1,688
Volunteer Training Hours	99	182	994	1,246
<i>Total Volunteer Hours</i>	1,297	1,293.5	4,334	3,101
<i>Details</i>				
Emergency Call Outs	8	4	30	24
Safety Patrols	2	2	13	13
Township Sponsored Events	2	1	8	4
Other Community Events	21	19	34	33
Miscellaneous	4	0	4	0
<i>Total Details</i>	37	26	89	74

Department Highlights

- Emergency Services provided traffic control for the Streamwood Summer Celebration July 26-28 completing a total of 264 volunteer hours.
- Assisted Elgin Police Department with traffic control for Elgin Fourth of July parade and fireworks.
- Emergency Services provided traffic control for the Hoffman Estates Northwest Fest on July 4.
- Assisted Bartlett Police Department with safety lighting on bike path entrance to Apple Orchard Park for the Fourth of July fireworks.
- Emergency Services provided traffic control with East Dundee Police Department for a Wall That Heals transport, a traveling Vietnam wall memorial.
- Assisted Illinois Search and Rescue Council in Fox Lake with a search and rescue call on July 7.
- Dispatched members for weather spotting events on July 2 and July 20.
- Assisted the Hanover Park Fire Department with 3 general alarm fire responses on July 26, 27 and 31.
- Responded to a Streamwood Police Department call out to provide traffic control due to a residential fire on July 29.
- Assisted the Fox River Fire Protection District with Utility Terrain Vehicle (UTV) operations for 5k race in LeRoy Oaks Forest Preserve.
- Responded to a mutual aid call from Barrington Hills to assist with traffic control following a fatal motor vehicle accident on July 15.
- Safety patrols were conducted on July 12 and 19.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Vehicle service calls	7	6	27	34
Work orders	136	52	304	130
Event set-ups/tear downs	200	183	589	611
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	6,004	5,313	14,244	14,082
Town Hall	12,960	11,220	25,260	22,500
Senior Center	42,822	40,418	91,455	93,232
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	7.28	2.07	368.50	456.86
Town Hall	9.30	7.25	2,111.25	1,199.68
Senior Center	776.22	972.41	3,491.84	3,920.46
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	42	71

Department Highlights

- The 2019 Brush Pick-Up Program continues with monthly clean up taking place in July. Road Maintenance Associate Crane and Seasonal Associate Hyder completed the brush pickup throughout the township, processing approximately 10 truckloads of chips at 2 tons each, for a total of 20 tons of wood chips, bringing the season total to 88 tons of wood chips.
- Construction on the Naomi Walters-Lenoci walking path portion of the project, by A Lamp Road Construction, was started on July 8 and completed on July 10. Director Hanson and Operations Manager Nelson continue to work with A Lamp on the scheduling of the soil restoration and tree planting included in the scope of work. Due to high summer temperatures and transplanting requirements for the trees, this portion of the project will be rescheduled for late August 2019.
- Director Hanson, working with 2IM Engineering Group, Township Administration, Clerk Dolan Baumer, with input from Trustee Moinuddin, continue to move forward with the Izaak Walton and East Sherwood Oaks/Berner Drive resurfacing projects. Bid openings for the two projects were held on July 29. Engineering and legal review will proceed with the awarding of the projects following Board approval at the August 6 Township Board meeting.
- Facilities staff assisted with the setup and breakdown of multiple community events in July, including the Bartlett Global Arts Festival and the Blackhawk Community Picnic.
- Road Manager Santangelo, Seasonal Associate Callahan, Seasonal Associate Aguilar, and Season Associate Rico completed the new plantings around the Senior Center, completing the landscaping layout put together by Director Colagrossi.
- Road Manager Santangelo, Road Maintenance Associate Crane, and Seasonal Associates Hyder and Rico, completed 4 culvert replacements throughout the Township's unincorporated areas.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for July 2019

SERVICE PROVIDED	JUNE 2019	JUNE 2018	FYTD 2020	FYTD 2019
<i>Grant Funding</i>				
New clients	119	180	871	1,283
Ongoing clients	685	439	1,646	1,052
Closed cases	43	80	274	326
Prevention programming presentations	88	52	191	603
Number in audience	345	507	1,231	767
<i>TIDE</i>				
Participants	19	18	19	18
Rides	100	98	461	358
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	136	58	292	134

Department Highlights

- Fiscal Year 21 funding applications were made available to agencies. Manager Teachout communicated with all currently funded agencies and surrounding agencies regarding the opportunity to apply for annual funding.
- Manager Teachout toured Little City in Palatine and met with new Development Coordinator about funding opportunities for Little City in Elgin.
- Manager Teachout completed a site visit with Mental Health Board members to Gigi's Playhouse, a newly funded agency that provides services to individuals with Down Syndrome.
- Manager Teachout toured Maryville's Bartlett Campus and met with the Music Therapist that is funded through the Mental Health Board to learn about the program. Also discussed mid-year funding opportunities with the Clinical Director.
- Attended the monthly Wrap Group, an interdepartmental group of social services at Hanover Township, to tour PADS of Elgin, a homeless shelter that receives Mental Health Board funding and has recently expanded.
- Scheduled new Mental Health Board member orientation with Faiza Rahim to be completed in August.
- Manager Teachout attended a two-day training at the University of Chicago titled "From Direct Service to Management" aimed at nonprofit and social service agency employees.
- Continued work on replacing the telephone system at the Community Resource Center.
- Met with the CEO from Community Alternatives Unlimited, a referral agency for individuals with developmental disability that is taking over for the currently funded agency DayOne Pact, regarding how to apply for annual funding.
- Troubleshooted with agencies regarding the Mental Health Board reporting website.
- Completed monthly meeting with Facilities and Road Maintenance staff to walk through the Community Resource Center.
- Represented Hanover Township at the Streamwood Summer Celebration.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Programming Division</i>				
Planned programs	257	260	1,041	922
Participants	3,590	3,140	14,438	12,970
Participants (unduplicated)	779	688	1,266	1,173
Wait listed (unduplicated)	44	27	155	185
Art & Computer classes	76	54	299	240
Art & Computer class participants	402	263	1,585	1,365
New volunteers	6	5	24	22
Total volunteers (unduplicated)	158	149	211	217
Volunteer hours reported	2,347	2,220	10,103	8,638
Meals Served	1,553	1,250	5,922	5,147
Meals delivered by volunteers	2,218	1,971	8,936	7,592
<i>Social Services Division</i>				
Clients served (unduplicated)	159	175	474	466
Clients served (duplicated)	245	240	981	893
Energy Assistance	13	17	48	46
Prescription drugs & health insurance assistance	141	59	414	363
Social Service programs	11	10	52	48
Social Service program participants	165	125	720	549
Lending Closet transactions	124	105	517	458
<i>Transportation Division</i>				
One way rides given	1,397	1,443	5,698	6,690
Individuals served (unduplicated)	145	170	274	409
New riders	26	22	274	409
Unmet requests for rides	88	41	445	173

Department Highlights

- Popular out trips included Lunch Bunch at Wok & Fire, Cats, Chicago Magic Lounge, Lake Geneva Day Trip, and the Volo Auto Museum. A motor coach and extra tickets for Cats were acquired to satisfy the waitlist. On July 16, 68 clients attended the Rock n' Roll Summer Party at Bridges of Poplar Creek.
- The Transportation Division provided shuttle service for the Hanover Park COPS DAY picnic on July 12 for parade participants at the Streamwood Summer Celebration.
- Manager Gomez attended the Aging and Disability Resource Network (ADRN) AgeOptions meeting in Oak Park among other Cook County funded agencies.
- Specialist Robles attended the Mental Health Training for Older Adults on July 23. The training is an 8-hour course that teaches the basics of mental health in regards to older adults. Specialist Robles also represented the department at the Community Quality Council meeting in Melrose Park to learn about best practices of the Department of Human Services.
- Manager Gomez and Specialist Domingo attended the Weatherization Refresher Training on July 25. The Weatherization program weatherizes people's homes in Cook County who are income eligible.
- Department staff completed a 1-hour Intro to CPR class coordinated by Kristen Smith, Office of Community Health Director.

*Senior Services Mission Statement:
 Enriching Lives, Fostering Friendships, Promoting Independence*

DEPARTMENT OF WELFARE SERVICES

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>General Assistance</i>				
General Assistance clients	10	13	41	49
General Assistance appointments	24	21	94	98
Emergency Assistance appointments	18	20	92	75
Emergency Assistance approved	1	5	11	16
Crisis intake clients	156	111	564	420
Access to Care	1	0	1	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	1	1	68	63
Circuit Breaker	0	0	0	1
<i>Social Services</i>				
ComEd Hardships	4	20	12	46
Weatherization	0	0*	0	0*
<i>Food Pantry</i>				
Served (Households)	651	610	2,708	2,459
New applications	35	31	131	96
Food Donations	40	60	160	188
<i>Community Center Walk-Ins</i>	172	158	719	710

* Program Closed

Department Highlights

- William Burke joined the Welfare Services team as the new Outreach Coordinator. Coordinator Burke brings many years of experience and we look forward to developing this position and identifying new available resources to offer residents.
- Salvation Army continues to be a valuable resource with 5 applications submitted in July.
- Nicor Sharing, a program offered through the Salvation Army, assists residents with large Nicor balances. 7 applications were submitted in July.
- Employment Specialist Karen Flaxman completed 12 applications with residents, as well as hosted one job fair with Septran Bus Company. As of July 31, 122 residents have been assisted and 30 positions have been offered.
- In July, 445 free summer lunches were distributed from the Astor Avenue Community Center. This program ends August 9.
- St. John the Evangelist Church sponsored a mobile food pantry in Streamwood serving 95 families.
- Director Imperato attended a mandatory meeting at Community and Economic Development Association (CEDA) regarding Program Year 2020 services. In addition, Coordinator Orozco attended Weatherization training.
- On July 13, a car show was hosted to benefit the food pantry at the Hanover Park train station.
- A Manufacturing Job Fair co-hosted with Senator Cristina Castro, Cook County Commissioner Morrison and Technology and Manufacturing Association (TMA) will be held August 28 at the Senior Center.
- CEDA continues to be onsite at the Astor Avenue Community Center Wednesdays from 8:30 am-4:30 pm.
- Senator Castro's office continues to be onsite at the Astor Avenue Community Center Tuesdays from 1:30 pm - 6:00 pm.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for July 2019

SERVICE PROVIDED	JULY 2019	JULY 2018	FYTD 2020	FYTD 2019
<i>Outreach & Prevention</i>				
Open Gym participants	627	1,449	4,637	6,035
Open Gym participants (unduplicated)	609	454	768	897
Alternative to Suspension referrals	0	0	0	2
Alternative to Suspension participants	21	110	269	727
Alternative to Suspension participants (unduplicated)	0	24	92	124
<i>Clinical</i>				
Therapy clients	311	291	1,657	1,428
Therapy clients (unduplicated)	144	127	687	674
New clients (unduplicated)	0	2	19	69
Clinical hours	285	245	1,120	1,050
Group session participants	207	158	639	1,325
<i>Tutoring Participants</i>				
Total	104	171	321	469
Unduplicated	29	52	116	125

Department Highlights

- Open Gym metrics continue to be lower due to smaller sites this year and not being able to utilize Tefft Middle School this summer due to renovations occurring at the school.
- 21 Summer Open Gym participants participated in the 2019 Association of Illinois Township Committees On Youth (AITCOY) Summer Olympics held at Ela Township on July 16. This year was the first year that 10 Teen Leaders participated in the games at the Olympics.
- Alternative to Suspension participants' metrics is lower this month due to staffing.
- Giselle Trujillo was hired as the Prevention Specialist and joined the department on July 18.
- The Summer Alternatives groups conducted several fundraisers in July to raise funds for their end of the year programming and field trips. Fundraisers included CiCi's Pizza Day and a bake sale.
- Summer programming for the Alternative to Suspension and Teen Leadership groups ended giving youth the opportunity to participate in 20 field trips. These included trips such as Feed My Starving Children, Long Grove Chocolate Factory and the Chicago History Museum.
- Interim Prevention Manager Dickinson and ten youth leaders attended the Cebrin Goodman Teen Institute at Eastern Illinois University from July 21—July 25. Clinical Manager Houdek secured a donation to sponsor two teens to attend the conference from Streamwood Behavioral Health.
- Therapist Gonzalez represented the department at the Bartlett 4th of July Festival on July 6.
- Therapist Low represented the department at Hanover Park Cops Day Picnic event on July 12.
- Director Parquette represented the department at the Village of Streamwood's Summer Celebration on July 26.
- Summer Tutoring Services Program concluded on July 29 with 30 youth participating.
- Director John Parquette retired as of July 31, after 26 years of service. Clinical Manager Houdek has been appointed Interim Director of Youth and Family Services.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 8/6/19 - 8/19/19

	<u>Total</u>
Total Town Fund	22,029.60
Total Senior Center Fund	39,971.89
Total General Assistance Fund	1,382.18
Total Road Maintenance Fund	1,710.89
Total Mental Health Board Fund	26.18
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	8,798.31
 Total All Funds	 <u><u>73,919.05</u></u>

Supervisor

Trustee

Trustee

Town Clerk

Attest

Trustee

Trustee

Hanover Township Board Audit Report

August 6 - 19, 2019

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	08/07/2019	CC June 19	JP Morgan Chase	Extended warranty for microphones for board meetings	33.99
Check	08/07/2019	CC June 19	JP Morgan Chase	Microphones for board meetings (8)	316.51
Check	08/07/2019	CC June 19	JP Morgan Chase	Downey Hall and Admin Conference Room clocks refund (2)	-69.39
Check	08/07/2019	CC June 19	JP Morgan Chase	Downey Hall and Admin Conference Room Clocks (2)	34.08
Check	08/07/2019	CC June 19	JP Morgan Chase	Microwave oven for Admin Break Room	117.15
Check	08/16/2019	132915	A1 Trophies & Awards	Inv# 174286 Entrance Board Signs(7)	175.00
Check	08/16/2019	132930	ProxIT Technology Solutions	Inv# 20358 USB Drive/LED Monitor	209.98
Total 1014410 · Equipment Purchases					817.32
1014430 · Computer Equipment & Software					
Check	08/07/2019	CC June 19	JP Morgan Chase	Human Resources Information Software Monthly Fee	325.50
Check	08/07/2019	CC June 19	JP Morgan Chase	MailChimp Monthly E-Communications Subscription (June)	67.73
Check	08/07/2019	CC June 19	JP Morgan Chase	Employee Identification Card printing accounting load	200.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Domain renewal for team-myht.com	269.87
Check	08/07/2019	CC June 19	JP Morgan Chase	HDMI converter cable and tablet charger	64.89
Check	08/07/2019	CC June 19	JP Morgan Chase	Desk printer (Peschek)	106.24
Check	08/16/2019	132930	ProxIT Technology Solutions	Inv# 20370 Cloud Backup Storage	919.00
Total 1014430 · Computer Equipment & Software					1,953.23
Total 101CAP · Capital Expenditures					2,770.55
101CHN · Community Health					
1014452 · Office Supplies					
Check	08/13/2019	132778	Accurate Office Supply Co	Inv# 195091 Copy Paper/Ink/Hole Punch/Folders	237.90
Total 1014452 · Office Supplies					237.90
1014453 · Printing					
Check	08/06/2019	132746	Braden Interact Business Products (SS)	Inv# 578562 Copy Charges	2.08
Total 1014453 · Printing					2.08
1014457 · Furniture and Computer Equip					
Check	08/06/2019	132752	Leaf (618-008)	Inv# 9697618 Lower Level Copier Lease	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014459 · Professional Services					
Check	08/13/2019	132770	Alexian Brothers Health System	Acct# 242152 Patient Lab Work	290.65
Total 1014459 · Professional Services					290.65
1014465 · Medical Supplies					
Check	08/07/2019	CC June 19	JP Morgan Chase	CPR supplies	366.28
Check	08/13/2019	132796	McKesson Medical Surgical	Inv# 58882059 First Aid Meds/Test Strips	212.07
Check	08/13/2019	132796	McKesson Medical Surgical	Inv# 59011449 Tuberculosis Skin Test	111.98

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Type	Date	Num	Name	Memo	Amount
Check	08/13/2019	132796	McKesson Medical Surgical	Inv# 59753472 Tuberculosis Skin Test	111.98
Check	08/13/2019	132796	McKesson Medical Surgical	Credit for Inv# 58101023	-430.47
Check	08/13/2019	132809	McKesson Medical Surgical	Inv# 59738188 Glucose Test Strips	100.58
Total 1014465 · Medical Supplies					472.42
1014466 · Communications					
Check	08/07/2019	CC June 19	JP Morgan Chase	Wix.com Premium Plan "just4thehealthofit.org"	49.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Facebook Boosted Ad "Sprint 2 Spring 5K"	89.04
Total 1014466 · Communications					138.04
Total 101CHN · Community Health					1,201.09
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	08/16/2019	132917	Braden Interact Business (Jay St)	Inv# 579046 Copy Charges	5.47
Total 1014614 · Printing					5.47
1014617 · Equipment & Furniture					
Check	08/06/2019	132747	Canteen Refreshment Services	Inv# 5256-237325 Coffee Supplies	85.34
Check	08/07/2019	CC June 19	JP Morgan Chase	Wireless microphone	38.99
Check	08/16/2019	132933	Verizon Wireless (00002)	Inv# 9834353036 Monthly Charges	36.01
Total 1014617 · Equipment & Furniture					160.34
1014619 · Office Supplies					
Check	08/07/2019	CC June 19	JP Morgan Chase	Band-aids for first aid kit	9.14
Total 1014619 · Office Supplies					9.14
1014621 · Satellite Office Utilities					
Check	08/06/2019	132748	City of Elgin	Acct# 413720-6423 Water Monthly Charges 06/07/19-07/09/19	31.70
Check	08/06/2019	132753	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 06/28/19-07/25/19	41.65
Total 1014621 · Satellite Office Utilities					73.35
1014623 · Satellite Office Phone & Intrnt					
Check	08/06/2019	132745	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 7/22/19-8/21/19	131.57
Check	08/16/2019	132919	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 8/4-9/3	191.85
Total 1014623 · Satellite Office Phone & Intrnt					323.42
1014624 · Travel					
Check	08/06/2019	132764	Smith, Celeste	Mileage Reimbursement 7/9/19-7/27/19	21.23
Total 1014624 · Travel					21.23
1014627 · Community Affairs					
Check	08/07/2019	CC June 19	JP Morgan Chase	Supplies for Open House and Touch-A-Truck events	21.27

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Type	Date	Num	Name	Memo	Amount
Check	08/16/2019	132915	A1 Trophies & Awards	Inv# 14242 Employee Appreciation Plaque	78.65
			Total 1014627 · Community Affairs		99.92
			1014629 · Dues and Subscriptions		
Check	08/07/2019	CC June 19	JP Morgan Chase	Wix.com Premium Plan "rideforveterans.org"	60.00
			Total 1014629 · Dues and Subscriptions		60.00
			Total 101CMA · Community Relations		752.87
			101VET · Veteran Affairs		
			1014703 · Travel Expense		
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch at Lincoln National Cemetery Tour	12.18
			Total 1014703 · Travel Expense		12.18
			1014705 · Training		
Check	08/16/2019	132929	NACVSO	Nat'l Assoc of County Veteran Service Officers Membership - Wollock	60.00
			Total 1014705 · Training		60.00
			Total 101VET · Veteran Affairs		72.18
			Total 101CVA · Community & Veteran Affairs		825.05
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	08/16/2019	132920	Cintas Fire Protection	Inv# 0F94575882 Fire Extinguisher Inspections (10)	158.76
			Total 1014802 · Equipment		158.76
			1014812 · Volunteer Appreciation		
Check	08/07/2019	CC June 19	JP Morgan Chase	Refreshments for volunteers at station	26.93
Check	08/07/2019	CC June 19	JP Morgan Chase	Supplies for monthly officer's meeting	14.98
Check	08/07/2019	CC June 19	JP Morgan Chase	Refreshments for volunteers	18.30
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch supplies for Spring Awakenings extended event (16)	123.26
Check	08/07/2019	CC June 19	JP Morgan Chase	Food and supplies for Emergency Services summer picninc (32)	261.32
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch for extended weather spotting event (9)	54.96
Check	08/07/2019	CC June 19	JP Morgan Chase	Food for June Officer's meeting (10)	74.50
Check	08/07/2019	CC June 19	JP Morgan Chase	Breakfast food for Search and Rescue class (30)	99.85
			Total 1014812 · Volunteer Appreciation		674.10
			1014813 · Vehicle Fuel & Maintenance		
Check	08/06/2019	132766	Carol Stream Lawn and Power	Inv# 436307 Generator Tune Up	93.00
Check	08/06/2019	132767	Friendly Ford, Inc	Inv# C48451 Oil Change	58.35
Check	08/06/2019	132767	Friendly Ford, Inc	Inv# C48572 Oil Change	62.75
Check	08/06/2019	132767	Friendly Ford, Inc	Inv# C48904 Oil Change	53.95
Check	08/13/2019	132788	Friendly Ford, Inc	Inv# C49675 9100 Oil Change/Tire Repair	99.60
Check	08/13/2019	132788	Friendly Ford, Inc	Inv# C49476 9123 Brake Line Repair	823.69

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Type	Date	Num	Name	Memo	Amount
Total 1014813 · Vehicle Fuel & Maintenance					1,191.34
1014814 · Communications					
Check	08/13/2019	132798	Motorola Solutions, Inc.	Inv# 44060712019 Monthly Radio Service Aug 2019	374.00
Check	08/16/2019	132933	Verizon Wireless (00002)	Inv# 9834353036 Monthly Charges	93.50
Total 1014814 · Communications					467.50
Total 101ES · ES - Expenditures					2,491.70
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Check	08/07/2019	CC June 19	JP Morgan Chase	Employee Wellness appreciation award	50.00
Total 1014513 · Employee Wellness					50.00
1014514 · Employee Recognition					
Check	08/07/2019	CC June 19	JP Morgan Chase	Cake for employee's retirement reception	38.99
Check	08/07/2019	CC June 19	JP Morgan Chase	"All Staff" Staff Meeting refreshments	48.99
Total 1014514 · Employee Recognition					87.98
Total 101ISE · Insurance & Employee Benefits					137.98
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	08/13/2019	132781	Bade Supply	Inv# 28562 Toilet Tissue/Roll Towels/Polish/Facial Tissue	477.50
Check	08/16/2019	132936	Bade Supply	Inv# 26811 Towels/Soaps/Roll Towels/Cleaning Supplies	353.06
Total 1014205 · Janitorial Supplies					830.56
1014208 · Housekeeping Contract					
Check	08/13/2019	132794	Imperial Service Systems, Inc	Inv# 126268 Cleaning Services - Town Hall	1,069.00
Check	08/13/2019	132794	Imperial Service Systems, Inc	Inv# 126301 Cleaning Services - Senior Center	1,666.00
Check	08/13/2019	132803	Scrubco	Inv# 10148 Office Cleaning - Astor	800.00
Check	08/16/2019	132937	Custodius Chicago	Inv# 481 Janitorial Service - IWC	920.00
Total 1014208 · Housekeeping Contract					4,455.00
1014214 · Equipment Maintenance - Senior					
Check	08/13/2019	132813	Wood Dale Electrical Const., Inc.	Inv# 4922 Chiller Unit Repair	462.70
Check	08/16/2019	132938	Climatemp Service Group, LLC	Inv# S14732 Boiler Repair	960.05
Check	08/16/2019	132938	Climatemp Service Group, LLC	Inv# S14733 Boiler Circulator Pump Repair	654.68
Total 1014214 · Equipment Maintenance - Senior					2,077.43
1014215 · Equipment Maintenance - Astor					
Check	08/13/2019	132789	Fox Valley Fire & Safety	Inv# 280403 Astor Avenue Panic Button	305.98
Check	08/13/2019	132789	Fox Valley Fire & Safety	Inv# 298916 Motion Detector Replacement - Astor Ave	370.98
Total 1014215 · Equipment Maintenance - Astor					676.96

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Type	Date	Num	Name	Memo	Amount
1014218 · Vehicle Maintenance - Town					
Check	08/13/2019	132795	Mark Your Space, Inc.	Inv# 4455 Vehicle Decals	150.00
Check	08/13/2019	132800	O'Reilly Auto Parts	Inv# 230403 Bus Antifreeze	29.98
Total 1014218 · Vehicle Maintenance - Town					179.98
1014221 · Cell Phone/Communications					
Check	08/13/2019	132798	Motorola Solutions, Inc.	Inv# 44060712019 Monthly Radio Service Aug 2019	176.00
Check	08/16/2019	132933	Verizon Wireless (00002)	Inv# 9834353036 Monthly Charges	54.07
Total 1014221 · Cell Phone/Communications					230.07
1014222 · Trash Removal - Town					
Check	08/16/2019	132924	Groot, Inc.	Acct# 3107-68246 Monthly Charges	224.35
Total 1014222 · Trash Removal - Town					224.35
1014223 · Trash Removal - Senior					
Check	08/16/2019	132924	Groot, Inc.	Acct# 3107-61390 Monthly Charges	287.62
Total 1014223 · Trash Removal - Senior					287.62
1014224 · Trash Removal - Astor					
Check	08/16/2019	132924	Groot, Inc.	Acct# 3107-69323 Monthly Charges	385.95
Total 1014224 · Trash Removal - Astor					385.95
1014225 · Grounds/Reserve Maintenance					
Check	08/07/2019	CC June 19	JP Morgan Chase	Senior Center porch/vegetable garden plants	176.04
Check	08/07/2019	CC June 19	JP Morgan Chase	Dog waste dispenser bags (1 case)	113.32
Check	08/13/2019	132797	Midwest Trading	Inv# I462399 Lenoci Reserve Mulch	162.00
Check	08/13/2019	132797	Midwest Trading	Inv# I462422 Lenoci Reserve Mulch	162.00
Check	08/13/2019	132797	Midwest Trading	Inv# I462428 Lenoci Reserve Mulch	162.00
Check	08/13/2019	132797	Midwest Trading	Inv# I462469 Lenoci Reserve Mulch	81.00
Total 1014225 · Grounds/Reserve Maintenance					856.36
1014226 · Uniforms					
Check	08/13/2019	132810	Fullife Safety Center	Inv# 49917 Rain/Winter Jackets (4)	365.50
Total 1014226 · Uniforms					365.50
1014227 · Miscellaneous					
Check	08/07/2019	CC June 19	JP Morgan Chase	Amazon Prime monthly membership	12.99
Check	08/13/2019	132812	Sherwin-Williams	Inv# 0151-4 Astor Ave Paint Supplies	40.27
Total 1014227 · Miscellaneous					53.26
1014230 · Trash Removal - Izaak					
Check	08/16/2019	132924	Groot, Inc.	Acct# 3107-54379 Monthly Charges	122.99

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Type	Date	Num	Name	Memo	Amount
Total 1014230 · Trash Removal - Izaac					122.99
Total 101MAIN · Facilities Maintenance					10,746.03
101PAN · Pantry					
1014161 · Utilities					
Check	08/13/2019	132806	Village of Hanover Park	Acct# 3940-001 Astor Ave Water/Sewer	46.76
Total 1014161 · Utilities					46.76
Total 101PAN · Pantry					46.76
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	08/07/2019	CC June 19	JP Morgan Chase	Backup phoneline monthly fee	135.77
Total 1014402 · Telephone - Town					135.77
1014403 · Utilities - Town					
Check	08/13/2019	132805	Village of Bartlett	Bill# 341602 Acct# 51470 Water/Sewer Township	296.78
Check	08/13/2019	132805	Village of Bartlett	Bill# 347584 Acct# 63818 Water/Sewer Runzel	29.40
Total 1014403 · Utilities - Town					326.18
1014405 · Internet Access - Town					
Check	08/16/2019	132914	AT&T 824	Acct 253810824 Back-up Internet 7/28-8/27	76.91
Total 1014405 · Internet Access - Town					76.91
1014416 · Equipment Rental - Town					
Check	08/06/2019	132747	Canteen Refreshment Services	Inv# 5256-237034 Water Machine Rental 07/22/19-08/18/19	34.95
Total 1014416 · Equipment Rental - Town					34.95
Total 101THE · Town Hall Expense					573.81
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	08/16/2019	132932	Staples	Inv# 3419852463 Stamp	17.59
Total 1014404 · Office Supplies					17.59
1014412 · Travel Expenses					
Check	08/16/2019	132913	Callahan, Suzanna M	Mileage Reimbursement	29.00
Total 1014412 · Travel Expenses					29.00
1014429 · Miscellaneous					
Check	08/07/2019	CC June 19	JP Morgan Chase	Graduate Management Intern Orientation (3)	45.96
Total 1014429 · Miscellaneous					45.96

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Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					92.55
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	08/13/2019	132807	Image Systems & Business Solutions	Inv# 294648 Copy Charges	32.73
Total 1044405 · Office Supplies					32.73
1044413 · Travel Expense					
Check	08/13/2019	132774	Glascott, Patricia A	Mileage Reimbursement 8/2/19-8/8/19	44.08
Total 1044413 · Travel Expense					44.08
1044419 · Training					
Check	08/13/2019	132774	Glascott, Patricia A	Meal Reimbursement 8/2/19-8/8/19	50.84
Total 1044419 · Training					50.84
Total 104ASR · Assessor's Division					127.65
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	08/07/2019	CC June 19	JP Morgan Chase	AITCOY Registration fees(4)	120.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Behavioral Health Conference (Gonzalez)	229.99
Total 1094611 · Education & Training					349.99
1094617 · Equipment Maintenance					
Check	08/13/2019	132786	De Lage Landen Financial Services	Inv# 64493839 Copier Lease 8/15-9/14	188.02
Total 1094617 · Equipment Maintenance					188.02
1094618 · Psychiatric Backup					
Check	08/13/2019	132780	Alexian Brothers Behavioral Health Hospi	Psychiatric Backup - July 2019	240.00
Total 1094618 · Psychiatric Backup					240.00
1094619 · Office Supplies					
Check	08/16/2019	132931	Quill Corporation	Inv# 9085575 Folders/Labels/Coffee	192.60
Check	08/16/2019	132931	Quill Corporation	Credit 664103	-29.88
Total 1094619 · Office Supplies					162.72
1094620 · Community Affairs					
Check	08/07/2019	CC June 19	JP Morgan Chase	Reusable place cards for Celebration of Leadership reception	40.85
Check	08/07/2019	CC June 19	JP Morgan Chase	Refreshments and supplies for Celebration of Leadership reception	78.20
Check	08/07/2019	CC June 19	JP Morgan Chase	Refreshments and supplies for Celebration of Leadership reception	118.91
Check	08/07/2019	CC June 19	JP Morgan Chase	Pizza for Celebration of Leadership reception (150)	165.00
Total 1094620 · Community Affairs					402.96

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Type	Date	Num	Name	Memo	Amount
1094621 · Recruitment and Pre Employment					
Check	08/07/2019	CC June 19	JP Morgan Chase	Program Coordinator/ Prevention Specialist Recruitment	328.52
Check	08/13/2019	132804	Verify (XHANYF)	Inv# 1307095 Background Checks June 2019	54.00
Check	08/13/2019	132804	Verify (XHANYF)	Inv# 1313965 Background Checks July 2019	36.00
Total 1094621 · Recruitment and Pre Employment					418.52
1094623 · Travel					
Check	08/13/2019	132811	Christopher Scropos	Mileage Reimbursement 07/24/19-07/31/19	23.20
Total 1094623 · Travel					23.20
1094626 · Equipment & Furniture					
Check	08/07/2019	CC June 19	JP Morgan Chase	Adapter for laptop (returned)	-9.99
Total 1094626 · Equipment & Furniture					-9.99
1094628 · Tutoring					
Check	08/07/2019	CC June 19	JP Morgan Chase	Math game supplies for tutoring	42.61
Check	08/07/2019	CC June 19	JP Morgan Chase	Supplies for tutoring	4.95
Check	08/07/2019	CC June 19	JP Morgan Chase	Dinner for Eureka Math tutor training (5)	41.48
Total 1094628 · Tutoring					89.04
1094629 · Dues & Subscriptions					
Check	08/07/2019	CC June 19	JP Morgan Chase	iPad iCloud storage fee (June)	0.99
Total 1094629 · Dues & Subscriptions					0.99
Total 109ADM · Administration & Clinical					1,865.45
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym lunch supplies	31.95
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym lunch supplies	68.44
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym lunch and craft supplies	60.68
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym propane and water	46.43
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym board games (4)	82.80
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym markers	10.99
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym craft supplies	35.55
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym lunch and sport supplies	84.15
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym water activity supplies	19.70
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym craft supplies	29.33
Check	08/07/2019	CC June 19	JP Morgan Chase	Open Gym refreshments	27.96
Total 1094627 · Open Gym Program.					497.98
1094644 · Travel					
Check	08/06/2019	132759	Litz, Danielle	Mileage Reimbursement July 2019	63.22
Check	08/06/2019	132759	Litz, Danielle	Mileage Reimbursement June 2019	43.50

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Type	Date	Num	Name	Memo	Amount
	Total 1094644 · Travel				106.72
	1094651 · Cellphones				
Check	08/16/2019	132933	Verizon Wireless (00002)	Inv# 9834353036 Monthly Charges	216.28
	Total 1094651 · Cellphones				216.28
	1094655 · Transportation				
Check	08/07/2019	CC June 19	JP Morgan Chase	Teen Institute Transportation (11)	330.00
	Total 1094655 · Transportation				330.00
	Total 109OUT · Outreach & Prevention				1,150.98
	Total 109YFS · Youth & Family Services				3,016.43
	Total 1014 · Town Fund - Expenditures				22,029.60
	1104 · Senior Center - Expenditures				
	1104ADM · Administration				
	1104523 · Recruitment				
Check	08/07/2019	CC June 19	JP Morgan Chase	Bus Driver/Social Services Specialist Indeed recruitment (1 of 3)	500.80
Check	08/07/2019	CC June 19	JP Morgan Chase	Bus Driver/Social Services Specialist Indeed recruitment (2 of 3)	502.13
Check	08/07/2019	CC June 19	JP Morgan Chase	Bus Driver/Social Services Specialist Indeed recruitment (3 of 3)	480.86
	Total 1104523 · Recruitment				1,483.79
	1104524 · Utilities				
Check	08/13/2019	132783	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 7/2/19-8/1/19	4,698.70
Check	08/13/2019	132799	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 06/25/19-07/24/19	782.55
Check	08/13/2019	132805	Village of Bartlett	Bill# 347177 Acct# 62447 Water/Sewer Senior Center	265.65
	Total 1104524 · Utilities				5,746.90
	1104525 · Telephone & High Speed Internet				
Check	08/16/2019	132933	Verizon Wireless (00002)	Inv# 9834353036 Monthly Charges	119.85
	Total 1104525 · Telephone & High Speed Internet				119.85
	1104527 · Equipment				
Check	08/06/2019	132751	Leaf (618-003)	Inv# 9707902 Postage Machine Lease	86.50
Check	08/06/2019	132752	Leaf (618-008)	Inv# 9697618 Lower Level Copier Lease	60.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Bulletin board for OCH lobby	286.68
Check	08/07/2019	CC June 19	JP Morgan Chase	Table for Senior Center lobby	142.36
Check	08/16/2019	132927	Leaf (618-007)	Inv# 9735960 Color Copier Lease	312.68
	Total 1104527 · Equipment				888.22
	1104528 · Office Supplies				
Check	08/13/2019	132778	Accurate Office Supply Co	Inv# 194705 Copy Paper/Tape/Envelopes/Laminating Pouches	409.03
Check	08/16/2019	132916	Accurate Office Supply Co	Inv# 487753 USB Drive/Index Paper/Batteries	79.73

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Type	Date	Num	Name	Memo	Amount
Total 1104528 · Office Supplies					488.76
1104529 · Postage					
Check	08/13/2019	132787	Fed Ex	Inv# 6-629-73003 Shipping Charges	40.15
Total 1104529 · Postage					40.15
1104533 · Printing					
Check	08/06/2019	132746	Braden Interact Business Products (SS)	Inv# 578562 Copy Charges	333.75
Total 1104533 · Printing					333.75
1104534 · Dues, Subs, & Publications					
Check	08/07/2019	CC June 19	JP Morgan Chase	Annual subscription for web conference tool	149.90
Check	08/07/2019	CC June 19	JP Morgan Chase	Daily Herald montly membership for research	6.95
Check	08/07/2019	CC June 19	JP Morgan Chase	Adobe monthly subscription	15.93
Check	08/07/2019	CC June 19	JP Morgan Chase	Volunteer scheduling software text enable fee	20.00
Total 1104534 · Dues, Subs, & Publications					192.78
1104536 · Education & Training					
Check	08/07/2019	CC June 19	JP Morgan Chase	Tour of Rockdale Senior Center in Washington, DC (cancelled)	-30.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Certified Therapeutic Recreation Specialist certification renewal (Zbrzezny)	80.00
Total 1104536 · Education & Training					50.00
1104539 · Miscellaneous					
Check	08/07/2019	CC June 19	JP Morgan Chase	Programming Evaluation Tool Annual Subscription (4)	1,152.00
Check	08/07/2019	CC June 19	JP Morgan Chase	ITASCSC website (to be reimbursed by ITASCSC)	299.76
Check	08/07/2019	CC June 19	JP Morgan Chase	Nutrition staff appreciation	116.50
Check	08/07/2019	CC June 19	JP Morgan Chase	Refreshments, note pads, and pens for staff retreat	179.04
Check	08/07/2019	CC June 19	JP Morgan Chase	Staff appreciation	51.38
Check	08/07/2019	CC June 19	JP Morgan Chase	Employee recognition	25.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Staff appreciation refreshments	12.78
Total 1104539 · Miscellaneous					1,836.46
Total 1104ADM · Administration					11,180.66
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	08/06/2019	132749	Get Fresh Produce, Inc	Inv# 03276457 Congregate Food	91.57
Check	08/06/2019	132750	Highland Baking Company	Inv# 2060841 Congregate Food	25.50
Check	08/06/2019	132750	Highland Baking Company	Inv# 2060842 Congregate Food	47.72
Check	08/06/2019	132750	Highland Baking Company	Inv# 2078144 Congregate Food	29.31
Check	08/06/2019	132750	Highland Baking Company	Inv# 2079656 Congregate Food	38.36
Check	08/07/2019	CC June 19	JP Morgan Chase	Food for Cafe	66.60
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3224405 Congregate Food	27.13
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3246958 Congregate Food	35.58
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3277541 Congregate Food	134.78
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3279753 Congregate Food	89.35

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Type	Date	Num	Name	Memo	Amount
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3280791 Congregate Food	56.43
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3282860 Congregate Food	51.59
Check	08/13/2019	132791	Gordon Food Service	Inv# 195011642 Congregate Food	865.05
Check	08/13/2019	132791	Gordon Food Service	Inv# 934074822 Congregate Food	20.21
Check	08/13/2019	132791	Gordon Food Service	Inv# 196065411 Congregate Food	937.40
Check	08/13/2019	132792	Highland Baking Company	Inv# 2083017 Congregate Food	43.20
Check	08/13/2019	132792	Highland Baking Company	Inv# 2084038 Congregate Food	41.85
Check	08/13/2019	132792	Highland Baking Company	Inv# 2086066 Congregate Food	28.40
Check	08/16/2019	132922	Get Fresh Produce, Inc	Inv# 3287525 Congregate Food	133.92
Check	08/16/2019	132922	Get Fresh Produce, Inc	Inv# 3283515 Congregate Food	174.60
Check	08/16/2019	132923	Gordon Food Service	Inv# 196234704 Congregate Food	618.07
Check	08/16/2019	132925	Highland Baking Company	Inv# 2091048 Congregate Food	49.68
Check	08/16/2019	132925	Highland Baking Company	Inv# 2090473 Congregate Food	36.47
Total 1105551 · Congregate Food					3,642.77
1105552 · Congregate Equipment					
Check	08/07/2019	CC June 19	JP Morgan Chase	Senior Kitchen Back Door Screen	169.10
Total 1105552 · Congregate Equipment					169.10
1105553 · Congregate Supplies					
Check	08/06/2019	132749	Get Fresh Produce, Inc	Inv# 03276457 Congregate Supplies	29.15
Check	08/06/2019	132757	West Pier Laundry Streamwood	Inv# 2436 Laundry Service Dish Towels/Tablecloths	20.80
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3277541 Congregate Supplies	11.20
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3279753 Congregate Supplies	18.83
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3280791 Congregate Supplies	42.00
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3282860 Congregate Supplies	31.78
Check	08/13/2019	132791	Gordon Food Service	Inv# 195011642 Congregate Supplies	65.00
Check	08/13/2019	132791	Gordon Food Service	Inv# 934074822 Congregate Supplies	66.28
Check	08/13/2019	132791	Gordon Food Service	Inv# 196065411 Congregate Supplies	65.20
Check	08/16/2019	132922	Get Fresh Produce, Inc	Inv# 3283515 Congregate Supplies	11.20
Total 1105553 · Congregate Supplies					361.44
1105558 · Home Delivered Meals Food					
Check	08/06/2019	132749	Get Fresh Produce, Inc	Inv# 03276457 HDM Food	91.57
Check	08/06/2019	132750	Highland Baking Company	Inv# 2060841 HDM Food	25.50
Check	08/06/2019	132750	Highland Baking Company	Inv# 2060842 HDM Food	47.72
Check	08/06/2019	132750	Highland Baking Company	Inv# 2078144 HDM Food	29.31
Check	08/06/2019	132750	Highland Baking Company	Inv# 2079656 HDM Food	38.36
Check	08/07/2019	CC June 19	JP Morgan Chase	Food for HDM	66.60
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3224405 HDM Food	27.12
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3246958 HDM Food	35.57
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3277541 HDM Food	134.77
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3279753 HDM Food	89.34
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3280791 HDM Food	56.42
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3282860 HDM Food	51.59
Check	08/13/2019	132791	Gordon Food Service	Inv# 195011642 HDM Food	865.05
Check	08/13/2019	132791	Gordon Food Service	Inv# 934074822 HDM Food	20.21

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Type	Date	Num	Name	Memo	Amount
Check	08/13/2019	132791	Gordon Food Service	Inv# 196065411 HDM Food	937.40
Check	08/13/2019	132792	Highland Baking Company	Inv# 2083017 HDM Food	43.20
Check	08/13/2019	132792	Highland Baking Company	Inv# 2084038 HDM Food	41.85
Check	08/13/2019	132792	Highland Baking Company	Inv# 2086066 HDM Food	28.40
Check	08/16/2019	132922	Get Fresh Produce, Inc	Inv# 3287525 HDM Food	133.92
Check	08/16/2019	132922	Get Fresh Produce, Inc	Inv# 3283515 HDM Food	174.60
Check	08/16/2019	132923	Gordon Food Service	Inv# 196234704 HDM Food	618.07
Check	08/16/2019	132925	Highland Baking Company	Inv# 2091048 HDM Food	49.67
Check	08/16/2019	132925	Highland Baking Company	Inv# 2090473 HDM Food	36.47
Check	08/16/2019	132928	Pur Foods	Inv# MM06302019 Special Dietary Meals (76)	551.00
Total 1105558 · Home Delivered Meals Food					4,193.71
1105560 · Home Delivered Meals Supplies					
Check	08/06/2019	132749	Get Fresh Produce, Inc	Inv# 03276457 HDM Supplies	29.15
Check	08/06/2019	132757	West Pier Laundry Streamwood	Inv# 2436 Laundry Service Dish Towels/Tablecloths	20.80
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3277541 HDM Supplies	11.20
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3279753 HDM Supplies	18.82
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3280791 HDM Supplies	42.00
Check	08/13/2019	132790	Get Fresh Produce, Inc	Inv# 3282860 HDM Supplies	31.77
Check	08/13/2019	132791	Gordon Food Service	Inv# 195011642 HDM Supplies	65.00
Check	08/13/2019	132791	Gordon Food Service	Inv# 934074822 HDM Supplies	66.28
Check	08/13/2019	132791	Gordon Food Service	Inv# 196065411 HDM Supplies	65.20
Check	08/16/2019	132922	Get Fresh Produce, Inc	Inv# 3283515 HDM Supplies	11.20
Total 1105560 · Home Delivered Meals Supplies					361.42
Total 1104NUT · Nutrition					8,728.44
1104PRO · Programs					
1104510 · Satellite Programming					
Check	08/07/2019	CC June 19	JP Morgan Chase	Candy for Candy Bingo program	87.00
Total 1104510 · Satellite Programming					87.00
1104515 · Programming					
Check	08/06/2019	132760	Devona Murell	Card Making Class Instructor 8/6/19	75.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Raffle basket for Progressive Tour event	44.36
Check	08/07/2019	CC June 19	JP Morgan Chase	Final payment for coach bus to Chicago Church tour on 5/22/19	637.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Deposit for coach bus for Lunch Bunch trip on 6/26/19	200.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Ice for event	15.23
Check	08/07/2019	CC June 19	JP Morgan Chase	Evening Concert (40)	235.80
Check	08/07/2019	CC June 19	JP Morgan Chase	Pizza & Movie IWC (15)	95.08
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch for Bus driver for lunch bunch out-trip to La Hacienda	12.15
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch for Bus driver for out-trip to Abraham Lincoln Cemetery	14.99
Check	08/07/2019	CC June 19	JP Morgan Chase	Netflix monthly subscription	15.99
Check	08/07/2019	CC June 19	JP Morgan Chase	Fujifim Instax Mini Instant Film	35.86
Check	08/07/2019	CC June 19	JP Morgan Chase	Final payment for tickets to Grant Park Music Festival (26)	325.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Greenhouse Inn lunch out trip (35)	588.53
Check	08/07/2019	CC June 19	JP Morgan Chase	Audible monthly subscription	14.95

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Type	Date	Num	Name	Memo	Amount
Check	08/07/2019	CC June 19	JP Morgan Chase	Brookfield Zoo tickets (24)	384.00
Check	08/07/2019	CC June 19	JP Morgan Chase	DVD for Veteran's movies (July and August)	29.99
Check	08/07/2019	CC June 19	JP Morgan Chase	Additional time charge for the Lyric Opera House coach bus	112.50
Check	08/07/2019	CC June 19	JP Morgan Chase	Pizza for Pizza and Movie (35)	221.31
Check	08/07/2019	CC June 19	JP Morgan Chase	Tickets for the CATS play at Nederlander Theatre (26)	2,086.24
Check	08/07/2019	CC June 19	JP Morgan Chase	Credit card processing fee for CATS play	53.76
Check	08/07/2019	CC June 19	JP Morgan Chase	St. Charles Paddlewheel River Boat bus deposit (trip on 6/5/19)	206.00
Check	08/07/2019	CC June 19	JP Morgan Chase	St. Charles Paddlewheel River Boat bus deposit (trip on 6/6/19)	206.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Program refreshments (10)	6.47
Check	08/07/2019	CC June 19	JP Morgan Chase	Final payment for Fireside theater That's What I Call Rock 'N Roll (47)	776.93
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch for Senior Health and Fitness Day (18)	262.67
Check	08/07/2019	CC June 19	JP Morgan Chase	Trip escort lunch during Lunch Bunch out trip	13.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Pizza for Pizza and Movie (35)	227.58
Check	08/07/2019	CC June 19	JP Morgan Chase	St. Charles Paddlewheel Riverboat trip Transportation (6/5/19)	459.90
Check	08/07/2019	CC June 19	JP Morgan Chase	St. Charles Paddlewheel Riverboat trip Transportation (6/6/19)	459.90
Check	08/07/2019	CC June 19	JP Morgan Chase	Tickets for Bravo Broadway at Elgin Symphony Orchestra (30)	435.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Paddlewheel Riverboat trip Lunch (40 - 6/5/19)	608.40
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch for volunteers during staff retreat (10)	150.09
Check	08/07/2019	CC June 19	JP Morgan Chase	Final payment for coach bus transportation for the Brookfield Zoo trip	423.52
Check	08/07/2019	CC June 19	JP Morgan Chase	Paddlewheel Riverboat trip Lunch(40 - 6/6/19)	425.40
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch for Program planning meeting (3)	47.80
Check	08/07/2019	CC June 19	JP Morgan Chase	Coach bus transportation fee for Fireside out trip	895.77
Check	08/07/2019	CC June 19	JP Morgan Chase	Trip escort lunch during Brookfield Zoo trip	7.16
Check	08/07/2019	CC June 19	JP Morgan Chase	Bus parking for the Brookfield Zoo trip	19.60
Check	08/13/2019	132778	Accurate Office Supply Co	Inv# 194705 Programming Coffee/Soda	236.15
Check	08/16/2019	132911	Devona Murell	Card Making Class Supplies	156.93
Check	08/16/2019	132916	Accurate Office Supply Co	Inv# 487753 Coffee/Coffee Supplie	169.57
Total 1104515 · Programming					11,391.58
1104520 · Volunteer Services					
Check	08/06/2019	132758	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement June/July 2019	102.08
Check	08/06/2019	132761	Kevin Patterson	Home Delivered Meals Mileage Reimbursement 6/7/19-7/26/19	85.26
Check	08/06/2019	132762	Larry Piemonte	Home Delivered Meals Mileage Reimbursement 7/5/19-7/30/19	45.24
Check	08/06/2019	132765	Charles Valerio	Home Delivered Meals Mileage Reimbursement 7/18/19-8/1/19	20.88
Check	08/13/2019	132771	Maureen Edelman	Home Delivered Meals Mileage Reimbursement 7/7/19-8/5/19	41.18
Check	08/13/2019	132772	Steve Gibson	Home Delivered Meals Mileage Reimbursement July 2019	60.32
Check	08/13/2019	132773	Lori Knaub	Home Delivered Meals Mileage Reimbursement 5/31/19-8/2/19	121.39
Check	08/13/2019	132775	Alan Lenoci	Home Delivered Meals Mileage Reimbursement 7/1/19-8/1/19	91.64
Check	08/13/2019	132777	Joanne Watson	Home Delivered Meals Mileage Reimbursement 7/2/19-8/5/19	80.04
Total 1104520 · Volunteer Services					648.03
1104532 · Visual Arts					
Check	08/06/2019	132756	Jenny Vogt	Inv# 8119 Watercolor Class 8/1/19	160.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Images for art class and newsletter	29.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Frames for group art project (35)	65.97
Check	08/07/2019	CC June 19	JP Morgan Chase	Frames for group art project (35)	321.92
Check	08/07/2019	CC June 19	JP Morgan Chase	Crafting supplies for art project	23.14

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Type	Date	Num	Name	Memo	Amount
Check	08/13/2019	132782	Blick Art Materials	Inv# 1940727 Art/Craft Supplies	163.27
Check	08/13/2019	132793	Hobby Lobby	Inv# 84463944 Visual Art Supplies	9.99
Check	08/16/2019	132918	Blick Art Materials	Inv# 1965168 Art Class Supplies	301.46
Check	08/16/2019	132918	Blick Art Materials	Inv# 1960948 Art Class Supplies	188.03
Total 1104532 · Visual Arts					1,262.78
Total 1104PRO · Programs					13,389.39
1104SOC · Social Services					
1104516 · Social Services					
Check	08/07/2019	CC June 19	JP Morgan Chase	Refreshments for Social Services Latino Group	9.33
Check	08/07/2019	CC June 19	JP Morgan Chase	Adobe monthly subscription (May)	15.93
Check	08/07/2019	CC June 19	JP Morgan Chase	Adobe monthly subscription (June)	15.93
Total 1104516 · Social Services					41.19
1104519 · Senior Assistance					
Check	08/07/2019	CC June 19	JP Morgan Chase	Client Utility Assistance	200.00
Check	08/13/2019	132776	Village of Hanover Park	Water Bill Assistance	200.00
Total 1104519 · Senior Assistance					400.00
1104562 · Training					
Check	08/07/2019	CC June 19	JP Morgan Chase	Elderworks training (Domingo)	10.00
Total 1104562 · Training					10.00
1104563 · Travel					
Check	08/06/2019	132763	Robles, Thalia	Mileage Reimbursement 06/28/19-07/25/19	87.00
Check	08/13/2019	132808	Domingo, Frances	Mileage Reimbursement 5/14/19-8/8/19	159.73
Total 1104563 · Travel					246.73
Total 1104SOC · Social Services					697.92
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	08/07/2019	CC June 19	JP Morgan Chase	Alternate Transportation Invoice # 113666	110.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Alternate Transportation Invoice # 113731	110.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Alternate Transportation Invoice #113790	110.00
Total 1104513 · Alternate Transportation					330.00
1104518 · Vehicle Maintenance					
Check	08/13/2019	132779	Airstream Pressure Washing Inc	Inv# 2172 On Site Bus Washing (9)	225.00
Check	08/13/2019	132785	Complete Fleet Services Inc.	Inv# 22046 Oil Change/Window Regualtors	504.48
Check	08/13/2019	132785	Complete Fleet Services Inc.	Inv# 22072 Brakes/Rotors/Calipers/Oil Change	2,053.69
Check	08/13/2019	132809	McKesson Medical Surgical	Inv# 59738188 Spill Kits	68.58
Check	08/13/2019	132814	Complete Fleet Services Inc.	Inv# 20919 Bus# 130 Oil Change	214.52

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Type	Date	Num	Name	Memo	Amount
Check	08/13/2019	132814	Complete Fleet Services Inc.	Inv# 22260 Bus# 142 Oil Change	410.96
Total 1104518 · Vehicle Maintenance					3,477.23
1104547 · Dispatch Software					
Check	08/06/2019	132754	Unified Dispatch	Inv# 318937 Call System Support/Maintenance 2019 Q3	1,650.00
Total 1104547 · Dispatch Software					1,650.00
1104550 · Telephone					
Check	08/06/2019	132755	Verizon Wireless	Acct# 742025529 Monthly Charges 7/19-8/18	493.25
Total 1104550 · Telephone					493.25
1104551 · Training					
Check	08/07/2019	CC June 19	JP Morgan Chase	Drug and Alcohol Regulations in the Trucking Industry seminar (Steininger)	25.00
Total 1104551 · Training					25.00
Total 1104TRN · Transportation					5,975.48
Total 1104 · Senior Center - Expenditures					39,971.89
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	08/16/2019	132932	Staples	Inv# 3420386505 Rubber Bands	50.16
Total 2024202 · Office Supplies					50.16
2024204 · Equipment					
Check	08/06/2019	132769	Canteen Refreshment Services	Inv# 05250-177752 Water Machine Rental 01/07/19-02/03/19	34.95
Check	08/16/2019	132921	Canteen Refreshment Services	Inv# 05256-237035 Water Machine Rental 7/22-8/18	34.95
Total 2024204 · Equipment					69.90
2024205 · Travel & Training					
Check	08/07/2019	CC June 19	JP Morgan Chase	Lunch at Community & Economic Development Association training (2)	11.55
Check	08/07/2019	CC June 19	JP Morgan Chase	CEDA Training Transportation (2)	19.50
Check	08/07/2019	CC June 19	JP Morgan Chase	CEDA Training Transportation (2)	29.00
Total 2024205 · Travel & Training					60.05
2024210 · Printing					
Check	08/06/2019	132768	Braden Interact Business Products (WS)	Inv# 579047 Copy Charges July 2019	36.06
Total 2024210 · Printing					36.06
2024212 · Dues & Publications					
Check	08/07/2019	CC June 19	JP Morgan Chase	Notary Public renewal application (Imperato)	64.00
Check	08/07/2019	CC June 19	JP Morgan Chase	Notary Public new application (Dewey)	88.00

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Type	Date	Num	Name	Memo	Amount
Total 2024212 · Dues & Publications					152.00
2024507 · Professional Services					
Check	08/16/2019	132934	Verify (XHANGA)	Inv# 1313964 Background Checks	36.00
Total 2024507 · Professional Services					36.00
Total 2024ADM · Administration					404.17
2024HOM · Home Relief					
2024102 · Rent					
Check	08/14/2019	5259	Spring Lakes Estates	August 2019 Rent	611.62
Total 2024102 · Rent					611.62
2024106 · Travel Expenses					
Check	08/07/2019	CC June 19	JP Morgan Chase	Ventra Card for GA Client Transportation	140.00
Total 2024106 · Travel Expenses					140.00
2024119 · Emergency Assistance					
Check	08/07/2019	5258	Village of Streamwood	Utility Assitance	226.39
Total 2024119 · Emergency Assistance					226.39
Total 2024HOM · Home Relief					978.01
Total 2024 · Welfare Services - Expenditures					1,382.18
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Check	08/13/2019	132810	Fullife Safety Center	Inv# 49917 Rain/Winter Jackets (3)	365.50
Total 3034709 · Uniforms & Safety Equipment					365.50
3034711 · Utilities					
Check	08/13/2019	132784	Com Ed 152	Acct# 0045120152 Monthly Charges 07/10/19 - 08/8/19	376.14
Check	08/16/2019	132939	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 6/3/19-7/2/19	305.82
Total 3034711 · Utilities					681.96
Total 3034ADM · Administration					1,047.46
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	08/16/2019	132935	Allied Asphalt Paving Company	Inv# 224080 Culvert Asphalt	255.93
Check	08/16/2019	132940	Earth, Inc	Inv# 2141 Rolling Knolls Restoration	60.00
Check	08/16/2019	132941	Midwest Material Management	Inv# MM-72590 Culvert Asphalt	52.50
Total 3034602 · Operating Supplies & Materials					368.43

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Type	Date	Num	Name	Memo	Amount
Total 3034ROD · Road Maintenance					368.43
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	08/13/2019	132801	Redmon's Village Towing	Ticket# 472544 Roadside Tire Service	250.00
Check	08/13/2019	132802	Russo Power Equipment	Inv# 4870392 Chainsaw Maintenance	45.00
Total 3034609 · Maintenance Vehicles & Equip					295.00
Total 303EQM · Equipment					295.00
Total 3034 · Road Maintenance - Expenditures					1,710.89
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054538 · Miscellaneous					
Check	08/07/2019	CC June 19	JP Morgan Chase	Mental Health Board meeting refreshments (8)	26.18
Total 5054538 · Miscellaneous					26.18
Total 5054ADM · Administration					26.18
Total 5054 · Mental Health - Expenditures					26.18
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	08/16/2019	132912	D'Franco Finishes	Astor Ave Food Pantry Paint Project	5,380.00
Check	08/16/2019	132926	Hitchcock Design Group	Inv# 23401 Runzel Reserve Preliminary Design	1,013.34
Check	08/16/2019	132926	Hitchcock Design Group	Inv# 23402 Lenoci Reserve Preliminary Design	763.34
Check	08/16/2019	132942	Sherwin-Williams	Inv# 0189-4 Astor Ave Paint Supplies	843.59
Check	08/16/2019	132942	Sherwin-Williams	Inv# 0232-2 Astor Ave Paint Supplies	798.04
Total 8084425 · Building & Perm Improvements					8,798.31
Total 8084 · Capital Projects - Expenditures					8,798.31
TOTAL					73,919.05

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Trustee Martinez was absent.

Others present included Human Services Director Mary Jo Imperato, Facilities and Road Maintenance Director Caleb Hanson, Administrator James Barr, Assistant Administrator Kristin Vana, Attorney Mike Airdo, Graduate Management Intern Mackenzie Peshek, Mrs. Ann Essick of Elgin, Mr. and Mrs. Peter Koch of Elgin, and 2iM representative Engineer Mr. Louis Montgomery.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- IV. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- V. Presentation: Veterans Honor Roll: The Board welcomed 1st Lieutenant Peter Koch of Elgin to the Hanover Township Veterans Honor Roll. He served in the U.S. Army from 1969 to 1971 receiving the National Service and Meritorious recognitions. His name will be added to the VHR plaque, posted on the website and recorded in the Clerks office. Mr. Koch will be invited to the biannual VHR dinners.
- V. Reports
 - A. Supervisor McGuire reported that he received a request from Mr. Fields requesting that the Township donate money to the defense against the CNN planned rail expansion. Mr. Airdo reported that townships can only expend funds according to Article 85 of the Township Code; and therefore, the Township cannot spend money for this purpose. The Supervisor has asked that Director Kuttentberg attend the meetings and help where the Township can in facilitating meetings and connecting people. He advised the Board to please be careful not to promise what the Township cannot deliver. If you have questions, talk to Director Kuttentberg first to get as much information as you can.

At a recent Rolling Knolls neighborhood picnic, Mr. McGuire and Director Kuttentberg heard issues regarding drainage issues after the recent road-resurfacing project with Cook County. Director Hanson and Mr. McGuire subsequently went to inspect the Rolling Knolls drainage issues. A resident claims that the drainage issue is a result of the recent repaving. Attorney Airdo will investigate the issues as they relate to the Township's responsibility. Director Hanson has reached out to the County who would come out in September to assess the issue; the County would be taking the lead on this issue, as it was their road project.

Supervisor McGuire received a letter from the Village of Wayne thanking our Emergency Services for help with a house fire in June. The Streamwood Chamber of Commerce will be holding a Business After Hours at the Poplar Creek Public Library on August 21.
 - B. Clerk Dolan Baumer offered no report.
 - C. Assessor Smogolski offered no report.
 - D. Trustee Liaison Committee Reports: Trustee Essick reported that the Senior Citizens Services Committee would be sending a team to the State Fair to compete at "Brain Games." Staff is working on the Gen Next Aging Symposium and more information will be available soon. Trustee Beattie reported that COY is looking for new youth members

and they all look forward to working with Interim Director Tina Houdek. Trustee Moinuddin reminded the Board of the August 22 Diversity Fair.

VI. Bill Paying: Mr. Barr presented the bills for payment from July 16, 2019 through August 5, 2019 as follows:

a.	Town	\$67,112.56
b.	Senior Center	45,399.94
c.	General Assistance	8,175.20
d.	Road Maintenance	14,378.96
e.	Mental Health Board	24,141.38
f.	Vehicle	200.00
g.	Capital	<u>582.40</u>
	Total:	<u>\$159,990.44</u>

Trustee Moinuddin moved and Trustee Beattie seconded the motion to approve payment the bills for payment from July 16, 2019 through August 5, 2019 as presented. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Meeting Minutes of July 16, 2019: Clerk Dolan Baumer presented the meeting minutes of July 16, 2019 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of July 16, 2019 as presented, with a second by Trustees Beattie, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of July 16, 2019: Clerk Dolan Baumer presented the Executive Session meeting minutes of July 16, 2019 for review and approval. A motion was made by Trustee Moinuddin to postpone approval of the Executive Session minutes to the August 20, 2019 meeting, with a second by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Approve the Award of the Contract for the Robinhood, Will Scarlet and Greenfeather Lane Resurfacing Project: Trustee Essick moved that the Board adopt resolution #080619 to approve the award of the contract for the Robinhood, Will Scarlett, and Greenfeather Lane resurfacing project, and that the bid proposal of \$348,672.17 and attached to the resolution as Exhibit 1 be approved, and that contract for said project be awarded to Schroeder Asphalt Services, Inc., as the lowest responsible and responsive bidder; and that the Township Supervisor and the Township Clerk be authorized to sign and attest, respectively, the project agreement attached to said resolution as Exhibit 2. Motion seconded by Trustee Beattie. Mr. Barr noted that the bid was significantly lower than the other bids; Director Hanson and 2iM Engineer Louis Montgomery are present to answer any questions the Board may have. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Approve the Award of the Contract for the Izaak Walton Center Improvements Project: Trustee Essick moved that the Board adopt resolution #0806191 approving the award of the contract for the Izaak Walton Center improvements project;

and that the bid proposal of \$67,492.55 and attached to said resolution as Exhibit 1 be approved, and the contract for said project be awarded to Schroeder Asphalt Services, Inc., as the lowest responsible and responsive bidder; and that the Township Supervisor and Township Clerk be authorized to sign and attest, respectively the project agreement attached to the resolution as Exhibit 2. Motion seconded by Trustee Moinuddin. Mr. Barr noted that Schroeder was the low bidder and the bid was even below the Engineer's estimate. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- E. Resolution to Approve the Application for the Open Space Land Acquisition and Development Grant Program: Trustee Essick moved that the Board approve resolution #0806192 approving the application for the Open Space Land Acquisition and Development grant program; motion seconded by Trustee Beattie. Administrator Barr explained that the Township had applied in the past and then the State shut the program down. It is up again and this is the August applications period. Hitchcock Design, with whom the Township has worked on other projects, prepared the grant application asking for \$759,000 (50% State funds and 50% Township funds). This grant would enable the Township to implement many of the envisioned amenity enhancements. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- F. Approval of the Purchase of a Replacement Senior Services Bus: Trustee Essick moved that the Board approve the procurement of one 2019 Elkhart Ford E450 vehicle for not to exceed \$64,584.13 from Midwest Transit Equipment, Inc., as an approved vendor of the State Joint Purchasing program; motion seconded by Trustee Moinuddin. Administrator Barr noted that this vehicle would replace the 2011 model and should be ready within five months. Roll call: Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: Mr. Barr noted that the Board should check its calendars for a possible Strategic Planning date of December 6; he would send out an email. Trustee Moinuddin noted that August 18 from 10 a.m. to 12:30 p.m. India Independence Day would be celebrated here on the Township grounds. Supervisor McGuire noted that the National Night Out was held at the Izaak Walton Center and in Bartlett, with many of our staff participating.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:36 p.m. was made by Trustee Essick and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Essick and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging and Human Services, Y&F Services, Community & Veterans Affairs