

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

February 26, 2019

The meeting was called to order by Chairman Kathy Biesiadecki at 6:30 p.m.

Roll Call: Kathy Biesiadecki, Meghan Nelson, Debra Sirchia, Mary Jane Garvey, Kristen Cruthers Matthew Steichmann. Also present Kristin Vana, Assistant to the Township Administrator, and Amanda Teachout MHB Manager. Not present Trustee Khaja Moinuddin.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Nelson, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Public Comment: None

Approval of Regular Meeting Minutes of January 22, 2019: Motion to approve the regular meeting minutes of the January 22, 2019 was made by Ms. Sirchia, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Approval of the January 2019 Financial Statement: Motion to approve the January 2019 financial statement was made by Ms. Cruthers, seconded by Ms. Garvey. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Ms. Sirchia	Yes	Mr. Steichmann	Yes

Manager’s Report: The Manager’s Report was presented and reviewed. Manager reviewed reporting concerns about reporting with newly funded agencies. All funded agencies have received their award letters and service contracts. Manager met with a representative from NAMI Schaumburg to consider a partnership. The Human Services Coordinating Council met and gave feedback about potential Strategic Plan Goals for the Mental Health Board. Manager is attempting to meet agency contacts and build relationships. The lobby furniture in the Community Resource Center has been updated. Ms. Garvey asked about a potential partnership with Woodfield Area Child Organization. Manager Teachout informed the board that a representative from that organization had very recently made contact and a meeting is in the works.

Unfinished Business: None

New Business:

Capital Funding-Catholic Charities: Ms. Biesiadecki asked for a motion to consider the request for capital funding from Catholic Charities. Ms. Sirchia moved to consider and Ms. Nelson seconded. The Board reviewed the request from Catholic Charities for \$3,914.31. Ms. Biesiadecki asked Manager Teachout to review how much was left in the capital fund. Manager Teachout informed the board they had overspent the capital fund by \$7,700. Ms. Cruthers pointed out the percentage of Hanover Township clients served is close to ten percent of their total clients. The board agreed with the concern. An amended motion to consider a new amount of \$500 awarded was made by Ms. Sirchia, Ms. Nelson seconded. Ms. Biesiadecki asked for

motion to award \$500 to Catholic Charities for capital improvements. Ms. Sirchia moved to approve the award of \$500, Ms. Garvey seconded. The motion to approve \$500 to Catholic Charities was approved unanimously.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Ms. Sirchia	Yes	Mr. Steichmann	Yes

Staff Development Funding-Easter Seals: Ms. Nelson moved to consider the request from Easter Seals for \$3,000 in staff development funding and Ms. Cruthers seconded. Manager Teachout informed the board the staff development fund still had \$18,650 left to spend. Ms. Biesiadecki noted the importance of continuing staff development. The board approved the request of \$3,000 unanimously.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Ms. Sirchia	Yes	Mr. Steichmann	Yes

Approval of lease of office to Children’s Advocacy Center: Manager Teachout shared the proposal from Children’s Advocacy Center to lease the vacant office from the Community Resource Center to employ a full time therapist. Ms. Nelson noted that most of the offices are now Children’s Advocacy Center’s. The board also questioned why Children’s Advocacy Center was receiving an extra office without paying rent. Discussion ensued. A motion was made to approve the lease of the vacant office and increase the rent to Children’s Advocacy Center to \$700 for seven offices by Ms. Nelson, seconded by Ms. Sirchia. The vote was unanimous.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Ms. Sirchia	Yes	Mr. Steichmann	Yes

Adoption of Mental Health Board’s FY20-22 Strategic Goals: Ms. Nelson shared the work of the Planning Committee and the goals they were interested in bringing to the board. Ms. Sirchia expressed interest in the goals and stated that she was pleased. Ms. Nelson moved the board adopt the goals for FY20-22, seconded by Ms. Sirchia. The board agreed to adopt the goals with two corrections.

Hanover Landing Update: Assistant Township Administrator, Ms, Vana shared a presentation she did at the Township board meeting the week prior to update the Mental Health Board on the delays in the Hanover Landing permanent supportive housing development. Ms. Nelson followed up with a question on if there was a possibility to submit an application for tax credits early and Mr. Steichmann suggested engaging Senator Durbin and Senator Duckworth on the project.

Executive Session: None

Other Business: Mr. Steichmann reported on his attendance to the Clearbrook Fundraiser and shared how impressed he was with the function. Ms. Sirchia informed the board that she would be absent at the next board meeting.

Adjournment: There being no other business, Ms. Nelson moved to adjourn the meeting. Ms. Sirchia seconded the motion. Motion was approved. Meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Kristen Cruthers

Secretary