



HANOVER
TOWNSHIP

Annual Report
2018-2019

Hanover Township

Meeting Schedule 2019

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meet on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held in the Township Senior Center, 240 S. Route 59, Bartlett, Illinois 60103 and are open to the public.

(Board Approved October 2, 2018)

Tuesday, April 9 - 6:30 p.m.

Tuesday, April 9 - Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m.

Tuesday, April 16

Tuesday, May 7

Tuesday, May 21

Tuesday, June 4

Tuesday, June 18

Tuesday, July 2

Tuesday, July 16

Tuesday, August 6

Tuesday, August 20

Tuesday, September 3

Tuesday, September 17

Tuesday, October 1

Tuesday, October 15

Tuesday, November 5

Tuesday, November 19

Tuesday, December 3

Tuesday, December 17

Check the website for location or time updates and date changes.

Hanover-Township.org



Annual Report of Hanover Township *2018-2019*

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2018-2019 Township Board



Trustee
Criag Essick



Trustee
Khaja Moinuddin



Supervisor
Brian P. McGuire



Trustee
Mary Alice Benoit



Trustee
Gino Martinez



Assessor
Tom Smogolski



Clerk
Katy Dolan Baumer

Hanover Township's mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

Hanover Township

Department Leaders

James Barr, Administrator
William T. Burke, Emergency Services Director
Tracey Colagrossi, Senior Services Director
Patty Glascott, Chief Deputy Assessor
Caleb Hanson, Facilities & Road Maintenance
Mary Jo Imperato, Welfare Services Director
Thomas Kuttner, Community & Government Relations Director
John Parquette, Youth and Family Services Director
Kirsten Smith, Community Health Director
Amanda Teachout, Mental Health Board Manager

In your neighborhood...

William Tiknis Campus

Administration
Assessor
Clerk

Downey Hall
Emergency Services
Mental Health Board
Youth & Family Services
250 S. State Route 59
Bartlett 60103
(630) 837-0301

Senior Center

Veterans Hall
Stars & Stripes Cafe
Library
Craft & Activity Rooms
240 S. State Route 59
Bartlett 60103
(630) 483-5600

Community Center

Township Food Pantry
Welfare Services
7431 Astor Avenue
Hanover Park 60133
(630) 540-9085

Senator Castro: Tuesdays 1-6 p.m.

Hanover-Township.org

Community Resource Center

1535 Burgundy Parkway
Streamwood 60107
(630) 837-6445

Community Relations & Veterans Affairs Office

Izaak Walton League Center
Community Activity Room
866 Jay Street
Elgin 60133
(847) 888-8329

Township Garage

Battery/Dry Cell Drop-Off
behind the Township building
250 S. State Route 59
Bartlett 60103
(630) 837-0960

Youth & Family Services

250 S. State Route 59
Bartlett 60103
(630) 483-5799

Office of Community Health

Trish L. Simon Center for Health & Wellness
Senior Center, Lower Level
240 S. State Route 59
Bartlett 60103
(630) 483-5600

Emergency Services Station #1

Bartlett Fire Barn
218 Main Street
Bartlett 60103
(630) 483-5600

Runzel Reserve

Situated between the William Tiknis Campus Township Administrative offices and the Senior Center, Bartlett 60103

Izaak Walton Center & Reserve

866 Jay St., Elgin 60133

Naomi Walters-Lenoci Reserve

735 Stowell Ave., 60107

Several of our Township departments offer satellite services at the Community Relations Office and at the Community Center; please call for days, times and services.

Find us on
Facebook and Twitter
YouTube and Instagram



*Letter from the
Township Supervisor
Brian P. McGuire*

It is my honor and privilege to submit this report for the 169th Annual Town Meeting. Hanover Township officials, staff, and volunteers remain dedicated to serving our residents and most vulnerable members of our community. FY19 proved to be a very productive year for Hanover Township.

The Board of Trustees once again approved a zero percent increase from the previous year's tax extension; a continued signal to the residents the Township is committed to operating within our means. For the sixth consecutive year, the department of Administrative Services spearheaded the Township's efforts in obtaining the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

In November of last year, Hanover Township received five awards at the annual Township Officials of Illinois conference in Springfield. The Illinois Township Association of Senior Citizen Services Committees presented Hanover with the Innovative Program of the Year Award for the December Adopt-A-Senior program. Senior Services Director Tracey Colagrossi was presented with the Director of the Year Award for her outstanding leadership. The Association of Illinois Township Committees on Youth presented Nora Gonzalez, Bilingual Family Therapist in the Department of Youth & Family Services, with the 2018 Staff Award that recognized her outstanding dedication, contribution and response to Township youth and families. The Township was also presented with communications awards for Best Township Website and Best Township Photo that highlighted a heart-health screening event at the Astor Avenue Community Center.

Last December, Hanover Township said goodbye to longtime employee Steve Spejcher. Steve joined the Township in 1993 as an associate in the Highway Department, working his way up to Director of Facilities and Road Maintenance before retiring. In his 25 years, Steve oversaw many projects and developments at the Township, utilizing his extensive experience in the trades.

Elgin resident Caleb Hanson immediately took over upon Steve's retirement. He joined the department with over 20 years of experience working in the construction and maintenance field. He most recently served as the Facility Manager for the YWCA of Elgin and spent time with a local public works department. He is also a veteran of the U.S. Navy.



The department of Facilities and Road Maintenance led many projects in FY19. The Township's close work with Cook County resulted in the resurfacing of the Rolling Knolls subdivision in unincorporated Elgin. The department also completed the preliminary work for the addition of a walking path at the Walters-Lenoci Reserve in Streamwood, with plans to complete the project by summer 2019.

Hanover Township Emergency Services remains one of the more active departments in the Township, responding to callouts day and night. Last year 20 unit members became certified Emergency Medical Responders through the Illinois Emergency Responder course. The department also launched a cadet program to allow for youth ages 14-18 to learn about the emergency management field.

The nurses and staff in the Township's office of Community Health had a banner year in FY19 by providing over 400 preventative health screenings at Township offices and at community clinics. The department also provided health education courses CPR certification for over 600 students at U-46 schools.



Supervisor McGuire with Senator Cristina Castro and Senate President John Cullerton at the Izaak Walton Center following a community leaders roundtable the Township hosted in March.

Supervisor McGuire spoke to members of American Legion Post 57.



Elgin Mayor Dave Kaptain was joined by Supervisor McGuire in recording a segment on the Izaak Walton Center for local TV show "Elgin Today" with Jeff Myers.

Hanover Park police staff and Chief Mike Menough with Supervisor McGuire.

In FY19, the Hanover Township Mental Health Board approved \$860,000 annual funding to 29 agencies providing 43 programs. The Board also said goodbye to chairperson and longtime member Linda Best after many years of service. The board also contracted

with the Center for Governmental Studies at Northern Illinois University to complete its community needs assessment. This process reviews and evaluates the needs in the community, gaps in services, and mental health trends. Findings were used to craft the strategic goals for the Board for FY20-22.

Hanover Township continues to work with UP Development, LLC to construct a permanent supportive housing facility in east Elgin, named Hanover Landing. The Housing Authority of Elgin signed on as a partner on the project last year and is working diligently with the department of Housing and Urban Development in Washington D.C. to secure the vouchers needed for the 39-room facility. The Township looks forward to the formal submission of this initiative to the Illinois Housing Development Authority early next year.

The office of Community & Veterans Affairs was very active this past year in representing the Township at many community events and festivals. Last fall, Veterans Specialist Cyndi Wollack completed all the necessary trainings to become an accredited Veterans Service Officer. This allows Cyndi to file and track claims with the department of Veterans Affairs. In conjunction with the City of Elgin and the Elgin Historical Society, a Township Heritage Marker was dedicated at Bluff City Cemetery to honor the two Civil War generals buried on the grounds.

The department of Senior Services experienced a successful year with the growth in the nutrition program serving 90 meals per day for their home delivered clients and averaging 65 clients per day in the congregate meal program. The transportation division also replaced two older vehicles with two new 14-passenger buses with lifts to accommodate more riders in wheel chairs than the previous models.

The Township's Youth & Family Services programs continue to grow and gain popularity in the schools and throughout the community. The department's strong work in Substance Abuse Prevention led to the expansion of

their youth leadership programming at Streamwood High School. Due to the demand for the Township's family therapy services, the department was able to secure a grant to convert the part-time therapist position to a full-time position.

The residents should know a group of dedicated elected officials, Township staff, and volunteers serves them. Their combined efforts make Hanover Township the best in the State of Illinois. Please take the time to read through this annual report to learn more about the programs, services, and accomplishments in FY19.

As I do every year, I would like to thank my family and the families of the officials and staff. They sacrifice much in order that we may serve. I consider it an honor and a privilege to serve the residents of Hanover Township as your elected Township Supervisor. Please feel free to call or e-mail me whenever you have a question regarding the Township, a suggestion for service improvement, or if you or a resident is in need of Township services.

Respectfully submitted,

Brian P. McGuire, *Supervisor*

Supervisor McGuire presented a proclamation honoring a scout in Troop 10 for saving the life of another scout while at summer camp.



Cook County Commissioner Kevin Morrison had a tour of the Township food pantry and other facilities with Supervisor McGuire and department directors this past winter.

Office of the Clerk

Last April, Hanover Township hosted the Consolidated Election at the Senior Center, which served as two polling places and the Receiving Station for all of Hanover and part of Schaumburg Townships. Due to our central location, we were once again selected to be hosts for the 2019 elections this month. Hanover Township receives many kudos and thanks for the use of our facilities, and the helpfulness of staff.

This past year, I attended Township Topics Day in Springfield where I was able to talk with many legislators from across the state and impress upon them importance of township government, the government closest to the people. Oftentimes, people do not know about the Township and its services until a need arises; it is so important that people who use our services share their experiences and encourage their friends and family to visit and use our facilities, participate in our programs, and see what services can benefit them.

Education is of paramount importance in the position of Clerk. To keep current, not only have I attended multiple Township Officials of Illinois (TOI) education sessions during FY19, but I led several, sharing best practices and knowledge. A new act, passed into law this past January, requires a clerk to attest to the signature of a supervisor on checks he or she signs. This is a way to increase transparency and separation of duties in the township. I also attended the TOI annual conference, where as secretary/treasurer and immediate past president to the Clerk's Division, I was able to assist in educating many other clerks. This year, I was responsible for the production of a skit regarding minute taking. It was fun and informative, and a unique way to provide education to my peers.

Clerks hold the records of the township; they organize them, record them, upload them to the website, and share them. Clerks also assist in the State Archives program of records destruction. This allows departments to de-clutter and unload paperwork that the clerk or other department already holds. Hanover Township is going through that process this month. Hanover Township has records dating back to 1850 when our Township government was set up; you can view these museum quality records! Just call for an appointment and take a gander; it is so remarkable to see the names you recognize and know that they were real people who lived here, farmers, dairy farmers, lawyers, laborers, and regular people - your neighbors, who helped form our Township.

Once again, new voters were registered at the Victory Center, Westbrook Senior Living, and at Streamwood High School - young and old alike anxious to participate in the voting process.

This year, Hanover Township and townships across Cook County will no longer sell or distribute unincorporated Cook County resident vehicle stickers. These may be purchased or applied for online at cookcountyclerk.com.

As president of the Township Officials of Cook County Clerks Division, I facilitate education for 29 township clerks throughout the County. This year, as secretary to the governing board of the Township Officials of Cook County (TOCC), I had the opportunity to participate in yet another education event between TOCC and the Metropolitan Township Association where we learned from community members, attorneys, and other key township personnel.

The new "Our Town" mini history of Hanover Township pamphlet has been updated and is available from my office. It details those who have served in Hanover Township over the years. Please pick up your copy!

As a representative of Hanover Township, I visited several of the community boards our Township encompasses to learn what is new and how it impact Hanover Township. I learned many much about what is changing and growing in our community - the businesses, the strategic plans, and the issues surrounding limited funding from taxes and the State. Everyone is "making do," doing with less and stretching the dollars they do receive. In addition, I have met with many elected officials to hear what concerns and issues they see in their various governmental bodies, including our park districts and libraries.

Board packets are posted to the website for easy access as soon as they become available. Postings are done in a timely manner and are posted not only in multiple places around the township and on the website, but are also forwarded to two newspapers and a local beat reporter. Budget and appropriation ordinances and levies for the Township are posted and remain posted for the duration of the ordinance at the Township, on the website and are filed with the Cook County Clerk within the prescribed time period.

Respectfully submitted,

Katy Dolan Baumer, *Clerk*

168th Annual Town Meeting Recap

Clerk Dolan Baumer called the 167th Annual Town Meeting to order at 7:00 p.m. She asked those assembled to join in the Pledge of Allegiance. The Clerk welcomed everyone to the meeting and introduced the elected officials present, including Trustees Mary Alice Benoit, Khaja Moinuddin, and Gino Martinez, as well as Assessor Tom Smogolski and Village of Streamwood Trustee Mike Baumer.

Mr. Steve Spejcher of Streamwood was elected to serve as Sergeant at Arms nominated by Mr. Mike Baumer of Streamwood, seconded by Mr. Wm. Burke of Streamwood and carried by unanimous voice vote. Clerk Dolan Baumer administered the oath of office. Mr. Baumer nominated and Mrs. Benoit of Bartlett seconded the election of Ms Mary Jane Garvey as Moderator of this 168th Annual Meeting. After a unanimous voice vote, the Clerk administered the oath of office and turned the meeting over to her.

During the meeting, the minutes from the 167th Annual Town Meeting were approved and accepted. During Public Comment, one resident spoke of the need for yield signs on her street; this issue could be addressed with the Village of Bartlett for resolution.

In addition, Supervisor McGuire presented the Financial Statements for the Township and Road District and they, too, were approved by the residents. The Board Trustees certified all accounts and presented the certificate to the Clerk for the file.

A booklet with the Annual Reports was made available to all present.

A list of surplus Township property for consideration for disposition was submitted before the Town; a motion to accept the list as presented and allow disposition of the property was made by Mrs. Benoit and seconded by Mr. Smogolski of Bartlett; the motion carried by unanimous voice vote.

A motion to set the hour of the next annual Town Meeting for 7:00 p.m. was made by Mrs. Benoit and seconded by Mr. Martinez of Streamwood; motion carried by unanimous voice vote. A motion was made by Mrs. Benoit and seconded by Mrs. Smogolski of Bartlett to set the Moderator's pay at \$200 for her fine service, and that she be paid; motion carried by unanimous voice vote.

Finally, Moderator Garvey thanked the residents and asked that the meeting be adjourned. Motion was made by Mrs. Benoit, seconded by Mr. Martinez, and carried at 7:12 p.m.



Clerk Dolan Baumer is responsible for administering the oath of office to those recommended by the Supervisor and approved by the Trustees to the various committees and Boards of Hanover Township. Here she swears in the new Senior Citizens Services Committee members.

**Request a Mail-in Ballot Application kdolanbaumer@hanover-township.org
Register to Vote - Change your Address
elections.il.gov**

Office of the Assessor

The Assessor's office continually strives to give the taxpayers the best personalized service we can, and to help address all their needs and concerns.

The Assessor's office continues to serve our residents with respect, compassion and total commitment. This year we had the opportunity to host two outreach appeals: one with the Cook County Assessor's office and one with Cook County Board of Review. The two appeals seminars reached over 300 residents.

In December 2018, Cook County swore in the new Cook County Assessor, Fritz Kaegi. Assessor Kaegi would like to work more with the Township Assessors and give them more responsibilities. I am excited to work with Assessor Kaegi. The Cook County Treasurer's office is now allowing Township Assessors to enter name and address changes into the computer system. This will end unnecessary paperwork and will be expedited promptly.

Tax year 2018 was the last year of a triennial. 2019 reassessment notices are estimated to be mailed in September. For tax year 2017, Hanover Township saw a large increase with the senior freeze applications. This was due to the fact that the income limit for the senior freeze was raised to \$65,000 gross. The senior freeze will receive a minimum value of \$2,000 off the EAV. For the Disabled Veteran exemption, veterans no longer have to own and live in the home as of January 1 of the tax year to receive the exemption.

As far as what is happening in our office, I was re-elected as Treasurer for the Cook County Township Assessor's Association for a fourth term. Deputy Assessor Cindy Christopher has completed her education requirements and has been awarded the CIAO designation. Hanover Township is the only Township in Cook County in which the entire staff holds the CIAO designation.

Please feel free to contact the Assessor's office with suggestions for improvements on the services the Assessor's office provides.

Respectfully submitted,

Thomas S Smogolski, SRA, CIAO
Assessor



*Deputy Assessor Peggy Deyne,
Deputy Assessor Cindy Christopher, Assessor Tom Smogolski,
and Chief Deputy Assessor Patty Glascott.*

OFFICE OF THE ASSESSOR							
FYTD:	2013*	2014	2015	2016*	2017	2018	
Number of Taxable Real Estate Parcels	34,226	34,229	34,232	34,234	34,299	N/A	
Equalized Assessed Valuation	\$1,968,978,793	\$2,023,584,103	\$1,953,727,489	\$2,241,075,386	\$2,344,751,111	N/A	
Township Governmental Unit Tax Rates (Total Rates)							
Highest	16.16	15.687	16.329	14,238	14.248	N/A	
Lowest	7.916	8.058	8.299	7,388	7.426	N/A	
Average	12.39	12.636	12.894	11,376	11.49	N/A	
Building Permits Processed	4,308	4,594	5,109	5,695	5,509	5,486	
Incoming Calls	3,479	2,926	2,908	2,961	2,639	2,807	
Office Visits to the Assessor's Office	4,744	4,426	4,025	6,500	4,939	5,453	
Appeals Filed in Assessor's Office	1,526	866	464	2,312	871	1,388	
<i>*Triennial Reassessment Year. N/A: Not Available at this Time.</i>							

Administrative Services

The department of Administrative Services mission is to ensure effective implementation of Township Board policies through efficient professional management of the Township government. The Township administrator serves as the organization's Chief Administrative Officer and in this capacity is responsible for administration, coordination and management of all Township services, and employees not directly reporting to an elected official. In addition, Administrative Services is responsible for support services including financial management, human resources, information technology, grant development, intergovernmental relations, capital improvement planning, strategic planning, and resident services, including passports, unincorporated vehicle stickers, and more.

A number of accomplishments occurred within FY2019 as Resident Services continues to serve thousands of visitors each year. Resident Services is responsible for operating as a passport acceptance facility, Processing of Cook County unincorporated vehicle stickers, temporary handicap placards, and hunting and fishing licenses. Administrative Services continued focusing on increasing revenue through the Passport Acceptance Program. This fiscal year, Resident Services accepted over 4,500 passport applications bringing an estimated total revenue of \$150,000.

This year, the Township implemented a new three-year strategic plan and FY2019 marked the first year of that plan. The Township collaborated with the Northern Illinois University Center for Governmental Studies for the FY2019-FY2021 strategic planning process, receiving stakeholder input through multiple focus groups and interviews with elected officials. This information was used to reaffirm a long-term vision of the Township and develop the strategic goals for the next three years. During this first year, Administrative Services continued to research energy efficiency at the William Tiknis Campus. As result, energy efficient lighting was installed in the lower level of the Senior Center and the Highway Garage to replace the existing bulbs and fixtures. The change allowed the Township to receive a rebate through ComEd and will decrease the cost of energy in these two locations over time. Additionally, Administrative Services researched several different automated facility management systems to improve efficiencies related to maintenance requests and tracking of facility related equipment and repairs. Staff hosted demonstrations of several different software systems over the year and made a recommendation to move forward with the software that best met Township needs. Administrative Services plans to work with Facilities & Road Maintenance to implement the new software in the new fiscal year.

This year the department was honored with the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the seventh consecutive year and also received the Distinguished Budget Presentation Award for the sixth consecutive year. Hanover Township is the second Township in Illinois and among approximately 2% of local governments in the United States to receive this distinction.

In the year ahead, the department is planning several major initiatives. Administrative Services will assist with the implementation of the second year of the Township's three-year strategic plan. The first goal for the new year is to create a master plan for improvements at the Township's open space reserves, identify funding opportunities and develop plans for improvements. Administrative Services will continue to evaluate the need and possibility for a Township cemetery through donation, transfer or acquisition of a property. Lastly, Administrative Services is coordinating the migration to a new cloud-based email system, Office 365, to provide more space for the Township. Once implemented, the migration will provide a cost savings over the long term, as the cost of a physical server will be eliminated.

Hanover Township, our officials, staff, and many volunteers, continue to strive to meet the changing needs of the community and to improve the quality of life for residents. The Department of Administrative Services is excited to provide leadership in this endeavor.

Respectfully submitted,

James C. Barr, MPA
Administrator

Kristin Vana
Assistant Administrator

Community & Veterans' Affairs

Dedicated to providing Township residents with accurate and timely information in regards to all services and events offered by Hanover Township. The office is engaged in community events and actively promotes the mission and vision developed by the Township Board.

It was a year of growth and productivity for the Office of Community & Veterans Affairs.

The department continues to oversee the Izaak Walton Center (IWC) in Elgin, which hosts many functions and events for the Township and the community. The annual Sprint 2 Spring 5k event has been held onsite for five years, with the sixth event scheduled for this May. For the fifth consecutive year, the IWC hosted a neighborhood party for the nationwide National Night Out last August. This is a popular event for the residents with participation from the police department, city officials, and the Izaak Walton League - Elgin Chapter.

This past summer, the Izaak Walton Center was again used as a site for the Youth & Family Services Open Gym Program two days a week. For the fifth consecutive year, the IWC hosted the Northern Illinois Food Bank Summer Lunch Program that offers free lunches to area youth. Thanks to the work of staff and volunteers, 1,109 lunches were provided to local youth.

The Veterans Affairs division of the department continues to expand its programs and services. The position of Veterans Specialist was elevated to full-time status at the beginning of FY19 to better serve Township veterans and their families. Last fall, Veterans Specialist Cyndi Wollack completed training to become an accredited Veterans Service Officer with the Department of Veterans Affairs in Washington D.C. This process required Cyndi to attend a five-day conference in Peoria, pass a written exam, and then complete over 30 hours of webinars to become proficient in filing benefit claims and other requests for assistance.

This past year 19 veterans were added to the Hanover Township Veterans Honor Roll. Since the program began in 2006, the Hanover Township Board has recognized over 410 veterans. To learn more about the Honor Roll, please visit our website at www.hanover-township.org. The inductees continue to be invited to semi-annual dinners that are always well attended.

The department also successfully held its first fundraiser to benefit Township veterans. The "Motorcycle Ride for Vets" was held last August at American Legion Post 57 and was attended by over 35 riders. Following visits to three establishments, the attendees returned to the post for a BBQ lunch and music by Southern Jack. Thanks to the support of sponsors and participants, over \$3,000 was raised for the Hanover Township Foundation's Veterans Fund.

Veterans Specialist Cyndi Wollack speaking to members of American Legion Post 57 regarding Township programs and services for veterans and their families



Where great service happens!

The Township continues to make progress on the master plan for the Izaak Walton Center & Reserve. Developed by Hitchcock Design Group and approved by the Township Board in 2015, the plan allows for a loop trail system in the eight acres of undeveloped wooded property on the east side of Poplar Creek, a multi-use field, bridge access across the creek, and more. The Township last fall finalized the conveyance of the Hastings Street right-of-way property from the City of Elgin. This spring the Board will make a determination on the scope of the project to connect to Hastings with work to start this summer.

Department staff continued to coordinate and attend various community festivals and functions to raise awareness of Township services and programs. In FY19, the Township sponsored the Streamwood Summer Celebration, the Village of Hoffman Estates' Northwest Fourth-Fest, Bartlett Heritage Days, and many more.



The Hanover Township Heritage Marker Program expanded to 11 sites in FY19, with the addition of a marker at Bluff City Cemetery honoring Civil War Generals John Wilcox and William Lynch. The Township worked closely with the Elgin Historical Society and the City of Elgin Heritage Commission to research and design the marker. A local Civil War reenactment camp attended the marker unveiling last fall to honor the generals.

and joined the Township from Judson University. Her strong background in graphic design has been an asset to the Township in promoting programs and services.

Also in FY19, the department welcomed Celeste Smith into the position of Communications Specialist. Celeste grew up in Elgin, graduated from Larkin High School

The Township's social media presence on Twitter, LinkedIn, YouTube and Instagram remains an important tool for engaging with the community. The department created a monthly Facebook analytics report that is shared with the Township officials and department heads to highlight our reach, engagement, video views and top posts. This tool is helpful in not only highlighting the department's efforts, but also in educating the Township personnel on the effectiveness of social media.



FY19 was a year of hard work that produced a number of positive results for the benefit of the residents of Hanover Township. We look forward to working with staff, the elected officials, and community partners in FY20 to further improve upon the department's work and begin new initiatives.

Respectfully submitted,
Thomas W. Kuttentberg
Director

Community Health

The mission of the office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist in accessing quality health services.

Community Health made great strides this year in providing excellent service for Hanover Township residents throughout the community. The department continues to make access to quality health services a priority by providing direct preventative screenings for residents, assisting residents with insurance enrollment through the Health Insurance Marketplace, and collaborating with partnering agencies to ensure and improve the health of Township residents.

The department provided an array of preventative health screenings onsite at Township locations in Elgin, Bartlett and Hanover Park, as well as throughout the community at Victory Centre of Bartlett, Glendale Terrace Apartments, Streamwood Park District, Bartlett Hills Golf Course, and Westbrook Senior Living. In FY19, the department provided over 400 preventative health screenings including diabetes, cholesterol, anemia, blood pressure, and body fat analysis. Additionally, the Community Health partnered with over 20 agencies and provided hearing, bone density, varicose vein, cardiovascular, stroke risk assessment, diabetic retinopathy, kidney, and sinus screenings to several hundred people throughout the year and at the annual health expo.



Director Kristen Smith administers a wellness screening.

Community Health places a high priority on providing education and health promotion for the community. In FY19, it provided hand hygiene education, puberty and CPR certification for over 600 students at U-46 schools. Township nurses also certified staff in CPR and provided Blood Borne Pathogen trainings for the Township Emergency Services volunteers. The annual health expo and community 5k continues to be successful and well attended, promoting healthy and active lifestyles and offering participants valuable screenings and resources. Additionally, the Sprint 2 Spring 5k raises funds for the Township Foundation to assist residents who are experiencing financial hardship. In FY19 over \$4,000 in assistance was provided for residents to access dental and medical services.



Staff participating in Red Nose Day to raise awareness of child poverty.

This year brought a transition in staffing for the department, as Nurse Stacy Arriola resigned after nearly ten years of service with the office of Community Health. In September, Ariel Court was hired and welcomed to the team with enthusiasm. Ariel graduated from Chamberlain College of Nursing with her Bachelor of Science in Nursing and comes with over three years of nursing experience at multi-specialty clinics.

The department looks forward to a new year and taking a multifaceted approach to creating new programs and services to meet the needs of the Township's residents. In FY20 the office of Community Health will be focusing on customer service excellence and ensuring residents are receiving exceptional care when utilizing health services. Additionally, the department will be looking for opportunities to partner with organizations that serve culturally diverse populations and increase the number of screenings and services provided for those residents. The office of Community Health continues to make headway in finding an electronic charting software program and is optimistic in transitioning from paper charting to electronic health records in the coming year.

Respectfully submitted,

Kirsten Smith RN, BSN, *Director*

Participants stepping off at the 2018 Annual Sprint 2 Spring 5k.



Emergency Services



Hanover Township Emergency Services (HTES) is responsible for coordinating and providing response to emergencies within the Township that are a result of natural or man-made events, to reduce loss of life and property, and protect the environment for the Township and its residents. The HTES mission has three distinct components: coordinate and plan for both natural and man-made disasters, support other first response agencies such as police, fire, and other responders with normal operations, and to be prepared for and respond as a stand-alone unit in the event that a large scale emergency event occurs within the Township. To accomplish our mission, Hanover Township Emergency Services continues to:

- Develop, maintain, and coordinate a comprehensive Emergency Operations Plan (EOP)
- Train, educate, and prepare HTES volunteer personnel for emergencies through the development and delivery of effective classes, drills, and exercises
- Identify and procure assets necessary for HTES to accomplish its mission
- Be prepared to activate and staff an Emergency Operations Center (EOC) to coordinate and support efforts to respond to, and recover from, emergencies and disasters
- Provide coordination and training for Township personnel and facilities in emergency preparedness.

FY19 showed a continued increase in activity for HTES personnel. The role of HTES continues to expand with many of the area agencies that HTES has developed close working relationships. Some of the significant responses by HTES included:

- Redevelopment of a collaborative relationship with the Village of Bartlett Police Department and responses multiple times to provide assistance at significant events;
- Assistance to Streamwood Police and Fire Departments at multiple automobile accidents and other traffic related events;
- Multiple responses with the trained search and rescue members for missing people at various locations. In addition trained and certified seven additional HTES members as Illinois Search And Rescue (ISAR) providers;
- Provided multiple severe weather related responses including weather spotting, debris removal, damage assessment, and assistance to residents affected by the weather;
- Assisted the City of Elgin Police and Fire Departments at multiple incidents;
- Assisted the Village of Hanover Park Police and Fire Departments at multiple incidents;
- Assisted other emergency management agencies at local special events both in the Township and other outside venues;
- Executed mutual-aid agreements with both the South Barrington and Barrington Hills Police Departments; and
- Provided assistance to the Schaumburg Fire Department for funeral service for ISP Trooper Christopher Lambert in January.

In addition to providing assistance in emergencies, HTES also provides services to the Township and other agencies in non-emergency situations that included:

- Continuation of response relationships with the Hanover Park Fire Department (General Alarms) and the Fox River Fire Protection District (MABAS Alarms);
- Development of a collaborative training program with Roselle Fire Department Emergency Management unit;
- Provision of regular patrols of the Township in conjunction with the Cook County Sheriff's Department;
- Coordination and provision of traffic control for the Village of Streamwood Summer Celebration;
- Assistance with multiple area events such as Memorial Day observations and other events in Township communities;
- Coordination of public education and outreach programs;
- Coordination and provision of traffic control at the Northwest Fourth Fest co-sponsored by Hanover Township;
- Completion of the policies, procedures and training documents for the Township Active Threat program. Training of Township staff in progress. All Township locations have been surveyed for considerations related to the Active Threat program with multiple infrastructure updates completed.
- Promotion of three members to the rank of Lieutenant and establishment of a leadership/management training program for all officers;
- Completion of State of Illinois Emergency Medical Responder (EMR) course and receipt of State Certification for 20 members;
- Provided assistance in the development of a STARCOM communications system that will eventually lead to inter-

operability with key Township departments. Initially the Facilities and Road Maintenance department purchased radios and completed the expansion of communications with DUCOMM, including the programming of additional radio frequencies in HTES portable radios and inclusion in the DUCOMM Computer Aided Dispatch (CAD) System.

- Completion of joint trainings with Hanover Park and Fox River Fire and Roselle EMA departments;
- Continuation of a program of sponsoring multiple emergency management-themed trainings from national outside training groups for internal and outside agencies;
- Collaboration with the Illinois Fire Service Institute (IFSI) to present to HTES the “Fire Service Vehicle Operator” program involving eight classroom hours, which will be followed by a driving road test/familiarization and an off road confidence obstacle course for HTES personnel;
- Launch of the inaugural youth Cadet Program to learn about Emergency Services. The first class finished in FY19, with plans to launch additional classes in FY20;
- Implementation of a comprehensive drug and alcohol screening program involving pre-membership, random, reasonable suspicion and post-accident settings. The pre-membership screening has been implemented and the initial round of quarterly random screenings will be completed in March 2019

HTES will host its fifth annual training conference in April 2019. The conference has gained in notoriety and is renowned as one of the premiere training opportunities for emergency management personnel in the Chicago area. HTES was recognized by the City of Elgin in February as one of the Distinguished Community Partners for assistance provided to the Police and Fire Departments throughout the year. The unit recently completed an updated Emergency Operations Plan (EOP) for the Cook County Department of Homeland Security and Emergency Management. The document is currently awaiting review and approval. This included a significant assessment of the Township EOP with appropriate revisions necessary based on the needs of Hanover Township as determined by a FEMA-based threat and hazard Identification and Risk assessment. Related to the EOP, HTES was recently recertified as the only Township-based Certified Emergency Management Agency in Cook County by the Cook County Department of Homeland Security and Emergency Management.

The department continues to recruit and train additional personnel and update assets to meet the needs. Over FY19, the department, through the efforts of a dedicated and professional team, completed thousands of hours of service and training. The members of HTES could not be prouder of the department’s service to Hanover Township and appreciate the support received from Township residents, the Township Board, Administrative Services and the Township’s other departments.

William T. Burke
Director



Facilities and Road Maintenance

The department of Facilities and Road Maintenance completed its first year as a combined department. As one might expect, many changes occurred leading up to the anniversary. One of the largest was the retirement of long-time staff member and Director Steve Spejcher. Steve spent 25 years with Hanover Township, from his start as a Road Department Associate to Director of Facilities and Maintenance, and eventually named Director of Facilities and Road Maintenance after the January 1, 2018 merger. Director Spejcher retired on his 25th anniversary with Hanover Township, on December 14, 2018. On November 27, 2018, the department welcomed new Director of Facilities and Road Maintenance, Caleb Hanson. Director Hanson brings 25 years of facilities and maintenance experience both in field and management roles. He is excited to be able to share his experience and knowledge and continue to grow the department to best serve the residents of Hanover Township.

Sean O'Neil was promoted to Facilities Manager from his former position of Facilities Technician in November 2018. Sean, a carpenter by trade, has assumed the responsibilities of managing the daily work order requests, event and programming setups, as well as numerous other tasks. Sean was instrumental in the completion of the remodeling of Downey Hall located in the Town Hall. Downey Hall is again ready to host a wide range of presentations, meetings and conferences with upgraded audio/visual, carpet replacement, drywall repairs, and new paint and wallpaper. The Township also upgraded features on the entry doors throughout the Township facilities, including improved handicapped access, and remote lock features for increased security.



On the road maintenance side of the department, working with Cook County engineers and outside contractors, Facilities and Road Maintenance completed the scheduled resurfacing of the Rolling Knolls subdivision streets, including numerous culvert replacements and swale restoration. The department also completed the preliminary work for the addition of a walking path in the Walters-Lenoci Reserve, which is scheduled to start in April 2019. This addition will expand the recreational opportunities for the residents of Hanover Township and compliment the playground restoration completed at the Walters-Lenoci Reserve in 2014. As we enter FY20, the department is working with an engineering firm to establish a Township Road Assessment and Resurfacing Schedule database which will be used to create a road resurfacing plan. This will enable Hanover Township to prioritize and plan for upcoming road resurfacing projects. In addition, Facilities and Road Maintenance is moving forward with portions of the Izaak Walton Master Plan. FY20 plans include the resurfacing of the existing parking lot at the Izaak Walton Reserve, and options for adding an additional access road from Hastings Street, creating a more efficient emergency access when needed, and improved access for residents and Township programming that use the Reserve. The Road Maintenance division will continue to conduct its annual Brush Pick-Up Program, road restriping and crack filling programs.

FY20 is shaping up to be a very active year for the Facilities and Road Maintenance Department. The department takes great pride in the level of service provided to the residents of Hanover Township and will continue the goal of searching for, and implementing ways, to improve services for residents.

Respectfully,
Caleb Hanson
Director



Senior Services

Enriching Lives, Fostering Friendships, Promoting Independence

The department of Senior Services certainly had a vibrant year of activities and service for the older adults of Hanover Township. The second annual Fall Food Truck Festival Township Day in September brought focus to the Home Delivered Meals program through fundraising and beverage sales. Nine trucks and a Rolling Stones tribute band brought a record number of people to the William Tiknis Campus. High adventure activities such as Zip Lining were all the rage. Health and Wellness programs such as Yoga, Tai Chi, meditation, and classes on self-reflection had an increase in participation.

The department was tasked with the goal to reduce the number of participants on wait lists for day trip outings. The Program division addressed this issue by increasing the use of motor coaches, adding second dates of programs, and having patrons drive themselves for local lunch outings. These practices have reduced the number of patrons on the waitlist by 60% from last year. Popular outings were tours of Chinatown, Hamilton the Musical, a haunted bus tour, the Holocaust museum, Tommy Guns Garage, evening dining events, musicals at the Paramount and Drury Lane Theaters, and many museums. Over 35 people went on a three day trip to Shipshewana, Indiana for a tour of the history, culture, and food of the Amish and surrounding areas. The Senior Services competed at the Illinois State Fair in Brain Games competition on Senior Day. The “Sparkles-n-Gears” team tied for third place.



IL State Fair Brain Games competitors from Hanover Township took 3rd Place!

Long time art instructor, Susan Baptist, retired in August. Local artist, Linda Kay, joined the visual arts team in January. Ms. Kay’s expertise is in watercolor, acrylic and mixed media. She conducts arts and crafts classes at the Izaak Walton Center, as well as two-dimensional classes at the Senior Center. Mimi Krall conducts ceramics classes two days a week at the center.

The Social Services division manager, Megan Conway, departed the organization in August. Diana Gomez became Social Services Manager in the fall and Christina Taddeo joined in November as Social Services Specialist.



Shipshewana trip a success! Fun for all.

Social Services coordinated the screening of the 5-Part Alzheimer's Project films. The series discusses the various discoveries on Alzheimer's disease and shows the stressors of caregivers caring for their loved ones who suffer from dementia. The annual Adopt-A-Senior Reception was held on December 14. This year, 81 seniors received care packages. The program's corporate sponsors included Fellowes Brands of Itasca, Rydin Decal of Streamwood, the Village of Bartlett, Immanuel United Church of Christ, and Streamwood Guns and Hoses. The Adopt-A-Senior program was awarded Innovative Program of the Year by ITASCSC, the Senior Services Division of the Township Officials of Illinois. Social Services provided LIKE Kits to 550 older adults in Hanover Township. The free kit is provided through a grant from CEDA, consists of a power strip, four 9-watt LED light bulbs, two 15-watt LED light bulbs, and energy education brochures. CHOPE, the Senior Therapy program, increased to three therapy days per week. Trish Abbey joined Jenny Mantis as a Therapist in May. The division collaborated with Nutrition Services to offer the AgeOptions grant funded program, Memory Café, in November. The monthly meeting provides a safe, social gathering for adults experiencing memory loss with their caregiver for lunch and activities.

Transportation Services provided rides to dialysis appointments, medical, shopping, personal errands, and to the Senior Center. The service also provided shuttle service for events such as the Sprint 2 Spring and the Kids-at-Hope Fair. Two new 14-passenger buses with lifts replaced two older vehicles in the fleet. The new buses accommodate more riders in wheelchairs than the older models. The Transportation Services team received training on CPR, blood borne pathogens and specialized training from the Association of Individual Development.



Nutrition Services increased production of meals serving 90 per day for home delivered clients and averaged 65 clients per day in the congregate meal program. This year diners were offered a choice of three different meal options per day with the inclusion of an entree salad. The increased production led to the hiring of an additional part-time staff person; Ashely Gerardo was hired as the Kitchen Assistant in the fall. The program received an increase in funds from AgeOptions as well as through the Hanover Township Mental Health Board. Over 40 volunteers assist the team in packing, serving meals and driving to clients' homes.

The Senior Services staff continue to be leaders in their field. Program Manager, Jamie Zbrzezny was elected Chair of Illinois Parks and Recreation Association's Joint Section Education Committee. Program Specialist Sarah Adelpia was elected Secretary of the Association of Illinois Senior Centers. Director Tracey Colagrossi serves as Chair-Elect to the Executive Committee of the National Institute of Senior Centers as well as being elected President of the Association of Illinois Senior Centers. She was also part of the strategic planning meeting for the National Council on Aging in Washington D.C. to collaborate with senior centers on national initiatives. Transportation Manager, Linda Steininger, conducted quarterly conference calls with other township transportation providers. Social Services Manager Diana Gomez, Social Services Specialists Frances

Domingo and Christina Taddeo and Director Colagrossi completed a grant funded 19 hour Behavior Health in Aging Certificate program from Boston University's Center for Aging and Disability Education and Research. The certification enhances the skills of the team to provide excellence in service to all of the patrons at the Senior Center.

Respectfully submitted,
Tracey Colagrossi
Director



Township Day in Illinois with Hanover Township's Fall Food Truck Festival featuring a Rolling Stones tribute band. Watch for the event in 2019!

Welfare Services

Committed to improving the welfare of Hanover Township residents experiencing hardship. Providing resources and support empowering residents in achieving self sustainability; to serve promptly with dignity and respect. We are dedicated to serving the residents and will continue to strive to meet the needs of our community.

Welfare Services is committed to meeting the needs of residents facing financial hardship within Hanover Township. While unemployment remains low across the country, Welfare Services continues serving residents facing financial hardship. Through an array of programs and services, Welfare Services is able to assist families in financial crisis, provide employment support services and energy assistance, as well as operate a food pantry that is open six days a week and provides free summer lunches to children under 18 years.

In July, Volunteer Auxiliary Staff, Karen Flaxman SHRM-CP, began providing Employment Services to residents underemployed or unemployed. Karen comes to Hanover Township with more than 20 years of Human Resources experience and has completed more than 70 appointments assisting residents with employment needs.

As a Salvation Army Service Extension site, the department was able to provide additional financial resources to residents in crisis. It disbursed \$7,000 in emergency funds to Hanover Township residents in FY19. This invaluable resource helps residents, who may not qualify for other assistance programs, receive financial assistance with utility bills, shelter payments and other hardships they are experiencing.

Through the support of Illinois Department of Employment Security and WorkNet, Hanover Township hosted its seventh annual job fair, as well as 19 other hiring events. The job fair brought 80 employers onsite offering opportunities in areas including, but not limited to, administration, healthcare, sales, and manufacturing. With support of State Senator Cristina Castro, Hanover Township hosted a Manufacturing Job Fair with 50 employers. Senator Castro and her staff are available Tuesdays from 1 to 6 p.m. to serve residents needing assistance with State benefits at the Astor Avenue Community Center.

The Summer Lunch Program provided by the Northern Illinois Food Bank was offered to children 18 years and younger for the ninth consecutive year. The number of lunches distributed increased by 13% serving 1,485 lunches in FY19 to children at the Astor Avenue Community Center.

Back to School in August brought more than 400 families to the Backpack Giveaway providing 1,218 backpacks filled with school supplies to children of families in need. Children often do not attend the first day of school if they do not have a backpack and supplies. The department is appreciative of Essendant for their donation of 400 filled backpacks, Communities That Care for their donation of 350 backpacks, and the many organizations and residents who donated backpacks and school supplies so children could start their school year with confidence.

In FY19, 8,691 families visited the food pantry, as well as three mobile pantries and two meal box distributions, providing holiday meals. The food pantry continues to operate six days per week with the help of auxiliary volunteer staff. On Saturdays, the pantry operates with the help of organizations including St. John the Evangelist Catholic Church of Streamwood, Immanuel United Church of Christ also of Streamwood and Streamwood

Woman's Club. It is because of the relationship with the Northern Illinois Food Bank and the Direct Connect Program that the department is able to meet the demand within the community.

General Assistance and Emergency Assistance programs continue to develop with the focus



One of Hanover Township's many job fairs, this one sponsored by State Representative Fred Crespo and the HT Foundation, bringing many employers with jobs and attracting many un- and under-employed.

on researching available resources to assist residents facing financial hardship. Audits continue to be performed quarterly as well as unscheduled audits to ensure accuracy and accountability.

The Community and Economic Development Association (CEDA) continues to provide services to residents in need at the Astor Avenue Community Center every Wednesday. CEDA provides a range of services to assist low income families with dental, vision care, auto repair, trade skills, employment, and rapid re-housing programs.

The Community Resource Groups continue meeting quarterly. These groups will continue throughout FY20 with new and exciting topics offered at no charge to township residents.

Additional programming in FY19 included winter wear collection and distribution thanks to the Kiwanis Club of Streamwood, with the help from Knights of Columbus, Mary's Millennium Council #12801 and community sponsors. Toys were distributed to 1,583 children this past holiday season.

Thank you to the many generous sponsors from the community including Immanuel United Church of Christ in Streamwood, St. John the Evangelist Catholic Church in Streamwood, Knights of Columbus, Mary's Millennium Council 12801, Streamwood Woman's Clubs, Bartlett Rotary Club, Streamwood Kiwanis, AMVETS Post 202, Streamwood VFW Post 5151, Bartlett VFW Post 11018, Bartlett Lions Club, Jewel Food Stores of Bartlett, Elgin and Streamwood, Clare Oaks Retirement Community, Panera, Starbucks, and Target. It is only because of the generosity from the residents, schools, businesses and local organizations that the department is able to improve the quality of life for residents facing financial hardship.



Food Pantry Coordinator Lori Orozco happy to receive food donations from community residents and businesses.

Auxiliary volunteer staff put in countless hours at Astor Avenue Community Center. Thank you to Auxiliary Staff Coordinator Jay Olriksen for his dedication and hard work, Terrie Kuenker, Patricia Johnson, and Nancy Madsen for countless hours processing Low Income Home Energy Assistance Program (LIHEAP) and food pantry applications. Thank you again to Jay Olriksen, and to Bryan Noonan and Don Balk for being available to drive the food pantry van to

pick up donations and the many additional auxiliary staff volunteers who donate their time serving residents. The food pantry operates solely with donations from the community and auxiliary volunteer staff. Thank you to the food pantry auxiliary volunteer staff for keeping the pantry running smoothly.

Welfare Services staff Director Mary Jo Imperato, Coordinator Lori Orozco, and Case Manager Corey Dewey are committed to improving the welfare of Hanover Township residents experiencing hardship. The department provides resources and support empowering residents in achieving self-sustainability as well as to promote serving everyone with dignity and respect. The staff and volunteers are dedicated to serving the residents and will continue to strive to meet the needs of the community.

Respectfully submitted,

Mary Jo Imperato
Director



Youth and Family Services

Charged with the mission of the prevention of juvenile delinquency and the promotion of positive development in young people. We work to meet our mission by providing an array of services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and that contributes to the building up of a healthier community for all Township youth.

The department of Youth and Family Services is charged with the mission of the prevention of juvenile delinquency and the promotion of positive development in young people. The department strengthens families, provides outreach to youth at risk of school failure and contributes to the building of a healthier Township community. Staff work to meet this mission by providing professional, affordable and responsive programs and services, including Family Therapy Services, the Open Gym After School Program, Tutoring Services, Alternative to Suspension Programming, School Based Mental Health Groups, Substance Abuse Prevention Programming, Youth Leadership Programming and Community Service Programming.

In FY19, Nora Gonzalez won the 2018 Youth Staff Award from the Association of Illinois Township Committees on Youth, which is the youth division of the Township Officials of Illinois. This award acknowledged Nora's outstanding contributions and leadership in serving youth and families. Nora goes above and beyond in her service to residents - whether it is in providing mental health services in the office or in connecting with residents at community events - Nora provides excellence in service!

Congratulations, Nora Gonzalez - TOI AITCOY 2018 Youth Staff award recipient, here with Tina Houdek and John Parquette.



Tina Houdek, LCPC, Clinical Manager was elected President of the Association of Illinois Township Committees on Youth and John Parquette, LCSW, Director, was elected Vice President. Tina has done an excellent job transitioning into her new role while providing a fresh vision for the future of the Association. Ryan Dickinson, Clinical Interventionist, was elected onto the Board of Directors for Snowball Inc., which is a statewide non-profit whose mission is the development of leadership skills through youth and adult partnerships to promote awareness and prevention of alcohol, tobacco and other drug use while encouraging healthy decision-making in an active community of caring. As a Board member, Ryan has a vested interest in Operation Snowball, prevention, youth leadership development and brings her knowledge, experience and skills to benefit the overall functioning of the Board and the organization.

In the spring, the department collaborated with Streamwood High School and the Committee on Youth to create a freshman engagement and connectivity event as part of the school's freshman orientation process. The youth led the freshman engagement Snowball event, called "Sabre Smash." Sabre Smash was created to engage the freshman class in the high school experience while connecting students to upper classman leaders and staff through motivational speakers, teambuilding games and exercises, "minute to win it" games and small group work. Prior to Sabre Smash, staff also trained upper classman to co-lead Streamwood High School's freshman orientation - where sophomores, juniors and seniors assisted in orientating the new freshmen class to Streamwood High School through small group work, tours and activities. Work will continue to expand and enhance the freshman experience at Streamwood High School through the inclusion of upper classmen's leadership and service with the school's administration.

The Open Gym Program continues to provide social, recreational, and educational activities based on a positive youth development model at ten sites per week at no charge. This year a new middle school site was added, Tefft Middle School, and also a second day at Sunnydale Elementary School. Outcome measures continue to find that Open Gym participants showed improved school attendance rates and grades. This year the department brought weekly STEM activities/projects (Science, Technology, Engineering and Math) to the program - offering participants the exposure to creative, problem solving, fun and educational opportunities. The staff continue to expand outdoor education opportunities at the Hanover Township Izaak Walton Center and Reserve in Elgin.

Staff have enjoyed the partnership with the Elgin Chapter of the Izaak Walton League. Having their members teach and work with participants in nature has been fun and educational. Family Fun week continues to grow in attendance - this year the program was expanded by having raffle prizes and more parent-child games for everyone to enjoy!

Family therapists continue to engage and empower youth and their families to communicate more effectively, make healthy decisions, and increase positive connections within their homes, schools and community. To help meet the mental health needs of Hispanic residents, the department applied for and secured a Hanover Township Mental Health Board grant to make a part-time therapist position to a full time position. Therapists and clinical interns work collaboratively within schools during the school day to help youth address emotional and academic difficulties so they are more confident and connected in positive ways at school, home and community.

Staff work in the area of Substance Abuse Prevention continues to grow. The department held the Streamwood High School Sabre Smash in February. To meet this need staff expanded youth leadership programming and training at Streamwood High School. This year staff took 13 youth leaders to Operation Snowball's Mid-Year training at Illinois State University in January. Staff are working to raise funds to expand the number of youth who can participate in this year's Cebrian Goodman Teen Institute, which is a seven day youth leadership training offered at Eastern Illinois University in June. The department is also on schedule to host the second annual Snowball Event at Tefft Middle School in April, which will offer seventh graders the opportunity to participate in fun, interactive teambuilding activities, learn healthy decision-making skills and feel better connected in positive ways to their school and community. The event's theme is "Color Your Future" which will focus on college/career/technical education exploration. Staff continue to provide drug awareness education, substance refusal skills, and pro-social development skills in health education classes and in prevention group work. These services are offered at the elementary, middle, and high schools within the Township.

The Alternative to Suspension Programming continues to be offered at two elementary, two middle, and three high schools. This year staff advanced the program by creating measures and tracking metrics to follow participants after high school graduation. By doing so, the goal is to capture how graduates are doing in terms of schooling, work, and career development as well as gaining a better understanding of and responding to the needs of graduates. The high school participants continue to develop their leadership skills through creating and implementing educational, recreational and skills building activities for the Open Gym Program participants. The Summer Alternatives Program continues to develop participants' leadership, skills and understanding of community development through service learning trips and activities. Spring Break offers participants the opportunity to visit various colleges and universities to better understand the opportunities available and how to secure admission. The program's outcomes continue to produce positive results with statistically significant changes in improved attendance rates and lowered disciplinary referrals for participants.



The Tutoring Services Program continues to provide youth with an affordable, personal and professional academic support specific to their learning needs. This year staff have modified the program to better meet the needs of parents as well as increase efficiencies of staffing. The department has made the application process easier through an online process and have changed what is required in the application. In the next fiscal year, the department will likely bring the program back to the Township in order to provide additional support and resources to enhance the overall functioning and outcomes of the program.

Youth and Family Services social media presence continues to grow with over 600 followers on Facebook. Staff have developed monthly featured posts like the "Giggle," "Spotlight," and "Clarque's Corner." The Committee on Youth members, Ian Wright and Dilpreet Kaur, also created a monthly post, "Be the Buzz," which showcases Township youth leaders. If you haven't already, like the page at @HTYFS and see what it is all about!

Aside from the social media presence, the department continues to attend various schools and community based resource fairs and meetings to help create awareness and reach to residents about programs and services as well as to assess for gaps or needs for new services.

Youth and Family Services continues to expand as a resource to School District U-46 by providing leadership on the Alignment Collaborative for Education Governing Board, Trauma Informed Care ACE Team, Streamwood High School's Feeder Pattern Resiliency Team Convener, School Safety Task Force, Check and Connect Committee, Streamwood High School Safety and Resiliency Team, PBIS Tier I and II planning/problem solving teams and providing PBIS Tier I and II school based groups at eight schools. The department also has provided leadership to the Association of Illinois Township Committees on Youth.

FY19 was a successful year and staff look forward to FY20. Thank you to the residents for allowing staff to work and continuously improve services, the management team and staff of Youth and Family Services for their passion, expertise, and diligence in meeting the department's mission, Trustee Eugene Martinez for his leadership and Liaison role to the Committee on Youth, Elected Officials for their leadership, vision and support, the Office of Administrative Services for their support and leadership, the Committee on Youth for their vision and efforts in advancing the department, community partners for their support and shared resources and to the Township departments for their support in advancing the quality of life for all of the Township's residents.

Respectfully submitted,

John Parquette, LCSW
Director

Sabre Smash impromptu Dance-off at Open Gym in 2018



Committee on Youth

The Committee on Youth is a catalyst for promoting well being among Township youth and families through family education, outreach and the fostering of community connections with an emphasis on positive youth development.

Committee on Youth

Ian Wright, Chair

Dilpreet Kaur, Vice Chair

Shannon Henderson, Secretary

Ray Alvarez

Dr. Ariel Correa

Nicole DeFalco

William Henderson

Rebecca Swangren

Robert Wojtowicz

Trustee Eugene Martinez,

Town Board Liaison

FY19 was a year of new development for the Committee on Youth. The Committee found the findings from the Youth and Family Services' Youth Violence Symposium Report to be both interesting and concerning. The Committee decided to tackle one of the findings head on: Internet safety and cyberbullying. The Committee discussed, researched and debated the best approach, content to be covered, and venue for a parent/youth presentation. Given the complexity of this issue and the impact on our youth, the Committee has taken time to create an effective program to be launched in May. The program will include an improv group, a professional speaker, and a panel of experts, as well as young adults who experienced cyberbullying as youth. The program is sure to be engaging, informative and will benefit families by providing them with talking points and tools to create open and safe communications.

Throughout this fiscal year, the Committee utilized its meetings to create, discuss and evaluate the freshman engagement program, Sabre Smash which was offered at Streamwood High School in February. The Committee acted as a reference point as well as problem solver for the creation of this program and partnership with Streamwood High School. Sabre Smash was created to advance the school's efforts in engaging and connecting freshman to the school in positive ways by utilizing upperclassmen leaders. Sabre Smash was a success and plans are underway to expand and further develop the program for FY20.



Ray Alvarez, Chairperson, Ian Wright, and Vice Chairperson, Dilpreet Kaur discussed youth engagement for the Sabre Smash Freshman engagement event offered at Streamwood High.

The Committee has had an increased presence on social media. Youth members, Ian Wright and Dilpreet Kaur, created a monthly post, "Be the Buzz," which showcases township youth leaders. The posts are filmed, edited and created by Ian and Dilpreet. "Be the Buzz" posts have been one of the most popular posts, creating advanced reach and "likes" to the Hanover Township Youth and Family Services Facebook page.

The Committee also continues the tradition of hosting our Annual Celebration of Leadership Reception to honor and recognize outstanding leadership at various levels within the community.

This year's Celebration of Leadership Reception was held in May 2018. The reception honored adults and youth who have demonstrated exceptional leadership. The following leaders were awarded for their leadership: The Rising Star Award winners were Ms Jocelyn Ortega Angulo and Mr. Hendrick Sotelo, both from Parkwood Elementary School in Hanover Park. The Committee felt very strongly to choose these two for the Rising Star Award. Jocelyn was awarded for her innate desire to develop others - seeing potential in others and offering help to grow. In the school's buddy system, Jocelyn always requests to be the buddy of *Where great service happens!*



Rebecca Swangren and William Henderson reviewing meeting materials.

those students who struggle the most. Jocelyn also advocated for the school library to secure more books written in the Spanish language. Hendrick was awarded for his advocacy at school and for helping his peers. Specifically, Hendrick advocated for improved education for Mexican students and for soccer goals for the playground. Hendrick also has a passion for helping his peers academically through guided reading and math.

Junior Leader Award winner Ms Jazlyn Saucedo, from Tefft Middle School, was recognized for possessing resiliency, inspiration and investing in others. Jazlyn naturally finds fellow classmates who may be struggling socially and emotionally – she advocated for them and offers support. Jazlyn helps those who are struggling find their voice and works to challenge the stigma associated with mental health in school.

High School Leader Award winner Ms. Archana Patel, from Streamwood High School, was selected for setting a positive example and encouraging other students to do the same. Archana has also been an advocate for improving her school through her work on the MTSS student team, as well as her work as a class council member, HOSA Officer and National Honors Society member. Archana is always the first to step up when there is a need at her school.

Community Adult Leader of Youth Award winner Ms Bridget McCaffrey is a school social worker at Ontarioville Elementary School in Hanover Park. Ms McCaffrey was selected for her advocacy and influence on teachers having a better understanding of the social and emotional needs of students. Ms. McCaffrey works tirelessly to bring in resources and donations to help the school meet their students and families various needs. Ms McCaffrey was also instrumental in her school receiving a Platinum status from PBIS.

Lastly, the 2018 Principal of the Year Award winner Mr. Jeff Smith was selected for his outstanding leadership at Canton Middle School in Streamwood. Mr. Smith has created a vision for his school and led his staff through inspiration. Student achievement was one of the highest for middle schools in the District.

His students have grown in test scores and the number of disciplinary referrals have been cut in half from the past three years. Mr. Smith has built a school community that is described as a “loving collaborative culture.” The winners enjoyed refreshments and entertainment with their family, mentors, friends, teachers and community leaders. Plaques were presented to honor each leader for their accomplishments and contributions.



Ms Archana Patel here with COY member Shannon Henderson

Senior Citizen Services Committee

To create a better quality of life for Hanover Township senior citizens by advising the Board and staff on programs and services benefiting residents age 55 and older. The Committee will support the Township and the Department of Senior Services through fundraising and community engagement.

Naomi Walters Lenoci and Walter Gramiak were reappointed to the committee and joined by new members Lynn Nelles and Larry Bretz. Longtime member Kathleen Donaldson concluded her term in May. Kay served on the Senior Citizens Services Committee since 2010 and was instrumental in the operations of the Gift Shoppe and other fundraising efforts.

The Committee went right to work and established two goals this year. First was to create and implement two additional fundraising activities. A Santa's Breakfast in December and three group dining events at Jo-Jo's Restaurant, Georgio's Pizza, and Steak-N-Shake, called "Café Cruisin'" all helping raise additional funds to support older adults of Hanover Township. The second goal was to increase awareness of the Senior Center to medical and rehabilitation facilities. The Community Outreach group created an outreach plan and conducted mailings to various facilities that many of the patrons frequent. The Center's lending closet is a good resource for clients needing medical equipment.

The Committee supported the Department of Senior Services through asset allocation purchases of 600 additional key tags and a hand-held scanner for the MySeniorCenter data tracking system. The purchase of space heaters, air

conditioners and ComEd certificates supported older adults to provide energy assistance in times of need. Additionally, the Committee purchased tablet mounts for three of the Township buses enabling drivers to safely view the transportation software system.

More patrons were able to go on day trips due to the generosity of the committee through funding of motor coaches. The Committee also helped fund the holiday party entertainment and provide umbrellas as party favors that were enjoyed by all of the attendees. The Food Truck Festival entertainment and the Hanover Township Foundation Gala were sponsored by the Committee, as well. The department of Senior Services and the patrons of the Senior Center are fortunate to have the strong support of the Senior Citizens Services Committee to provide excellent programs and services to the residents of Hanover Township.

<p>Senior Citizens Services Committee Naomi Walters-Lenoci, Chair Walter Gramiak, Vice Chair Carla Fruhauf, Secretary Lynn Nelles, Treasurer Larry Bretz Thomas Lathara Alice Shorey Trustee Craig Essick, Town Board Liaison</p>



Mental Health Board

To ensure that services in the area of mental health, including developmental disabilities, addictions and substance abuse are available to all residents of Hanover Township. The volunteer board continues to advocate for increasing the availability and quality of mental health services through the development of a comprehensive and coordinated system of effective and efficient program delivery.

The Mental Health Board accomplishes its mission by providing funding to agencies that serve residents with developmental disabilities, additions and substance abuse. The Board also provides a discounted taxi voucher programs to residents who have cognitive or developmental disabilities, that can be used for transportation to and from work. In addition to these programs, the Mental Health Board manages the Hanover Township Community Resource Center which provides satellite office space for agencies that provide mental health and substance abuse services.

FY19 was full of changes for the Mental Health Board. Long-time Hanover Township resident, Matthew Steichmann joined the Mental Health Board in August. Matthew brings a variety of knowledge about the community to the Board. Amanda Teachout assumed the role of Mental Health Board Manager in January. During the fall, Mental Health Board member Dennis Hewitt passed away. Also during the fall, the Mental Health Board rejoined the Association of Community Mental Health Authorities of Illinois (ACMHAI), a professional association of Mental Health Boards throughout the state.

In FY19, the Mental Health Board awarded \$860,000 in annual funding in support of agency programs and services within the community. 43 programs from 29 agencies received funding and collectively served over 3,000 residents in need. In addition to annual funding, the Mental Health Board continues to support agency growth in the areas of staff development, capital improvements and new programs by making available funding opportunities throughout the year. The Mental Health Board awarded a total of \$58,200 in capital funding to Gigi's Playhouse, Little City, Clearbrook, and Summit School among others. The Mental Health Board also awarded \$40,000 in funding to create new programs in the areas of mental health and developmental disability including a bilingual therapist at Hanover Township's Youth and Family Services. The Board funded \$14,350 in staff development and training. Lastly, the Board awarded \$57,000 in emergency support funds to serve our community's substance abuse, mental health and developmental disability providers. At the end of the year, the Hanover Township Community Resource Center had served 934 residents. There were six different agencies in the Community Resource Center, which is capacity. The T.I.D.E. Ticket to Ride program had provided 1,142 rides to a total of 19 participants with a developmental disability to their place of employment.

FY19 was the last year of the Strategic Plan FY17-19. Improvements were made with the Hanover Township Mental Health Board reporting website that funded agencies utilize to enhance reporting capabilities. Hanover Township and the Mental Health Board will continue to facilitate quarterly meetings of the Human Services Coordinating Council, a forum that brings together community partners and agencies to collaborate on current issues surrounding human services in the Township. The Board completed agency site visits monthly last year and is planning to continue this practice.

Every three years the Mental Health Board conducts a community needs assessment to review and evaluate the needs in the community, gaps in services and mental health trends. The Board contracted with the Center for Governmental Studies at Northern Illinois University and completed the Community Needs Assessment in the summer. Information about needs in the community was gathered through focus groups and surveys. Utilizing the reports of the Needs Assessment, the Mental Health Board developed the new strategic goals for FY20-22.

Looking toward next year, the Mental Health Board is planning on establishing monthly ongoing support groups related to mental health, developmental disability, or substance abuse. The Board is also planning on providing their Mental Health Resource Guide in Spanish. The Mental Health Board will continue to focus annual funding on direct services for mental health, substance abuse and developmental disabilities for residents of Hanover Township.

The Mental Health Board is looking forward to another year of partnerships and collaboration within the community.

Respectfully submitted,

Amanda Teachout
Manager

Kathy Biesiadecki, Chair	<u>Mental Health Board</u>	Mary Jane Garvey
Megan Nelson, Vice Chair		Deb Sirchia
Kristen Cruthers, Secretary		Matthew Steichmann
Trustee Khaja Moinuddin, Town Board Liaison		



Hanover Township

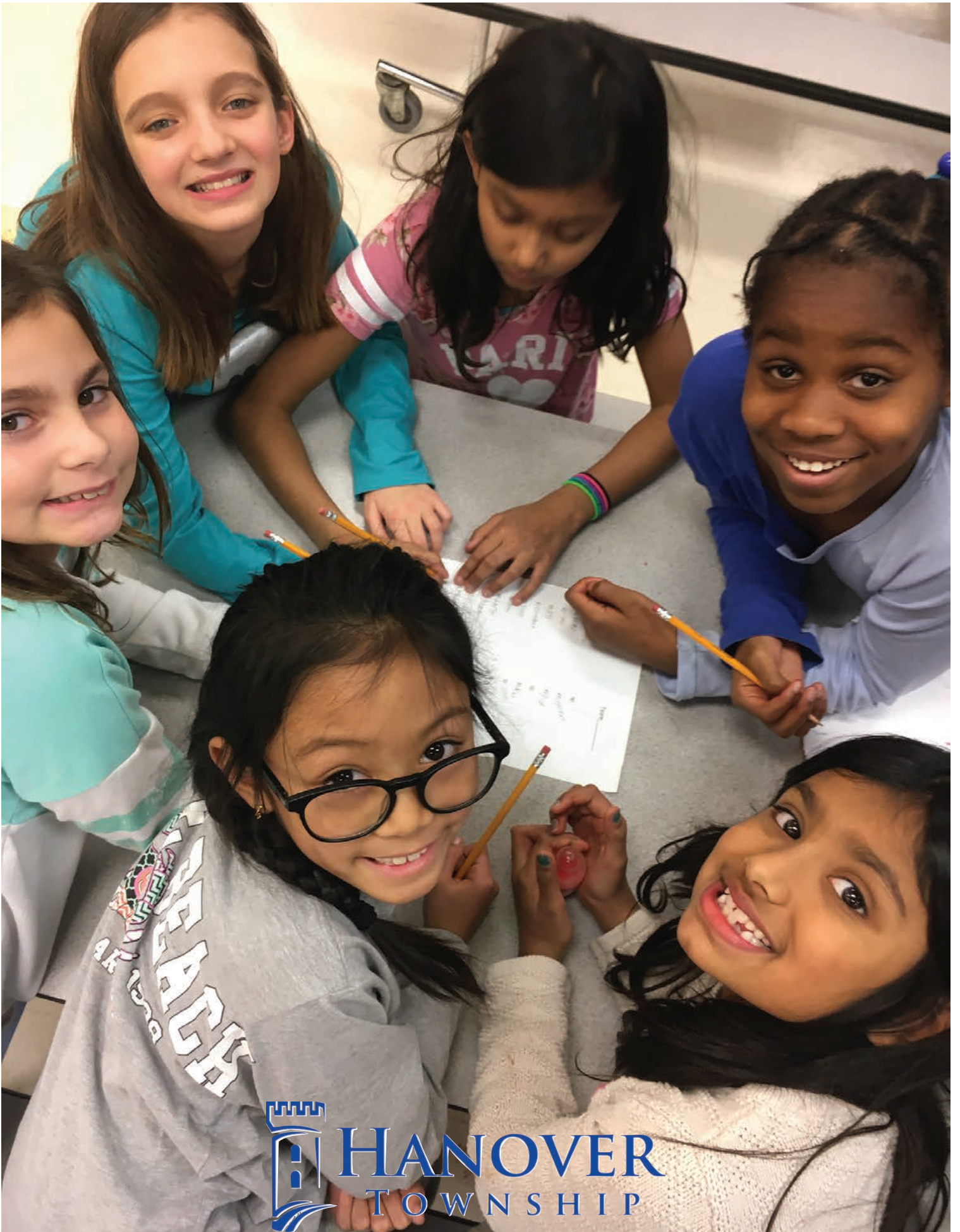
Services, Events & Programs

Student Government Day
New Leaders in Education Reception
Youth Leadership Recognition
Low Income Home Energy Assistance Program
Relay for Life
“Just for the Health of It!” Health & Wellness Expo
Open Gym Program
Prostate Cancer Clinics
Wellness Screenings
Brush Pick-up
Circuit Breaker Program
Homeowners’ Tax Seminars
Children’s Physical & Immunization Clinic
Senior Services Art Expo
Veterans Honor Roll Recognition and Dinners
CEDA’s Weatherization Program
ComEd Hardship Program
Podiatry Clinic
Access-To-Care
All-Kids Program
Election Polling Sites and Receiving Station
Summer Lunch and After School Snack Programs
Unincorporated County Vehicle Stickers Sales
Winter-wear and Holiday Toy Drives and Distribution
Adopt-a-Senior Program
Adopt-a-Family Program
Expanded Tutoring Services
Alternative to Suspension Program with U-46
Dial-a-Bus Transportation
Hunting & Fishing/Trapping Licenses
T.I.D.E. Transportation Program
PBIS Tier II Groups Programming
Heritage Marker Program
Legal Advice for Veterans

Supper Club 59
Northern Illinois Food Bank Mobile Food Pantry
Substance Abuse Prevention Programming
Back to School Backpack Drive and Distribution
Spring Drive and Distribution
Temporary Handicap Placards
Election and Voter Services
Food Pantry
Home Wellness Visits
Emergency “Embracelet” Program
Senior Will Program
U.S. Passport Application Services
Lending Closet
Income Tax Assistance
Heating/Cooling Location
Emergency Services Search & Rescue Assist
Emergency Scene Lighting & Traffic Control
Flood Water Removal
Severe Weather Monitoring
Emergency Preparedness Education
Mental Health Resources
“Sprint to Spring” 5K Run/Walk
Dental Access Network
Stars N’ Stripes Café
Notary Services
Senior Leisure & Skill Development Programming
Family Therapy
Gift Shop
Mobile Drivers’ Services
Home Delivered Meal Program
Job Fairs
Operation Snowball
High School Voter Services Outreach
Veterans Services

New and exciting events are always happening at Hanover Township. Please check the calendar on our website at Hanover-Township.org to see what else is going on.





 **HANOVER**
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