



- I. Chairman Trustee Benoit called the meeting to order at 5:09 p.m. Roll Call: present were Trustee Benoit, Supervisor McGuire and Administrator Barr, as well as Assistant Administrator Vana and Mr. James Howard.
- II. Public Comment: Chairman Benoit asked if there were any comments from the public; none were heard and she moved on to the next item.
- III. Review and Approval of Minutes: Minutes of February 12, 2018: The minutes from the Finance Committee meeting of February 12, 2018 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Supervisor McGuire and seconded by Administrator Barr and approved by roll call vote.
- IV. Consideration of FY19 Budget Review: Mr. Howard led the committee through a discussion of the FY19 budget for the six months ending September 30, 2018.
- V. Consideration of the Annual Tax Levy: After the Committee reviewed the proposed levy for FY19, Supervisor McGuire moved to recommend it to the Board for its adoption; Administrator Barr seconded the motion and it carried by unanimous voice vote.
- VI. Consideration of Township Investments: Morgan Stanley is no longer holding government investments, so the Township will have to let the CDs expire and place the money in CDs at another institution. Mr. Howard will generate a new list of investment facilities.
- VII. Consideration of FY20 Budget Development Guidelines: A 3% across the board increase will be used for the FY20 budget. Grant revenues will figure in the calculations. Mr. McGuire moved that a 4% pool be used for salaries and of special requests for revenue and that this be recommended to the Board; Mr. Barr seconded the motion and it carried by unanimous voice vote.
- VIII. Executive Session: No motion was made to go into closed session.
- X. Other Business: Budget workshops will be held in January, using the same system as in previous years.
- XI. At 5:20 p.m., Chairman Benoit adjourned the meeting upon a motion from Mr. McGuire and second by Mr. Barr.

Respectfully submitted

Katy Dolan Baumer, *Clerk*