



- I. Chairman Trustee Moinuddin called the meeting to order at 1:01 p.m.
- II. Roll Call: present were Trustee Moinuddin, Supervisor McGuire (via telephone), Administrator Barr, as well as Assistant Administrator Powers, Director Tom Kутtenberg, Director Tracey Colagrossi, Foreman Sam Santangelo, and Director Steve Spejcher.

At this point, Administrator Barr asked that we amend the agenda to include Public Comment; the motion was seconded by Mr. McGuire and carried by unanimous voice vote.
- III. Public Comment: Chairman Moinuddin asked if there were any comments from the public; none were heard and he moved on to the next item.
- IV. Review and Approval of Minutes: Minutes of November 6, 2017: The minutes from the Finance Committee meeting of November 6, 2017 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Administrator Barr and seconded by Supervisor McGuire and approved by roll call vote.
- V. Consideration of FY19 Budget: Administrator Barr led the committee through the proposed budget highlighting changes over FY18.
 1. Facilities and Road Maintenance: With the abolition of the Road District, this department would not encompass both the previous highway department responsibilities and the responsibility of facilities maintenance. Of note, is an increase of 5.3% in housekeeping due to a new contract; seasonal help increased, as well to accommodate more seasonal duties.
 2. Community and Veterans Affairs: The budget proposed that the Veterans Specialist be moved to full time as a result of recent satisfaction survey.

Action: Mr. McGuire asked that benchmarks be put into place to assess the success of increasing hours on this position.
 3. Youth & Family Services: Highlights included a reclassification of receptionist to part time and administrative assistant to full time; an increase in tutor salaries (\$1.00); and due to new smart phones for staff, an increase in the cellphone line item.

Action: Mr. McGuire asked that staff examine therapist salaries to determine if we are competitive. In addition, the fee structure may need to be increased due to cost of living increases.
 4. Senior Services: Income was increased due to contributions from AGE Options transportation and congregate food service. Two buses are scheduled to be replaced in FY19. Food service was increased due to higher participation and increased home-based meals. In addition, utilities are a new line item to more appropriately spread costs.
 5. Administrative Services: Review included an increase in passport fees due to acceptance fee increase from the State Department. Increased expenditures

included computer equipment and software, time and attendance software, and IT support. Officials' salaries went down due to abolition of Highway Commissioner. Ancillary Benefits was increased due to Board approval.

6. Assessor: The Assessor's budget was reviewed with some scheduled salary and benefit changes.
7. Emergency Services: Increases include salary and benefit changes, as well as equipment, education and training increases, and vehicle maintenance.
8. Community Health: Again, increases include salary and benefits. There is a decrease in office supplies, and an increase in equipment and licensing and professional insurance. Staff is looking at surrounding village social and nursing units to determine a suitable software program to implement.
9. Welfare Services: The food pantry budget has been rolled into the Welfare Services budget. Salaries are slightly down; GA rolls are down, as the Director has been successful in working with SSI. Home Relief is being held at FY18 levels due to the unstable economy.
10. IMRF: This item is down 8.96%.
11. FICA: Minor increases.
12. Mental Health Board: Increases were made to service contracts due to past history of the State not fully funding them. A decrease in postage and print was due to the print and mailing of the community resource guide scheduled for 2020.
13. Vehicle Replacement: Three vehicles are scheduled for replacement or purchase (two for Senior Services and one for Open Gym).

Action: Mr. McGuire asked if the Foundation could underwrite a van?

Supervisor McGuire moved to recommend this proposed budget to the Board for approval; motion seconded by Administrator Barr and passed by unanimous voice vote.

- VI. Executive Session: No motion was made to go into closed session.
- X. Other Business: From the November meeting, a report of utilization by facility including the details ages, rehab work done or forecast, etc. for presentation in January or February is being worked on by staff. In addition, other items from November are still being worked on, including getting an estimate of roof replacement on Town Hall, and preparing a list of things that Mr. Barr needs to accomplish in FY19 regarding staff and pending projects.
- XI. At 2:06 p.m., Chairman Moinuddin adjourned the meeting upon a motion from Mr. McGuire and second by Mr. Barr.

Respectfully submitted



Katy Dolan Baumer, Clerk