



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
December 4, 2018
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SGT James Monserrate
 - B. Tempo V
 - C. Knights of Columbus, Mary’s Millennium Council #12801
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of November 20, 2018
 - B. Resolution Honoring Consul General of India – Chicago
Ms. Neeta Bhushan
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: James Monserrate

ADDRESS: 161 W. Winchester Dr.

CITY/ZIP CODE: Streamwood 60107

PHONE #: 847-209-3327

DATE OF BIRTH: 1/24/50

BRANCH OF SERVICE: Army

HIGHEST RANK ATTAINED: E-5 Sargent

YEARS OF SERVICE: FROM 11/1969 TO 11/19/70

MEDALS AWARDED OR OTHER CITATIONS:
Bronze Star (2)

INJURIES: NONE

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

Hanover Township
Board Audit Report
From 11/20/18 - 12/3/18

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	28,304.00		28,304.00
Total Senior Center	11,103.99	68.29	11,172.28
Total Welfare Services	5,144.67		5,144.67
Total Road Maintenance	15,166.82		15,166.82
Total Mental Health Board	42.81		42.81
Total Retirement	-		
Total Vehicle	-		
Total Capital	-		
Total All Funds	<u>59,762.29</u>	<u>68.29</u>	<u>59,830.58</u>

The above "Subtotal" column has been approved for payment this 4th day of December.

The above "Total" column has been approved for payment this 4th day of December.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
10L · Town Liabilities					
1012200 · Vehicle Stickers					
Check	11/27/2018	129009	Cook County Dept of Revenue	Cook County Vehicle Sticker NF8001	25.00
Total 1012200 · Vehicle Stickers					25.00
Total 10L · Town Liabilities					25.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	11/30/2018	129067	Leaf (618-009)	Inv# 8909423 Kyocera Copier	327.59
Total 1014410 · Equipment Purchases					327.59
Total 101CAP · Capital Expenditures					327.59
101CHN · Community Health					
1014492 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	85.62
Total 1014492 · Dental, Vision & Life Insurance					85.62
Total 101CHN · Community Health					85.62
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014608 · Salaries					
Check	11/30/2018	129063	Job Giraffe	Inv# H 00229517 Part Time Temp Help	672.00
Total 1014608 · Salaries					672.00
1014617 · Equipment & Furniture					
Check	11/30/2018	129045	Canteen Refreshment Services	Inv# 052560000162058 Water Machine Rental - Nov	34.95
Check	11/30/2018	129045	Canteen Refreshment Services	Inv# 052560000151976 Water Machine Rental - Oct	29.95
Check	11/30/2018	129045	Canteen Refreshment Services	Inv# 052560000142734 Water Machine Rental - Sept	29.95
Check	11/30/2018	129067	Leaf (618-009)	Inv# 8909423 Kyocera Copier	97.44
Total 1014617 · Equipment & Furniture					192.29
1014620 · Satellite Office Programs					
Check	11/30/2018	129045	Canteen Refreshment Services	Inv# 052560000130177 Coffee Supplies	80.00
Total 1014620 · Satellite Office Programs					80.00
1014621 · Satellite Office Utilities					
Check	11/30/2018	129042	City of Elgin	Acct# 413720-6423 Water Monthly Charges 10/9-11/7	3.97
Check	11/30/2018	129043	Com Ed 010	Acct# 6997418010 Monthly Charges 10/8-11/6	366.52
Check	11/30/2018	129070	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 10/25-11/27	421.84
Total 1014621 · Satellite Office Utilities					792.33

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
1014623 · Satellite Office Phone & Intrnt					
Check	11/30/2018	129030	Kuttенberg, Thomas W	Quarterly Phone Reimbursement Oct-Dec	150.00
Total 1014623 · Satellite Office Phone & Intrnt					150.00
1014625 · Communications					
Check	11/30/2018	129083	Easy Permit Postage	Acct 8000-9090-0585-2392 Hanover Happenings Postage	7,778.31
Total 1014625 · Communications					7,778.31
1014627 · Community Affairs					
Check	11/30/2018	129053	Elgin Area Chamber of Commerce	Inv# 110214469 Member Renewal	60.00
Total 1014627 · Community Affairs					60.00
1014692 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	167.74
Total 1014692 · Dental, Vision & Life Insurance					167.74
Total 101CMA · Community Relations					9,892.67
101VET · Veteran Affairs					
1014703 · Travel Expense					
Check	11/27/2018	129014	Wollack, Cynthia	Mileage Reimbursement - Oct 2018	45.89
Total 1014703 · Travel Expense					45.89
1014706 · Printing					
Check	11/30/2018	129066	Kwik Print	Inv# 63491 Brochure (500)	271.40
Total 1014706 · Printing					271.40
Total 101VET · Veteran Affairs					317.29
Total 101CVA · Community & Veteran Affairs					10,209.96
101ES · ES - Expenditures					
1014802 · Equipment					
Check	11/30/2018	129033	Air One Equipment, Inc.	Inv# 138201 Helmets (4)	928.00
Total 1014802 · Equipment					928.00
1014803 · Uniforms					
Check	11/30/2018	129079	Today's Uniforms Inc	Inv# 165796 Uniform Pieces (9)	564.55
Total 1014803 · Uniforms					564.55
1014808 · Education & Training					
Check	11/27/2018	129013	SMART Sec/Treasurer	Inv# 0720171306 Suburban Mutual Aid - Annual Membership	100.00
Check	11/30/2018	129078	Tactically Sound Training Center	Inv# 5 TECC Class (7)	595.00

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Total 1014808 · Education & Training					695.00
1014813 · Vehicle Fuel & Maintenance					
Check	11/30/2018	129086	Woodstock Powersports	RO# 2342 ATV Tune Up	308.85
Total 1014813 · Vehicle Fuel & Maintenance					308.85
1014814 · Communications					
Check	11/27/2018	129001	Comcast (ES 773)	Acct# 8771 10 083 0226773 Monthly Internet Charges 11/18-12/17	149.79
Check	11/27/2018	129002	Dupage Public Safety Communications	Inv# 16561 Dispatch Services	1,189.33
Total 1014814 · Communications					1,339.12
1014892 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	157.99
Total 1014892 · Dental, Vision & Life Insurance					157.99
Total 101ES · ES - Expenditures					3,993.51
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	11/30/2018	129046	CUNA Mutual Retirement Solutions	Bill# 292718319192619 Plan Administration	462.50
Total 1014507 · Flex Plan & 457 Plan					462.50
Total 101ISE · Insurance & Employee Benefits					462.50
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	11/30/2018	129066	Kwik Print	Inv# 63471 Business Cards - Hansen	42.00
Check	11/30/2018	129077	Staples	Inv# 3396194777 Deskpad	47.92
Total 1014202 · Office Supplies					89.92
1014205 · Janitorial Supplies					
Check	11/30/2018	129035	Bade Supply	Inv# 22507 Toilet Tissue/Can Liners/Kitchen Towels/Hand Towels	929.81
Check	11/30/2018	129035	Bade Supply	Inv# 20797 Roll Towels/Toilet Tissue/Gloves	495.28
Total 1014205 · Janitorial Supplies					1,425.09
1014208 · Housekeeping Contract					
Check	11/30/2018	129039	Custodius Chicago	Inv# 368 Janitorial Service - IWC Oct	840.00
Total 1014208 · Housekeeping Contract					840.00
1014209 · Building Contracts					
Check	11/30/2018	129055	Fox Valley Fire & Safety	Inv# 214277 Fire Extinguisher Service - Senior (8)	80.00
Check	11/30/2018	129055	Fox Valley Fire & Safety	Inv# 00214276 Fire Extinguisher Service - Township Wide	363.50
Check	11/30/2018	129072	Orkin Pest Control 337 (Town)	Inv# 173621700 Pest Control	73.63
Check	11/30/2018	129072	Orkin Pest Control 337 (Town)	Inv# 179746054 Stink Bug Exterior Treatment	265.00

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Total 1014209 · Building Contracts					782.13
1014210 · Building Maintenance - Town					
Check	11/30/2018	129069	Menard's- Hanover Park	Inv# 00902 Twine/Cable Ties/Door Stop/Box Cutter	28.18
Check	11/30/2018	129080	The Home Depot F&M	Patch Cable/Glue/YFS Planter/Display Case Light Bulbs	101.23
Check	11/30/2018	129081	The Home Depot F&M	Toilet Parts/Cordless Drill/Batteries/Cabinet Hinges/Emergency Light Battery	492.34
Total 1014210 · Building Maintenance - Town					621.75
1014211 · Building Maintenance - Senior					
Check	11/30/2018	129051	Elgin Key & Lock Co., Inc.	Inv# 1801673 Kewy Duplicates (28)	112.80
Check	11/30/2018	129056	Folding Partition Services	Senior Center LL Floor Sanding/Refinishing	648.00
Check	11/30/2018	129080	The Home Depot F&M	Parking Lot Bulbs	67.94
Total 1014211 · Building Maintenance - Senior					828.74
1014212 · Building Maintenance - Astor					
Check	11/30/2018	129069	Menard's- Hanover Park	Inv# 02431 Toilet Parts	27.84
Total 1014212 · Building Maintenance - Astor					27.84
1014213 · Equipment Maintenance - Town					
Check	11/30/2018	129080	The Home Depot F&M	Key Schlage	11.76
Total 1014213 · Equipment Maintenance - Town					11.76
1014214 · Equipment Maintenance - Senior					
Check	11/30/2018	129054	Climatep Service Group, LLC	Inv# S12548 Chiller Repairs	711.84
Check	11/30/2018	129054	Climatep Service Group, LLC	Inv# S12561 VFD Drive Alarm Service	285.84
Check	11/30/2018	129080	The Home Depot F&M	Table Castor/Pocket Thermometer	60.32
Total 1014214 · Equipment Maintenance - Senior					1,058.00
1014218 · Vehicle Maintenance - Town					
Check	11/30/2018	129081	The Home Depot F&M	Sidewalk Plow Warning Light/12V Socket	87.80
Check	11/30/2018	129084	Valvoline	Inv# 10224 Oil Change YFS 118	63.72
Total 1014218 · Vehicle Maintenance - Town					151.52
1014222 · Trash Removal - Town					
Check	11/30/2018	129057	Groot, Inc.	Acct# 3107-69323 Monthly Charges November	160.00
Total 1014222 · Trash Removal - Town					160.00
1014223 · Trash Removal - Senior					
Check	11/30/2018	129057	Groot, Inc.	Acct# 3107-69323 Monthly Charges November	210.00
Total 1014223 · Trash Removal - Senior					210.00
1014224 · Trash Removal - Astor					
Check	11/30/2018	129057	Groot, Inc.	Acct# 3107-69323 Monthly Charges November	285.00

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Total 1014224 · Trash Removal - Astor					285.00
1014225 · Grounds/Reserve Maintenance					
Check	11/30/2018	129068	Midwest Material Management	Inv# MM-69245 7.55 Tons Dumped Dirt	453.00
Check	11/30/2018	129080	The Home Depot F&M	Food Truck Festival Twine	13.42
Check	11/30/2018	129081	The Home Depot F&M	Fall Decor/Flood Lights	290.21
Check	11/30/2018	129085	Wood Dale Electrical Const., Inc.	Inv# 3242 Light Pole Ballast Assembly Service	445.76
Total 1014225 · Grounds/Reserve Maintenance					1,202.39
1014228 · Building Maintenance - Izaac					
Check	11/30/2018	129080	The Home Depot F&M	Panic Button/Lockdown Wires	54.67
Check	11/30/2018	129080	The Home Depot F&M	Toilet Flapper/Lockdown Plates	29.90
Total 1014228 · Building Maintenance - Izaac					84.57
1014230 · Trash Removal - Izaac					
Check	11/30/2018	129057	Groot, Inc.	Acct# 3107-69323 Monthly Charges November	61.00
Total 1014230 · Trash Removal - Izaac					61.00
1014292 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	354.87
Check	11/30/2018	129073	NCPERS	Billing# 57850718 Monthly Premium Dec 18	16.00
Total 1014292 · Dental, Vision & Life Insurance					370.87
Total 101MAIN · Facilities Maintenance					8,210.58
101THE · Town Hall Expense					
1014405 · Internet Access - Town					
Check	11/30/2018	129047	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 11/23-12/22	166.89
Check	11/30/2018	129075	Sequim Asset Solutions, LLC	Ref# 28936378 Comcast Cable Charges	76.66
Total 1014405 · Internet Access - Town					243.55
Total 101THE · Town Hall Expense					243.55
101TOE · Town Office Expense					
1014401 · Postage					
Check	11/30/2018	129083	Easy Permit Postage	Acct 8000-9090-0585-2392 Postage Refil	1,263.57
Total 1014401 · Postage					1,263.57
1014404 · Office Supplies					
Check	11/30/2018	129077	Staples	Inv# 3395653440 Clipboard/Post Its/Creamer	41.37
Check	11/30/2018	129077	Staples	Inv# 3395653441 Coffee	134.79
Check	11/30/2018	129077	Staples	Inv# 3396194777 Folders/Correction Tape	32.17
Total 1014404 · Office Supplies					208.33
1014406 · Printing					

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Check	11/30/2018	129036	Braden Interact Business Products (Town)	Inv# 521487 Copy Charges October	223.76
Total 1014406 · Printing					223.76
1014412 · Travel Expenses					
Check	11/30/2018	129031	Dolan Baumer, Kathleen M	Mileage Reimbursement July-November	348.78
Check	11/30/2018	129032	Imperato, Alexandra M	Mileage Reimbursement	43.39
Total 1014412 · Travel Expenses					392.17
1014592 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	217.70
Total 1014592 · Dental, Vision & Life Insurance					217.70
Total 101TOE · Town Office Expense					2,305.53
104ASR · Assessor's Division					
1044492 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	359.08
Check	11/30/2018	129073	NCPERS	Billing# 57850718 Monthly Premium Dec 18	16.00
Total 1044492 · Dental, Vision & Life Insurance					375.08
Total 104ASR · Assessor's Division					375.08
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094619 · Office Supplies					
Check	11/30/2018	129074	Quill Corporation	Inv# 2856107 Tea/Coffee/Supplies	192.42
Total 1094619 · Office Supplies					192.42
1094620 · Community Affairs					
Check	11/30/2018	129037	Cuisine America	Inv# 33416 Celebration of Leadership Catering	951.45
Total 1094620 · Community Affairs					951.45
1094623 · Travel					
Check	11/27/2018	129010	Gonzalez, Nora C	Mileage Reimbursement Sept 2018	19.62
Check	11/27/2018	129010	Gonzalez, Nora C	Mileage Reimbursement Oct 2018	27.25
Check	11/27/2018	129012	Parquette, John	Mileage Reimbursement July 2018	77.93
Check	11/27/2018	129012	Parquette, John	Mileage Reimbursement Aug 2018	47.96
Check	11/27/2018	129012	Parquette, John	Mileage Reimbursement Sept 2018	71.94
Check	11/27/2018	129012	Parquette, John	Mileage Reimbursement Oct 2018	118.81
Check	11/30/2018	129021	Martinez, Magdelina	Mileage Reimbursement	6.76
Total 1094623 · Travel					370.27
1094692 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	85.62

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Check	11/30/2018	129073	NCPERS	Billing# 57850718 Monthly Premium Dec 18	16.00
	Total 1094692 · Dental, Vision & Life Insurance				101.62
	Total 109ADM · Administration & Clinical				1,615.76
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	11/27/2018	129011	McSheffrey, Ryan K	Mileage Reimbursement - October	79.03
	Total 1094644 · Travel				79.03
1094792 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	370.29
	Total 1094792 · Dental, Vision & Life Insurance				370.29
	Total 109OUT · Outreach & Prevention				449.32
	Total 109YFS · Youth & Family Services				2,065.08
	Total 1014 · Town Fund - Expenditures				28,279.00
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	11/30/2018	129071	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 10/24-11/25	727.52
	Total 1104524 · Utilities				727.52
1104528 · Office Supplies					
Check	11/27/2018	129016	Accurate Office Supply Co	Inv# 461882 Copy Paper/Batteries/Mouse Pad/Calendar	275.79
Check	11/30/2018	129034	Accurate Office Supply Co	Inv# 462428 Copy Paper	88.02
	Total 1104528 · Office Supplies				363.81
1104535 · Travel					
Check	11/30/2018	129022	Zbrzezny, Jamie A	Mileage Reimbursement IPRA Conferences/Meetings	121.43
	Total 1104535 · Travel				121.43
1104592 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	207.95
	Total 1104592 · Dental, Vision & Life Insurance				207.95
	Total 1104ADM · Administration				1,420.71
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040516 Congregate Food	115.00
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040768 Congregate Food	71.43

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03041316 Congregate Food	24.75
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03041944 Congregate Food	34.38
Check	11/27/2018	129004	Gordon Food Service	Inv# 190186995 Congregate Food	876.26
Check	11/27/2018	129004	Gordon Food Service	Credit# 12259629 Congregate Food	-36.41
Check	11/27/2018	129005	Highland Baking Company	Inv# 1867965 Congregate Food	14.66
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03041514 Congregate Food	15.80
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03044495 Congregate Food	87.40
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03048335 Congregate Food	116.29
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03050826 Congregate Food	82.98
Check	11/29/2018	129019	Gordon Food Service	Inv# 190280649 Congregate Food	596.71
Check	11/29/2018	129019	Gordon Food Service	Credit# 12273618 Congregate Food	-5.99
Check	11/29/2018	129020	Highland Baking Company	Inv# 1869022 Congregate Food	26.99
Check	11/29/2018	129020	Highland Baking Company	Inv# 1872859 Congregate Food	52.65
Check	11/30/2018	129059	Get Fresh Produce, Inc	Inv# 3051479 Congregate Food	77.53
Check	11/30/2018	129060	Gordon Food Service	Inv# 934069567 Congregate Food	24.62
Check	11/30/2018	129060	Gordon Food Service	Inv# 190417566 Congregate Food	871.71
Check	11/30/2018	129062	Highland Baking Company	Inv# 1874022 Congregate Food	63.90
Total 1105551 · Congregate Food					3,110.66
1105553 · Congregate Supplies					
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040516 Congregate Supplies	11.20
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040768 Congregate Supplies	11.20
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03044495 Congregate Supplies	11.20
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03050826 Congregate Supplies	11.20
Check	11/29/2018	129019	Gordon Food Service	Inv# 190280649 Congregate Supplies	86.26
Check	11/30/2018	129060	Gordon Food Service	Inv# 934069567 Congregate Supplies	75.85
Check	11/30/2018	129060	Gordon Food Service	Inv# 190417566 Congregate Supplies	107.14
Total 1105553 · Congregate Supplies					314.05
1105558 · Home Delivered Meals Food					
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040516 HDM Food	114.99
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040768 HDM Food	71.42
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03041316 HDM Food	24.75
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03041944 HDM Food	34.37
Check	11/27/2018	129004	Gordon Food Service	Inv# 190186995 HDM Food	876.26
Check	11/27/2018	129004	Gordon Food Service	Credit# 12259629 HDM Food	-36.41
Check	11/27/2018	129005	Highland Baking Company	Inv# 1867965 HDM Food	14.66
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03041514 HDM Food	15.80
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03044495 HDM Food	87.40
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03048335 HDM Food	116.29
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03050826 HDM Food	82.97
Check	11/29/2018	129019	Gordon Food Service	Inv# 190280649 HDM Food	596.71
Check	11/29/2018	129019	Gordon Food Service	Credit# 12273618 HDM Food	-5.99
Check	11/29/2018	129020	Highland Baking Company	Inv# 1869022 HDM Food	26.99
Check	11/29/2018	129020	Highland Baking Company	Inv# 1872859 HDM Food	52.65
Check	11/30/2018	129059	Get Fresh Produce, Inc	Inv# 3051479 HDM Food	77.52
Check	11/30/2018	129060	Gordon Food Service	Inv# 934069567 HDM Food	24.62

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Check	11/30/2018	129060	Gordon Food Service	Inv# 190417566 HDM Food	759.75
Check	11/30/2018	129062	Highland Baking Company	Inv# 1874022 HDM Food	63.90
Total 1105558 · Home Delivered Meals Food					2,998.65
1105560 · Home Delivered Meals Supplies					
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040516 HDM Supplies	11.20
Check	11/27/2018	129003	Get Fresh Produce, Inc	Inv# 03040768 HDM Supplies	11.20
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03044495 HDM Supplies	11.20
Check	11/29/2018	129018	Get Fresh Produce, Inc	Inv# 03050826 HDM Supplies	11.20
Check	11/29/2018	129019	Gordon Food Service	Inv# 190280649 HDM Supplies	86.27
Check	11/30/2018	129060	Gordon Food Service	Inv# 934069567 HDM Supplies	65.85
Check	11/30/2018	129060	Gordon Food Service	Inv# 190417566 HDM Supplies	107.13
Total 1105560 · Home Delivered Meals Supplies					304.05
1105792 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	40.11
Total 1105792 · Dental, Vision & Life Insurance					40.11
Total 1104NUT · Nutrition					6,767.52
1104PRO · Programs					
1104514 · Weekend Programming					
Check	11/30/2018	129029	Bill Helmuth	Inv# 112518 Senior Presentation - Egypt	200.00
Total 1104514 · Weekend Programming					200.00
1104515 · Programming					
Check	11/27/2018	129016	Accurate Office Supply Co	Inv# 461882 Coffee/Coffee Supplies	235.29
Check	11/30/2018	129026	Leslie Goddard	Senior Presentation - Queen Elizabeth	300.00
Check	11/30/2018	129027	William Hazelgrove	Senior Presentation - Al Capone	200.00
Check	11/30/2018	129028	Blenderful Music	Inv# 190108 Evening Concert Performance	250.00
Check	11/30/2018	129049	Dance Alternatives, Inc.	Inv# HP112018 Line Dance Classes Nov 2018	50.00
Total 1104515 · Programming					1,035.29
1104520 · Volunteer Services					
Check	11/27/2018	129015	Dale Rankin	Home Delivered Meals Mileage Reimbursement 7/2-10/1	98.65
Check	11/30/2018	129023	Dorothy Archer	Home Delivered Meals Mileage Reimbursement	72.81
Check	11/30/2018	129024	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement	66.49
Total 1104520 · Volunteer Services					237.95
1104532 · Visual Arts					
Check	11/30/2018	129025	Susan Kazenas	Craft Class Supplies	138.64
Check	11/30/2018	129050	Denise Laurin-Donatelle	Inv# 112718 Oil & Matisse Class Instruction/Supplies - Nov	301.80
Total 1104532 · Visual Arts					440.44

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Total 1104PRO · Programs					1,913.68
1104SOC · Social Services					
1104560 · Psychiatric Services					
Check	11/27/2018	129008	Alexian Bros. Behavioral Health Hospital	C-Hope Psychiatric Services	68.29
Total 1104560 · Psychiatric Services					68.29
Total 1104SOC · Social Services					68.29
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	11/29/2018	129017	Complete Fleet Services Inc.	Inv# 18517 Bus# 139 Safety Lane Inspection/Oil Change/Wiper Blades	447.25
Total 1104518 · Vehicle Maintenance					447.25
1104692 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	554.83
Total 1104692 · Dental, Vision & Life Insurance					554.83
Total 1104TRN · Transportation					1,002.08
Total 1104 · Senior Center - Expenditures					11,172.28
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	11/27/2018	129007	Staples	Inv# 3396194775 Desk Calendars	128.95
Check	11/27/2018	129007	Staples	Inv# 3396194776 Desk Mat	17.89
Check	11/30/2018	129077	Staples	Inv# 3369336907 Pastel Paper - Balance Due	15.99
Total 2024202 · Office Supplies					162.83
2024204 · Equipment					
Check	11/30/2018	129040	Comcast (898 WS)	Acct 877110 085 0097898 Monthly Cable & Internet Charges 11/25-12/24	169.24
Check	11/30/2018	129067	Leaf (618-009)	Inv# 8909423 Kyocera Copier	106.23
Total 2024204 · Equipment					275.47
2024510 · Miscellaneous					
Check	11/27/2018	129006	Sam's Club (WS 6382 9)	Pantry Items (Reimbursed By Hanover Township Foundation)	793.33
Total 2024510 · Miscellaneous					793.33
2024592 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	109.29
Total 2024592 · Dental, Vision & Life Insurance					109.29
Total 2024ADM · Administration					1,340.92

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
2024HOM · Home Relief					
2024119 · Emergency Assistance					
Check	11/20/2018	5016	Blackhawk Apartments	Emergency Assistance	1,250.00
Check	11/28/2018	5017	Village of Streamwood	Emergency Assistance	656.80
Check	11/30/2018	5018	R&L Gabriele	Emergency Assistance	1,500.00
Check	11/30/2018	5019	Village of Streamwood	Emergency Assistance	223.63
Total 2024119 · Emergency Assistance					3,630.43
Total 2024HOM · Home Relief					3,630.43
202PAN · Pantry					
2024192 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	173.32
Total 2024192 · Dental, Vision & Life Insurance					173.32
Total 202PAN · Pantry					173.32
Total 2024 · Welfare Services - Expenditures					5,144.67
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	11/30/2018	129076	Sprint (HWY)	Acct#162978503 Monthly Charges 9/17-10/16	188.32
Total 3034704 · Telephone					188.32
3034709 · Uniforms & Safety Equipment					
Check	11/30/2018	129044	Cintas #22	Inv# 22700735 Uniform Pants (5)	125.95
Total 3034709 · Uniforms & Safety Equipment					125.95
3034792 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	85.62
Total 3034792 · Dental, Vision & Life Insurance					85.62
Total 3034ADM · Administration					399.89
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	11/30/2018	129041	Continental Weather Svc	Inv# 17114 Monthly Weather Forecasting - November	150.00
Check	11/30/2018	129048	DTN, LLC	Inv# 5427200 Weather Forecasting	2,880.00
Check	11/30/2018	129061	Grainger	Inv# 9946990414 55 Gallon Drum/Transportation (4)	542.88
Check	11/30/2018	129061	Grainger	Credit 9952366392	-105.44
Total 3034602 · Operating Supplies & Materials					3,467.44
3034607 · Contract Work					
Check	11/30/2018	129058	GPC, LLC	Inv# 181104 Douglas Rd Solenoids (4)	1,724.88

Hanover Township Board Audit Report

November 20 through December 3, 2018

Type	Date	Num	Name	Memo	Amount
Total 3034607 · Contract Work					1,724.88
3034610 · Street Lighting					
Check	11/30/2018	129038	Com Ed 051	Acct# 5619024051 Monthly Charges 10/1-10/30	29.15
Total 3034610 · Street Lighting					29.15
3034616 · Salt					
Check	11/30/2018	129064	Industrial Systems Ltd.	Inv# 21503 260 Gallons Potassium Acetate	1,075.00
Total 3034616 · Salt					1,075.00
Total 3034ROD · Road Maintenance					6,296.47
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	11/30/2018	129065	Kammes Auto & Truck Repair, Inc.	Inv# 126591 Preventative Maintenance/Brake Repairs/oil Pan Replcement	4,238.67
Check	11/30/2018	129065	Kammes Auto & Truck Repair, Inc.	Inv# 126653 Preventative Maintenance/Oil Leak Repair	4,231.79
Total 3034609 · Maintenance Vehicles & Equip					8,470.46
Total 303EQM · Equipment					8,470.46
Total 3034 · Road Maintenance - Expenditures					15,166.82
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054592 · Dental, Vision & Life Insurance					
Check	11/30/2018	129052	Euclid Managers	Cust# 5641581 Dental & Life Premium December 2018	42.81
Total 5054592 · Dental, Vision & Life Insurance					42.81
Total 5054ADM · Administration					42.81
Total 5054 · Mental Health - Expenditures					42.81
TOTAL					59,830.58

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.
Other Elected Official – Assessor Smogolski
Others present included Administrator Barr, Assistant Administrator Kristin Vana, Community Health Director Kristen Smith, Emergency Services Director Burke, Facilities and Road Maintenance Operations Manager Rick Nelson, Senior Services Program Manager Jamie Zbrzezny, Welfare Services Director Mary Jo Imperato, Youth and Family Services Director John Parquette, Attorney Mark Kimzey, Streamwood High School Civics class students, Mr. Carlos Ramirez, and the parents, friends and members of the Streamwood High Boys Soccer Team.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Upon hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
 - A. Veterans Honor Roll: Mr. McGuire asked that the Board join him in congratulating Captain Barry Beget of Bartlett who served in the U.S. Air Force from 1968-1971, for his induction into the Veterans Honor Roll. His name will be affixed to the plaque in Veterans Hall, recorded in the Clerks office, and he would be invited to the VHR dinners.
 - B. Streamwood High School Boys Cross Country Sectional Qualifier: Mr. McGuire and the Board recognized the success of Sectional Qualifier Carlos Ramirez and his coach.
 - C. Streamwood High School Boys Soccer Team Sectional Champions: Supervisor McGuire invited the Soccer Team and their coach forward to be recognized by Hanover Township on reaching sectional champion status.

Trustee Benoit moved to recess for 15 minutes; motion seconded by Trustee Martinez and carried by unanimous roll call vote. Recess at 7:14 p.m.

The Board returned from recess at 7:33 p.m. with Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire present.

- V. Reports
 - A. Supervisor McGuire asked Director Smith to introduce the new community health nurse, Ariel Court. Director Kuttentberg introduced communication specialist Celeste Smith. Mr. McGuire thanked the Board and staff for helping at the recent Veterans Honor Roll dinner. He congratulated Director Colagrossi for being named Director of the Year for ITASCSC during the annual T.O.I. Conference. He directed staff to coordinate a congratulatory reception to honor Director Colagrossi and other staff. Supervisor McGuire was in Hanover Park at the Immigrant Population and Aging meeting that was recently held. He alerted the Board of a delay in the Rolling Knolls subdivision paving project, due to weather. The project would be moved to the spring for completion; any work done to date would be made safe for use. He asked if the Board was in concurrence with allowing him to make decisions on its behalf in

between meetings. He gave direction to the attorney to draft a resolution to give him this power.

- B. Clerk Dolan Baumer reported that Election Day went well in Hanover Township. Again the County was pleased with using our Senior Center as the Receiving Center. We provided water and cookies for the returning judges. At Township Officials of Illinois Annual Conference, we received recognition for best website/best photo of a township event for a population over 50,000. We also received the ITASCSC Innovative Senior Program Award for the Adopt-a-Senior program.
- C. Assessor Smogolski offered no report.
- D. Trustee Liaison Committee Reports: Trustee Benoit noted that the Finance Committee met and as a result of that meeting, the proposed estimated levy was produced and is on this agenda. Mr. McGuire noted that it is part of the responsibility of the Board members to attend meetings of the committees they are assigned to attend. If they cannot, perhaps other arrangements can be made; but, in the future, please alert the committee if you cannot attend.
- D. Department Reports: Written reports were submitted for review. Highlights included from Emergency Services that the radio system is almost in place. Director Parquette reported that Nora Gonzalez was the 2018 staff award winner of ATCOY during TOI. Family Therapist Tina Houdek was elected ATCOY president for 2019-2020. Director Imperator noted that we might have upwards of 2,000 children on the Christmas gift distribution program this year. 197 veterans were served the VHR dinner. 492 meal boxes have been distributed. Also, she noted that there was good turnout at TOI during her education session. Program Manager Zbrzezny reported that the Breakfast with Santa and Holiday Bake Sale is December 1 at 9 a.m. here at the Senior Center. Director Smith reported that elementary schools have approved her to ask for hand washing training for their students. Enrollment is open for ACA. Assistant Administrator Vana reported that the rates for United Health Care are higher this year and she is working with BCBS to see if they can be adjusted downward. Director Kuttentberg reported that Veterans Specialist Cindy Wallock completed training to become an accredited VA representative. He also reported that the long awaited land transfer with Elgin is just about complete. He and Director Smith attended the Elgin 911 super-users meeting recently. December 6 Mayor Captain would give a talk on the state of Elgin. The Streamwood Chamber of Commerce with the Village of Streamwood would be held on December 12.

VI. Bill Paying: Mr. Barr presented the bills from October 16, 2018 to November 19, 2018 as follows for payment to Alexian Brothers:

a.	Senior Center	\$32.54
b.	Mental Health	<u>1,019.68</u>
	Total Due Alexian Bros.	<u>\$1,052.22</u>

Trustee Martinez moved and Trustee Essick seconded the motion to approve payment of bills as presented for the period October 16, 2018 to November 19, 2018 to Alexian Brothers. Roll call: Ayes: Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bills will be paid

Mr. Barr presented the balance of bills from October 16, 2018 to November 19, 2018 as follows:

a.	Town	\$89,928.57
b.	Senior Center	66,448.31
c.	Welfare Services	14,717.20
d.	Road Maintenance	89,407.39
e.	Mental Health Board	59,204.17
f.	Retirement	0
g.	Vehicle	5,616.26
h.	Capital	<u>7,309.89</u>
	Total All Funds	<u>\$332,631.79</u>

Trustee Moinuddin moved and Trustee Benoit seconded the motion to approve payment of bills as presented for the period October 16, 2018 to November 19, 2018. Roll call: Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: None reported.

VIII. New Business

- A. Meeting Minutes of October 16 2018: Clerk Dolan Baumer presented the meeting minutes of October 16, 2018 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of October 16, 2018 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Essick, Benoit, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution to Approve a Change Order to the Walters Lenoci Reserve Path Project: Trustee Essick moved to approve the resolution #112018 approving a change order to the Walters Lenoci Reserve Path project. The motion was seconded by Trustee Moinuddin and followed by a roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- C. Set Estimate of Levy for Hanover Township for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019: Trustee Benoit moved that the Board determines the estimate of the taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2018 and ending March 31, 2019, as follows:

Corporate/Town Fund	\$3,801,283
IMRF Fund	\$189,359
Social Security Fund	\$153,098
Mental Health Fund	\$1,188,530
General Assistance Fund	\$390,805
Senior Citizens Fund	\$1,113,995
Road & Bridge Fund	\$1,663,137
Debt & Public Building	<u>\$0</u>
Estimated Total Tax Levy	<u>\$8,500,207</u>

The motion was seconded by Trustee Moinuddin and followed by a roll call vote: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire noted that this estimate represents a zero percent increase over last year's levies, with a four percent cut in the Road & Bridge fund and a three percent cut in General Assistance.

- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Supervisor McGuire noted that due to recent harassment issues between Board members in Maine Township, he has asked counsel to draft a proposal, a policy to handle such a situation in Hanover Township.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned. The students were invited forward to have their documents signed by the Board members.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs



RESOLUTION

Honoring Ms. Neeta Bhushan, Consul General of India – Chicago

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, Ms. Neeta Bhushan has served as the Consul General of India, Chicago since January 23, 2017; and

WHEREAS, Ms. Neeta Bhushan joined the Indian Foreign Service in 1994 and has completed assignments in Japan, Bangladesh, and Germany; and

WHEREAS, Ms. Neeta Bhushan is regarded as a friend of Hanover Township and is to be commended for her dedicated civil service; and

WHEREAS, Ms. Neeta Bhushan has dutifully executed the responsibilities and services of the Indian Chicago Consulate for all wishing to travel to India and obtain information on tourism, art, culture, trade and the economy of India; and

WHEREAS, Hanover Township is proud of the diverse population of our 101,000 residents, in our six communities and unincorporated areas, and seeks to promote the many different cultures of our residents, by partnering with leaders including Ms. Neeta Bhushan and the Indian Chicago Consulate.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that Ms. Neeta Bhushan, Consul General of India – Chicago is honored for her service to the residents of Hanover Township.

Dated: December 4, 2018

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian P. McGuire

Trustee Eugne Martinez

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Khaja Moinuddin

*Seal of
Hanover
Township*