

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

March 22, 2018

The meeting was called to order by Chairman Kathy Biesiadecki at 6:00 p.m.

Roll Call: Kathy Biesiadecki, Meghan Nelson, Maureen Lue, Debra Sirchia, Kristen Cruthers and Mary Jane Garvey (6:05 PM). Also present Kristin Vana, MHB Manager; James Barr, Hanover Township Administrator; Jerry Skogmo, Executive Director of Renz Center; Steve Boisse, Executive Director of DayOne PACT; Pam Baldinelli, Kenneth Young Center; Linda Springer, Kenneth Young Center.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Nelson, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Public Comment: None

Presentations: The board heard presentations from Renz Addiction Counseling Center, DayOne PACT and Kenneth Young Center in regards to their mid-year funding applications being considered. All agencies requesting mid-year funds over the amount of \$10,000 are asked to present to the board.

Approval of Regular Meeting Minutes of February 27, 2018: Motion to approve the regular meeting minutes of the February 27, 2018 was made by Ms. Garvey, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Approval of the February 2018 Financial Statement: Motion to approve the February 2018 financial statement was made by Ms. Nelson, seconded by Ms. Cruthers. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Garvey	Yes

Manager’s Report: The Manager’s Report was presented and reviewed. Manager gave an update on the status of the needs assessment and is hopeful to schedule the first three community leader focus groups by the end of April. Manager also discussed the reporting website, which is scheduled to go live the last week of March. Manager will continue to work with Launch to discuss a few minor changes that need to be made. Overall the site is complete and will assist the board in managing agency more efficiently.

Unfinished Business: None

New Business:

Capital Funding Request: DayOne PACT: A motion to approve \$21,875 in capital funding to DayOne PACT was made by Ms. Sirchia, seconded by Ms. Nelson. Discussion ensued and the number of Hanover Township residents the agency serves was noted. A motion to amend the previous motion to approve \$6,500 in capital funding to DayOne PACT was made by Ms. Sirchia, seconded by Ms. Nelson. Discussion ensued. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Garvey	Yes

Emergency Funding: Renz Center: A motion to approve \$25,000 in emergency funding to Renz Center was made by Ms. Lue, seconded by Ms. Sirchia. Discussion ensued. It was noted Renz was owed \$300,000 from the State of IL and is actively seeking out alternate funding resources, in addition to considering an affiliation with another local community based agency. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Garvey	Yes

Emergency Funding: Kenneth Young Center: A motion to approve \$25,000 in emergency funding to Kenneth Young Center was made by Ms. Nelson, seconded by Ms. Garvey. Discussion ensued. It was noted the agency continues to struggle as a result of the State of IL cut to the psychiatric leadership funding in 2015. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Garvey	Yes

Staff Development Funding Request: Shelter, Inc.: A motion to approve \$1,685 in staff development funding to Shelter, Inc. for a staff training and a staff conference was made by Ms. Nelson, seconded by Ms. Cruthers. Discussion ensued. It was noted Shelter, Inc. requests is within the guidelines of the staff development funding opportunity. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Garvey	Yes

Staff Development Funding Request: Kenneth Young Center: A motion to approve \$3,000 in staff development funding to Kenneth Young Center for the EMDR training was made by Ms. Garvey, seconded by Ms. Lue. Discussion ensued. It was noted several other mental health agencies have received staff development funding for this particular training that has shown many benefits in the treatment of post-traumatic stress disorder. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Nelson	Yes	Ms. Cruthers	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Garvey	Yes

Planning and Bylaws Committee Meeting Review: Ms. Nelson reviewed the Planning Committee meeting that took place on March 22nd at 5:00 PM. Manager Vana continues to work closely with NIU, Center for Governmental Studies on the needs assessment. A total of 10 focus groups will be completed over the next few months, beginning with 3 community leaders focus groups at the end of April. The committee also discussed researching different topics and presenters to offer semi-annual presentations/seminars to funded agencies by utilizing staff development funds. Manager Vana is researching different topics that may apply. Ms. Nelson also gave an update on the Hispanic Needs Assessment, which has been determined to

have been completed by continue to have a funding priority for bilingual services and/or programming, funding a bilingual therapist through Hanover Township Youth and Family Services and connecting with the board's funded agencies providing outreach to the Spanish speaking population of Hanover Township. The committee will meet once or twice over the summer months as the needs assessment continues.

Executive Session: Ms. Nelson moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) of the Illinois Open Meetings Act. Ms. Lue seconded the motion. Ms. Biesiadecki called for a roll call vote. Motion was approved.

Board adjourned to Executive Session at 7:09 p.m.

Chair called the meeting back to order at 7:17 p.m.

Other Business: Manager Vana reminded the board to complete the Statement of Economic Interest filing by May 1, 2018. Manager Vana also shared that the Association for Individual Development did not renew their lease at the Resource Center for FY 19 and an effort to fill the vacant office at the Resource Center will be made in April.

Adjournment: There being no other business, Ms. Sirchia moved to adjourn the meeting. Ms. Cruthers seconded the motion. Motion was approved. Meeting adjourned at 7:31 p.m.

Respectfully Submitted,

Maureen Lue
Secretary