

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Moinuddin, and Martinez, and Supervisor McGuire. Absent: Trustee Essick.

Other Elected Official present was Assessor Smogolski.

Others present included Administrator James Barr, Youth & Family Director John Parquette, Community & Government Relations Director Tom Kuttentberg, Emergency Services Director Bill Burke, Welfare Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Senior Services Director Tracey Colagrossi, Facilities and Road Maintenance Director Steve Spejcher, Mental Health Board Manager Kristin Vana, Assistant Administrator Suzanne Powers, and Mr. Sebastian Kuehner of Streamwood.

- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response and Mr. McGuire closed the Town Hall.

- IV. Presentation: The Board was invited forward to recognize and install PVT2 Sebastian Kuehner of Streamwood, who served in the U.S. Army from 1953 to 1955 and received the National Defense Service Medal, the Army of Occupation Medal (Germany), and the Good Conduct Medal, into the Veterans Honor Roll, where his name will be prominently displayed on the Honor Roll plaque in Veterans Hall, he will be invited to the biannual Veterans dinners, his name will be recorded in the Clerk's Office, and his photo posted to the website.

- V. Reports

A. Supervisor McGuire noted that the Bartlett 4th of July festivities on July 7 need volunteers to staff the Beer Booth from 5:30 p.m. The parade would be held on the 8th and if you are planning on marching please let Director Imperato know. Happy birthday to Director Imperato. Congratulations to Director Colagrossi for becoming a chair on the National Institute of Senior Centers Association. Hanover Township is a fireworks sponsor for the Hoffman Estates FourthFest and our Emergency Services will be supplying manpower to assist with crowd and traffic control.

B. Clerk Dolan Baumer attended the Artis Senior Living Memory Care center grand opening on Thursday and is happy to report that management has already been in contact with Director Colagrossi's staff.

C. Assessor Smogolski reported that his staff is making calls to seniors who have not applied for the senior exemptions yet this year.

D. Department Reports: Reports were submitted for review by the Board. Highlights included Director Spejcher noting that the new chipper is working faster and providing better than expected results for the residents. He also noted that we lost a pine tree in front of the township campus and it will be replaced this fall. Director Burke reported that members of the department have once again attended the College of DuPage Homeland Security Training and that they would be providing services for the Hoffman Estates FourthFest. Director Smith reported that they are conducting interviews to fill the outreach position. Also, sinus screenings have been going well. Director Imperato noted that the Summer Lunch program is feeding

about 30-35 children per day. U46 is putting on family programming during the lunch. Director Colagrossi offered that June 23-24, the Township would participate in the Bartlett Global Arts display. Ms Conway accepted a position with Schaumburg Township and we wish her good luck; Ms Mondragon is filling in until someone is hired. Manager Vana reported that the Mental Health Board is continuing to conduct needs assessment focus groups this summer. Assistant Administrator Powers reported that the CEO of our phone service offered the Township a credit for service since the beginning of the year due to the number of issues we have had with the service, and they would pay for the new circuit to be installed. Director Kuttnerberg reported that he is now president of the township communications group. The City of Elgin has cleared the way for the Township to establish a Heritage Marker at the cemetery. Administrator Barr reminded everyone that our next meeting is July 17.

VI. Bill Paying: Mr. Barr presented the bills from June 5, 2018 to June 18, 2018 payable to Alexian Brothers, as follows:

a.	Town	\$137.00
b.	Road Maintenance	165.00
e.	Mental Health Board	<u>1,230.64</u>
	Total All Funds	<u>\$1,532.64</u>

Trustee Martinez moved and Trustee Moinuddin seconded the motion to approve payment of the bills as presented for the period June 5, 2018 to June 18, 2018 payable to Alexian Brothers, as presented. Roll call: Ayes: Trustees Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried and the bills will be paid.

The second set of bills from June 5, 2018 to June 18, 2018 is as follows:

a.	Town	\$106,637.27
b.	Senior Center	69,688.54
c.	Welfare Services	10,776.89
d.	Road Maintenance	6,350.01
e.	Mental Health Board	60,295.06
f.	Vehicle	200.00
g.	Capital	<u>12,300.00</u>
	Total All Funds	<u>\$266,247.77</u>

Trustee Martinez moved and Trustee Benoit seconded the motion to approve payment of the bills as presented for the period June 5, 2018 to June 18, 2018. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of June 5, 2018: Clerk Dolan Baumer presented the meeting minutes of June 5, 2018 for review and approval. A motion was made by Trustee Martinez to approve the meeting minutes of June 5, 2018 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Martinez, and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

- B. Executive Session Minutes of June 5, 2018: Clerk Dolan Baumer presented the executive session minutes of June 5, 2018 for review and approval. A motion was made by Trustee Martinez to approve the executive session minutes of June 5, 2018 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Martinez, and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried
- C. Consideration of Authorization for Senior Services Nutrition Div. Staff Request: Staff is looking to add a 25-hour per week Kitchen Assistant at \$19,500 per year, salary to be partially funded by AgeOptions, a funding request from the MHB, and other fundraising events and donations. Trustee Martinez moved that the Board authorize additional staff as presented; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- D. Consideration of Authorization to Purchase Two Replacement Senior Services Transportation Div. Buses: Trustee Martinez moved that the Board authorized purchase of two replacement Senior Services Transportation Div. buses, as recommended by staff, and Trustee Benoit seconded the motion. The buses under consideration are two 14-passenger, 5-wheelchair position 2018 Glaval Universal Passenger buses with a Ford E450 chassis from national Auto Fleet Group, partner of National Joint Powers Alliance, a government-purchasing cooperative. The cost is approximately \$143,970 total for both vehicles. Roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Supervisor McGuire noted that we are part sponsor of the Arts in Bartlett at Bartlett Park.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:29 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs