

HANOVER TOWNSHIP MENTAL HEALTH BOARD
MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING
January 16, 2018

The meeting was called to order by Ms. Nelson at 5:28 P.M.

Roll Call: Meghan Nelson, Kathy Biesiadecki, Maureen Lue and Deb Sirchia. Also present MHB Manager, Kristin Vana

Public Comment: None

Approval of Planning Committee Meeting Minutes of November 28, 2017: Motion to approve the meeting minutes for November 28, 2017 was made by Ms. Biesiadecki, seconded by Ms. Lue. The motion was approved by unanimous vote.

Agency Site Visit Worksheet Review: The Mental Health Board will begin a second round of site visits to all 31 funded agencies over the next three years. The current site visit worksheet was reviewed and revised. In addition, MHB members attending site visits will be asked to complete a brief one paragraph summary of the site visits they complete, in an effort to better track site visit outcomes. Manager Vana will make revisions and share with the Mental Health Board at the next scheduled meeting on January 30, 2018.

Community Needs Assessment Proposal: Center for Governmental Studies, Northern Illinois University submitted a revised proposal for the upcoming community needs assessment. The revisions included more focus groups and an online survey. The committee wished to bring the proposal to the Mental Health Board for approval at the next scheduled meeting on January 30, 2018.

Hispanic Needs Assessment: Ms. Nelson and Ms. Lue reviewed the meeting they attended in November with a Bilingual School Nurse and Bilingual Social Worker from School District U-46. Discussion regarding further outreach to the Spanish speaking population and ways to address potential gaps in services took place. The board will reach out to several agencies serving the Hispanic population in Hanover Township, in addition to local churches to continue to share information regarding supportive services available in the community.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting. Ms. Lue seconded the motion. Motion was approved. Meeting adjourned at 6:48 P.M.

Respectfully Submitted,

Kristin Vana
Mental Health Board Manager