

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

December 14, 2017

The meeting was called to order by Chairman Kathy Biesiadecki at 6:02 p.m.

Roll Call: Kathy Biesiadecki, Debra Sirchia, Trustee Mary Alice Benoit, Kristen Cruthers. Also present Kristin Vana, MHB Manager and James Barr, Administrator

Approval of the Agenda: Motion to approve the agenda was made by Ms. Cruthers, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Public Comment: None

Approval of Regular Meeting Minutes of November 28, 2017: Motion to approve the regular meeting minutes of the November 28, 2017 was made by Ms. Sirchia, seconded by Trustee Benoit. The motion was approved by unanimous vote.

Approval of the November 2017 Financial Statement: Motion to approve the November 2017 financial statement was made by Trustee Benoit, seconded by Ms. Cruthers. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Trustee Benoit Yes Ms. Cruthers Yes Ms. Sirchia Yes

Manager's Report: The Manager's Report was presented and reviewed. Manager noted NIU: Center for Governmental Studies would have an updated proposal for the mental health needs assessment by January. The revised proposal will be reviewed at the MHB meeting in January.

Unfinished Business: None

New Business:

Staff Development Request: Renz Center, ACT Training: A motion to approve a staff development funding request in the amount of \$739.82 was made by Ms. Sirchia, seconded by Ms. Cruthers. Discussion ensued. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Trustee Benoit Yes Ms. Cruthers Yes Ms. Sirchia Yes

Staff Development Request: Renz Center, Partnering for Prevention Conference: A motion to approve a staff development funding request in the amount of \$2,253 was made by Ms. Sirchia, seconded by Ms. Cruthers. Discussion ensued. It was noted that Renz separated two staff development requests that fall under the \$3,000 maximum limit. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Trustee Benoit Yes Ms. Cruthers Yes Ms. Sirchia Yes

Staff Development Request: Children’s Advocacy Center, EMDR Training: A motion to approve a staff development funding request in the amount of \$3,000 was made by Ms. Sirchia, seconded by Ms. Cruthers. It was noted that the EMDR training is an evidence-based training that has been successful in the treatment of individuals suffering from Post-Traumatic Stress Disorder. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Trustee Benoit Yes Ms. Cruthers Yes Ms. Sirchia Yes

Consideration of the Mental Health Board FY 2019 Budget: A motion to approve the Mental Health Board FY 2019 Budget with a revenue of \$1,183,262 and an expenditure of \$1,444,670 was made by Trustee Benoit, seconded by Ms. Cruthers. Discussion ensued. It was noted that Administration expenditures would see a slight decrease, as the Postage and Printing line items decrease significantly and the Consultants line item will increase significantly, as the MHB will complete a needs assessment in FY19. The Community Resource Center expenditures will see minimal changes and the Capital Improvements line item will remain a larger figure due to the need to replace the second of three HVAC roof top units at the Resource Center in FY 19. The Capital and Challenge Funding line items were both increased to \$50,000. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Trustee Benoit Yes Ms. Cruthers Yes Ms. Sirchia Yes

Site Visit: Hanover Township Youth & Family Services: Ms. Sirchia, Ms. Biesiadecki and Manager Vana attended a site visit to Hanover Township Youth and Family Services on December 6, 2017 and discussed the three programs receiving annual funding: Clinical Interventionist, Alternate to Suspension and Psychiatry Back-Up. HTYFS is very involved with School District U-46 and actively seeks additional partnerships with schools throughout the district that serve Hanover Township residents. The Psychiatry program has changed over the years and currently HTYFS has a partnership with Alexian Brothers Behavioral Health to provide psychiatry services to township residents. The visit was successful and no additional follow up was recommended.

Executive Session: None

Other Business: Manager Vana reminded the board the next meeting was rescheduled for January 30, 2018 at 6:00 PM in Downey Hall. FY19 annual funding allocations will be determined at the next meeting.

Adjournment: There being no other business, Trustee Benoit moved to adjourn the meeting. Ms. Cruthers seconded the motion. Motion was approved. Meeting adjourned at 6:32 p.m.

Respectfully Submitted,

Kristin Vana
MHB Manager