



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
March 6, 2018
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. R/B Youth Foundation
 - B. Goodtime Music
 - C. Hostmark Hospitality Group
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustee Liaison Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 20, 2018
 - B. Executive Session Minutes of February 20, 2018
 - C. Consideration of Board Workshop Meeting Dates
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

Hanover Township

Board Audit Report
From 2/20/18 - 3/5/18

	Subtotal	Alexian Invoices	Total
Total Town Fund	50,260.32		50,260.32
Total Senior Center	33,420.47		33,420.47
Total Welfare Services	18,620.29		18,620.29
Total Road Maintenance	33,647.99		33,647.99
Total Mental Health Board	44,313.95		44,313.95
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	95,819.03		95,819.03
Total All Funds	276,282.05	-	276,282.05

The above "Subtotal" column has been approved for payment this 6th day of March.

The above "Total" column has been approved for payment this 6th day of March.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report
February 20 through March 5, 2018

Type	Date	Num	Name	Memo	Amount
11A - Senior Center Assets					
1101520 - Prepaid Expense					
Check	03/02/2018	125193	JR Media Group	Inv# 3118 "Grandma Goes to Australia" Presentation 110-4514	175.00
Check	03/02/2018	125194	Patti Ecker	Inv# 180412 "Smilin Through" Presentation 110-4515	175.00
Check	03/02/2018	125196	Cesar Grimaldo	Inv# 3218 French/Spanish Instruction April 2018 110-4515	300.00
Check	03/02/2018	125200	Chicago Center for Overcoming Overeating	Senior Presentation "Making Peace with Food"	250.00
Check	03/02/2018	125212	Eagle Printing and Graphics	Club 59May/June 2018 Newsletter Postage 110-4526	2,536.39
Total 1101520 - Prepaid Expense					3,436.39
Total 11A - Senior Center Assets					3,436.39
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Automated External Defibrillator	1,220.00
Total 1014410 - Equipment Purchases					1,220.00
1014430 - Computer Equipment & Software					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Human Resources Information Software Monthly Fee	297.50
Check	02/20/2018	CC Jan...	JP Morgan Chase	Adobe Export PDF Annual Renewal	23.88
Check	02/20/2018	CC Jan...	JP Morgan Chase	Adobe Acrobat Annual Creative Cloud/Pro Renewal (9)	3,250.49
Check	02/27/2018	125076	ProxiT Technology Solutions	Est# E1315 Crucial 8BG DDR3 SDRAM Memory Module	79.79
Check	03/02/2018	125248	ProxiT Technology Solutions	Inv# 19059 Network Labor - January	2,720.00
Total 1014430 - Computer Equipment & Software					6,371.66
1014540 - Facility Lease					
Check	02/27/2018	125057	Bartlett Volunteer Fire Association	Annual Emergency Services Station Lease - 50% Balance	10,000.00
Check	02/27/2018	125084	Village of Hanover Park	Astor Ave Off-Street Parking Lot Annual Lease	1,030.00
Total 1014540 - Facility Lease					11,030.00
Total 101CAP - Capital Expenditures					18,621.66
101CHN - Community Health					
1014452 - Office Supplies					
Check	02/20/2018	CC Jan...	JP Morgan Chase	OCH Stamp, Business Cards Arriola (500)	51.75
Check	03/02/2018	125215	Accurate Office Supply Co	Inv# 434223 Plastic Forks/Teaspoons	27.82
Total 1014452 - Office Supplies					79.57
1014453 - Printing					
Check	03/02/2018	125217	Braden Interact Business Products (SS)	Inv# 468911 Copy Charges	5.28
Total 1014453 - Printing					5.28
1014454 - Travel & Training					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Stress & Resilience Seminar (2)	162.00

**Hanover Township
Board Audit Report
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Type	Date	Num	Name	Memo	Amount
Total 1014454 · Travel & Training					162.00
1014455 · Dues, Subs & Publications					
Check	02/20/2018	CC Jan...	JP Morgan Chase	CPR Instructor Membership Dues (2)	150.00
Total 1014455 · Dues, Subs & Publications					150.00
1014461 · Miscellaneous					
Check	03/02/2018	125239	McKesson Medical Surgical	Account Charge	5.31
Total 1014461 · Miscellaneous					5.31
1014465 · Medical Supplies					
Check	03/02/2018	125239	McKesson Medical Surgical	Inv# 18143792 Stackable Containers	342.83
Check	03/02/2018	125239	McKesson Medical Surgical	Inv# 18980722 Sanicloth Wipes/Glucose Microcuvettes/Aplisol	442.16
Check	03/02/2018	125239	McKesson Medical Surgical	Inv# 19053686 Hand Sanitizer	6.68
Check	03/02/2018	125239	McKesson Medical Surgical	Inv# 19584524 Capillary Tubes/Gloves/Table Paper	107.25
Check	03/02/2018	125239	McKesson Medical Surgical	Inv# 19661073 Sanitizer Dispenser/Horizontal Containers/Cabinet	111.63
Check	03/02/2018	125239	McKesson Medical Surgical	Inv# 19793217 Llipid Test Kit	223.91
Total 1014465 · Medical Supplies					1,234.46
1014466 · Communications					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Sprint2Spring.com Website Annual Fee	49.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Sprint2Spring.com Domain Annual Registration Fee	14.95
Check	03/02/2018	125258	Verizon Wireless (00002)	Inv# 9800114574 Monthly Charges	53.48
Total 1014466 · Communications					117.43
1014492 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	85.62
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 1014492 · Dental, Vision & Life Insurance					95.80
Total 101CHN · Community Health					1,849.85
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	03/02/2018	125220	Braden Interact Business (Jay St)	Inv# 468674 Copy Charges	11.51
Total 1014614 · Printing					11.51
1014617 · Equipment & Furniture					
Check	03/02/2018	125226	Canteen Refreshment Services	Inv# 05256000085813 - IWC Water Machine Rental	29.95
Total 1014617 · Equipment & Furniture					29.95
1014621 · Satellite Office Utilities					
Check	03/02/2018	125227	City of Elgin	Acct# 413720-6423 Water Monthly Charges 1/8-2/7	22.04
Check	03/02/2018	125228	Com Ed 010	Acct# 6997418010 Monthly Charges 1/10-2/9	355.81

**Hanover Township
Board Audit Report
February 20 through March 5, 2018**

Type	Date	Num	Name	Memo	Amount
Check	03/02/2018	125247	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 12/27-1/25	370.77
	Total 1014621 · Satellite Office Utilities				748.62
1014624 · Travel					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Government Social Media Conference Transportation Fees	19.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Government Social Media Conference Transportation Fees	1.27
	Total 1014624 · Travel				20.27
1014627 · Community Affairs					
Check	03/02/2018	125236	Hoffman Estates Chamber of Commerce	Inv# 82908 Mayors Breakfast (3)	75.00
	Total 1014627 · Community Affairs				75.00
1014692 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	126.68
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	8.15
	Total 1014692 · Dental, Vision & Life Insurance				134.83
	Total 101CMA · Community Relations				1,020.18
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	03/02/2018	125216	A1 Trophies & Awards	Inv# 11986 Veteran Plate	4.00
Check	03/02/2018	125216	A1 Trophies & Awards	Inv# 11900 Veteran Plate	4.00
	Total 1014701 · Veterans Honor Roll				8.00
	Total 101VET · Veteran Affairs				8.00
	Total 101CVA · Community & Veteran Affairs				1,028.18
101ES · ES - Expenditures					
1014804 · Printing					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Fox River FPD Map Copies	9.33
Check	02/20/2018	CC Jan...	JP Morgan Chase	Village of Hanover Park Map Copies	28.01
	Total 1014804 · Printing				37.34
1014808 · Education & Training					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Leaders Eat Last (8: Emergency Services Leadership Staff)	193.20
Check	02/20/2018	CC Jan...	JP Morgan Chase	IESMA Annual Association Dues - Hanson	25.00
	Total 1014808 · Education & Training				218.20
1014812 · Volunteer Appreciation					
Check	02/20/2018	CC Jan...	JP Morgan Chase	HTES Personnel Refreshments	21.34
Check	02/20/2018	CC Jan...	JP Morgan Chase	HTES Member Call Out Dinner	47.20
Check	02/20/2018	CC Jan...	JP Morgan Chase	Officers Meeting Dinner (11)	65.52

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 1014812 · Volunteer Appreciation					134.06
1014813 · Vehicle Fuel & Maintenance					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Portable Lamp Glass Repair	159.67
Check	02/20/2018	CC Jan...	JP Morgan Chase	Replacement Battery for Vehicle 9131	106.45
Check	02/27/2018	125089	Village of Hanover Park	Inv# 2018-00000002 Fuel Usage Jan 2018	434.82
Check	03/02/2018	125225	Carol Stream Lawn and Power	Inv# 409688 Truck Mounted Generator Maintenance	60.01
Total 1014813 · Vehicle Fuel & Maintenance					760.95
1014814 · Communications					
Check	03/02/2018	125224	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges 2/18-3/17	142.62
Check	03/02/2018	125258	Verizon Wireless (00002)	Inv# 9800114574 Monthly Charges	92.85
Total 1014814 · Communications					235.47
1014892 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	157.99
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014892 · Dental, Vision & Life Insurance					171.40
Total 101ES · ES - Expenditures					1,557.42
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	02/27/2018	125063	CUNA Mutual Retirement Solutions	Inv# 7409 184 6191 744 Plan Administration	462.50
Check	02/27/2018	125079	TASC	Inv# IN1218523 FSA Admin Fees April 2018	92.34
Total 1014507 · Flex Plan & 457 Plan					554.84
1014514 · Employee Recognition					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Annual Employee Appreciation Award Gifts	300.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Annual Employee Appreciation Lunch (62)	1,602.44
Total 1014514 · Employee Recognition					1,902.44
Total 101ISE · Insurance & Employee Benefits					2,457.28
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Mop/Broom holder (2)	83.30
Check	02/27/2018	125055	Bade Supply	Inv# 16114 Toilet Tissue/All Purpose Cleaner/Can Liners	575.92
Total 1014205 · Janitorial Supplies					659.22
1014209 · Building Contracts					
Check	02/27/2018	125065	Fox Valley Fire & Safety	Inv# IN00149118 Security Monitoring February	300.00
Check	02/27/2018	125071	Midwest Electrical Service Center	Inv# F83835 Preventative Maint	120.00
Check	02/27/2018	125072	Otis Elevator Company	Inv# CY306600318 Elevator Inspection	4,781.28
Check	02/27/2018	125083	Tyco Integrated Security LLC	Inv# 30050302 Quarterly Billing - Astor	255.00

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Type	Date	Num	Name	Memo	Amount
Check	02/27/2018	125083	Tyco Integrated Security LLC	Inv# 30050307 Quarterly Billing - Senior	255.00
Total 1014209 · Building Contracts					5,711.28
1014210 · Building Maintenance - Town					
Check	02/27/2018	125080	The Home Depot	Inv# 6043321 MHB Office Remodel	171.43
Check	02/27/2018	125080	The Home Depot	Inv# 6103172 MHB Office Remodel	19.94
Total 1014210 · Building Maintenance - Town					191.37
1014211 · Building Maintenance - Senior					
Check	02/27/2018	125080	The Home Depot	Inv# 7030212 Emergency Exit Sign Battery	63.86
Check	02/27/2018	125080	The Home Depot	Inv# 6030701 Wall Baseboard	16.84
Check	02/27/2018	125080	The Home Depot	Inv# 5030735 Veterans Hall Tiles	92.38
Total 1014211 · Building Maintenance - Senior					173.08
1014212 · Building Maintenance - Astor					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Ladder bumpers (2)	41.50
Total 1014212 · Building Maintenance - Astor					41.50
1014214 · Equipment Maintenance - Senior					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Cordless Headset Replacement Battery (2)	18.63
Total 1014214 · Equipment Maintenance - Senior					18.63
1014217 · Education & Training					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Driver Training Safety Lunch (5)	61.01
Total 1014217 · Education & Training					61.01
1014218 · Vehicle Maintenance - Town					
Check	02/27/2018	125056	Bartlett Tire	Inv# 089140 Repair Flat Tire Veh# 124	32.22
Total 1014218 · Vehicle Maintenance - Town					32.22
1014219 · Vehicle Fuel - Town					
Check	02/27/2018	125089	Village of Hanover Park	Inv# 2018-00000002 Fuel Usage Jan 2018	305.94
Total 1014219 · Vehicle Fuel - Town					305.94
1014221 · Cell Phone/Communications					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Mobile Device Wall Charger	43.99
Check	02/20/2018	CC Jan...	JP Morgan Chase	Phone Case	14.95
Total 1014221 · Cell Phone/Communications					58.94
1014222 · Trash Removal - Town					
Check	02/27/2018	125067	Groot, Inc.	Acct# 3107-68246 Monthly Charges - February	365.42

**Hanover Township
Board Audit Report
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Type	Date	Num	Name	Memo	Amount
			Total 1014222 · Trash Removal - Town		365.42
			1014223 · Trash Removal - Senior		
Check	02/27/2018	125067	Groot, Inc.	Acct# 3107-61390 Monthly Charges - February	374.97
			Total 1014223 · Trash Removal - Senior		374.97
			1014224 · Trash Removal - Astor		
Check	02/27/2018	125067	Groot, Inc.	Acct# 3107-69323 Monthly Charges - February	347.29
			Total 1014224 · Trash Removal - Astor		347.29
			1014225 · Grounds/Reserve Maintenance		
Check	02/20/2018	CC Jan...	JP Morgan Chase	Handheld Snowplow Snow Pusher (4)	258.40
Check	02/20/2018	CC Jan...	JP Morgan Chase	Snowblowers (2)	967.50
			Total 1014225 · Grounds/Reserve Maintenance		1,225.90
			1014228 · Building Maintenance - Izaak		
Check	02/20/2018	CC Jan...	JP Morgan Chase	IWC City of Elgin Elevator Annual Permit Renewal	65.00
			Total 1014228 · Building Maintenance - Izaak		65.00
			1014230 · Trash Removal - Izaak		
Check	02/27/2018	125067	Groot, Inc.	Acct# 3107-54379 Monthly Charges - February	158.41
			Total 1014230 · Trash Removal - Izaak		158.41
			1014292 · Dental, Vision & Life Insurance		
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	253.36
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	28.51
			Total 1014292 · Dental, Vision & Life Insurance		281.87
			Total 101MAIN · Facilities Maintenance		10,072.05
			101PAN · Pantry		
			1014161 · Utilities		
Check	03/02/2018	125244	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 1/15-2/13	143.28
Check	03/02/2018	125245	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 1/15-2/13	144.74
			Total 1014161 · Utilities		288.02
			1014192 · Dental, Vision & Life Insurance		
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	274.83
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	13.41
			Total 1014192 · Dental, Vision & Life Insurance		288.24
			Total 101PAN · Pantry		576.26
			101THE · Town Hall Expense		

**Hanover Township
Board Audit Report**
February 20 through March 5, 2018

Type	Date	Num	Name	Memo	Amount
1014402 · Telephone - Town					
Check	02/27/2018	125054	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 02/16/18 - 03/15/18	43.73
Total 1014402 · Telephone - Town					43.73
1014403 · Utilities - Town/Senior					
Check	03/02/2018	125242	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges - Town 1/16-2/14	726.10
Check	03/02/2018	125243	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges - Senior 1/24-2/23	1,947.31
Total 1014403 · Utilities - Town/Senior					2,673.41
1014405 · Internet Access - Town					
Check	03/02/2018	125230	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Internet Charges2/23-3/22	259.85
Total 1014405 · Internet Access - Town					259.85
1014416 · Equipment Rental - Town					
Check	02/27/2018	125060	Canteen Refreshment Services	Inv# 052560000085814 - Water Machine Rental	29.95
Total 1014416 · Equipment Rental - Town					29.95
Total 101THE · Town Hall Expense					3,006.94
101TOE · Town Office Expense					
1014401 · Postage					
Check	03/02/2018	125232	Easy Permit Postage	Acct 8000-9090-0585-2392 Postage	2,087.18
Total 1014401 · Postage					2,087.18
1014404 · Office Supplies					
Check	02/27/2018	125078	Staples	Inv# 3368098711 Shipping Labels	104.97
Check	02/27/2018	125078	Staples	Inv# 3368098713 Calculator/Paper/Tape	77.84
Check	02/27/2018	125078	Staples	Inv# 3368098714 Clips/Folders/Staples/Shipping Labels	72.92
Total 1014404 · Office Supplies					255.73
1014406 · Printing					
Check	02/27/2018	125077	Safeguard Business Systems	Inv# 32677358 AP/Payroll Checks (2,000)	304.62
Check	03/02/2018	125219	Braden Interact Business Products (Town)	Inv# 468622 Copy Charges1/23-2/22	243.22
Total 1014406 · Printing					547.84
1014412 · Travel Expenses					
Check	03/02/2018	125211	Callahan, Suzanna M	Mileage Reimbursement	17.33
Total 1014412 · Travel Expenses					17.33
1014414 · Memberships, Subs & Publication					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Ideal Team Player Book	26.88
Check	02/20/2018	CC Jan...	JP Morgan Chase	Ideal Team Player Book (Executive Staff 7)	123.41
Check	02/27/2018	125069	IPWMAN	Inv# 2588 Member Dues 2018	500.00

Hanover Township
Board Audit Report
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Type	Date	Num	Name	Memo	Amount
Check	02/27/2018	125082	TrackBill, LLC	Inv# 183774 Legislative Tracking Online Resource Annual Subscription	999.00
Total 1014414 · Memberships, Subs & Publication					1,649.29
1014429 · Miscellaneous					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Get Well Flowers	71.63
Check	02/20/2018	CC Jan...	JP Morgan Chase	TOCC/MTA Planning Meeting Lunch (2)	25.44
Total 1014429 · Miscellaneous					97.07
1014534 · Passport Services					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Passport Outreach Facebook Advertisement	119.47
Check	02/20/2018	CC Jan...	JP Morgan Chase	Passport Outreach Facebook Advertisement	5.53
Total 1014534 · Passport Services					125.00
1014592 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	256.87
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	31.57
Total 1014592 · Dental, Vision & Life Insurance					288.44
Total 101TOE · Town Office Expense					5,067.88
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	03/02/2018	125192	Glascott, Patricia A	Batteries	14.42
Total 1044405 · Office Supplies					14.42
1044411 · Equipment					
Check	02/27/2018	125074	Pete Feyerherd	Inv# 1788 Assessor Information Manager Annual Maintenance 2018	550.00
Check	02/27/2018	125081	The Sidwell Company	Inv# 109666 Cook County Atlas	292.60
Total 1044411 · Equipment					842.60
1044413 · Travel Expense					
Check	03/02/2018	125192	Glascott, Patricia A	Mileage Reimbursement	60.37
Total 1044413 · Travel Expense					60.37
1044415 · Dues, Subs & Publications					
Check	02/27/2018	125062	Cook County Township Assessors' Assoc	Dues	300.00
Total 1044415 · Dues, Subs & Publications					300.00
1044492 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	359.08
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	18.33
Total 1044492 · Dental, Vision & Life Insurance					377.41

**Hanover Township
Board Audit Report**
February 20 through March 5, 2018

Type	Date	Num	Name	Memo	Amount
Total 104ASR · Assessor's Division					1,594.80
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	03/02/2018	125238	Job Giraffe	Inv# H 00226891 Part Time Temp Help	622.05
Total 1094608 · Salaries					622.05
1094617 · Equipment Maintenance					
Check	03/02/2018	125219	Braden Interact Business Products (Town)	Inv# 468622 Copy Charges1/23-2/22	54.22
Total 1094617 · Equipment Maintenance					54.22
1094619 · Office Supplies					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Kleenex	17.91
Check	02/20/2018	CC Jan...	JP Morgan Chase	Reception Area Holiday Décor	9.90
Check	02/20/2018	CC Jan...	JP Morgan Chase	Printer Ink Cartridge	55.99
Total 1094619 · Office Supplies					83.80
1094626 · Equipment & Furniture					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Photo Retouch Application for iPad	2.11
Total 1094626 · Equipment & Furniture					2.11
1094692 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	171.24
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	38.86
Total 1094692 · Dental, Vision & Life Insurance					210.10
Total 109ADM · Administration & Clinical					972.28
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Open Gym Dodgeballs (36)	155.97
Check	02/20/2018	CC Jan...	JP Morgan Chase	Lace Cord for Arts and Crafts Projects	57.10
Check	02/20/2018	CC Jan...	JP Morgan Chase	Construction Paper for Arts and Crafts Projects	41.49
Check	02/20/2018	CC Jan...	JP Morgan Chase	Winter Break Open Gym Program Snacks	47.84
Check	02/20/2018	CC Jan...	JP Morgan Chase	Cooking Activity Supplies	10.77
Check	02/20/2018	CC Jan...	JP Morgan Chase	Beads for Arts and Crafts Projects	47.20
Check	02/20/2018	CC Jan...	JP Morgan Chase	Elastic Cords for Arts and Crafts Projects	29.28
Check	02/20/2018	CC Jan...	JP Morgan Chase	STEM Activities Tape	31.94
Check	02/20/2018	CC Jan...	JP Morgan Chase	Cooking Activity Supplies	54.75
Total 1094627 · Open Gym Program.					476.34
1094644 · Travel					
Check	02/27/2018	125050	Baig, Sumara	Mileage Reimbursement - January 2018	75.21
Check	03/02/2018	125204	McSheffrey, Ryan K	Mileage Reimbursement - January 2018	98.10

**Hanover Township
Board Audit Report
February 20 through March 5, 2018**

Type	Date	Num	Name	Memo	Amount
Check	03/02/2018	125204	McSheffrey, Ryan K	Mileage Reimbursement - February 2018	87.75
Check	03/02/2018	125205	Teachout, Amanda A	Mileage Reimbursement November-January	273.15
Total 1094644 · Travel					534.21
1094649 · Professional Services					
Check	03/02/2018	125206	RZ Disc Jockey Services Reginald Zollicof	Spring Break Open Gym Entertainment	350.00
Total 1094649 · Professional Services					350.00
1094651 · Cellphones					
Check	03/02/2018	125258	Verizon Wireless (00002)	Inv# 9800114574 Monthly Charges	213.92
Total 1094651 · Cellphones					213.92
1094652 · Substance Abuse Prevention Prog					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Poster Board, Yarn and Supplies for Teft Snowball	39.70
Check	03/02/2018	125204	McSheffrey, Ryan K	Substance Abuse Prevention Program Supplies	98.28
Check	03/02/2018	125207	School District U-46	Operation Snowball Room Rental	528.75
Check	03/02/2018	125208	Jalen Little	Operation Snowball Guest Speaker	100.00
Check	03/02/2018	125209	Streamwood Buffet	Operation Snowball - Pizzas	120.00
Check	03/02/2018	125210	Next Generation	Inv# 14878 Operation Snowball T-Shirt Screening (86)	461.00
Total 1094652 · Substance Abuse Prevention Prog					1,347.73
1094792 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	498.72
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	34.80
Total 1094792 · Dental, Vision & Life Insurance					533.52
Total 109OUT · Outreach & Prevention					3,455.72
Total 109YFS · Youth & Family Services					4,428.00
Total 1014 · Town Fund - Expenditures					50,260.32
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104525 · Telephone & High Speed Internet					
Check	03/02/2018	125258	Verizon Wireless (00002)	Inv# 9800114574 Monthly Charges	118.73
Total 1104525 · Telephone & High Speed Internet					118.73
1104528 · Office Supplies					
Check	02/27/2018	125053	Accurate Office Supply Co	Inv# 434219 Paper/Coffee/Envelopes/Chairmat/Pocket	366.72
Check	02/27/2018	125078	Staples	Inv# 3368675317 Light Bulbs	26.38
Total 1104528 · Office Supplies					393.10
1104533 · Printing					

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Type	Date	Num	Name	Memo	Amount
Check	03/02/2018	125217	Braden Interact Business Products (SS)	Inv# 468911 Copy Charges	284.85
Total 1104533 · Printing					284.85
1104534 · Dues, Subs & Publications					
Check	02/20/2018	CC Jan...	JP Morgan Chase	National Institute of Senior Centers Annual membership	145.00
Total 1104534 · Dues, Subs & Publications					145.00
1104535 · Travel					
Check	02/20/2018	CC Jan...	JP Morgan Chase	AISC Conference accomodation (3)	254.25
Total 1104535 · Travel					254.25
1104536 · Education & Training					
Check	02/20/2018	CC Jan...	JP Morgan Chase	AISC Conference registration (Conway)	100.00
Total 1104536 · Education & Training					100.00
1104592 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	591.57
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	60.94
Total 1104592 · Dental, Vision & Life Insurance					652.51
Total 1104ADM · Administration					1,948.44
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	02/27/2018	125087	All Team Staffing	Inv# 10-22000818 Part Time Temp Help	1,372.94
Check	03/02/2018	125214	All Team Staffing	Inv# 10-22000854 Part Time Temp Help	963.56
Total 1105550 · Congregate Salaries					2,336.50
1105551 · Congregate Food					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Café Food	709.87
Check	02/20/2018	CC Jan...	JP Morgan Chase	Food for café service	14.52
Check	02/20/2018	CC Jan...	JP Morgan Chase	Congregate Food	118.65
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02787254 Congregate Food	6.83
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02790130 Congregate Food	57.80
Check	02/27/2018	125068	Highland Baking Company	Inv# 0001622236 Congregate Food	45.36
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02790595 Congregate Food	32.28
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02791826 Congregate Food	105.58
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02793125 Congregate Food	36.78
Check	02/27/2018	125090	Gordon Food Service	Inv# 183994188 Congregate Food	466.75
Check	02/27/2018	125090	Gordon Food Service	Inv# 934063366 Congregate Food	144.67
Check	02/27/2018	125068	Highland Baking Company	Inv# 0001624119 Congregate Food	39.47
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2798074 Congregate Food	84.30
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2797566 Congregate Food	6.58
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2796407 Congregate Food	98.65
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2794194 Congregate Food	108.51

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Type	Date	Num	Name	Memo	Amount
Check	03/02/2018	125233	Get Fresh Produce, Inc	CM 2752489	-29.45
Check	03/02/2018	125234	Gordon Food Service	Inv# 934063424 Congregate Food	53.72
Check	03/02/2018	125235	Highland Baking Company	Inv# 0001628234 Congregate Food	15.89
Check	03/02/2018	125235	Highland Baking Company	Inv# 0001627414 Congregate Food	26.82
Check	03/02/2018	125235	Highland Baking Company	Inv# 0001627414 Congregate Food	15.61
Check	03/02/2018	125235	Highland Baking Company	Inv# 1629202 Congregate Food	16.49
Check	03/02/2018	125235	Highland Baking Company	CM 1613474	-39.54
Total 1105551 · Congregate Food					2,136.14
1105552 · Congregate Equipment					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Countertop Microwave (2) & Hand blender Tax Adjustment	11.74
Check	02/20/2018	CC Jan...	JP Morgan Chase	Countertop Microwave (2) & Hand blender	332.53
Check	02/20/2018	CC Jan...	JP Morgan Chase	Café Countertop Food Warmer	198.93
Total 1105552 · Congregate Equipment					543.20
1105553 · Congregate Supplies					
Check	02/27/2018	125066	Get Fresh Produce, Inc	CREDIT Inv# 02781640 Congregate Supplies	-46.10
Check	02/27/2018	125070	Mickey's Linen	Inv# 7053941 Congregate Supplies	22.21
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02790595 Congregate Supplies	23.10
Check	02/27/2018	125090	Gordon Food Service	Inv# 934063366 Congregate Supplies	2.88
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2798074 Congregate Supplies	14.35
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2797566 Congregate Supplies	24.25
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2794194 Congregate Supplies	12.13
Check	03/02/2018	125234	Gordon Food Service	Inv# 934063424 Congregate Supplies	4.46
Check	03/02/2018	125240	Mickey's Linen	Inv# 7054966 Congregate Supplies	22.21
Total 1105553 · Congregate Supplies					79.49
1105558 · Home Delivered Meals Food					
Check	02/20/2018	CC Jan...	JP Morgan Chase	HDM Food	709.87
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02787254 HDM Food	6.83
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02790130 HDM Food	57.80
Check	02/27/2018	125068	Highland Baking Company	Inv# 0001622236 HDM Food	45.36
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02790595 HDM Food	32.27
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02791826 HDM Food	105.57
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02793125 HFM Food	36.77
Check	02/27/2018	125090	Gordon Food Service	Inv# 183994188 HDM Food	466.74
Check	02/27/2018	125090	Gordon Food Service	Inv# 934063366 HDM Food	144.67
Check	02/27/2018	125068	Highland Baking Company	Inv# 0001624119 HDM Food	39.46
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2798074 HDM Food	84.30
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2797566 HDM Food	6.57
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2796407 HDM Food	98.65
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2794194 HDM Food	108.50
Check	03/02/2018	125233	Get Fresh Produce, Inc	CM 2752489	-29.45
Check	03/02/2018	125234	Gordon Food Service	Inv# 934063424 HDM Food	53.71
Check	03/02/2018	125235	Highland Baking Company	Inv# 0001628234 HDM Food	15.88
Check	03/02/2018	125235	Highland Baking Company	Inv# 0001627414 HDM Food	26.82
Check	03/02/2018	125235	Highland Baking Company	Inv# 001627414 HDM Food	15.61

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Type	Date	Num	Name	Memo	Amount
Check	03/02/2018	125235	Highland Baking Company	Inv# 1629202 HDM Food	16.49
Check	03/02/2018	125235	Highland Baking Company	CM 1615513	-27.92
Total 1105558 · Home Delivered Meals Food					2,014.50
1105559 · Home Delivered Meals Equipment					
Check	02/20/2018	CC Jan...	JP Morgan Chase	HDM Insulated Delivery Bags (5)	70.50
Check	02/20/2018	CC Jan...	JP Morgan Chase	Electrical car outlets for HDM drivers	149.93
Total 1105559 · Home Delivered Meals Equipment					220.43
1105560 · Home Delivered Meals Supplies					
Check	02/27/2018	125070	Mickey's Linen	Inv# 7053941 HDM Supplies	22.20
Check	02/27/2018	125066	Get Fresh Produce, Inc	Inv# 02790595 HDM Supplies	23.10
Check	02/27/2018	125090	Gordon Food Service	Inv# 934063366 HDM Supplies	2.88
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2798074 HDM Supplies	14.35
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2797566 HDM Supplies	24.25
Check	03/02/2018	125233	Get Fresh Produce, Inc	Inv# 2794194 HDM Supplies	12.12
Check	03/02/2018	125234	Gordon Food Service	Inv# 934063424 HDM Supplies	4.45
Check	03/02/2018	125240	Mickey's Linen	Inv# 7054966 HDM Supplies	22.20
Total 1105560 · Home Delivered Meals Supplies					125.55
1105792 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	40.11
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 1105792 · Dental, Vision & Life Insurance					45.20
Total 1104NUT · Nutrition					7,501.01
1104SOC · Social Services					
1104510 · Satellite Programming					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Pizza for Yoga Retreat at IWC	103.30
Check	02/20/2018	CC Jan...	JP Morgan Chase	IWC Candy Bingo Supplies	20.96
Total 1104510 · Satellite Programming					124.26
1104514 · Weekend Programming					
Check	03/02/2018	125201	Ralph Burin	Inv# 22818 Senior Presentation - Gardner Museum Heist	150.00
Check	03/02/2018	125202	Bill Helmut	Inv# 22818 Senior Presentation - Frank Lloyd Wright	200.00
Total 1104514 · Weekend Programming					350.00
1104515 · Programming					
Check	02/20/2018	125049	Tranquility Yoga Studio	Yoga Class Instruction Mar/Apr 2018	2,305.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Senior Committee Accreditation Meeting Lunch (12)	192.50
Check	02/20/2018	CC Jan...	JP Morgan Chase	New Years at Noon Event Supplies	81.96
Check	02/20/2018	CC Jan...	JP Morgan Chase	Audible Book Club Monthly Subscription Fee	14.95
Check	02/20/2018	CC Jan...	JP Morgan Chase	New Years at Noon event (90)	1,639.50
Check	02/20/2018	CC Jan...	JP Morgan Chase	Breakfast with Santa Event Breakfast (120)	344.50

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Type	Date	Num	Name	Memo	Amount
Check	02/20/2018	CC Jan...	JP Morgan Chase	Bagpipe performance deposit	25.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Accreditation Planning Lunch (15)	166.16
Check	02/20/2018	CC Jan...	JP Morgan Chase	Pizza and a Movie 12/26 (30)	209.71
Check	02/20/2018	CC Jan...	JP Morgan Chase	Wildfire Lunch Deposit for Out Trip on 3/07	100.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Rainforest Café tour and lunch (11)	136.53
Check	02/20/2018	CC Jan...	JP Morgan Chase	Field Museum OutTrip (26)	454.50
Check	02/20/2018	CC Jan...	JP Morgan Chase	Trip escort lunch (1)	9.43
Check	02/20/2018	CC Jan...	JP Morgan Chase	Intergenerational Program Knitting Supplies	40.87
Check	02/20/2018	CC Jan...	JP Morgan Chase	Shen Yun Tickets Deposit (26)	575.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Netflix Monthly Streaming Subscription Fee	15.99
Check	02/20/2018	CC Jan...	JP Morgan Chase	Waldman Operation Fishing Freedom Viewing Party Supplies	122.97
Check	02/20/2018	CC Jan...	JP Morgan Chase	Walking Fit DVD (2)	22.64
Check	02/20/2018	CC Jan...	JP Morgan Chase	Holiday in the City Out Trip Parking Fee	5.00
Check	02/20/2018	CC Jan...	JP Morgan Chase	Holiday in the City Out Trip Driver Lunch	10.79
Check	02/20/2018	CC Jan...	JP Morgan Chase	The Elf Musical Out Trip Driver Lunch	12.08
Check	02/20/2018	CC Jan...	JP Morgan Chase	Wildberry Café Out Trip Driver and Escort Lunch	38.36
Check	02/20/2018	CC Jan...	JP Morgan Chase	The Beautiful Musical Out Trip Driver Lunch	8.14
Check	02/20/2018	CC Jan...	JP Morgan Chase	Beautiful in Chicago Musical Out Trip Parking Fee	16.00
Check	02/27/2018	125053	Accurate Office Supply Co	Inv# 433478 Laminating Pouches/ Beverages/Cups	128.81
Check	03/02/2018	125195	Tom Pope	Billiards Tournament Prizes	25.91
Check	03/02/2018	125196	Cesar Grimaldo	Inv# 3218 French/Spanish Instruction March 2018	300.00
Check	03/02/2018	125198	Steve Coyne	St Patricks Day Lunch Bag Pipe Entertainment	175.00
Check	03/02/2018	125199	Let Me Arrange It! Inc.	Senior Transportation - Flower and Garden Show	799.00
Check	03/02/2018	125203	The Gold Pyramid	Senior Trip - The Gold Pyramids	855.00
Check	03/02/2018	125195	Tom Pope	Billiards Tournament Prizes	28.47
Check	03/02/2018	125221	Bartlett Hills Golf Club	Contract# 10145 Mardi Gras Party	3,060.00
Check	03/02/2018	125253	Marti Spenk	Inv# Exercise Class - February 2018	420.00
Check	03/02/2018	125256	Mary Vandenboom	Yoga Class Instruction 2/27	35.00
Total 1104515 · Programming					12,374.77
1104516 · Social Services					
Check	03/02/2018	125197	Domingo, Frances	Cargiver Support Group Meeting Supplies	10.89
Total 1104516 · Social Services					10.89
1104519 · Senior Assistance					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Adopt A Senior (Stand Mixer, Exercise Peddler, Utility Cart)	92.27
Check	02/20/2018	CC Jan...	JP Morgan Chase	Utility assistance for client	196.50
Check	02/20/2018	CC Jan...	JP Morgan Chase	Space heater for client	54.99
Check	03/02/2018	125237	Invitation Homes	Utilites Assitance	200.00
Check	03/02/2018	125251	Squire Village	Rent Assistance	200.00
Total 1104519 · Senior Assistance					743.76
1104520 · Volunteer Services					
Check	02/20/2018	125047	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	70.50
Check	02/20/2018	125048	James Trybus	Home Delivevered Meals Mileage Reimbursement	55.59
Check	02/20/2018	CC Jan...	JP Morgan Chase	Senior Committee Meeting Workshop and lunch (15)	254.00
Check	02/27/2018	125085	Steve Gibson	Home Delivered Meals Mileage Reimbursement	51.23

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Type	Date	Num	Name	Memo	Amount
Check	02/27/2018	125086	Stanley Winke	Home Delivered Meals Mileage Reimbursement	127.53
Total 1104520 · Volunteer Services					558.85
1104532 · Visual Arts					
Check	03/02/2018	125218	Blick Art Materials	Inv# 9034402 Art Supplies	126.36
Total 1104532 · Visual Arts					126.36
Total 1104SOC · Social Services					14,288.89
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	02/27/2018	125088	Complete Fleet Services Inc.	Inv# 15564 Bus# 126 Tires (6) Installation/Oil Change/Coolant	2,125.32
Total 1104518 · Vehicle Maintenance					2,125.32
1104550 · Telephone					
Check	03/02/2018	125257	Verizon Wireless	Inv# 9801922435 Monthly Charges	426.56
Total 1104550 · Telephone					426.56
1104552 · Fuel					
Check	02/27/2018	125089	Village of Hanover Park	Inv# 2018-00000002 Fuel Usage Jan 2018	3,165.37
Total 1104552 · Fuel					3,165.37
1104692 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	472.99
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	55.50
Total 1104692 · Dental, Vision & Life Insurance					528.49
Total 1104TRN · Transportation					6,245.74
Total 1104 · Senior Center - Expenditures					29,984.08
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	03/02/2018	125254	Staples	Inv# 3369336907 Copy Paper	89.53
Check	03/02/2018	125254	Staples	Inv# 3369336906 Business Cards	37.49
Check	03/02/2018	125254	Staples	Credit for Inv 3369336907	-18.99
Total 2024202 · Office Supplies					108.03
2024204 · Equipment					
Check	02/27/2018	125059	Canteen Refreshment Services	Inv# 052560000085770 - Water Machine Rental	29.95
Check	03/02/2018	125223	Comcast (WS)	Acct 877110 085 0097898 Monthly Cable & Internet Charges 1/25-2/24/18	168.76
Total 2024204 · Equipment					198.71

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Type	Date	Num	Name	Memo	Amount
2024206 · Postage					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Postage (Reimbursed by Foundation)	248.84
Total 2024206 · Postage					248.84
2024213 · Community Affairs / Misc					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Holiday Program-Gift Cards (Reimbursed by Foundation)	4,000.00
Total 2024213 · Community Affairs / Misc					4,000.00
2024507 · Professional Services					
Check	03/02/2018	125241	NJS Enterprises, Inc	Inv# 0180178 GA.net Software Service Contract (4 Users)	2,800.00
Total 2024507 · Professional Services					2,800.00
2024509 · Volunteer Appreciation					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Holiday Program Volunteer Dinner (50)	47.95
Check	02/27/2018	125052	A1 Trophies & Awards	Inv# 11962 Aux Staff Annual Appreciation	328.05
Total 2024509 · Volunteer Appreciation					376.00
2024592 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	109.29
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 2024592 · Dental, Vision & Life Insurance					119.47
Total 2024ADM · Administration					7,851.05
2024EMP · Employment Services					
2024221 · Professional Services					
Check	03/02/2018	125250	R.P.P. Enterprises	Inv# 249 Employment Support Center - February 2018	1,500.00
Total 2024221 · Professional Services					1,500.00
Total 2024EMP · Employment Services					1,500.00
2024HOM · Home Relief					
2024102 · Rent					
Check	03/02/2018	4662	State Farm Insurance	Home Insurance Assistance	296.83
Check	03/02/2018	4663	Jason Ludwig	March 2018 Rent	700.00
Check	03/02/2018	4664	James Susman	March 2018 Rent	650.00
Check	03/02/2018	4665	Cynthia Wheelock	March 2018 Rent	500.00
Check	03/02/2018	4670	Angie Hoeltzer	March 2018 Rent	450.00
Check	03/02/2018	4671	Oak Ridge Townes	March 2018 Rent	450.00
Check	03/02/2018	4674	State Farm - Schaumburg	Home Insurance Assistance	52.08
Check	03/02/2018	4678	State Farm - Bartlett	Home Insurance Assistance	21.33
Check	03/02/2018	4679	Bartlett Green 5	March 2018 Rent	155.17
Check	03/02/2018	4680	Cook County Treasurer (Carol Stream)	Property Tax Assistance	200.00
Check	03/02/2018	4682	Southwicke on Sutton Condo Assn.	March 2018 Association Dues	155.36
Check	03/02/2018	4683	Country Mutual Insurance Company	Home Insurance Assistance	32.01

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Type	Date	Num	Name	Memo	Amount
Check	03/02/2018	4684	Cook County Treasurer (Carol Stream)	Property Tax Assistance	84.51
Check	03/02/2018	4686	Squire Village	Rent Assistance	73.00
Check	03/02/2018	4687	Allen Back	March 2018 Rent	450.00
Check	03/02/2018	4692	Cook County Treasurer (Carol Stream)	Property Tax Assistance	547.11
Check	03/02/2018	4693	Michelle Breen	March 2018 Rent	460.00
Total 2024102 · Rent					5,277.40
2024103 · Utilities					
Check	03/02/2018	4659	Village of Streamwood	Utility Assistance	44.35
Check	03/02/2018	4660	Advanced Disposal Solid Waste Midwest LLC	Utility Assistance	5.95
Check	03/02/2018	4661	Com Ed	Utility Assistance	69.73
Check	03/02/2018	4667	Villa Garden Estates	Utility Assistance	30.00
Check	03/02/2018	4668	Com Ed	Utility Assistance	100.00
Check	03/02/2018	4672	Com Ed	Utility Assistance	107.49
Check	03/02/2018	4673	City of Elgin	Utility Assistance	92.51
Check	03/02/2018	4675	Advanced Disposal Solid Waste Midwest LLC	Utility Assistance	37.29
Check	03/02/2018	4676	Village of Bartlett	Utility Assistance	49.82
Check	03/02/2018	4677	Com Ed	Utility Assistance	76.30
Check	03/02/2018	4681	Village of Streamwood	Utility Assistance	41.70
Check	03/02/2018	4685	Com Ed	Utility Assistance	106.94
Check	03/02/2018	4686	Squire Village	Utility Assistance	67.59
Total 2024103 · Utilities					829.67
2024105 · Personal Essentials					
Check	03/02/2018	4690	Walmart	Personal Essential Items (10)	1,257.37
Total 2024105 · Personal Essentials					1,257.37
2024106 · Travel Expenses					
Check	03/02/2018	4662	State Farm Insurance	Auto Insurance Assistance	83.14
Check	03/02/2018	4666	Active Acceptance Corp	Auto Insurance Assistance	93.32
Check	03/02/2018	4669	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	03/02/2018	4674	State Farm - Schaumburg	Auto Insurance Assistance	63.52
Check	03/02/2018	4678	State Farm - Bartlett	Auto Insurance Assistance	65.01
Check	03/02/2018	4683	Country Mutual Insurance Company	Auto Insurance Assistance	54.48
Check	03/02/2018	4688	United Auto Insurance	Auto Insurance Assistance	45.34
Check	03/02/2018	4689	Illinois Secretary of State	Drivers License Extension	24.99
Check	03/02/2018	4691	BP Gas Station	Fuel Assistance Card (8)	325.00
Total 2024106 · Travel Expenses					804.80
2024119 · Emergency Assistance					
Check	02/23/2018	4657	Aarsiya Investments, LLC	Emergency Assistance	600.00
Check	02/28/2018	4658	Hanover Homes LLC	Emergency Assistance	500.00
Total 2024119 · Emergency Assistance					1,100.00
Total 2024HOM · Home Relief					9,269.24

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Type	Date	Num	Name	Memo	Amount
Total 2024 · Welfare Services - Expenditures					18,620.29
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	03/02/2018	125252	Sprint (HWY)	Acct#162978503 Monthly Charges 1/17-2/16	90.57
Total 3034704 · Telephone					90.57
3034711 · Utilities					
Check	03/02/2018	125246	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 1/16-2/7	344.75
Total 3034711 · Utilities					344.75
3034792 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	128.43
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 3034792 · Dental, Vision & Life Insurance					138.61
Total 3034ADM · Administration					573.93
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	02/27/2018	125080	The Home Depot	Inv# 4231442 Locks and Keys	42.49
Check	02/27/2018	125080	The Home Depot	Inv# 3104200 Dust Pan/Light Bulbs	21.53
Total 3034613 · Building Maintenance					64.02
Total 3034BLD · Buildings					64.02
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	02/27/2018	125080	The Home Depot	Inv# 7098578 Blacktop Patch	83.80
Total 3034602 · Operating Supplies & Materials					83.80
3034603 · Gasoline					
Check	02/27/2018	125089	Village of Hanover Park	Inv# 2018-00000002 Fuel Usage Jan 2018	1,385.48
Total 3034603 · Gasoline					1,385.48
3034614 · Signs, Stripping & Tree Removal					
Check	03/02/2018	125213	Arbor Earth and Snow	Inv# 112HO Tree Stump Grinding (18)	900.00
Check	03/02/2018	125213	Arbor Earth and Snow	Inv# 0111HO Tree Removal (5)	1,250.00
Check	03/02/2018	125213	Arbor Earth and Snow	Inv# 0110HO Tree Removal (5)	1,250.00
Total 3034614 · Signs, Stripping & Tree Removal					3,400.00
3034616 · Salt					
Check	02/27/2018	125061	Compass Minerals America	Inv# 62607 Bulk Hwy Salt	24,719.79

**Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 3034616 · Salt					24,719.79
Total 3034ROD · Road Maintenance					29,589.07
303EQM · Equipment					
3034604 · Machine Rental					
Check	03/02/2018	125255	Taylor Rental	Contract# 02-254301-04 Pump for Dale Drive	218.88
Total 3034604 · Machine Rental					218.88
3034608 · Equipment Purchase					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Rotating Halogen Light Bar	76.22
Check	02/27/2018	125076	ProxiT Technology Solutions	Est# E1314 Computer Purchase	771.14
Total 3034608 · Equipment Purchase					847.36
3034609 · Maintenance Vehicles & Equip					
Check	02/27/2018	125058	Bonnell Industries, Inc	Inv# 0179506-IN Adapter/Cap/Valve/Plug	171.66
Check	02/27/2018	125075	Preventative Maintenance Systems, Inc	Inv# 13221 Parts/Labor 2000 Intl DT4	2,183.07
Total 3034609 · Maintenance Vehicles & Equip					2,354.73
Total 303EQM · Equipment					3,420.97
Total 3034 · Road Maintenance - Expenditures					33,647.99
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	03/02/2018	125186	Rework by ROE	Inv# 11136 Office Desk/Box Files/Storage/Bookcase	1,207.00
Total 5054014 · Equip / Database					1,207.00
5054538 · Miscellaneous					
Check	02/20/2018	CC Jan...	JP Morgan Chase	MHB Board Member Appreciation Dinner (6)	276.84
Total 5054538 · Miscellaneous					276.84
5054540 · Special Events					
Check	03/02/2018	125183	Hanover Township Foundation	Sprint to Spring 5K Sponsorship	500.00
Total 5054540 · Special Events					500.00
5054592 · Dental, Vision & Life Insurance					
Check	02/27/2018	125064	Euclid Managers	Cust# 5641581 Dental & Life Premium Mar 18	42.81
Check	03/02/2018	125259	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 5054592 · Dental, Vision & Life Insurance					47.90
Total 5054ADM · Administration					2,031.74
5054COM · Community Resource Center					

**Hanover Township
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Type	Date	Num	Name	Memo	Amount
5054210 · Utilities					
Check	03/02/2018	125187	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 1/8-2/7	297.23
Total 5054210 · Utilities					297.23
5054213 · Janitorial					
Check	03/02/2018	125191	JaniKing	Inv# 02180279 Monthly Cleaning - February	414.00
Total 5054213 · Janitorial					414.00
5054217 · Capital Improvements					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Resource Center LED Bulbs (3)	670.91
Total 5054217 · Capital Improvements					670.91
5054250 · Building Maintenance					
Check	03/02/2018	125188	Orkin Pest Control (MHB)	Inv# 166490725 Pest Control	55.42
Total 5054250 · Building Maintenance					55.42
Total 5054COM · Community Resource Center					1,437.56
5054SVC · Service Contracts					
5054128 · RENZ Outpatient					
Check	03/02/2018	125190	Renz Addiction Counseling Center	Outpatient Services Sept 2017	1,633.97
Check	03/02/2018	125190	Renz Addiction Counseling Center	Outpatient Services October 2017	3,069.77
Check	03/02/2018	125190	Renz Addiction Counseling Center	Outpatient Services November 2017	1,078.10
Check	03/02/2018	125190	Renz Addiction Counseling Center	Outpatient Services Dec 2017	5,407.26
Check	03/02/2018	125190	Renz Addiction Counseling Center	Outpatient Services January 2018	4,396.55
Total 5054128 · RENZ Outpatient					15,585.65
5054177 · Staff Development Grant Fund					
Check	03/02/2018	125184	Helene Snyder	Human Services Coordinating Council Speaker Presentation	226.00
Total 5054177 · Staff Development Grant Fund					226.00
5054179 · Challenge Grant Fund					
Check	03/02/2018	125185	Gigi's Playhouse	Challenge Grant New Program Funding	25,000.00
Total 5054179 · Challenge Grant Fund					25,000.00
5054201 · Journeys Hope Center					
Check	03/02/2018	125189	Journey from PADS to HOPE	Hope Counseling Center - January 2018	33.00
Total 5054201 · Journeys Hope Center					33.00
Total 5054SVC · Service Contracts					40,844.65
Total 5054 · Mental Health - Expenditures					44,313.95
7004 · Vehicle Replcmnt - Expenditures					

Hanover Township
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Type	Date	Num	Name	Memo	Amount
7004540 · Bus Purchase					
Check	03/02/2018	125249	Pace	Inv# 500586 Bus Lease #128 March	100.00
Check	03/02/2018	125249	Pace	Inv# 500596 Bus Lease #130 March	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Astor Ave Roof Replacement					
Check	03/02/2018	125222	Efraim Carlson & Sons, Inc	Astor Ave Roof Replacement	76,433.91
Total 8084414 · Astor Ave Roof Replacement					76,433.91
8084415 · Senior Center Improvements					
Check	02/20/2018	CC Jan...	JP Morgan Chase	Senior Center Entrance and Veterans Hall Tile	1,266.14
Check	02/20/2018	CC Jan...	JP Morgan Chase	Senior Center Replacement Windows	784.74
Check	02/20/2018	CC Jan...	JP Morgan Chase	Senior Center Window Installation (2)	200.00
Check	02/27/2018	125073	PPG Architectural Finishes	Inv# 824403015627 Paint	864.37
Check	02/27/2018	125073	PPG Architectural Finishes	Inv# 824403015760 Paint	58.70
Total 8084415 · Senior Center Improvements					3,173.95
8084425 · Building & Perm Improvements					
Check	02/27/2018	125051	CDW Government, Inc	Inv# LTC2989 VOIP Phone Purchase (27)	3,143.13
Check	03/02/2018	125231	CDW Government, Inc	Inv# LSS 3085 VOIP Phones (60) Attendant Consoles (4) Mounts (5)	13,068.04
Total 8084425 · Building & Perm Improvements					16,211.17
Total 8084 · Capital Projects - Expenditures					95,819.03
TOTAL					276,282.05

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:11 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

Others present included Administrator James Barr, Youth & Family Services Director John Parquette, Facilities & Road Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Government Relations Director Tom Kuttentberg, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Attorney Mike Airdo, Mr. Frank Esposito of the Knights of Columbus Mary's Millennium Council #12801, Mr. Michael Musson (Wayne Township Assessor) representing the Bartlett Rotary Club, Ms Michelle Sarwas and Ms Christine Galbraith from Bark Avenue Daycamp, Ms Dawn Stangle and Ms Ashley Curtis from the Schaumburg Jaycees, Mr. Karl Morath from Chicago Communications, and Village of Streamwood Trustee Mike Baumer.

- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

- IV. Presentations:

- A. Veterans Honor Roll: Supervisor McGuire asked that the record reflect that CPT Jordon Wolf of Streamwood who served in the U.S. Army from 2010 to present was inducted into the Veterans Honor Roll this evening. His name will be added to the Veterans Honor Roll plaque, he will be invited to the Veterans Honor Roll dinners, and his name will be recorded in the Clerk's office.
- B. Mr. Frank Esposito of the Knights of Columbus Mary's Millennium Council #12801 accepted a plaque from the Township Board in recognition of their contributions to the Township holiday programs.
- C. Mr. Michael Musson and Administrator James Barr of the Bartlett Rotary Club accepted a plaque from the Township Board in recognition of their contributions to the holiday programs.
- D. Ms Michelle Sarwas and Ms Christine Galbraith from Bark Avenue Daycamp accepted a plaque from the Township Board in recognition of their contribution to the holiday programs.
- E. Ms Dawn Stangle and Ms Ashley Curtis from the Schaumburg Jaycees accepted a plaque from the Township Board in recognition of their contributions to the Township holiday programs.

- V. Reports

- A. Supervisor McGuire reported that he met with City of Elgin Councilman Terry Gavin regarding the UPDevelopment plans and he foresees no issues; it was a positive meeting. The GA manual is available, but the Supervisor is awaiting software updates before bringing it to the Board for adoption. He attended the Emergency Service holiday party earlier this month, and the Auxiliary Staff recognition dinner this evening, recognizing the efforts of so many that allow the Township to have only one

paid staff member for the Food Pantry.

- B. Clerk Dolan Baumer reported that the February voter registration drive at Streamwood High School produced over 50 newly registered voters. She offered a reminder that the Annual Town Meeting is coming up on April 10 and if you have a report for the Annual Report booklet, please forward it.
- C. Assessor Smogolski was not present.
- D. Department Reports: Reports were submitted for the Board's review; highlights included Director Spejcher who reported that the Veterans Hall painting is completed. Director Burke reported that there was emergency situation training at which many of his volunteers participated. Manager Vana reported that the community services meeting would be held on the 28th. Director Colagrossi reported that the Senior Center has operated this winter as a warming center. Director Smith reported that the recent health fair was a success. Director Parquette reported that Student Government Day would be held on May 1, as would the Celebration of Leadership. Assistant Administrator Powers reported that once again the Township has received a certificate of excellence in financial reporting. Director Kuttentburg reported that plans are moving along for the County Jail and Sheriff Tom Dart to refer released inmates to the Township for services.

VI. Bill Paying: Mr. Barr presented the bills from Alexian Brothers from February 6 to February 19, 2018 for review and approval by the Board, as follows:

a.	Town	\$183.71
b.	Senior Center	428.62
c.	Welfare Services	0.00
d.	Road Maintenance	93.00
e.	Mental Health Board	1,262.57
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	<u>0.00</u>
	Total All Funds	<u>\$1,967.90</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve the bills to Alexian Brothers for \$1,967.90 from February 6, 2018 to February 19, 2018 as presented. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried and the bill will be paid.

Mr. Barr presented the balance of the bills from February 6, 2018 to February 19, 2018 for review and approval by the Board. A motion was made by Trustee Martinez and seconded by Trustee Benoit to approve the bills as follows.

a.	Town	\$70,934.01
b.	Senior Center	28,425.87
c.	Welfare Services	3,700.03
d.	Road Maintenance	2,294.96
e.	Mental Health Board	12,231.01
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	<u>0.00</u>

Total All Funds \$117,585.88

Roll call: Ayes: Trustees Benoit, Martinez, Essick, and Moinuddin, and Supervisor McGuire.
Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: None was discussed.

VIII. New Business

- A. Meeting Minutes of February 6, 2018: Clerk Dolan Baumer presented the meeting minutes of February 6, 2018 for review and approval. A motion was made by Trustee Moinuddin to approve the meeting minutes of February 6, 2018 as presented, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Martinez, and Moinuddin, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- B. Resolution Authorizing the Execution of an Intergovernmental Agreement between Hanover Township and the City of Elgin for the Transfer of Certain Real Property: Trustee Benoit moved that the Board authorize the execution of an intergovernmental agreement between Hanover Township and the City of Elgin for the transfer of certain real property resolution #022018; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- C. Ordinance regarding the Transfer of Real Property from the City of Elgin to Hanover Township: Trustee Moinuddin moved to approve ordinance #0220181 regarding the transfer of real property from the City of Elgin to Hanover Township; motion was seconded by Trustee Martinez and followed by a roll call vote. Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Martinez, Essick, and Moinuddin. Nays: None. Motion carried.
- D. Ordinance Amending the Ordinance Establishing the Hanover Township Emergency Management Agency: Trustee Essick moved to approve ordinance #0220182 amending the ordinance establishing the Hanover Township Emergency Management Agency; motion was seconded by Trustee Benoit and followed by a roll call vote. Discussion was held on the amendment. Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Essick, Martinez, and Moinuddin. Nays: None. Motion carried.
- E. Authorization to Purchase Radio Equipment for the Department of Facilities and Road Maintenance: Trustee Benoit moved to authorize purchase of radio equipment for the Facility and Road Maintenance department; motion seconded by Trustee Martinez and followed by roll call vote. Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Essick, Martinez, and Moinuddin. Nays: None. Motion carried.
- F. Consideration of Term Extension of the Hanover Park Village Center Tax Increment District #3: Trustee Essick moved to consider the term extension of the Hanover Park Village Center tax increment district #3; Trustee Martinez seconded the motion. Supervisor McGuire led the discussion noting that this tax increment financing district was set up just before the recession; it needs legislative approval to reinstate and therefore must go before other taxing bodies for support. Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Essick, Martinez, and Moinuddin. Nays: None. Motion carried.

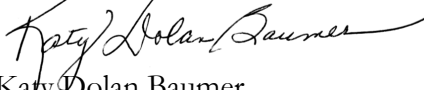
IX. Executive Session: Motion to move into Executive Session was made by Trustee Benoit pursuant to §2c1 (The appointment, employment, compensation, discipline, performance, or

dismissal of specific employees of the public body or legal counsel for the public body...), pursuant to the Illinois Open Meetings Act; motion seconded by Trustee Moinuddin. Roll call: Roll Call: Ayes: Supervisor McGuire and Trustees Benoit, Essick, Martinez, and Moinuddin. Nays: None. Motion carried and the Board adjourned at 7:36 p.m.

The Board returned from Executive Session at 7:47 p.m. and Mr. McGuire gaveled the meeting back to order. Roll call: Present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

- X. Other Business: Mr. Barr noted that UPDevelopment would go before the City of Elgin Board for first and second readings in March; then they would submit for Federal Housing credits.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:55 p.m. was made by Trustee Essick and seconded by Trustee Moinuddin followed by a roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, Trustees