



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
December 19th, 2017
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Workshop Meeting Minutes of December 1, 2017
 - B. Regular Meeting Minutes of December 5, 2017
 - C. Hanover Township Tax Levy Ordinance for the fiscal year beginning April 1, 2017 and ending March 31, 2018
 - D. Hanover Township Road District Tax Levy Ordinance for the fiscal year beginning April 1, 2017 and ending March 31, 2018
 - E. Appointments to the Hanover Township Committee on Youth
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November 2017

SERVICE PROVIDED	OCTOBER 2017	OCTOBER 2016	FYTD 2018	FYTD 2017
<i>Passports</i>	413	439	3,629	3,219
Photo fees	\$2,700	\$1,665	\$22,820	\$11,310
Fee deposits	\$7,350	\$9,375	\$65,880	\$64,228
<i>Fishing/Hunting licenses</i>	6	1	74	76
<i>Handicap Placards</i>	12	21	128	152
<i>Cook County vehicle stickers</i>	23	6	246	245
<i>Human Resources Requests</i>	99	86	1,174	1,185
<i>New Employee Orientations</i>	0	2	12	9
<i>Technology work orders</i>	39	54	338	374
<i>Resident Contacts</i>	1,700	2,087	15,818	17,817
<i>Percent of Budget Expended</i> (67% of year)	6.3%	4.3%	50.4%	49.9%

Department Highlights

- The Annual Employee Appreciation Lunch will be Tuesday January 9, 2018 from 12:00pm to 1:30pm at Moretti's Restaurant in Bartlett. Officials, staff, and Emergency Services members are invited to attend.
- Administrative Services coordinated the annual renewal of the Township's liability and workers compensation insurance with the Illinois Counties Risk Management Trust with a December 1st renewal date. The 2017/2018 rates came in slightly under the current 2016/2017 rates.
- Administrative Services coordinated the Township's health insurance renewal in November in coordination with Candos Insurance Agency. The Township was able to secure a six percent, following 27 months of no increases for major medical and no increases for dental, vision, and insurance for the 2018 health year.
- Administrative Specialist Callahan conducted demonstrations for several automated time and attendance application companies. Administrative Services identified time and attendance software that integrated into both BambooHR, the Township's human resource information system, and QuickBooks. Staff who participated in the demonstrations identified their preferred vendor. Administrative Services will conduct additional research into the vendor throughout December. Implementation of the automated time and attendance software is expected to occur in January.
- Administrative Services has received four quotes from phone vendors regarding the replacement of the Township's phone system. Staff is in the process of analyzing the quotes, researching vendors, and drafting a recommendation for the Township Board.
- Assistant Administrator Powers participated in the interview process for the Road Maintenance Manager, Road Maintenance Associate and the Senior Services Nutrition Manager.

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OFFICE OF THE ASSESSOR

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Administration</i>				
Office visits	165	220	2,233	3,536
Building permits processed	537	490	4,322	4,321
Change of Name*	9	5	67	93
Property tax appeals	0	0	663	1,644
Certificate of Errors	34	20	792	732
Property location updates	0	0	10	6
<i>Exemptions</i>				
Homeowner exemptions	10	10	235	191
Senior homeowner exemptions	14	3	325	342
Senior Freeze exemptions	5	3	154	87
Disabled person & Veteran exemptions	5	4	133	160
Miscellaneous exemptions	4	4	19	25

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. November had a total of 2 visitor after 4:30pm.
- We have a total of 2,501 e-mails on our contact list. We added 32 e-mails in October.
- Assessor appeal results were available November 13th.
- Assessor appeal re-reviews ended November 16th.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne volunteered at the Veterans dinner November 21st.
- Cook County Assessor's Office will publish Hanover Township assessed values December 8th.
- Assessor Smogolski attended the annual Township Officials of Illinois conference.
- Assessor Smogolski attended the Church Street Station Homeowners Association meeting with Supervisor McGuire.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Appointments</i>				
ProTimes	22	33	152	200
TB skin test	12	8	84	63
Cholesterol	4	1	65	69
Pharmaceutical Assistance Programs	1	1	6	12
Miscellaneous labs	11	13	85	73
Wellness Screening (BP, diabetes, anemia)	47	11	367	188
Other	38	50	348	333
<i>Clinic Clients</i>				
Senior Center/ home visits	117	98	768	703
Astor Avenue	9	6	71	80
Elgin, Izaak Walton Center	7	15	35	54
Offsite clinics	12	10	101	82
Total clients (unduplicated)	58	52	420	398
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	29	26
Informational seminars/Program	7	7	46	57
Program Participants	151	170	1,551	1,746
<i>Primary Care Provider Support</i>				
	25	20	55	88

Department Highlights

- Community Health staff provided 13 home visits for residents in the month of November.
- Community Health Nurse provided free memory screenings for residents in November in honor of National Alzheimer's Awareness Month.
- The Office of Community Health partnered with the National Kidney Foundation to provide free kidney health screenings for 83 participants on November 2nd.
- Community Health Nurse Arriola and Director Smith had 18 appointments, equaling 31 client contact hours, assisting residents with insurance enrollment for the Affordable Care Act (ACA) in the month of November.
- Director Smith participated in panel interviews for the Senior Services Nutrition Manager position on November 17th.
- Director Smith attended a staff Strategic Planning Session on November 20th to plan and prepare for the Township's upcoming three year strategic plan.
- Director Smith attended the Human Services Coordinating Council meeting on November 29th.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Website Visits*(total)</i>	5,369	5,187	36,513	27,994
<i>Website Visits (unique)</i>	3,793	3,823	21,998	20,212
<i>Facebook Likes</i>	33	18	2,111	1,678
<i>New Twitter Followers</i>	3	10	205	134
<i>New YouTube Views</i>	362	253	2,108	1,924
<i>Email address contacts</i>	32	235	988	540
<i>Media Releases</i>	3	5	28	34
<i>Veteran Contacts</i>	50	30	371	307
<i>Total Veterans served</i>	49	21	340	179
<i>Total Resident Contacts (Elgin office)</i>	197	245	4,937	4,126

Department Highlights

- Directors Colagrossi and Kuttenberg met with representatives from the Asian Americans Retired Association on November 1st regarding program collaboration with activities planned for the spring and other programs being developed.
- Director Kuttenberg attended the Will County Public Information Officers Annual Summit on November 2 in Plainfield.
- Director Kuttenberg attended the Elgin Town Hall Meeting on November 2 featuring Representative Moeller, Senator Castro and Mayor Kaptain.
- Community and Veterans Affairs staff organized an out trip to the Cantigny First Division War Museum in Wheaton on November 7 for 22 veterans.
- Director Kuttenberg attended the annual Township Officials of Illinois conference in Springfield November 12 – 14.
- A Veterans Lunch and Movie was hosted at the IWC on November 14 for 20 veterans.
- Directors Kuttenberg and Spejcher met with City of Elgin staff on November 15 to discuss permitting requirements for a potential future bridge over Poplar Creek at the Izaak Walton Center.
- Director Kuttenberg met with a representative from the Army Corps of Engineers on November 16 regarding permitting requirements for a potential future bridge over Poplar Creek at the Izaak Walton Reserve.
- Director Kuttenberg coordinated a food collection and visit to the food pantry with Cub Scout Pack 1855 on November 18. Scouts dropped off their donations, toured the pantry and learned more about the programs and services the pantry provides.
- Director Kuttenberg joined Supervisor McGuire and Assessor Smogolski in attending the annual meeting of the Church Street Homeowners Association on November 22.
- The Izaak Walton Center hosted the quarterly meeting of the Woodland Meadows Homeowners Association on November 28.
- Director Kuttenberg joined Supervisor McGuire in attending Mayor Kaptain's annual state of the city address on November 29 at Elgin Community College.

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DEPARTMENT OF EMERGENCY SERVICES

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Volunteers</i>				
Total volunteers	33	28	33	28
New volunteers	0	0	7	4
<i>Hours</i>				
Volunteer Detail Hours	233.5	318	3,396.5	2,818.9
Volunteer Work Hours	202	111	1,155.75	1,457.25
Volunteer Training Hours	353	222	2,117	1,508
<i>Total Volunteer Hours</i>	788.5	651	6,669.25	5,784.15
<i>Details</i>				
Emergency Call Outs	5	3	51	26
Safety Patrols	3	3	22	29
Township Sponsored Events	1	4	23	26
Other Community Events	1	5	36	39
Miscellaneous	0	0	0	0
<i>Total Details</i>	10	15	132	112

Department Highlights:

- HTES responded to Hanover Park Fire Department automatic aid request for a reported structure fire on November 7th, 16th, and 25th.
- Responded to Elgin Police Department on November 11th and 12th to assist with a search for evidence.
- HTES assisted Hanover Park Police Department with traffic control at Walnut Drive and Lake Street.
- HTES assisted Welfare Services with Thanksgiving meal box distribution on November 11th.
- On November 11th, HTES assisted Fox River Fire Protection District with UTV 9140 for a 5k run.
- Safety patrols were conducted on November 3rd, 19th, and 24th.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Administration</i>				
Vehicle service calls	8	13	44	76
Work orders	77	58	506	578
Event set-ups/tear downs	179	170	1,457	1,393
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,617	4,433	38,563	41,826
Town Hall	6,120	6,960	59,332	78,660
Senior Center	26,211	31,816	266,667	262,692
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	133.63	158.50	642.59	530.19
Town Hall	648.53	362.60	1,880.12	1,444.07
Senior Center	2,048.45	1,111.75	8,854.09	6,295.24

Department Highlights

- The Astor Avenue Community Center roof replacement project is 85% completed.
- Director Spejcher drove all unincorporated roads with Administrator Barr and Trustee Moinuddin to begin planning for the Road District consolidation.
- Director Spejcher, Operations Manager Nelson, and Assistant Township Administrator Powers conducted first round interviews for the Road Maintenance Manager and Road Maintenance Associate. Second round interviews were conducted at the end of the month with conditional offers being made to candidates in the beginning of December.
- Facilities and Maintenance coordinated renovations to the Town Hall conference room which included relocating the current door to allow for better utilization of the available space.
- Facilities and Maintenance replaced siding at the Senior Center.
- The renovations to the Clerk's file storage room were completed.
- Department staff worked on external holiday décor for all Township facilities.
- Facilities and Maintenance staff completed winter preventative maintenance on equipment and prepared all snow removal equipment ahead of the winter season.

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HIGHWAY DEPARTMENT

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Spring Season</i>				
Row trimming ongoing				
Winter Pm's complete				
Brush Pickup complete for season				
<i>Spring Season</i>				
Brush Pickup	4	5	40	39

Department Highlights

- Right of way trimming is ongoing.
- Winter preventative maintenance on equipment completed.
- Brush pickup has been completed for the season.
- Assisting with the transition of services effective January 1st with the dissolution of the Road District.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for November 2017

SERVICE PROVIDED	OCTOBER 2017	OCTOBER 2016	FYTD 2018	FYTD 2017
<i>Grant Funding</i>				
New clients	188	118	2,209	1,958
Ongoing Clients	557	604	NC	NC
Closed Cases	67	132	465	476
Prevention Programming Presentations	1	39	121	186
Number in audience	87	1,331	4,169	5,461
<i>TIDE</i>				
Participants	15	15	17	16
Rides	108	120	538	575
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	71	99	553	677

Department Highlights

- The Mental Health Board met on Tuesday, November 28th for the second round of funding hearings to discuss FY 19 annual funding applications. Agencies in attendance were Leyden Family Services, Easter Seals of DuPage and Fox Valley, WINGS, Bartlett Learning Center and Administer Justice. The board also awarded the following:
 - Family Service Association of Greater Elgin received \$2,120 in staff development funding for Dialectical Behavior Training (DBT). DBT training is an evidence-based training that will provide further knowledge to attendees in trauma-informed care models. FSA has also suggested opening up this training to other MHB funded agencies.
 - WINGS received \$3,000 in staff development funding for Crisis Prevention Intervention training which allow the staff member to become a certified instructor and conduct agency wide trainings to provide education on de-escalation and defusing difficult situations that clients experience when facing homelessness and domestic violence issues.
- The next Mental Health Board meeting will take place December 14, 2017. In addition, the MHB will meet on January 30, 2018 to discuss and determine FY19 annual funding allocations.
- Completed a site visit to Hanover Township Youth and Family Services on December 6th with Kathy Biesiadecki and Deb Sirchia. Director Parquette discussed the three different programs the Mental Health Board funds. It was noted how involved HTYFS is with U-46 and the number of schools they provide services for. The visit was successful and no additional follow up was recommended.
- The MHB Finance Committee will meet December 5th and make recommendations to the MHB regarding the FY19 budget on December 14th.
- Attended the Kane County Behavioral Health Council meeting to learn about the different ways agencies are collaborating in Kane County. The council meets every other month, hosts presentations from private and public entities and has created a web-based Resource Guide to share information with residents.
- Manager Vana continues to move forward with the re-development of the MHB reporting website with an estimated completion date of March 2018.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Programming Division</i>				
Planned programs	222	173	1,806	1,586
Participants	2,798	2,179	24,599	20,884
Participants (unduplicated)	763	803	1,640	1,986
Wait listed (unduplicated)	69	56	635	603
Art & Computer classes	51	49	387	459
Art & Computer class participants	313	374	2,644	3,035
New volunteers	12	4	48	41
Total volunteers (unduplicated)	155	141	253	229
Volunteer hours reported	2,266	2,096	19,770	19,158
Meals Served	1,203	799	9,499	6,773
Meals delivered by volunteers	1,428	945	10,476	7,907
<i>Social Services Division</i>				
Clients served (unduplicated)	317	236	984	995
Clients served (duplicated)	308	166	1,715	2,095
Energy Assistance	36	53	318	376
Prescription drugs & health insurance assistance	353	255	1,113	802
Social Service programs	12	10	85	87
Social Service program participants	185	123	767	771
Lending Closet transactions	98	104	865	857
<i>Transportation Division</i>				
One way rides given	1,807	1,336	14,060	12,034
Individuals served (unduplicated)	241	224	574	593
New riders	26	26	574	593
Unmet requests for rides	28	81	269	443

Department Highlights:

- Popular out trips included: *White Christmas* at Cadillac Palace Theatre, Mitchell Museum of the American Indian, Libertyville Mansion & Lunch.
- One-way rides continue to increase for the month of November (471 more rides than November, 2016); On target to achieve the 20,000 ride goal for FY2018.
- Midwest Transit Equipment confirmed that the delivery of the new bus should be mid-January 2018.
- Social Services Manager Conway was elected President of the Illinois Township Association of Senior Citizens Services Committees at the association's annual meeting at the Township Officials of Illinois conference in Springfield.
- Social Services Manager Conway presented to three community groups about Medicare. She also presented to the American Association of Retired Asians lunch group and Maine Township. Medicare Part C/D Annual Enrollment Period ends 12/7.
- November is National Caregivers Month. The Caregiver Support Group hosted a special meeting to recognize caregivers with a speaker discussing "Compassion Fatigue."
- Blue Heron restaurant in Barrington prepared and delivered over sixty-five hot meals on Thanksgiving day to homebound older adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>General Assistance</i>				
General Assistance clients	12	14	94	101
General Assistance appointments	15	22	197	208
Emergency Assistance appointments	5	16	147	149
Emergency Assistance approved	1	0	28	14
Crisis intake clients	191	141	1,140	966
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	100	84	219	269
Circuit Breaker	0	0	7	6
<i>Social Services</i>				
ComEd Hardships	0*	0*	48	29
Weatherization	0	0	0	4
<i>Food Pantry</i>				
Served (Households)	1177	1003	5,878	5,423
New applications	45	58	216	258
Food Donations	75	106	393	392
<i>Community Center Walk-Ins</i>	254	311	1,627	1,858

* Program Closed

Department Highlights:

- Holiday Program registration continues. Currently 533 families have registered serving a total of 1,377 children.
- General Assistance caseload added one new recipient in November.
- CEDA's new Program Specialist is onsite every Wednesday from 8:30am - 4:30pm. She is bilingual Spanish and assists residents with programs including dental and vision care, auto repair, family support, housing, financial counseling and rental assistance.
- Director Imperato attended the Township Officials of Illinois conference and coordinated educational workshops and the annual division meeting for the Association of General Assistance Caseworkers.
- LIHEAP Priority Two period began November 1st opening enrollment to families with children 5 and under and disconnected households. There is an increase of 16% in LIHEAP applications this year over November 2016.
- Director Imperato attended Salvation Army's annual contract meeting in Des Plaines. Hanover Township's contract was renewed for 2018 and the available fund balance increased from \$2,000 to \$4,000 to aid Township residents.
- First Student hosted a hiring event with three possible candidates for open positions.
- RPP Enterprises had a staffing change. Robert Johnson is the new employment specialist and is in the office on Monday's and Thursday's from 9am – 1pm.
- Rich Jacobs with Senator Castro's office continues keeping office hours every Tuesday from 1pm-6pm.

Welfare Services Mission Statement:

HanoverTownship Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November 2017

SERVICE PROVIDED	NOVEMBER 2017	NOVEMBER 2016	FYTD 2018	FYTD 2017
<i>Outreach & Prevention</i>				
Open Gym participants	1,249	1,135	8,638	8,782
Open Gym participants (unduplicated)	503	422	947	1,128
Alternative to Suspension referrals	11	10	57	101
Alternative to Suspension participants	192	320	1,169	1,492
Alternative to Suspension participants (unduplicated)	94	116	147	170
<i>Clinical</i>				
Therapy clients	528	328	2,715	2,783
Therapy clients (unduplicated)	168	165	1,076	1,305
New clients (unduplicated)	7	21	135	122
Clinical hours	310	263	1,792	2,116
Group session participants	276	265	1,108	1,749
<i>Tutoring Participants</i>				
Total	244	241	973	1,066
Unduplicated	91	91	171	185

Department Highlights:

- School District U-46 required a new agreement prior to starting programming in the schools which led to a late start to the Alternative to Suspension Program resulting in lower metrics for the program.
- Director Parquette, Clinical Manager Houdek, and Prevention Manager Cohen attended the Township Officials of Illinois annual education conference on November 12-14th in Springfield. Director Parquette was elected the Association of Illinois Township Committees on Youth President and was awarded the “Youth Director of the Year.” Clinical Interventionist Dickinson was awarded the AITCOY Staff Member of the Year Award.
- Director Parquette participated in the group interviews for the Nutrition Manager for Senior Services on Friday, November 17th.
- Director Parquette participated at the Hanover Township Management Team Strategic Plan Planning meeting on Monday, November 20, 2017.
- Director Parquette conducted first round interviews for the youth positions for the Hanover Township Committee on Youth on November 22nd.
- Director Parquette attended the Hanover Township Human Services Coordinating Council quarterly meeting on November 29th.
- Director Parquette attended the Grand Victoria Foundation’s 20th Anniversary Celebration on November 30th.

Youth & Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
Board Audit Report
From 12/5/17 - 12/18/17

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	75,118.84	89.00	75,207.84
Total Senior Center	35,230.43		35,230.43
Total Welfare Services	1,342.05		1,342.05
Total Road and Bridge	15,846.07		15,846.07
Total Mental Health Board	13,723.15	950.24	14,673.39
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	2,607.00		2,607.00
Total All Funds	<u>144,067.54</u>	<u>1,039.24</u>	<u>145,106.78</u>

The above "Subtotal" column has been approved for payment this 18th day of December.

The above "Total" column has been approved for payment this 18th day of December.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

December 5 - 18, 2017

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Town Hall Conference Room Table	1,480.00
Check	12/15/2017	124002	The Alphabet Shop, Inc	Inv# 51450 Office Signage	31.00
Total 1014410 · Equipment Purchases					1,511.00
1014430 · Computer Equipment & Software					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Human Resource Information System Monthly Fee	304.50
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Resident E-Communications Service	59.50
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Resident E-Communications Service	59.50
Check	12/15/2017	124073	ProxiT Technology Solutions	Inv# 18977 Computer Replacement	514.09
Total 1014430 · Computer Equipment & Software					937.59
Total 101CAP · Capital Expenditures					2,448.59
101CHN · Community Health					
1014453 · Printing					
Check	12/12/2017	123979	Braden Interact Business Products (SS)	Inv# 450811 Copy Charges	7.96
Total 1014453 · Printing					7.96
1014457 · Furniture and Computer Equip					
Check	12/12/2017	123978	Aqua Chill of Chicago	Inv# 2246450 Water Machine Lease	16.00
Total 1014457 · Furniture and Computer Equip					16.00
1014466 · Communications					
Check	12/15/2017	124012	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	52.75
Total 1014466 · Communications					52.75
Total 101CHN · Community Health					76.71
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Hootsuite Social Media Manager Annual Renewal	228.00
Total 1014611 · Education & Training					228.00
1014614 · Printing					
Check	12/15/2017	124038	Braden Interact Business (Jay St)	Inv# 452152 Copy Charges	14.05
Total 1014614 · Printing					14.05
1014617 · Equipment & Furniture					
Check	12/15/2017	124080	Sprint	Acct# 897162515 Monthly Charges 10/9-11/8	35.00
Check	12/15/2017	124080	Sprint	Acct# 897162515 Monthly Charges 11/9-12/8	35.00

Hanover Township Board Audit Report

December 5 - 18, 2017

Type	Date	Num	Name	Memo	Amount
			Total 1014617 · Equipment & Furniture		70.00
			1014619 · Office Supplies		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Copy Paper	15.27
			Total 1014619 · Office Supplies		15.27
			1014620 · Satellite Office Programs		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Vets Lunch and Movie (8)	86.86
Check	12/15/2017	124084	Earnest Broadnax	IWC Security Deposit Refund	300.00
			Total 1014620 · Satellite Office Programs		386.86
			1014623 · Satellite Office Phone & Intrnt		
Check	12/15/2017	124034	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	110.91
Check	12/15/2017	124043	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 12/4-1/3	199.35
			Total 1014623 · Satellite Office Phone & Intrnt		310.26
			1014627 · Community Affairs		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Bartlett Halloween Fest supplies	52.02
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Township Communications Group Meeting Lunch (9)	108.46
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Veterans Field Trip Lunch (1)	10.27
			Total 1014627 · Community Affairs		170.75
			Total 101CMA · Community Relations		1,195.19
			Total 101CVA · Community & Veteran Affairs		1,195.19
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	12/05/2017	123862	Fullife Safety Center	Inv# 37998 Traffic Directing LED Wand	19.50
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tools Set and Tarps	100.54
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Hardware Items	32.95
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Folding Step for Squad 9121,9122 and 9123	98.73
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Bulbs for Flood Lights	59.24
			Total 1014802 · Equipment		310.96
			1014803 · Uniforms		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Foot Ware (1) / Orthotic (1)	205.98
			Total 1014803 · Uniforms		205.98
			1014806 · Office Supplies		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	25 foot HDMI cable and Telephone	41.98
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDMI Splitter	15.99
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Shredder and 16GB Drive	58.28
			Total 1014806 · Office Supplies		116.25

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Type	Date	Num	Name	Memo	Amount
1014807 · Miscellaneous					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Items for Emergergency Kit for Video	77.16
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Halloween Open House Supplies	67.09
Total 1014807 · Miscellaneous					144.25
1014812 · Volunteer Appreciation					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Refreshment for HTES Sponsored Training Class	67.13
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Refreshments for Call-Out to Elgin PD	42.48
Total 1014812 · Volunteer Appreciation					109.61
1014813 · Vehicle Fuel & Maintenance					
Check	12/05/2017	123863	Village of Hanover Park (Fuel)	Inv# 2017-470 September 2017 Fuel	648.03
Total 1014813 · Vehicle Fuel & Maintenance					648.03
1014814 · Communications					
Check	12/12/2017	123982	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges 11/18/17 - 12/17/17	109.54
Check	12/15/2017	124012	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	92.13
Total 1014814 · Communications					201.67
Total 101ES · ES - Expenditures					1,736.75
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	12/15/2017	124077	RLI Surety	Bond# LSM0277404 Liquor License Permit Bond	50.00
Total 1014503 · General Insurance					50.00
1014507 · Flex Plan & 457 Plan					
Check	12/15/2017	124044	CUNA Mutual Retirement Solutions	Inv# GV138804-238785 457 Plan Administration	462.50
Total 1014507 · Flex Plan & 457 Plan					462.50
1014513 · Employee Wellness					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Employee Wellness Supplies	66.09
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Lunch and Learn Refreshments	9.98
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Lunch and Learn Refresments	16.33
Total 1014513 · Employee Wellness					92.40
1014514 · Employee Recognition					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Employee Recognition Event Table Cloth Cleaning (11)	205.00
Total 1014514 · Employee Recognition					205.00
Total 101ISE · Insurance & Employee Benefits					809.90
101LEA · Legal & Auditing					
1014502 · Legal Services					

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2017	124064	Kopon Airdo, LLC	Inv# 190-0001-23603 Legal Fees	31,341.41
Total 1014502 · Legal Services					31,341.41
Total 101LEA · Legal & Auditing					31,341.41
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	12/05/2017	123861	Accurate Office Supply Co	Inv# 421894 Printer/Toner	178.52
Total 1014202 · Office Supplies					178.52
1014208 · Housekeeping Contract					
Check	12/05/2017	123864	Imperial Service Systems, Inc	Inv# 109082 Cleaning Services -Town November	1,069.00
Check	12/15/2017	124053	Custodius Chicago	Inv# 219 Janitorial Service - IWC October	825.00
Check	12/15/2017	124053	Custodius Chicago	Inv# 232 Inv# 219 Janitorial Service - IWC November	865.00
Check	12/15/2017	124063	Imperial Service Systems, Inc	Inv# 109082 Cleaning Services - Town December	1,069.00
Check	12/15/2017	124075	Perfect Cleaning Service, Inc.	Inv# 45769 Monthly Cleaning - Senior November	1,210.00
Check	12/15/2017	124079	Scrubco	Inv# 8126 Monthly Cleaning - Astor October	800.00
Check	12/15/2017	124079	Scrubco	Inv# 8126 Monthly Cleaning - Astor November	800.00
Total 1014208 · Housekeeping Contract					6,638.00
1014209 · Building Contracts					
Check	12/05/2017	123868	Tyco Integrated Security LLC	Inv# 29564746 Quarterly Billing Astor 12/01/17 - 02/28/18	255.00
Check	12/05/2017	123868	Tyco Integrated Security LLC	Inv# 29564749 Quarterly Billing Senior 12/01/17 - 02/28/18	255.00
Check	12/12/2017	123996	Village of Bartlett - Fuel	Inv# BLDG-31 Senior Center Elevator Inspections	0.00
Check	12/15/2017	124057	Fox Valley Fire & Safety	Inv# 00127907 Security Alarm Service	110.50
Check	12/15/2017	124057	Fox Valley Fire & Safety	Inv# 00132880 Annual Fire Pump Test	816.00
Check	12/15/2017	124057	Fox Valley Fire & Safety	Inv# 00135741 Annual Elevator Monitoring	372.00
Check	12/15/2017	124068	Orkin Pest Control (Senior)	Inv# 163408253 Pest Control November	79.70
Check	12/15/2017	124069	Orkin Pest Control (Town)	Inv# 162668450 Pest Control October	69.14
Check	12/15/2017	124069	Orkin Pest Control (Town)	Inv# 163408275 Pest Control November	69.14
Check	12/15/2017	124071	Orkin Pest Control (Astor)	Inv# 162668437 Pest Control (November)	54.87
Total 1014209 · Building Contracts					2,081.35
1014210 · Building Maintenance - Town					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Security Camera (return)	-86.99
Check	12/12/2017	123991	Menard's- Hanover Park	Inv# 75144 Seasonal Decorations	50.33
Check	12/12/2017	123991	Menard's- Hanover Park	Inv# 40768 Seasonal Decorations	104.82
Check	12/12/2017	123991	Menard's- Hanover Park	Inv# 73194 Batteries	32.94
Check	12/15/2017	124060	Grainger	Inv# 9634923966 Lithium Battery	32.00
Check	12/15/2017	124066	Menard's- Hanover Park	Inv# 75269 Conference Room Electrical Parts	39.19
Check	12/15/2017	124066	Menard's- Hanover Park	Inv# 74472 Conference Room Door Casing	297.63
Total 1014210 · Building Maintenance - Town					469.92
1014211 · Building Maintenance - Senior					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tablecloth clips (2 packs, set of 25 each)	29.98

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2017	124067	Menard's	Inv# 40022 Doorway Siding	24.95
Total 1014211 · Building Maintenance - Senior					54.93
1014212 · Building Maintenance - Astor					
Check	12/15/2017	124066	Menard's- Hanover Park	Inv# 73992 Alarm Battery	21.95
Total 1014212 · Building Maintenance - Astor					21.95
1014213 · Equipment Maintenance - Town					
Check	12/15/2017	124054	Cummins NPower, LLC	Inv# 711-14399 Gernerator Relay Repair	314.00
Check	12/15/2017	124066	Menard's- Hanover Park	Inv# 75773 Connector	14.98
Total 1014213 · Equipment Maintenance - Town					328.98
1014214 · Equipment Maintenance - Senior					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Coffee machine maintenance	166.94
Check	12/15/2017	124036	American Backflow Prevention, Inc.	Inv# 56932 State Required Backflow Test	280.00
Check	12/15/2017	124052	Climatemp Service Group, LLC	Inv# S09880 RTU 1 Return Maintenance / VFP Replacement	2,310.00
Check	12/15/2017	124052	Climatemp Service Group, LLC	Inv# S09752 RTU 1 Fan Alarm Repair	486.51
Total 1014214 · Equipment Maintenance - Senior					3,243.45
1014217 · Education & Training					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Safety Training lunch (7)	66.33
Total 1014217 · Education & Training					66.33
1014218 · Vehicle Maintenance - Town					
Check	12/15/2017	124083	Valvoline	Inv# 1394 Oil Change	51.21
Check	12/15/2017	124083	Valvoline	Tax Exempt Inv 1394	-2.79
Check	12/15/2017	124083	Valvoline	Inv# 1232 Oil Change	38.50
Check	12/15/2017	124083	Valvoline	Tax Exempt Inv 1232	-1.96
Total 1014218 · Vehicle Maintenance - Town					84.96
1014219 · Vehicle Fuel - Town					
Check	12/05/2017	123863	Village of Hanover Park (Fuel)	Inv# 2017-470 September 2017 Fuel	381.19
Total 1014219 · Vehicle Fuel - Town					381.19
1014221 · Cell Phone/Communications					
Check	12/15/2017	124080	Sprint	Acct# 897162515 Monthly Charges 10/9-11/8	59.56
Check	12/15/2017	124080	Sprint	Acct# 897162515 Monthly Charges 11/9-12/8	59.64
Total 1014221 · Cell Phone/Communications					119.20
1014222 · Trash Removal - Town					
Check	12/12/2017	123987	Groot, Inc.	Acct# 3107-69323 Monthly Charges - December	343.56
Total 1014222 · Trash Removal - Town					343.56

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Type	Date	Num	Name	Memo	Amount
1014223 · Trash Removal - Senior					
Check	12/12/2017	123987	Groot, Inc.	Acct# 3107-69323 Monthly Charges - December	352.54
Total 1014223 · Trash Removal - Senior					352.54
1014224 · Trash Removal - Astor					
Check	12/12/2017	123987	Groot, Inc.	Acct# 3107-69323 Monthly Charges - December	326.45
Total 1014224 · Trash Removal - Astor					326.45
1014225 · Grounds/Reserve Maintenance					
Check	12/15/2017	124056	Environmental Aquatic Mgmt LLC	Inv# 10995 Winter Fountain Removal/Cleaning/Storage	600.00
Check	12/15/2017	124058	FlagsUSA	Inv# 68005 USA Flags (3) / Illinois Flag	114.00
Check	12/15/2017	124060	Grainger	Inv# 9605310359 Fuse (2) / Lamp Bulbs	36.11
Check	12/15/2017	124066	Menard's- Hanover Park	Inv# 75144 Holiday Lights	50.33
Check	12/15/2017	124067	Menard's	Inv# 40768 Holiday Decorations	104.82
Total 1014225 · Grounds/Reserve Maintenance					905.26
1014226 · Uniforms					
Check	12/15/2017	124041	Bartlett Sports	Inv# 4718 Uniform (6)	125.50
Total 1014226 · Uniforms					125.50
1014228 · Building Maintenance - Izaak					
Check	12/15/2017	124070	Orkin Pest Control (IWC)	Inv# 164663194 Pest Control	66.57
Total 1014228 · Building Maintenance - Izaak					66.57
1014230 · Trash Removal - Izaak					
Check	12/12/2017	123987	Groot, Inc.	Acct# 3107-69323 Monthly Charges - December	147.44
Total 1014230 · Trash Removal - Izaak					147.44
Total 101MAIN · Facilities Maintenance					15,936.10
101PAN · Pantry					
1014161 · Utilities					
Check	12/12/2017	123998	Village of Hanover Park	Acct# 3940-001 Water/Sewer	81.02
Check	12/15/2017	124004	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 10/31-12/1	506.02
Total 1014161 · Utilities					587.04
Total 101PAN · Pantry					587.04
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	12/15/2017	124045	Call One	Acct# 1211556-1130965 Monthly Charges October	2,027.56
Check	12/15/2017	124045	Call One	Acct# 1211556-1130965 Monthly Charges November	2,070.12
Total 1014402 · Telephone - Town					4,097.68

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Type	Date	Num	Name	Memo	Amount
1014403 · Utilities - Town/Senior					
Check	12/12/2017	123983	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges 10/30/17 - 11/30/17	619.07
Check	12/12/2017	123997	Village of Bartlett	Acct# 51470 Water/Sewer - Town Hall	203.82
Check	12/12/2017	123997	Village of Bartlett	Acct# 62447 Water/Sewer - Senior	182.25
Check	12/12/2017	123997	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve	19.10
Check	12/15/2017	124046	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 10/30-11/30	2,695.33
Total 1014403 · Utilities - Town/Senior					3,719.57
1014405 · Internet Access - Town					
Check	12/15/2017	124001	AT&T 824	Acct 253810824 Back up Internet 11/28-12/7	75.44
Total 1014405 · Internet Access - Town					75.44
Total 101THE · Town Hall Expense					7,892.69
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	12/15/2017	124078	Sam's Club (Town 0487 6)	Inv# 001672 Napkins/Cups/Plates	84.45
Check	12/15/2017	124081	Staples	Inv# 3361652913 Appointment Book/Pens	55.33
Total 1014404 · Office Supplies					139.78
1014406 · Printing					
Check	12/15/2017	124040	Braden Interact Business Products (Town)	Inv# 450852 Copy Charges	219.99
Total 1014406 · Printing					219.99
1014412 · Travel Expenses					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference transportation	14.49
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference transportation	21.98
Check	12/15/2017	124029	Barr, James C	TOI Conference Group Transport	41.20
Total 1014412 · Travel Expenses					77.67
1014414 · Memberships, Subs & Publication					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Achievement in Financial Reporting Program Submission Fee	370.00
Check	12/15/2017	124008	National Association of Parliamentarians	Cust# 13038 Association Annual Dues - Barr	104.00
Check	12/15/2017	124039	Bartlett Rotary Club	Inv# 1473 Quarterly Member Dues - Barr	195.00
Total 1014414 · Memberships, Subs & Publication					669.00
1014420 · Pre-Employment Charges					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Craigslist Road Maintenance Manager Position Posting	45.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Craigslist Road Maintenance Associate Position Posting	45.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Indeed Road Maintenance Positions Posting (2)	58.06
Total 1014420 · Pre-Employment Charges					148.06
1014424 · Education & Training					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Dinner (14)	351.95

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Type	Date	Num	Name	Memo	Amount
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Lunch (5)	54.83
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Manager Training Refreshments	68.32
Check	12/15/2017	124030	McVey, Suzanne E	Strategic Planning Focus Group Lunch	58.85
Total 1014424 · Education & Training					533.95
1014429 · Miscellaneous					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Disabled Housing Lunch Meeting (3)	42.53
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Strategic Planning Focus Group Refreshments	27.89
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Employee/Volunteer ID Badge Set Up Fee	200.00
Total 1014429 · Miscellaneous					270.42
1014530 · Financial Administration					
Check	12/15/2017	124059	Governmental Accounting, Inc	Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014534 · Passport Services					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Passport Services Facebook Marketing	81.19
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Passport Services Facebook Marketing	18.54
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Passport Photo Camera ID Indicator	19.95
Total 1014534 · Passport Services					119.68
Total 101TOE · Town Office Expense					7,207.15
104ASR · Assessor's Division					
1044411 · Equipment					
Check	12/15/2017	124073	ProxiT Technology Solutions	Inv# 18977 Computer Replacement	257.05
Total 1044411 · Equipment					257.05
1044413 · Travel Expense					
Check	12/15/2017	123999	Smogolski, Thomas S	Mileage Reimbursement	88.83
Check	12/15/2017	124085	Glascott, Patricia A	Mileage Reimbursement	34.07
Check	12/15/2017	124086	Smogolski, Thomas S	Mileage Reimbursement	54.76
Total 1044413 · Travel Expense					177.66
1044419 · Training					
Check	12/15/2017	123999	Smogolski, Thomas S	USPAP Class	195.00
Check	12/15/2017	124086	Smogolski, Thomas S	Uniform Standards of Professional Appraisal Class	195.00
Total 1044419 · Training					390.00
1044426 · Miscellaneous					
Check	12/15/2017	123999	Smogolski, Thomas S	Employee Appreciation Lunch	225.00
Check	12/15/2017	123999	Smogolski, Thomas S	Sympathy Flowers	90.90
Check	12/15/2017	124085	Glascott, Patricia A	Sympathy Flowers	90.90
Check	12/15/2017	124086	Smogolski, Thomas S	Employee Appreciation Lunch	225.00

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Type	Date	Num	Name	Memo	Amount
Total 1044426 · Miscellaneous					631.80
Total 104ASR · Assessor's Division					1,456.51
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	12/15/2017	124062	Job Giraffe	Inv# H 00226080 Part Time Temp Help	622.05
Check	12/15/2017	124062	Job Giraffe	Inv# H 00226037 Part Tlme Temp Help	466.54
Total 1094608 · Salaries					1,088.59
1094611 · Education & Training					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Trauma Informed Care Workshop - Gonzalez	189.99
Check	12/15/2017	124050	Illinois Alcoholism & Drug Dependence	Inv# 0198 Snowball Mid Year Conference Lodging (3)	180.00
Total 1094611 · Education & Training					369.99
1094614 · Printing					
Check	12/15/2017	124040	Braden Interact Business Products (Town)	Inv# 450852 Copy Charges	54.91
Total 1094614 · Printing					54.91
1094619 · Office Supplies					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Extension Cord and Adapter	13.84
Check	12/15/2017	124074	Quill Corporation	Inv# 324914 2018 Calendars/Labels/Pens/Ruled Pads	205.74
Total 1094619 · Office Supplies					219.58
1094620 · Community Affairs					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	AITCOY TOI Conference Booth Supplies (to be Reimbursed)	48.47
Check	12/15/2017	124051	Cuisine America	Inv# 3307 New Leaders in Education Catering	734.45
Total 1094620 · Community Affairs					782.92
1094621 · Recruitment and Pre Employment					
Check	12/15/2017	124000	Alexian Bros Corporate Health Services	Inv# 642277 Employee Physical	89.00
Total 1094621 · Recruitment and Pre Employment					89.00
1094623 · Travel					
Check	12/12/2017	123966	Parquette, John	TOI Mileage Reimbursement	251.45
Check	12/15/2017	124033	Houdek, Tina M	Mileage Reimbursement Aug-Oct	92.03
Total 1094623 · Travel					343.48
1094628 · Tutoring					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tutoring Program Dry Erase Boards (12)	23.95
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tutoring Dry Erase Markers	8.87
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tutoring 7th Grade Workbook	8.06
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tutoring Grades 2-8th Workbooks (6)	93.60

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Type	Date	Num	Name	Memo	Amount
			Total 1094628 · Tutoring		134.48
			1094629 · Dues & Subscriptions		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Stanford Social Review Annual Subscription	54.95
			Total 1094629 · Dues & Subscriptions		54.95
			Total 109ADM · Administration & Clinical		3,137.90
			109OUT · Outreach & Prevention		
			1094627 · Open Gym Program.		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Dustpans and Brooms (2)	32.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Open Gym Program Butcher Paper Roll	102.44
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Office Supplies	11.85
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Open Gym Holiday Craft Project Supplies	27.98
			Total 1094627 · Open Gym Program.		174.27
			1094644 · Travel		
Check	12/15/2017	124031	Baig, Sumara	Mileage Reimbursement	86.14
Check	12/15/2017	124032	Cohen, Michael J	TOI Conference/Misc Mileage	272.32
			Total 1094644 · Travel		358.46
			1094647 · Office Supplies		
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Velcro	6.92
Check	12/15/2017	124074	Quill Corporation	Inv# 3024914 Toners (5)	556.25
			Total 1094647 · Office Supplies		563.17
			1094651 · Cellphones		
Check	12/15/2017	124012	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	211.00
			Total 1094651 · Cellphones		211.00
			1094652 · Substance Abuse Prevention Prog		
Check	12/15/2017	124072	Operation Snowball Inc.	Operation Snowball Training	75.00
			Total 1094652 · Substance Abuse Prevention Prog		75.00
			Total 109OUT · Outreach & Prevention		1,381.90
			Total 109YFS · Youth & Family Services		4,519.80
			Total 1014 · Town Fund - Expenditures		75,207.84
			1104 · Senior Center - Expenditures		
			1104ADM · Administration		
			1104525 · Telephone & High Speed Internet		
Check	12/15/2017	124012	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	118.04

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Type	Date	Num	Name	Memo	Amount
Total 1104525 · Telephone & High Speed Internet					118.04
1104527 · Equipment					
Check	12/12/2017	123978	Aqua Chill of Chicago	Inv# 2246450 Water Machine Lease	48.00
Check	12/12/2017	123990	Leaf (618-003)	Inv# 7934107 Postage Machine Lease	87.00
Total 1104527 · Equipment					135.00
1104528 · Office Supplies					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Lending closet equipment tags	99.44
Check	12/12/2017	123974	A1 Trophies & Awards	Inv# 11730 Name Badge	15.98
Check	12/12/2017	123975	Accurate Office Supply Co	Inv# 425234 Labels/Battery/Copy Paper/Planner	308.55
Check	12/12/2017	123980	Braden Interact Business Products (SS)	Inv# 454200 Copier Staples	97.00
Check	12/12/2017	123980	Braden Interact Business Products (SS)	CREDIT for Inv# 399238	-51.67
Total 1104528 · Office Supplies					469.30
1104529 · Postage					
Check	12/15/2017	124006	FP Mailing Solutions	CIN# 106000576475 Postage Refill	1,000.00
Total 1104529 · Postage					1,000.00
1104533 · Printing					
Check	12/12/2017	123979	Braden Interact Business Products (SS)	Inv# 450811 Copy Charges	352.99
Check	12/15/2017	124007	Kwik Print	Inv# 61094 Business Cards (2)	115.80
Total 1104533 · Printing					468.79
1104534 · Dues, Subs & Publications					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Infographic website annual subscription fee	190.00
Total 1104534 · Dues, Subs & Publications					190.00
1104535 · Travel					
Check	12/05/2017	123860	Conway, Megan A	Mileage Reimbursement - TOI/Miscellaneous	294.79
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Banquet Registration (3)	135.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Age Options Meeting Parking Fee	3.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Lunch - Colagrossi	13.87
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Lunch - Conway	8.55
Check	12/06/2017	CC Nov ...	JP Morgan Chase	International Active Aging Conference Lunch	11.99
Check	12/06/2017	CC Nov ...	JP Morgan Chase	International Active Aging Conference Dinner	23.35
Check	12/06/2017	CC Nov ...	JP Morgan Chase	IAA Conference Lunch - portion to be reimbursed	26.58
Check	12/06/2017	CC Nov ...	JP Morgan Chase	International Active Aging Conference Accomodations	429.04
Check	12/06/2017	CC Nov ...	JP Morgan Chase	International Active Aging Conference breakfast	15.64
Check	12/06/2017	CC Nov ...	JP Morgan Chase	International Active Aging Conference Dinner	30.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	IAA Conference Airfare Baggage Fee	25.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Lunch	12.95
Check	12/12/2017	123973	Zbrzezny, Jamie A	TOI/Misc Mileage Reimbursement	268.62
Total 1104535 · Travel					1,298.38

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Type	Date	Num	Name	Memo	Amount
1104539 - Miscellaneous					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Tile Replacement Flooring samples	23.20
Check	12/06/2017	CC Nov ...	JP Morgan Chase	NCOA On Site Peer Reviewer Hotel Accomodations	172.41
Total 1104539 - Miscellaneous					195.61
Total 1104ADM - Administration					3,875.12
1104NUT - Nutrition					
1105550 - Congregate Salaries					
Check	12/12/2017	123977	All Team Staffing	Inv# 10-22000458 Part Time Temp Help	1,857.24
Total 1105550 - Congregate Salaries					1,857.24
1105551 - Congregate Food					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café meal 10/13	387.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café food	219.49
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics plants for café	28.93
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics plants for café	52.81
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics seeds for café	13.47
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics food/supplies for café	32.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café meal 10/17	332.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Cafe meal 10/20	627.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café food	18.12
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Cafe meal 10/23	143.50
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café meal 10/24	132.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café meal 10/25	246.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café meal 11/02	132.88
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Bakery for café	11.61
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café food	9.14
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café food supplies	82.51
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Bakery Supplies for Café	41.59
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02718620 Congregate Food	14.95
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02719898 Congregate Food	99.85
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02721935 Congregate Food	171.08
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02723152 Congregate Food	14.28
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02724146 Congregate Food	141.15
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02725056 Congregate Food	70.90
Check	12/12/2017	123986	Gordon Food Service	Inv# 182226680 Congregate Food	862.16
Check	12/12/2017	123988	Highland Baking Company	Inv# 1554560 Congregate Food	20.05
Check	12/12/2017	123988	Highland Baking Company	Inv# 1558812 Congregate Food	22.20
Check	12/12/2017	123988	Highland Baking Company	Inv# 1560985 Congregate Food	17.83
Check	12/12/2017	123988	Highland Baking Company	Inv# 1562107 Congregate Food	33.18
Total 1105551 - Congregate Food					3,978.93
1105552 - Congregate Equipment					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Café meal trays (120)	188.92

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Type	Date	Num	Name	Memo	Amount
Total 1105552 · Congregate Equipment					188.92
1105553 · Congregate Supplies					
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02723152 Congregate Supplies	23.50
Check	12/12/2017	123992	Mickey's Linen	Inv# 7042473 Congregate Supplies	20.37
Total 1105553 · Congregate Supplies					43.87
1105558 · Home Delivered Meals Food					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 10/13	387.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM food	219.48
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics plants for HDM	28.94
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics plants for HDM	52.80
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics seeds for HDM	13.47
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Areoponics food/supplies for HDM	32.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 10/17	332.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 10/20	627.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM food	18.12
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 10/23	143.50
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 10/24	132.25
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 10/25	246.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM meal 11/02	132.87
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Bakery for HDM	11.61
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM Food	9.15
Check	12/06/2017	CC Nov ...	JP Morgan Chase	HDM food supplies	82.52
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Bakery Supplies for HDM service	41.59
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02718620 HDM Food	14.95
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02719898 HDM Food	99.85
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02721935 HDM Food	171.08
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02723152 HDM Food	14.27
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02724146 HDM Food	141.15
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02725056 HDM Food	70.90
Check	12/12/2017	123986	Gordon Food Service	Inv# 182226680 HDM Food	862.16
Check	12/12/2017	123988	Highland Baking Company	Inv# 1554560 HDM Food	20.05
Check	12/12/2017	123988	Highland Baking Company	Inv# 1558812 HDM Food	22.20
Check	12/12/2017	123988	Highland Baking Company	Inv# 1560985 HDM Food	17.83
Check	12/12/2017	123988	Highland Baking Company	Inv# 1562107 HDM Food	33.18
Total 1105558 · Home Delivered Meals Food					3,978.92
1105560 · Home Delivered Meals Supplies					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Heated bag for new HDM route	292.47
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Heated bag for new HDM route	292.47
Check	12/12/2017	123985	Get Fresh Produce, Inc	Inv# 02723152 HDM Supplies	23.50
Check	12/12/2017	123992	Mickey's Linen	Inv# 7042473 HDM Supplies	20.36
Total 1105560 · Home Delivered Meals Supplies					628.80
Total 1104NUT · Nutrition					10,676.68

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Type	Date	Num	Name	Memo	Amount
1104SOC - Programs & Services					
1104510 - Satellite Programming					
Check	12/05/2017	123870	Luanne Widzisz	Yoga Retreat Craft Instruction 12/14/17	20.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Dessert with Devora IWC Program Supplies	14.67
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Intergenerational Program Craft Supplies	14.77
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Pizza for Pizza and a Movie IWC 10/24	112.10
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Pizza for Pizza and a Movie IWC 10/26	83.83
Total 1104510 - Satellite Programming					245.37
1104515 - Programming					
Check	12/05/2017	123867	The Gold Pyramid	Senior Trip Deposit - The Gold Pyramids	150.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Craft Show Yard Signs	253.92
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Paint-a-thon Table Cloths (14)	170.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Paint-a-Thon Event Dinner - Reimbursed by SC	707.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Breakfast with Santa Signage	20.32
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Halloween Party Candy (4)	71.96
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Program Refreshments	17.86
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Gift Cards for Halloween Party - reimbursed by SC	250.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Program Refreshments	41.80
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Gift Cards for Holiday Party - Reimbursed by SC	350.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Gift Cards for Holiday Party - Reimbursed by SC	50.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Netflix monthly subscription	15.99
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Reservation Deposit for Lunch Bunch	150.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Pizza for Pizza and a Movie	229.69
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Evening Concert Dinner	192.85
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Lunch for Trip Escort	22.07
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Mitchel Museum Group tour (26)	104.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Valley Lodge Tavern out trip (27)	486.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Broadway in Chicago Group tickets (26)	2,314.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Group trolley tour reservation deposit	275.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Group lunch (27)	551.24
Check	12/06/2017	CC Nov ...	JP Morgan Chase	driver for out-trip Lunch -Miserable Cadillac Palace	10.63
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Lunch Bunch to PF Changs Driver Lunch	13.94
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Feed My Starving Children Driver Refreshment	3.35
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Feed My Starving Children Outtrip Driver Lunch	13.16
Check	12/12/2017	123962	Susan Benjamin	Inv# 562 Senior Presentation 1/9/18 - George Gershwin	250.00
Check	12/12/2017	123994	Gerald Shorey	Wood Carving Class Supplies	59.40
Check	12/15/2017	124010	The Seville	Inv# 14208 Holiday Party (190)	3,611.90
Check	12/15/2017	124078	Sam's Club (Town 0487 6)	Inv# 001672 Towels/Coffee/Sugar/Cups	614.46
Total 1104515 - Programming					11,000.54
1104516 - Social Services					
Check	12/05/2017	123860	Conway, Megan A	Memory Support Group/Adopt a Senior Supplies Meeting Supplies	75.86
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Elgin Hispanic Network Annual Luncheon Registration	40.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Latino Outreach group Lunch	37.52
Check	12/15/2017	124007	Kwik Print	Inv# 61119 Phone Message Foms	327.70

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Type	Date	Num	Name	Memo	Amount
Total 1104516 · Social Services					481.08
1104519 · Senior Assistance					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Utility Assistance for client	157.43
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Utility Assistance for client (to be reimbursed by Foundation)	385.74
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Utility Assistance for client	205.91
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Utility Assistance for client (to be reimbursed by Foundation)	502.50
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Client Car Repair Assistance (\$500 reimbursed by Foundation)	700.00
Total 1104519 · Senior Assistance					1,951.58
1104520 · Volunteer Services					
Check	12/12/2017	123963	Steve Gibson	Home Delivered Meals Mileage Reimbursement	41.20
Check	12/12/2017	123964	Janet Hauk	Home Delivered Meals Mileage Reimbursement	122.03
Check	12/12/2017	123965	Steve Maly	Home Delivered Meals Mileage Reimbursement	8.56
Check	12/12/2017	123967	Dale Rankin	Home Delivered Meals Mileage Reimbursement	108.61
Check	12/12/2017	123968	Maria Restivo-Adams	Home Delivered Meals Mileage Reimbursement	67.41
Check	12/12/2017	123969	Phil Roth	Home Delivered Meals Mileage Reimbursement	46.01
Check	12/12/2017	123970	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	67.41
Check	12/12/2017	123971	Bill Schmidt	Home Delivered Meals Mileage Reimbursement	165.85
Check	12/12/2017	123972	Charles Valerio	Home Delivered Meals Mileage Reimbursement	25.68
Check	12/12/2017	123995	Verify FIRM Systems (xhtsse)	Inv# 1191188-IN Background Checks for Nov 2017 (31)	500.00
Check	12/12/2017	123995	Verify FIRM Systems (xhtsse)	Inv# 1185455-IN Background Checks for Oct 2017 (9)	148.00
Total 1104520 · Volunteer Services					1,300.76
1104532 · Visual Arts					
Check	12/05/2017	123865	Susan Kazenas	Beading Class Supplies (Halloween & Snowflake Class)	156.08
Check	12/05/2017	123869	Jenny Vogt	Inv# 113017 Watercolor Class Instruction	200.00
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Festival of Wreaths Supplies - To be Reimbursed by SC	241.65
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Holiday craft supplies	218.42
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Holiday craft supplies	53.92
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Visual Arts Supplies	20.60
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Art Project Holiday Card Printing	527.80
Check	12/12/2017	123981	Blick Art Materials	Inv# 8584090 Cardstock/Bookmarks	36.95
Check	12/12/2017	123981	Blick Art Materials	Inv# 8586215 Oil Paints	363.95
Total 1104532 · Visual Arts					1,819.37
Total 1104S0C · Programs & Services					16,798.70
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Driver Tablet USB Cables (2)	17.98
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Q'Straint Pin Assembly lockdown securement for bus (2)	53.90
Check	12/12/2017	123976	Airstream Pressure Washing Inc	Inv# 9625 Bus Washing (8)	200.00
Check	12/12/2017	123993	O'Reilly Auto Parts	Inv# 3421-161183 Motor Oil (1 Case)	51.48
Check	12/15/2017	124042	Bartlett Tire	Inv# 088219 Flat Tire Repair	32.85
Total 1104518 · Vehicle Maintenance					356.21

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Type	Date	Num	Name	Memo	Amount
1104550 · Telephone					
Check	12/15/2017	124012	Verizon Wireless (00002)	Verizon Applied to Wrong Account	50.65
Check	12/15/2017	124013	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	421.28
Check	12/15/2017	124013	Verizon Wireless	To Correct Verizon Error	-50.65
Total 1104550 · Telephone					421.28
1104552 · Fuel					
Check	12/05/2017	123863	Village of Hanover Park (Fuel)	Inv# 2017-470 September 2017 Fuel	2,631.40
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Replenishment Bus I-Pass	40.00
Total 1104552 · Fuel					2,671.40
1104553 · Uniforms					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	FOB Lanyards (10)	64.68
Check	12/12/2017	123984	Cintas #22 (IWC)	Inv# 022556380 Driver Uniforms (11)	366.36
Total 1104553 · Uniforms					431.04
Total 1104TRN · Transportation					3,879.93
Total 1104 · Senior Center - Expenditures					35,230.43
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	12/15/2017	124009	Staples	Inv# 3359366509 Permanent Markers/Tape/Sharpies	52.46
Check	12/15/2017	124009	Staples	Inv# 3360008272 Laser Labels/Permanent Markers/Copy Paper	95.46
Check	12/15/2017	124009	Staples	Credit for Inv 3360008272	-22.49
Check	12/15/2017	124009	Staples	Inv# 3360730901 Labels	22.49
Check	12/15/2017	124009	Staples	Credit for Inv 3356862094	-79.98
Total 2024202 · Office Supplies					67.94
2024204 · Equipment					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	ITAGAC Website Renewal - To be reimbursed	44.32
Total 2024204 · Equipment					44.32
2024205 · Travel & Training					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference ITAGAC Meeting Breakfast - to be reimbursed	365.34
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Breakfast	15.78
Check	12/06/2017	CC Nov ...	JP Morgan Chase	ITAGAC Presenter TOI Accomodations - To be reimbursed	110.74
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Dinner	32.27
Check	12/06/2017	CC Nov ...	JP Morgan Chase	TOI Conference Presenter Dinner - to be reimbursed	49.49
Total 2024205 · Travel & Training					573.62
2024210 · Printing					
Check	12/15/2017	124003	Braden Interact Business Products (WS)	Inv# 452151 Copy Charges	46.81

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2017	124009	Staples	Inv# 3360008271 Business Cards	37.49
Total 2024210 · Printing					84.30
2024507 · Professional Services					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Panera/Dunkin Donuts/Subway Gift Cards - Reimbursed	45.00
Check	12/15/2017	124011	Verify Firm Systems (XHANGA)	Inv# 1191176 -IN Background Check	64.00
Total 2024507 · Professional Services					109.00
Total 2024ADM · Administration					879.18
2024HOM · Home Relief					
2024106 · Travel Expenses					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	GA Client Assistance (Transportation)	65.01
Total 2024106 · Travel Expenses					65.01
2024119 · Emergency Assistance					
Check	12/15/2017	4577	Village of Streamwood	Utility Assistance	397.86
Total 2024119 · Emergency Assistance					397.86
Total 2024HOM · Home Relief					462.87
Total 2024 · Welfare Services - Expenditures					1,342.05
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034711 · Utilities					
Check	12/15/2017	124005	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 11/3-12/6	20.79
Check	12/15/2017	124049	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 10/30-11/30	186.95
Total 3034711 · Utilities					207.74
Total 3034ADM · Administration					207.74
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	12/15/2017	124055	Continental Weather Svc	Inv# 16437 Weather Forecasting (1.5 Months)	225.00
Check	12/15/2017	124065	Martin Implement Sales, Inc	Inv# A58007 Oil/Chainsaw Chain/Maintenance	277.76
Check	12/15/2017	124082	Terrace Supply Company	Inv# 00982671 Oxygen Cylinder Rental	10.50
Total 3034602 · Operating Supplies & Materials					513.26
3034603 · Gasoline					
Check	12/05/2017	123863	Village of Hanover Park (Fuel)	Inv# 2017-470 September 2017 Fuel	529.40
Total 3034603 · Gasoline					529.40
3034606 · Engineering					

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2017	124061	Gewalt Hamilton Associates, Inc	Inv# 4455.010-11 2017 Road Program	2,806.50
Total 3034606 · Engineering					2,806.50
3034610 · Street Lighting					
Check	12/15/2017	124047	Com Ed 152	Acct# 0045120152 Monthly Charges 11/6-12/7	333.34
Check	12/15/2017	124048	Com Ed 051	Acct# 5619024051 Monthly Charges 10/30-11/30	30.60
Total 3034610 · Street Lighting					363.94
3034614 · Signs, Stripping & Tree Removal					
Check	12/08/2017	123961	Arbor Earth and Snow	Inv# 1130HO Tree Removal (6)	2,500.00
Check	12/08/2017	123961	Arbor Earth and Snow	Inv# 1127HO Tree Removal (12)	2,500.00
Check	12/15/2017	124037	Arbor Earth and Snow	Inv# 1206HO Tree Removal (2)	2,500.00
Check	12/15/2017	124037	Arbor Earth and Snow	Inv# 1207HO Tree Removal (8)	2,500.00
Total 3034614 · Signs, Stripping & Tree Removal					10,000.00
Total 3034ROD · Road Maintenance					14,213.10
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	12/15/2017	124076	Preventative Maintenance Systems, Inc	Inv# 13167 Brake Adjustment	150.00
Check	12/15/2017	124076	Preventative Maintenance Systems, Inc	Inv# 13171 Motor Oil/Corrosion Prevention/Vehicle Inspection	665.85
Check	12/15/2017	124076	Preventative Maintenance Systems, Inc	Inv# 13175 On Site Diagnostic	317.50
Check	12/15/2017	124076	Preventative Maintenance Systems, Inc	Inv# 13179 Vehicle Inspection	291.88
Total 3034609 · Maintenance Vehicles & Equip					1,425.23
Total 303EQM · Equipment					1,425.23
Total 3034 · Road & Bridge - Expenditures					15,846.07
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054005 · Training					
Check	12/06/2017	CC Nov ...	JP Morgan Chase	Community Behavioral Health Association Conference Registration	470.00
Total 5054005 · Training					470.00
5054012 · Office Supplies					
Check	12/15/2017	124081	Staples	Inv# 3359366505 Crate on Wheels	25.99
Check	12/15/2017	124081	Staples	Credit for Inv 3359366504	-25.99
Total 5054012 · Office Supplies					0.00
5054013 · Postage					
Check	12/15/2017	124015	Breese Journal & Publishing Company	Inv# 112788 MHB Booklets Postage	396.14
Total 5054013 · Postage					396.14
5054538 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Check	12/15/2017	124014	Vana, Kristin N	Outreach Lunch Meeting	25.46
Total 5054538 · Miscellaneous					25.46
5054541 · Printing					
Check	12/15/2017	124015	Breese Journal & Publishing Company	Inv# 112788 MHB Booklets	1,623.89
Total 5054541 · Printing					1,623.89
Total 5054ADM · Administration					2,515.49
5054COM · Community Resource Center					
5054210 · Utilities					
Check	12/15/2017	124023	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	24.08
Check	12/15/2017	124024	Groot Recycling & Waste Services Inc	Inv# 15436681 Monthly Charges	72.01
Check	12/15/2017	124025	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	251.11
Total 5054210 · Utilities					347.20
5054213 · Janitorial					
Check	12/15/2017	124017	JaniKing	Inv# 12170281 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	12/15/2017	124016	Tyco Integrated Security LLC	Acct 135111963 Balance Due	2.73
Total 5054250 · Building Maintenance					2.73
5054286 · Agency Support Services					
Check	12/15/2017	124018	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Internet Charges	196.53
Check	12/15/2017	124019	Pure Health Solutions, Inc	Inv# 7929942 Water Machine Rental	60.50
Total 5054286 · Agency Support Services					257.03
Total 5054COM · Community Resource Center					1,020.96
5054SVC · Service Contracts					
5054128 · RENZ Outpatient					
Check	12/15/2017	124022	Renz Addiction Counseling Center	Outpatient Services - August 2017	1,094.93
Check	12/15/2017	124022	Renz Addiction Counseling Center	Outpatient Services - September 2017	1,532.89
Total 5054128 · RENZ Outpatient					2,627.82
5054130 · Northwest Casa					
Check	12/15/2017	124027	Northwest CASA	Sexual Assault Intervention - November 2017	746.75
Total 5054130 · Northwest Casa					746.75
5054162 · Tide Transportation					
Check	12/15/2017	124026	A#1 Cab Dispatch Inc	Tide Transportation Services	1,237.25

Hanover Township Board Audit Report

December 5 - 18, 2017

Type	Date	Num	Name	Memo	Amount
Total 5054162 · Tide Transportation					1,237.25
5054165 · Alexian Bros - Outpatient Psych					
Check	12/15/2017	124028	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services - November 2017	950.24
Total 5054165 · Alexian Bros - Outpatient Psych					950.24
5054177 · Staff Development Grant Fund					
Check	12/15/2017	124020	Wings	Staff Development Funding	2,995.00
Total 5054177 · Staff Development Grant Fund					2,995.00
5054179 · Challenge Grant Fund					
Check	12/15/2017	124021	Easter Seals DuPage & Fox Valley Region	Nutrition Services - November 2017	1,435.00
Total 5054179 · Challenge Grant Fund					1,435.00
5054204 · Easter Seals Family Support					
Check	12/15/2017	124021	Easter Seals DuPage & Fox Valley Region	Family Support Services - November 2017	1,144.88
Total 5054204 · Easter Seals Family Support					1,144.88
Total 5054SVC · Service Contracts					11,136.94
Total 5054 · Mental Health - Expenditures					14,673.39
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	12/05/2017	123866	Pace	Inv# 490881 Bus Lease #128	100.00
Check	12/05/2017	123866	Pace	Inv# 490891 Bus Lease #130	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Astor Ave Roof Replacement					
Check	12/15/2017	124035	The Alphabet Shop, Inc	Inv# 51453 Astor Avenue Exterior Sign/Installation	2,607.00
Total 8084414 · Astor Ave Roof Replacement					2,607.00
Total 8084 · Capital Projects - Expenditures					2,607.00
TOTAL					145,106.78



Workshop: **Strategic Planning.**

Supervisor McGuire called the workshop to order at 9:08 a.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

Other Elected Official present was Assessor Smogolski.

Others present included Administrator James Barr, Youth & Family Services Director John Parquette, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Government Relations Director Tom Kутtenberg, Welfare Services Director Mary Jo Imperato, Deputy Assessor Patty Glascott, Foreman Sam Santangelo, and Assistant Administrator Suzanne Powers.

Leading the workshop were Mr. Greg Kuhn and Ms Mel Henricksen from the NIU Center for Governmental Studies.

Discussion and planning ensued.

With no further business to discuss, the Board thanked staff and NIU leaders for their work.

A motion was made by Trustee Martinez to adjourn and seconded by Trustee Moinuddin. Roll call: Ayes: Trustee Benoit, Martinez, Moinuddin, and Essick, and Supervisor McGuire. The workshop adjourned at 2:04 p.m.

Respectfully submitted,

Katy Dolan Baumer
Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Absent: Trustee Benoit

Other Elected Official presents were Assessor Smogolski and Road Commissioner Schneider.

Others present included Administrator James Barr, Assistant Administrator Suzanne Powers, Attorney Mike Airdo, Streamwood residents Mr. & Mrs. John DeBello of Temple V and Streamwood Park District Director Dennis Stein, residents of Streamwood, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance. He then asked for a moment of silence to honor the lives of Mrs. Mary Ann Carstensen and Mr. Gerald Downey.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. Veterans Honor Roll: Supervisor McGuire asked that the record reflect that Cpl. Paul D. Hewitt of Streamwood who served in the U.S. Marines from 1967 to 1971 was inducted into the Veterans Honor Roll this evening. His name will be added to the Veterans Honor Roll plaque, he will be invited to the Veterans Honor Roll dinners, and his name will be recorded in the Clerk's office.
 - B. Mr. John DeBello and his wife were invited forward to receive thanks from the Board for the Temple V club's contributions to the holiday drives.
- V. Reports
 - A. Supervisor McGuire congratulated the Youth and Family Services department on the New Leaders in Education reception and further complimented the staff on their timely assistance with the recent tragedy of the loss of one of Streamwood High's students.
 - B. Clerk Dolan Baumer offered no report.
 - C. Highway Commissioner Schneider reported that the transfer of duties and hiring of staff is moving along fine. He also discussed the plowing plain with Director Spejcher.
 - D. Assessor Smogolski reported that the tax bills would be late this year according to Commissioner Patlak and the Board of Review; additionally, the satellite offices would be closing due to budget cuts.
 - E. Trustee Liaison Committee Reports: No reports were made.
- VI. Bill Paying: Mr. Barr presented the bills from November 21, 2017 to December 4, 2017 for review and approval by the Board. A motion was made by Trustee Martinez and seconded by Trustee Essick to approve the bills as follows. Roll call: Ayes: Trustees Martinez, Moinuddin and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bill will be paid.

a.	Town	\$18,119.79
b.	Senior Center	7,469.27
c.	Welfare Services	11,093.21
d.	Road and Bridge	3,807.57
e.	Mental Health Board	5.09
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	0.00
	Total All Funds	<u>\$40,494.93</u>

VII. Unfinished Business: None was discussed.

VIII. New Business

- A. Meeting Minutes of November 21, 2017: Clerk Dolan Baumer presented the meeting minutes of November 21, 2017 for review and approval. A motion was made by Trustee Moinuddin to approve the meeting minutes of November 21, 2017 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- B. Workshop Minutes of November 21, 2017: Clerk Dolan Baumer presented the workshop minutes of November 21, 2017 for review and approval. A motion was made by Trustee Martinez to approve the workshop minutes of November 21, 2017 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution approving the 2018 PACE TRIP Transit and Service Agreement: A motion was made by Trustee Moinuddin to approve resolution #120517 approving the 2018 PACE TRIP Transit and Service agreement, and it was seconded by Trustee Martinez. Mr. Barr reviewed the agreement, noting that we have been in accord with the agreement for over ten years; this is a program that does not cost money, and is done in conjunction with four other area townships to give residents reduced cost transportation to areas outside of the normal township routes. Roll Call: Ayes: Supervisor McGuire and Trustees Martinez, Essick and Moinuddin. Nays: None. Motion carried.
- D. Consideration of Employee Health Insurance and Ancillary Benefits: A motion was made by Trustee Essick and seconded by Trustee Martinez that the Board concur with staff's recommendation that the Township continue to work with the Candos Insurance Agency and continue providing benefits through United Healthcare in 2018. The offerings will remain the same and the increase in cost will be 6%. Additionally, staff is proposing an increase to \$3,600 in employee waiver amount. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: No motion to go into Executive Session was made.

XI. Other Business: Supervisor McGuire noted that he would, if there was no objection from the Board, sign a letter of UPDevelopment for mental health housing in this area to let the housing authority know that Hanover Township is in support of bringing affordable housing to Hanover Township.

XII. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:15 p.m. was made by Trustee Moinuddin and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District

**Hanover Township
Tax Levy Ordinance**

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2017** and ending **March 31, 2018**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the sum of **SIX MILLION SIX HUNDRED AND THIRTY FIVE THOUSAND THREE HUNDRED AND THIRTY EIGHT DOLLARS (\$6,635,338)** is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

<p>ADMINISTRATION</p> <p>FACILITIES & MAINTENANCE</p> <p>COMMUNITY & VETERANS AFFAIRS</p> <p>YOUTH AND FAMILY SERVICES</p> <p>GENERAL ASSISTANCE</p> <p>IMRF</p> <p>COMMUNITY MENTAL HEALTH</p>	<p>ASSESSOR</p> <p>COMMUNITY HEALTH NURSE</p> <p>EMERGENCY SERVICES & DISASTER</p> <p>FOOD PANTRY</p> <p>SENIOR CITIZENS SERVICES</p> <p>SOCIAL SECURITY</p>
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SECTION 2: That the amounts to be levied of each object and purpose shall be as follows:

GENERAL TOWN/CORPORATE FUND:

1.1 ADMINISTRATION

Personnel	422,125	
Contractual Services	406,900	
Commodities	225,100	
Capital Outlay	158,362	
TOTAL ADMINISTRATION		1,212,487

1.2 ASSESSOR

Personnel	162,128	
Contractual Services	9,115	
Commodities	9,065	
Capital Outlay	0	
TOTAL ASSESSOR		180,308

1.3 FACILITIES & MAINTENANCE

Personnel	350,000	
Contractual Services	142,700	
Commodities	18,900	
Capital Outlay	0	
TOTAL FACILITIES & MAINTENANCE		511,600

1.4 COMMUNITY HEALTH NURSE		
Personnel	215,725	
Contractual Services	<u>19,525</u>	
Commodities	<u>6,075</u>	
Capital Outlay	<u>0</u>	
TOTAL COMMUNITY HEALTH NURSE		<u>241,325</u>
1.5 EMERGENCY SERVICES & DISASTER AGENCY		
Personnel	62,720	
Contractual Services	<u>68,500</u>	
Commodities	<u>3,200</u>	
Capital Outlay	<u>0</u>	
TOTAL EMERGENCY SERVICES & DISASTER AGENCY		<u>134,420</u>
1.6 COMMUNITY & VETERANS AFFAIRS		
Personnel	163,095	
Contractual Services	<u>91,198</u>	
Commodities	<u>6,330</u>	
TOTAL COMMUNITY & VETERANS AFFAIRS		<u>260,623</u>
1.7 FOOD PANTRY		
Personnel	61,950	
Contractual Services	<u>8,000</u>	
TOTAL FOOD PANTRY		<u>69,950</u>
1.8 YOUTH AND FAMILY SERVICES		
Personnel	869,567	
Contractual Services	<u>193,700</u>	
Commodities	<u>10,600</u>	
Capital Outlay	<u>3,500</u>	
TOTAL YOUTH AND FAMILY SERVICES		<u>1,077,367</u>
(REF: 60 ILCS 1/235 &1/215-5)		
TOTAL GENERAL TOWN/CORPORATE FUND		<u>3,688,080</u>
(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)		

2. SENIOR CITIZENS SERVICES FUND**2.1 ADMINISTRATION**

Personnel	482,000
Contractual Services	<u>21,900</u>
Commodities	<u>23,000</u>

TOTAL ADMINISTRATION		<u>526,900</u>
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2.2 PROGRAMS AND SERVICES

Contractual Services	<u>96,000</u>
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TOTAL PROGRAMS AND SERVICES		<u>96,000</u>
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2.3 NUTRITION

Personnel	57,500
Contractual Services	<u>21,600</u>
Commodities	<u>6,000</u>

TOTAL TRANSPORTATION		<u>85,100</u>
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2.4 TRANSPORTATION

Personnel	<u>309,000</u>
Commodities	<u>48,200</u>
Bus Maintenance	<u>20,000</u>

TOTAL TRANSPORTATION		<u>377,200</u>
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TOTAL SENIOR CITIZENS SERVICES

		<u>1,085,200</u>
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(REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

3. GENERAL ASSISTANCE		
3.1 HOME RELIEF		
Contractual Services	176,880	
Other Expenditures	<u>19,000</u>	
TOTAL HOME RELIEF		<u>195,880</u>
3.2 Employment Services		
Personnel	18,000	
TOTAL HOME RELIEF		<u>18,000</u>
3.3 ADMINISTRATION		
Personnel	157,850	
Commodities	<u>16,700</u>	
TOTAL ADMINISTRATION		<u>174,550</u>
TOTAL GENERAL ASSISTANCE		<u>388,430</u>
(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)		
4. SOCIAL SECURITY		
Personnel	148,163	
TOTAL SOCIAL SECURITY		<u>148,163</u>
(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &110.1)		
5. IMRF		
Personnel	184,203	
TOTAL IMRF		
(REF: IMRF TAX (40 ILCS 5/7-171)		
TOTAL RETIREMENT		<u>184,203</u>
6. COMMUNITY MENTAL HEALTH FUND		
Personnel	50,000	
Contractual Services	<u>1,030,262</u>	
Commodities	<u>61,000</u>	
Capital Outlay	<u>0</u>	
TOTAL COMMUNITY MENTAL HEALTH FUND		<u>1,141,262</u>
(REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4)		
TAX LEVY SUMMARY		
General Corporate Tax	3,688,080	
Senior Citizens Services Tax	<u>1,085,200</u>	
General Assistance (Public Assistance) Tax	<u>388,430</u>	
Social Security Tax	<u>148,163</u>	
Retirement (IMRF) Tax	<u>184,203</u>	
Community Mental Health Tax	<u>1,141,262</u>	
TOTAL TAXES LEVIED		<u><u>6,635,338</u></u>

SECTION 3: That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$6,635,338.00** be raised by taxation in the manner provided by law.

SECTION 4: That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect upon its adoption as provided by law.

SECTION 6: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED on this 19th day of December, 2017, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES

NAYS

ABSENT

Katy Dolan Baumer
Town Clerk

Brian P. McGuire
Supervisor

Hanover Township
Single Township Road District Tax Levy Ordinance

Ordinance _____

An Ordinance levying taxes for all corporate purposes for the **HANOVER TOWNSHIP ROAD DISTRICT, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2017** and ending **March 31, 2018**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the Highway Commissioner of the Hanover Township Road District does hereby determine and declare that the sum of **ONE MILLION, SIX HUNDRED AND SEVENTY THOUSAND, TWO HUNDRED AND FORTY-SEVEN DOLLARS (\$1,670,247)** is hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

GENERAL ROAD FUND for the fiscal year beginning **April 1, 2017** and ending **March 31, 2018**.

SECTION 2: That the amounts to be levied for each object and purpose shall be as follows:

1.1 ADMINISTRATION

Personnel	81,350	
Commodities	<u>144,908</u>	
Other Expenditures	<u>200</u>	
Capital Outlay	<u>0</u>	
TOTAL ADMINISTRATION		<u>226,458</u>

1.2 MAINTENANCE

Personnel	165,000	
Contractual Services	<u>858,343</u>	
Commodities	<u>58,000</u>	
Capital Outlay	<u>136,500</u>	
TOTAL MAINTENANCE		<u>1,217,843</u>

1.3 BUILDINGS

Building/Building Improvements	<u>225,946</u>	
TOTAL BUILDINGS		<u>225,946</u>

TOTAL GENERAL ROAD FUND

		<u>1,670,247</u>
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(REF: GENERAL ROAD & BRIDGE TAX. (605 ILCS 5/6-501 &6-504)

TAX LEVY SUMMARY

Road and Bridge Tax	<u>1,670,247</u>	
TOTAL TAXES LEVIED		<u><u>1,670,247</u></u>

THE AMOUNTS TO BE LEVIED were determined and certified by the **Highway Commissioner of the Hanover Township Road District**.

Thomas Schneider
Highway Commissioner

SECTION 3: The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road District purposes. It is hereby directed that the aforesaid sum of **\$1,670,247.00** be raised by taxation in the manner provided by law.

SECTION 4: That the ex-officio Road District Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

SECTION 5: That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

SECTION 7: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED AND CERTIFIED this 19th day of December, 2017, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES	_____	NAYS	_____	ABSENT	_____
	_____		_____		_____
	_____		_____		_____
	_____		_____		_____
	_____		_____		_____

Katy Dolan Baumer
Road District Clerk

Brian P. McGuire
Supervisor

left voice mail 11/17/17



250 S. Route 59 Bartlett, IL 60103

(630) 837-0301 Office | (630) 837-9064 Fax

www.hanover-township.org

**COMMITTEE ON YOUTH
YOUTH MEMBERSHIP APPLICATION**

Name: Dane Crouse

Address: 608 West Streamwood Boulevard, Streamwood IL, 60107, Unit B.

Telephone: 847-345-4407 - *JaneCrouse@gmail.com*

High School: Streamwood High School

Grade: 11th

Age: 17

1) What leads you to want to serve on the committee?

I would like to serve on the Committee On Youth because I believe that I can provide an array of ideas and potential solutions to certain issues, or topics, that exist in the youth community of Streamwood. Furthermore, I have never been involved in many groups, unlike other people, but I watch out for groups worth joining.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a



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2) What contributions do you feel you can make?

I feel that I can offer structured ideas, plans, opinions, and other things that can be discussed and further developed. Additionally, I bring strong organizational skills and a desire to help others.

3) Life experiences which you feel are relevant to this committee:

- I have lived in Streamwood my whole life.
- I am a former Boy Scout.
- I have always done volunteer services, going as far back as Cub Scout service projects, Confirmation service hours, Feed My Starving Children, and my current youth group.

4) Organizations/Volunteer Organizations in which you are a member:

I am heavily involved in my youth group, Voices (held at St. Thomas Villanova Church in Palatine), seeing as I was asked to become a peer minister and did so. We do service projects consistently, usually two a month, that range from washing cars to painting houses.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.



Tony Sanders, Chief Executive Officer

School District U-46
Ms. Michelle Chapman
Streamwood High School
701 West Schaumburg Rd Streamwood, IL 60107-1299
Tel: 630.213.5000
Fax: 630.483.5909

U-46.org

October 16, 2017

To Whom It May Concern:

This is a letter of recommendation to show my high esteem and respect for Mr. Dane Crouse and his level of maturity and commitment to education. He has been a student of mine over the past year and currently in my AP Psychology class. Mr. Crouse is an incredibly mature and dedicated student. His ability to set his mind on any task that I put before him is truly admirable. Dane is one of those few students you get in your career that remind you why you chose this profession. His commitment to education and success goes far beyond any expectations I could have for any of my students. If I tell Dane to write a 5 page essay due tomorrow, without hesitation he will do it. If I change it to a 10-page paper, he will not break stride, complain, or even be affected. From the first day Dane set foot in my classroom, he has gone above and beyond when it comes to completing the tasks that have been asked of him. I never have to go out of my way to motivate him in the classroom. Mr. Crouse is self-directed and has an inner drive that pushes him to do his best at all times. He always goes out of his way to help the other students in class and he displays respect when working with people from various cultures and backgrounds.

Dane's desire to continuously apply himself to activities that go above and beyond has assured me that he will strive to accomplish all of his endeavors. It is with much pleasure that I recommend Mr. Dane Crouse to your committee and I know that he will continue to be successful at all that he puts his mind to.

A handwritten signature in black ink, appearing to read 'James Fash', is written over a light blue horizontal line.

James Fash

Streamwood High School Social Studies

(630) 213-550 X8546



School District U-46

Streamwood High School

Michele Chapman, Principal

701 West Schaumburg Rd Streamwood, IL 60107-1299

Tel: 630.213.5500 • Fax: 630.483.5909

<http://schools.u-46.org/shs>

Tony Sanders, Chief Executive Officer

U-46.org

October 25, 2017

To Whom It May Concern:

I have worked with Dane Crouse as his school counselor since he enrolled at Streamwood High School in 2016, and can attest that Dane is an impressive young man. Among the many attributes that stand out about Dane are the qualities of his listening and ability to absorb information, and then carefully consider that information in making decisions. As I've seen him consider his academic future around college preparation and class scheduling, he's always asked well thought out questions, and when he makes a decision, he does an excellent job explaining why he's chosen any particular path. He also clearly has been able to show a focus on the future when he's made decisions, and I can't recall ever seeing him choose what might be the "easy" path now if it wouldn't benefit him later.

On a more personal level, Dane is a hard worker who radiates kindness and respect. When Dane enrolled at Streamwood, there were many considerations about class levels (Honors vs. Regular). From the outset, Dane primarily enrolled in the honors level classes and consistently has earned excellent grades, amassing an academic record that puts him into the top ten percent of Streamwood students. I mentioned Dane's kindness and the respect he demonstrates, and in many ways, those resonate more than his academics. Whether it is teachers or peers discussing Dane, a variation of "kindness" always comes up in conversation. I've learned about his many community involvements, seen him devote time to friend's Eagle Scout projects, and been impressed with the support I've seen him give to peers at school.

I'm confident Dane would be a superior contributor to the Hanover Township Committee on Youth. Beyond the wisdom and kindness, I've seen Dane carefully weigh what responsibilities he undertakes at Streamwood High School. Once Dane commits himself to something he carries through on it, as I've seen him do many times with classes and activities at Streamwood. With his reflective approach and ability to engender respect from all around him, I have no doubt his contributions will be both valuable and well received. Please contact me if I can be of any further assistance in your team's decision.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ian Shaw', is written over a horizontal line.

Ian Shaw, MA, MS, LPC

Counselor (cm - G)

Streamwood High School

ph 630-213-5500 x 4931

fax 630-213-9946

ianshaw@u-46.org

<http://schools.u-46.org/shs>



250 S. Route 59 Bartlett, IL 60103

(630) 837-0301 Office | (630) 837-9064 Fax

www.hanover-township.org

**COMMITTEE ON YOUTH
YOUTH MEMBERSHIP APPLICATION**

Name: Ian Wright

Address: 26 Whispering Drive, Streamwood IL

Telephone: (630) 372 - 6259

High School: Bartlett High School

Grade: 11th

Age: 16

1) What leads you to want to serve on the committee?

Given that the main focus of the committee at this time is Streamwood, I really want to give back to the youth we will all be working with. I believe I owe it to the community in which my journey began.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.



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2) What contributions do you feel you can make?

Once again, since the major focus is Streamwood, I believe that by attending school in Bartlett, I can provide some insight from a different standpoint on which methods work and which do not. I have seen various methods applied at my school, and perhaps the committee can learn from those methods and maybe apply them or know not to apply them.

3) Life experiences which you feel are relevant to this committee:

I started my education at Hanover Countryside Elementary School with the same group of students we are now working with. I believe this is an important experience that will be relevant to the work we do as I was once a part of the community we are focused on.

4) Organizations/Volunteer Organizations in which you are a member:

- Streamwood Park District
- The Village of Streamwood
- The Midwest Garlic Fest
- Bartlett High School VEX Robotics Club
- Bartlett High School Bass Fishing Club/Team
- Northern Illinois Food Bank
- Hoffman Estates Historical Site Commission

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.



Tony Sanders, Chief Executive Officer

From: Nicollette Fernandez
Date: October 5, 2017
Re: Recommendation for Ian Wright

~~School District 46~~
Mr. Michael Demovsky
701 W. Schick Road, Bartlett IL 60103
Tel: 630.372.4700
Fax: 630.372.4682

To Whom This May Concern:

It is with great pleasure that I am writing this letter of recommendation for Ian Wright. I have had the privilege of having Ian in my class the past two years for Honors English and AP Language and Composition—two rigorous courses that he works diligently and excels in each and every day both in the past and presently. Ian is an ideal student and an incredible individual and he is the perfect candidate for a membership with the Hanover Township Committee of Youth.

From one of the first days I had Ian in class, he impressed me with his positive attitude, sense of humor, honesty, and integrity—not to mention, he is extremely passionate. His overall passion for all that he is involved in is insurmountable and that passion drives him to make a positive impact both here at Bartlett High School and in surrounding communities. In addition, he has a maturity beyond his years and a sense of realism most people do not possess which is reflected on a daily basis. Ian is extremely ambitious; he is a self-starter, he is goal oriented, he displays strong initiative, and he follows through on tasks to their successful completion. Because of these characteristics, he has turned a woodworking hobby into a job opportunity. Beyond academics, Ian engages in ample volunteer opportunities such as: tutoring elementary students, helping a food banks, and setting up a variety of fests—he prides himself on helping others and making an impact. He exhibits his reliable, and responsible nature by being involved in all of these activities and upholding a great academic standing with a drive and determination unmatched by his fellow peers. His past performance indicates superior performance in all of his future endeavors.

Please do not pass up Ian Wright for membership with your organization. I reserve the highest of recommendations for Ian—he is beyond deserving of admittance.

Sincerely,

Nicollette Fernandez
English Teacher
Bartlett High School



Streamwood Park District

www.spdcares.com

S.P.D. C.A.R.E.S.

- Safety
- Preservation
- Diversity
- Collaboration
- Accountability
- Responsibility
- Ethics
- Service

**Administration Office
& Community Center**
777 S. Bartlett Road
Streamwood, IL 60107
Ph: (630) 372-7275
Fax: (630) 372-7284

**Park Place
Family Recreation Center**
550 S. Park Boulevard
Streamwood, IL 60107
Ph: (630) 483-3010
Fax: (630) 483-0562

Hoosier Grove Barn
700 W. Irving Park Blvd.
Streamwood, IL 60107
Ph: (630) 483-3135
Fax: (630) 372-1893

September 2017

Dear Hanover Township Committee on Youth,

The purpose of this letter is to recommend Ian Wright for a spot on the Hanover Township Committee on Youth.

Ian has been a volunteer for numerous activities throughout the park district during the past several years. Specifically, he has been an essential component of our Streamwood Stride 5K/10K race, and he is a consistent worker during our Summer Celebration event.

Ian is a hard worker, always on time, and has a very positive attitude. I have been impressed with his ability to manage during hectic times, and has shown the ability to adapt to change during our events. He is willing to help out individuals and the community in any way that he can.

Ian is a bright young man, and I am sure that he would make an excellent addition to your committee. I can enthusiastically recommend him for the position. Should you have any questions please do not hesitate to contact me.

Regards,

Kurt Reckamp, CPRP
Superintendent of Recreation
Streamwood Park District
550 S. Park Blvd
Streamwood, IL 60107
kreckamp@spdcares.com
(630) 483-3091



**COMMITTEE ON YOUTH
ADULT MEMBERSHIP APPLICATION**

Name: William D. Henderson

Address: 414 Kensington Dr.

Telephone: (630) 289-0763 ^{cell} 630 779-9352

Email Address: Grade point 14@gmail.com

Occupation: Retired

1) What leads you to want to serve on the committee?

- Make a difference in the community.
-

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.



2) What contributions could you make to the committee and its work?

- Involvement with committee work
- Willing to help when needed
- Use experience as to children / young adults
-
-

3) Please share some of your life experiences that you feel are relevant to this committee:

- 17 1/2 teacher - (Middle School, High School)
- 22+ corporate work (S&L, FM, ---)
- Knight of Columbus (9 years)
- TMY - organization
- Election Judge

4) Please share your experiences within community organizations and your volunteer experiences relevant to the committee:

- Crush - St. John's
- Turkey - Giving (Thanksgiving = Christmas)
- Highway clean-up
- IP drive
- 5 K Race Director
- Van - Church Ministry pickup of senior citizens to Church.
- Grand Knight (2 years)
- Hanover Township Tag Drive

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

WILLIAM D. HENDERSON

414 Kensington Drive ♦ Streamwood, IL. 60107
Gradepoint14@gmail.com ♦ 630-289-0763

CAREER SUMMARY

An accomplished Teaching Professional with progressive experience in a variety of teaching environments. Teaching experience includes Technology, English, Mathematics, Business, Industrial Arts, Specification Writing, and Project Management.

PROFESSIONAL EXPERIENCE

Jack London Middle School-Wheeling, IL. - Designing the Future Teacher- (2015- 2016)

Teach students on STEAM curriculum; Science, Technology, Engineering, Art and Mathematics, grades 6th through 8th grade. Teach students on various coding programs, which includes JavaScript, Block Coding, using websites such as ; Code Studio, Khan Academy, Code Academy and Brain Games. Curriculum includes teaching students about engineering and coding. Create curriculum and power standards from the Science Framework for K-12 Science Education, included in the Next Generation Science Standards, (NGSS).

Jack London Middle School-Wheeling IL.-Technology Teacher- (2005-2015)

Taught student's the universal concepts of technology. After the entire class had completed the five orientation lessons, students were prepared to successfully complete modules that focused on particular technology fields. The "Introduction to Technology" module, guides students to identify the objectives they are expected to achieve throughout the program.

IT FUNDAMENTALS 40073 from Lab Volt Technology; the goal of this module is to develop technological literacy for the whole class. This includes understanding the nature of technology and the impact it has on our lives. Students learn about using technological devices and processes, the design process, problem-solving, the Technology Systems Model (TSM), and Technological Developments.

Transportation- Aerodynamics, Auto Exploration, Exploratory Electronics, Flight Simulation, Space & Rocketry.

Construction- Conceptual & Applied Physics Design & Construction Engineering & Stress Analysis, Exploring Electricity, Exploring Mechanisms.

Manufacturing- Automation & Robotics - CO2 Raceway Design.

Biotechnology- Alternative Energy Biotechnology, Ecology-Environmental Technology/Water Health Meteorology & Forecasting.

Tech Projects- Using Buildings and structure concepts to create drawing sketches for buildings, bridges. Used media to create "What's New in Technology" presentations, such as stop motion and new product videos.

Tefft Middle School, Streamwood, IL. - Industrial Arts Teacher - (2001-2004)

Applied Arts Teacher (2001-13) - Drafting, Computer Aided Design (CAD), Wood and Metal Shops (7th/8th Grade).

Tech Lab-Paxton/Patterson & LJ-Class Act/Scan Tech 2000 Modular Technology

Students learn how to sketch & draw on paper & machine using CAD and drafting to create mechanical devices. Students were instructed on using lathes, drill presses and other equipment to construct woods and metals three dimensional finished products/projects.

This program emphasized students in developing and enhancing hands-on skills to complete assigned project work through the use of computer and shop resources.

2/21/17

Tefft Middle School- Science Teacher 7th Grade (2003/04)

Students explore scientific concepts through laboratory experiences, projects, experimentation, and outdoor activities. Emphasis is placed on the development of higher level critical thinking skills through inquiry-based activities. The unifying theme for 7th grade units of study: Energy Transfer and Scale, Light & Sound & Cells & Heredity.

ADDITIONAL EXPERIENCE

SCHOOL DISTRICT'S CPS, U46, 15, 54, 62 & 211- SUBSTITUTE TEACHER

PLATFORM LEARNING- AFTER SCHOOL READING PROGRAM TEACHER (RILEY ELE.)

CHICAGO PUBLIC SCHOOL TECHNOLOGY CONSULTANT

SARGENT & LUNDY- CHICAGO, IL – MANAGER, SYSTEM DESIGNER, PROJECT SPECIFICATION AND FIELD ENGINEER

FM GLOBAL – Park Ridge, IL FIELD ENGINEER AND LOSS PREVENTION SPECIALIST

EDUCATION AND CREDENTIALS:

Associate Science Degree, Wright College, Chicago, IL.
Technology, (1974)

Bachelor of Science Degree, Bradley University, Peoria, IL.
Major in Mechanical Technology, Minor in Education (1977)

MPM, Masters in Project Management, Keller Graduate School of Management, Chicago, IL. (1994)

MBA, Master in Business Administration Degree, Keller Graduate School of Management, Chicago, IL. (1995)

Professional Certification & Teaching Endorsements-

Middle School Education- Physical Science, Technology, Social Science.

Secondary Education- Basic Business, Business, Marketing and Computer Education, Industrial Technology, Cooperative Education.

Knights of Columbus-St. John the Evangelist Church

Deputy Grand Knight- 2013-2015

Grand Knight-2015 to 2017.

Trustee (Present)

Race Director 5K (2017)



2018 Board of Trustees Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meet on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved September 19, 2017)

Tuesday, January 2 – Rescheduled to January 9, 2018 (11/21/17)

Tuesday, January 16 – Cancelled (11/21/17)

Tuesday, February 6

Tuesday, February 20

Tuesday, March 6

Wednesday, March 21 (Gubernatorial Primary on Tuesday)

Tuesday, April 10 6:30 p.m.

Tuesday, April 10 – Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m.

Tuesday, April 17

Tuesday, May 1

Tuesday, May 15

Tuesday, June 5

Tuesday, June 19

Tuesday, Tuesday, July 17

Tuesday, August 7

Tuesday, August 21

Tuesday, September 4

Tuesday, September 18

Tuesday, October 2

Tuesday, October 16

Wednesday, November 7 (General Election on Tuesday)

Tuesday, November 20

Tuesday, December 4

Tuesday, December 18

2018 Scheduled Workshop Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees meet quarterly for workshops on Saturday, as noted, at 8:30 a.m. The Board meetings will be held at the Hanover Township Senior Center, Veterans Hall, 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved September 19, 2017)

Saturday, March 3

Saturday, June 2

Saturday, October 6

Saturday, December 1



2018 Holiday Closing Dates

(Board Approved September 19, 2017)

Monday, January 1 (New Year's Day)

Monday, January 15 (Martin Luther King Birthday)

Monday, February 19 (Presidents Day)

Monday, May 28 (Memorial Day)

Wednesday, July 4 (Independence Day)

Monday, September 3 (Labor Day)

Monday, November 12 (Veterans Day)

Thursday, November 22 (Thanksgiving)

Friday, November 23 (Day after Thanksgiving)

Monday, December 24 (Christmas Eve)

Tuesday, December 25 (Christmas Day)



2018 Committee on Youth Meeting Dates

The Hanover Township Committee on Youth meetings will generally be held at 250 S. Route 59, Bartlett, Illinois 60103 at 6:30 p.m.; please check postings. (Submitted 09/07/17)

Monday, January 22

Monday, February 26

Monday, March 26

Monday, April 23

Monday, May 21

Monday, June 25

Monday, August 23

Monday, September 24

Monday, October 22

Monday, November 25

Monday, December 17

2018 Senior Citizens Services Committee Meeting Dates

The Hanover Township Senior Citizens Services Committee meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103 at 1:00 p.m. (Submitted 10/17/17)

Monday, January 8

Monday, February 12

Monday, March 12

Monday, April 9

Monday, May 14

Monday, June 11

Monday, July 9

Monday, August 13

Monday, September 10

Monday, October 8

Monday, November 19



Hanover Township
250 S. Illinois Route 59, Bartlett, IL 60103
(630) 837-0301 • hanover-township.org

2018 Mental Health Board Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Mental Health Board will meet on Tuesdays, except as noted, and held generally at 6:00 p.m., except as posted. The Board meetings will generally be held at 250 S. Route 59, Bartlett, Illinois 60103. (Submitted 10/25/17)

Tuesday, January 23

Tuesday, February 27

Thursday, March 22

Tuesday, April 24

Tuesday, May 22

Tuesday, August 28

Tuesday, September 25

Tuesday, October 23

Tuesday, November 27

Monday, December 17