

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

October 24, 2017

The meeting was called to order by Chairman Kathy Biesiadecki at 6:00 p.m.

Roll Call: Kathy Biesiadecki, Meghan Nelson, Maureen Lue, Debbra Sirchia, Trustee Mary Alice Benoit, Kristen Cruthers (7:01 p.m.), Mary Jane Garvey (6:21 p.m.). Also present James Barr, Township Administrator; Kristin Vana, MHB Manager; Carol Brown, Shelter Inc; Lynn Pucklewartz, Shelter, Inc; Pat Cinquini, Shelter Inc; Krystin Langerak, Boys and Girls Club of Elgin; Carrie Seida, Little City; Gregg Stockey, The Bridge Youth and Family Services; Heather Mylnek, The Bridge Youth and Family Services.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Nelson, seconded by Ms. Sirchia. The motion was approved by unanimous vote.

Presentation: The Board heard requests for annual funding for FY 19 that involve new or substantially increased funding. Presentations included representatives of Shelter, Inc., Boys and Girls Club of Elgin, Little City Foundation and The Bridge Youth and Family Services.

Approval of Rescheduled Meeting Minutes of October 5, 2017: Motion to approve the rescheduled meeting minutes of the October 5, 2017 was made by Trustee Benoit, seconded by Ms. Garvey. The motion was approved by unanimous vote.

Approval of the September 2017 Financial Statement: Motion to approve the September 2017 financial statement was made by Ms. Trustee Benoit, seconded by Ms. Nelson. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Trustee Benoit	Yes	Ms. Garvey	Yes	Ms. Cruthers	Absent
Ms. Nelson	Yes	Ms. Sirchia	Yes	Ms. Lue	Yes		

Manager’s Report: The Manager’s Report was presented and reviewed. Manager reviewed the funding hearings and will follow up with agencies to clarify specific information regarding FY 19 annual funding applications. The second workshop for FY 19 funding hearings will take place at the November meeting.

Unfinished Business: None

New Business:

FY 18 Agency Audit Review: Manager Vana presented and reviewed the FY 18 Agency Audit results. Overall, the findings were favorable and many agencies had very few clients reported that were not Township residents. Agencies have been contacted regarding out of Township clients and will discontinue counting those individuals in their monthly reports. A select few agencies had large numbers of clients out of Township and Manager Vana is working with those agencies to resolve the issue. Audit results will be taken into consideration when allocating annual funds for FY 19.

Disabled Housing Initiative Update: Administrator Barr shared that the Disabled Housing Initiative continues to move forward. Hanover Township staff met with key personnel at the City of Elgin to discuss the potential for a disabled housing facility in Elgin. Overall, the Mayor and staff indicated their general support of the project. Township staff are also working on determining the appropriate housing authority for Cook County, Elgin which is either Elgin Housing Authority or Housing Authority of Cook County. Staff anticipated this should be resolved soon. In addition, the Township Supervisor and Board have accepted the recommendation made by Township staff to use a service model for the potential housing facility that identifies Hanover Township as a service coordinator and Ecker Center for Mental Health as the primary service provider. As the needs of the residents are determined, secondary service providers will be considered.

Mental Health Board 2018 Meeting Dates: The Mental Health Board meeting dates were presented and reviewed. It was noted the months of March and December have been scheduled for a date other than the 4th Tuesday of the month due to potential scheduling conflicts. The meeting time of the Mental Health Board will remain 6:00 PM in 2018. All members agreed to the 2018 meeting schedule.

Executive Session: None

Other Business: Ms. Biesiadecki recommended scheduling a Planning and Bylaws Committee meeting and a Finance and Facility Committee meeting. Discussion ensued. The Planning Committee meeting was scheduled for November 28th at 5:00 p.m. and the Finance Committee meeting was scheduled for December 7th at 6:00 p.m. Manager Vana also reviewed the upcoming site visit schedule and will contact the appropriate board members to schedule.

Adjournment: There being no other business, Trustee Benoit moved to adjourn the meeting. Ms. Lue seconded the motion. Motion was approved. Meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Maureen Lue
Secretary