



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board

**October 17, 2017
7:00 PM**

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – ETN3 Richard Frykman
 - B. Streamwood Woman’s Club
 - C. Streamwood Junior Division, 2017 Little League All Star Team (District 13 Champions)
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Trustees’ Committee Reports
 - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of September 19, 2017
 - B. Workshop Meeting Minutes of October 7, 2017
 - C. Set Estimate of Levy for Hanover Township for the Fiscal Year beginning April 1, 2017 and ending March 31, 2018
 - D. Set Estimate of Levy for Hanover Township Road District for the Fiscal Year beginning April 1, 2017 and ending March 31, 2018
 - E. Resolution Approving a Change Order for the Astor Avenue Community Center Roof Renovation Project
 - F. Resolution Declaring World Polio Day in Hanover Township
 - G. Disabled Housing Initiative Update
 - H. Unincorporated Road Maintenance Transition Update
 - I. Facilities Use Policy Development Update

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- IX. Executive Session
- X. Other Business
- XI. Adjournment

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VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Richard Frykman

ADDRESS: 1435 Laurel Oaks DR

CITY/ZIP CODE: Streamwood

PHONE #: 312 952 0346

DATE OF BIRTH: 5-12-1944

BRANCH OF SERVICE: NAVY

HIGHEST RANK ATTAINED: ~~E5~~ ETN3

YEARS OF SERVICE: FROM 1961 TO 1971

MEDALS AWARDED OR OTHER CITATIONS:
Republic of Vietnam Campaign Medal 1962
Vietnam Service Medal

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Passports</i>	298	322	2,742	2,352
Photo fees	\$1,990	\$1,090	\$16,930	\$8,155
Fee deposits	\$5,235	\$6,130	\$50,705	\$46,950
<i>Fishing/Hunting licenses</i>	2	3	65	73
<i>Handicap Placards</i>	17	14	97	111
<i>Cook County vehicle stickers</i>	2	4	221	238
<i>Human Resources Requests</i>	142	181	944	970
<i>New Employee Orientations</i>	1	0	12	5
<i>Technology work orders</i>	55	38	299	253
<i>Resident Contacts</i>	2,146	2,637	12,151	12,588
<i>Percent of Budget Expended (50% of year)</i>	11.1%	13.6%	40.5%	41.8%

Department Highlights

- Administrative Service continues to meet with vendors to assist in the replacement of the Township's phone system. Phone demos are being conducted in October and Administrative Services anticipates a proposal for the November board meeting.
- Due to ongoing internet issues, Administrative Services worked with ProxIT to identify a back up internet provider. The backup internet service has been installed and would take over service if the current internet from Comcast is interrupted. This will ensure the Township continues to receive and send email and access internet based programs/services without interruption.
- Administrative Specialist Callahan has been reviewing time and attendance software options which would allow the Township to digitally track hours worked for employees improving efficiencies. We have identified several vendors and will be conducting demos in October.
- Administrative Services staff participated at the Bartlett Heritage Days Festival.
- Administrative Services attended Township Day on September 21st to share information on programs and services available to residents.
- Assistant Township Administrator Powers attended the Hoffman Estates Chamber of Commerce Legislative Luncheon on September 22nd.
- Assistant Township Administrator Powers and Administrative Specialist Callahan met with a vendor to discuss solar power for the Senior Center. The vendor should provide a report in October.
- Administrative Specialist Callahan is researching electronic maintenance request systems which would allow the Department of Facilities and Maintenance to move from a paper based maintenance request system to a digital format. A cost/benefit analysis is being reviewed and demos should begin in November.
- Administrator Barr and Assistant Township Administrator Powers attended the Illinois Association of Township Administrators meeting on September 13th.

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OFFICE OF THE ASSESSOR

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Administration</i>				
Office visits	625	1,265	1,757	2,231
Building permits processed	577	622	3,126	3,322
Change of Name*	13	26	51	62
Property tax appeals	508	857	508	857
Certificate of Errors	49	120	708	562
Property location updates	2	0	8	5
<i>Exemptions</i>				
Homeowner exemptions	27	29	195	137
Senior homeowner exemptions	12	55	298	292
Senior Freeze exemptions	7	7	147	80
Disabled person & Veteran exemptions	3	29	126	101
Miscellaneous exemptions	5	2	11	20

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 pm. September had a total of 21 visitors after 4:30 pm.
- We have a total of 2,442 e-mail addresses on our contact list. We added 112 e-mail addresses in September.
- Hanover Township opened for Cook County Assessor appeals on September 6th. The last day to file appeals is October 5. 508 appeals were filed in the month of September.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne attended Bartlett Heritage Days on September 6th.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne attended the Emergency Services reception on September 13.
- Deputy Assessor Christopher had a booth at the Township Day event on September 21st to share information with residents on the Assessor's Office.
- Assessor Smogolski and Chief Deputy Assessor Glascott attended the Cook County Township Assessor's Association meeting on September 22.
- Hanover Township Assessor's office held an appeal seminar September 27 with 68 people attending.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Appointments</i>				
ProTimes	19	27	107	144
TB skin test	6	10	60	37
Cholesterol	49	50	58	63
Pharmaceutical Assistance Programs	1	3	3	10
Miscellaneous labs	11	9	61	54
Wellness Screening (BP, diabetes, anemia)	55	28	294	155
Other	40	31	247	209
<i>Clinic Clients</i>				
Senior Center/ home visits	83	85	545	492
Astor Avenue	9	8	51	61
Elgin, Izaak Walton Center	6	6	23	34
Offsite clinics	15	3	77	56
Total clients (unduplicated)	38	36	310	233
<i>Public Education & Health Promotion</i>				
Media coverage	5	4	21	18
Informational seminars/Program	4	9	35	53
Program Participants	436	503	1,289	1,478
<i>Primary Care Provider Support</i>	4	9	25	60

Department Highlights

- Community Health staff provided 3 home visits for residents in the month of September.
- The Office of Community Health vaccinated 18 employees with the flu vaccine in the month of September.
- Director Smith attended the Principal’s Breakfast at the Village of Streamwood on September 1st to discuss and share Township resources and services with school social workers and staff members.
- The Office of Community Health held its 10th annual Just For the Health of It, health and wellness expo on September 14th. Several hundred residents attended and received free health screenings as well as health related information and resources.
- Director Smith attended the Catholic Charities Quarterly Meeting on September 20th to share and discuss community resources for residents.
- Director Smith and Community Health Nurse Arriola attended Township Day on September 21st. The department provided information on programs and services to attendants and encouraged them to participate in a hula hoop challenge to promote healthy and active lifestyles.
- Director Smith attended the Westbrook Senior Living Health Fair on September 22nd and provided anemia screenings for 18 attendants.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Website Visits*(total)</i>	4,833	5,715	26,209	16,572
<i>Website Visits (unique)</i>	3,535	4,091	14,676	11,790
<i>Facebook Likes</i>	46	23	212	117
<i>New Twitter Followers</i>	11	4	196	140
<i>New YouTube Views</i>	323	268	1,718	1,403
<i>Email address contacts</i>	183	132	771	262
<i>Media Releases</i>	5	5	23	27
<i>Veteran Contacts</i>	77	42	251	245
<i>Total Veterans served</i>	74	29	224	130
<i>Total Resident Contacts (Elgin office)</i>	291	241	4,580	3,689

Department Highlights

- Director Kuttenberg and Veterans Specialist Wollack joined Trustee Essick in attending the monthly meeting of Bartlett VFW Post 11018 on September 7. Staff presented Township programs and services to veterans.
- Director Kuttenberg joined Supervisor McGuire and other Township staff in a meeting with the Elgin Mayor and city staff on September 6 regarding the possible construction of a disabled housing development.
- Department staff coordinated the annual Bartlett Heritage Days activities September 9-10 in downtown Bartlett. The Township once again had a tent to promote programs and services to the attendees.
- Director Kuttenberg attended the monthly meeting of the Streamwood Community Relations Commission at the Streamwood Police Department on September 11.
- Director Kuttenberg joined Township officials in attending the 9-11 Remembrance Ceremony at the Streamwood Veterans Memorial on September 11.
- Director Kuttenberg, Senior Services Program Manager Jamie Zbrzezny and Trustee Essick attended Representative Moeller's quarterly Senior Citizen Advisory Committee meeting on September 13.
- Director Kuttenberg met with the Director of External Affairs for the Illinois Housing Development Authority on September 18 to discuss collaboration and promotion of Illinois Housing Development Authority programs and services.
- Director Kuttenberg met with representatives from the American Association of Retired Asians on September 18 to discuss a partnership and collaboration to serve our shared residents. Follow up discussions are taking place to solidify a plan.
- Director Kuttenberg, Veterans Specialist Wollack and Supervisor McGuire attended the monthly meeting of Bartlett American Legion Post 1212 on September 20 and presented on Township programs and services to veterans.
- Director Kuttenberg, Assistant Administrator Powers, Clerk Dolan Baumer and Supervisor McGuire attended the Hoffman Estates Chamber Legislative Luncheon on September 22 at St. Alexius Hospital.

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DEPARTMENT OF EMERGENCY SERVICES

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Volunteers</i>				
Total volunteers	33	26	32	26
New volunteers	1	0	6	2
<i>Hours</i>				
Volunteer Detail Hours	575.5	372.5	2,226	2,176
Volunteer Work Hours	144.5	147.5	898.75	1,165.75
Volunteer Training Hours	335	162	1,432	1,026
<i>Total Volunteer Hours</i>	1055	682	4,556.75	4,367.75
<i>Details</i>				
Emergency Call Outs	8	5	36	21
Safety Patrols	3	3	15	23
Township Sponsored Events	3	4	18	19
Other Community Events	6	6	24	27
Miscellaneous	0	0	0	0
<i>Total Details</i>	20	18	93	82

Department Highlights:

- HTES responded to the Hanover Park Police Department for traffic control for a crime scene investigation on September 2nd.
- HTES responded to Illinois Search and Rescue call in Glencoe on September 2nd.
- HTES assisted Hanover Park Police Department with traffic control following an auto accident on September 6th.
- Elgin Police Department requested traffic control assistance following a downed electrical wire on Route 20 on September 8th.
- HTES responded to Roselle Fire Department to provided scene lighting on September 11th.
- HTES responded to automatic aid call for the Hanover Park Fire Department after an automobile accident with extrication on September 19th.
- Fox River Protection District requested scene lighting for a structure fire on September 20th.
- HTES responded to automatic aid to the Hanover Park Fire Department for an automobile accident with extrication on September 25th.
- HTES conducted an open house at Station 1 in conjunction with Bartlett Heritage Days on September 9th.
- HTES assisted the Fox River Fire Protection District with a 5K run at the Leroy Wood Forest Preserve, assisting with Emergency Medical Services on September 2nd and on September 30th.
- HTES assisted the Streamwood Police Department and Streamwood High School with traffic control for a football game on September 2nd.
- Assisted Hanover Park Police Department with traffic control for the St. Ansgar Catholic Church Mexican Independence Day Parade on September 20th.
- HTES assisted Streamwood High School on September 20th with their annual “Powder Puff” football game, providing traffic control and security.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Administration</i>				
Vehicle service calls	0	14	29	47
Work orders	59	62	366	439
Event set-ups/tear downs	182	173	1,125	1,060
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,849	5,551	29,669.45	31,451
Town Hall	7,860	11,100	46,732	54,540
Senior Center	33,989	40,074	206,467	193,983
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0	0	503.78	370.66
Town Hall	226.06	8.28	1,188.04	1,003.85
Senior Center	972.41	237.42	6,085.03	4,430.69

Department Highlights

- Facilities and Maintenance Staff continue painting at the Mental Health Community Resource Center.
- Director Spejcher met with Clerk Dolan Baumer to discuss upcoming renovations to Downey Hall including restructuring the Clerk's storage area.
- Director Spejcher and Operations Manager Nelson have been reviewing joint purchasing programs for quotes on a utility vehicle for maintenance of the Izaak Walton Reserve trail system and snow removal of Township properties sidewalks.
- Director Spejcher continues to meet regularly with the contractor for the Astor Avenue roof replacement project.
- Facilities and Maintenance coordinated the lettering installation for the new Welfare Services Food Pantry vehicle.
- Installed new shelving units in the Stars and Stripes kitchen and repairs were made to the deli cart.
- Facilities Technician O'Neil is studying to obtain a permit for his Commercial Driver's License and will be training to drive a single axle dump truck.
- Facilities and Maintenance staff completed the set up of tents, tables and chairs for the 10th annual Health and Wellness Expo and the Izaak Walton Reserve archery range dedication ceremony.

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HIGHWAY DEPARTMENT

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Summer Season</i>				
Row trimming complete on Rohrssen and Berner/Dale roads				
Winter Pm's to start soon on all equipment				
Rolling Knolls resurfacing plans continue with drainage improvements				
<i>Summer Season</i>				
Brush Pickup	8	5	30	39

Department Highlights

- Row trimming was completed on Rohrssen and Berner/Dale roads
- Winter preventative maintenance to begin soon on all equipment
- Rolling Knolls resurfacing plans continue and will include drainage improvements.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for September 2017

SERVICE PROVIDED	AUGUST 2017	AUGUST 2016	FYTD 2018	FYTD 2017
<i>Grant Funding</i>				
New clients	471	372	1,880	1,809
Ongoing Clients	507	540	NC	NC
Closed Cases	59	115	356	401
Prevention Programming Presentations	8	7	120	164
Number in audience	140	82	4,082	4,721
<i>TIDE</i>				
Participants	16	16	17	16
Rides	*	121	*343	455
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	74	96	403	502

*TIDE invoice not received by the report submission deadline.

Department Highlights

- The Mental Health Board met on October 5, 2017 and awarded the following:
 - Easter Seals of DuPage and Fox Valley was awarded \$11,000 in capital funding to contribute to the security upgrade project for their center in Elgin. The project will include adding an interior security door, intercom system, one-way window to the vestibule, security cameras and improved exterior lighting.
 - Shelter, Inc. was awarded \$2,000 in capital funding towards the purchase of new information software. The software will allow the agency to better manage donor relations and assist in expanding revenue streams. The agency relies heavily on donations for operational costs.
 - Catholic Charities was awarded \$1,800 in staff development funding to contribute to the cost of the 2017 Adult Protection and Advocacy Conference.
- Completed an audit of all agencies receiving annual funding via quarterly payments. The audit results will be discussed when the Mental Health Board considers the FY19 annual funding allocations.
- Manager Vana, Ms. Biesiadecki and Ms. Nelson completed a site visit to Administer Justice on September 19. Administer Justice staff reviewed the programs available to Township residents and explained further their legal aid process. No additional follow up was recommended.
- Manager Vana, Ms. Lue and Ms. Garvey completed a site visit to Little City on September 20. Little City staff discussed the successful merger with Countryside Association and reviewed current services and programming. No additional follow up was recommended.
- The Human Services Coordinating Council met on September 20th. Senator Castro joined the council with a Springfield update and a held Q&A session. Twenty-one attendees were present. The next meeting is November 29th.
- Fiscal Year 2019 annual funding applications were submitted. No new agencies have applied for annual funding, however two currently funded agencies are requesting funding for new programs. The Board will allocate FY19 funds at their January 2018 meeting.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Programming Division</i>				
Planned programs	223	194	1,337	1,214
Participants	3,044	2,687	18,291	15,986
Participants (unduplicated)	686	859	1,415	1,589
Wait listed (unduplicated)	43	67	517	489
Art & Computer classes	48	51	282	344
Art & Computer class participants	346	352	1,971	2,290
New volunteers	11	12	29	35
Total volunteers (unduplicated)	222	156	222	219
Volunteer hours reported	1,978	2,432	15,014	14,886
Meals Served	1,191	764	6,841	5,115
Meals delivered by volunteers	1,452	1,016	7,472	6,024
<i>Social Services Division</i>				
Clients served (unduplicated)	176	420	664	775
Clients served (duplicated)	201	422	1,017	1,687
Energy Assistance	16	214	84	249
Prescription drugs & health insurance assistance	113	27	589	384
Social Service programs	11	11	59	65
Social Service program participants	85	72	493	488
Lending Closet transactions	100	102	643	672
<i>Transportation Division</i>				
One way rides given	1,584	1,431	10,272	9,136
Individuals served (unduplicated)	239	235	495	535
New riders	43	40	495	535
Unmet requests for rides	50	69	203	290

Department Highlights:

- Popular out trips included: Lake Geneva Boat Tour & Lunch, Russian Tea Time Lunch & Pritzker Military Museum. Twenty-five older adults traveled with Program Specialist Adelphia to Galena for a 2-day, 1-night trip.
- The Café continues to have an average of fifty people per day dining at luncheon service. Nutrition Coordinator Slowik tendered her resignation; her last day with the Township was September 21. Home Delivered Meals Assistant Perri will serve as interim Nutrition Coordinator while recruitment to fill the position occurs. The department is accepting applications for the position through October 20.
- Social Services contacted over 500 households about the upcoming LIHEAP (Low Income Energy Assistance Program) program through our voice connect service. LIHEAP assists eligible clients with a credit to their gas and electric bills. Social Services staff completed their LIHEAP annual recertification training. One new volunteer was also trained to support program.
- Social Services Specialist Mondragon successfully passed her exam for the Alliance for Information and Referral Systems (AIRS) Aging/Disability certification.
- All Social Services staff attended the annual SHIP training in Chicago on September 27.

- Manger Steininger participated in the Illinois Public Transit Association conference in Springfield on September 18th-20th.
- Mid-west Transit Equipment confirmed that the delivery of the new bus could be January 2018.

DEPARTMENT OF WELFARE SERVICES

Report for September 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>General Assistance</i>				
General Assistance clients	13	14	69	74
General Assistance appointments	29	31	167	163
Emergency Assistance appointments	30	24	129	110
Emergency Assistance approved	8	0	24	6
Crisis intake clients	136	125	758	665
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	0*	46	79	93
Circuit Breaker	3	2	6	6
<i>Social Services</i>				
ComEd Hardships	13	No Funds	48	29
Weatherization	0	1	0	2
<i>Food Pantry</i>				
Served (Households)	595	768	4,020	3,736
New applications	17	28	135	154
Food Donations	58	38	271	241
<i>Community Center Walk-Ins</i>	200	271	1,196	1,277

* Program Closed

Department Highlights:

- General Assistance terminated one client because they were no longer a resident of the township. Emergency Assistance had 11 new applications submitted, 8 were approved and 3 are pending.
- Salvation Army continues to be a valuable available resource for residents facing financial hardship. Sixteen Salvation Army applications have been approved to date.
- Director Imperato hosted two education luncheons for the General Assistance Caseworkers Association. Eighty-six attended a training seminar with the developers of Visual GA software on September 8th and 35 attended a training in Bloomington.
- Welfare Services staff and Auxiliary Staff attended CEDA's LIHEAP training in Cicero. Applications will begin being accepted on October 2nd.
- Welfare Services participated in Township Day on September 21st and Just for the Health of It Expo on September 24th.
- First Midwest Bank hosted a Community Resource Group with the topic of financial planning.
- UPS hosted a hiring event in Downey Hall and had 3 candidates interview.
- RPP Enterprises continues to provide employment services to residents. In September, 12 residents received employment services.
- CEDA will be providing onsite support beginning in October every Wednesday from 8:30 am-4:30 pm.
- Astor Avenue Halloween Party is October 25th beginning at 3:00 pm.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September, 2017

SERVICE PROVIDED	SEPTEMBER 2017	SEPTEMBER 2016	FYTD 2018	FYTD 2017
<i>Outreach & Prevention</i>				
Open Gym participants	134	425	5,919	6,279
Open Gym participants (unduplicated)	134	244	2,828	1,094
Alternative to Suspension referrals	25	79	28	86
Alternative to Suspension participants	10	60	725	826
Alternative to Suspension participants (unduplicated)	3	60	108	148
<i>Clinical</i>				
Therapy clients	330	332	1,682	2,033
Therapy clients (unduplicated)	116	149	748	793
New clients (unduplicated)	18	6	108	91
Clinical hours	219	289	1,193	1,362
Group session participants	8	0	697	1,030
<i>Tutoring Participants</i>				
Total	0	46	504	566
Unduplicated	0	46	154	120

Department Highlights:

- Open Gym only had four days of programming in September due to the change in the school calendar, so participant numbers are significantly lower than the previous year.
- Our Tutoring Services metrics are lower due to the change in the school calendar and tutoring starting later than in previous years.
- Director Parquette attended the Annual Principal's Breakfast at the Village of Streamwood on Friday, September 1, 2017.
- Manager Houdek attended the Bartlett Heritage Days on Sunday, September 10, 2017.
- Nicole Burlingame, second year, master's intern from National Lewis University started her internship with the department on September 11, 2017.
- Director Parquette attended the Hanover Township Emergency Services Reception on Wednesday, September 13, 2017.
- Youth and Family Services participated at the Office of Community Health's Just for the Health of It Resource Fair on September 14, 2017.
- Manager Cohen attended the Archery Dedication Ceremony at the Hanover Township Izaak Walton Center and Reserve on September 17, 2017.
- Director Parquette and Manager Houdek attended the Hanover Township Human Services Coordinating Council meeting on September 20, 2017.
- Youth and Family Services participated at the Hanover Township "Township Day" on September 21, 2017.
- Director Parquette and Director Smith conducted phone outreach training for our Childhood Food Insecurity Initiative volunteers on September 21, 2017.

Youth & Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
 Board Audit Report
 From 9/18/17 - 10/16/17

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	124,528.10	508.90	125,037.00
Total Senior Center	65,121.23		65,121.23
Total Welfare Services	18,653.94		18,653.94
Total Road and Bridge	7,421.95		7,421.95
Total Mental Health Board	140,389.47	798.16	141,187.63
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	1,090.00		1,090.00
Total All Funds	<u>357,404.69</u>	<u>1,307.06</u>	<u>358,711.75</u>

The above "Subtotal" column has been approved for payment this 17th day of October.

The above "Total" column has been approved for payment this 17th day of October.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

Hanover Township Board Audit Report

September 19 through October 16, 2017

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013430 · YFS - Therapy Charges					
Check	09/26/2017	122860	Beahan, Mary J	Petty Cash Reimbursement - Therapy Refunds	17.00
Total 1013430 · YFS - Therapy Charges					17.00
Total 1013 · Town Fund - Revenue					17.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	10/03/2017	122991	Leaf (618-004)	Inv# 7750564 Copier Lease - Town Hall	328.00
Total 1014410 · Equipment Purchases					328.00
1014430 · Computer Equipment & Software					
Check	10/03/2017	123002	ProxiT Technology Solutions	Inv# 18807 Network Labor	2,720.00
Check	10/10/2017	123061	ProxiT Technology Solutions	Inv# 18680 Network Labor	2,040.00
Check	10/10/2017	123061	ProxiT Technology Solutions	Inv# 18728 Security Renewal	946.90
Check	10/10/2017	123061	ProxiT Technology Solutions	Inv# 18768 Network Labor	665.00
Check	10/10/2017	123061	ProxiT Technology Solutions	Inv# 18809 Cable	14.49
Check	10/10/2017	123061	ProxiT Technology Solutions	Inv# 18810 PRI Provider	475.00
Check	10/13/2017	123238	Final Code, Inc	Inv# 20171012001 Encryption Software (5 Licenses)	500.00
Check	10/13/2017	123252	ProxiT Technology Solutions	Inv# 18588 Network Labor	581.25
Check	10/13/2017	123252	ProxiT Technology Solutions	Inv# 18855 USB Backup Storage Drive	60.00
Total 1014430 · Computer Equipment & Software					8,002.64
Total 101CAP · Capital Expenditures					8,330.64
101CHN · Community Health					
1014453 · Printing					
Check	09/19/2017	122847	Interact Business Products, LLC (SS)	Inv# 435093 Copy Charges	11.23
Check	10/03/2017	122988	Interact Business Products, LLC (SS)	Inv# 439001 Copy Charges	59.11
Check	10/03/2017	122989	Kwik Print	Inv# 60647 Business Cards - Smith	74.50
Total 1014453 · Printing					144.84
1014456 · Community Affairs					
Check	09/19/2017	122850	Service Sanitation, Inc.	Inv# 7344310 Health Expo Handwash Station	150.00
Check	09/26/2017	122864	Creative Promotional Apparel, Inc.	Inv# 15435 Health Expo Tote Bags	556.00
Total 1014456 · Community Affairs					706.00
1014457 · Furniture and Computer Equip					
Check	09/26/2017	122879	Taylor Rental	Contract# 02-253172-04 Health Expo Table Rentals	420.00
Check	10/03/2017	122969	Aqua Chill of Chicago	Inv# 2245560 Water Machine Lease	16.00
Check	10/13/2017	123244	Leaf (478-001)	Inv# 7779938 LL Copier Lease	115.50
Total 1014457 · Furniture and Computer Equip					551.50

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Type	Date	Num	Name	Memo	Amount
1014459 · Professional Services					
Check	09/19/2017	122840	Alexian Brothers Health System	Acct# G.9319 Patient Lab	95.90
Total 1014459 · Professional Services					95.90
1014461 · Miscellaneous					
Check	09/26/2017	122862	Arriola, Stacy A	Health Expo Volunteer Lunch	25.47
Total 1014461 · Miscellaneous					25.47
1014465 · Medical Supplies					
Check	09/26/2017	122873	McKesson Medical Surgical	Inv# 8315184 Lipid Test Kits/Capillary Tubes & Plungers/Bandages	1,242.28
Total 1014465 · Medical Supplies					1,242.28
1014466 · Communications					
Check	10/03/2017	123016	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	52.63
Total 1014466 · Communications					52.63
1014491 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	1,928.25
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	1,928.25
Total 1014491 · Health Insurance					3,856.50
1014492 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	85.62
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 1014492 · Dental, Vision & Life Insurance					95.80
Total 101CHN · Community Health					6,770.92
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	10/10/2017	123049	Interact Business Products, LLC (Jay St))	Inv# 438878 Copy Charges	11.50
Total 1014614 · Printing					11.50
1014617 · Equipment & Furniture					
Check	10/10/2017	123023	Bartlett Sports	Inv# 4610 Staff Shirts (4)	96.00
Check	10/10/2017	123028	Canteen Refreshment Services	Inv# 052560056082 Water Machine Rental	29.95
Total 1014617 · Equipment & Furniture					125.95
1014621 · Satellite Office Utilities					
Check	10/03/2017	122996	Nicor 78	Acct# 78-11-12-9467 Monthly Charges	73.21
Check	10/10/2017	123031	Com Ed 010	Acct# 6997418010 Monthly Charges	461.67

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Type	Date	Num	Name	Memo	Amount
			Total 1014621 · Satellite Office Utilities		534.88
Check	10/03/2017	122971	1014623 · Satellite Office Phone & Intrnt AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	95.66
			Total 1014623 · Satellite Office Phone & Intrnt		95.66
Check	10/03/2017	122982	1014625 · Communications Easy Permit Postage	Acct 8000-9090-0585-2392 Hanover Happenings Mailing Postage	1,572.72
			Total 1014625 · Communications		1,572.72
Check	10/10/2017	123067	1014627 · Community Affairs Signs by Tomorrow	Inv# 24140 Neighborhood Food Collection Banner	40.00
			Total 1014627 · Community Affairs		40.00
Check	10/10/2017	123070	1014629 · Dues and Subscriptions Township Perspective	Annual Subscription	25.00
			Total 1014629 · Dues and Subscriptions		25.00
Check	10/13/2017	123263	1014691 · Health Insurance United Healthcare	Cust# 530960 Policy Coverage Sept	3,226.64
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	1,941.14
			Total 1014691 · Health Insurance		5,167.78
Check	10/13/2017	123235	1014692 · Dental, Vision & Life Insurance Euclid Managers	Cust# 5641581 Dental & Life Premium	126.68
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	8.15
			Total 1014692 · Dental, Vision & Life Insurance		134.83
			Total 101CMA · Community Relations		7,708.32
			101VET · Veteran Affairs		
			1014701 · Veterans Honor Roll		
Check	10/03/2017	122968	A1 Trophies & Awards	Inv# 11430 Brass Veteran Plate	4.00
Check	10/03/2017	122968	A1 Trophies & Awards	Inv# 11325 Brass Veteran Plate	4.00
			Total 1014701 · Veterans Honor Roll		8.00
			Total 101VET · Veteran Affairs		8.00
			Total 101CVA · Community & Veteran Affairs		7,716.32
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	10/13/2017	123230	Carol Stream Lawn and Power	Inv# 402967 Water Pump Tune Up/Carburetor	258.32
Check	10/13/2017	123230	Carol Stream Lawn and Power	Inv# 400876 Water Pump Tune Up/Maintenance	139.57

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Type	Date	Num	Name	Memo	Amount
			Total 1014802 · Equipment		397.89
			1014803 · Uniforms		
Check	10/10/2017	123063	Ray O'herron Co., Inc.	Inv# 1745322-IN Full Uniform	371.64
			Total 1014803 · Uniforms		371.64
			1014804 · Printing		
Check	10/10/2017	123068	Signs by Tomorrow	Inv# 24161 Emergency Services Banner	40.00
			Total 1014804 · Printing		40.00
			1014806 · Office Supplies		
Check	10/03/2017	123011	Uline	Inv# 90638973 Replacement Key for Drop Box	17.57
			Total 1014806 · Office Supplies		17.57
			1014808 · Education & Training		
Check	09/26/2017	122856	American Red Cross	Inv# 22001726 Adult First Aid/CPR/AED	1,320.00
Check	10/13/2017	123245	Lakeshore Recycling Systems	Inv# 173141 Event Restroom Rental	200.00
Check	10/13/2017	123247	NFPA	Inv# 7079869Y Member Dues	175.00
			Total 1014808 · Education & Training		1,695.00
			1014809 · Pre-Volunteer Screening		
Check	10/13/2017	123262	Verify Firm Systems (XHANEM)	Inv# 1178621 Background Checks (10)	162.00
			Total 1014809 · Pre-Volunteer Screening		162.00
			1014813 · Vehicle Fuel & Maintenance		
Check	10/03/2017	123012	Ultra Strobe Communications, Inc	Inv# 073023 Lightbar Relocation Labor/Parts	665.90
Check	10/03/2017	123017	Woodstock Powersports	RO# 1634 ATV Tune-Up	305.85
			Total 1014813 · Vehicle Fuel & Maintenance		971.75
			1014814 · Communications		
Check	09/19/2017	122843	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	175.71
Check	10/03/2017	123016	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	91.98
			Total 1014814 · Communications		267.69
			1014891 · Health Insurance		
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	1,941.14
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	1,941.14
			Total 1014891 · Health Insurance		3,882.28
			1014892 · Dental, Vision & Life Insurance		
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	157.99
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	13.41

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Type	Date	Num	Name	Memo	Amount
			Total 1014892 · Dental, Vision & Life Insurance		171.40
			Total 101ES · ES - Expenditures		7,977.22
			101ISE · Insurance & Employee Benefits		
			1014411 · Employee Assistance Program		
Check	10/13/2017	123253	Renz Addiction Counseling Center	Inv# 244 Employee Assistance Program	362.81
			Total 1014411 · Employee Assistance Program		362.81
			1014507 · Flex Plan & 457 Plan		
Check	10/03/2017	123008	TASC	Inv# IN1102441 Flexible Health Savings Acct Admin Fees	90.36
			Total 1014507 · Flex Plan & 457 Plan		90.36
			1014514 · Employee Recognition		
Check	10/13/2017	123215	Sporty's Catering	Employee Appreciation/Retirement Refreshments	301.25
Check	10/13/2017	123226	A1 Trophies & Awards	Inv# 11512 Employee Appreciation Plaque	87.00
			Total 1014514 · Employee Recognition		388.25
			Total 101ISE · Insurance & Employee Benefits		841.42
			101LEA · Legal & Auditing		
			1014501 · Auditing		
Check	10/13/2017	123257	Tighe, Kress, & Orr	Inv# 36904 Audited Financial Statements FY 17	11,300.00
			Total 1014501 · Auditing		11,300.00
			1014502 · Legal Services		
Check	10/13/2017	123243	Kopon Airdo, LLC	Inv# 190-0001-23279 Legal Fees	13,209.97
			Total 1014502 · Legal Services		13,209.97
			Total 101LEA · Legal & Auditing		24,509.97
			101MAIN · Facilities Maintenance		
			1014202 · Office Supplies		
Check	10/10/2017	123069	Staples	Inv# 3353026997 Copy Paper/Correction Roller/Calculator	77.46
			Total 1014202 · Office Supplies		77.46
			1014205 · Janitorial Supplies		
Check	09/26/2017	122883	The Home Depot	Inv# 6561418 Hardwood Floor Cleaner	74.80
Check	10/03/2017	122972	Bade Supply	Inv# 206492 Can Liners/Toilet Tissue/Roll Towels/Bleach	460.33
Check	10/13/2017	123227	Bade Supply	Inv# 206529 Magic Eraser (Box)	44.00
			Total 1014205 · Janitorial Supplies		579.13
			1014208 · Housekeeping Contract		
Check	10/03/2017	123001	Perfect Cleaning Service, Inc.	Inv# 45415 Monthly Cleaning - Senior	1,210.00
Check	10/10/2017	123035	Custodius Chicago	Inv# 207 Janitorial Service - IWC	865.00

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Type	Date	Num	Name	Memo	Amount
Check	10/10/2017	123048	Imperial Service Systems, Inc	Inv# 108213 Cleaning Services -Town	1,069.00
Check	10/10/2017	123066	Scrubco	Inv# 8040 Monthly Cleaning - Astor	800.00
Total 1014208 · Housekeeping Contract					3,944.00
1014209 · Building Contracts					
Check	10/03/2017	123010	Tyco Integrated Security LLC	Inv# 29249884 Quarterly Billing - YFS	274.13
Check	10/10/2017	123072	Tyco Integrated Security LLC	Inv# 29294306 Material	32.59
Total 1014209 · Building Contracts					306.72
1014210 · Building Maintenance - Town					
Check	09/26/2017	122883	The Home Depot	Inv# 3591062 Emergency Light Battery/Rollers	76.74
Check	09/26/2017	122883	The Home Depot	Inv# 2591110 Stretch Wrap	34.51
Check	10/10/2017	123037	Elgin Key & Lock Co., Inc.	Inv# 170302 Key/Coding	18.35
Check	10/10/2017	123043	Grainger	Inv# 9568967963 Buffing and Cleaning Pad	23.54
Total 1014210 · Building Maintenance - Town					153.14
1014211 · Building Maintenance - Senior					
Check	09/26/2017	122883	The Home Depot	Inv# 1591526 Mounting Tape	19.97
Check	10/03/2017	122975	Bob's Window & Door Installations Inc	Office Seal/Activity Room Seal/Repair	300.00
Total 1014211 · Building Maintenance - Senior					319.97
1014213 · Equipment Maintenance - Town					
Check	10/03/2017	122980	Cummins NPower, LLC	Inv# 711-14906 Generator Inspection	338.80
Total 1014213 · Equipment Maintenance - Town					338.80
1014216 · Equipment Rental					
Check	10/03/2017	123007	Staples	Inv# 3347866897 Shredder	104.95
Total 1014216 · Equipment Rental					104.95
1014225 · Grounds/Reserve Maintenance					
Check	09/26/2017	122883	The Home Depot	Inv# 9185001 Gardening Tools	30.64
Check	09/26/2017	122883	The Home Depot	Inv# 5561475 Hanging Flower Basket	41.94
Check	09/26/2017	122883	The Home Depot	Inv# 9580113 Spray Paint/Fire Plugs	26.35
Check	09/26/2017	122883	The Home Depot	Inv# 3101935 Weed Killer	26.94
Total 1014225 · Grounds/Reserve Maintenance					125.87
1014226 · Uniforms					
Check	10/10/2017	123024	Bartlett Sports	Inv# 4691 Uniforms (30)	405.00
Total 1014226 · Uniforms					405.00
1014228 · Building Maintenance - Izaak					
Check	10/03/2017	122995	Menard's- Hanover Park	Inv# 67010 Drill/Hooks/Treated Ground Contact Balance	10.59

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Type	Date	Num	Name	Memo	Amount
Total 1014228 · Building Maintenance - Izaak					10.59
1014291 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	4,576.45
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	4,576.45
Total 1014291 · Health Insurance					9,152.90
1014292 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	354.87
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	28.51
Total 1014292 · Dental, Vision & Life Insurance					383.38
Total 101MAIN · Facilities Maintenance					15,901.91
101PAN · Pantry					
1014161 · Utilities					
Check	09/26/2017	122874	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	93.71
Check	09/26/2017	122875	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	43.85
Check	10/10/2017	123030	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	495.39
Check	10/10/2017	123075	Village of Hanover Park	Acct# 3940-001 Water/Sewer	35.34
Total 1014161 · Utilities					668.29
1014191 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	1,941.14
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	1,941.14
Total 1014191 · Health Insurance					3,882.28
1014192 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	173.32
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014192 · Dental, Vision & Life Insurance					186.73
Total 101PAN · Pantry					4,737.30
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	09/26/2017	122857	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	238.74
Check	09/26/2017	122858	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	192.92
Check	10/03/2017	122970	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.75
Check	10/13/2017	123216	Barr, James C	Quarterly Phone Reimbursement July-Sept	150.00
Check	10/13/2017	123233	Call One	Acct# 1211556-1130965 Monthly Charges	2,027.44
Total 1014402 · Telephone - Town					2,652.85
1014403 · Utilities - Town/Senior					
Check	09/26/2017	122876	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges - Town	134.34

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Type	Date	Num	Name	Memo	Amount
Check	10/03/2017	122997	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges - Senior	1,421.56
Check	10/10/2017	123029	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	832.25
Check	10/13/2017	123232	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	797.63
Check	10/13/2017	123260	Village of Bartlett	Acct# 51470 Water/Sewer - Town Hall	105.21
Check	10/13/2017	123260	Village of Bartlett	Acct# 62447 Water/Sewer - Senior	216.49
Check	10/13/2017	123260	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve	84.04
Total 1014403 · Utilities - Town/Senior					3,591.52
1014405 · Internet Access - Town					
Check	10/03/2017	122977	Comcast (Town 207)	Acct# 8771 10 083 0234207 Monthly Cable Charges	16.82
Check	10/10/2017	123022	AT&T 824	Back up Internet Monthly Fee and Installation	176.95
Check	10/13/2017	123231	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Internet Charges	259.35
Total 1014405 · Internet Access - Town					453.12
1014416 · Equipment Rental - Town					
Check	10/03/2017	122976	Canteen Refreshment Services	Inv# 052560056083 Water Machine Lease	29.95
Total 1014416 · Equipment Rental - Town					29.95
Total 101THE · Town Hall Expense					6,727.44
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	10/03/2017	123007	Staples	Inv# 3352390948 Ink Cartridge/Receipt Book/Cups	144.66
Check	10/03/2017	123007	Staples	Inv# 3353026996 Tack Board/Wall Calendar	76.34
Check	10/13/2017	123255	Staples	Inv# 3353649994 Power Strip	5.69
Total 1014404 · Office Supplies					226.69
1014406 · Printing					
Check	10/03/2017	123005	Safeguard Business Systems	Inv# 32113682 Accounts Payable/Payroll Checks (2,000)	303.87
Check	10/13/2017	123242	Interact Business Products, LLC (Town)	Inv# 440645 Copy Charges	364.19
Total 1014406 · Printing					668.06
1014412 · Travel Expenses					
Check	10/10/2017	123027	Callahan, Suzanna M	Mileage Reimbursement	14.77
Check	10/10/2017	123039	Fischer, Joan L	Mileage Reimbursement	17.07
Check	10/10/2017	123047	Imperato, Alexandra M	Mileage Reimbursement	23.91
Total 1014412 · Travel Expenses					55.75
1014414 · Memberships, Subs & Publication					
Check	10/03/2017	122974	Basic	Inv# 10-141305 ACA Filing Renewal 2017	289.75
Check	10/13/2017	123251	Daily Herald	Acct 681793 Newspaper Service	65.80
Total 1014414 · Memberships, Subs & Publication					355.55
1014530 · Financial Administration					

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Type	Date	Num	Name	Memo	Amount
Check	10/10/2017	123042	Governmental Accounting, Inc	Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014535 · Legal Notices					
Check	10/10/2017	123060	Paddock Publications, Inc	Inv# T4483116 Legal Ad	29.90
Total 1014535 · Legal Notices					29.90
1014591 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	3,821.23
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	3,821.23
Total 1014591 · Health Insurance					7,642.46
1014592 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	262.27
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	31.57
Total 1014592 · Dental, Vision & Life Insurance					293.84
Total 101TOE · Town Office Expense					14,300.85
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	10/03/2017	122984	Fed Ex	Inv# 5-935-79190 Shipping Charges - Cook Cty Assessor	34.88
Check	10/10/2017	123038	Fed Ex	Inv# 5-943-24750 Shipping Charges - Cook Cty Assessor	66.59
Check	10/13/2017	123237	Fed Ex	Inv# 5-949-90584 Shipping Charges - Cook Cty Assessor	34.14
Total 1044405 · Office Supplies					135.61
1044407 · Printing					
Check	10/03/2017	122989	Kwik Print	Inv# 60653 Business Cards (3)	123.90
Total 1044407 · Printing					123.90
1044413 · Travel Expense					
Check	09/26/2017	122880	Smogolski, Thomas S	Mileage & Tolls Reimbursement	29.25
Check	10/03/2017	122985	Glascott, Patricia A	Mileage/Tolls Reimbursement	5.35
Total 1044413 · Travel Expense					34.60
1044419 · Training					
Check	09/26/2017	122880	Smogolski, Thomas S	Business Practices/Ethics Class	159.00
Total 1044419 · Training					159.00
1044426 · Miscellaneous					
Check	10/03/2017	122985	Glascott, Patricia A	Appeal Seminar Pizza Reimbursement (4)	48.27
Total 1044426 · Miscellaneous					48.27

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Type	Date	Num	Name	Memo	Amount
1044491 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	2,583.89
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	2,583.89
Total 1044491 · Health Insurance					5,167.78
1044492 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	359.08
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	18.33
Total 1044492 · Dental, Vision & Life Insurance					377.41
Total 104ASR · Assessor's Division					6,046.57
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	5,185.10
Total 1094608 · Salaries					5,185.10
1094612 · Consulting Fees					
Check	09/26/2017	122869	Michael Kelly	Consulting Fees	300.00
Total 1094612 · Consulting Fees					300.00
1094614 · Printing					
Check	10/13/2017	123242	Interact Business Products, LLC (Town)	Inv# 440645 Copy Charges	166.46
Total 1094614 · Printing					166.46
1094618 · Psychiatric Backup					
Check	10/10/2017	123020	Alexian Bros. Behavioral Health Hospital	Psychiatric Backup - September	320.00
Total 1094618 · Psychiatric Backup					320.00
1094619 · Office Supplies					
Check	09/26/2017	122878	Quill Corporation	Inv# 9777074 Toner	188.99
Check	10/10/2017	123062	Quill Corporation	Inv# 1120733 Paper/Pads/Kleenex/Labels	79.89
Check	10/13/2017	123249	Quill Corporation	Inv# 1348253 Coffee Supplies	136.77
Check	10/13/2017	123249	Quill Corporation	Inv# 1311842 Coffee Supplies	134.65
Check	10/13/2017	123249	Quill Corporation	Inv# 1311842 Credit	-25.00
Total 1094619 · Office Supplies					515.30
1094621 · Recruitment and Pre Employment					
Check	10/13/2017	123225	Alexian Bros Corporate Health Services	Inv# 636479 Employee Physical/Drug Screen	93.00
Total 1094621 · Recruitment and Pre Employment					93.00
1094623 · Travel					

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Type	Date	Num	Name	Memo	Amount
Check	09/26/2017	122863	Concepcion, Sara	Reimbursement Mileage	23.01
	Total 1094623 · Travel				23.01
1094626 · Equipment & Furniture					
Check	10/13/2017	123213	Parquette, John J	Quarterly Phone Reimbursement	120.00
	Total 1094626 · Equipment & Furniture				120.00
1094691 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	5,185.10
	Total 1094691 · Health Insurance				5,185.10
1094692 · Dental, Vision & Life Insurance					
Check	10/03/2017	122998	NCPERS	Billing# 57850217 Monthly Premium	16.00
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	256.86
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	47.18
	Total 1094692 · Dental, Vision & Life Insurance				320.04
	Total 109ADM · Administration & Clinical				12,228.01
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	10/13/2017	123214	Baig, Sumara	Mileage Reimbursement	88.81
	Total 1094644 · Travel				88.81
1094647 · Office Supplies					
Check	09/26/2017	122878	Quill Corporation	Inv# 9891893 Batteries/Blank Cards	32.47
Check	10/13/2017	123249	Quill Corporation	Inv# 1463903 Ink (4)	175.98
Check	10/13/2017	123249	Quill Corporation	Inv# 1463904 Coffee Supplies/Batteries	61.61
	Total 1094647 · Office Supplies				270.06
1094651 · Cellphones					
Check	10/03/2017	123016	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	210.52
Check	10/13/2017	123212	Cohen, Michael J	Quarterly Phone Reimbursement	120.00
	Total 1094651 · Cellphones				330.52
1094791 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	3,869.39
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	3,869.39
	Total 1094791 · Health Insurance				7,738.78
1094792 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	468.46
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	34.80

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Type	Date	Num	Name	Memo	Amount
Total 1094792 · Dental, Vision & Life Insurance					503.26
Total 109OUT · Outreach & Prevention					8,931.43
Total 109YFS · Youth & Family Services					21,159.44
Total 1014 · Town Fund - Expenditures					125,020.00
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104525 · Telephone & High Speed Internet					
Check	10/03/2017	123016	Verizon Wireless (00002)	Acct# 742025529-00002 Monthly Charges	116.40
Total 1104525 · Telephone & High Speed Internet					116.40
1104527 · Equipment					
Check	09/19/2017	122848	Leaf (618-007)	Inv# 7714830 Color Copier Lease	312.68
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 417623 Laminator	189.99
Check	09/26/2017	122871	Leaf (568-001)	Inv# 7737166 Reception Copier Lease	38.00
Check	10/03/2017	122969	Aqua Chill of Chicago	Inv# 2245560 Water Machine Lease	48.00
Check	10/10/2017	123055	Leaf (618-003)	Inv# 7766194 Postage Machine Lease	87.00
Check	10/13/2017	123244	Leaf (478-001)	Inv# 7779938 LL Copier Lease	115.50
Total 1104527 · Equipment					791.17
1104528 · Office Supplies					
Check	09/26/2017	122853	A1 Trophies & Awards	Inv# 11443 Name Badges (3)	23.97
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 415938 Office Supplies, Paper	62.46
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 416002 Envelopes	21.38
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 417112 Copy Paper	247.75
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 417623 Office Supplies	42.01
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 417623 Office Supplies	35.96
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 417696 Office Supplies	37.96
Total 1104528 · Office Supplies					471.49
1104533 · Printing					
Check	09/19/2017	122847	Interact Business Products, LLC (SS)	Inv# 435093 Copy Charges	200.22
Check	09/26/2017	122868	Interact Business Products, LLC (SS)	Inv# 4439002 Copy Charges	20.42
Check	10/03/2017	122988	Interact Business Products, LLC (SS)	Inv# 439001 Copy Charges	279.77
Check	10/03/2017	122989	Kwik Print	Inv# 60641 Letterhead/Envelopes	334.80
Total 1104533 · Printing					835.21
1104535 · Travel					
Check	09/26/2017	122859	Baptist, Susan L	Rose Farm Trip Lunch Reimbursement	34.12
Check	09/26/2017	122870	Krall, Marianne	Mileage Reimbursement	34.88
Check	09/26/2017	122882	Steininger, Linda	IPTA Conference Mileage Reimbursement	205.44
Check	10/03/2017	122979	Conway, Megan A	Travel Reimbursement	83.48
Check	10/03/2017	123018	Zbrzezny, Jamie A	Mileage Reimbursement	47.51
Check	10/10/2017	123052	Krall, Marianne	Mileage Reimbursement	34.83

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Type	Date	Num	Name	Memo	Amount
Check	10/13/2017	123217	Domingo, Frances	Mileage Reimbursement	220.39
Total 1104535 · Travel					660.65
1104591 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	9,628.59
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	9,242.91
Total 1104591 · Health Insurance					18,871.50
1104592 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	601.32
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	61.11
Total 1104592 · Dental, Vision & Life Insurance					662.43
Total 1104ADM · Administration					22,408.85
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Check	10/03/2017	123019	All Team Staffing	Inv# 10-22000063 Part Time Temp Help	599.10
Check	10/10/2017	123021	All Team Staffing	Inv# 10-22000103 Part Time Temp Help	1,158.28
Check	10/13/2017	123224	All Team Staffing	Inv# 10-22000149 Part Time Temp Help	1,248.13
Total 1105550 · Congregate Salaries					3,005.51
1105551 · Congregate Food					
Check	09/19/2017	122845	Get Fresh Produce, Inc	Inv# 02644333 Congregate Food	68.05
Check	09/19/2017	122846	Gordon Food Service	Inv# 180482296 Congregate Food	755.01
Check	09/19/2017	122846	Gordon Food Service	Inv# 10311889 Congregate Food	-2.12
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02645603 Congregate Food	221.30
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02646832 Congregate Food	116.53
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02649178 Congregate Food	51.55
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02655418 Congregate Food	15.75
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02650240 Congregate Food	51.25
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02651179 Congregate Food	16.70
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02653847 Congregate Food	112.15
Check	09/26/2017	122866	Gordon Food Service	Inv# 934059393 Congregate Food	108.00
Check	09/26/2017	122866	Gordon Food Service	Inv# 934059394 Congregate Food	12.64
Check	09/26/2017	122872	Mickey's Linen	Inv# 7031587 Congregate Food	22.83
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02658086 Congregate Food	79.05
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02655987 Congregate Food	24.90
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02660713 Congregate Food	127.08
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02662961 Congregate Food	50.10
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02662966 Congregate Food	15.80
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02663790 Congregate Food	13.65
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02663946 Congregate Food	18.38
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02666298 Congregate Food	75.13
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02666881 Congregate Food	6.83
Check	10/10/2017	123041	Gordon Food Service	Inv# 180643953 Congregate Food	877.32

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Type	Date	Num	Name	Memo	Amount
Check	10/10/2017	123041	Gordon Food Service	Inv# 180810022 Congregate Food	769.83
Check	10/10/2017	123041	Gordon Food Service	Inv# 180977532 Congregate Food	606.66
Check	10/10/2017	123045	Highland Baking Company	Inv# 1493981-IN & 1496656-IN Congregate Food	57.94
Check	10/10/2017	123045	Highland Baking Company	Inv# 1502141 Congregate Food	9.08
Check	10/10/2017	123045	Highland Baking Company	Inv# 1503310 Congregate Food	16.89
Check	10/10/2017	123045	Highland Baking Company	Inv# 1504397 Congregate Food	16.98
Check	10/13/2017	123239	Get Fresh Produce, Inc	Inv# 2670713 Congregate Food	56.50
Check	10/13/2017	123239	Get Fresh Produce, Inc	Inv# 2667632 Congregate Food	149.30
Check	10/13/2017	123240	Highland Baking Company	Inv# 1509992 Congregate Food	24.70
Total 1105551 · Congregate Food					4,545.76
1105553 · Congregate Supplies					
Check	09/19/2017	122845	Get Fresh Produce, Inc	Inv# 02644333 Congregate Supplies	29.20
Check	09/19/2017	122846	Gordon Food Service	Inv# 180482296 Congregate Supplies	90.52
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02649178 Congregate Supplies	23.50
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02650240 Congregate Supplies	27.70
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02652280 Congregate Supplies	31.13
Check	09/26/2017	122866	Gordon Food Service	Inv# 934059393 Congregate Supplies	38.92
Check	09/26/2017	122872	Mickey's Linen	Inv# 7030510 Congregate Supplies	22.83
Check	09/26/2017	122872	Mickey's Linen	CREDIT Inv# 7006614	-23.73
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02658086 Congregate Supplies	34.45
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02655987 Congregate Supplies	11.75
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02660713 Congregate Supplies	11.75
Check	10/10/2017	123041	Gordon Food Service	Inv# 180643953 Congregate Supplies	134.70
Check	10/10/2017	123041	Gordon Food Service	Inv# 180810022 Congregate Supplies	29.46
Check	10/10/2017	123041	Gordon Food Service	Inv# 180977532 Congregate Supplies	31.07
Check	10/10/2017	123057	Mickey's Linen	Inv# 70302638 Congregate Supplies	22.83
Check	10/13/2017	123239	Get Fresh Produce, Inc	Inv# 2670713 Congregate Supplies	56.50
Check	10/13/2017	123239	Get Fresh Produce, Inc	Inv# 2667632 Congregate Supplies	23.50
Check	10/13/2017	123246	Mickey's Linen	Inv# 7033796 Congregate Supplies	22.83
Total 1105553 · Congregate Supplies					618.91
1105558 · Home Delivered Meals Food					
Check	09/19/2017	122845	Get Fresh Produce, Inc	Inv# 02644333 HDM Food	68.05
Check	09/19/2017	122845	Get Fresh Produce, Inc	Inv# 02644330 HDM Food	130.80
Check	09/19/2017	122846	Gordon Food Service	Inv# 180482296 HDM Food	1,010.64
Check	09/19/2017	122846	Gordon Food Service	Inv# 10311889 HDM Food	-2.11
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02645603 HDM Food	221.30
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02646832 HDM Food	116.52
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02649178 HDM Food	51.55
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02655418 HDM Food	15.75
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02650240 HDM Food	51.25
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02651179 HDM Food	16.70
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02651186 HDM Food	59.10
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02653847 HDM Food	235.25
Check	09/26/2017	122866	Gordon Food Service	Inv# 934059393 HDM Food	108.08
Check	09/26/2017	122866	Gordon Food Service	Inv# 934059394 HDM Food	12.64

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Type	Date	Num	Name	Memo	Amount
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02658086 HDM Food	68.50
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02655987 HDM Food	24.90
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02660713 HDM Food	127.07
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02662961 HDM Food	50.10
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02662966 HDM Food	15.80
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02663790 HDM Food	13.65
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02663946 HDM Food	18.37
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02666298 HDM Food	75.12
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02666881 HDM Food	6.87
Check	10/10/2017	123041	Gordon Food Service	Inv# 180643953 HDM Food	1,030.19
Check	10/10/2017	123041	Gordon Food Service	Inv# 180810022 HDM Food	909.99
Check	10/10/2017	123041	Gordon Food Service	Inv# 180977532 HDM Food	644.73
Check	10/10/2017	123045	Highland Baking Company	Inv# 1493981-IN & 1496656-IN HDM Food	57.94
Check	10/10/2017	123045	Highland Baking Company	Inv# 1502141 HDM Food	9.08
Check	10/10/2017	123045	Highland Baking Company	Inv# 1503310 HDM Food	16.89
Check	10/10/2017	123045	Highland Baking Company	Inv# 1504397 HDM Food	16.97
Check	10/10/2017	123057	Mickey's Linen	Inv# 70302638 HDM Food	22.82
Check	10/13/2017	123239	Get Fresh Produce, Inc	Inv# 2667632 HDM Food	149.30
Check	10/13/2017	123240	Highland Baking Company	Inv# 1509992 HDM Food	24.70
Check	10/13/2017	123246	Mickey's Linen	Inv# 7033796 HDM Food	22.82
Total 1105558 · Home Delivered Meals Food					5,401.33
1105560 · Home Delivered Meals Supplies					
Check	09/19/2017	122846	Gordon Food Service	Inv# 180482296 HDM Supplies	90.52
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02649178 HDM Supplies	23.50
Check	09/26/2017	122865	Get Fresh Produce, Inc	Inv# 02652280 HDM Supplies	31.12
Check	09/26/2017	122866	Gordon Food Service	Inv# 934059393 HDM Supplies	38.91
Check	09/26/2017	122872	Mickey's Linen	Inv# 7030510 HDM Supplies	22.82
Check	09/26/2017	122872	Mickey's Linen	Inv# 7031587 HDM Supplies	22.82
Check	09/26/2017	122872	Mickey's Linen	CREDIT Inv# 7006614	-23.72
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02658086 HDM Supplies	34.45
Check	10/03/2017	122986	Get Fresh Produce, Inc	Inv# 02655987 HDM Supplies	11.75
Check	10/10/2017	123040	Get Fresh Produce, Inc	Inv# 02660713 HDM Supplies	11.75
Check	10/10/2017	123041	Gordon Food Service	Inv# 180643953 HDM Supplies	17.66
Check	10/10/2017	123041	Gordon Food Service	Inv# 180810022 HDM Supplies	29.45
Check	10/10/2017	123041	Gordon Food Service	Inv# 180977532 HDM Supplies	31.07
Check	10/13/2017	123239	Get Fresh Produce, Inc	Inv# 2667632 HDM Supplies	23.50
Total 1105560 · Home Delivered Meals Supplies					365.60
1105791 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	1,105.55
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	-1,105.55
Total 1105791 · Health Insurance					0.00
1105792 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	42.81

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Type	Date	Num	Name	Memo	Amount
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 1105792 · Dental, Vision & Life Insurance					47.90
Total 1104NUT · Nutrition					13,985.01
1104SOC · Programs & Services					
1104514 · Weekend Programming					
Check	10/10/2017	123044	Bill Helmuth	Inv# 10617 Senior Presentation - Syria 10/7/17	200.00
Check	10/10/2017	123044	Bill Helmuth	Inv# 10517 Senior Presentation - Greece 11/4/17	200.00
Total 1104514 · Weekend Programming					400.00
1104515 · Programming					
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 415938 Tea	19.64
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 417112 Beverages	96.96
Check	09/26/2017	122881	Sposito, Florence M	Program Water/Ice Cream	42.90
Check	10/10/2017	123025	Blenderful Music	Inv# 171024 Evening Concert Performance 10/24/17	250.00
Check	10/10/2017	123026	Broadway in Chicago	Cont# 176783 Senior Trip - Hamilton	1,697.00
Check	10/10/2017	123033	Cook Memorial Public Library	Room Reservation Fee 11/8/17	5.00
Check	10/10/2017	123034	Crestline Entertainment, Inc.	Halloween Party Entertainment	295.00
Check	10/10/2017	123036	Ralph Danielsen	Inv# 10817 Senior Presentation - New England Autumn 11/7/17	125.00
Check	10/10/2017	123041	Gordon Food Service	Inv# 180810022 Programming Food	45.40
Check	10/10/2017	123046	Holm, Kristin	Card Making Class Instruction	60.00
Check	10/10/2017	123046	Holm, Kristin	Card Making Class Supplies	67.84
Check	10/10/2017	123051	Bob Kalal	Senior Presentation - Music Performance	175.00
Check	10/10/2017	123056	Libertyville-Mundelein Historical Society	Senior Trip - Cook Mansion 11/8/17	54.00
Check	10/10/2017	123059	Joe Murrow	Senior Presentation - Marlon Brando 11/8/17	60.00
Check	10/13/2017	123210	Cesar Grimaldo	Inv# 101017 French/Spanish Instruction Nov/Dec	550.00
Check	10/13/2017	123211	Luanne Widzisz	Yoga Retreat Supplies	44.41
Check	10/13/2017	123234	Dance Alternatives, Inc.	Inv# HP082017 Line Dance Class Instruction - August	200.00
Check	10/13/2017	123234	Dance Alternatives, Inc.	Inv# HP082017 Line Dance Class Instruction - September	150.00
Check	10/13/2017	123256	Taoist Tai Chi Society	Inv# 101217 Tai Chi Classes July-Sept	300.00
Check	10/13/2017	123258	Tranquility Yoga Studio	Yoga Class Instruction Nov-Dec	2,270.00
Check	10/13/2017	123264	Luanne Widzisz	Yoga Retreat Instruction	20.00
Total 1104515 · Programming					6,528.15
1104516 · Social Services					
Check	10/10/2017	123032	Conway, Megan A	Social Services Supplies	17.45
Total 1104516 · Social Services					17.45
1104519 · Senior Assistance					
Check	10/13/2017	123206	Secretary of State	Client License Plate Sticker Renewal	101.00
Total 1104519 · Senior Assistance					101.00
1104520 · Volunteer Services					
Check	09/26/2017	122854	Accurate Office Supply Co	Inv# 415938 Tags	51.99
Check	10/03/2017	122987	Jeannine Havlik	Home Delivered Meals Mileage Reimbursement	143.38

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Type	Date	Num	Name	Memo	Amount
Check	10/03/2017	122993	Steve Maly	Home Delivered Meals Mileage Reimbursement	18.73
Check	10/03/2017	123013	Charles Valerio	Home Delivered Meals Mileage Reimbursement	21.94
Check	10/10/2017	123064	William Riccio	Home Delivered Meals Mileage Reimbursement	38.52
Check	10/10/2017	123065	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	48.15
Check	10/13/2017	123207	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement	15.52
Check	10/13/2017	123218	Alan Lenoci	Home Delivered Meals Mileage Reimbursement	36.38
Check	10/13/2017	123219	Clinton & Jeanine Baker	Home Delivered Meals Mileage Reimbursement	32.10
Check	10/13/2017	123220	Joanne Watson	Home Delivered Meals Mileage Reimbursement	68.48
Check	10/13/2017	123221	Robert Garmoe	Home Delivered Meals Mileage Reimbursement	14.45
Check	10/13/2017	123222	Phil Roth	Home Delivered Meals Mileage Reimbursement	56.71
Check	10/13/2017	123261	Verify FIRM Systems (xhtsse)	Inv# 1171331-IN Background Checks Adjustment	37.00
Check	10/13/2017	123261	Verify FIRM Systems (xhtsse)	Inv# 1178631-IN Background Checks (9)	153.00
Total 1104520 · Volunteer Services					736.35
1104526 · Club 59					
Check	09/22/2017	122852	Eagle Printing and Graphics	Club 59 Newsletter Postage	2,365.16
Total 1104526 · Club 59					2,365.16
1104532 · Visual Arts					
Check	09/26/2017	122861	Blick Art Materials	Inv# 8228287 Art Supplies	21.45
Check	10/10/2017	123054	Denise Laurin-Donatelle	Inv# 10717 Master Arts Drawing Workshop Sept/Oct	240.00
Check	10/10/2017	123058	Midwest Ceramic Art Supply	Ceramic Supplies	137.50
Check	10/13/2017	123208	Krall, Marianne	Flower Class Supplies	22.52
Check	10/13/2017	123209	Susan Kazenas	Resin Pendant Class Supplies	110.83
Check	10/13/2017	123228	Blick Art Materials	Inv# 8328894 Art Supplies	19.19
Check	10/13/2017	123228	Blick Art Materials	Inv# 8329883 Art Supplies	143.61
Check	10/13/2017	123241	Hobby Lobby	Arts/Crafts Supplies	25.67
Total 1104532 · Visual Arts					720.77
Total 1104SOC · Programs & Services					10,868.88
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	09/19/2017	122842	Central States Bus Sales, Inc	Inv# IN361003 Bus# 139 Labor for A/C & Circuit Board Repair	381.14
Check	09/19/2017	122844	Complete Fleet Services Inc.	Inv# 14715 Bus# 123 Truck Floor Section Reinforcement/Exhaust Repair	954.80
Check	09/19/2017	122849	Oil Masters	Inv# 192669 Bus# 127 Oil/Filter	37.49
Check	09/19/2017	122849	Oil Masters	Inv# 192704 Bus# 137 Oil/Filter	37.49
Check	09/26/2017	122855	Airstream Pressure Washing Inc	Inv# 8744 Bus Washing (9)	225.00
Check	10/03/2017	122999	Oil Masters	Inv# 192994 Bus #120 Oil Change	66.48
Check	10/10/2017	123077	Complete Fleet Services Inc.	Inv# 14772 Bus# 126 AC Inspection/Emergency Door Repair/Purge Valve ...	854.20
Check	10/10/2017	123077	Complete Fleet Services Inc.	Inv# 14776 Bus# 139 AC Charge/Freon/Oil Change	847.09
Total 1104518 · Vehicle Maintenance					3,403.69
1104547 · Dispatch Software					
Check	10/10/2017	123073	Unified Dispatch	Inv# 258291 Call System Support/Maintenance	100.00
Check	10/10/2017	123073	Unified Dispatch	Inv# 266323 Call System Support/Maintenance Q1	550.00

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Type	Date	Num	Name	Memo	Amount
Check	10/10/2017	123073	Unified Dispatch	Inv# 268235 Call System Support/Maintenance Q2	1,650.00
Check	10/10/2017	123073	Unified Dispatch	Inv# 274220 Call System Support/Maintenance Q3	1,650.00
Total 1104547 · Dispatch Software					3,950.00
1104550 · Telephone					
Check	10/03/2017	123015	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	420.88
Total 1104550 · Telephone					420.88
1104691 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	4,782.10
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	4,782.10
Total 1104691 · Health Insurance					9,564.20
1104692 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	469.48
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	50.24
Total 1104692 · Dental, Vision & Life Insurance					519.72
Total 1104TRN · Transportation					17,858.49
Total 1104 · Senior Center - Expenditures					65,121.23
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/03/2017	123007	Staples	Inv# 3350955717 Folders/Tape	74.93
Check	10/13/2017	123254	Sam's Club (WS 6382 9)	Ink/Cups/Creamer/Coffee/Coffee Supplies	333.37
Check	10/13/2017	123254	Sam's Club (WS 6382 9)	Supplies	39.96
Total 2024202 · Office Supplies					448.26
2024204 · Equipment					
Check	09/26/2017	122853	A1 Trophies & Awards	Inv# 11441 Name Badge	7.99
Check	10/03/2017	122976	Canteen Refreshment Services	Inv# 052560056037 Water Machine Lease	29.95
Check	10/03/2017	122978	Comcast (WS)	Acct 8771 10 085 0097898 Monthly Cable & Internet Charges	152.59
Check	10/03/2017	122992	Leaf (618-006)	Inv# 7750566 Copier Lease	276.26
Total 2024204 · Equipment					466.79
2024205 · Travel & Training					
Check	09/19/2017	122841	Carstensen, Margaret M	Mileage Reimbursement	35.15
Check	09/26/2017	122867	Imperato, Mary Jo	Mileage Reimbursement	155.36
Check	10/10/2017	123076	Mary Wojtczak	Mileage/Parking Reimbursement	97.29
Check	10/13/2017	123236	Orozco, Laura A	Mileage Reimbursement	20.34
Total 2024205 · Travel & Training					308.14
2024210 · Printing					

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Type	Date	Num	Name	Memo	Amount
Check	10/03/2017	122989	Kwik Print	Inv# 60561 Business Cards - Orozco	41.30
Check	10/10/2017	123050	Interact Business Products, LLC (WS)	Inv# 440844 Copy Charges	44.97
Check	10/10/2017	123053	Kwik Print	Inv# 60681 Business Cards - Kuenker	41.30
Total 2024210 · Printing					127.57
2024507 · Professional Services					
Check	10/03/2017	123004	R.P.P. Enterprises	Inv# 239 Employment Support Center -Sept 2017	1,500.00
Check	10/03/2017	123014	Verify Firm Systems (XHANGA)	Inv# 117317-IN Background Check	64.00
Check	10/10/2017	123071	Township Supervisors of Illinois	GA Manuals (2)	300.00
Total 2024507 · Professional Services					1,864.00
2024509 · Volunteer Appreciation					
Check	10/10/2017	123024	Bartlett Sports	Inv# 4693 Volunteer Shirt	13.50
Total 2024509 · Volunteer Appreciation					13.50
2024510 · Miscellaneous					
Check	10/13/2017	123254	Sam's Club (WS 6382 9)	Account Charges	0.68
Total 2024510 · Miscellaneous					0.68
2024591 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	642.75
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	642.75
Total 2024591 · Health Insurance					1,285.50
2024592 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	109.29
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 2024592 · Dental, Vision & Life Insurance					119.47
Total 2024ADM · Administration					4,633.91
2024HOM · Home Relief					
2024102 · Rent					
Check	10/01/2017	4473	Cook County Treasurer (Carol Stream)	Property Tax Assistance	318.36
Check	10/01/2017	4477	Bayview Loan Servicing, LLC	October Rent 2017	121.37
Check	10/01/2017	4480	Oak Ridge Townes	October 2017 Rent	450.00
Check	10/01/2017	4481	Jason Ludwig	October 2017 Rent	700.00
Check	10/01/2017	4483	Country Mutual Insurance Company	Home Insurance Assistance	29.01
Check	10/01/2017	4484	Cook County Treasurer (Carol Stream)	Property Tax Assistance	132.20
Check	10/01/2017	4485	Southwicke on Sutton Condo Assn.	October 2017 Association Dues	152.82
Check	10/01/2017	4486	Southwicke on Sutton Condo Assn.	Tax Assistance	67.00
Check	10/01/2017	4488	Angie Hoeltzer	October 2017 Rent	450.00
Check	10/01/2017	4490	Allen Back	October 2017 Rent	450.00
Check	10/01/2017	4491	James Susman	October 2017 Rent	650.00
Check	10/01/2017	4492	Cook County Treasurer (Carol Stream)	Property Tax Assistance	278.24

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Type	Date	Num	Name	Memo	Amount
Check	10/01/2017	4493	Bartlett Green 5	October 2017 Rent	150.21
Check	10/01/2017	4495	State Farm - Bartlett	Home Insurance Assistance	87.80
Check	10/01/2017	4497	Cynthia Wheelock	October 2017 Rent	500.00
Check	10/01/2017	4499	Cook County Treasurer (Carol Stream)	Property Tax Assistance	700.00
Check	10/01/2017	4500	Sammy Wilder	October Rent 2017	650.00
Total 2024102 · Rent					5,887.01
2024103 · Utilities					
Check	10/01/2017	4474	Advanced Disposal Solid Waste Midwest LLC	Utility Assistance	58.05
Check	10/01/2017	4475	Village of Streamwood	Utility Assistance	40.32
Check	10/01/2017	4478	City of Elgin	Utility Assistance	68.93
Check	10/01/2017	4479	Com Ed	Utility Assistance	9.70
Check	10/01/2017	4482	Com Ed	Utility Assistance	89.82
Check	10/01/2017	4494	Com Ed	Utility Assistance	93.35
Check	10/01/2017	4496	Village of Bartlett	Utility Assistance	40.40
Check	10/01/2017	4498	NICOR	Utility Assistance	226.78
Total 2024103 · Utilities					627.35
2024105 · Personal Essentials					
Check	09/29/2017	4471	Walmart	Personal Essential Items (10)	1,125.00
Total 2024105 · Personal Essentials					1,125.00
2024106 · Travel Expenses					
Check	09/29/2017	4472	BP Gas Station	Fuel Assistance Cards (8)	375.00
Check	10/01/2017	4476	State Farm Insurance	Auto Insurance	83.27
Check	10/01/2017	4483	Country Mutual Insurance Company	Auto Insurance Assistance	79.15
Check	10/01/2017	4487	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	10/01/2017	4489	United Auto Insurance	Auto Insurance Assistance	44.86
Total 2024106 · Travel Expenses					632.28
2024119 · Emergency Assistance					
Check	09/19/2017	4468	Squire Village	Emergency Assistance Case# 17EA01014	1,272.74
Check	09/22/2017	4470	Provident Funding Associates, L.P	Emergency Assistance	1,000.00
Check	10/11/2017	4502	Shelter Management	Emergency Assistance	1,500.00
Check	10/11/2017	4503	Perwez Akhter	Emergency Assistance	1,250.00
Check	10/11/2017	4504	Old Oak Estates	Emergency Assistance	725.65
Total 2024119 · Emergency Assistance					5,748.39
Total 2024HOM · Home Relief					14,020.03
Total 2024 · Welfare Services - Expenditures					18,653.94
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034703 · Accounting					

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Type	Date	Num	Name	Memo	Amount
Check	10/13/2017	123257	Tighe, Kress, & Orr	Inv# 36904 Audited Financial Statements FY 17	2,500.00
Total 3034703 · Accounting					2,500.00
3034704 · Telephone					
Check	10/03/2017	123006	Sprint (HWY)	Acct#162978503 Monthly Charges	56.98
Total 3034704 · Telephone					56.98
3034709 · Uniforms & Safety Equipment					
Check	10/03/2017	123003	Raska, Edward J	Safety Glasses	317.10
Total 3034709 · Uniforms & Safety Equipment					317.10
3034711 · Utilities					
Check	09/26/2017	122877	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	56.41
Check	10/13/2017	123229	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	20.98
Total 3034711 · Utilities					77.39
3034791 · Health Insurance					
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Sept	715.66
Check	10/13/2017	123263	United Healthcare	Cust# 530960 Policy Coverage Oct	715.66
Total 3034791 · Health Insurance					1,431.32
3034792 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	48.21
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 3034792 · Dental, Vision & Life Insurance					58.39
Total 3034ADM · Administration					4,441.18
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/03/2017	122981	Dupage Topsoil, Inc.	Inv# 045014 Soil	105.00
Check	10/03/2017	122983	Earth, Inc	Inv# 19153 Topsoil	62.50
Check	10/03/2017	122990	Lafarge North America	Inv# 707723087 Stone	167.68
Check	10/03/2017	123009	Terrace Supply Company	Inv# 00979715 Oxygen cylinder Rental	10.85
Total 3034602 · Operating Supplies & Materials					346.03
3034614 · Signs, Stripping & Tree Removal					
Check	10/13/2017	123223	Arbor Earth and Snow	Oak Tree and Stump Removal	1,500.00
Check	10/13/2017	123250	PPG Architectural Finishes	Inv# 7283429899 Road Paint	574.80
Check	10/13/2017	123250	PPG Architectural Finishes	Inv# 7283438334 Road Paint	97.37
Total 3034614 · Signs, Stripping & Tree Removal					2,172.17
Total 3034ROD · Road Maintenance					2,518.20

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Type	Date	Num	Name	Memo	Amount
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	10/03/2017	122973	Bartlett Tire	Inv# 087263 Oil Change	38.74
Check	10/03/2017	122994	Martin Implement Sales, Inc	Inv# T12482 Pole Pruner Repair	369.28
Check	10/03/2017	122994	Martin Implement Sales, Inc	Inv# A58561 Slide Rail/Sprocket	32.95
Check	10/03/2017	122994	Martin Implement Sales, Inc	Inv# A58661 Slide Rail/Sprocket	21.60
Total 3034609 · Maintenance Vehicles & Equip					462.57
Total 303EQM · Equipment					462.57
Total 3034 · Road & Bridge - Expenditures					7,421.95
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	10/13/2017	123205	Kopon Airdo, LLC	Inv# 237-0001-23281 Legal Fees	683.63
Total 5054002 · Legal					683.63
5054012 · Office Supplies					
Check	10/13/2017	123255	Staples	Inv# 3353649994 Index Cards	21.54
Total 5054012 · Office Supplies					21.54
5054014 · Equip / Database					
Check	10/13/2017	123198	Links Technology Solutions, Inc	Inv# 34486 Quarterly Website Support	125.00
Check	10/13/2017	123202	ProxiT Technology Solutions	Inv# 18784 Desktop Computer/VGA Adapter	526.00
Total 5054014 · Equip / Database					651.00
5054538 · Miscellaneous					
Check	10/13/2017	123193	Vana, Kristin N	Human Services Coordinating Council Meeting Supplies	29.05
Total 5054538 · Miscellaneous					29.05
5054592 · Dental, Vision & Life Insurance					
Check	10/13/2017	123235	Euclid Managers	Cust# 5641581 Dental & Life Premium	42.81
Check	10/13/2017	123259	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 5054592 · Dental, Vision & Life Insurance					47.90
Total 5054ADM · Administration					1,433.12
5054COM · Community Resource Center					
5054210 · Utilities					
Check	10/13/2017	123195	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	23.06
Check	10/13/2017	123199	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	655.81
Check	10/13/2017	123200	Nicor (MHB)	Acct# 84-67-77-1000 Monthly Charges	79.32
Check	10/13/2017	123204	Groot Recycling & Waste Services Inc	Inv# 15374130 Monthly Charges	71.71

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Type	Date	Num	Name	Memo	Amount
			Total 5054210 · Utilities		829.90
			5054213 · Janitorial		
Check	10/13/2017	123197	JaniKing	Inv# 10170288 Monthly Cleaning	414.00
			Total 5054213 · Janitorial		414.00
			5054217 · Capital Improvements		
Check	10/13/2017	123250	PPG Architectural Finishes	MHB Paint Supplies	544.93
			Total 5054217 · Capital Improvements		544.93
			5054250 · Building Maintenance		
Check	10/13/2017	123201	Fox Valley Fire & Safety	Inv# 115789 Quarterly Security Monitoring	75.00
Check	10/13/2017	123201	Fox Valley Fire & Safety	Inv# 116816 Fire Extinguisher Annual Maintenance	76.00
Check	10/13/2017	123203	Orkin Pest Control (MHB)	Inv# 161160727 Pest Control	55.42
			Total 5054250 · Building Maintenance		206.42
			5054286 · Agency Support Services		
Check	10/13/2017	123194	Windstream	Inv# 69370807 Monthly Charges	760.43
Check	10/13/2017	123196	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	307.20
Check	10/13/2017	123255	Staples	Inv# 3353649994 Office Chair	191.98
			Total 5054286 · Agency Support Services		1,259.61
			Total 5054COM · Community Resource Center		3,254.86
			5054SVC · Service Contracts		
			5054100 · CAC CASI		
Check	10/13/2017	123175	Childrens Advocacy Ctr of Nwst Co County	Coordination/Advocacy/Sensitive Interviewing Oct-Dec	4,900.00
			Total 5054100 · CAC CASI		4,900.00
			5054103 · CAC Safe from the Start		
Check	10/13/2017	123175	Childrens Advocacy Ctr of Nwst Co County	Safe From the Start Oct - Dec	4,850.00
			Total 5054103 · CAC Safe from the Start		4,850.00
			5054104 · CCC Domestic Violence Shelter		
Check	10/13/2017	123177	Community Crisis Center	Domestic Violence Shelter Oct-Dec	7,500.00
			Total 5054104 · CCC Domestic Violence Shelter		7,500.00
			5054105 · CCC Domestic Violence Counsel		
Check	10/13/2017	123177	Community Crisis Center	Domestic Violence Counseling Oct-Dec	6,625.00
			Total 5054105 · CCC Domestic Violence Counsel		6,625.00
			5054107 · Open Door Clinic		
Check	10/13/2017	123185	Open Door Clinic	Hanover Township Outreach Oct-Dec	1,250.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054107 · Open Door Clinic		1,250.00
			5054108 · Aid Supportive Employment		
Check	10/13/2017	123170	Association for Individual Development	Employment/Community Integration Services Oct-Dec	10,250.00
			Total 5054108 · Aid Supportive Employment		10,250.00
			5054109 · Aid Case Management		
Check	10/13/2017	123170	Association for Individual Development	Home Based Support Services Oct - Dec	1,500.00
			Total 5054109 · Aid Case Management		1,500.00
			5054112 · Clearbrook Children's Program		
Check	10/13/2017	123176	Clearbrook	Childrens Services Oct-Dec	2,000.00
			Total 5054112 · Clearbrook Children's Program		2,000.00
			5054113 · Clearbrook Day Services		
Check	10/13/2017	123176	Clearbrook	Day Services Oct-Dec	1,550.00
			Total 5054113 · Clearbrook Day Services		1,550.00
			5054129 · Day One Network		
Check	10/13/2017	123178	DayOne PACT	Community Access Oct-Dec	2,000.00
			Total 5054129 · Day One Network		2,000.00
			5054132 · Ecker Therapy Services		
Check	10/13/2017	123179	Ecker Center for Mental Health	Therapy Services Oct-Dec	21,250.00
			Total 5054132 · Ecker Therapy Services		21,250.00
			5054135 · Ecker Center / PEP		
Check	10/13/2017	123179	Ecker Center for Mental Health	Crisis Services Oct-Dec	2,300.00
			Total 5054135 · Ecker Center / PEP		2,300.00
			5054138 · Contract Support Services		
Check	10/13/2017	123167	Launch Digital Marketing	Inv 1064 MHB Website Development	4,890.00
			Total 5054138 · Contract Support Services		4,890.00
			5054140 · Maryville Academy Casa Salama		
Check	10/13/2017	123184	Maryville Academy	Music Therapy Program Oct-Dec	5,000.00
			Total 5054140 · Maryville Academy Casa Salama		5,000.00
			5054141 · Shelter Inc Healthy Families		
Check	10/13/2017	123187	Shelter, Inc	Healthy Families Program Oct-Dec	2,500.00
			Total 5054141 · Shelter Inc Healthy Families		2,500.00
			5054142 · Centro De Informacion		

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Type	Date	Num	Name	Memo	Amount
Check	10/13/2017	123174	Centro de Informacion	Family Centered Mental Health Services Oct-Dec	6,825.00
Total 5054142 · Centro De Informacion					6,825.00
5054146 · Bridge YFS Crisis Intervention					
Check	10/13/2017	123172	The Bridge Youth & Family Services	Crisis Intervention Oct-Dec	3,750.00
Total 5054146 · Bridge YFS Crisis Intervention					3,750.00
5054148 · FSA Youth					
Check	10/13/2017	123181	Family Svc Assoc of Greater Elgin	Youth Mental Health Oct-Dec	5,500.00
Total 5054148 · FSA Youth					5,500.00
5054149 · FSA Adult					
Check	10/13/2017	123181	Family Svc Assoc of Greater Elgin	Adult Mental Health Oct-Dec	3,000.00
Total 5054149 · FSA Adult					3,000.00
5054156 · Epilepsy Foundation					
Check	10/13/2017	123180	Epilepsy Foundation	Outreach Oct-Dec	250.00
Total 5054156 · Epilepsy Foundation					250.00
5054158 · Summitt Center					
Check	10/13/2017	123188	Summit Center	Early Learning Center Oct-Dec	3,000.00
Total 5054158 · Summitt Center					3,000.00
5054162 · Tide Transportation					
Check	09/19/2017	122851	Palacios, Felipe	Reimbursement for unused TIDE Vouchers (5 vouchers, \$10 ea)	50.00
Check	10/13/2017	123168	A#1 Cab Dispatch Inc	Tide Transportation Services	2,673.50
Total 5054162 · Tide Transportation					2,723.50
5054165 · Alexian Bros - Outpatient Psych					
Check	10/13/2017	123189	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services - September 2017	798.16
Total 5054165 · Alexian Bros - Outpatient Psych					798.16
5054166 · PADS of Elgin					
Check	10/13/2017	123186	PADS of Elgin	Emergency Shelter Program Oct-Dec	6,250.00
Total 5054166 · PADS of Elgin					6,250.00
5054179 · Challenge Grant Fund					
Check	10/13/2017	123192	Easter Seals DuPage & Fox Valley Region	Nutrition Services - Sept 2017	604.75
Check	10/13/2017	123192	Easter Seals DuPage & Fox Valley Region	Family Support Services - Sept 2017	1,665.28
Total 5054179 · Challenge Grant Fund					2,270.03
5054183 · CCC SA Counseling					

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Type	Date	Num	Name	Memo	Amount
Check	10/13/2017	123177	Community Crisis Center	Sexual Assault Counseling/Advocacy Oct-Dec	2,500.00
Total 5054183 · CCC SA Counseling					2,500.00
5054188 · Bartlett Learning Center					
Check	10/13/2017	123190	Clarewoods Academy	Counseling - August 2017	277.26
Check	10/13/2017	123190	Clarewoods Academy	Counseling - September 2017	134.20
Total 5054188 · Bartlett Learning Center					411.46
5054192 · Leyden FS - Detox/Rehab					
Check	10/13/2017	123183	Leyden Family Service	Detox / Rehab Oct-Dec	12,500.00
Total 5054192 · Leyden FS - Detox/Rehab					12,500.00
5054193 · Boys and Girls Club					
Check	10/13/2017	123171	Boys & Girls Club of Elgin	SMART Moves Oct-Dec	1,250.00
Total 5054193 · Boys and Girls Club					1,250.00
5054194 · CCC- Strategies for Safety					
Check	10/13/2017	123177	Community Crisis Center	Strategies for Safety Oct-Dec	1,500.00
Total 5054194 · CCC- Strategies for Safety					1,500.00
5054196 · Catholic Charities Caregivers					
Check	10/13/2017	123173	Catholic Charities	Northwest Senior Caregiver Support Program Oct-Dec	875.00
Total 5054196 · Catholic Charities Caregivers					875.00
5054201 · Journeys Hope Center					
Check	10/13/2017	123191	Journey from PADS to HOPE	Hope Counseling Center - August 2017	181.50
Total 5054201 · Journeys Hope Center					181.50
5054203 · Clearbrook - Residential					
Check	10/13/2017	123176	Clearbrook	Residential Services Oct-Dec	1,300.00
Total 5054203 · Clearbrook - Residential					1,300.00
5054206 · Administer Justice - Legal Aid					
Check	10/13/2017	123169	Administer Justice	Legal Aid Oct-Dec	1,250.00
Total 5054206 · Administer Justice - Legal Aid					1,250.00
5054207 · Girl Scouts of N. IL - Outreach					
Check	10/13/2017	123182	Girl Scouts of Northern Illinois	Hanover Township Outreach Oct-Dec	2,000.00
Total 5054207 · Girl Scouts of N. IL - Outreach					2,000.00
Total 5054SVC · Service Contracts					136,499.65

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Type	Date	Num	Name	Memo	Amount
Total 5054 · Mental Health - Expenditures					141,187.63
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	10/03/2017	123000	Pace	Inv# 484287, 484297 Lease Bus# 128 and #130	200.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	10/13/2017	123248	Prate Roofing and Installations	Inv# S9783 Roof Vents Instalaltion	1,090.00
Total 8084425 · Building & Perm Improvements					1,090.00
Total 8084 · Capital Projects - Expenditures					1,090.00
TOTAL					358,711.75



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Absent: Trustee Benoit.

Other Elected Officials present were Assessor Smogolski and Road Commissioner Schneider.

Others present included Administrator James Barr, Youth & Family Services Director John Parquette, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Government Relations Director Tom Kuttentberg, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Attorney Mark Kimzey, Mr. James Howard of Howard & Associates, Streamwood High School Civics class students, and residents of the Rolling Knolls Estates subdivision neighborhood association.

- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Ms Lynn Timmons of the Rolling Knolls Estates subdivision neighborhood association in Elgin, unincorporated Cook, rose to question the Board regarding the repaving project in their subdivision. Mr. McGuire assured the resident that the road-resurfacing project is indeed on top of other priorities. It had been pushed back by the previous Commissioner, then forwarded to Cook County, that in turn has been delaying the approval process.

- IV. Presentation: Veterans Honor Roll: Supervisor McGuire asked that the record reflect that AYC Benjamin F. Childress of Streamwood, who served in the U.S. Army, the U.S. Navy, and the U.S. Air Force from 1950 to 1960 was inducted into the Veterans Honor Roll this evening. His name will be added to the Veterans Honor Roll plaque, he will be invited to the Veterans Honor Roll dinners, and his name will be recorded in the Clerk's office.

- V. Reports

- A. Supervisor McGuire thanked the officials who attended the Emergency Services reception. He also thanked the officials and staff who attended the IWLRC archery course ribbon cutting. He noted that Director Kuttentberg was presented with a national award recognizing his efforts in supporting the Izaak Walton League. The Supervisor congratulated Director Smith on another successful "Just for the Health of It" Health Fair last week.
- B. Clerk Dolan Baumer reported that she held voter registration at the Health Fair, and is scheduled to do a Voter Registration Day at Streamwood High School. Vote by Mail applications will be available within thirty days.
- C. Highway Commissioner Schneider apologized for missing a couple of meetings; he was coaching his golf team. He thanked those who attended the Rotary Club event. He noted that the Rolling Knolls repaving project is back on track and he is working with

Director Spejcher on that project. The Commissioner also noted that he attended Highway Commissioner training on September 15.

- D. Assessor Smogolski reported that an outreach would be held with Cook County Assessor at the Senior Center on September 27.
- E. Treasurer: A motion was made by Trustee Essick and seconded by Trustee Martinez to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Martinez, Moinuddin and Essick, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Department Reports: Department reports were offered for review and comment. Highlights included Director Spejcher reporting that the Astor Avenue roofing project has begun and is on track for completion within a couple of weeks.

Director Colagrossi reported that the National Council on Aging has scheduled peer review visits in preparation for the Township's recertification of the Senior Center. Reminder that Township Day would be celebrated on Thursday from 5 to 8 p.m. at the campus.

Director Kuttentberg highlighted that he and others had a tour of the Cook County Jail and are beginning work on a reentry program.

Director Smith reported that flu shots are now available.

Assistant Administrator Powers reported that passport processing is up 20% and revenue is up 26%. Registrations for the TOI Annual Conference have been made; please watch for information in your email.

Director Parquette reported that a Youth Violence Symposium would be held on October 19 at Veterans Hall.

- VI. Bill Paying: Mr. Barr presented the bills from September 5, 2017 to September 18, 2017 for review and approval by the Board.

a.	Town	\$68,646.50
b.	Senior Center	26,214.69
c.	Welfare Services	3,626.12
d.	Road and Bridge	1,327.62
e.	Mental Health Board	25,687.59
f.	Retirement	0.00
g.	Vehicle	25,129.00
h.	Capital	<u>9,922.70</u>
	Total All Funds	<u>\$160,554.22</u>

A motion was made by Trustee Moinuddin and seconded by Trustee Martinez to approve the bills as presented. Roll call: Ayes: Trustees Martinez, Moinuddin and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: None was discussed.

VIII. New Business

- A. Meeting Minutes of September 5, 2017: Clerk Dolan Baumer presented the meeting minutes of September 5, 2017 for review and approval. A motion was made by Trustee Martinez to approve the meeting minutes of September 5, 2017 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution Recognizing National Senior Center Month in Hanover Township: A motion was made by Trustee Essick to approve the resolution recognizing National Senior Center Month in Hanover Township; Trustee Moinuddin seconded the motion. Discussion ensued. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution Approving the FY2017 Audit: Trustee Moinuddin moved to approve the FY2017 Hanover Township Audit; the motion was seconded by Trustee Martinez. Mr. James Howard reviewed the audit, prepared by Tighe, Kress & Orr. This would be the sixth consecutive year that we would receive the GFOA award for preparation of the document. Of note is that the Township is preparing its finances in the event of a forecasted property tax freeze. Also, pension funding is forecast to be fully funded by 2020. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire.
- D. Consideration of 2018 Township Board Meeting and Workshop Dates: A motion was made by Trustee Martinez to approve the 2018 Township Board Meeting and Workshop Dates as presented. Trustee Essick seconded the motion. Clerk Dolan Baumer noted that some dates have been moved to the following Wednesday in order to avoid election days. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire.
- E. Consideration of the 2018 Township Holiday Schedule: A motion was made by Trustee Moinuddin to approve the 2018 Township Holiday schedule as presented; the motion was seconded by Trustee Martienz. Roll call: Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: Supervisor McGuire reported that the Township has been working with the City of Elgin on the land parcels trade proposal surrounding the Izaak Walton League; as part of the certification, there are nine points that need to be signed off on in order to affect the transfer. Elgin has decided not to sign all nine certifications. He proposed that the Board direct staff to tell Elgin officials that they either sign off on the certifications, or the Township will not move forward. The Board members concurred with giving staff direction to move forward with this direction.

On another note, the agenda for the October 3 meeting is light and some Board members will be absent; therefore, Mr. McGuire asked for concurrence to cancel that meeting and only hold one meeting in October. The Board concurred and the Supervisor directed the Clerk to do the necessary posting.

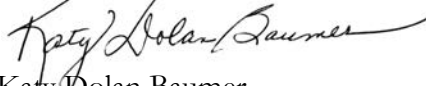
Recently, the State Legislature updated the Township statutes to allow some bills to be paid prior to a Board meeting; Mr. McGuire asked the Board to concur with his direction of staff to

draw up an ordinance that allows payment of some bills prior to Board review in order that we avoid late charges and other fees. The Board concurred and staff will draw up an ordinance that reflects the new statutes.

Lastly, again due to a lighter agenda, Mr. McGuire asked that the Board concur with cancelling the November 7 Board meeting; the Board concurred and the Clerk was directed to post the cancellation.

- XII. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:37 p.m. was made by Trustee Moinuddin and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Martinez, Essick and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District



- I. Call to Order/Roll Call
Clerk Dolan Baumer called the meeting to order at 8:45 a.m. and those present including Trustees Moinuddin, Martinez, and Benoit introduced themselves to the six residents present.
- II. Town Hall
Due to the limited number of residents present, Trustees and Clerk went among the tables after breakfast was served and spoke directly with residents. Some items of concern were a request that the Township post the BWTB Workshop in more prominent locations (i.e., on the front and back doors of the Senior Center as the sales for the Gift Shop are posted) to encourage better attendance. Another resident thought a good idea was the Schaumburg Township disaster contact system that they are currently setting up for their residents. Finally, another resident talked about a homeless veterans program through the American Legion that he discussed with Supervisor McGuire.
- III. New Business: None.
- IV. Executive Session: No motion was made to go into Executive Session.
- V. Other Business: No other business was discussed.
- VI. Adjournment: There being no further business to come before this Board, the Trustees adjourned the workshop at 10 a.m.

Respectfully submitted,

Katy Dolan Baumer, Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District

I move that the Board determines the estimate of taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2017 and ending March 31, 2018 as follows:

Corporate/Town Fund		\$	3,688,080		
IMRF Fund			184,203		
Social Security Fund			148,163		
Mental Health Fund			1,141,262		
General Assistance Fund			388,430		
Senior Citizens Fund			1,085,200		
Debt and Public Building Commission			-		
Estimated total taxes to be levied for said fiscal year			\$	6,635,338	

I move that the Board determines the estimate of taxes to be levied for Hanover Township Road District for the fiscal year beginning April 1, 2017 and ending March 31, 2018 as follows:

Corporate and Special Purposes		\$	1,670,274		
Debt and Public Building Commission			-		
Estimated total taxes to be levied for said fiscal year:			\$	1,670,274	

RESOLUTION _____
A RESOLUTION APPROVING CHANGE ORDER NUMBER ONE
BETWEEN HANOVER TOWNSHIP AND EFRAIM CARLSON & SON, INC. FOR THE ASTOR
AVENUE COMMUNITY CENTER PARTIAL ROOF RENOVATIONS PROJECT

WHEREAS, Hanover Township (the “Township”) and Efraim Carlson & Son, Inc. (the “Contractor”) (collectively, the “Parties) entered into a contract (the “Contract”) for the Astor Avenue Community Center Partial Roof Renovations Project for the sum of \$175,860.00, with a substantial completion date of October 27, 2017, weather permitting; and

WHEREAS, additional work to “shore up, straighten, and reinforce mansard framing,” and “replace rotten sheeting at the lower flat roof and overlay the whole lower roof with one-half inch (½”) plywood,” as more fully described in Change Order Request No. One (the “Change Order”), dated October 11, 2017, and the Change Order Review Letter from Corporate Design + Development Group, LLC (the “Architect”), copies of which are attached hereto as Exhibit A and Exhibit B, respectively, is required in order for the Township to complete the Project Work, as defined in the Contract; and

WHEREAS, pursuant to Section 14 of the Contract and 720 ILCS 5/33E-9, the determinations set forth herein are required relative to the Change Order;

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The Recitals, Exhibit A, and Exhibit B are incorporated into this Resolution as though fully set forth herein.

SECTION TWO: The Township Board hereby finds and determines that the circumstances necessitating the changes in the performance of the Project Work as set forth in the Change Order were not reasonably foreseeable at the time the Contract was signed, are germane to the original Contract, as signed, and/or are in the best interest of the Township and are authorized by law.

SECTION THREE: The Change Order, in the amount of \$12,509.41, is hereby approved.

SECTION FOUR: The Township Supervisor and the Township Clerk are authorized to sign and attest, respectively, the Change Order on behalf of the Township.

SECTION FIVE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SIX: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 17, 2017

APPROVED: October 17, 2017

Brian P. McGuire, Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on October 17, 2017, and approved on October 17, 2017 as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



TO: Hanover Township
250 S. IL Route 59
Bartlett, IL 60103
Attn: Steve Spejcher

RE: Astor Avenue Community Center
Partial Roof Renovations
7431 Astor Avenue
Hanover Park, IL

Change Order Request No. 1

Date: October 11, 2017

We hereby agree to make the change(s) specified below:

Item #	Description	Amount
	Shore up, Straighten and reinforce mansard framing. Replace rotten sheeting @ lower flat roof and overlay the whole lower roof with 1/2" plywood	
1	Time and Material Ticket #1 Labor	\$ 1,440.00
2	Time and Material Ticket #2 Labor	\$ 300.00
3	Time and Material Ticket #3 Labor	\$ 1,200.00
4	Time and Material Ticket #4 Labor	\$ 720.00
5	Time and Material Ticket #5 Labor	\$ 1,440.00
6	Time and Material Ticket #6 Labor	\$ 2,040.00
7	Time and Material Ticket #7 Labor	\$ 1,440.00
8	Material to date as listed on tickets and receipts	\$ 2,297.75
9	10 days shall be added to the contract for the additional work	

Subtotal		\$ 10,877.75
Overhead & Profit	15%	\$ 1,631.66
Total Change Order Request		\$ 12,509.41

ACCEPTED. The above prices and specifications are satisfactory and hereby accepted. All work to be performed under same terms and conditions as specified in original contract.

Signature: _____ Date: _____

Signature: David W. Hillstrom
 Hanover Township
 David W. Hillstrom-Efraim Carlson & Son

14052 Petronella Drive • Suite 105 Libertyville, IL 60048
 847.573.1888
 Fax 847.573.0188
 www.efraimcarlson.com



1

PROJECT HANOVER Community Center PROJECT No. _____
 CONTRACTOR EFRAM Coelso CONTRACT No. _____
 ARCHITECT Corporate Design Group DATE 9-21-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:				
BUILD Scaffolding, Put in Temporary SHORING TO STRENGTHEN KNOS wall, RE-ATTACH 2x4 wall CLIP TO EXTERIOR wall, INSTALLING 2x6 BLOCKING TO ANCHOR SIMPSON LSS426 HANGERS, Pickup lumber AT H.D.				
MATERIALS USED		TYPE	UNIT COST	TOTAL
8- 2"x12" x 12'				\$ 166.64
10- 2x4 x 12'				56.00
8- 2x4 x 8'				24.48
4- 2x6 x 16'				49.08
				<u>296.20</u>
EQUIPMENT USED		HOURS	RATE	TOTAL
5' Pipe Scaffolding				\$
NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
3	CARPENTERS	12	120.00	\$ 1440.00

DAILY TOTAL COST \$ 1,736.20

We jointly certify that the above work was performed, and the quantities are correct as listed.

CHARLES A. WOOD JR
Contractor's Representative

RICK RHM 9/25/17
Inspector

2

PROJECT Honore Community Center

PROJECT No. _____

CONTRACTOR Efremy Carlson

CONTRACT No. _____

ARCHITECT Corporate Design Group

DATE 9-22-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:

INSTALL 2x12" Joist Blocking, install 2x4 STIFF Back Blocking, install angle Bracing

MATERIALS USED	TYPE	UNIT COST	TOTAL	
<u>2 3/8" Framing Nails</u>			\$ <u>52.85</u>	
<u>3" Framing Nails</u>			<u>32.97</u>	
<u>EXTERIOR SCREWS FOR FASTENERS</u>			<u>28.70</u>	
			<u>39.55</u>	
EQUIPMENT USED	HOURS	RATE	TOTAL	
			\$	
NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
<u>2</u>	<u>Craftsmen</u>	<u>2 1/2</u>	<u>120.00</u>	\$ <u>300.00</u>

DAILY TOTAL COST \$ _____

We jointly certify that the above work was performed, and the quantities are correct as listed.

CHARLES A. WOOD JR
Contractor's Representative

Rick Rahn 9/25/17
Inspector

3

PROJECT Hanover Community Center PROJECT No. _____

CONTRACTOR EFRIM Carlsson CONTRACT No. _____

ARCHITECT Corporate Design Group DATE 9-25-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:
INSTALL Temporary Beam, Raise Mansard Roof, Strengthen Roof Knee Wall, installing 2x12 Joist Outriggers, install 2x12 blocking next to outriggers, install 3" screws to mansard roof rafters, Pickup materials at H.O.

MATERIALS USED	TYPE	UNIT COST	TOTAL
6-2x4 x 12'			\$ 33.60
6-2x6 x 12'			52.98
6-2x12 x 12'			124.98
12-2x4 x 8'			36.72
3" EXTERIOR Deck Screws			32.97
			<u>281.25</u>

EQUIPMENT USED	HOURS	RATE	TOTAL
5' Scaffolding			\$
20' Alum STAIRS			

NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
3	Carpenters	10	120/HR	\$ 1200. ⁰⁰

DAILY TOTAL COST \$ 1481.25

We jointly certify that the above work was performed, and the quantities are correct as listed.

Charles A. Wood Jr.
Contractor's Representative

RJM 9/26/17
Inspector

4

PROJECT HANDVOR Community Center
CONTRACTOR Erasmus Carlson
ARCHITECT Component Design Group

PROJECT No. _____
CONTRACT No. _____
DATE 9-26-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:
FINISH INSTALLING OUTRIGGERS & BLOCKING ON SOUTH SIDE OF BUILDING, INSTALL TEMPORARY HANDRAIL ON FRONT OF BUILDING, STRAIGHTEN KNOB WALL,

MATERIALS USED	TYPE	UNIT COST	TOTAL
			\$

EQUIPMENT USED	HOURS	RATE	TOTAL
<u>5' SCAFFOLDING</u>			\$
<u>20 ALUM STRGS</u>			

NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
<u>3</u>	<u>CARPENTERS</u>	<u>6</u>	<u>120.00/HR</u>	\$

DAILY TOTAL COST \$ 720.00

We jointly certify that the above work was performed, and the quantities are correct as listed.

CHARLES A. WOOD JR
Contractor's Representative

RJM 9/28/17
Inspector

5

PROJECT HANOVER Community Center PROJECT NO. _____

CONTRACTOR EFRAM Carlson CONTRACT NO. _____

ARCHITECT COMPORTE Design Group DATE 9-27-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:

FINISHED INSTALLING 2x12 BLOCKING ON NORTH SIDE,
CHANGING OUT BRD (BOTTOM OF BEAMS) WANSARD TRUSSES,
INSTALLING NEW Plywood gussets, Pickup materials
AT A.D.

MATERIALS USED	TYPE	UNIT COST	TOTAL
4- 1/2 x 4 x 8 Plywood		20.35	\$ 81.40
11- 2x4 x 12'			60.39
1 1/8" EXTERIOR SCREWS			32.51
SAWALL BLADES			

EQUIPMENT USED	HOURS	RATE	TOTAL
5' Scaffolding			\$

NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
3	Carpenters	12	120/hr	\$ 1440

DAILY TOTAL COST \$ _____

We jointly certify that the above work was performed, and the quantities are correct as listed.

CHARLES A. WOOD JR RAM 9/27/17
 Contractor's Representative Inspector

6

PROJECT HANOVER Community Center PROJECT NO. _____
 CONTRACTOR EFRIM MELSON CONTRACT NO. _____
 ARCHITECT CORPORATE DESIGN GROUP DATE 10-2-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:

RE-NAIL EXISTING Plywood SHEETING, REMOVE & REPLACE
 DND Plywood ON NORTH SIDE OF LOWER ROOF,
 ADD ANOTHER LAYER ON PARTS OF Plywood ON SOUTH
 SIDE OF ROOF, DEMO ROTTEN Plywood AROUND HVAC UNIT
 AND RE-DO w/ NEW Plywood, RE-DO HVAC CURBS, Pickup
 Plywood & LUMBER AT H.I.D., BUILD CANT AT EAST EDGE OF ROOF

MATERIALS USED	TYPE	UNIT COST	TOTAL	
2- 2X12 X 12'			\$ 41.66	
37- 4X8 SHEETS OF 1/2 Plywood			752.95	
8- 2X4 X 12'			44.80	
CASE OF CONSTRUCTION GLUE				
BOX OF 2 3/8" RING SHANK NAILS				
EQUIPMENT USED	HOURS	RATE	TOTAL	
			\$	
NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
3	Carpenters	17	120/HR	\$ 2040.00

DAILY TOTAL COST \$ _____

We jointly certify that the above work was performed, and the quantities are correct as listed.

Charles A. Wood Jr Contractor's Representative AM 10/3/17 Inspector

7

PROJECT Hououer Community Center PROJECT No. _____
 CONTRACTOR Efrim Carlson CONTRACT No. _____
 ARCHITECT Corporate Design Group DATE 10-3-17

EC&S TIME & MATERIAL DAILY LOG

Log of Work:
 Demo Bad Plywood, ADD 2x4 TO SIDES OF FLOOR - BUST
 WHERE Plywood WAS ALL ROTTEN, RE-INSTALL NEW 1/2"
 Plywood, INSTALL ANOTHER LAYER OF 1/2" Plywood OVER
 ENTIRE SOUTH END OF ROOF, FINISH BUILDUP CANT
 STRIP ON EAST SIDE OF ROOF, PICKUP MATERIALS AT H.D.

MATERIALS USED	TYPE	UNIT COST	TOTAL
7- 4x8 SHOTS OF 1/2" Plywood			\$ 143.15
Box of 2 3/8" Ring Shank Nails			38.70

EQUIPMENT USED	HOURS	RATE	TOTAL
			\$

NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
3	Carpenters	12	120/HR	\$ 1440.00

DAILY TOTAL COST \$ ~~1440.00~~

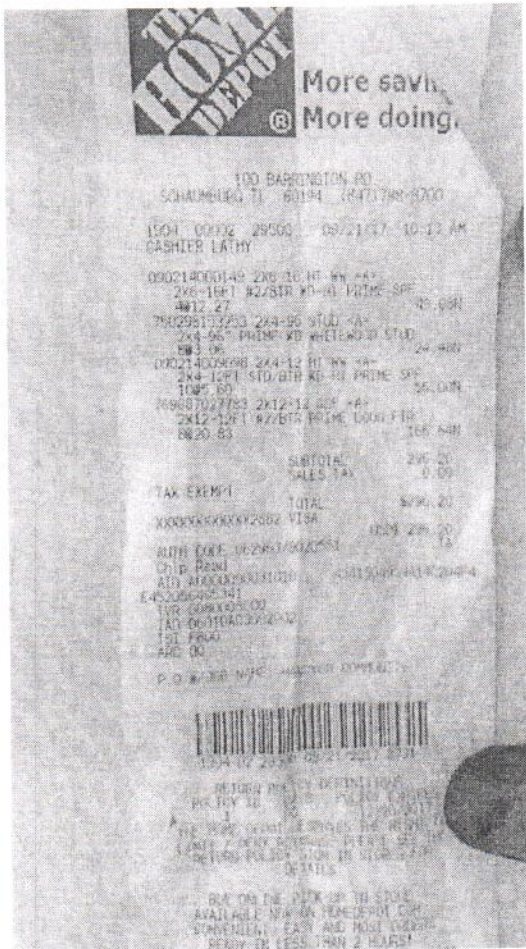
We jointly certify that the above work was performed, and the quantities are correct as listed.

[Signature]
 Contractor's Representative

Rjn 10/4/17
 Inspector

1

(No subject)



Dave Hillstrom
15:48:10 (17:00)
Dave Hillstrom



ATT00001.txt

117 bytes

Attachments (1 of 1) Download all Save all to OneDrive - Enram Controls & Son

Home Depot Purchase Form



More saving.
More doing.™

2

100 BARRINGTON RD.
SCHAUMBURG, IL 60194 (847) 980-8700

1904 00001 47330 09/22/17 06:54 AM
CASHIER SANDRA

759501113244 FRAM NAIL <A> 38 70N
PA 30D 2-3/8" X .113 BRT RING PAPER 2M
759501114579 3 X .131 BR <A> 52.85N
PA 30D 3" X .131 BRT SMTH PAPER 2.5M
045622034583 EXTDECK5LB <A> 32 97N
GBR 6 X 1-5/8EXT DECK FENCE 5 LB
044315726118 5/8H-CLIP <A>
5/8" PLYWOOD CLIP-50 PAK
5@7.87 39.35N

SUBTOTAL 163.87
SALES TAX 0.00

TAX EXEMPT
TOTAL \$163.87
XXXXXXXXXXXXXXXX5076 HOME DEPOT 163.87
AUTH CODE 022095/8015456 1A

P.O.#/JOB NAME: HANOVER COMM CNTR



1904 01 47330 09/22/2017 1520

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 11 365 09/22/2018
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!

ENTER FOR A CHANCE
TO WIN A \$5,000
HOME DEPOT GIFT CARD!

Tell us about your store visit!
Complete our short survey and
enter for a chance to win at:

www.homedepot.com/survey

PARTICIPE EN UNA
OPORTUNIDAD DE GANAR
UNA TARJETA DE
REGALO DE THD
DE \$5,000!

Comparta Su Opinión! Complete la breve
encuesta sobre su visita a la tienda y
tenga la oportunidad de ganar en:

www.homedepot.com/survey

User ID:
HTK 96853 94950

Password:
17472 94949

Receipt must be completed within 14 days

17
Bury
Community Center

	Used For:
nails	install Plywood
nails	install Blocking & Braces
seaws	install Fasteners
nails	install Plywood

Total Cost 163.87

Signed [Signature]

3



More saving.
More doing.™

100 BARRINGTON RD.
SCHAUMBURG IL 60194 (847) 798-8700

1904 00001 56042 09/25/17 06:45 AM
CASHIER SANDRA

090214009098	2X4-12 HT WW <A>	
	2X4-12FT STD/BTR KD-HT PRIME SPF	
	6@5.60	33.60N
045622034620	EX DECK 5LB <A>	32.97N
	GBR 8 X 3 EXT DECK FENCE 5 LB	
090214000125	2X6-12 HT WW <A>	
	2X6-12FT #2/BTR KD-HT PRIME SPF	
	6@8.83	52.98N
769887027783	2X12-12 GDF <A>	
	2X12-12FT #2/BTR PRIME DOUG FIR	
	6@20.83	124.98N
750298153253	2X4-96 STUD <A>	
	2X4-96" PRIME KD WHITEWOOD STUD	
	12@3.06	36.72N

	SUBTOTAL	281.25
	SALES TAX	0.00
TAX EXEMPT		
	TOTAL	\$281.25
XXXXXXXXXXXX5076	HOME DEPOT	281.25
AUTH CODE 025414/5010007		TA

P.O. #/JOB NAME: 1



1904 01 56042 09/25/2017 5196

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 11	365	09/25/2018

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!

5



More saving.
More doing.™

100 BARRINGTON RD.
SCHAUMBURG IL. 60194 (847)798-8700

1904 00001 62750 09/27/17 06:39 AM
CASHIER SANDRA

090214000125	2X6-12 HT WW <A>	
	2X6-12FT #2/BTR KD-HT PRIME SPF	
8@8.83		70.64N ✓
769887036815	2X8-8 GDF <A>	
	2X8-8FT #2/BTR PRIME DOUG FIR	
2@7.98		15.96N ✓
090214009098	2X4-12 HT WW <A>	
	2X4-12FT STD/BTR KD-HT PRIME SPF	
12@5.60		67.20N ✓
081834103518	HDCRPPNCLBLK <A>	
	E/O BULK CARPENTER PENCIL-HD	
2@0.18		0.36N ✓
030699729470	MASON LINE <A>	
	#18X215' TWISTED MASON LINE	
662909996268	3 PACK <A>	4.98N ✓
	WCPG PU GRIP GLOVE HI VIS 3-PACK	
045408311068	6TON JACK <A>	19.98N ✓
	HUSKY 6 TON COMMERCIAL BOTTLE JACK	
044315734403	2X6HGR <A>	
	LUS26Z 2"X6" 18GA DBL SHEAR HANGER	
6@0.91		5.46N ✓
045242082995	9"AXBLADE <A>	22.97N ✓
	MILWAUKEE 9"X5/STPI SAWZALL BLDE 5PK	
045242083091	TORCH BLADE <A>	
	MILWAUKEE 9"X18TPI SAWZALL BLADE	
2@19.97		39.94N ✓
045242083022	5PKBLADE <A>	24.97N ✓
	MTLWAUKEE 12"X5/8TPI SAWZALL AX BLDE	
0000-166-073	1/2 RTD SHTG <A>	
	15/32 4X8 RTD PLYWOOD (3-PLY)	
8@20.15		161.20N ✓
0000-166-103	3/4 RTD SHTG <A>	26.28N ✓
	23/32 4X8 RTD PLYWOOD	

SUBTOTAL 465.91
SALES TAX 0.00

TAX EXEMPT

TOTAL \$465.91

XXXXXXXXXXXX2882 VISA

USD\$ 465.91

AUTH CODE 043437/3010300

TA

Chip Read

AID A0000000031010

4341504954414C204F4

E452056495341

TVR 0080008000

IAD 06010A03602002

TSI F800

ARC 00

P.O.#/JOB NAME: HANOVER PK



1904 01 62750 09/27/2017 6025

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90
		12/26/2017

THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLY THE BEST USE THE STORE

VALIDATION AREA

Handwritten: Hanover park
- Plywood

QUOTE is valid for this date: 10/02/2017

SPECIAL SERVICES CUSTOMER INVOICE

Store 1904 SCHAUMBURG
100 BARRINGTON ROAD
SCHAUMBURG, IL 60194
Phone: (847) 798-8700
Salesperson: RXH1526
Reviewer: RXH1526

This is only a QUOTE for the merchandise and services printed below. This becomes an Agreement upon payment and an endorsement by a Home Depot register validation.

SOLD TO

Name: **HILLSTROM DAVID** Phone 1: **(847) 573-1888**

Address: 14052 W PETRONELLA DR Phone 2:

STE 105 Company Name:

City: LIBERTYVILLE Job Description: hanover park comm center

State: IL Zip: 60048 County: LAKE

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W02 SKU # 0000-515-664 The items listed in this section will be carried out of the store by the customer at time of sale.

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-166-073	25.00	EA	15/32 4X8 RTD PLYWOOD (3-PLY) /	A	N	\$20.15	\$503.75
MERCHANDISE TOTAL:								\$503.75
END OF CARRY OUT MERCHANDISE - REF #W02								

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

ORDER TOTAL	\$503.75
SALES TAX	\$0.00
TOTAL	\$503.75
BALANCE DUE	\$503.75

The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.

END OF ORDER No. H1904-56070

Check your current order status online at
www.homedepot.com/orderstatus



(9801) 0100650532

8



More saving.
More doing.SM

100 BARRINGTON RD.
SCHAUMBURG IL. 60194 (847)798-8700

1904 00001 79002 10/02/17 09:54 AM
CASHIER SANDRA

769887036822 2X8-10 GDF <A> 19.96N
2X8-10FT #2/BTR PRIME DOUG FIR
2@9.98
0000-231-355 15/32 RTD SH <A> 162.80N
15/32 4X8 RTD PLYWOOD (4-PLY)
8@20.35

SUBTOTAL 182.76
SALES TAX 0.00

TAX EXEMPT

TOTAL \$182.76

XXXXXXXXXXXX2882 VISA

USD\$ 182.76
TA

AUTH CODE 058330/8011029

Chip Read

AID A0000000031010

4341504954414C204F4

E452056495341

TVR 0080008000

IAD 06010A03602002

TSI F800

ARC 00

P.O.#/JOB NAME: HANOVER COMMUNITY



1904 01 79002 10/02/2017 3849

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 12/31/2017
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!

7



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100 BARRINGTON RD.
SCHAUMBURG IL. 60194 (847)798-8700

1904 00001 83038 10/03/17 10:23 AM
CASHIER DARLENE

759501113244 FRAM NAIL <A> 38.70N
PA 30D 2-3/8" X .113 BRT RNG PAPER 2M
0000-166-073 1/2 RTD SHTG <A>
15/32 4X8 RTD PLYWOOD (3-PLY)
7@20.45 143.15N

SUBTOTAL 181.85
SALES TAX 0.00

TAX EXEMPT

TOTAL \$181.85

XXXXXXXXXXXX2882 VISA

USD\$ 181.85
TA

AUTH CODE 035114/7011201

Chip Read

AID A0000000031010

4341504954414C204F4

E452056495341

TVR 0080008000

IAD 06010A03602002

TSI F800

ARC 00

P.O.#/JOB NAME: HANOVER PARK



1904 01 83038 10/03/2017 4263

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 01/01/2018
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
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10

100 BARRINGTON RD.
SCHAUMBURG IL. 60194 (847)798-8700

1904 00001 79143 10/02/17 10:13 AM
CASHIER SANDRA

090214009098	2X4-12 HT WW <A>	
	2X4-12FT STD/BTR KD-HT PRIME SPF	
	8@5.60	44.80N
0000-231-355	15/32 RTD SH <A>	
	15/32 4X8 RTD PLYWOOD (4-PLY)	
	2@20.35	40.70N
0000-166-073	1/2 RTD SHTG <A>	
	15/32 4X8 RTD PLYWOOD (3-PLY)	
	2@20.15	40.30N

SUBTOTAL 125.80
SALES TAX 0.00

TAX EXEMPT

TOTAL \$125.80

XXXXXXXXXXXX2882 VISA

USD\$ 125.80

AUTH CODE 034078/8011034

Chip Read

AID A0000000031010 4341504954414C204F4

E452056495341

TVR 0080008000

IAD 06010A03602002

TSI F800

ARC 00

P.O.#/JOB NAME: HANOVER COMMUNITY



1904 01 79143 10/02/2017 3849

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	12/31/2017

THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
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DETAILS.

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9

100 BARRINGTON RD.
SCHAUMBURG IL. 60194 (847)798-8700

1904 00001 81958 10/03/17 06:36 AM
CASHIER SANDRA

759501113251	FRAM NAIL <A>	33.96
	PA 30D 2-3/8" X.113 BRT SMTH PAPR 2M	
022078901744	LIQ NAILS 28 <A>	
	LN HEAVY DUTY 28 OZ	
	12@4.47	53.64

SUBTOTAL 87.60
SALES TAX 8.76

TOTAL \$96.36

XXXXXXXXXXXX2882 VISA

USD\$ 96.36

AUTH CODE 014998/7011157

Chip Read

AID A0000000031010 4341504954414C204F4

E452056495341

TVR 0080008000

IAD 06010A03602002

TSI F800

ARC 00

P.O.#/JOB NAME: HANOVER PK



1904 01 81958 10/03/2017 4263

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	01/01/2018

THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
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**CORPORATE
DESIGN + DEVELOPMENT
GROUP, LLC**

2675 Pratum Avenue
Hoffman Estates, IL 60192
224.293.6960 Office
224.293.6966 Fax

October 12, 2017

**Hanover Township Astor Avenue
7431 Astor Avenue
Hanover Park, Illinois 60133
Attn: Steve Spejcher**

**RE: Efraim Carlson and Son
Roof Work Change Order Request #1 Review**

Steve,

We are in receipt of an email dated October 11, 2017 from Dave Hillstrom with Efraim Carlson and Son (contractor) regarding a recent change order request on a time and material basis as a result of field conditions encountered during construction. Most notably the shoring and stabilizing the existing mansard roof and parapet and the replacement of rotted roof deck panels.

During the course of the project, the contractor had removed the mansard panels to expose the mansard framing per plan. It was found that all of the frames were loose and some were rotted, the frames were all tied to the parapet wall. Over the time, it was also found that the mansard roof in its existing condition was not properly supported thus causing the mansard roof to fall away from the building pulling the attached parapet with it. This aspect of the building and its architectural detail was not visible or notable at the time of design. In order to keep the project moving forward; it was then suggested by the contractor, CDDG and with Steve Spejcher and Rick Nelson present that an alternate design was needed and approved to rectify the situation. The contractor acted in a timely manner to move the project forward by buying and installing the necessary materials to support the mansard and parapet wall.

Upon reviewing the time and material daily log and material receipts, it seems that the change order request amount is in line with what was necessary for construction.

I trust this meets with your approval, please let us know if you have any questions.

Respectfully submitted,

CORPORATE DESIGN + DEVELOPMENT GROUP, LLC

**Christopher M. Starke
W-T Group, LLC; Principal**



RESOLUTION

Declaring October 24, 2017 World Polio Day in Hanover Township

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, the Rotary Club of Bartlett is a member of Rotary International, the world's first, and still one of its largest, non-profit service organizations, founded in Chicago, Illinois, in 1905; and

WHEREAS, Rotary in 1985 launched PolioPlus and spearheaded the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF and the Bill & Melinda Gates Foundation, to immunize all the children of the world against polio; and

WHEREAS, polio cases have dropped by over 99.9 percent since 1988, and the world now stands on the threshold of eradicating this dread disease and thereby eliminating the threat of polio-caused paralysis to every child in the world; and

WHEREAS, members of the Rotary Club of Bartlett continue to contribute their time and their resources to support PolioPlus and the Global Polio Eradication Initiative; and

WHEREAS, their efforts are providing much needed operational support, medical personnel, laboratory equipment and educational materials for health workers and parents;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that October 24, 2017 is declared World Polio Day in Hanover Township.

Dated: October 17, 2017

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian P. McGuire

Trustee Eugne Martinez

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Khaja Moinuddin

*Seal of
Hanover
Township*