

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

March 28, 2017

The meeting was called to order by Chairman Kathy Biesiadecki at 6:00 p.m.

Roll Call: Kathy Biesiadecki, Maureen Lue, Linda Best, Mary Jane Garvey, Debbra Sirchia, Trustee Mary Alice Benoit. Also present Kristin Vana, MHB Manager; James Barr, Administrator; Erik Johnson, Easter Seals Vice President of Development; Jerry Skogmo, Renz Addiction Counseling Center Executive Director; Colleen Koncilja, Renz Addiction Counseling Center Director of Clinical Services.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Lue, seconded by Ms. Garvey. The motion was approved by unanimous vote.

Public Comment: None

Presentations: The board heard presentations from agencies requesting special grant funds exceeding \$10,000. Presenters included representatives from Easter Seals of DuPage and Fox Valley and Renz Addiction Counseling Center.

Approval of Regular Meeting Minutes of February 28, 2017: Motion to approve the regular meeting minutes of the February 28, 2017 was made by Ms. Best, seconded by Ms. Sirchia. Discussion ensued. It was noted to add the roll call vote to the February financials. A motion to approve the minutes as amended was made by Ms. Best, seconded by Ms. Garvey. The motion was approved.

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| Ms. Biesiadecki | Yes | Trustee Benoit | Abstain | Ms. Garvey | Yes |
| Ms. Lue | Yes | Ms. Sirchia | Yes | Ms. Best | Yes |

Approval of the February 2017 Financial Statement: Motion to approve the February 2017 financial statement was made by Trustee Benoit, seconded by Ms. Garvey. Ms. Biesiadecki called for a roll call vote. The motion was approved.

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| Ms. Biesiadecki | Yes | Trustee Benoit | Yes | Ms. Garvey | Yes |
| Ms. Lue | Yes | Ms. Sirchia | Yes | Ms. Best | Yes |

Manager's Report: The Manager's Report was presented and reviewed. Manager Vana explained Administer Justice had brought forward questions regarding the FY18 contract. Discussion ensued. Manager Vana was asked to discuss further with Administer Justice. Manager Vana and Ms. Lue also explained the Bilingual Liaison workshop was canceled on March 21st due to anticipated low attendance. An attempt to reach out to U-46 and further discuss the best way to reschedule was suggested. Manager also discussed that Administrator Barr was assisting with the revision of the Mental Health Board Bylaws, which would be drafted and reviewed by the MHB Planning Committee prior to summer break. Lastly, the website agreement between the Mental Health Board and Launch Digital Marketing is being reviewed by legal counsel.

Unfinished Business: None

New Business:

FY 17 Capital Grant Request: DayOne PACT: A motion to approve a FY17 capital grant in the amount of \$2,348.35 to DayOne PACT was made by Trustee Benoit, seconded by Ms. Best. Discussion ensued. There was concern that DayOne PACT would receive the same amount of funds from Geneva 708 board and would have excess funds for the specified project if awarded Hanover Township Mental Health Board funds. Manager Vana will clarify DayOne PACTS additional grant awards and ask that DayOne PACT apply in FY 18 should it be necessary. Ms. Biesiadecki called for a roll call vote. The motion was denied.

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| Ms. Biesiadecki | No | Trustee Benoit | No | Ms. Garvey | No |
| Ms. Lue | No | Ms. Sirchia | No | Ms. Best | No |

FY 18 Capital Grant Request: Ecker Center for Mental Health: A motion to approve a FY18 capital grant in the amount of \$5,000 to Ecker Center for Mental Health was made by Ms. Best, seconded by Ms. Lue. Discussion ensued. It was noted Ecker Center was requesting funding in the amount comparable to the percent of Hanover Township residents they serve. Ms. Biesiadecki called for a roll call vote. The motion was approved.

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| Ms. Biesiadecki | Yes | Trustee Benoit | Yes | Ms. Garvey | Yes |
| Ms. Lue | Yes | Ms. Sirchia | Yes | Ms. Best | Yes |

FY 18 Challenge Grant Request: Renz Addiction Counseling Center: A motion to approve a FY 18 challenge grant in the amount of \$15,000 to Renz Addiction Counseling Center for the Medicated Assisted Therapy program was made by Trustee Benoit, seconded by Ms. Sirchia. Discussion ensued. It was noted that Renz had pending funds available that would further support the program. A motion to postpone to the next meeting in order to clarify funding available was made by Ms. Best, seconded by Ms. Garvey. The motion was approved by unanimous vote.

FY 18 Challenge Grant Request: Easter Seals of DuPage and Fox Valley: A motion to approve a FY 18 challenge grant in the amount of \$22,000 to Easter Seals of DuPage and Fox Valley for Nutrition Services was made by Ms. Lue, seconded by Ms. Best. Discussion ensued. It was noted the first year showed some difficulties, however Easter Seals adjusted their outreach and referral efforts and have reported a steady increase in township residents served each month. They anticipate to continue to see an increase in township residents served in FY 18. Ms. Biesiadecki called for a roll call vote. The motion was approved.

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| Ms. Biesiadecki | Yes | Trustee Benoit | Yes | Ms. Garvey | Yes |
| Ms. Lue | Yes | Ms. Sirchia | Yes | Ms. Best | Yes |

Site Visit Review: Association for Individual Development: Ms. Biesiadecki discussed the site visit to Association for Individual Development on March 6th with Ms. Nelson and Manager Vana. AID have a tour of the building and discussed several of their programs in depth. It was noted AID continues to struggle with state funds and continues to make fundraising a priority in order to serve as many clients in need as possible. The visit was successful and no additional follow up was required.

Executive Session: Trustee Benoit moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) of the Illinois Open Meetings Act. Ms. Best seconded the motion. Ms. Biesiadecki called for a roll call vote. Motion was approved.

Board adjourned to Executive Session at 7:21 p.m.

Chair called the meeting back to order at 7:33 p.m.

Other Business: Manager Vana shared that funded agencies would be notified of the vacancy at the Resource Center in April and is hopeful the vacancy will be filled quickly. Administrator Barr reminded the board that the Annual Town Hall meeting would take place April 11th at 7:30 PM in Veteran's Hall. Trustee Benoit shared information regarding Alexian Brothers' grand opening of a new residential facility in Elk Grove Village that will offer long term care on April 21st.

Adjournment: There being no other business, Ms. Best moved to adjourn the meeting. Ms. Lue seconded the motion. Motion was approved. Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Maureen Lue
Secretary