

**HANOVER TOWNSHIP MENTAL HEALTH BOARD**  
**MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING**  
**December 6, 2016**

The meeting was called to order by Ms. Best at 5:28 p.m.

**Roll Call:** Linda Best, Kathy Biesiadecki, Meghan Nelson. Also present, MHB Manager, Kristin Vana.

**Approval of Planning Committee Meeting Minutes of October 25, 2016:** Motion to approve the meeting minutes for October 25, 2016 was made by Ms. Biesiadecki, seconded by Ms. Nelson. The motion was approved by unanimous vote.

**FY 2018 Funding Distribution Recommendation:** Discussion ensued regarding the funding breakdown between mental health, substance abuse and developmental disability funded agencies in FY 17. The committee will recommend the distribution of funds remain the same in FY 18. In addition, the committee discussed FY 18 funding priorities (listed below) that will be recommended to the Mental Health Board. A motion to approve the priorities was made by Ms. Biesiadecki, seconded by Ms. Nelson. The motion was approved by unanimous vote.

- 1) Focus Mental Health Board funding on mental health programs.
- 2) Expand funding for supportive services for adults with developmental disabilities and sobriety/recovery services for adults following treatment for alcoholism.
- 3) Strategies for bilingual services.
- 4) Strategies to provide quality prevention/awareness programs for non-professionals concerned with youth and adolescent mental health disorders, addiction, autism and other developmental disabilities.
- 5) Funding priorities to be given to agencies that serve a substantial number of Hanover Township residents.

**Hispanic Needs Assessment Next Steps:** The next step in the Hispanic Needs Assessment is to schedule a round table discussion with the U-46 bilingual liaisons. Due to the school schedule, the most appropriate time to schedule a meeting will be in February 2017. Manager Vana and Ms. Lue will work with liaisons to schedule this meeting. The committee would like to schedule a workshop for service providers to further discuss the gaps identified by Centro de Informacion and U-46 in the Spring/Summer 2017.

**Mental Health Board Reporting Website:** Manager Vana discussed the quotes received to update the Mental Health Board reporting website from the current provider, LINKS, and a new provider, 6S Studio. The average quote ranges from \$20,000-\$30,000. Manager Vana has reached out to United Way and Oak Park Mental Health Board to review the system they use or can recommend. Additional research is being conducted and will be available at the next meeting.

**Other Business:** None.

**Adjournment:** There being no other business, Ms. Biesiadecki moved to adjourn the meeting. Ms. Nelson seconded the motion. Motion was approved. Meeting adjourned at 6:04 p.m.

Respectfully Submitted,

Kristin Vana  
Mental Health Board Manager