



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of the Town Board**  
**June 20<sup>th</sup>, 2017**  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veterans Honor Roll – PVT 2 (T) Paul Lazar
  - B. Recognition of Mental Health Board Member Linda Best
  - C. Recognition of Township Foundation Board Member Marv Kramer
  - D. Recognition of Township Foundation Board Member Darrell Bice
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Trustees’ Committee Reports
  - G. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Rescheduled Meeting Minutes of May 15, 2017
  - B. Workshop Meeting Minutes of June 3, 2017
  - C. Ordinance Ascertainig Prevailing Wages in Hanover Township
  - D. Ordinance Ascertainig Prevailing Wages in the Hanover Township Road District
  - E. Resolution Authorizing a Memorandum of Understanding with UP Development, LLC
  - F. Authorization to Purchase a Replacement Food Pantry Van
- IX. Executive Session

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

X. Other Business

XI. Adjournment

**Mission Statement**

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# HANOVER TOWNSHIP

## VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO  
HAVE SERVED US SO VALIANTLY

NAME: PAUL LAZAR

ADDRESS: 1105 W BARTLETT RD UNIT 411

CITY/ZIP CODE: BARTLETT, IL 60103-1264

PHONE #: 630-540-3304

EMAIL ADDRESS: \_\_\_\_\_

DATE OF BIRTH: MAY-7-1930

BRANCH OF SERVICE: U.S. ARMY RANK AT DISCHARGE: PVT-2(T)

YEARS OF SERVICE: FROM JUL 54 TO MAR-53

MEDALS AWARDED OR OTHER CITATIONS:  
KOREAN SERVICE MEDAL w/ 2 BRONZE <sup>SERVICE</sup> STAR

UNITED NATIONS SERVICE MEDAL

INJURIES: \_\_\_\_\_

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*

Supervisor

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Passports</i>	561	502	1,162	906
Photo fees	\$3,160	\$1,645	\$6,890	\$2,930
Fee deposits	\$11,055	\$11,360	\$23,045	\$19,310
<i>Fishing/Hunting licenses</i>	18	14	35	41
<i>Handicap Placards</i>	16	16	30	35
<i>Cook County vehicle stickers</i>	1	14	3	14
<i>Human Resources Requests</i>	152	163	309	302
<i>New Employee Orientations</i>	3	0	5	1
<i>Technology work orders</i>	64	49	98	80
<i>Resident Contacts</i>	1,886	2,185	3,882	3,978
<i>Percent of Budget Expended</i> (8% of year)	5.7%	4.2%	11.3%	9.3%

## Department Highlights

- Administrative Services coordinated orientation for Trustee Martinez and Commissioner Schneider on May 12<sup>th</sup>. The new officials met with all department heads as an opportunity to review services and ask questions.
- Assistant Administrator Powers assisted Director Kuttner in conducting first round interviews for the Communications Specialist position. Second round interviews will be conducted in early June. Interviews for the Veteran Specialist position were also completed and the position was filled in early May.
- Administrator Barr, Assistant Administrator Powers, and Mental Health Board Manager Vana participated in a conference call with UP Development to discuss the Memorandum of Understanding and the timeline moving forward on the disabled housing initiative.
- Administrative Services hosted the Illinois Association of Township Administrators bi-monthly meeting at the Senior Center on May 31<sup>st</sup>.
- Management Analyst Hughes and Facilities and Maintenance Associate Rundquist oversaw the final phase of the LED lighting conversion. The exterior lighting at the Town Hall building and Facilities and Maintenance Garage were upgraded to LED, including the Town Hall parking lot lights.
- Andromeda Technologies Inc. conducted an audit of the Township phone system at all locations. The audit reviews the current systems, infrastructure needed for a VoIP technologies, and phone system recommendations. The Township expects a report to be completed by Andromeda in June.

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# OFFICE OF THE ASSESSOR

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Administration</i>				
Office visits	148	123	359	300
Building permits processed	466	489	859	960
Change of Name*	5	7	11	11
Property tax appeals	0	0	0	0
Certificate of Errors	76	49	155	87
Property location updates	0	3	3	4
<i>Exemptions</i>				
Homeowner exemptions	18	10	82	16
Senior homeowner exemptions	23	14	80	55
Senior Freeze exemptions	13	5	45	24
Disabled person & Veteran exemptions	22	20	32	25
Miscellaneous exemptions	1	2	3	4

\* Denotes notary requirement

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. May had a total of 2 visitors after 4:30pm.
- We have a total of 2,235 e-mails on our contact list. We added 17 e-mails in May.
- On May 2, Chief Deputy Assessor Glascott attended YFS's Committee on Youth Leadership ceremony.
- Chief Deputy Assessor Glascott participated in the Sprint to Spring 5k on May 6.
- Chief Deputy Assessor Glascott and Deputy Assessor Deyne attended the Swearing-in on May 15<sup>th</sup>.
- On May 23 Deputy Assessor Deyne volunteer for Welfare Services distribute food during the mobile food pantry event.
- June 30, 2017 will be the last day Cook County Assessor's office will process 2012 Certificate of Errors.

### *Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF COMMUNITY HEALTH

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Appointments</i>				
ProTimes	17	21	32	42
TB skin test	9	4	13	8
Cholesterol	3	9	5	10
Pharmaceutical Assistance Programs	1	1	1	1
Miscellaneous labs	12	10	20	17
Wellness Screening (BP, diabetes, anemia)	61	24	124	39
Other	35	36	68	69
<i>Clinic Clients</i>				
Senior Center/ home visits	98	79	170	148
Astor Avenue	8	12	10	23
Elgin, Izaak Walton Center	0	8	3	9
Offsite clinics	11	10	26	21
Total clients (unduplicated)	50	42	112	108
<i>Public Education &amp; Health Promotion</i>				
Media coverage	4	0	4	5
Informational seminars/Program	9	8	18	16
Program Participants	460	483	657	611
<i>Primary Care Provider Support</i>	5	10	7	20

## Department Highlights

- May 6, the Office of Community Health hosted its 4<sup>th</sup> Annual Sprint 2 Spring 5k at the Hanover Township Izaak Walton Center. Over 200 people registered for this charitable community event that raised funds for the Hanover Township Foundation to assist residents experiencing financial hardship with accessing medical and dental services.
- Director Smith attended the Hanover Township Committee on Youth Celebration of Leadership Awards Reception on May 2<sup>nd</sup>.
- Director and Community Health Nurse provided puberty education for 68 students at Laurel Hill Elementary School on May 10<sup>th</sup>.
- Director Smith attended the Hanover Park Fire Department Health Fair on May 13<sup>th</sup> and provided anemia screenings for attendants.
- On May 19<sup>th</sup>, the Office of Community Health hosted AccuQuest Hearing Centers to provide hearing screenings for 17 residents.
- Life Line Screening was present and provided preventative health screenings for cardiovascular disease and osteoporosis for 74 people on May 23<sup>rd</sup>.

*Office of Community Health Mission Statement:*

*Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

# OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Website Visits(total)</i>	4,920	3,925	10,721	7,855
<i>Website Visits (unique)</i>	3,434	2,753	4,461	5,539
<i>New Facebook Likes</i>	23	32	49	49
<i>New Twitter Followers</i>	25	12	68	23
<i>YouTube Views</i>	380	184	646	422
<i>New Email address contacts</i>	70	14	78	14
<i>Media Releases</i>	5	5	6	6
<i>Veteran Contacts</i>	12	36	12	67
<i>Total Veterans served</i>	7	23	7	19
<i>Total Resident Contacts (Elgin office)</i>	445	271	644	466

## Department Highlights

- Director Kuttenberg joined Supervisor McGuire for a working lunch meeting with Elgin Mayor David Kaptain on May 1<sup>st</sup> to discuss intergovernmental relations and projects.
- Community and Veteran's Affairs staff coordinated and attended the Hanover Township 5k final planning meeting on May 2 at the Izaak Walton Center with Township personnel and City of Elgin staff.
- Department staff attended the Committee on Youth Celebration of Leadership Awards event on May 2.
- Director Kuttenberg attended the Illinois Department of Veterans Affairs Award presentation for Hanover Township veteran Del Seaton on May 5 at the Senior Center.
- Director Kuttenberg and Communications Specialist Monegato coordinated the swearing-in ceremony on May 15 at the Senior Center.
- Director Kuttenberg joined officials in attending the Township Officials of Cook County annual spring reception on May 17.
- Communications Specialist Holly Monegato last day with the Township was on May 17<sup>th</sup> after accepting a position with a marketing firm.
- Director Kuttenberg and Cook County Commissioner Tim Schneider for a meeting with residents on May 18 to discuss a county permit and zoning issue.
- Conducted first round interviews for the Communications Specialist position with Assistant Administrator Powers May 18 – June 2.
- Department staff hosted a Veterans Lunch and Movie program at the Izaak Walton Center on May 23 for 25 veterans.
- Director Kuttenberg attended the Woodland Meadows East Homeowners Association meeting on May 23 at the Izaak Walton Center.
- Director Kuttenberg joined Administrator Barr in a meeting with Youth and Family Services staff on May 24 to discuss social media strategies.
- Director Kuttenberg and Director Smith met with a representative from the Bartlett Chamber of Commerce on May 26 to discuss promotions of Township health news with the community.
- Director Kuttenberg attended the Bartlett Elementary School Heritage Marker dedication on May 26 with Township officials and community partners.
- Director Kuttenberg attended Northern Illinois Food Bank Summer Lunch program training on May 31.

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# DEPARTMENT OF EMERGENCY SERVICES

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Volunteers</i>				
Total volunteers	28	28	28	28
New volunteers	2	0	2	2
<i>Hours</i>				
Volunteer Detail Hours	301	472.5	548	754
Volunteer Work Hours	161	323	376	549
Volunteer Training Hours	242	277	518	507
<i>Total Volunteer Hours</i>	704	1,072.5	1,442	1,810
<i>Details</i>				
Emergency Call Outs	6	3	9	6
Safety Patrols	3	6	6	11
Township Sponsored Events	3	5	8	7
Other Community Events	4	6	6	8
Miscellaneous	0	0	0	0
<i>Total Details</i>	16	20	29	32

## Department Highlights:

- Emergency Services conducted a joint department meeting/orientation at the Streamwood Fire Department on May 13<sup>th</sup> and 20<sup>th</sup>.
- Emergency Call Outs
  - On May 1<sup>st</sup> Emergency Services responded to a residence in Streamwood for water removal from a basement.
  - Assisted the Hanover Park Fire and Police Departments with operations and traffic control for a resident house fire on May 7<sup>th</sup>.
  - On May 16<sup>th</sup> HTES responded to assist the Streamwood Fire Department with a downed electrical line.
  - Responded to Illinois Search and Rescue for a missing person in Melrose Park on May 17<sup>th</sup>.
  - Assisted Fox River Fire Protection District with a downed wire in St. Charles on May 17<sup>th</sup>.
  - Severe weather spotting and assessment was conducted on May 18<sup>th</sup>.
- Emergency Services assisted the Office of Community Health and the Elgin Police Department with the annual Sprint to Spring 5k run on May 6<sup>th</sup>.
- On May 23<sup>rd</sup>, Emergency Services assisted the Welfare Services Department with a mobile food pantry event at the William Tiknis Campus.
- Emergency Services assisted Teft Middle School with traffic control for an annual end of the school year program.
- On May 28<sup>th</sup>, assisted Streamwood Police Department with Memorial Day event traffic control.
- Assisted with traffic control for graduation events at Teft Middle School and Streamwood High School on May 28<sup>th</sup>.
- Conducted safety patrols on May 8<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>.

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# DEPARTMENT OF FACILITIES & MAINTENANCE

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Administration</i>				
Vehicle service calls	4	5	17	10
Work orders	68	78	125	143
Event set-ups/tear downs	210	177	392	364
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,175	4,043	8,356	8,419
Town Hall	6,240	5,760	13,140	12,840
Senior Center	29,415.75	23,589	56,140.08	50,313
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	179.22	123.28	467.50	347.88
Town Hall	329.44	318.05	883.19	979.01
Senior Center	1,306.51	561.09	2,606.16	2,053.08

## Department Highlights

- The installation of automatic restroom doors at the Senior Center was completed. In addition, the front entrance door was fitted with a remote opener so the receptionist can open the door remotely to assist residents.
- The Senior Services vegetable garden was constructed. The garden will allow the Senior Services Nutrition Division to grow fresh vegetables and herbs for the program.
- The installation of the deck and shed for the Izaak Walton Reserve archery program was completed.
- The department continues to move forward on the roof replacement at the Astor Avenue Community Center. The architects are currently coordinating with the Township legal representatives on bid documents.
- Facilities and Maintenance assisted Senior Services in changing the Senior Center computer lab set up. The current tables and computers were removed and replaced with half round tables and laptops. Staff also cleaned the carpet ahead of the changes.
- Maintenance staff met with the Streamwood Police Department to assist in obtaining video from the Township security system to help in a criminal investigation.
- Work continues on the trails at Izaak Walton Reserve. Staff trimmed trees and are developing the walking path. Pet waste stations were purchased and installed for residents walking their pets on the trail system.
- Department staff delivered the podium, flags, and flag stands for the Heritage Marker ceremony at Bartlett Elementary School.

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# HIGHWAY DEPARTMENT

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2017	FYTD 2016
<i>Spring Season</i>				
Top soil/seed complete				
Spraying of noxious weeds complete				
Road striping to begin soon				
<i>Spring Season</i>				
Brush Pickup	5	6	6	39

## Department Highlights

- Top soil/seed complete
- Spraying of noxious weeds was completed.
- Road striping is scheduled to begin soon.
- Row trimming is also expected to begin in June.

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# OFFICE OF THE MENTAL HEALTH BOARD

Report for May 2017

SERVICE PROVIDED	APRIL 2017	APRIL 2016	FYTD 2018	FYTD 2017
<i>Grant Funding</i>				
New clients	943	883	943	883
Ongoing Clients	0	NC	NC	NC
Closed Cases	49	53	49	53
Prevention Programming Presentations	50	62	50	62
Number in audience	2,468	1,244	2,468	1,244
<i>TIDE</i>				
Participants	18	14	18	14
Rides	**N/A	**N/A	**N/A	**N/A
<i>Resource Center</i>				
Organizations providing services	5	6	5	6
Clients served	84	33*	84	33*

\* one agency not reporting      \*\*N/A: number of rides have not been reported

## Department Highlights

- The Mental Health Board met on May 23, 2017 and awarded the following:
  - Center for Enriched Living (CEL) was awarded \$5,000 in new program funds to contribute to a new location in Hoffman Estates in September 2017. CEL's home office is located in Riverwoods. CEL will offer REACH Northwest, an adult day program, at the new location. The program will focus on socialization, employment readiness, community involvement and skill proficiencies.
- Manager continues to communicate with TIDE riders and work with A1 Cabs to ensure a smooth transition to a paper voucher system. The voucher system has returned due to an increase in ridership and to assist both riders and A1 Cabs in better tracking the balance of rides available.
- Linda Best's last meeting as a Mental Health Board member was May 23, 2017. Ms. Best has served on the Mental Health Board for 8 years, 3 of which she was Chair of the board.
- Continue to work on updates to the Mental Health Resource Guide. The second edition guide will be distributed to households by mid-July. The guide offers a variety of information regarding township departments, mental health, substance abuse and developmental disability services and more.
- The Mental Health Board Planning Committee met on May 4, 2017. The MHB By-Laws were revised based on changes to the state law. In addition, the committee reviewed and revised parts of the FY 19 service contract application to obtain more information regarding measurements of success for annually funded programs. FY 19 funding applications will be available July 1, 2017 on the website.
- Met with new agencies funded in FY 18 to review reporting requirements and train on the reporting website.
- Attended the Ecker Center Annual Awards Breakfast with MHB member, Deb Sirchia, on May 18th.
- The quarterly Human Services Coordinating Council (HSCC) meeting was held at the Izaak Walton Center on May 24<sup>th</sup>. A total of 22 attendees were present for the meeting. Cherie Murphy, Interim Executive Director for the Alignment Collaborative for Education (ACE) presented to the group on the mission of ACE, their future endeavors and community partnerships. The next HSCC meeting will take place on August 30<sup>th</sup> and Senator Castro will be joining the meeting for a Springfield update and a Q&A session.

*Mental Health Board Mission Statement:*

*The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.*

# DEPARTMENT OF SENIOR SERVICES

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>Programming Division</i>				
Planned programs	213	200	421	409
Participants	3,109	2,640	5,775	5,283
Participants (unduplicated)	789	663	986	970
Wait listed (unduplicated)	111	77	199	118
Art & Computer classes	51	65	97	112
Art & Computer class participants	349	401	696	820
New volunteers	7	5	9	9
Total volunteers (unduplicated)	144	169	171	178
Volunteer hours reported	2,513	3,029	5,252	5,338
Meals served	990	877	2,051	1,797
Meals delivered by volunteers	1,152	1,062	2,043	2,096
<i>Social Services Division</i>				
Clients served (unduplicated)	159	162	270	286
Clients served (duplicated)	184	235	299	449
Energy Assistance	10	15	22	23
Prescription drugs & health insurance assistance	95	62	174	124
Social Service programs	10	12	20	21
Social Service program participants	65	94	209	151
Lending Closet transactions	113	105	215	207
<i>Transportation Division</i>				
One way rides given	1,919	1,658	3,579	3,259
Individuals served (unduplicated)	216	264	288	336
New riders	69	112	288	336
Unmet requests for rides	31	41	71	81

## Department Highlights:

- Approximately 40 seniors attended a travel presentation on an overnight trip to Galena, IL coordinated by Program Specialist, Sarah Adelpia. This trip is almost reserved to capacity.
- Transportation Manager Steininger attended the TRIP meeting in Elk Gove Village on Thursday, May 18. The TRIP rides for March were 78 (same number for February). These numbers are more in line with the target number based on funding.
- The Transportation division provided two shuttles for the Sprint to Spring 5K race on held on May 6, which provided 160 rides.
- Social Services concluded a successful LIHEAP program year on 5/31. Senior Services completed over 430 applications during the winter program and with a denial rate of less than 4%. At this time, staff have not received notification about a potential Summer Cooling program. Summer Cooling typically happens in July but there is no guarantee for funding. Social Services will notify previous LIHEAP applicants if/when a program is announced.
- Social Services Manager Conway presented the “Remembering When” program on 5/9. “Remembering When” is a fire and fall prevention program created by the National Fire Protection Association. Social Services staff will also be able to perform home visits to Township residents to assess for fire, fall risk, and provide helpful tips to protect themselves.

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for May 2017

SERVICE PROVIDED	MAY 2018	MAY 2017	FYTD 2018	FYTD 2017
<i>Outreach &amp; Prevention</i>				
Open Gym participants	1,283	974	2,685	2,254
Open Gym participants (unduplicated)	465	398	494	411
Alternative to Suspension referrals	0	0	0	0
Alternative to Suspension participants	236	225	482	498
Alternative to Suspension participants (unduplicated)	102	102	108	107
<i>Clinical</i>				
Therapy clients	369	348	705	732
Therapy clients (unduplicated)	165	166	324	342
New clients (unduplicated)	14	30	29	52
Clinical hours	259	248	541	525
Group session participants	50	129	386	329
<i>Tutoring Participants</i>				
Total	51	23	329	269
Unduplicated	51	23	95	84

## Department Highlights:

- Youth and Family Services coordinated Streamwood High School's Advanced Placement testing at the Township campus May 1, 2017 through May 12, 2017.
- The Hanover Township Committee on Youth hosted its Annual Celebration of Leadership Reception on Tuesday, May 2, 2017.
- The Department interns, Jackie Belter and Laura Coyotl completed their yearlong internships with the Department on Thursday, May 4, 2017.
- John Parquette, LCSW, attended with Administrator Barr, Director Imperato and Director Smith a childhood food insecurity planning meeting at Huff Elementary School on Tuesday, May 9, 2017.
- John Parquette, LCSW, attended a school-wide celebration of the Committee on Youth's 2017 Principal of the Year, Cheryl DeRoo, at Glenbrook Elementary School on Tuesday, May 9, 2017.
- Youth and Family Services staff participated in an outdoor education in-service training provided by Adventure Works, DeKalb, on Tuesday, May 16, 2017.
- Youth and Family Services and Senior Services staff collaborated in providing senior citizen led activities for the youth at the Open Gym Program on Thursday, May 18, 2017.
- Jimmy Mix attended the Oakhill Elementary School end of the year celebration and resource fair on Friday, May 19, 2017.
- Youth and Family Services held its annual spring all-staff off-site retreat on Tuesday, May 23, 2017 at Riverwood's Camp in St. Charles, IL. The retreat focused on teambuilding, action plan goal attainment, and self-care.
- John Parquette, LCSW and Tina Houdek, LCPC attended the Hanover Township Human Services Coordinating Council meeting on Wednesday, May 24, 2017.
- Ryan Dickenson attended the Tefft Middle School end of the year community resource fair on Thursday, May 25, 2017.

### *Youth and Family Services Mission Statement:*

*Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.*



# DEPARTMENT OF WELFARE SERVICES

Report for May 2017

SERVICE PROVIDED	MAY 2017	MAY 2016	FYTD 2018	FYTD 2017
<i>General Assistance</i>				
General Assistance clients	11	16	23	32
General Assistance appointments	24	39	53	76
Emergency Assistance appointments	16	13	27	23
Emergency Assistance approved	1	1	1	1
Crisis intake clients	121	117	224	233
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	39	20	79	47
Circuit Breaker	0	1	0	1
<i>Social Services</i>				
ComEd Hardships	0	3	0	8
Weatherization	0*	1	0*	0
<i>Food Pantry</i>				
Served (Households)	708	716	1,348	1,483
New applications	16	41	32	69
Food Donations	40	30	85	73
<i>Community Center Walk-Ins</i>	233	244	430	503

\* Program Closed

## Department Highlights:

- Seven (7) Salvation Army applications have been approved to date. Salvation Army will perform an audit of client files on June 21<sup>st</sup> in the Welfare Services offices.
- The Director and Case Manager attended Nicor Sharing training at Salvation Army which allows Welfare Services to process Nicor Sharing applications for residents.
- Veteran and Auxiliary Staff Del Seaton was awarded “Veteran of the Quarter” by the Illinois Department of Veteran Affairs on May 5<sup>th</sup>.
- The food pantry has been reorganized to better serve special dietary needs of residents. There is now an “Allergen Free” section where special diet food including organic and gluten free items. This has been well received by food pantry patrons and steps are being taken to have more allergen free items available.
- Kiwanis Club of Streamwood hosted a mobile pantry at the William Tiknis Campus with 103 families in attendance.
- Staff and auxiliary staff attended Northern Illinois Food Bank Summer Lunch training in Elgin. We currently are distributing more than 30 lunches daily.
- Case Manager Carstensen hosted a Community Group on spring planting.
- RPP Enterprises continues to provide employment services to residents. In May they saw 19 residents for support services. Employment Support Services is onsite every Monday and Thursday from 9am-1pm.
- ComEd Hardship opened in early May allowing us to assist residents with high ComEd bills that are pending shut off as well as reconnection services. Five applications were processed.
- CEDA staff continues to keep office hours at Astor Avenue every Wednesday from 8:30-4:30 to assist residents with emergency assistance programs including vision care, auto repair, housing support and case management.
- Senator Cristina Castro’s office continues keeping office hours at Astor Avenue every Tuesday from 1:00pm to 6:00pm.

### *Welfare Services Mission Statement:*

*HanoverTownship Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

**Hanover Township**  
 Board Audit Report  
 From 5/16/17 - 6/20/17

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	133,010.31	411.35	133,421.66
Total Senior Center	69,255.89	61.00	69,316.89
Total Welfare Services	10,900.51		10,900.51
Total Road and Bridge	6,142.21		6,142.21
Total Mental Health Board	35,575.14	1,055.49	36,630.63
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	11,069.81		11,069.81
Total All Funds	<u>266,153.87</u>	<u>1,527.84</u>	<u>267,681.71</u>

The above "Subtotal" column has been approved for payment this 20th day of June.

The above "Total" column has been approved for payment this 20th day of June.

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 Supervisor

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 Town Clerk

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 Supervisor

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 Town Clerk

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 Trustee

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 Trustee

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
<b>1103 · Senior Center - Revenue</b>					
<b>1103500 · Senior Programs</b>					
Check	06/16/2017	121475	Edward Normandt	Chicago Church Tour Refund	114.00
Total 1103500 · Senior Programs					114.00
Total 1103 · Senior Center - Revenue					114.00
<b>1014 · Town Fund - Expenditures</b>					
<b>101CAP · Capital Expenditures</b>					
<b>1014410 · Equipment Purchases</b>					
Check	05/30/2017	121178	The Alphabet Shop, Inc	Inv# 41159 YFS Signage Add On & Installation	730.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Podium	599.74
Check	06/13/2017	121403	Leaf (618-004)	Inv# 7430812 Copier Lease - Town Hall	328.00
Total 1014410 · Equipment Purchases					1,657.74
<b>1014430 · Computer Equipment &amp; Software</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Human Resource Information System Monthly Fee	199.90
Check	06/01/2017	CC MA...	JP Morgan Chase	Tablet Protective Screen Covers (8) - returned	351.91
Check	06/01/2017	CC MA...	JP Morgan Chase	Tablet Protective Cases (8)	163.05
Check	06/01/2017	CC MA...	JP Morgan Chase	Credit - Board Protective Screen Covers (7) Return	-351.91
Check	06/13/2017	121417	ProxiT Technology Solutions	Inv# 1858 April Network Labor	1,317.50
Check	06/13/2017	121417	ProxiT Technology Solutions	Inv# A1882 May Network Labor	1,381.25
Check	06/13/2017	121417	ProxiT Technology Solutions	Inv# A1897 Email Server	199.00
Check	06/13/2017	121417	ProxiT Technology Solutions	Inv# A1898 Spam Protect Fee	1,100.00
Check	06/13/2017	121417	ProxiT Technology Solutions	Inv# 18603 June Network Labor	2,040.00
Check	06/16/2017	121480	Vision Technology Solutions, LLC	Inv# 34543 Annual Website Hosting Subscription	6,999.86
Total 1014430 · Computer Equipment & Software					13,400.56
Total 101CAP · Capital Expenditures					15,058.30
<b>101CHN · Community Health</b>					
<b>1014452 · Office Supplies</b>					
Check	06/13/2017	121400	Kwik Print	Inv# 59937 Envelopes	105.00
Check	06/16/2017	121478	Staples	Inv# 3342363628 Wall Sign Holder/Tape/Sharpie Markers/Post Its	131.24
Total 1014452 · Office Supplies					236.24
<b>1014453 · Printing</b>					
Check	05/23/2017	121067	Kwik Print	Inv# 59797 Brochures, Letterhead	408.50
Check	06/13/2017	121395	Interact Business Products, LLC (SS)	Inv# 417066 Copy Charges	49.00
Total 1014453 · Printing					457.50
<b>1014456 · Community Affairs</b>					
Check	06/13/2017	121423	Service Sanitation, Inc.	Inv# 7284739 Bathroom & Handwash Station for 5K	340.00
Total 1014456 · Community Affairs					340.00

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
<b>1014457 · Furniture and Computer Equip</b>					
Check	05/30/2017	121182	Aqua Chill of Chicago	Inv# 2242816 Water Machine Rental	16.00
Check	06/13/2017	121405	Leaf (478-001)	Inv# 7456701 Copier Lease	115.50
Total 1014457 · Furniture and Computer Equip					131.50
<b>1014459 · Professional Services</b>					
Check	06/13/2017	121362	Alexian Brothers Health System	Acct# G.9319 Patient Lab	21.35
Total 1014459 · Professional Services					21.35
<b>1014465 · Medical Supplies</b>					
Check	05/23/2017	121070	McKesson Medical Surgical	Inv# 1747271 Hemoglobin/Aplisol	273.94
Check	06/01/2017	CC MA...	JP Morgan Chase	CPR Training Supplies	106.47
Check	06/13/2017	121407	McKesson Medical Surgical	Inv# 2954482 Microcuvettes	266.65
Check	06/13/2017	121407	McKesson Medical Surgical	Inv# 2897371 Ibuprofen	38.87
Check	06/13/2017	121407	McKesson Medical Surgical	Inv# 2893724 Medical Supplies	14.94
Check	06/13/2017	121407	McKesson Medical Surgical	Inv# 3198263 Medical Supplies	26.40
Total 1014465 · Medical Supplies					727.27
<b>1014491 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	1,928.25
Total 1014491 · Health Insurance					1,928.25
<b>1014492 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	85.62
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 1014492 · Dental, Vision & Life Insurance					95.80
Total 101CHN · Community Health					3,937.91
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014608 · Salaries</b>					
Check	06/14/2017	121443	Job Giraffe	Inv# 224119 Part Time Office Temp Help	600.00
Check	06/14/2017	121443	Job Giraffe	Inv# 223975 Part Time Office Temp Help	320.00
Check	06/14/2017	121443	Job Giraffe	Inv# 224014 Part Time Office Temp Help	740.00
Total 1014608 · Salaries					1,660.00
<b>1014611 · Education &amp; Training</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Government Social Media Conference- Lodging (3 Nights)	477.18
Check	06/01/2017	CC MA...	JP Morgan Chase	Government Social Media Conference- Dinner	13.57
Total 1014611 · Education & Training					490.75
<b>1014614 · Printing</b>					
Check	05/31/2017	121233	Interact Business Products, LLC (Jay St))	Inv# 415431 Copy Charges	7.87

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Check	05/31/2017	121233	Interact Business Products, LLC (Jay St))	Tax Exempt	-0.30
Check	06/14/2017	121445	Kwik Print	Inv# 59877 Business Cards	46.20
Total 1014614 · Printing					53.77
<b>1014617 · Equipment &amp; Furniture</b>					
Check	05/23/2017	121053	Canteen Refreshment Services	Inv# 05256000030933 IWC Water Cooler Rental - April	29.95
Check	05/23/2017	121084	Sprint	Acct# 897162515 Monthly Charges	35.00
Check	06/14/2017	121435	Canteen Refreshment Services	Inv# 525636078 Water Machine Rental - May	29.95
Check	06/14/2017	121446	Leaf (618-005)	Inv# 7430813 Copier Lease - IWC	103.00
Total 1014617 · Equipment & Furniture					197.90
<b>1014619 · Office Supplies</b>					
Check	05/23/2017	121085	Staples	Inv# 3339476798 Label Tape/Pens/Folders/Post Its	120.65
Check	06/01/2017	CC MA...	JP Morgan Chase	Office Supplies	23.85
Check	06/16/2017	121478	Staples	Inv# 3340662468 Color Ink/Deskpad	132.49
Total 1014619 · Office Supplies					276.99
<b>1014621 · Satellite Office Utilities</b>					
Check	05/23/2017	121079	Nicor 78	Acct# 78-11-12-9467 Monthly Charges	83.77
Check	05/31/2017	121229	Com Ed 010	Acct# 6997418010 Monthly Charges	340.18
Check	06/14/2017	121437	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	189.85
Check	06/14/2017	121438	City of Elgin	Acct# 413720-6423 Water Monthly Charges	29.37
Check	06/14/2017	121440	Comcast (503 Cable)	Acct# 8771 20 032 0798503 Monthly Charges	4.22
Total 1014621 · Satellite Office Utilities					647.39
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	06/06/2017	121240	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	98.43
Check	06/14/2017	121432	Kuttenberg, Thomas W	Cell Phone Reimbursement	50.00
Total 1014623 · Satellite Office Phone & Intrnt					148.43
<b>1014624 · Travel</b>					
Check	05/23/2017	121073	Holly Monegato	Mileage Reimbursement	70.83
Check	06/16/2017	121452	Silvia Medina	Mileage Reimbursement	43.17
Total 1014624 · Travel					114.00
<b>1014625 · Communications</b>					
Check	05/16/2017	121037	Breese Journal & Publishing Company	Inv# 109080 Hanover Happenings Spring/Summer 2017	7,855.43
Total 1014625 · Communications					7,855.43
<b>1014626 · Community Service Award</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Supervisor's Community Service Award Dinner	956.55
Total 1014626 · Community Service Award					956.55
<b>1014631 · Community Festivals</b>					



# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Check	06/16/2017	121451	Village of Hoffman Estates	Northwest Fourth Fest Sponsor	7,500.00
Total 1014631 · Community Festivals					7,500.00
<b>1014691 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1014691 · Health Insurance					2,583.89
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	126.68
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	8.15
Total 1014692 · Dental, Vision & Life Insurance					134.83
Total 101CMA · Community Relations					22,619.93
<b>101VET · Veteran Affairs</b>					
<b>1014706 · Printing</b>					
Check	05/31/2017	121234	Kwik Print	Inv# 59848 Veterans Specialist Business Cards	74.50
Total 1014706 · Printing					74.50
Total 101VET · Veteran Affairs					74.50
Total 101CVA · Community & Veteran Affairs					22,694.43
<b>101ES · ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	05/31/2017	121232	Fullife Safety Center	Inv# 35755 ES Vests (14)	128.10
Check	06/01/2017	CC MA...	JP Morgan Chase	Equipment- Screw Drivers, Batteries, Medical Gloves	31.74
Check	06/01/2017	CC MA...	JP Morgan Chase	Mounting Equipment for Vehicle #9121	52.95
Check	06/01/2017	CC MA...	JP Morgan Chase	Equipment- Tool Bags, Hammers, Work Gloves	50.50
Check	06/01/2017	CC MA...	JP Morgan Chase	Fuel Cans (5)	216.83
Check	06/01/2017	CC MA...	JP Morgan Chase	Equipment- Work Gloves, Safety Glasses, Batteries	47.64
Check	06/01/2017	CC MA...	JP Morgan Chase	Rescue Equipment- Sledge Hammer	68.42
Total 1014802 · Equipment					596.18
<b>1014803 · Uniforms</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	HTES Member Service Ribbons	123.80
Check	06/06/2017	121251	Ray O'herron Co., Inc.	Inv# 1729906-IN Uniform Coat/Shoes/Shirts/Accessories	592.84
Total 1014803 · Uniforms					716.64
<b>1014806 · Office Supplies</b>					
Check	05/23/2017	121085	Staples	Inv# 3339476662 Toner	105.99
Check	05/30/2017	121207	Staples	Inv# 3340441336 Certificate Covers	13.98
Check	06/06/2017	121255	Staples	Inv# 3340662300 Certificates	19.58
Total 1014806 · Office Supplies					139.55

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
<b>1014808 · Education &amp; Training</b>					
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - R. Burke	149.00
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - Jaramillo	149.00
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - Smith	149.00
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - Hanson	149.00
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - W. Burke	149.00
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - McGuire	149.00
Check	05/31/2017	121231	Fred Pryor Seminars	Managing Emotions Under Pressure Seminar - Simandl	149.00
Check	06/01/2017	CC MA...	JP Morgan Chase	IESMA Conference Fee	250.00
Check	06/01/2017	CC MA...	JP Morgan Chase	IESMA Membership Fee	35.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Refreshments for IEMA Class	81.56
Check	06/01/2017	CC MA...	JP Morgan Chase	Accommodations for IESMA Conference	158.20
Check	06/01/2017	CC MA...	JP Morgan Chase	Breakfast Meeting-Training (3)	27.27
Total 1014808 · Education & Training					1,595.03
<b>1014809 · Pre-Volunteer Screening</b>					
Check	06/14/2017	121449	Verify (XHANEM)	Inv# 1146374 Background Checks (11)	185.00
Total 1014809 · Pre-Volunteer Screening					185.00
<b>1014812 · Volunteer Appreciation</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Water for HTES Volunteers	25.03
Check	06/01/2017	CC MA...	JP Morgan Chase	Supplies and Refreshments for HTES Volunteers	25.06
Check	06/01/2017	CC MA...	JP Morgan Chase	Refreshments for HTES Volunteers	55.23
Check	06/01/2017	CC MA...	JP Morgan Chase	Dinner for IESMA Conference Attendees (6)	171.45
Check	06/01/2017	CC MA...	JP Morgan Chase	Lunch for IESMA Conference Attendees (4)	56.60
Check	06/01/2017	CC MA...	JP Morgan Chase	Food for HTES Volunteers on Extended Call (10)	106.93
Total 1014812 · Volunteer Appreciation					440.30
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Check	05/23/2017	121048	Advantage Trailer and Hitches	Inv# 31466 Trailer Swivel Jacks/Installation	525.90
Check	05/23/2017	121048	Advantage Trailer and Hitches	Inv# 31466 Coupler	65.52
Check	06/01/2017	CC MA...	JP Morgan Chase	Fuel for Vehicle #9100	31.68
Check	06/01/2017	CC MA...	JP Morgan Chase	Repair to E.S. Trailer #9140-A	164.58
Check	06/13/2017	121429	Village of Hanover Park (Fuel)	Inv# 2017-460 April 2017 Fuel	517.41
Check	06/13/2017	121431	Ron Hopkins Ford	Inv# 615303/1 Oil Filter	38.97
Check	06/13/2017	121431	Ron Hopkins Ford	Inv# 615308/1 Oil Filter	38.97
Check	06/13/2017	121431	Ron Hopkins Ford	Inv# 615312/1 Keys for 2014 Ford F-150	9.98
Check	06/13/2017	121431	Ron Hopkins Ford	Inv# 615929/1 Oil Filter/Hitch Maintenance	51.65
Check	06/14/2017	121442	Ron Hopkins Ford	Inv# 615307 Multi Point Inspection	21.15
Check	06/14/2017	121442	Ron Hopkins Ford	Inv# 615310 Oil Change	24.00
Total 1014813 · Vehicle Fuel & Maintenance					1,489.81
<b>1014814 · Communications</b>					
Check	05/23/2017	121055	Comcast (ES)	Acct# 8771 10 083 0226773 Internet Monthly Charges	133.12
Total 1014814 · Communications					133.12

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
<b>1014891 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014891 · Health Insurance					1,941.14
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	157.99
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014892 · Dental, Vision & Life Insurance					171.40
Total 101ES · ES - Expenditures					7,408.17
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Check	05/30/2017	121208	TASC	Inv# IN1034330 Flexible Health Savings Acct Admin Fees	91.96
Total 1014507 · Flex Plan & 457 Plan					91.96
Total 101ISE · Insurance & Employee Benefits					91.96
<b>101LEA · Legal &amp; Auditing</b>					
<b>1014502 · Legal Services</b>					
Check	06/14/2017	121444	Kopon Airdo, LLC	Inv# 190-0001-22401 Legal Fees	8,298.47
Total 1014502 · Legal Services					8,298.47
Total 101LEA · Legal & Auditing					8,298.47
<b>101MAIN · Facilities Maintenance</b>					
<b>1014205 · Janitorial Supplies - Town</b>					
Check	05/23/2017	121050	Bade Supply	Inv# 205065 Toilet TIssue/Can Liners/Steel Wipes/Disinfectant/Facial Tiss...	529.36
Check	05/30/2017	121185	Bade Supply	Inv# 205256 Vinyl Gloves	14.70
Check	05/30/2017	121185	Bade Supply	Inv# 205230 Toilet Tissue/Roll Towel/Gloves/Sanitizing Soap/Can Liners	523.76
Check	06/06/2017	121258	The Home Depot F&M	Inv# 2102244 Drain Opener	20.45
Check	06/13/2017	121364	Bade Supply	Inv# 205387 Toilet Tissue/Hand Towels/Soap/Can Liners	375.52
Total 1014205 · Janitorial Supplies - Town					1,463.79
<b>1014208 · Housekeeping Contract</b>					
Check	05/23/2017	121057	Custodius Chicago	Inv# 148 Janitorial Service May - IWC	825.00
Check	05/23/2017	121064	Imperial Service Systems, Inc	Inv# 1104165 Cleaning Services May - Town	1,069.00
Check	05/23/2017	121080	Perfect Cleaning Service, Inc.	Inv# 43887 Monthly Cleaning - Senior	1,210.00
Check	06/13/2017	121382	Custodius Chicago	Inv# 159 Janitorial Service June - IWC	865.00
Check	06/13/2017	121391	Imperial Service Systems, Inc	Inv# 104922 Cleaning Services June -Town	1,069.00
Check	06/13/2017	121424	Scrubco	Inv# 7692 Monthly Cleaning - Astor	800.00
Total 1014208 · Housekeeping Contract					5,838.00
<b>1014209 · Building Contracts</b>					
Check	05/23/2017	121059	Fox Valley Fire & Safety	Inv# IN00087863 Fire Sprinkler Annual Inspection	446.00

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Check	05/23/2017	121075	Orkin Pest Control (Town)	Inv# 156316825 Pest Control	66.48
Check	05/23/2017	121076	Orkin Pest Control (Senior)	Inv# 156316803 Pest Control	74.49
Check	05/23/2017	121077	Orkin Pest Control (Astor)	Inv# 156316814 Pest Control	54.87
Check	05/23/2017	121088	Tyco Integrated Security LLC	Inv# 28572889 Quarterly Billing - Astor	255.00
Check	05/23/2017	121088	Tyco Integrated Security LLC	Inv# 28572892 Quarterly Billing - Senior Center	255.00
Check	06/13/2017	121415	Orkin Pest Control (IWC)	Inv# 1157843736 Pest Control	66.57
Total 1014209 · Building Contracts					1,218.41
<b>1014210 · Building Maintenance - Town</b>					
Check	05/23/2017	121058	Elgin Key & Lock Co., Inc.	Inv# 097942 Duplicate Keys	59.20
Check	05/23/2017	121087	The Home Depot	Wire Nails	16.17
Check	06/01/2017	CC MA...	JP Morgan Chase	Wall Mounts for WiFi Antennas	24.53
Check	06/06/2017	121258	The Home Depot F&M	Inv# 4105258 Faucet Stem	11.98
Check	06/06/2017	121258	The Home Depot F&M	Inv# 3565988 Ceiling Troffer	59.97
Check	06/06/2017	121258	The Home Depot F&M	Inv# 5591735 Conduit Clamp	13.96
Check	06/16/2017	121488	The Home Depot	Wood Stain/Seal Tape/Safety Vests	111.97
Total 1014210 · Building Maintenance - Town					297.78
<b>1014211 · Building Maintenance - Senior</b>					
Check	05/23/2017	121062	Grainger	Inv# 9441049598 Vet Hall Kitchen Fuses	31.60
Check	05/23/2017	121091	World Security & Control, Inc	Inv# 28344 Fire Alarm Maintenance	375.00
Check	05/30/2017	121196	Grainger	Inv# 9449556340 Computer Lab Floor Box Cover	340.47
Check	06/06/2017	121258	The Home Depot F&M	Inv# 9101373 Emergency Exit Signs Battery	111.66
Check	06/16/2017	121488	The Home Depot	2x4's/4x4's/Landscape Supplies/Weed Killer	366.21
Total 1014211 · Building Maintenance - Senior					1,224.94
<b>1014214 · Equipment Maintenance - Senior</b>					
Check	05/23/2017	121059	Fox Valley Fire & Safety	Inv# IN00083334 Suppression System Maintenance	510.00
Check	05/23/2017	121068	Kellenberger Electric Inc	Inv# 042517-05J RTU Maintenance	815.00
Check	05/30/2017	121187	Climatemp Service Group, LLC	Inv# S08684 RTU Supply Motor/Fan Repair	1,200.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Repairs to and Chemicals for Senior Center Boiler	610.17
Check	06/06/2017	121258	The Home Depot F&M	Inv# 5105158 Coffee Machine Water Filters	42.00
Check	06/13/2017	121373	Climatemp Service Group, LLC	Inv# S08815 RTU Maintenance	208.51
Total 1014214 · Equipment Maintenance - Senior					3,385.68
<b>1014218 · Vehicle Maintenance - Town</b>					
Check	06/13/2017	121414	Newport Printing Services	Inv# 8587 Van Vinyl Application	120.00
Total 1014218 · Vehicle Maintenance - Town					120.00
<b>1014219 · Vehicle Fuel - Town</b>					
Check	06/13/2017	121429	Village of Hanover Park (Fuel)	Inv# 2017-460 April 2017 Fuel	413.88
Total 1014219 · Vehicle Fuel - Town					413.88
<b>1014221 · Cell Phone/Communications</b>					

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Check	05/23/2017	121084	Sprint	Acct# 897162515 Monthly Charges	59.37
Total 1014221 · Cell Phone/Communications					59.37
<b>1014222 · Trash Removal - Town</b>					
Check	06/06/2017	121253	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	333.55
Total 1014222 · Trash Removal - Town					333.55
<b>1014223 · Trash Removal - Senior</b>					
Check	06/06/2017	121253	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	342.27
Total 1014223 · Trash Removal - Senior					342.27
<b>1014224 · Trash Removal - Astor</b>					
Check	06/06/2017	121253	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	278.88
Total 1014224 · Trash Removal - Astor					278.88
<b>1014225 · Grounds/Reserve Maintenance</b>					
Check	05/23/2017	121087	The Home Depot	Bilge/Pump Hose	8.40
Check	06/01/2017	CC MA...	JP Morgan Chase	PTZ Camera for Runzel Reserve	510.57
Check	06/01/2017	CC MA...	JP Morgan Chase	Lockable Security Mailbox	73.60
Check	06/01/2017	CC MA...	JP Morgan Chase	10X10 Canopy Tent	218.38
Check	06/06/2017	121258	The Home Depot F&M	Inv# 9104647 Pop up weights	36.96
Check	06/06/2017	121258	The Home Depot F&M	Inv# 1566114 Runze Reserve Camera Install	15.87
Check	06/06/2017	121258	The Home Depot F&M	Inv# 7100490 Weed Killer	46.51
Check	06/06/2017	121258	The Home Depot F&M	Inv# 9591949 Sidewalk Light Bulbs	33.97
Check	06/06/2017	121258	The Home Depot F&M	Inv# 8101476 Microphone Batteries	16.66
Check	06/06/2017	121258	The Home Depot F&M	Inv# 4181179 LED Replacement Bulbs/Timers	329.00
Check	06/06/2017	121258	The Home Depot F&M	Inv# 3181278 Senior Flowers/Pots	221.52
Check	06/13/2017	121406	Martin Implement Sales, Inc	Inv# A56593 Belt	87.00
Check	06/13/2017	121413	Nelson, Richard J	Weed Trimmer Maintenance	110.00
Check	06/14/2017	121434	Carol Stream Lawn and Power	Inv# 398165 Trimmer Heads	56.14
Check	06/16/2017	121486	Martin Implement Sales, Inc	Inv# A56592 Lawnmower Blades (9)	283.57
Check	06/16/2017	121488	The Home Depot	Outdoor Trash Cans	14.97
Total 1014225 · Grounds/Reserve Maintenance					2,063.12
<b>1014227 · Miscellaneous</b>					
Check	06/13/2017	121366	Bartlett Sports	Inv# 4565 Staff T-shirts (15)	172.50
Check	06/14/2017	121450	Verify (XHANOV)	Inv# 1146376 Background Check (2)	32.00
Total 1014227 · Miscellaneous					204.50
<b>1014228 · Building Maintenance - Izaac</b>					
Check	05/23/2017	121071	Menard's	Inv# 25184 Cedar Hand Rail	26.65
Check	05/23/2017	121087	The Home Depot	Paint/Paint Supplies/Common Board	356.91
Check	05/30/2017	121206	Road Safe Traffic Systems	Inv# 58322 IWC Handicap Signs	49.35
Check	06/13/2017	121408	Menard's	Inv# 28560 Archery Range Rake	59.45



# Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	06/16/2017	121488	The Home Depot	Blacktop Patch/Weed Killer/Nails	217.35
Total 1014228 · Building Maintenance - Izaac					709.71
<b>1014229 · Equipment Maintenance - Izaac</b>					
Check	06/14/2017	121447	Sam's Club (Town 0487 6)	EZ Pop Up Shelters (2)	399.96
Total 1014229 · Equipment Maintenance - Izaac					399.96
<b>1014230 · Trash Removal - Izaac</b>					
Check	06/06/2017	121253	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	148.25
Total 1014230 · Trash Removal - Izaac					148.25
<b>1014291 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	4,576.45
Total 1014291 · Health Insurance					4,576.45
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	354.87
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	28.51
Total 1014292 · Dental, Vision & Life Insurance					383.38
Total 101MAIN · Facilities Maintenance					23,461.92
<b>101PAN · Pantry</b>					
<b>1014161 · Utilities</b>					
Check	05/23/2017	121090	Village of Hanover Park	Acct# 3940-001 Water/Sewer	51.44
Check	06/13/2017	121375	Com Ed 009 (Snr)	Acct# 8584152016 Monthly Charges	3,630.54
Check	06/14/2017	121439	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	583.38
Total 1014161 · Utilities					4,265.36
<b>1014191 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014191 · Health Insurance					1,941.14
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	173.32
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	13.41
Total 1014192 · Dental, Vision & Life Insurance					186.73
Total 101PAN · Pantry					6,393.23
<b>101THE · Town Hall Expense</b>					
<b>1014402 · Telephone - Town</b>					
Check	05/30/2017	121183	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	219.28
Check	05/30/2017	121184	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	174.65

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Type	Date	Num	Name	Memo	Amount
Check	06/06/2017	121239	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.55
Check	06/14/2017	121433	Call One	Acct# 1211556-1130965 Monthly Charges	2,170.11
Total 1014402 · Telephone - Town					2,607.59
<b>1014403 · Utilities - Town</b>					
Check	06/06/2017	121249	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	373.47
Check	06/13/2017	121377	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	709.99
Check	06/13/2017	121428	Village of Bartlett	Acct# 62447 Water/Sewer - Senior	199.37
Check	06/13/2017	121428	Village of Bartlett	Acct# 63818 Water - Runzel Reserve	19.10
Check	06/13/2017	121428	Village of Bartlett	Acct# 51470 Water/Sewer - Township	105.21
Check	06/16/2017	121469	Com Ed	Acct# 1938090086 Electrical Aggregation Data	168.00
Total 1014403 · Utilities - Town					1,575.14
<b>1014405 · Internet Access - Town</b>					
Check	05/30/2017	121188	Comcast (Town 207)	Acct# 8771 10 083 0234207 Monthly Cable Charges	33.64
Check	05/30/2017	121189	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Internet Charges	249.85
Total 1014405 · Internet Access - Town					283.49
<b>1014416 · Equipment Rental - Town</b>					
Check	06/14/2017	121435	Canteen Refreshment Services	Inv# 0525636079 Water Machine Rental - May	29.95
Total 1014416 · Equipment Rental - Town					29.95
Total 101THE · Town Hall Expense					4,496.17
<b>101TOE · Town Office Expense</b>					
<b>1014401 · Postage</b>					
Check	05/30/2017	121204	Easy Permit Postage	Postage Refill	2,000.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Tablet Protective Cases (8)	13.20
Check	06/01/2017	CC MA...	JP Morgan Chase	Tablet Protective Screen Covers return postage	13.20
Total 1014401 · Postage					2,026.40
<b>1014404 · Office Supplies</b>					
Check	05/23/2017	121085	Staples	Inv# 3339476662 Duster/Binders	24.98
Check	05/30/2017	121207	Staples	Inv# 3340041334 Tabbed Folders (1box)	105.99
Check	05/30/2017	121207	Staples	Inv# 3340041336 Ink	72.38
Check	05/30/2017	121207	Staples	Inv# 3340041338 Certificates/Note Seal	67.01
Check	05/30/2017	121207	Staples	Inv# 3340041339 Note Seal	17.37
Check	05/30/2017	121207	Staples	Inv# 3340041340 Ink/FileFolders	125.86
Check	06/01/2017	CC MA...	JP Morgan Chase	Address Labels (150)	32.49
Check	06/13/2017	121426	Staples	Inv# 3340662302 Shipping Labels	75.00
Check	06/13/2017	121426	Staples	Inv# 3340662303 Folders (3 Boxes)	89.97
Check	06/13/2017	121426	Staples	Inv# 3340662304 Storage Boxes	24.99
Check	06/13/2017	121426	Staples	Inv# 3341575439 Sheet Protectors	19.13
Check	06/14/2017	121447	Sam's Club (Town 0487 6)	Coffee Creamers	46.18

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Type	Date	Num	Name	Memo	Amount
Total 1014404 · Office Supplies					701.35
<b>1014406 · Printing</b>					
Check	05/23/2017	121067	Kwik Print	Inv# 59762 Letterhead, Envelopes, Business Cards	2,405.70
Check	05/23/2017	121067	Kwik Print	Inv# 59778 Swearing In Ceremony Program	113.40
Check	06/01/2017	CC MA...	JP Morgan Chase	2017 Federal and State Compliance Notice Posters (7)	189.32
Check	06/13/2017	121393	Interact Business Products, LLC (Town)	Inv# 415433 Copy Charges	283.71
Total 1014406 · Printing					2,992.13
<b>1014412 · Travel Expenses</b>					
Check	05/30/2017	121193	Craig Essick	Mileage Reimbursement - TOCC Trustees Division Meeting	52.43
Check	06/01/2017	CC MA...	JP Morgan Chase	ILCMA Summer Conference Accomodation Deposit - Powers	233.34
Check	06/01/2017	CC MA...	JP Morgan Chase	IL E.S. Management Assoc.Training Summit Accomodations	101.70
Check	06/13/2017	121390	Imperato, Alexandra M	Mileage Reimbursement	44.26
Total 1014412 · Travel Expenses					431.73
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	05/30/2017	121197	Illinois City County Management Assoc	ILCMA Annual Membership Renewal - Barr	308.00
Check	05/30/2017	121198	Illinois City County Management Assoc	ILCMA Annual Membership Renewal - Powers	172.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Job Posting for Communications Specialist Position	90.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Illinois Liquor License Renewal Fee	614.10
Total 1014414 · Memberships, Subs & Publication					1,184.10
<b>1014420 · Pre-Employment Charges</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Job Posting for Veterans Specialist Position	150.00
Total 1014420 · Pre-Employment Charges					150.00
<b>1014424 · Education &amp; Training</b>					
Check	05/30/2017	121209	Teachout, Amanda A	Tuition Reimbursement Winter 2017	2,000.00
Check	06/01/2017	CC MA...	JP Morgan Chase	ILCMA Summer Conference Registration - Powers	175.00
Total 1014424 · Education & Training					2,175.00
<b>1014429 · Miscellaneous</b>					
Check	05/23/2017	121049	Bartlett Sports	Inv# 4537 Township Shirts (2)	58.00
Check	05/31/2017	121228	A1 Trophies & Awards	Employee Recognition Plaque	69.72
Check	06/01/2017	CC MA...	JP Morgan Chase	Child Food Insecurity Workgroup Meeting (3)	28.40
Check	06/01/2017	CC MA...	JP Morgan Chase	MTA Website Yearly Renewal (To be Reimbursed)	149.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Board Refreshments	19.32
Check	06/01/2017	CC MA...	JP Morgan Chase	Communications Specialist Recruitment Meeting (2)	28.38
Check	06/14/2017	121448	Village of Streamwood	Inv# 138 Student Government Day Lunch	1,054.64
Total 1014429 · Miscellaneous					1,407.46
<b>1014520 · Consulting</b>					
Check	05/23/2017	121086	TEM Environmental Inc	Inv# 33336 Astor Ave Roof Environmental Analysis	144.00

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Type	Date	Num	Name	Memo	Amount
Total 1014520 · Consulting					144.00
<b>1014530 · Financial Administration</b>					
Check	06/14/2017	121441	Governmental Accounting, Inc	Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
<b>1014531 · Community Affairs</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Reception and Mothers Day décor	939.93
Check	06/01/2017	CC MA...	JP Morgan Chase	Officials Reception Equipment & Supplies	621.15
Check	06/01/2017	CC MA...	JP Morgan Chase	Sprint 2 Spring 5k Ad Campaign	106.42
Total 1014531 · Community Affairs					1,667.50
<b>1014532 · Committee on Youth</b>					
Check	05/23/2017	121051	Beahan, Mary J	COY Corsages	125.98
Check	05/31/2017	121227	Concepcion, Sara	COY Event Supplies	19.32
Check	06/01/2017	CC MA...	JP Morgan Chase	Celebration of Leadership Event Supplies	37.45
Check	06/01/2017	CC MA...	JP Morgan Chase	Celebration of Leadership- Flowers, Plates (7 Pk), Cups (8 Pk)	198.73
Check	06/01/2017	CC MA...	JP Morgan Chase	Celebration of Leadership Supplies	14.40
Check	06/01/2017	CC MA...	JP Morgan Chase	Pizza for Celebration of Leadership Event	127.70
Total 1014532 · Committee on Youth					523.58
<b>1014591 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	3,821.23
Total 1014591 · Health Insurance					3,821.23
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	294.28
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	31.57
Total 1014592 · Dental, Vision & Life Insurance					325.85
Total 101TOE · Town Office Expense					22,578.93
<b>104ASR · Assessor's Division</b>					
<b>1044405 · Office Supplies</b>					
Check	05/30/2017	121207	Staples	Inv# 3340041335 Post Its/Pens	80.31
Check	06/16/2017	121478	Staples	Inv# 3342363624 Shredder Oil Sheets	10.29
Total 1044405 · Office Supplies					90.60
<b>1044411 · Equipment</b>					
Check	05/16/2017	121038	Computer Bits, Inc.	Inv# 26650 Annual VPN Software & Maint Renewal	475.00
Total 1044411 · Equipment					475.00
<b>1044413 · Travel Expense</b>					
Check	06/13/2017	121386	Glascott, Patricia A	Mileage/Tolls Reimbursement	46.37

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Type	Date	Num	Name	Memo	Amount
Total 1044413 · Travel Expense					46.37
<b>1044491 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1044491 · Health Insurance					2,583.89
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	359.08
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	18.33
Total 1044492 · Dental, Vision & Life Insurance					377.41
Total 104ASR · Assessor's Division					3,573.27
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094608 · Salaries</b>					
Check	06/06/2017	121247	Erika Ledezma	Sign Language Tri Lingual Interpreter Services	100.00
Total 1094608 · Salaries					100.00
<b>1094611 · Education &amp; Training</b>					
Check	05/31/2017	121227	Concepcion, Sara	Training Supplies	5.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Diagnosis of Mental Disorder Training- Clinical Staff	100.00
Total 1094611 · Education & Training					105.00
<b>1094612 · Consulting Fees</b>					
Check	05/31/2017	121235	Michael Kelly	Consultation Services - April	300.00
Check	06/16/2017	121472	Michael Kelly	Consultation Services - May	300.00
Total 1094612 · Consulting Fees					600.00
<b>1094614 · Printing</b>					
Check	05/31/2017	121236	Quill Corporation	Inv# 6881254 YFS Letterhead	84.99
Check	06/13/2017	121392	Interact Business Products, LLC (YFS)	Inv# 411465 Copy Charges	105.48
Check	06/13/2017	121396	Interact Business Products, LLC (YFS)	Inv# 417310 Copy Charges	222.33
Total 1094614 · Printing					412.80
<b>1094616 · Books &amp; Journals</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Social Media Book	32.04
Total 1094616 · Books & Journals					32.04
<b>1094618 · Psychiatric Backup</b>					
Check	06/06/2017	121238	Alexian Bros. Behavioral Health Hospital	May 2017 Psychiatric Backup Visits	160.00
Total 1094618 · Psychiatric Backup					160.00
<b>1094619 · Office Supplies</b>					

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Type	Date	Num	Name	Memo	Amount
Check	05/16/2017	121043	Quill Corporation	Inv# 5952362 Pens	11.98
Check	05/16/2017	121043	Quill Corporation	Inv# 5962051 Steno Book/Facial Tissue	99.94
Check	05/16/2017	121043	Quill Corporation	Inv# 6014068 Transparency Film	15.99
Check	06/01/2017	CC MA...	JP Morgan Chase	YFS Kitchen Supplies	18.99
Check	06/13/2017	121418	Quill Corporation	Inv# 7072055 Coffee Cups	52.97
Check	06/13/2017	121418	Quill Corporation	Inv# 7164583 Labels/Paper/Tissue	76.14
Check	06/13/2017	121418	Quill Corporation	Inv# 7187949 Binders	37.06
Total 1094619 · Office Supplies					313.07
<b>1094620 · Community Affairs</b>					
Check	05/16/2017	121035	A1 Trophies & Awards	Inv# 10775 Student Government Awards	205.65
Check	06/01/2017	CC MA...	JP Morgan Chase	Student Government Day Supplies	62.91
Check	06/01/2017	CC MA...	JP Morgan Chase	Refreshments/Baked Goods for Student Government Day	137.63
Check	06/01/2017	CC MA...	JP Morgan Chase	Dry Cleaning for Student Government Day Linens	20.00
Total 1094620 · Community Affairs					426.19
<b>1094621 · Recruitment and Pre Employment</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Position Posting- Part-Time Therapist	70.00
Check	06/16/2017	121466	Alexian Bros Corporate Health Services	Inv# 626355 Drug Screen/Physicals	230.00
Check	06/16/2017	121481	Verify (XHANYF)	Inv# 1146377 Background Check	16.00
Total 1094621 · Recruitment and Pre Employment					316.00
<b>1094622 · Miscellaneous</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Bereavement Flowers	75.88
Total 1094622 · Miscellaneous					75.88
<b>1094623 · Travel</b>					
Check	05/31/2017	121225	Beahan, Mary J	Mileage Reimbursement	49.68
Check	05/31/2017	121227	Concepcion, Sara	Mileage Reimbursement - April	28.36
Check	05/31/2017	121227	Concepcion, Sara	Mileage Reimbursement - May	18.73
Check	06/13/2017	121368	Campuzano-Leon, Maria	Mileage Reimbursement May	64.74
Check	06/13/2017	121368	Campuzano-Leon, Maria	Mileage Reimbursement April	11.77
Total 1094623 · Travel					173.28
<b>1094628 · Tutoring</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Student Treats - Tutoring	26.62
Total 1094628 · Tutoring					26.62
<b>1094691 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	7,126.24
Total 1094691 · Health Insurance					7,126.24
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	414.85

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Type	Date	Num	Name	Memo	Amount
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	47.18
Check	06/13/2017	121412	NCPERS	Billing# 57850217 Monthly Premium	16.00
Total 1094692 · Dental, Vision & Life Insurance					478.03
Total 109ADM · Administration & Clinical					10,345.15
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Weight Sets for STEP Project at Open Gym	33.13
Total 1094627 · Open Gym Program.					33.13
<b>1094643 · Education &amp; Training</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	IAN Annual Conference - J Mix	125.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Operation Snowball Training (6)	63.44
Total 1094643 · Education & Training					188.44
<b>1094644 · Travel</b>					
Check	05/31/2017	121224	Cohen, Michael J	Mileage Reimbursement	78.11
Check	05/31/2017	121226	Baig, Sumara	Mileage Reimbursement	83.46
Check	06/06/2017	121241	Cohen, Michael J	Mileage Reimbursement	22.47
Check	06/16/2017	121454	McSheffrey, Ryan K	Mileage Reimbursement	139.64
Total 1094644 · Travel					323.68
<b>1094647 · Office Supplies</b>					
Check	05/23/2017	121081	Quill Corporation	Inv# 6757615 Post Its/Paper Clips	36.67
Check	05/31/2017	121236	Quill Corporation	Inv# 6895409 Post Its 3X3 (36 Pack)	32.99
Check	05/31/2017	121236	Quill Corporation	Inv# 6895257 5X8 Rule Pads	25.97
Check	05/31/2017	121236	Quill Corporation	Inv# 6860371 Post It Easel Pad/Post Its 3X3	102.97
Check	05/31/2017	121236	Quill Corporation	Credit# 831831 Post Its 3X3 (36 Pack)	-32.99
Total 1094647 · Office Supplies					165.61
<b>1094651 · Cellphones</b>					
Check	05/23/2017	121084	Sprint	Acct# 897162515 Monthly Charges	13.47
Total 1094651 · Cellphones					13.47
<b>1094652 · Substance Abuse Prevention Prog</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Prom Presentation Supplies	79.54
Total 1094652 · Substance Abuse Prevention Prog					79.54
<b>1094791 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	3,869.39
Total 1094791 · Health Insurance					3,869.39
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					

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Type	Date	Num	Name	Memo	Amount
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	375.69
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	34.80
Total 1094792 · Dental, Vision & Life Insurance					410.49
Total 109OUT · Outreach & Prevention					5,083.75
Total 109YFS · Youth & Family Services					15,428.90
Total 1014 · Town Fund - Expenditures					133,421.66
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104527 · Equipment</b>					
Check	05/23/2017	121065	Leaf (618-007)	Inv# 7393597 Copier Lease	276.74
Check	05/30/2017	121182	Aqua Chill of Chicago	Inv# 2242816 Water Machine Rental	48.00
Check	05/30/2017	121201	Leaf (478-001)	Inv# 7415905 Copier Lease	38.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Receptionist headset	73.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Computer Furniture (to be reimbursed)	3,215.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Enclosed Tackboards-lobby (to be reimbursed)	1,821.39
Check	06/13/2017	121402	Leaf (618-002)	Inv# 7430811 Library Copier Lease	35.32
Check	06/13/2017	121404	Leaf (618-003)	Inv# 7449225 Postage Machine Lease	87.00
Check	06/13/2017	121405	Leaf (478-001)	Inv# 7456701 Copier Lease	115.50
Check	06/16/2017	121473	Leaf (618-007)	Inv# 7473485 Copier Lease	238.75
Total 1104527 · Equipment					5,948.70
<b>1104528 · Office Supplies</b>					
Check	05/16/2017	121044	Staples	Inv# 3338613965 Dividers/Color Paper/Card Stock/Binders	259.70
Check	05/16/2017	121044	Staples	Inv# 3338613964 Credit	-55.49
Check	05/30/2017	121179	Accurate Office Supply Co	Inv# 405100 Labels/Copy Paper	290.14
Check	05/30/2017	121179	Accurate Office Supply Co	Inv# 405415 Markers/Files/Binders	50.46
Check	06/13/2017	121360	Accurate Office Supply Co	Inv# 406292 Time Cards/Price Tags/Refreshments	84.67
Check	06/16/2017	121467	Accurate Office Supply Co	Inv# 407225 Chairmat/Ink Cartridges/Folders/Letter Opener	250.11
Total 1104528 · Office Supplies					879.59
<b>1104533 · Printing</b>					
Check	05/16/2017	121041	Interact Business Products, LLC (SS)	Inv# 414717 Copy Charges	57.59
Check	05/23/2017	121067	Kwik Print	Inv# 59769 Letterhead	118.90
Check	05/23/2017	121067	Kwik Print	Inv# 59791 Business Cards	347.40
Check	06/13/2017	121395	Interact Business Products, LLC (SS)	Inv# 417066 Copy Charges	419.06
Check	06/13/2017	121397	Interact Business Products, LLC (SS)	Inv# 419229 Copy Charges	57.57
Total 1104533 · Printing					1,000.52
<b>1104534 · Dues, Subs &amp; Publications</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	2017 AIRS Agency Membership	175.00
Check	06/01/2017	CC MA...	JP Morgan Chase	AIRS Renewal Certification- M. Conway	57.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Creative Council monthly membership	3.00



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Type	Date	Num	Name	Memo	Amount
Total 1104534 · Dues, Subs & Publications					235.00
<b>1104535 · Travel</b>					
Check	06/06/2017	121245	Irmen, Jackie-Lynn	Mileage and Toll Reimbursement 5/5/17	11.60
Check	06/16/2017	121457	Krall, Marianne	Mileage Reimbursement	18.94
Total 1104535 · Travel					30.54
<b>1104536 · Education &amp; Training</b>					
Check	05/30/2017	121199	Irmen, Jackie-Lynn	Customer Service Seminar	20.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Online Art Class Training- S. Baptist	49.00
Total 1104536 · Education & Training					69.00
<b>1104539 · Miscellaneous</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Paypal auto draw (To be Reimbursed)	44.95
Total 1104539 · Miscellaneous					44.95
<b>1104591 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	9,628.59
Total 1104591 · Health Insurance					9,628.59
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	560.26
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	61.11
Total 1104592 · Dental, Vision & Life Insurance					621.37
Total 1104ADM · Administration					18,458.26
<b>1104NUT · Nutrition</b>					
<b>1105550 · Congregate Salaries</b>					
Check	05/30/2017	121181	All Team Staffing	Inv# 60-472016 Part Time Temp Help	978.53
Check	05/30/2017	121181	All Team Staffing	Inv# 60-472056 Part Time Temp Help	768.85
Check	06/13/2017	121363	All Team Staffing	Inv# 60-472085 Part Time Temp Help	1,597.61
Check	06/13/2017	121363	All Team Staffing	Inv# 60-472111 Part Time Temp Help	948.58
Check	06/16/2017	121464	All Team Staffing	Inv# 60-472141 Part Time Temp Help	828.77
Total 1105550 · Congregate Salaries					5,122.34
<b>1105551 · Congregate Food</b>					
Check	05/16/2017	121039	Get Fresh Produce, Inc	Inv# 02532301 Congregate Food	123.22
Check	05/16/2017	121039	Get Fresh Produce, Inc	Inv# 02533556 Congregate Food	131.47
Check	05/16/2017	121040	Gordon Food Service	Inv# 177824795 Congregate Food	519.94
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02534601 Congregate Food	113.76
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02536503 Congregate Food	37.60
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02536821 Congregate Food	14.05
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02537445 Congregate Food	76.67
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02538727 Congregate Food	39.68

# Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539140 Congregate Food	1.45
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539759 Congregate Food	46.80
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539841 Congregate Food	52.98
Check	05/23/2017	121061	Gordon Food Service	Inv# 177980769 Congregate Food	498.65
Check	05/30/2017	121195	Get Fresh Produce, Inc	Inv# 02543762 Congregate Food	184.74
Check	06/01/2017	CC MA...	JP Morgan Chase	Cafe Food/Baked Goods	461.78
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02550750 Congregate Food	14.48
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02551422 Congregate Food	67.60
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02551832 Congregate Food	27.93
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02551856 Congregate Food	85.91
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02552378 Congregate Food	9.80
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02552875 Congregate Food	135.05
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555909 Congregate Food	83.89
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02557012 Congregate Food	25.58
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02557015 Congregate Food	23.12
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02547134 Congregate Food	141.45
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02549567 Congregate Food	87.75
Check	06/13/2017	121387	Gordon Food Service	Inv# 178131801 Congregate Food	789.95
Check	06/13/2017	121387	Gordon Food Service	Inv# 178271539 Congregate Food	491.21
Check	06/13/2017	121387	Gordon Food Service	Inv# 178425163 Congregate Food	660.82
Check	06/16/2017	121470	Gordon Food Service	Inv# 177668772 Congregate Food	72.14
Check	06/16/2017	121470	Gordon Food Service	Inv# 934056201 Congregate Food	51.92
Check	06/16/2017	121470	Gordon Food Service	Inv# 830208641 Congregate Food	290.56
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2562064 Congregate Food	9.51
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2559062 Congregate Food	194.89
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2559067 Congregate Food	11.92
Check	06/16/2017	121471	Get Fresh Produce, Inc	Credit # 02262191	-11.67
Check	06/16/2017	121471	Get Fresh Produce, Inc	Credit # D2428052	-61.75
Check	06/16/2017	121471	Get Fresh Produce, Inc	Credit# 00349979	-0.34
Total 1105551 · Congregate Food					5,504.51
<b>1105552 · Congregate Equipment</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Vegetable Garden Bed Lumber	338.82
Total 1105552 · Congregate Equipment					338.82
<b>1105553 · Congregate Supplies</b>					
Check	05/16/2017	121040	Gordon Food Service	Inv# 177824795 Congregate Supplies	53.99
Check	05/16/2017	121042	Mickey's Linen	Inv# 140070 Congregate Supplies	22.13
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02534601 Congregate Supplies	22.32
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02536821 Congregate Supplies	17.65
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539759 Congregate Supplies	17.45
Check	05/23/2017	121061	Gordon Food Service	Inv# 177980769 Congregate Supplies	113.28
Check	05/23/2017	121072	Mickey's Linen	Inv# 7010267 Congregate Supplies	24.18
Check	05/30/2017	121202	Mickey's Linen	Inv# 7011472 Congregate Supplies	23.73
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555899 Congregate Supplies	18.23
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02556015 Congregate Supplies	17.50
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555909 Congregate Supplies	11.98

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Type	Date	Num	Name	Memo	Amount
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02549567 Congregate Supplies	17.50
Check	06/13/2017	121387	Gordon Food Service	Inv# 178131801 Congregate Supplies	127.88
Check	06/13/2017	121387	Gordon Food Service	Inv# 178425163 Congregate Supplies	83.86
Check	06/13/2017	121410	Mickey's Linen	Inv# 7012714 Congregate Supplies	51.37
Check	06/13/2017	121410	Mickey's Linen	Inv# 7013899 Congregate Supplies	26.13
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2561143 Congregate Supplies	141.69
Check	06/16/2017	121483	Mickey's Linen	Inv# 7014950 Congregate Supplies	25.98
Total 1105553 · Congregate Supplies					816.85
<b>1105554 · Training</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Lunch during HDM Packaging Review Offsite (2)	21.63
Total 1105554 · Training					21.63
<b>1105555 · Recruitment</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Position Posting- Line Cook	270.65
Check	06/01/2017	CC MA...	JP Morgan Chase	Website Domain (To be Reimbursed)	24.83
Total 1105555 · Recruitment					295.48
<b>1105558 · Home Delivered Meals Food</b>					
Check	05/16/2017	121039	Get Fresh Produce, Inc	Inv# 02532287 HDM Food	55.80
Check	05/16/2017	121039	Get Fresh Produce, Inc	Inv# 02532301 HDM Food	123.23
Check	05/16/2017	121039	Get Fresh Produce, Inc	Inv# 02533556 HDM Food	131.46
Check	05/16/2017	121039	Get Fresh Produce, Inc	Inv# 02533560 HDM Food	37.25
Check	05/16/2017	121040	Gordon Food Service	Inv# 177824795 HDM Food	525.02
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02534601 HDM Food	113.77
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02536503 HDM Food	37.60
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02536821 HDM Food	38.80
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02537445 HDM Food	76.62
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02538727 HDM Food	39.67
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539748 HDM Food	195.80
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539759 HDM Food	46.80
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539841 HDM Food	52.97
Check	05/23/2017	121061	Gordon Food Service	Inv# 177980769 HDM Food	635.80
Check	05/30/2017	121195	Get Fresh Produce, Inc	Inv# 02543762 HDM Food	184.74
Check	06/01/2017	CC MA...	JP Morgan Chase	HDM Food	468.48
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02550750 HDM Food	14.47
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02551422 HDM Food	67.60
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02551832 HDM Food	27.92
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02552875 HDM Food	135.04
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555899 HDM Food	91.55
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555909 HDM Food	83.88
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02557012 HDM Food	25.57
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02557015 HDM Food	23.13
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02547134 HDM Food	141.45
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02549567 HDM Food	87.75
Check	06/13/2017	121387	Gordon Food Service	Inv# 178131801 HDM Food	789.95
Check	06/13/2017	121387	Gordon Food Service	Inv# 178271539 HDM Food	491.21

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Type	Date	Num	Name	Memo	Amount
Check	06/13/2017	121387	Gordon Food Service	Inv# 178425163 HDM Food	600.81
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2562064 HDM Food	9.50
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2559062 HDM Food	194.90
Check	06/16/2017	121471	Get Fresh Produce, Inc	Inv# 2561143 HDM Food	141.70
Check	06/16/2017	121471	Get Fresh Produce, Inc	Credit# D2224470	-76.46
Total 1105558 · Home Delivered Meals Food					5,613.78
<b>1105559 · Home Delivered Meals Equipment</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Dollys(4), Insulated Delivery Bags (4)	646.66
Total 1105559 · Home Delivered Meals Equipment					646.66
<b>1105560 · Home Delivered Meals Supplies</b>					
Check	05/16/2017	121040	Gordon Food Service	Inv# 177824795 HDM Supplies	53.98
Check	05/16/2017	121042	Mickey's Linen	Inv# 140070 HDM Supplies	22.12
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02534601 HDM Supplies	8.76
Check	05/23/2017	121060	Get Fresh Produce, Inc	Inv# 02539759 HDM Supplies	17.45
Check	05/23/2017	121061	Gordon Food Service	Inv# 177980769 HDM Supplies	74.92
Check	05/23/2017	121072	Mickey's Linen	Inv# 7010267 HDM Supplies	24.17
Check	05/30/2017	121202	Mickey's Linen	Inv# 7011472 HDM Supplies	23.72
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555899 HDM Supplies	18.22
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02556015 HDM Supplies	17.50
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02555909 HDM Supplies	11.97
Check	06/13/2017	121385	Get Fresh Produce, Inc	Inv# 02549567 HDM Supplies	17.50
Check	06/13/2017	121387	Gordon Food Service	Inv# 178131801 HDM Supplies	127.88
Check	06/13/2017	121387	Gordon Food Service	Inv# 178425163 HDM Supplies	83.86
Check	06/13/2017	121410	Mickey's Linen	Inv# 7013899 HDM Supplies	26.14
Check	06/16/2017	121483	Mickey's Linen	Inv# 7014950 HDM Suppliel	25.97
Total 1105560 · Home Delivered Meals Supplies					554.16
<b>1105561 · Event Catering</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Catering Event Food	11.23
Check	06/01/2017	CC MA...	JP Morgan Chase	Linens Storage Boxes	76.18
Total 1105561 · Event Catering					87.41
<b>1105791 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	1,105.55
Total 1105791 · Health Insurance					1,105.55
<b>1105792 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	42.81
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 1105792 · Dental, Vision & Life Insurance					47.90
Total 1104NUT · Nutrition					20,155.09

# Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
<b>1104SOC - Programs &amp; Services</b>					
<b>1104514 - Weekend Programming</b>					
Check	06/16/2017	121456	Danuta Urbikas	Senior Presentation - History You Didn't Learn in School	75.00
Check	06/16/2017	121458	Sara Drower	Inv# 61417 Senior Presentation - Silk Road	100.00
Check	06/16/2017	121460	Marquee Movie Presentations, LLC	Senior Presentation - Bob Hope	175.00
Total 1104514 - Weekend Programming					350.00
<b>1104515 - Programming</b>					
Check	05/16/2017	121040	Gordon Food Service	Inv# 177824795 Candy for Programming	72.66
Check	05/16/2017	121044	Staples	Inv# 3338613965 Coffee Supplies	48.38
Check	05/23/2017	121061	Gordon Food Service	Inv# 177980769 Programming	68.10
Check	05/23/2017	121074	Murillo Corona, Devora	Reimburse Supplies - Birthday Cards Project 8/10/17	0.00
Check	05/23/2017	121074	Murillo Corona, Devora	Reimburse Supplies - Canvas Photo Project 7/6/17	0.00
Check	05/30/2017	121203	Murrell, Devona	Birthday Card Project Supplies	56.20
Check	05/30/2017	121203	Murrell, Devona	Canvas Photo Project Supplies	56.16
Check	06/01/2017	CC MA...	JP Morgan Chase	Lunch for Bus Driver on Out Trip- Jesus Christ Superstar	11.20
Check	06/01/2017	CC MA...	JP Morgan Chase	Lunch for Bus Driver on Out Trip (2)	23.26
Check	06/01/2017	CC MA...	JP Morgan Chase	Fitness class Exercise balls (31) and theraband (1)	443.38
Check	06/01/2017	CC MA...	JP Morgan Chase	Dart Board Darts	13.99
Check	06/01/2017	CC MA...	JP Morgan Chase	Balance for Galena tour and wine tasting	50.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Fitness class weights	564.98
Check	06/01/2017	CC MA...	JP Morgan Chase	Portable dart board with stand and mat	337.50
Check	06/01/2017	CC MA...	JP Morgan Chase	Special Event Supplies	41.87
Check	06/01/2017	CC MA...	JP Morgan Chase	Fitness class SPRI xertube's (31)	286.41
Check	06/01/2017	CC MA...	JP Morgan Chase	SPRI Resistance Band Tree Stand Rack	119.98
Check	06/01/2017	CC MA...	JP Morgan Chase	Pinochle Cards- 12 decks	13.71
Check	06/01/2017	CC MA...	JP Morgan Chase	Ticket Balance for 'My Fair Lady' - 26 tickets	692.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Computer class supplies- toner cartridges	47.09
Check	06/01/2017	CC MA...	JP Morgan Chase	Monthly Subscription for DVD service	15.99
Check	06/01/2017	CC MA...	JP Morgan Chase	Beverages for Bar Stock	299.04
Check	06/01/2017	CC MA...	JP Morgan Chase	Special Event Supplies	35.96
Check	06/01/2017	CC MA...	JP Morgan Chase	Spirit of Chicago River Cruise Deposit (20)	268.08
Check	06/01/2017	CC MA...	JP Morgan Chase	Pizza and a Movie (4/18/17)	223.41
Check	06/01/2017	CC MA...	JP Morgan Chase	Deposit for Rock of Ages theatre performance (27)	140.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Lodging for Galena Overnight Trip (26 Rooms)	500.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Deposit for Wildfire Lincolnshire Luncheon (27)	100.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Payment for galena & US Grant Museum tour (30)	20.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Deposit for Galena Wine tasting (30)	50.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Mothers Day Lunch Flower Vases	215.88
Check	06/01/2017	CC MA...	JP Morgan Chase	Senior Center Spring Décor (frames, faux flowers, moss)	265.70
Check	06/01/2017	CC MA...	JP Morgan Chase	Flowers for Veterans Reception	21.39
Check	06/01/2017	CC MA...	JP Morgan Chase	Township Event Flowers/Supplies	58.28
Check	06/01/2017	CC MA...	JP Morgan Chase	Chicago Botanic Garden Culinary Landscape (56)	534.03
Check	06/06/2017	121243	Jim Dalbec	Program 6/16/17 - Paranormal Explorations	150.00
Check	06/06/2017	121252	Ron Steta	Father's Day Lunch Musical Performance 6/19	200.00
Check	06/06/2017	121256	Starlight Tours	Four Winds Casino Trip (51) - 5/31/17	1,938.00
Check	06/13/2017	121411	Museum of Science and Industry	Order# 1210199 Museum of Science & Industry Trip (26)	312.00
Check	06/14/2017	121447	Sam's Club (Town 0487 6)	Coffee/Tea and Supplies	493.04

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Type	Date	Num	Name	Memo	Amount
Check	06/16/2017	121459	Ralph Burin	Inv# 61117 Senior Presentation - Norman Rockwell	150.00
Check	06/16/2017	121461	Cesar Grimaldo	Inv# 61017 French/Spanish Instruction July/August 2017	300.00
Check	06/16/2017	121465	Alliance Paper & Food Service Equipment	Inv# 1001921 Senior Popcorn Supplies	192.96
Check	06/16/2017	121476	Streamwood Park District	Senior Exercise Class Instruction March/April 2017	350.00
Check	06/16/2017	121477	Studio Energia	Inv# 127 Zumba Gold Instruction July/August 2017	225.00
Check	06/16/2017	121479	Tranquility Yoga Studio	Yoga Class Instruction - July/Aug	1,780.00
Total 1104515 · Programming					11,785.63
<b>1104516 · Social Services</b>					
Check	05/30/2017	121180	Ageoptions	Annual Volunteer Lunch Registration - Conway	30.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Social Services Volunteer Meeting Refreshments	30.63
Total 1104516 · Social Services					60.63
<b>1104520 · Volunteer Services</b>					
Check	05/16/2017	121040	Gordon Food Service	Inv# 177824795 Candy for Volunteer Luncheon	51.80
Check	05/16/2017	121045	Verify (XHTSSE)	Inv# 1138540 Background Checks (4)	69.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Gift Cards for Volunteer Luncheon	100.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Tax Aide Volunteer Pizza Party	138.74
Check	06/01/2017	CC MA...	JP Morgan Chase	Volunteer Recognition luncheon flowers	62.65
Check	06/01/2017	CC MA...	JP Morgan Chase	Senior Committee Recognition Plaques(3)	119.53
Check	06/06/2017	121244	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement	66.34
Check	06/06/2017	121246	Susan Kazenas	Mileage Reimbursement Home Delivered Meals	40.13
Check	06/06/2017	121257	Reni Stepien	Home Delivered Meals Mileage Reimbursement	87.95
Check	06/06/2017	121259	Charles Valerio	Mileage Reimbursement Home Delivered Meals	22.47
Check	06/13/2017	121359	A1 Trophies & Awards	Inv# 10918 Volunteer Name Badge	7.95
Check	06/13/2017	121359	A1 Trophies & Awards	Inv# 10966 Volunteer Name Plate	10.00
Check	06/13/2017	121359	A1 Trophies & Awards	Inv# 10891 Volunteer Name Plates (3)/Name Badges (3)	53.85
Check	06/13/2017	121365	Clinton & Jeanine Baker	Home Delivered Meals Mileage Reimbursement	34.29
Check	06/13/2017	121398	Anita Kopinski	Home Delivered Meals Mileage Reimbursement	159.43
Check	06/13/2017	121419	William Riccio	Home Delivered Meals Mileage Reimbursement	35.85
Check	06/13/2017	121420	Phil Roth	Home Delivered Meals Mileage Reimbursement	25.68
Check	06/13/2017	121422	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	100.05
Check	06/16/2017	121462	Jeannine Havlik	Home Delivered Meals Mileage Reimbursement	230.06
Check	06/16/2017	121463	Carla Fruhauf	Home Delivered Meals Mileage Reimbursement	58.32
Total 1104520 · Volunteer Services					1,474.09
<b>1104532 · Visual Arts</b>					
Check	05/16/2017	121036	Blick Art Materials	Inv# 7681675 Art Class Supplies	7.16
Check	05/16/2017	121046	Jenny Vogt	Inv# 51317 Watercolor Class Instruction	140.00
Check	05/23/2017	121052	Blick Art Materials	Inv# 7694908 Art Supplies	61.90
Check	05/23/2017	121052	Blick Art Materials	Inv# 7707357 Art Supplies	95.56
Check	05/23/2017	121052	Blick Art Materials	Inv# 7692557 Art Supplies	12.28
Check	05/30/2017	121186	Blick Art Materials	Inv# 7723783 Art Supplies	118.23
Check	05/30/2017	121200	Krall, Mimi	Art Class Supplies	102.14
Check	06/13/2017	121367	Blick Art Materials	Inv# 7742615 Art supplies	129.37
Check	06/13/2017	121389	Hobby Lobby	Stmnt 5/31/17 Arts/Crafts Supplies	74.22
Check	06/13/2017	121399	Krall, Marianne	Art Class Supplies	71.69

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Type	Date	Num	Name	Memo	Amount
Check	06/13/2017	121399	Krall, Marianne	Art Class Supplies	239.62
Check	06/16/2017	121455	Susan Kazenas	Bracelet Making Class Supplies	49.27
Check	06/16/2017	121457	Krall, Marianne	Art Class Supplies	75.42
Total 1104532 · Visual Arts					1,176.86
Total 1104SOC · Programs & Services					14,847.21
<b>1104TRN · Transportation</b>					
<b>1104513 · Alternate Transportation</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Alternate Transportation	220.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Alternate Transportation	330.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Alternate Transportation	220.00
Total 1104513 · Alternate Transportation					770.00
<b>1104518 · Vehicle Maintenance</b>					
Check	05/30/2017	121190	Complete Fleet Services Inc.	Inv# 14226 Bus# 116 Wheelchair Lift Repair/Passenger Door Repair	720.75
Check	05/30/2017	121191	Complete Fleet Services Inc.	Inv# 14212 Bus# 127 Sway Bar Links/A/C Charge/Head Lamp Circuits	2,241.82
Check	05/30/2017	121194	Forrest Auto Body	Inv# 3313 Bus# 128 Pace Bus Body Repair	490.77
Check	06/01/2017	CC MA...	JP Morgan Chase	Signs for Buses (9)	125.51
Check	06/01/2017	CC MA...	JP Morgan Chase	Spray Bottles to Clean Buses	4.30
Check	06/13/2017	121361	Airstream Pressure Washing Inc	Inv# 7523 On Site Bus Washing (8)	200.00
Check	06/13/2017	121380	Complete Fleet Services Inc.	Inv# 14285 Bus# 137 Oil Change/Safety Inspection	425.69
Check	06/13/2017	121380	Complete Fleet Services Inc.	Inv# 14316 Bus# 127 AC Inspection	150.00
Check	06/13/2017	121380	Complete Fleet Services Inc.	Inv# 14323 Bus# 140 Oil Change/Filters	262.93
Check	06/16/2017	121468	Bartlett Tire	Inv# 086628 Tire Replacement	186.86
Check	06/16/2017	121474	Oil Masters	Inv# Bus 126 Oil Change	37.49
Total 1104518 · Vehicle Maintenance					4,846.12
<b>1104549 · Recruitment</b>					
Check	06/16/2017	121466	Alexian Bros Corporate Health Services	Inv# 626355 DOT Drug Screen	61.00
Check	06/16/2017	121482	Verify (XHTSSE)	Inv# 1146388 Background Checks (5)	90.00
Total 1104549 · Recruitment					151.00
<b>1104550 · Telephone</b>					
Check	06/06/2017	121260	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	410.44
Total 1104550 · Telephone					410.44
<b>1104551 · Training</b>					
Check	06/06/2017	121242	Marcus Cox	Inv# 072517 RTAC Training	575.00
Check	06/06/2017	121248	Rudolph Muzzarelli	Inv# 071817PAS RTAC Training 7/18/17	575.00
Total 1104551 · Training					1,150.00
<b>1104552 · Fuel</b>					
Check	06/13/2017	121429	Village of Hanover Park (Fuel)	Inv# 2017-460 April 2017 Fuel	2,581.33

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Total 1104552 · Fuel					2,581.33
<b>1104553 · Uniforms</b>					
Check	06/13/2017	121372	Cintas #22 (IWC)	Inv# 022477476 Driver Uniform Shirts/Pants/Jackets/Fleece	498.37
Check	06/13/2017	121372	Cintas #22 (IWC)	Inv# 022477477 Unifrom for drivers	27.99
Total 1104553 · Uniforms					526.36
<b>1104691 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	4,782.10
Total 1104691 · Health Insurance					4,782.10
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	469.48
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	55.50
Total 1104692 · Dental, Vision & Life Insurance					524.98
Total 1104TRN · Transportation					15,742.33
Total 1104 · Senior Center - Expenditures					69,202.89
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	05/23/2017	121085	Staples	Inv# 3339476663 Copy Paper	66.68
Check	06/01/2017	CC MA...	JP Morgan Chase	Building Sign-In Sheets (2PK)	105.98
Check	06/13/2017	121426	Staples	Inv# 3340041337 Label Holders/Binfer Clips	76.76
Check	06/13/2017	121426	Staples	Inv# 3340662301 Toner (2)	205.98
Total 2024202 · Office Supplies					455.40
<b>2024204 · Equipment</b>					
Check	05/23/2017	121053	Canteen Refreshment Services	Inv# 05256000030885 WS Water Machine Rental	29.95
Check	06/01/2017	CC MA...	JP Morgan Chase	Microwave for Astor Ave. Community Center	159.00
Check	06/13/2017	121374	Comcast (WS)	Acct 8771 10 085 0097898 Monthly Cable & Internet Charges	152.58
Total 2024204 · Equipment					341.53
<b>2024205 · Travel &amp; Training</b>					
Check	05/23/2017	121063	Imperato, Mary Jo	Mileage Reimbursement	34.77
Check	05/23/2017	121069	Maine Township	TOCC Social Workers Division Spring Meeting	30.00
Check	06/01/2017	CC MA...	JP Morgan Chase	Refreshments for Social Security Training	29.98
Check	06/01/2017	CC MA...	JP Morgan Chase	Salvation Army Training Lunch (2 People)	26.90
Check	06/13/2017	121371	Carstensen, Margaret M	Mileage Reimbursement	35.26
Check	06/13/2017	121416	Orozco, Laura A	Mileage Reimbursement	8.14
Check	06/16/2017	121453	Imperato, Mary Jo	Mileage Reimbursement	145.64
Total 2024205 · Travel & Training					310.69



# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
<b>2024210 · Printing</b>					
Check	06/13/2017	121394	Interact Business Products, LLC (SS)	Inv# 416461 Copy Charges	103.91
Check	06/13/2017	121400	Kwik Print	Inv# 59838 Letterhead/Envelopes	218.60
Check	06/13/2017	121400	Kwik Print	Inv# 59839 Welfare Brochure	427.20
Total 2024210 · Printing					749.71
<b>2024213 · Community Affairs / Misc</b>					
Check	05/23/2017	121054	Carstensen, Margaret M	Community Resource Group Supplies	42.15
Check	06/01/2017	CC MA...	JP Morgan Chase	Veteran Reception Refreshments	59.99
Total 2024213 · Community Affairs / Misc					102.14
<b>2024507 · Professional Services</b>					
Check	05/23/2017	121089	Verify (XHANGA)	Inv# 1138528 Background Checks (9)	144.00
Total 2024507 · Professional Services					144.00
<b>2024509 · Volunteer Appreciation</b>					
Check	05/23/2017	121049	Bartlett Sports	Inv# 4521 Township Shirts (38)	544.50
Total 2024509 · Volunteer Appreciation					544.50
<b>2024510 · Miscellaneous</b>					
Check	06/01/2017	CC MA...	JP Morgan Chase	Refreshments for Strategic Planning Meeting	47.80
Check	06/01/2017	CC MA...	JP Morgan Chase	NJS-VGA Lunch Meeting (4 People) (To Be Reimbursed)	80.64
Total 2024510 · Miscellaneous					128.44
<b>2024591 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	642.75
Total 2024591 · Health Insurance					642.75
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	110.16
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 2024592 · Dental, Vision & Life Insurance					120.34
Total 2024ADM · Administration					3,539.50
<b>2024EMP · Employment Services</b>					
<b>2024221 · Professional Services</b>					
Check	06/13/2017	121421	R.P.P. Enterprises	Inv# 221 Employment Support Center Management	1,500.00
Total 2024221 · Professional Services					1,500.00
Total 2024EMP · Employment Services					1,500.00
<b>2024HOM · Home Relief</b>					
<b>2024102 · Rent</b>					

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Check	06/01/2017	4342	Allen Back	June 2017 Rent	450.00
Check	06/01/2017	4344	Cook County Treasurer	Property Tax Assistance	295.47
Check	06/01/2017	4346	Country Mutual Insurance Company	Home Insurance Assistance	31.98
Check	06/01/2017	4348	Southwicke on Sutton Condo Assn.	June 2017 Association Dues	31.98
Check	06/01/2017	4349	Jason Ludwig	June 2017 Rent	700.00
Check	06/01/2017	4350	James Susman	June 2017 Rent	650.00
Check	06/01/2017	4351	Cynthia Wheelock	June 2017 Rent	500.00
Check	06/01/2017	4353	Angie Hoeltzer	June 2017 Rent	450.00
Check	06/01/2017	4355	Oak Ridge Townes	June 2017 Rent	450.00
Check	06/01/2017	4356	Bartlett Green 5	June 2017 Rent	150.21
Check	06/01/2017	4358	Cook County Treasurer (Carol Stream)	Property Tax Assistance	251.94
Check	06/01/2017	4359	State Farm Insurance	Home Insurance	84.90
Check	06/01/2017	4363	Chase Mortgage	June 2017 Rent	100.00
Total 2024102 · Rent					4,146.48
<b>2024103 · Utilities</b>					
Check	06/01/2017	4345	Com Ed	Utilities Assistance	63.91
Check	06/01/2017	4347	Village of Streamwood	Utility Assistance	26.88
Check	06/01/2017	4357	Village of Bartlett	Utility Assistance	40.40
Check	06/01/2017	4360	Com Ed	Utilities Assistance	107.55
Check	06/01/2017	4364	City of Elgin	Utility Assistance	124.03
Check	06/01/2017	4365	Com Ed	Utilities Assistance	25.97
Total 2024103 · Utilities					388.74
<b>2024105 · Personal Essentials</b>					
Check	06/01/2017	4362	Walmart	Personal Essential Items (8)	854.26
Total 2024105 · Personal Essentials					854.26
<b>2024106 · Travel Expenses</b>					
Check	06/01/2017	4343	United Auto Insurance	Insurance Assistance	44.86
Check	06/01/2017	4346	Country Mutual Insurance Company	Auto Insurance Assistance	49.78
Check	06/01/2017	4352	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	06/01/2017	4354	THe Hartford AARP	Auto Policy Assistance	76.89
Check	06/01/2017	4361	BP Gas Station	Fuel Assistance Cards (6)	250.00
Total 2024106 · Travel Expenses					471.53
Total 2024HOM · Home Relief					5,861.01
Total 2024 · Welfare Services - Expenditures					10,900.51
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034704 · Telephone</b>					
Check	06/13/2017	121425	Sprint (HWY)	Acct#162978503 Monthly Charges	142.93
Total 3034704 · Telephone					142.93

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
<b>3034711 · Utilities</b>					
Check	05/23/2017	121078	Nicor 44	Acct# 44-51-77-1000 8 Supply Charges	3.00
Check	06/13/2017	121376	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	193.21
Check	06/14/2017	121436	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	21.40
Total 3034711 · Utilities					217.61
<b>3034791 · Health Insurance</b>					
Check	05/30/2017	121210	United Healthcare	Cust# 530960 Policy Coverage	715.66
Total 3034791 · Health Insurance					715.66
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	-37.41
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	10.18
Total 3034792 · Dental, Vision & Life Insurance					-27.23
Total 3034ADM · Administration					1,048.97
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	05/23/2017	121087	The Home Depot	Blacktop Patch/Hose/Hose Rack/Nozzle/	464.83
Check	06/13/2017	121383	Earth, Inc	Inv# 18348 Topsoil	112.50
Check	06/13/2017	121383	Earth, Inc	Inv# 18694 Topsoil	50.00
Check	06/13/2017	121388	Grainger	Inv# 9437067391 55 Gallon Transport Drum (1)	85.54
Check	06/13/2017	121388	Grainger	Inv# 9437308712 55 GallonsTransport Drum (3)	256.62
Check	06/13/2017	121401	Lafarge Aggregates Illinois Inc	Inv# 707131369 Boulders	558.92
Check	06/13/2017	121401	Lafarge Aggregates Illinois Inc	Inv# 707131370 Boulders	562.07
Check	06/13/2017	121401	Lafarge Aggregates Illinois Inc	Inv# 707131371 Boulders	541.06
Check	06/13/2017	121401	Lafarge Aggregates Illinois Inc	Inv# 707131372 Boulders	532.65
Check	06/16/2017	121485	Earth, Inc	Inv# 18745 Topsoil	137.50
Check	06/16/2017	121488	The Home Depot	Acer Maple Tree	29.98
Check	06/16/2017	121489	Terrace Supply Company	Inv# 00976755 Oxygen Cylinder	10.85
Total 3034602 · Operating Supplies & Materials					3,342.52
<b>3034603 · Gasoline</b>					
Check	06/13/2017	121429	Village of Hanover Park (Fuel)	Inv# 2017-460 April 2017 Fuel	407.63
Total 3034603 · Gasoline					407.63
<b>3034610 · Street Lighting</b>					
Check	05/23/2017	121056	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	21.29
Check	06/13/2017	121378	Com Ed 051	Acct# 5619024051 Monthly Charges	32.21
Check	06/13/2017	121379	Com Ed 152	Acct# 0045120152 Monthly Charges	324.21
Check	06/13/2017	121430	Wood Dale Electrical Const., Inc.	Inv# 1758 Street Light/Post Maintenance	538.00
Check	06/16/2017	121484	Com Ed 152	Acct# 0045120152 Monthly Charges	341.47
Total 3034610 · Street Lighting					1,257.18

**Hanover Township  
Board Audit Report  
May 16 through June 20, 2017**

Type	Date	Num	Name	Memo	Amount
Total 3034ROD · Road Maintenance					5,007.33
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	06/13/2017	121370	Carquest Auto Parts Stores	Inv# 2045-545541 Vehicle Equipment	48.92
Check	06/16/2017	121487	O'Reilly Auto Parts	Inv# 3421137573 Battery	36.99
Total 3034609 · Maintenance Vehicles & Equip					85.91
Total 303EQM · Equipment					85.91
Total 3034 · Road & Bridge - Expenditures					6,142.21
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054538 · Miscellaneous</b>					
Check	05/31/2017	121215	A1 Trophies & Awards	Inv# 10905 Board Member Name Badge	8.75
Check	05/31/2017	121215	A1 Trophies & Awards	Tax Exempt	-0.80
Check	06/09/2017	121351	Vana, Kristin N	MHB Meeting Supplies	65.85
Check	06/09/2017	121351	Vana, Kristin N	Human Service Coordinating Council Meeting Supplies	28.00
Total 5054538 · Miscellaneous					101.80
<b>5054541 · Printing</b>					
Check	05/31/2017	121214	Kwik Print	Inv# 59788 Mental Health Brochure	245.60
Total 5054541 · Printing					245.60
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	05/31/2017	121230	Euclid Managers	Cust# 5641581 Dental & Life Premium	48.21
Check	05/31/2017	121237	Vision Service Plan	Vision Insurance Monthly Premium	5.09
Total 5054592 · Dental, Vision & Life Insurance					53.30
Total 5054ADM · Administration					400.70
<b>5054COM · Community Resource Center</b>					
<b>5054210 · Utilities</b>					
Check	05/31/2017	121216	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	274.45
Check	06/09/2017	121348	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	22.28
Total 5054210 · Utilities					296.73
<b>5054213 · Janitorial</b>					
Check	06/09/2017	121350	JaniKing	Inv# 06170506 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
<b>5054250 · Building Maintenance</b>					
Check	05/31/2017	121213	Orkin Pest Control (MHB)	Inv# 156317063 Pest Control	54.60
Check	06/09/2017	121352	Climatemp Service Group, LLC	Inv# S08833 A/C Compressor Service	566.16

# Hanover Township Board Audit Report

May 16 through June 20, 2017

Type	Date	Num	Name	Memo	Amount
Check	06/09/2017	121353	Fox Valley Fire & Safety	Inv# 89277 Fire Alarm Annual Inspection	326.00
Total 5054250 · Building Maintenance					946.76
<b>5054286 · Agency Support Services</b>					
Check	06/09/2017	121347	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	53.29
Check	06/09/2017	121349	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	144.00
Total 5054286 · Agency Support Services					197.29
Total 5054COM · Community Resource Center					1,854.78
<b>5054SVC · Service Contracts</b>					
<b>5054102 · CAC Family Support</b>					
Check	05/31/2017	121218	Childrens Advocacy Ctr of Nwst Co County	Family Support Services - April 2017	1,820.37
Check	06/09/2017	121357	Childrens Advocacy Ctr of Nwst Co County	Family Support Services - May 2017	1,144.24
Total 5054102 · CAC Family Support					2,964.61
<b>5054123 · Easter Seals</b>					
Check	05/31/2017	121219	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Services	13,505.25
Total 5054123 · Easter Seals					13,505.25
<b>5054128 · RENZ Outpatient</b>					
Check	05/31/2017	121220	Renz Addiction Counseling Center	Outpatient Services - April 2017	9,028.95
Total 5054128 · RENZ Outpatient					9,028.95
<b>5054130 · Northwest Casa</b>					
Check	05/31/2017	121221	Northwest CASA	Sexual Assault Intervention - April 2017	1,158.75
Check	06/09/2017	121355	Northwest CASA	Sexual Assault Intervention - May 2017	515.00
Total 5054130 · Northwest Casa					1,673.75
<b>5054165 · Alexian Bros - Outpatient Psych</b>					
Check	06/09/2017	121358	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services - April 2017	1,055.49
Total 5054165 · Alexian Bros - Outpatient Psych					1,055.49
<b>5054179 · Challenge Grant Fund</b>					
Check	05/31/2017	121219	Easter Seals DuPage & Fox Valley Region	Challenge Grant - Nutrition Services April 2017	475.00
Total 5054179 · Challenge Grant Fund					475.00
<b>5054188 · Bartlett Learning Center</b>					
Check	05/31/2017	121217	Clarewoods Academy	Counseling - April 2017	899.40
Total 5054188 · Bartlett Learning Center					899.40
<b>5054200 · Kenneth Young Center - SASS</b>					

**Hanover Township  
Board Audit Report  
May 16 through June 20, 2017**

Type	Date	Num	Name	Memo	Amount
Check	05/31/2017	121222	Kenneth Young Center	SASS April 2017	3,502.20
Total 5054200 · Kenneth Young Center - SASS					3,502.20
<b>5054201 · Journeys Hope Center</b>					
Check	05/31/2017	121223	Journey from PADS to HOPE	Hope Counseling Center - April 2017	1,254.00
Check	06/09/2017	121354	Journey from PADS to HOPE	Hope Counseling Center - May 2017	16.50
Total 5054201 · Journeys Hope Center					1,270.50
Total 5054SVC · Service Contracts					34,375.15
Total 5054 · Mental Health - Expenditures					36,630.63
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004540 · Bus Purchase</b>					
Check	06/06/2017	121250	Pace	Bus Lease (2)	200.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084414 · Astor Ave Roof Replacement</b>					
Check	05/30/2017	121211	Waukegan Roofing	Inv# 498458 Astor Roof Project	750.00
Check	06/13/2017	121381	Corporate Design & Developement Group	Inv# D17033-2 Astor Roof Architecture Construction Documents	1,500.00
Total 8084414 · Astor Ave Roof Replacement					2,250.00
<b>8084415 · Senior Center Improvements</b>					
Check	06/13/2017	121427	Suburban Door Check & Lock Service	Inv# IN488155 Senior Center Restrooms/Front Dor Automatic Openers	6,670.00
Total 8084415 · Senior Center Improvements					6,670.00
<b>8084420 · Izaak Walton Ctr Improvements</b>					
Check	06/13/2017	121409	Menard's	Inv# 27296 IWC Archery Range Shed	1,439.00
Check	06/16/2017	121488	The Home Depot	IWC Archery Range Shed Components/Installation Materials	710.81
Total 8084420 · Izaak Walton Ctr Improvements					2,149.81
Total 8084 · Capital Projects - Expenditures					11,069.81
<b>TOTAL</b>					<b>267,681.71</b>

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:40 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Moinuddin, and Martinez, and Supervisor McGuire.  
  
Other Elected Officials present were Assessor Smogolski and Commissioner Schneider.  
  
Others present included Administrator James Barr, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Veterans Affairs Director Tom Kuttentberg, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Management Analyst Sam Hughes, Attorney Mike Airdo, Village of Streamwood Trustee Mike Baumer, residents of the Township, and friends and families of the newly elected officials.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Reports
  - A. Supervisor McGuire offered no report.
  - B. Clerk Dolan Baumer reported that she was invited to a neighboring township to administer the oath of office to the Rutledge Township Board.
  - C. Highway Commissioner Schneider offered no report.
  - D. Assessor Smogolski offered no report.
  - E. Treasurer: A motion was made by Trustee Moinuddin and seconded by Trustee Essick to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Moinuddin, Essick and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- V. Bill Paying: Mr. Barr presented the bills from May 3, 2017 to May 15, 2017, for review and approval by the Board from Alexian Brothers for \$193.51 from the town fund and \$61 from the senior center fund for a total of \$254.51. A motion was made by Trustee Moinuddin to pay the bills of \$254.51 as presented; the motion was seconded by Trustee Martinez and a roll call vote followed. Roll call: Ayes: Trustees Essick, Moinuddin, and Martinez, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.

Mr. Barr presented the bills from May 3, 2017 to May 15, 2017, for review and approval by the Board, as follows:

a.	Town	\$147,837.14
b.	Senior Center	34,516.78
c.	Welfare Services	3,060.67
d.	Road and Bridge	18,685.26
e.	Mental Health Board	2,264.46
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>8,973.30</u>
	Total All Funds	<u>\$215,537.61</u>

Trustee Essick made a motion to approve the bills from May 3, 2017 to May 15, 2017 as presented; the motion was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Moinuddin, Essick and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

VI. Unfinished Business: None was discussed.

VIII. New Business

- A. Executive Session Minutes of April 18, 2017: Clerk Dolan Baumer presented the Executive Session minutes of April 18, 2017 for review and approval. A motion was made by Trustee Benoit to approve the Executive Session minutes of April 18, 2017 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.
- B. Meeting Minutes of May 2, 2017: Clerk Dolan Baumer presented the meeting minutes of May 2, 2017 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of May 2, 2017 as presented, with a second by Trustee Moinuddin. Roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. .
- C. Appointment of Township Attorney: Supervisor McGuire asked the Board to concur with his appointment of Kopon Airdo LLC as township attorney. Trustee Essick made a motion to appoint and concur with the Supervisor's request, Kopon Airdo LLC as township attorney; the motion was seconded by Trustee Moinuddin and carried by unanimous roll call: Ayes: Trustees Benoit, Martinez, Essick and Moinuddin, and Supervisor McGuire.
- D. Trustee Committee Liaison Appointments: A motion to concur with the Supervisor's appointments of Trustee Essick to the Senior Citizens Services Committee, Trustee Moinuddin to the Finance Committee, and Trustee Martinez to the Committee on Youth was made by Trustee Essick; the motion was seconded by Trustee Moinuddin and carried by unanimous roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire.

A motion to concur with the Supervisor's appointments of Trustee Benoit to the Mental Health Board was made by Trustee Benoit; the motion was seconded by Trustee Martinez and carried by unanimous roll call: Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried



- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:00 p.m. was made by Trustee Benoit and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Benoit, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer


Clerk

Copy: Supervisor      Administrator      Attorney      Gail Borden Library  
(4) Trustees      Senior Services      Auditor      Poplar Creek Public Library  
Assessor      Welfare Services      Y&F Services      Village of Streamwood  
Bartlett Library      Highway Commissioner      Streamwood Park District



- I. Call to Order/Roll Call  
Clerk Dolan Baumer called the meeting to order at 8:40 a.m. and introduced those present including Trustees Moinuddin, Essick, Martinez, and Benoit. Others present included five residents and staff.
- II. Town Hall  
Residents asked questions about whether or not the Township would have another Recycle Event as we did last year. Clerk Dolan Baumer explained that the committee is still considering the results of the 2016 event and how it could be done better. Trustee Essick noted that if the Township does it again, it would most likely not be in the format. The residents asked that we at least host a shred event.
- III. New Business: None.
- IV. Executive Session: No motion was made to go into Executive Session.
- V. Other Business: No other business was discussed.
- VI. Adjournment: There being no further business to come before this Board, Clerk Dolan Baumer adjourned the workshop at 8:55 a.m. and invited the residents to have breakfast.

Respectfully submitted,

  
Katy Dolan Baumer, Clerk

Copy: Supervisor      Administrator      Attorney      Gail Borden Library  
(4) Trustees      Senior Services      Auditor      Poplar Creek Public Library  
Assessor      Welfare Services      Village of Streamwood  
Bartlett Library      Highway Commissioner      Y&F Services      Streamwood Park District

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ASCERTAINING PREVAILING WAGES  
IN HANOVER TOWNSHIP**

\_\_\_\_\_

**WHEREAS**, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, (820 ILCS 130/0.01 et seq.) (the "Prevailing Wage Act" or the "Act" ); and

**WHEREAS**, the Prevailing Wage Act requires that Hanover Township of Cook County, Illinois, investigate and ascertain the prevailing rate of wages as defined in the Act for laborers, mechanics and other workers in the locality of Hanover Township performing public works for the Hanover Township;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of Hanover Township, Cook County, Illinois as follows:

**SECTION ONE:** To the extent and as required by the Prevailing Wage Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in performing public works coming under the jurisdiction of Hanover Township is hereby ascertained to be the same as the prevailing rate of wages for the Cook County area as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works undertaken by Hanover Township. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

**SECTION TWO:** Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of Hanover Township to the extent required by the aforesaid Act.

**SECTION THREE:** The Township Clerk shall publicly post or keep available for inspection by any interested party in the main office of Hanover Township this determination or any revisions of such prevailing rate of wage. To the extent required under the Act: (i) a copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all bid specifications and other bid documents for public work projects subject to the Act as required under Section 4 of the Act; (ii) all contracts, purchase orders, resolutions, ordinances, and other documents for such projects shall require that not less than the prevailing rate of wages as determined herein subject to subsequent revisions by the Illinois Department of Labor and/or Hanover Township shall be paid to all laborers, workers and mechanics performing work under such contracts; (iii) such bid documents and contracts pertaining to public works shall otherwise comply with the requirements of the Act; and (iv) notice of said prevailing rate of wages requirement shall otherwise be provided in accordance with the Act.

**SECTION FOUR:** The Township Clerk shall promptly mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

**SECTION FIVE:** The Township Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division (Springfield, Illinois) and the Department of Labor of the State of Illinois, but in no event later than July 15, 2017.

**SECTION SIX:** Within thirty (30) days of filing a certified copy of this Ordinance with the Secretary of State, the Township Clerk shall cause to be published in a newspaper of general circulation within Hanover Township notice of the above mentioned determination by the Hanover Township Board of Trustees regarding said prevailing rate of wages.

**SECTION SEVEN:** Severability. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION EIGHT:** Repeal of Prior Ordinances. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION NINE:** Effective Date. This Ordinance shall be in full force and effect upon its passage and approval.

Roll Call Vote:

Ayes:

Nays:

Absent:

Passed:

Approved:

---

Brian P. McGuire, Township Supervisor

ATTEST:

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Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. \_\_\_\_\_ enacted on June \_\_\_\_\_, 2017, and approved on June \_\_\_\_\_, 2017, as the same appears from the official records of Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ASCERTAINING PREVAILING WAGES  
IN THE HANOVER TOWNSHIP ROAD DISTRICT**

\_\_\_\_\_

**WHEREAS**, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, (820 ILCS 130/0.01 et seq.) (the "Prevailing Wage Act" or the "Act" ); and

**WHEREAS**, the Prevailing Wage Act requires that the Hanover Township Road District of Cook County, Illinois, investigate and ascertain the prevailing rate of wages as defined in the Act for laborers, mechanics and other workers in the locality of the Hanover Township Road District performing public works for the Hanover Township Road District;

**NOW, THEREFORE, BE IT ORDAINED** by the Highway Commissioner of the Hanover Township Road District, Cook County, Illinois as follows:

**SECTION ONE:** To the extent and as required by the Prevailing Wage Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in performing public works coming under the jurisdiction of the Hanover Township Road District is hereby ascertained to be the same as the prevailing rate of wages for the Cook County area as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works undertaken by the Hanover Township Road District. The definition of any

terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

**SECTION TWO:** Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of the Hanover Township Road District to the extent required by the aforesaid Act.

**SECTION THREE:** The Road District Clerk shall publicly post or keep available for inspection by any interested party in the main office of Hanover Township this determination or any revisions of such prevailing rate of wage. To the extent required under the Act: (i) a copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all bid specifications and other bid documents for public work projects subject to the Act as required under Section 4 of the Act; (ii) all contracts, purchase orders, resolutions, ordinances, and other documents for such projects shall require that not less than the prevailing rate of wages as determined herein subject to subsequent revisions by the Illinois Department of Labor and/or Hanover Township shall be paid to all laborers, workers and mechanics performing work under such contracts; (iii) such bid documents and contracts pertaining to public works shall otherwise comply with the requirements of the Act; and (iv) notice of said prevailing rate of wages requirement shall otherwise be provided in accordance with the Act.

**SECTION FOUR:** The Road District Clerk shall promptly mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.



**SECTION FIVE:** The Road District Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division (Springfield, Illinois) and the Department of Labor of the State of Illinois, but in no event later than July 15, 2017.

**SECTION SIX:** Within thirty (30) days of filing a certified copy of this Ordinance with the Secretary of State, the Road District Clerk shall cause to be published in a newspaper of general circulation within the Hanover Township Road District notice of the above mentioned determination by the Highway Commissioner of the Hanover Township Road District regarding said prevailing rate of wages.

**SECTION SEVEN:** Severability. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION EIGHT:** Repeal of Prior Ordinances. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION NINE:** Effective Date. This Ordinance shall be in full force and effect upon its passage and approval.

Roll Call Vote:

Ayes:

Nays:

Absent:

Passed:

Approved:

\_\_\_\_\_  
Thomas O. Schneider, Highway Commissioner

ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Ex-Officio Clerk of the  
Hanover Township Road District

#### C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the ex-officio Clerk of the Hanover Township Road District, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. \_\_\_\_\_ enacted on June \_\_\_\_, 2017, and approved on June \_\_\_\_, 2017, as the same appears from the official records of the Hanover Township Road District.

\_\_\_\_\_  
Katy Dolan Baumer, Ex-Officio Clerk of the  
Hanover Township Road District

**This schedule contains the prevailing wage rates required to be paid for work performed on or after Monday, June 5, 2017 on public works projects in this County. Pursuant to 820 ILCS 130/4, public bodies in this County that have active public works projects are responsible for notifying all contractors and subcontractors working on those public works projects of the change (if any) to rates that were previously in effect. The failure of a public body to provide such notice does not relieve contractors or subcontractors of their obligations under the Prevailing Wage Act, including the duty to pay the relevant prevailing wage in effect at the time work subject to the Act is performed.**

COOK COUNTY  
PREVAILING WAGE  
RATES EFFECTIVE  
JUNE 5, 2017

TradeTitle	Region	Type	Class	Base Wage	Foreman Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	All	All		40.40	40.95	1.5	1.5	2.0	14.23	11.57	0.00	0.50
ASBESTOS ABT-MEC	All	BLD		37.46	39.96	1.5	1.5	2.0	11.62	11.06	0.00	0.72
BOILERMAKER	All	BLD		47.07	51.30	2.0	2.0	2.0	6.97	18.13	0.00	0.40
BRICK MASON	All	BLD		44.88	48.84	1.5	1.5	2.0	10.25	15.30	0.00	0.85
CARPENTER	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.60	0.00	0.63
CEMENT MASON	All	All		44.25	46.25	2.0	1.5	2.0	13.65	15.51	0.00	0.65
CERAMIC TILE FNSHER	All	BLD		37.81		1.5	1.5	2.0	10.55	10.12	0.00	0.65
COMM. ELECT. ELECTRIC PWR EQMT	All	BLD		42.02	44.82	1.5	1.5	2.0	8.88	12.78	0.59	0.75
OP	All	All		48.90	53.90	1.5	1.5	2.0	11.41	16.39	0.00	3.10
ELECTRIC PWR GRNDMAN	All	All		38.14	53.90	1.5	1.5	2.0	8.90	12.78	0.00	2.75
ELECTRIC PWR LINEMAN	All	All		48.90	53.90	1.5	1.5	2.0	11.41	16.39	0.00	3.10
ELECTRICIAN ELEVATOR	All	All		46.10	49.10	1.5	1.5	2.0	14.33	15.52	0.70	1.00
CONSTRUCTOR	All	BLD		51.94	58.43	2.0	2.0	2.0	14.43	14.96	4.16	0.90
FENCE ERECTOR	All	All		38.34	40.34	1.5	1.5	2.0	13.15	13.10	0.00	0.40
GLAZIER	All	BLD		41.70	43.20	1.5	2.0	2.0	13.94	18.99	0.00	0.94
HT/FROST INSULATOR	All	BLD		49.95	52.45	1.5	1.5	2.0	11.62	12.26	0.00	0.72

IRON WORKER	All	All		46.20	48.20	2.0	2.0	2.0	13.65	21.52	0.00	0.35
LABORER	All	All		40.20	40.95	1.5	1.5	2.0	14.23	11.57	0.00	0.50
LATHER	All	All		44.35	46.35	1.5	1.5	2.0	13.29	16.39	0.00	0.63
MACHINIST	All	BLD		45.35	47.85	1.5	1.5	2.0	7.26	8.95	1.85	1.30
MARBLE FINISHERS	All	All		33.45	33.45	1.5	1.5	2.0	10.25	14.44	0.00	0.46
MARBLE MASON	All	BLD		44.13	48.54	1.5	1.5	2.0	10.25	14.97	0.00	0.59
MATERIAL TESTER I	All	All		30.20	30.20	1.5	1.5	2.0	14.23	11.57	0.00	0.50
MATERIALS TESTER II	All	All		35.20	35.20	1.5	1.5	2.0	14.23	11.57	0.00	0.50
MILLWRIGHT	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.60	0.00	0.63
OPERATING ENGINEER	All	BLD	1	49.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	2	47.80	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	3	45.25	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	4	43.50	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	5	52.85	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	6	50.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	7	52.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	FLT	1	54.75	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	2	53.25	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	3	47.40	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	4	39.40	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	5	56.25	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35

OPERATING ENGINEER	All	FLT	6	37.00	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	HWY	1	47.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	2	46.75	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	3	44.70	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	4	43.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	5	42.10	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	6	50.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	7	48.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
ORNAMNTL IRON WORKER	All	All		45.75	48.25	2.0	2.0	2.0	13.65	18.99	0.00	0.75
PAINTER	All	All		44.55	49.30	1.5	1.5	1.5	11.50	11.10	0.00	1.27
PAINTER SIGNS	All	BLD		33.92	38.09	1.5	1.5	1.5	2.60	2.71	0.00	0.00
PILEDRIVER	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.60	0.00	0.63
PIPEFITTER	All	BLD		47.50	50.50	1.5	1.5	2.0	9.55	17.85	0.00	2.07
PLASTERER	All	BLD		42.25	44.79	1.5	1.5	2.0	13.65	9.50	5.00	0.65
PLUMBER	All	BLD		48.25	50.25	1.5	1.5	2.0	14.09	12.65	0.00	1.18
ROOFER	All	BLD		41.70	44.70	1.5	1.5	2.0	8.28	11.59	0.00	0.53
SHEETMETAL WORKER	All	BLD		43.03	46.47	1.5	1.5	2.0	10.73	21.87	0.00	0.75
SIGN HANGER	All	BLD		31.31	33.81	1.5	1.5	2.0	4.85	3.28	0.00	0.00
SPRINKLER FITTER	All	BLD		47.20	49.20	1.5	1.5	2.0	12.25	11.55	0.00	0.55
STEEL ERECTOR	All	All		42.07	44.07	2.0	2.0	2.0	13.45	19.59	0.00	0.35
STONE MASON	All	BLD		44.88	49.37	1.5	1.5	2.0	10.25	15.30	0.00	0.85
TERRAZZO FINISHER	All	BLD		39.54	39.54	1.5	1.5	2.0	10.55	11.79	0.00	0.67
TERRAZZO MASON	All	BLD		43.38	43.38	1.5	1.5	2.0	10.55	13.13	0.00	0.79

TILE MASON	All	BLD		43.84	47.84	1.5	1.5	2.0	10.55	11.40	0.00	0.99
TRAFFIC SAFETY WRKR	All	HWY		33.50	39.50	1.5	1.5	2.0	6.00	7.25	0.00	0.50
TRUCK DRIVER	E	All	1	35.60	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	E	All	2	35.85	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	E	All	3	36.05	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	E	All	4	36.25	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	W	All	1	35.98	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TRUCK DRIVER	W	All	2	36.13	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TRUCK DRIVER	W	All	3	36.33	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TRUCK DRIVER	W	All	4	36.53	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TUCK POINTER	All	BLD		44.90	45.90	1.5	1.5	2.0	8.30	14.29	0.00	0.48

#### Explanations

#### COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

#### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable

tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment



used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

#### COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

## MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara,

sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle

Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete

Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks;  
Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists,  
Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine;  
Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled);  
Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors,  
All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator;  
Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling  
or renovation work); Hydraulic Power Units (Pile Driving, Extracting,  
and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300  
ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5);  
Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick  
Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication

Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck

Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.



Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing

endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge);  
Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane  
(over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch  
Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall,  
Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment  
Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane  
Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000  
pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors,  
G.P.S. and robotic instruments, as well as conventional levels and  
transits.

## TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

## TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

## TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck

Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics  
Helpers and Greasers; Oil Distributors 2-man operation; Pavement  
Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors;  
Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation;  
Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled  
Dumpman; and Truck Drivers hauling warning lights, barricades, and  
portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards;  
Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or  
Turnatrailers when pulling other than self-loading equipment or  
similar equipment under 16 cubic yards; Mixer Trucks under 7 yards;  
Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over;  
Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or  
turnapulls when pulling other than self-loading equipment or similar  
equipment over 16 cubic yards; Explosives and/or Fission Material  
Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit;  
Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole  
and Expandable Trailers hauling material over 50 feet long; Slurry

trucks, 1-man operation; Winch trucks, 3 axles or more;  
Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

## LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

## MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".





## Memorandum

Date: June 16, 2017

To: Hanover Township Board

From: James C. Barr, Township Administrator

Suzanne Powers, Assistant Township Administrator

Re: UP Development Memorandum of Understanding

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The Hanover Township Mental Health Housing Task Force was established in January 2015 as an advisory board to study the need for housing for those in Hanover Township with disabilities. Since that time, the Task Force has conducted research for mental health housing, conducted site visits, and met with community groups and providers. In February 2016, the Task Force met with UP Development (UPD) to discuss their most recent housing developments in the northwest suburbs and their desire to begin a development in the Township area. Initially the Task Force did not believe that a large scale, permanent supportive housing project was feasible. However, after several discussions with UPD and additional research, the Task Force made the recommendation to the Township Board in May 2016 to proceed with assisting in development of a newly constructed permanent supportive housing facility with 40 or more units in partnership with UPD.

Following the board approval to proceed with a newly constructed permanent supportive housing facility, staff engaged UPD as a partner in the project. Both the Township staff and Township legal representatives conducted research into UPD's past and present development projects, parent companies, and community partners. Letters of recommendation were received from the Mayor of the City of Muncie, President of the North/Northwest Suburban Task Force on Supportive Housing, Senior Program Manager of the Source for Housing Solutions, and the President & CEO of Kenneth Young Center. The legal research conducted by the Kopon Airdo law firm did not raise any issues of concerns. Officials and staff participated in additional site visits to UPD developments, which included opportunities for discussions with the on-site service providers, building manager, and UPD project managers.

The Memorandum of Understanding (MOU) outlines the separate and distinct roles and responsibilities for UPD and the Township as partners in the supportive housing development. UPD maintains the financial obligations related to the project and the Township would assist in engaging support from municipalities, businesses, and community members, aid in selecting a project site, assist in identifying funding sources, and making tenant referrals. Once the MOU is approved, the Township will aid in identifying a project site, schedule a meeting with the Mayor of Elgin and appropriate staff, and assist in engaging the Elgin Housing Authority. The Township would then assist in identifying service providers for the project and determining the Township's interest and ability to master lease a number of units within the building.



The MOU establishes a partnership between the Township and UPD. The Township would be a vital partner in bringing a permanent supportive housing development to the area. Based on the above information, staff is recommending the Township enter into the MOU with UPD. The MOU is included with this memo and will be presented to the board for consideration at the upcoming Township Board meeting on June 20, 2017. Should you have any questions, please contact Assistant Township Administrator Suzanne Powers at [spowers@hanover-township.org](mailto:spowers@hanover-township.org) or (630) 837-0301 ext. 2124. Thank you for your time and consideration of this matter.

**Michael A. Airdo**  
**Writer's Direct Line:**  
**(312) 506-4480**  
**Writer's E-Mail:**  
[Mairdo@koponairdo.com](mailto:Mairdo@koponairdo.com)

June 15, 2017

**VIA ELECTRONIC MAIL**

Mr. James Barr  
Administrator  
Hanover Township  
250 South IL Route 59  
Bartlett, Illinois 60103  
[jbarr@hanover-township.org](mailto:jbarr@hanover-township.org)

Re: Due Diligence Research Regarding UP Development, LLC and Affiliated Corporations

Dear Mr. Barr:

Please allow this letter to serve as a summary of the due diligence research we have conducted regarding UP Development, LLC ("UP") in anticipation of Hanover Township ("Township") and UP entering into a Memorandum of Understanding ("MOU") regarding the creation of housing for Township residents with disabilities or special needs. Our research did not raise any issues of concern.

We searched Circuit Court of Cook County and federal court records for information that would indicate that doing business with UP would pose an unacceptable risk to the Township. Because UP has disclosed that it manages properties in Illinois, Indiana, and Ohio we searched federal court records in those three states. We examined records related to UP and other corporations that the CEO of UP, Mr. Cullen J. Davis, has a role in, namely:

1. UPA, LLC. Mr. Cullen is the CEO of UPA;
2. H & J Real Estate Management Services, LLC. Mr. Cullen is the Principal of H & J;
3. Hallmark & Johnson Property Management, Ltd., an assumed name under which H & J operates;
4. Urban Property Investors, LLC;
5. Daveri Holdings, LLC;
6. Daveri Development Group, LLC; and
7. CJD Projects, L.L.C., CJD Projects II, LLC, CJD Projects III, LLC, CJD Project 4, L.L.C., CJD Projects X, LLC, and CJD Project XI, LLC.

None of these corporations have been parties to federal litigation in Illinois, Indiana, or Ohio. Some of them have been named as defendant in one or more Cook County cases. These were mostly routine premises liability cases or other matters that do not raise concerns regarding the MOU. The contract dispute and other cases relating to subjects of significance in relation to the

Mr. James Barr

June 15, 2017

Page 2 of 2

MOU either involved *de minimis* financial claims or were dismissed. Documents evidencing these findings are attached for your reference.

If you or the Members of the Hanover Township Board of Trustees have any questions please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "M. A. Airdo", is centered on the page. The signature is fluid and cursive.

Michael A. Airdo

MAA/rel

Enclosures

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION  
OF A MEMORANDUM OF UNDERSTANDING BETWEEN  
HANOVER TOWNSHIP AND UP DEVELOPMENT, LLC REGARDING THE  
CREATION OF HOUSING FOR HANOVER TOWNSHIP RESIDENTS  
WITH DISABILITIES OR SPECIAL NEEDS**

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the Memorandum of Understanding between Hanover Township and UP Development, LLC, (the "MOU"), regarding the creation of housing for Hanover Township residents with disabilities or special needs, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the MOU on behalf of the Township.

**SECTION THREE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 20, 2017

APPROVED: June 20, 2017

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Brian P. McGuire, Township Supervisor

ATTEST:

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Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on June 20, 2017, and approved on June 20, 2017, as the same appears from the official records of Hanover Township.

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Katy Dolan Baumer, Township Clerk

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter, "MOU") is entered into by and between Hanover Township (hereinafter, "Township") a local government unit of the State of Illinois, and UP Development, LLC (hereinafter, "UP") (collectively as, "the Parties"). The parties hereby state:

### **Article 1: The Parties**

#### 1.1. Hanover Township

The Township is a unit of local government in northwest Cook County, Illinois, established by and regulated pursuant to Article VII, Sec. 8 of the 1970 Illinois Constitution. It is located at 250 S. IL Route 59, Bartlett, IL 60103. The Hanover Township Board of Trustees (hereinafter, "The Board") has established a Housing Task Force (hereinafter, "Task Force"), which has the responsibility of researching and analyzing housing opportunities and developments for submission to the Township Board.

#### 1.2. UP Development, LLC

UP is a limited liability company based in Chicago, Illinois, which develops affordable housing. It is located at 900 W. Jackson Blvd., Suite 2W, Chicago, IL 60607. UP has projects across the Midwest, and has experience in a wide range of project types focusing on different target population groups and types of communities. UP has expertise in community development, community organizing, social services, engineering, property operations, asset management, and tax credit compliance.

### **Article 2: Background and Intent**

2.1. The guiding principal of this MOU is to describe the mutual visions and goals shared by the Parties for the creation of housing for Township residents with disabilities or special needs (hereinafter, the "Project"), to encourage cooperation between the parties, and to further detail the separate and distinct roles and responsibilities of each party.

2.2. The Task Force identified a need for housing for residents with disabilities or special needs. In order to fulfill the need for housing for Township residents with disabilities or special needs, the Township identified and selected UP as a partner in the development of such housing. The Township selected UP as an appropriate partner in the Project, given UP's experience in this subject matter area, the success of similar housing projects completed by UP, as well as positive reviews from other local governments regarding the quality of UP's work and the continued quality of the housing it developed.

2.3. The basic concept for this project between the Township and UP is to develop an apartment building (hereinafter, "Building"), comprised of 40-50 units, for Township residents with disabilities or other special needs, including the homeless and military veterans. Subject to

pending local zoning ordinances, the Parties contemplate that the proposed Building will include a mix of units, including studio units, as well as one and two bedroom units.

All units of the Building will be furnished upon completion, and the Building will also include onsite management staff. The Building will have green certifications and will be smoke-free. A designated outdoor area for smoking will be included as part of the Building. A live-in manager, as well as on-site social services, which will be provided free of charge, may also be included at the site.

The ideal site for the Building, to be agreed upon by the Parties at a later date, will be located on public transit routes. The ideal site will also be near grocery stores, pharmacies, parks, medical facilities, libraries, and any other amenities the Parties shall deem necessary and desirable at a later date.

The ideal site must meet the Illinois Housing Development Authority's (hereinafter, "IHDA") standards to qualify as an Opportunity Area. As defined by the IHDA, "Opportunity Areas" are communities with low poverty, high access to jobs, and low concentrations of existing affordable rental housing. Opportunity Areas are identified annually and retain such designation for at least four years, as long as they continue to meet the identification criteria. Both parties acknowledge that the IHDA QAP for 2018-2019 is not yet published and other critical factors in the eventual success of the project might be forthcoming.

**Article 3: Role of the Parties**

3.1. Role of Hanover Township

Township will endeavor to complete the following tasks:

- Engage municipalities, businesses, and community members to advocate for the need for the Project and generate support for the Project;
- Assist in selecting a Project site;
- Assist in obtaining appropriate municipal approval for the Project, including appropriate zoning permits;
- Assist in selecting potential social service agencies to partner on the Project;
- Assist in identifying funding sources for potential service providers to partner on the Project;
- Assist in making tenant referrals as required for the Project;
- Contemplate the provision of capital funding for the development of the Project;

- Assist in securing the support of local Housing Authorities, where applicable, for the provision of long term operational subsidies to ensure extremely low income residents have access to service rich quality housing.
- Consider the possibility and feasibility of the provision of long-term operational subsidies for the Project, in order to create a local set-aside; and
- Explore a master leasing agreement, or similar instrument, for a set number of units within the facility for exclusive use by current Hanover Township residents, where “current” Hanover Township residents shall mean those residents who have resided in the Township prior to the completion of the Project for at least two years.

### 3.2. Role of UP Development, LLC

UP will endeavor to complete the following tasks:

- Identify capital and operational funding sources to fill any financial gaps for the Project;
- Provide financial obligations and guaranties for Project development;
- Obtain site control and zoning approvals as determined by Project needs;
- Retain control over the final selection of site, partners, financing, and design.
- Retain control over the Project’s construction, maintenance, and financial oversight for the Project’s lifetime; and
- Retain control over the Project’s Management and Service Coordination, which may be accomplished through partners or subsidiaries, only after obtaining the written approval of Township.

### **Article 4: Proposed Timeline**

4.1. Recognizing that the Project is still in the early stages and there may be delays in the realization of the Project as a result of reasonable delays outside the control of either Party, the Parties set forth the following proposed timeline for the completion of the Project:

- Site control to be achieved by or prior to the end of summer 2017.
- Zoning Approvals to be achieved by or prior to the end of winter 2017-18.
- An initial IHDA application will be submitted by the end of February 2018 and approved by the end of February 2019, and, if necessary, a second IHDA application will be submitted by February 2019 and approved by February 2020.



- Closing on the construction financing will be achieved by the end of summer of year following the acceptance of the IHDA application. If necessary, site acquisition may occur at an earlier date with a bridge funding mechanism.
- Construction will commence by the end of the summer of the year following the closing on the Project site.
- Project will be completed by the end of summer of the year following the initiation of construction.

**Article 5: Support of Competing Projects.** The financial resources made available by the State and local governments to develop the Project are limited, and therefore the Project will likely compete against similarly proposed projects applying to receive such resources (“Competing Projects”). Throughout the Term (defined below) of this MOU, the Township shall not sponsor or support such Competing Projects. Competing Projects shall include any projects applying for Illinois Low-Income Housing Tax Credits or other similar local and State financing made available to affordable and supportive housing developments.

**Article 6: Future Projects.** Should the Project be developed, the Parties shall commit to work together, in a capacity similar to that described herein, towards the development of similarly structured projects in the future.

**Article 7: General Provisions**

7.1. Term. This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect for not longer than four (4) years.

7.2. Termination. This MOU may be terminated in the following ways:

7.2.1. By the written agreement of the Parties;

7.2.2. By either party, without cause, upon ninety (90) days written notice, which shall be delivered by hand or by certified mail to the other Party, addressed to the person executing this MOU for the respective Party and to the address set forth in Article 1.

7.2.3. When a party breaches its obligations under this MOU, the non-breaching party provides the breaching party notice of such fact and a thirty (30) day opportunity to cure, and the breaching party fails to do so.

7.3. Continuation of Project. Should this MOU be terminated, or its Term expire, UP may continue to pursue development of the Project, and any obligations arising hereunder to the Township shall be considered void.

7.4. Entirety of MOU. This MOU, consisting of 5 pages, represents the entire statement of understanding between the parties and supersedes all prior negotiations, representations and any agreements, whether written or oral.

7.5. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance

7.6. Amendment. Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

7.7. Assignment. Each Party is prohibited from assigning any of the interests, benefits, or responsibilities hereunder to any third party or related third party without prior written consent of the other party.

7.8. Coordination. In order to carry out and fulfill the aims of this MOU, each Party will appoint an appropriate person(s) to represent each respective Party and to coordinate the implementation of the goals stated in this MOU. Parties agree to meet regularly, as deemed necessary, to discuss the progress of the MOU and plan necessary activities.

7.9. Applicable Law. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Illinois. The courts of the State of Illinois shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be Cook County, Illinois.

[Signature Page Follows]

Signed on the dates indicated below to be effective as of the date that the last party executes this Agreement.

UP Development, LLC

Hanover Township

\_\_\_\_\_  
By Its President

\_\_\_\_\_  
Brian P. McGuire, Township Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

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Katy Dolan Baumer, Township Clerk



## Memorandum

Date: June 16, 2017  
To: Hanover Township Board  
From: James C. Barr, Township Administrator  
Re: Food Pantry Van Replacement

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The Welfare Services food pantry van is scheduled for replacement during the current fiscal year as part of the Township's annual vehicle replacement program. The food pantry van is primarily driven by volunteer auxiliary staff to pick up food donations on an almost daily basis from local stores, restaurants, companies, organizations, and individuals. The van is also used to pick up toys for the holiday toy drive and other related special events benefitting low-income families in the community.

The current van is a 2006 Ford E350 model with over 64,000 miles and moderate damage to the body including rust from being stored outdoors for many years. Staff requested quotes from two joint purchasing partner contracts through the State of Illinois and the Suburban Purchasing Cooperative for a 2017 Transit T-350 Cargo Van. The state bid contract with Landmark Ford is the less expensive option. The total cost for the van with options and net of the trade-in of the old van is \$24,929.00. Staff estimates that lettering on the van will cost an additional \$1,100.

The Hanover Township Foundation Board of Directors has generously approved reimbursing the Township the full cost of the van in the amount of \$26,000.00 as the Foundation supports the operation of the food pantry.

Attached is the quote from Landmark Ford, Inc. of Springfield, Illinois. Staff recommends the Township Board authorize the purchase of the 2017 Ford Cargo Van from the State of Illinois joint purchasing contract from Landmark Ford in the net amount of \$24,929. Please let me know if I can provide any additional information. Thank you for your consideration.

# Quote

## Landmark Ford Inc.

You Always Do Better At Landmark

DATE: May 15, 2017

2401 Prairie Crossing Drive  
Springfield, IL. 62711  
Phone: 217 862 5253  
Fax: 217 862 5316

Quote For: Hanover Township

DESCRIPTION	AMOUNT
2017 transit T-350 Cargo Van State Contract	\$ 22,941.00
Medium roof option with dual sliding doors	4,367.00
130" wheel base	
Fixed side & rear door glass	231.00
Back-Up Alarm	115.00
Front & rear heat A/C prep package	792.00
Power Heated Mirrors	203.00
Delivery to Hanover	275.00
Two Additional Keys	69.00
Reverse sensing system	272.00
Lic & Title M-Plate	175.00
Cargo Area LED Lighting standard for 2017	
Color White/gray Vinyl Interior	
rustproof/undercoat	289.00
Trade-in 2002 Chevy Cargo serial # 1GCGG25R621247114	(4,800.00)
<i>Trade-in 2006 Ford E-350</i>	
<b>SUBTOTAL</b>	<b>\$ 24,929.00</b>
<b>Units</b>	<b>1</b>
<b>Sub total</b>	<b>24,929.00</b>
<b>OTHER</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 24,929.00</b>

Make all checks payable to Landmark Ford Inc. If you have any questions concerning this quote, 1 217 862 5253 email [steve.decker@landmarkauto.com](mailto:steve.decker@landmarkauto.com)  
**THANK YOU FOR YOUR BUSINESS!**