

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING

March 10, 2016

Linda Best nominated Kathy Biesiadecki to act as Chair, seconded by Meghan Nelson. The meeting was called to order by Kathy Biesiadecki at 6:10 p.m.

Roll Call: Kathy Biesiadecki, Linda Best, Meghan Nelson, Maureen Lue. Also present, MHB Manager, Kristin Vana.

Approval of Planning Committee Meeting Minutes of February 18, 2016: Motion to approve the meeting minutes for February 18, 2016 was made by Ms. Nelson, seconded by Ms. Best. The motion was approved by unanimous vote.

FY 2017 Funding Distribution: Discussion ensued regarding the funding breakdown between mental health, substance abuse and developmental disability funded agencies in FY 17. Direct service, intervention services and support services were also discussed and defined. It was noted that review of the funding distribution in FY 17 will assist the Mental Health Board in assessing and allocating special grant funds and future annual funds efficiently.

FY 2018 Annual Application Review: Discussion ensued regarding changes to the FY 18 annual funding application. No major changes were noted, however the board will review Section D, outcome measures, thoroughly for the FY 18 funding cycle. Manager Vana will communicate this with agencies applying for funds. Application will be available July 1, 2016 and will be due to Manager Vana on Friday, September 16, 2016.

Three Year Strategic Plan Development: Manager Vana presented the final draft of the MHB Three Year Strategic Plan for FY 2017-2019. Discussion ensued. The plan will be on the agenda for approval at the MHB meeting on March 22, 2016. The plan will take effect April 1, 2016.

Executive Session: None

Other Business: Ms. Nelson discussed a book/article/resource sharing between the MHB members that may prove beneficial to those interested. Manager Vana suggested resources could be shared with her via email to share with the board.

Discussion also ensued regarding the beginning steps to complete a bilingual study of the Hispanic community in Hanover Township. It was suggested that Manager Vana reach out to Jaime Garcia, Executive Director at Centro de Informacion, to schedule a MHB workshop to learn more about the Hispanic community and the gaps in services they currently face.

Adjournment: There being no other business, Ms. Lue moved to adjourn the meeting. Ms. Nelson seconded the motion. Motion was approved. Meeting adjourned at 7:50 p.m.

Respectfully Submitted

Kristin Vana

Mental Health Board Manager