

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:30 p.m. Clerk Dolan Baumer called the roll; present were Trustees Caramelli, Krick and Essick, and Supervisor McGuire. Absent: Trustee Benoit.

Other Elected Officials present were Assessor Smogolski and Commissioner Ochoa.

Others present included Administrator James Barr, Youth and Family Services Director John Parquette, Welfare Services Director Mary Jo Imperato, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Community and Veterans Affairs Director Thomas Kuttnerberg, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Assistant Administrator Suzanne Powers, Emergency Services Director Bill Burke, Management Analyst Sam Hughes, Attorney Mike Airdo, Mr. and Mrs. Richard Forrest, Poplar Creek Library District Trustee Khaja Moinuddin, and Mr. Gino Martinez.

II. Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations:

A. Veterans Honor Roll: The Supervisor invited SP4 Richard S. Forrest of Streamwood, who served in the U.S. Army from 1969 to 1970, forward to be recognized by the board and inducted into the Township Veterans Honor Roll; his name will be listed on the Honor Roll plaque in Veterans Hall, in the Clerk's office in the Honor Roll Ledger, and he will be invited to the bi-annual Honor Roll Dinners.

V. Reports

A. Supervisor McGuire asked that the record reflect that Trustee Benoit did report at the last meeting that she would not be here during this meeting tonight. The Village of Bartlett is considering a parcel to annex; he asked Assessor Smogolski to find out where that property is located. He welcomed Village of Streamwood Trustee Mike Baumer and Poplar Creek Library District Trustee Khaja Moinuddin to the meeting this evening. He noted that Welfare Services is getting ready for the holidays. Please donate and encourage friends to do so, as well. Finally, Mr. McGuire asked everyone to excuse his casual appearance, as he just returned from Cuba this evening.

B. Clerk Dolan Baumer reported that she attended the Hoffman Estates Chamber Legislative Luncheon on September 21, the American Association of Retired Asians Anniversary Celebration with Director Colagrossi on Monday, and the Senior Citizen Parivar celebration on behalf of Hanover Township. She also noted that the Township is set to be a Receiving Station and Polling Place for Election Day on November 8.

C. Highway Commissioner Ochoa reported that the Magnolia Lane and Court resurfacing project is in progress.

D. Assessor Smogolski reported the Appeals Seminar was attended to capacity.

- E. Treasurer: A motion was made by Trustee Caramelli and seconded by Trustee Essick to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Krick, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Department Reports: Department reports were submitted for the Board's review; highlights included an update from Director Smith regarding a student design program to discuss older adult aging. Director Parquette reminded the Board of the New Leaders in Education reception on November 1. Director Kuttnerberg reported that Communications Specialist Holly Monegato attended a wrap-up meeting for the summer lunch program where Hanover Township was noted as having the highest percentage of delivered and fourth highest in number of lunches served during the program. He reminded the Board that the Heritage Marker program continues with one on Saturday at 10:30 a.m. Finally, he presented the Green Government award presented by our web server.

Mr. McGuire thanked everyone for their reports; however, he said that currently, with many of the programs we have, we treat the symptoms of issues, versus resolving the root causes of various needs' issues. He asked the Directors to come forward at the second meeting in January with recommendations for addressing root causes.

- VI. Bill Paying: Mr. Barr presented the bills from October 5 through October 18, 2016, as follows:

a.	Town	\$84,306.40
b.	Senior Center	41,452.77
c.	Welfare Services	5,884.49
d.	Road and Bridge	16,916.38
e.	Mental Health Board	13,926.38
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>1,548.36</u>
	Total All Funds	<u>\$159,320.08</u>

A motion was made by Trustee Essick to approve the bills from October 5 through October 18, 2016, as presented; Trustee Krick seconded the motion. Roll call vote: Trustees Caramelli, Krick and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- VII. Unfinished Business: None discussed.

- VIII. New Business

- A. Meeting Minutes of October 4, 2016: Clerk Dolan Baumer presented the meeting minutes of October 4, 2016 for review and approval. A motion was made by Trustee Caramelli to approve the meeting minutes of October 4, 2016 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Caramelli, Benoit and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Acceptance of Trustee Krick's Resignation: A motion was made by Trustee Caramelli, saying "Pursuant to section 60-20 of the Township Code, I hereby move that, for

sufficient cause shown, the Board accept the resignation of Trustee Howard K. Krick, that the Clerk reflect the acceptance of the resignation in the minutes of this meeting, and that said resignation be effective October 26 at 11:59 p.m.” Trustee Essick seconded the motion. Roll call: Ayes: Trustees Caramelli, Krick and Essick, and Supervisor McGuire. Nays: None.

- C. Discussion of Township Trustee Vacancy: The Supervisor recommended that the Board put out that we are accepting applications to fulfill the term vacated by Trustee Krick. Interviews would be held by November 1 and we would make a decision at that meeting that evening. The Township is faced with time constraints with regard to vacancy appointments to the Board. The Board agreed with the Supervisor’s recommendation, and staff will proceed accordingly.
- D. Appointment of Trustee Liaison to the Finance Committee: A motion was made by Supervisor McGuire to approve his appointment of Trustee Essick to the Hanover Township Finance Committee, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Caramelli, Krick and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- E. Hanover Township Travel Expense Control Ordinance: Ordinance #101816 setting the Hanover Township Travel Expense Controls was presented for review and approval. A motion was made by Trustee Caramelli to approve the ordinance #101816 as presented, with a second by Trustee Essick. Discussion ensued regarding sufficient allocations in the meal section (to \$40 for lunch and breakfast) and of air travel reimbursement amounts (up to \$700), and finally to allow the Administrator discretion in reimbursement amounts up to the stated levels. Trustee Caramelli amended his motion to include the above changes as discussed, and Trustee Essick seconded the amended motion. Roll call: Ayes: Trustees Caramelli, Krick and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- F. Consideration of November and December Township Board Meeting Dates: November 1, November 15, December 6, and December 20 are currently scheduled for Township Board meetings. Discussion ensued. A motion was made by Trustee Essick to change the meeting dates to cancel the November 15 and December 6 meetings with a second by Trustee Caramelli. Roll call: Ayes: Trustees Caramelli, Krick and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business:
- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at ____ p.m. was made by Trustee ____ and seconded by Trustee ____ followed by a roll call vote. Ayes: Trustees Benoit, Essick, and Caramelli and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Minutes of a Meeting of the Hanover Township Board

Tuesday, October 18, 2016

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Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Y&F Services	Village of Streamwood
	Bartlett Library	Highway Commissioner		Streamwood Park District