



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of Town Board
October 18th, 2016
7:30 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SP4 Richard S. Forrest, U.S. Army
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of October 4, 2016
 - B. Acceptance of Trustee Krick Resignation
 - C. Discussion of Township Trustee Vacancy
 - D. Appointment of Trustee Liaison to the Finance Committee
 - E. Hanover Township Travel Expense Control Ordinance
 - F. Consideration of November and December Township Board Meeting Dates
- IX. Executive Session
- X. Other Business
- XI. Adjournment

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**HANOVER
TOWNSHIP**

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: RICHARD S FORREST

ADDRESS: 153 W KENNEDY DR

CITY/ZIP CODE: STREAMWOOD IL 60107

PHONE #: 630-289-8566

EMAIL ADDRESS: RLC4EST@GMAIL.COM

DATE OF BIRTH: 1-14-50

BRANCH OF SERVICE: ARMY * **RANK AT DISCHARGE:** E-4 SP4

YEARS OF SERVICE: FROM 6/69 TO 12/70

MEDALS AWARDED OR OTHER CITATIONS:

nat'l Defense Serv. medal, Vietnam Service medal,
Vietnam Campaign, Army Commendation, marksman
Sharpshooter

INJURIES: none listed

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian O. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Passports</i>	322	194	2,352	1,808
Photo fees	\$1,090	\$680	\$8,155	\$6,440
Fee deposits	\$6,130	\$3,710	\$46,950	\$38,640
<i>Fishing/Hunting licenses</i>	3	2	73	59
<i>Handicap Placards</i>	14	10	111	96
<i>Cook County vehicle stickers</i>	4	4	238	230
<i>Human Resources Requests</i>	181	131	970	952
<i>New Employee Orientations</i>	0	4	5	12
<i>Technology work orders</i>	38	28	253	213
<i>Resident Contacts</i>	2,637	1,687	12,588	9,200
<i>Percent of Budget Expended (50% of year)</i>	13.6%	16%	41.8%	45.3%
<i>Grant application submissions</i>	0	0	0	2

Department Highlights

- Open enrollment for the Township benefit program was held at the end of October. United Healthcare offered a zero percent increase for 15 months, moving the Township benefit year to a calendar year.
- Assistant Administrator Powers led a manager training focusing on upcoming changes to the Fair Labor Standards Act (FLSA) salary exemption. Approximately 20 staff will be moved to nonexempt status effective October 23, 2016. The training allowed affected managers to ask questions and gain a better understanding of FLSA, overtime regulations, and tracking employee hours.
- Administrative Services staff volunteered for the Bartlett Heritage Days Festival.
- Assistant Administrator Powers attended the Illinois Society for Human Resource Management state conference on September 26th and 27th.
- Management Analyst Hughes coordinated with Facilities and Maintenance Director to analyze engineering quotes for the Izaak Walton Center parking lot expansion project.
- Resident contacts were significantly higher this month due to the Assessor's Office being open for appeals. Additionally, Resident Services has seen a consistent growth each month for passport processing.
- The Annual Employee Appreciation lunch has been scheduled for Tuesday, January 10, 2017 at Moretti's Restaurant at 12:00pm.
- Administrative Services coordinated an Advanced Microsoft Excel training class for 12 Township staff led by Elgin Community College

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OFFICE OF THE ASSESSOR

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Administration</i>				
Office visits	1,265	430	2,231	1,448
Building permits processed	622	489	3,330	3,072
Sales recording	73	66	316	380
Change of Name*	26	19	90	76
Property tax appeals	857	240	857	240
Certificate of Errors	120	72	562	499
Property location updates	0	5	5	11
New owner mailings	46	71	250	337
<i>Exemptions</i>				
Homeowner exemptions	29	30	137	119
Senior homeowner exemptions	55	16	258	157
Senior Freeze exemptions	7	6	64	109
Disabled person & Veteran exemptions	29	17	101	54
Miscellaneous exemptions	2	6	17	40
<i>Foreclosures</i>	7	11	54	113

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. September had a total of 29 visitors after 4:30pm.
- We have a total of 1,919 e-mails on our contact list. We added 115 e-mails in September.
- Foreclosures September 2016 10%. Foreclosures September 2015 17%.
- 2016 is a reassessment year for Hanover Township. Appeals started September 13 and close October 13.
- Reassessment notices were published in the Daily Herald September 21.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Appointments</i>				
ProTimes	27	24	144	127
TB skin test	10	2	37	38
Cholesterol	50	51	63	68
Pharmaceutical Assistance Programs	3	1	10	3
Miscellaneous labs	9	7	54	45
Wellness Screening (BP, diabetes, anemia)	28	84	155	301
Other	31	21	209	170
<i>Clinic Clients</i>				
Senior Center/ home visits	85	138	492	619
Astor Avenue	8	19	61	78
Elgin, Izaak Walton Center	6	4	34	19
Offsite clinics	3	4	56	73
Total clients (unduplicated)	36	24	233	263
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	18	22
Informational seminars/Program	9	5	53	37
Program Participants	503	470	1,478	1,124
<i>Primary Care Provider Support</i>	9	2	60	33

Department Highlights

- The Office of Community Health held its 9th annual *Just for the Health of It* wellness expo on September 15th. Hundreds of residents attended and received an array of free screenings, including varicose vein, hearing, and spinal screenings. The Office of Community Health also provided cholesterol screenings for 50 attendants.
- Provided 10 home visits for residents in the month of September.
- Community Health Nurse provided sleep hygiene evaluations and educated residents on way to improve sleeping habits and behaviors.
- September 14, Director Smith attended the Streamwood Informational Breakfast at the Streamwood Village Hall to educate U-46 social workers and principals on the services the Township provides.
- Community Health Nurse attended the Preventative Cardiovascular Nurses Association Fall Learning Program on September 16, which focused on heart failure and cardiovascular disease.
- Director Smith attended the Streamwood Park District annual health fair and provided anemia screenings for 15 attendants.
- September 28, the Office of Community Health partnered with Amita Health Systems to host a free bone density screening. 25 residents received osteoporosis screenings.
- September 29, Director attended the Clare Oaks Service Fair to educated residents on the services and programs the Township offers.

Office of Community Health Mission Statement:

Our mission is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Website Visits*(total)</i>	5,715	8,148	16,572	39,583
<i>Website Visits (unique)</i>	4,091	N/A	11,790	N/A
<i>Facebook Likes</i>	23	50	1,597	1,050
<i>New Twitter Followers</i>	4	N/A	112	N/A
<i>New YouTube Views</i>	268	N/A	1,403	N/A
<i>Email address contacts</i>	132	N/A	262	N/A
<i>Media Releases</i>	5	9	27	40
<i>Veteran Contacts</i>	42	N/A	245	163
<i>Total Veterans served</i>	29	N/A	130	114
<i>Total Resident Contacts (Elgin office)</i>	241	156	3,689	1,908

*The new website uses Google Analytics for tracking website metrics. For unknown reasons, the total number of visits does not match the trends of website visits from our former website provider Weblinx.

Department Highlights:

- Director Kuttentberg met with an Eagle Scout candidate on September 7 to discuss a possible Eagle Scout service project at the IWCR.
- Veterans Specialist Miller attended Veteran Service Officers training on September 7 through the DuPage County Veterans Assistance Commission.
- Izaak Walton Reserve Creek Clean up conducted on Saturday, September 10 with the Izaak Walton League-Elgin Chapter.
- Department coordinated the Township’s participation with the 2016 Bartlett Heritage Days in downtown Bartlett September 9-11.
- Director Kuttentberg attended the monthly meeting of the Streamwood Community Relations Commission on September 12.
- Director Kuttentberg and Communications Specialist Monegato participated on a conference call with Constituent Consultants on September 13 to discuss optimization of the Township app
- Department staff participated in the Just for the Health of It Expo on September 15.
- Director Kuttentberg joined Administrator Barr and Supervisor McGuire in attending the Hoffman Estates Chamber Legislative Luncheon on September 16 at St. Alexius Hospital.
- Community and Veterans Affairs staff participated in the efforts for Illinois Township Day on September 21.
- Director Kuttentberg attended the September meeting of the Northeastern Illinois Public Information Officers on September 22 at the Skokie Police Department.
- Director Kuttentberg and Communications Specialist Monegato participated in a conference call with Archive Social on September 26 to discuss the archiving of the Township’s social media content.
- Director Kuttentberg, at the request of the Cook County Forest Preserve District, testified at a Cook County Zoning Board of Appeals meeting on September 28th, regarding the zoning status of Rolling Knolls.

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DEPARTMENT OF EMERGENCY SERVICES

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Volunteers</i>				
Total volunteers	27	30	26	30
New volunteers	0	2	0	4
<i>Hours</i>				
Volunteer Detail Hours	324.9	440	2,452.65	2,187
Volunteer Work Hours	180.5	296.2	1,059.15	1,143.25
Volunteer Training Hours	260	254	1,214	956
<i>Total Volunteer Hours</i>	765.4	990.2	4,725.8	4,006.65
<i>Details</i>				
Emergency Call Outs	2	5	70	40
Safety Patrols	3	4	57	34
Township Sponsored Events	3	3	44	16
Other Community Events	7	8	66	39
Miscellaneous	0	2	13	25
<i>Total Details</i>	15	22	251	154

Department Highlights

- Hanover Township Sponsored Events:
 - Assisted Office of Community Health with Just for the Health of It Fair on September 15th.
 - Assisted Welfare Services with mobile food pantry event on September 20th.
 - Conducted open house at station one for Township Day on September 21st.
- Emergency Call Outs
 - Called to assist the Fox River Fire/Rescue District with traffic control at automobile accident in the area of 4N770 Powis Road.
 - Called to assist with missing person search in South Elgin on September 17th.
- Other Community Events
 - Assisted Fox River Fire/Rescue District with 5K run on September 3rd.
 - Assisted Streamwood High School with traffic control on September 7th, 9th, 16th & 30th
 - Assisted Hanover Park Police Department with traffic control at Mexican Independence Day parade on September 17th.
 - Assisted Streamwood High School with traffic control at powder puff football game on September 27th.
- HTES Safety Patrols completed on: September 9th, 16th, and 23rd

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Administration</i>				
Vehicle service calls	14	15	47	120
Work orders	62	64	439	391
Event set-ups/tear downs	173	199	1,060	1,241
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,942	5,582	31,451	26,460
Town Hall	9,300	11,040	52,740	52,860
Senior Center	36,893	47,658	192,565	247,503
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	1.03	0.00	184.38	324.13
Town Hall	8.28	6.19	1,016.28	845.99
Senior Center	237.42	370.88	4,430.69	6,716.12

Department Highlights

- Installed new safes in buses #137 and bus #140
- Installed signage around new trails at Izaak Walton Reserve.
- Completed set up and take down for the Just for the Health of It event.
- Received three quotes for repairs to the roof of the Town Hall building, selected a contractor and had work completed on the roof.
- Maintenance staff worked the Bartlett Heritage Days, assisting with tent setups, garbage can placement and general assistance for the event.
- Toured each facility with Mark Bell, Senior Risk Management consultant from IPMG, to discuss best practices for safety in the work place.
- Continued work on the archery range at Izaak Walton Reserve. Ground has been leveled in the main area, and weather permitting, our hope is to have the main area leveled and seeded for spring use.
- Working with Management Analyst Hughes on preparation of the five-year capital improvements program.
- Researching the Illinois State bids for new cargo vans. Current cargo van has reached its life expectancy. Will receive quotes from approved vendors and submit them for Board approval.
- Completed stripping, cleaning, and waxing of all floors in the Mental Health Community Resource Center on Burgundy Parkway in Streamwood.

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HIGHWAY DEPARTMENT

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Fall Season</i>				
• Road striping complete				
• Culvert improvements complete				
• Tree removals to begin soon				
<i>Fall Season</i>				
Brush Pickup	5	4	31	39

Department Highlights

- Road striping complete
- Culvert improvements complete
- Magnolia resurfacing to begin the end of October
- Winter Pm's ongoing

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OFFICE OF THE MENTAL HEALTH BOARD

Report for September 2016

SERVICE PROVIDED	AUGUST 2016	AUGUST 2015	FYTD 2017	FYTD 2016
<i>Grant Funding</i>				
New clients	372	534	1,809	2,024
Ongoing Clients	540	763	NC	NC
Closed Cases	115	57	401	395
Prevention Programming Presentations	7	6	164	159
Number in audience	82	114	4,721	6,984
<i>TIDE</i>				
Participants	16	10	16	10
Rides	121	161	455	620
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	96	121	502	540

Department Highlights

- The Mental Health Board met on Wednesday, September 21, 2016 and awarded the following:
 - Little Angels Center for Exceptional Care in Elgin received a \$16,000 capital grant to contribute to the installation cost of an electronic medical records system. Little Angels is currently in the process of a merger with Marklund that requires the transition to electronic medical records system. Little Angels is a 24 skilled nursing care facility located in Hanover Township and serves 57 residents.
 - Hanover Township Senior, Youth & Family and Community Health Departments that host a quarterly Collaborative Learning with Lunch group received a \$3,000 staff development grant to provide an on-site, all day training to 30 staff members. This training will advance their knowledge and skills to better understand, recognize and respond to clients who experience anxiety, depression, and other mental health challenges.
 - The next Mental Health Board meeting is Tuesday, October 25th at 6:30 PM in Downey Hall.
- The MHB visited Maryville Academy in Bartlett on 9/19 and discussed programming. Maryville will keep two residential homes open that serve 18 township residents. No follow up was recommended.
- The MHB visited Clearbrook in Arlington Heights on 10/11
- Manager attended the quarterly Roosevelt University Schaumburg Advisory Council meeting on 9/22. The RU Council is in the process of discussing how to re-vamp the Schaumburg campus, in addition to reaching out to local businesses and nonprofit agencies regarding partnerships and student outreach.
- The Mental Health Board met with Jaime Garcia, Executive Director of Centro de Informacion in Elgin to discuss the Hispanic Needs Assessment. Mr. Garcia shared information regarding the clients Centro serves at both the Hanover Park and Elgin offices. The Mental Health Board's next step in this assessment will be to reach out to the Bilingual Liaisons in U-46 to discuss effective ways to reach out to the Spanish speaking population in Hanover Township.
- Fiscal Year 2018 annual grant applications were due on September 16th. Thirty-three agencies submitted a total of 46 programs for the FY 18 funding cycle. Grant allocations will be decided in January 2017.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Programming Division</i>				
Planned programs	194	222	1,214	1,254
Participants	2,687	1,800	15,986	11,469
Participants (unduplicated)	859	850	1,589	1,450
Wait listed (unduplicated)	67	48	489	273
Art & Computer classes	51	63	344	360
Art & Computer class participants	352	444	2,290	2,494
New volunteers	12	7	35	29
Total volunteers (unduplicated)	156	144	219	232
Volunteer hours reported	2,432	1,939	14,886	10813
Meals Served	764	949	5,115	5,806
Meals delivered by volunteers	1,016	955	6,024	5,807
<i>Social Services Division</i>				
Clients served (unduplicated)	420	248	775	773
Clients served (duplicated)	422	302	1,687	1,936
Energy Assistance	214	2	249	18
Prescription drugs & health insurance assistance	27	55	384	309
Social Service programs	11	14	65	63
Social Service program participants	72	93	488	510
Lending Closet transactions	102	85	672	561
<i>Transportation Division</i>				
One way rides given	1,431	1,466	9,136	9,256
Individuals served (unduplicated)	235	279	535	634
New riders	40	30	538	357
Unmet requests for rides	69	41	290	255

Department Highlights:

- On September 27, Senior Services celebrated Oktoberfest with traditional German food, and entertainment. Over 40 seniors attended.
- The Community Outreach Volunteer Group held Township Day on September 21 at the Senior Center. A volunteer represented each township department and informed attendees about the many programs and services.
- The Transportation division one-way ride numbers are slightly down and unmet rides increased due to staff shortage and vacation.
- The Transportation division provided shuttles for Heritage Days and Just for the Health of it, in the month of September.
- Manager, Linda Steininger presented an overview of the transportation programs at the TRIAD meeting in September
- The CEDA LIHEAP program began September 1. LIHEAP provides assistance to low income households with credits to pay their heat and electric bills.
- Amy Seul, Social Services Specialist for eight years, resigned her position effective September 30. The division is actively recruiting for a replacement.
- Diana Mondragon, Social Services Specialist, attended the National Medicare Training at CMS Chicago on September 13 and 14.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for September, 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>General Assistance</i>				
General Assistance clients	14	26	74	163
General Assistance appointments	31	51	163	356
Emergency Assistance appointments	24	19	110	113
Emergency Assistance approved	0	2	6	14
Crisis intake clients	125	135	665	793
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	46	0*	93	0*
Circuit Breaker	2	0	6	6
<i>Social Services</i>				
ComEd Hardships	No Funds	3	29	31
Weatherization	1	Waitlist	2	0
<i>Food Pantry</i>				
Served (Households)	768	796	3,736	4,219
New applications	28	42	154	230
Food Donations	38	44	241	291
<i>Community Center Walk-Ins</i>	271	163	1,277	1,027

* Program Closed

Department Highlights:

- Immanuel United Church of Christ of Streamwood sponsored a mobile pantry at Hanover Township William Tiknis Campus on September 20th. One hundred thirty families attended.
- Case Manager Saul attended Advanced Excel Training at Hanover Township.
- Hosted a hiring event for Cabela's on September 16th. Cabela's representative spoke with clients and had five people apply and three were scheduled for interviews.
- Quarterly auxiliary staff meeting was held on September 19th to review programs as well as procedures for the food pantry and reception areas.
- Auxiliary Staff Jay Olriksen and Lori Orozco attended Mental Health First Aid Training provided by the Northern Illinois Food Bank.
- Holiday program letters have been mailed. Application process began October 3rd and is every Monday, Wednesday and Friday from 9am-11am.
- The CEDA representative adjusted her onsite day Wednesday and is assisting Spanish speaking clients with holiday program sign up.
- LIHEAP opened September 1st for seniors and disabled households. There were 65 appointments scheduled for LIHEAP with 46 applications being submitted. Auxiliary Staff have been trained to process applications and are keeping schedules.
- Astor Avenue will host its annual Halloween Party on October 26th beginning at 3:00pm.
- Veteran Honor Roll dinner invitations have been mailed and will be held on Thursday, November 3rd beginning at 6:00pm at the Senior Center.

Welfare Services Mission Statement:

Our mission is improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September 2016

SERVICE PROVIDED	SEPTEMBER 2016	SEPTEMBER 2015	FYTD 2017	FYTD 2016
<i>Outreach & Prevention</i>				
Open Gym participants	425	330	6,279	6,232
Open Gym participants (unduplicated)	244	213	1,094	880
Alternative to Suspension referrals	79	49	86	66
Alternative to Suspension participants	60	77	829	812
Alternative to Suspension participants (unduplicated)	60	54	148	124
<i>Clinical</i>				
Therapy clients	332	365	2,107	2,033
Therapy clients (unduplicated)	149	127	977	793
New clients (unduplicated)	6	15	92	91
Clinical hours	289	237	1,589	1,362
Group session participants	0	0	1,410	1,030
<i>Tutoring Participants</i>				
Total	46	0	566	734
Unduplicated	46	0	154	158

Department Highlights:

- John Parquette, LCSW, presented the department's school based programs and outcomes at Loyola University, Chicago, to a Japanese delegation from the Osaka Prefecture University, Osaka, Japan. The delegation is touring universities across the states to learn about school based mental health services and programs. School social work is an emerging practice in Japan.
- The Clinical Interventionist provided substance abuse prevention group work in 6 different schools to 177 youth and provided drug abuse prevention education to 362 7th and 8th graders in Tefft Middle School's health classes.
- The Tutoring Services Program started earlier this year due to a change in School District U-46's school calendar.
- John Parquette, LCSW, attended the Village of Streamwood's Principals Breakfast Meeting on September, 14, 2016. This meeting provided the opportunity to network with and share the Department's programs and services to the Villages employees.
- The Department of Youth and Family Services participated at the Hanover Township Office of Community Health's "Just for the Health of it" Health Expo on September, 15, 2016.
- John Parquette, LCSW, met with Terri Lozier, School District U-46 Assistant Superintendent, Secondary Schools, Instruction and Equity on Wednesday, September 21, 2016 to discuss further developments in collaboration and programming.
- John Parquette, LCSW, met with Pam Horn, MTSS External Coach and Karla Jimenez, Coordinator Family and Community Engagement, on September 23, 2016, to discuss future plans for the Community Alliance Parent Engagement workgroup.
- John Parquette, LCSW, and Kristen Smith, Director of Community Health, met with the Directors of Welfare Services and Senior Services on Friday, September 23, 2016 to discuss the next phase of the Hanover Township Strategic Plan Scope Workgroups objectives.

Hanover Township Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
 Board Audit Report
 From 10/5/16 - 10/18/16

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	82,896.40	1,410.00	84,306.40
Total Senior Center	40,321.53	1,131.24	41,452.77
Total Welfare Services	5,884.49		5,884.49
Total Road and Bridge	9,011.68		9,011.68
Total Mental Health Board	13,926.38	2,990.00	16,916.38
Total Retirement	-		
Total Vehicle	200.00		200.00
Total Capital	1,548.36		1,548.36
Total All Funds	<u>153,788.84</u>	<u>5,531.24</u>	<u>159,320.08</u>

The above "Subtotal" column has been approved for payment this 18th day of October 2016.

The above "Total" column has been approved for payment this 18th day of October 2016.

 Supervisor

 Town Clerk

 Supervisor

 Town Clerk

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

 Trustee

**Hanover Township
Board Audit Report
October 5 - 18, 2016**

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	10/14/2016	118021	Susan Malkowski	Milwaukee Refund	85.00
Total 1103500 - Senior Programs					85.00
Total 1103 - Senior Center - Revenue					85.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	10/14/2016	118026	Quill Corporation	Inv# 9567660 Office Furniture	159.00
Check	10/14/2016	118026	Quill Corporation	Inv# 9366705 Office Furniture	399.96
Total 1014410 - Equipment Purchases					558.96
1014430 - Computer Equipment & Software					
Check	10/11/2016	117877	ProxIT Technology Solutions	Inv# 1480 UniFi Access Points	298.00
Check	10/11/2016	117877	ProxIT Technology Solutions	Inv# 1470 Network Labor	2,040.00
Check	10/11/2016	117877	ProxIT Technology Solutions	Inv# 1481 External Hard Drive	209.42
Check	10/11/2016	117877	ProxIT Technology Solutions	Inv# 1477 USB Cable	19.46
Check	10/14/2016	CC Sept...	JP Morgan Chase	Online HRIS Monthly Fee	199.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Email Marketing Subscription	90.00
Total 1014430 - Computer Equipment & Software					2,855.88
1014540 - Facility Lease					
Check	10/11/2016	117853	Bartlett Volunteer Fire Dept., Inc.	Annual Emergency Services Station Lease - 50%	10,000.00
Total 1014540 - Facility Lease					10,000.00
Total 101CAP - Capital Expenditures					13,414.84
101CHN - Community Health					
1014453 - Printing					
Check	10/11/2016	117865	Interact Business Products, LLC (SS)	Inv# 123953 Copy Charges	395.07
Total 1014453 - Printing					395.07
1014454 - Travel & Training					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Heart Health Conference Parking	7.00
Total 1014454 - Travel & Training					7.00
1014457 - Furniture and Computer Equip					
Check	10/11/2016	117886	Water Logic	Inv# 26762 LL Water Cooler	60.00
Check	10/14/2016	118019	Leaf (478-001)	Inv# 6843200 Lower Level Copier Lease	127.05
Total 1014457 - Furniture and Computer Equip					187.05
1014465 - Medical Supplies					
Check	10/14/2016	118020	McKesson Medical Surgical	Inv# 85875398 Apisol/Exam Gloves/Bandages/Hemoglobin/Adult Vaccination	719.76

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	118020	McKesson Medical Surgical	Inv# 86435061 Flu Vaccination	475.39
Check	10/14/2016	118020	McKesson Medical Surgical	Account Charges	5.36
Total 1014465 · Medical Supplies					1,200.51
1014491 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	1,928.25
Total 1014491 · Health Insurance					1,928.25
1014492 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	90.60
Total 1014492 · Dental, Vision & Life Insurance					90.60
Total 101CHN · Community Health					3,808.48
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	10/11/2016	117867	Interact Business Products, LLC (IWC)	Inv# 123799 Copy Charges	11.10
Total 1014614 · Printing					11.10
1014617 · Equipment & Furniture					
Check	10/11/2016	117870	Leaf (618-005)	Inv# 6818371 Copier Lease	103.00
Total 1014617 · Equipment & Furniture					103.00
1014619 · Office Supplies					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Desk Pads (2)	28.03
Check	10/14/2016	CC Sept...	JP Morgan Chase	Colored Key Tags	19.02
Total 1014619 · Office Supplies					47.05
1014620 · Satellite Office Programs					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Batteries	19.81
Check	10/14/2016	CC Sept...	JP Morgan Chase	National Night Out Refreshments/Supplies	61.80
Check	10/14/2016	CC Sept...	JP Morgan Chase	National Night Out Ice	29.86
Total 1014620 · Satellite Office Programs					111.47
1014621 · Satellite Office Utilities					
Check	10/11/2016	117854	City of Elgin	Acct# 413720-6423 Monthly Charges	17.30
Check	10/11/2016	117855	Comcast (503 Cable)	Acct# 8771 20 032 0798503 Monthly Charges	2.12
Total 1014621 · Satellite Office Utilities					19.42
1014623 · Satellite Office Phone & Intrnt					
Check	10/11/2016	117845	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement	50.00
Check	10/11/2016	117850	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	86.32

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Type	Date	Num	Name	Memo	Amount
Check	10/11/2016	117857	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	185.35
Total 1014623 · Satellite Office Phone & Intrnt					321.67
1014624 · Travel					
Check	10/11/2016	117831	Imperato, Alexandra M	Mileage Reimbursement	27.75
Check	10/11/2016	117845	Kuttenberg, Thomas W	Mileage Reimbursement	43.96
Total 1014624 · Travel					71.71
1014629 · Dues and Subscriptions					
Check	10/11/2016	117844	Izaak Walton League - Elgin Chapter	Member Dues - T. Kuttenberg	59.00
Total 1014629 · Dues and Subscriptions					59.00
1014691 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	2,583.89
Total 1014691 · Health Insurance					2,583.89
1014692 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	136.95
Total 1014692 · Dental, Vision & Life Insurance					136.95
Total 101CMA · Community Relations					3,465.26
Total 101CVA · Community & Veteran Affairs					3,465.26
101ES · ES - Expenditures					
1014802 · Equipment					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Weather Radios	77.02
Total 1014802 · Equipment					77.02
1014803 · Uniforms					
Check	10/11/2016	117873	Ray O'herron Co., Inc.	Inv# 1655037 Dress Shirts (2) / Pants	233.67
Total 1014803 · Uniforms					233.67
1014806 · Office Supplies					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Printer Toner	128.98
Check	10/14/2016	CC Sept...	JP Morgan Chase	Car Chargers(2)/Ice/Tape/Outlet Adapter	24.31
Total 1014806 · Office Supplies					153.29
1014807 · Miscellaneous					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Bartlett Roundtable Breakfast Supplies	26.49
Total 1014807 · Miscellaneous					26.49
1014808 · Education & Training					

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	CC Sept...	JP Morgan Chase	Conference Preparation Meeting (4)	70.56
Check	10/14/2016	CC Sept...	JP Morgan Chase	Mailing Labels	11.49
Check	10/14/2016	CC Sept...	JP Morgan Chase	HTES Roundtable Packet Materials	32.97
Check	10/14/2016	CC Sept...	JP Morgan Chase	Display Board Photos Printing	41.89
Check	10/14/2016	CC Sept...	JP Morgan Chase	Round Table Conference Flowers	25.68
Check	10/14/2016	CC Sept...	JP Morgan Chase	Roundtable Conference Flowers	25.68
Total 1014808 · Education & Training					208.27
1014812 · Volunteer Appreciation					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Volunteer Refreshments	96.53
Check	10/14/2016	CC Sept...	JP Morgan Chase	Volunteer Detail Dinner	245.69
Check	10/14/2016	CC Sept...	JP Morgan Chase	Recycling Event Volunteer Refreshments	40.20
Check	10/14/2016	CC Sept...	JP Morgan Chase	Volunteer Detail Refreshments	178.30
Check	10/14/2016	CC Sept...	JP Morgan Chase	Volunteer Refreshments	30.06
Total 1014812 · Volunteer Appreciation					590.78
1014813 · Vehicle Fuel & Maintenance					
Check	10/14/2016	118016	Ron Hopkins Ford	Inv# 608709 Oil Change	39.92
Check	10/14/2016	118016	Ron Hopkins Ford	Inv# 609968 Oil Change	39.52
Check	10/14/2016	CC Sept...	JP Morgan Chase	SMART Meeting Fuel	34.78
Check	10/14/2016	CC Sept...	JP Morgan Chase	Vehicle Car Wash (2)	20.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Vehicle Cleanings	47.00
Total 1014813 · Vehicle Fuel & Maintenance					181.22
1014814 · Communications					
Check	10/11/2016	117884	Signs by Tomorrow	Inv# 22948 ES Banner/Adhesive Vinyl Patch (2)	240.40
Check	10/14/2016	118029	Signs by Tomorrow	Inv# 23070 ES Open House Banner/Patch	219.03
Total 1014814 · Communications					459.43
1014815 · Emergency Ops Center					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Display Boards	314.00
Total 1014815 · Emergency Ops Center					314.00
1014891 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014891 · Health Insurance					1,941.14
1014892 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	174.96
Total 1014892 · Dental, Vision & Life Insurance					174.96
Total 101ES · ES - Expenditures					4,360.27
101ISE · Insurance & Employee Benefits					

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Type	Date	Num	Name	Memo	Amount
1014411 · Employee Assistance Program					
Check	10/11/2016	117882	Renz Addiction Counseling Center	Inv# 235 Employee Assistance Program	362.81
Total 1014411 · Employee Assistance Program					362.81
1014513 · Employee Wellness					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Staff Wellness	53.87
Check	10/14/2016	CC Sept...	JP Morgan Chase	Staff Wellness	57.41
Check	10/14/2016	CC Sept...	JP Morgan Chase	Lunch and Learn	137.50
Check	10/14/2016	CC Sept...	JP Morgan Chase	Lunch and Learn Refreshments	16.04
Total 1014513 · Employee Wellness					264.82
Total 101ISE · Insurance & Employee Benefits					627.63
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	10/14/2016	118017	Kopon Airdo, LLC	Inv# 190-0001-20058 Legal Fees	13,650.59
Total 1014502 · Legal Services					13,650.59
Total 101LEA · Legal & Auditing					13,650.59
101MAIN · Facilities Maintenance					
1014210 · Building Maintenance - Town					
Check	10/14/2016	118032	The Home Depot	Trowel/Roof Patch	20.72
Total 1014210 · Building Maintenance - Town					20.72
1014214 · Equipment Maintenance - Senior					
Check	10/11/2016	117876	NAPA Auto Parts	Sump Pump Backup Battery	107.09
Check	10/14/2016	CC Sept...	JP Morgan Chase	Fluorescent Light Ballasts (5)	92.19
Check	10/14/2016	CC Sept...	JP Morgan Chase	Senior Dining Card Tables Casters	51.96
Total 1014214 · Equipment Maintenance - Senior					251.24
1014218 · Vehicle Maintenance - Town					
Check	10/14/2016	118025	O'Reilly Auto Parts	Inv# 34211-05408 Starter Fluid	17.95
Total 1014218 · Vehicle Maintenance - Town					17.95
1014222 · Trash Removal - Town					
Check	10/11/2016	117883	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	275.73
Total 1014222 · Trash Removal - Town					275.73
1014223 · Trash Removal - Senior					
Check	10/11/2016	117883	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	282.83
Total 1014223 · Trash Removal - Senior					282.83
1014224 · Trash Removal - Astor					

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Type	Date	Num	Name	Memo	Amount
Check	10/11/2016	117883	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	247.64
Total 1014224 · Trash Removal - Astor					247.64
1014228 · Building Maintenance - Izaak					
Check	10/14/2016	118032	The Home Depot	Safety Glasses/Battery/Wax Ring	31.73
Total 1014228 · Building Maintenance - Izaak					31.73
1014230 · Trash Removal - Izaak					
Check	10/11/2016	117883	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	125.12
Check	10/14/2016	CC Sept...	JP Morgan Chase	IWC Office Blinds	446.84
Total 1014230 · Trash Removal - Izaak					571.96
1014291 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	5,297.91
Total 1014291 · Health Insurance					5,297.91
1014292 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	377.90
Total 1014292 · Dental, Vision & Life Insurance					377.90
Total 101MAIN · Facilities Maintenance					7,375.61
101PAN · Pantry					
1014161 · Utilities					
Check	10/11/2016	117874	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	43.51
Check	10/11/2016	117875	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	42.55
Check	10/14/2016	118011	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	687.60
Total 1014161 · Utilities					773.66
1014191 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	1,941.14
Total 1014191 · Health Insurance					1,941.14
1014192 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	190.29
Total 1014192 · Dental, Vision & Life Insurance					190.29
Total 101PAN · Pantry					2,905.09
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/11/2016	117842	Barr, James C	Quarterly Cell Phone Reimbursement	150.00

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Type	Date	Num	Name	Memo	Amount
Total 1014402 · Telephone - Town					150.00
1014403 · Utilities - Town					
Check	10/11/2016	117885	Village of Bartlett	Acct# 51470 Water/Sewer	104.25
Check	10/14/2016	118009	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	1,059.94
Total 1014403 · Utilities - Town					1,164.19
1014416 · Equipment Rental - Town					
Check	10/14/2016	118028	Pitney Bowes Global Financial Services	Inv# 31001568444 Quarterly Postage Machine Rental	495.00
Total 1014416 · Equipment Rental - Town					495.00
Total 101THE · Town Hall Expense					1,809.19
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	10/11/2016	117848	Ace Coffee Bar	Inv# 2940-480408 Coffee	190.00
Check	10/14/2016	118031	Staples	Inv# 3315272419 Ink	79.46
Check	10/14/2016	118031	Staples	Inv# 3315857950 Powerstrip	4.99
Check	10/14/2016	CC Sept...	JP Morgan Chase	Cardstock Paper	15.99
Total 1014404 · Office Supplies					290.44
1014412 · Travel Expenses					
Check	10/14/2016	118004	Monegato, Holly N	Social; Media Workshop Train Fare Reimbursent	25.00
Total 1014412 · Travel Expenses					25.00
1014414 · Memberships, Subs & Publication					
Check	10/11/2016	117851	Bartlett Rotary Club	Inv# 1273 Quarterly Member Dues	193.00
Check	10/11/2016	117878	Daily Herald	Acct 681793 Newspaper Service	61.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Public Relations Society Annual Membership	320.00
Total 1014414 · Memberships, Subs & Publication					574.00
1014420 · Pre-Employment Charges					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Indoor Air Quality Assessment/Testing	1,650.00
Total 1014420 · Pre-Employment Charges					1,650.00
1014424 · Education & Training					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Workshop Refreshments	9.29
Check	10/14/2016	CC Sept...	JP Morgan Chase	Mental Health First Aid Training Refreshments	25.33
Check	10/14/2016	CC Sept...	JP Morgan Chase	Building Communications Plan Workshop	76.00
Total 1014424 · Education & Training					110.62
1014429 · Miscellaneous					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Bereavement Flowers	64.24
Check	10/14/2016	CC Sept...	JP Morgan Chase	Get Well Soon Arrangement	67.40

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Type	Date	Num	Name	Memo	Amount
Total 1014429 · Miscellaneous					131.64
1014530 · Financial Administration					
Check	10/11/2016	117862	Governmental Accounting, Inc	Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014531 · Community Affairs					
Check	10/11/2016	117884	Signs by Tomorrow	Inv# 23049 Make a Difference Day Banner	40.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Social Media Advertising Fee	80.00
Total 1014531 · Community Affairs					120.00
1014532 · Committee on Youth					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Celebration Cake	22.99
Total 1014532 · Committee on Youth					22.99
1014534 · Passport Services					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Passport Photo Paper	636.00
Total 1014534 · Passport Services					636.00
1014535 · Legal Notices					
Check	10/11/2016	117879	Paddock Publications, Inc	Inv# T4452808 Public Notice	29.90
Total 1014535 · Legal Notices					29.90
1014591 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	3,821.23
Total 1014591 · Health Insurance					3,821.23
1014592 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	326.16
Total 1014592 · Dental, Vision & Life Insurance					326.16
Total 101TOE · Town Office Expense					12,766.58
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	10/11/2016	117861	Fed Ex	Inv# 5-560-14080 Appeals Shipping to Cook County Assesor	116.14
Check	10/14/2016	118031	Staples	Inv# 3315857951 Toner Cartridges (2)/Deskpad	375.83
Check	10/14/2016	118031	Staples	Credit Inv 3313217731	-62.01
Total 1044405 · Office Supplies					429.96
1044491 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	2,583.89

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Type	Date	Num	Name	Memo	Amount
Total 1044491 · Health Insurance					2,583.89
1044492 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	388.21
Total 1044492 · Dental, Vision & Life Insurance					388.21
Total 104ASR · Assessor's Division					3,402.06
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	10/11/2016	117840	Erika Ledezma	Sign Language Tri Lingual Interpreter Services	200.00
Total 1094608 · Salaries					200.00
1094614 · Printing					
Check	10/11/2016	117866	Interact Business Products, LLC (YFS)	Inv# 124033 Copy Charges	100.75
Check	10/11/2016	117880	Quill Corporation	Inv# 9483947 Ink	13.94
Check	10/11/2016	117880	Quill Corporation	Inv# 9496527 Ink (4)	100.27
Check	10/11/2016	117880	Quill Corporation	Credit 572079	-113.41
Check	10/14/2016	118026	Quill Corporation	Inv# 9691903 Letterhead & Envelopes	241.98
Total 1094614 · Printing					343.53
1094618 · Psychiatric Backup					
Check	10/14/2016	118005	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	1,410.00
Total 1094618 · Psychiatric Backup					1,410.00
1094619 · Office Supplies					
Check	10/11/2016	117880	Quill Corporation	Inv# 9539615 Coffee Supplies	224.22
Check	10/11/2016	117880	Quill Corporation	Inv# 9518152 Washable Markers	19.98
Check	10/14/2016	118026	Quill Corporation	Inv# 9516244 Coffee Supplies	179.98
Check	10/14/2016	118026	Quill Corporation	Inv# 9495527 Crayons/Steno Book	34.91
Total 1094619 · Office Supplies					459.09
1094620 · Community Affairs					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Table Linen Dry Cleaning	60.00
Total 1094620 · Community Affairs					60.00
1094621 · Recruitment and Pre Employment					
Check	10/14/2016	118033	Verify (XHANYF)	Inv# 1093753 Background Checks (2)	32.00
Total 1094621 · Recruitment and Pre Employment					32.00
1094623 · Travel					
Check	10/11/2016	117837	Belmonte, Natalie A	Mileage Reimbursement	73.44
Check	10/11/2016	117839	Low, Karen	Mileage Reimbursement	10.80

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	118002	Belmonte, Natalie A	Mileage Reimbursement	5.94
Total 1094623 · Travel					90.18
1094626 · Equipment & Furniture					
Check	10/11/2016	117843	Parquette, John J	Quarterly Cell Phone Reimbursement	120.00
Check	10/11/2016	117880	Quill Corporation	Inv# 9370271 Table	179.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Extension Cords/Wood Filler	32.41
Check	10/14/2016	CC Sept...	JP Morgan Chase	Cleaning Supplies	18.41
Check	10/14/2016	CC Sept...	JP Morgan Chase	Phone Line/SD Card Adapter	32.30
Check	10/14/2016	CC Sept...	JP Morgan Chase	Tablet Protective Case	53.85
Total 1094626 · Equipment & Furniture					435.97
1094628 · Tutoring					
Check	10/14/2016	118026	Quill Corporation	Inv# 9495527 Scissors/Glue	20.94
Total 1094628 · Tutoring					20.94
1094691 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	7,126.24
Total 1094691 · Health Insurance					7,126.24
1094692 · Dental, Vision & Life Insurance					
Check	10/11/2016	117872	NCPERS	Billing# 57850715 Monthly Premium	32.00
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	496.33
Total 1094692 · Dental, Vision & Life Insurance					528.33
Total 109ADM · Administration & Clinical					10,706.28
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Art Supplies	50.34
Check	10/14/2016	CC Sept...	JP Morgan Chase	Summer Program Water	118.83
Check	10/14/2016	CC Sept...	JP Morgan Chase	Open Gym Cookout Supplies	17.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Open Gym Cookout Propane	36.76
Check	10/14/2016	CC Sept...	JP Morgan Chase	Family Night Ice/Water/Bug Spray	60.65
Check	10/14/2016	CC Sept...	JP Morgan Chase	Open Gym Ice	5.93
Total 1094627 · Open Gym Program.					289.51
1094643 · Education & Training					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Medical Marijuana Community Considerations Workshop	30.00
Total 1094643 · Education & Training					30.00
1094644 · Travel					
Check	10/11/2016	117836	Cohen, Michael J	Mileage Reimbursement	21.60
Check	10/11/2016	117838	Teachout, Amanda A	Mileage Reimbursement - August	65.34

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Type	Date	Num	Name	Memo	Amount
Check	10/11/2016	117838	Teachout, Amanda A	Mileage Reimbursement - Sept	77.76
Check	10/14/2016	118001	McSheffrey, Ryan K	Mileage Reimbursement	111.78
Check	10/14/2016	118003	Baig, Sumara	Mileage Reimbursement - Sept	87.48
Check	10/14/2016	118003	Baig, Sumara	Mileage Reimbursement - August	51.30
Total 1094644 · Travel					415.26
1094648 · Community Affairs					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Snowcone Syrup	36.67
Total 1094648 · Community Affairs					36.67
1094650 · Program Supplies					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Outdoor Education Fishing Equipment	78.82
Check	10/14/2016	CC Sept...	JP Morgan Chase	Nikon Camera Lens	98.99
Total 1094650 · Program Supplies					177.81
1094651 · Cellphones					
Check	10/11/2016	117841	Cohen, Michael J	Quarterly Cell Phone Reimbursement	120.00
Total 1094651 · Cellphones					120.00
1094791 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	4,585.05
Total 1094791 · Health Insurance					4,585.05
1094792 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	360.22
Total 1094792 · Dental, Vision & Life Insurance					360.22
Total 109OUT · Outreach & Prevention					6,014.52
Total 109YFS · Youth & Family Services					16,720.80
Total 1014 · Town Fund - Expenditures					84,306.40
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	10/11/2016	117859	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	3,826.82
Check	10/11/2016	117885	Village of Bartlett	Acct# 62447 Water/Sewer	182.68
Check	10/11/2016	117885	Village of Bartlett	Acct# 63818 Runzel Reserve Water Service	21.62
Total 1104524 · Utilities					4,031.12
1104527 · Equipment					
Check	10/11/2016	117868	Leaf (618-003)	Inv# 6833578 Postage Machine Lease	87.00
Check	10/11/2016	117886	Water Logic	Inv# 26762 LL Water Cooler	60.00
Check	10/14/2016	118018	Leaf (618-001)	Inv# 6851912 Senior Main Copy Machine Lease	351.00

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	118019	Leaf (478-001)	Inv# 6843200 Lower Level Copier Lease	127.05
Check	10/14/2016	CC Sept...	JP Morgan Chase	Audio Cord	15.49
Total 1104527 · Equipment					640.54
1104528 · Office Supplies					
Check	10/14/2016	118031	Staples	Inv# 3315857952 Easel Pad/Color Copy Paper	377.65
Check	10/14/2016	118031	Staples	Inv# 3317195774 Color Copy Paper	63.54
Check	10/14/2016	CC Sept...	JP Morgan Chase	Tower Fan (2)/Storage Basket (8)/Water	267.09
Check	10/14/2016	CC Sept...	JP Morgan Chase	Annual Wall Calendar/Mouse Pad/Computer Mouse	119.91
Total 1104528 · Office Supplies					828.19
1104533 · Printing					
Check	10/11/2016	117865	Interact Business Products, LLC (SS)	Inv# 124199 Copy Charges	45.52
Check	10/11/2016	117865	Interact Business Products, LLC (SS)	Inv# 123953 Copy Charges	319.11
Total 1104533 · Printing					364.63
1104534 · Dues, Subs & Publications					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Book: Rising Strong	21.97
Check	10/14/2016	CC Sept...	JP Morgan Chase	Management Books (2)	17.91
Check	10/14/2016	CC Sept...	JP Morgan Chase	Employee Management Book	4.00
Total 1104534 · Dues, Subs & Publications					43.88
1104535 · Travel					
Check	10/11/2016	117832	Conway, Megan A	Mileage Reimbursement	137.70
Check	10/14/2016	CC Sept...	JP Morgan Chase	Union Station Train Fare	63.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Architectural Cruise Balance Due	51.42
Check	10/14/2016	CC Sept...	JP Morgan Chase	Program Research Transportation	49.70
Check	10/14/2016	CC Sept...	JP Morgan Chase	CEDA Meeting Parking	34.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	CEDA Meeting Train Fare	14.50
Check	10/14/2016	CC Sept...	JP Morgan Chase	National Senior Center Conference Travel	223.00
Total 1104535 · Travel					573.32
1104536 · Education & Training					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Notary Certification	63.95
Check	10/14/2016	CC Sept...	JP Morgan Chase	National Senior Center Conference Registration	180.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	TOI Conferecnce Registration	230.00
Total 1104536 · Education & Training					473.95
1104538 · Community Affairs					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Accreditation Training Breakfast/Lunch	634.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Summer Celebration Parade Banners	73.81
Check	10/14/2016	CC Sept...	JP Morgan Chase	Bereavement Flowers (Senior Committee to Reimburse)	192.21
Total 1104538 · Community Affairs					900.02

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Type	Date	Num	Name	Memo	Amount
1104539 - Miscellaneous					
Check	10/14/2016	CC Sept...	JP Morgan Chase	TRIP Meeting Dinner	375.50
Check	10/14/2016	CC Sept...	JP Morgan Chase	Out Trip Bus Parking	40.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Out Trip Driver Lunch (2)	19.92
Total 1104539 - Miscellaneous					435.42
1104591 - Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	8,278.78
Total 1104591 - Health Insurance					8,278.78
1104592 - Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	500.10
Total 1104592 - Dental, Vision & Life Insurance					500.10
Total 1104ADM - Administration					17,069.95
1104NUT - Nutrition					
1105551 - Congregate Food					
Check	10/11/2016	117863	Gordon Food Service	Inv# 173219839 Congregate Food	532.48
Check	10/11/2016	117863	Gordon Food Service	Inv# 173061897 HDM Food	476.52
Check	10/11/2016	117863	Gordon Food Service	Credit 8023976	-18.59
Check	10/11/2016	117863	Gordon Food Service	Credit 8028979	-9.13
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2334553 Congregate Food	133.66
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2337712 Congregate Food	27.04
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2336664 Congregate Food	33.56
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2337699 Congregate Food	22.05
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2338729 Congregate Food	60.83
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2340816 Congregate Food	40.55
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2341120 Congregate Food	70.07
Check	10/11/2016	117864	Get Fresh Produce, Inc	Credit 2262191	-41.66
Check	10/14/2016	CC Sept...	JP Morgan Chase	Congregate Food	270.49
Total 1105551 - Congregate Food					1,597.87
1105552 - Congregate Equipment					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Salad Spinner	19.24
Total 1105552 - Congregate Equipment					19.24
1105553 - Congregate Supplies					
Check	10/11/2016	117863	Gordon Food Service	Inv# 173219839 Congregate Supplies	64.25
Check	10/11/2016	117863	Gordon Food Service	Inv# 173061897 HDM Supplies	89.63
Check	10/11/2016	117863	Gordon Food Service	Credit 8028979	-4.13
Check	10/11/2016	117871	Mickey's Linen	Inv# 126666 Congregate Supplies	20.00
Check	10/11/2016	117871	Mickey's Linen	Inv# 126028 Congregate Supplies	20.00
Total 1105553 - Congregate Supplies					189.75

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Type	Date	Num	Name	Memo	Amount
1105558 · Home Delivered Meals Food					
Check	10/11/2016	117863	Gordon Food Service	Inv# 173219839 HDM Food	532.47
Check	10/11/2016	117863	Gordon Food Service	Inv# 173061897 HDM Food	476.51
Check	10/11/2016	117863	Gordon Food Service	Credit 8023976	-18.59
Check	10/11/2016	117863	Gordon Food Service	Credit 8028979	-9.13
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2334553 HDM Food	133.67
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2337712 HDM Food	27.03
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2336664 HDM Food	33.57
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2337699 HDM Food	22.04
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2338729 HDM Food	60.82
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2340816 HDM Food	40.55
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2341120 HDM Food	70.08
Check	10/11/2016	117864	Get Fresh Produce, Inc	Credit 2262191	-41.65
Check	10/14/2016	CC Sept...	JP Morgan Chase	HDM Food	270.49
Total 1105558 · Home Delivered Meals Food					1,597.86
1105559 · Home Delivered Meals Equipment					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Salad Spinner	19.25
Total 1105559 · Home Delivered Meals Equipment					19.25
1105560 · Home Delivered Meals Supplies					
Check	10/11/2016	117863	Gordon Food Service	Inv# 173219839 HDM Supplies	64.24
Check	10/11/2016	117863	Gordon Food Service	Inv# 173061897 HDM Supplies	126.80
Check	10/11/2016	117863	Gordon Food Service	Credit 8028979	-4.13
Check	10/11/2016	117864	Get Fresh Produce, Inc	Inv# 2337712 HDM Supplies	24.34
Check	10/11/2016	117871	Mickey's Linen	Inv# 126666 HDM Supplies	20.00
Check	10/11/2016	117871	Mickey's Linen	Inv# 126028 HDM Supplies	20.00
Total 1105560 · Home Delivered Meals Supplies					251.25
1105791 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	1,105.55
Total 1105791 · Health Insurance					1,105.55
1105792 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	49.57
Total 1105792 · Dental, Vision & Life Insurance					49.57
Total 1104NUT · Nutrition					4,830.34
1104SOC · Programs & Services					
1104515 · Programming					
Check	10/11/2016	117835	Adelphia, Sarah E	Notary Fee	10.00
Check	10/14/2016	118000	Crestline Entertainment, Inc.	Halloween Party Entertainment	345.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Lunch Bunch Outing	474.23
Check	10/14/2016	CC Sept...	JP Morgan Chase	Summer Party Decorations	192.48
Check	10/14/2016	CC Sept...	JP Morgan Chase	Bingo Wristbands (500)	38.97

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	CC Sept...	JP Morgan Chase	Outdoor Storage Lock	9.53
Check	10/14/2016	CC Sept...	JP Morgan Chase	Runzel Reserve Outdoor Storage Box	88.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Summer Party Lunch (60)	799.50
Check	10/14/2016	CC Sept...	JP Morgan Chase	Credit	-13.95
Check	10/14/2016	CC Sept...	JP Morgan Chase	Architectural Cruise Tours (2)	62.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Group Tour Final Payment	135.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Disposable Plates	37.96
Check	10/14/2016	CC Sept...	JP Morgan Chase	Program Refreshments	26.40
Check	10/14/2016	CC Sept...	JP Morgan Chase	Monthly Movie Streaming Subscription	15.99
Check	10/14/2016	CC Sept...	JP Morgan Chase	Group Tour Final Payment (Reimbursed)	135.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Pizza and a Movie	210.75
Check	10/14/2016	CC Sept...	JP Morgan Chase	Program Research Lunch (3)	98.76
Check	10/14/2016	CC Sept...	JP Morgan Chase	Trip Escort Lunch	12.54
Check	10/14/2016	CC Sept...	JP Morgan Chase	Puppet Show Refreshments	9.32
Total 1104515 · Programming					2,687.48
1104516 · Social Services					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Social Services Reception Equipment (To Be Reimbursed)	55.13
Check	10/14/2016	CC Sept...	JP Morgan Chase	Memory Support Group Refreshments	7.75
Check	10/14/2016	CC Sept...	JP Morgan Chase	Social Service Program Refreshments	11.18
Check	10/14/2016	CC Sept...	JP Morgan Chase	Office Sign (MMAI Grant Reimbursement)	76.42
Check	10/14/2016	CC Sept...	JP Morgan Chase	Office Chairs (8) (MMAI Grant Reimbursement)	1,292.93
Check	10/14/2016	CC Sept...	JP Morgan Chase	Portable Air Conditioners (2)	725.96
Check	10/14/2016	CC Sept...	JP Morgan Chase	Lower Level Reception Area Tables	116.86
Total 1104516 · Social Services					2,286.23
1104519 · Senior Assistance					
Check	10/14/2016	117998	Secretary of State	License Plate Sticker Renewal	101.00
Total 1104519 · Senior Assistance					101.00
1104520 · Volunteer Services					
Check	10/11/2016	117834	Bill Schmidt	Home Delivered Meals Mllege Reimbursement	174.96
Check	10/11/2016	117846	Gerald Shorey	Wood Carving Class Supplies	165.20
Check	10/14/2016	118031	Staples	Inv# 3317195772 Lanyards	22.69
Check	10/14/2016	CC Sept...	JP Morgan Chase	Certificates Design Printing Software	29.93
Check	10/14/2016	CC Sept...	JP Morgan Chase	Auxillary Staff Appreciation Breakfast/Lunch	60.40
Total 1104520 · Volunteer Services					453.18
1104531 · Computer Instruction					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Computer Lab Toner	39.97
Total 1104531 · Computer Instruction					39.97
1104532 · Visual Arts					
Check	10/11/2016	117852	Blick Art Materials	Inv# 6692143 Art Supplies	73.98
Check	10/11/2016	117852	Blick Art Materials	Inv# 6692143 Art Supplies	108.19
Check	10/14/2016	118015	Hobby Lobby	Arts/Crafts Supplies	63.27

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	CC Sept...	JP Morgan Chase	Art Class Supplies	126.96
Check	10/14/2016	CC Sept...	JP Morgan Chase	Art Class Crayons	4.87
Check	10/14/2016	CC Sept...	JP Morgan Chase	Art Class Canvases	23.34
Check	10/14/2016	CC Sept...	JP Morgan Chase	Got Art Supplies	54.93
Check	10/14/2016	CC Sept...	JP Morgan Chase	Got Art Flowers	25.68
Check	10/14/2016	CC Sept...	JP Morgan Chase	Puppet Show Portable Lighting/Light Bulbs	35.49
Check	10/14/2016	CC Sept...	JP Morgan Chase	Art Installation Hardware	5.77
Check	10/14/2016	CC Sept...	JP Morgan Chase	Art Installation Hardware	54.52
Total 1104532 · Visual Arts					577.00
1104560 · Psychiatric Services					
Check	10/11/2016	117833	Alexian Brothers Center for Mental Health	Inv# 30 C-Hope Psychiatry Visits	1,131.24
Total 1104560 · Psychiatric Services					1,131.24
Total 1104SOC · Programs & Services					7,276.10
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/11/2016	117858	Complete Fleet Services Inc.	Inv# 13299 Bus 127 Oil Change/Sway Bar Link/Bushings	429.02
Check	10/11/2016	117860	Elgin Key & Lock Co., Inc.	Inv# 95450 Safe for Bus 140	197.80
Check	10/11/2016	117876	NAPA Auto Parts	Wiper Fluid	10.74
Check	10/11/2016	117876	NAPA Auto Parts	Motor Oil	45.60
Check	10/14/2016	118007	Complete Fleet Services Inc.	Inv# 13343 Bus 128 Oil Change/Brakes/Step Repair/Passenger Door Repair	957.84
Check	10/14/2016	118007	Complete Fleet Services Inc.	Inv# 13344 Bus 126 Battery Replacment (2)	527.90
Check	10/14/2016	118007	Complete Fleet Services Inc.	Inv# 13325 Bus 126 Oil Change/Headlight/Tire Replacements/AC Inspection	1,188.63
Check	10/14/2016	118007	Complete Fleet Services Inc.	Inv# 13334 Bus 137 Coolant/Reverse Alarm Repair/Lift Door Trim Repair/Lift In...	541.30
Check	10/14/2016	118029	Signs by Tomorrow	Inv# 23074 Bus 140 Signage/Installation	682.38
Check	10/14/2016	CC Sept...	JP Morgan Chase	Bus Washing (3 Months)	375.00
Total 1104518 · Vehicle Maintenance					4,956.21
1104549 · Recruitment					
Check	10/14/2016	117999	Township Officials of Illinois	TOI Driver Screening	630.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Bus Driver Position Posting	65.12
Total 1104549 · Recruitment					695.12
1104551 · Training					
Check	10/14/2016	CC Sept...	JP Morgan Chase	IPTA Conference Registration	420.00
Total 1104551 · Training					420.00
1104552 · Fuel					
Check	10/14/2016	CC Sept...	JP Morgan Chase	IPASS Replenishment	40.00
Total 1104552 · Fuel					40.00
1104691 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	5,617.69
Total 1104691 · Health Insurance					5,617.69
1104692 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	462.36
Total 1104692 · Dental, Vision & Life Insurance					462.36
Total 1104TRN · Transportation					12,191.38
Total 1104 · Senior Center - Expenditures					41,367.77
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	10/11/2016	117869	Leaf (618-006)	Inv# 6818372 Copier Lease	138.13
Check	10/14/2016	CC Sept...	JP Morgan Chase	Garage Fan	32.07
Total 2024204 · Equipment					170.20
2024205 · Travel & Training					
Check	10/11/2016	117847	Saul, Margaret M	Mileage Reimbursement	17.82
Check	10/14/2016	117997	Imperato, Mary Jo	Mileage Reimbursement	37.93
Total 2024205 · Travel & Training					55.75
2024206 · Postage					
Check	10/14/2016	CC Sept...	JP Morgan Chase	CEDA Contract Postage	6.45
Total 2024206 · Postage					6.45
2024210 · Printing					
Check	10/11/2016	117866	Interact Business Products, LLC (YFS)	Inv# 23923 Copy Charges	72.46
Total 2024210 · Printing					72.46
2024509 · Volunteer Appreciation					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Auxillary Staff Appreciation	106.95
Total 2024509 · Volunteer Appreciation					106.95
2024591 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	1,285.50
Total 2024591 · Health Insurance					1,285.50
2024592 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	115.14
Total 2024592 · Dental, Vision & Life Insurance					115.14

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Type	Date	Num	Name	Memo	Amount
Total 2024ADM · Administration					1,812.45
2024HOM · Home Relief					
2024102 · Rent					
Check	10/07/2016	4119	Cynthia Wheelock	September 2016 Rent	400.00
Check	10/14/2016	4121	Deomatie Ramasami	October 2016 Rent	119.65
Total 2024102 · Rent					519.65
2024103 · Utilities					
Check	10/07/2016	4118	Com Ed	Utilities Assistance Acct 0707059087	113.35
Total 2024103 · Utilities					113.35
2024105 · Personal Essentials					
Check	10/07/2016	4120	Walmart	Personal Essential Items (1)	124.19
Total 2024105 · Personal Essentials					124.19
2024117 · Miscellaneous					
Check	10/11/2016	117856	CareerPlace & ENG	Inv# GA Client Employee Assistance	200.00
Total 2024117 · Miscellaneous					200.00
2024119 · Emergency Assistance					
Check	10/14/2016	4122	EJM LLC	Emergency Assistance	1,500.00
Check	10/14/2016	CC Sept...	JP Morgan Chase	Emergency Assistance	614.85
Check	10/14/2016	4123	Edward Li	Emergency Assistance	1,000.00
Total 2024119 · Emergency Assistance					3,114.85
Total 2024HOM · Home Relief					4,072.04
Total 2024 · Welfare Services - Expenditures					5,884.49
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034702 · Insurance					
Check	10/14/2016	118024	Diane New	Township Event Vehicle Damage Repair	349.37
Total 3034702 · Insurance					349.37
3034711 · Utilities					
Check	10/14/2016	118010	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	263.68
Total 3034711 · Utilities					263.68
3034712 · Miscellaneous					
Check	10/14/2016	118006	Business Card - Bank of America	Staff Appreciation Lunch	82.81
Total 3034712 · Miscellaneous					82.81

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Type	Date	Num	Name	Memo	Amount
3034713 · Service Charges					
Check	10/14/2016	118006	Business Card - Bank of America	Account Charges	7.64
Total 3034713 · Service Charges					7.64
3034791 · Health Insurance					
Check	10/14/2016	118034	United Healthcare	Cust# 530960 Policy Coverage	1,310.25
Total 3034791 · Health Insurance					1,310.25
3034792 · Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	90.60
Total 3034792 · Dental, Vision & Life Insurance					90.60
Total 3034ADM · Administration					2,104.35
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/11/2016	117849	Allied Asphalt Paving Company	Inv# 204089 Road Material	275.07
Check	10/11/2016	117849	Allied Asphalt Paving Company	Inv# 204088 Asphalt	35.00
Check	10/14/2016	118022	Martin Implement Sales, Inc	Inv# A52252 Switch	28.58
Check	10/14/2016	118023	Midwest Material Management	Inv# MM-60548 Sod/Mixed Dirt	47.00
Check	10/14/2016	118032	The Home Depot	Cleaning Supplies/12V Battery	56.80
Total 3034602 · Operating Supplies & Materials					442.45
3034606 · Engineering					
Check	10/14/2016	118014	Gewalt Hamilton Associates, Inc	Inv# 4455.010-3 Road Program Engineering	900.00
Total 3034606 · Engineering					900.00
3034610 · Street Lighting					
Check	10/14/2016	118008	Com Ed 051	Acct# 5619024051 Monthly Charges	30.14
Check	10/14/2016	118012	Com Ed 152	Acct# 0045120152 Monthly Charges	305.27
Total 3034610 · Street Lighting					335.41
Total 3034ROD · Road Maintenance					1,677.86
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	10/14/2016	118006	Business Card - Bank of America	Colvert Pipe Roller Rental	374.76
Check	10/14/2016	118025	O'Reilly Auto Parts	Inv# 34211-01794 Motor Oil	125.94
Check	10/14/2016	118027	Preventative Maintenance Systems, Inc	Inv# 12922 Oil Change/Fuel Filters/Coolant Filter/Battery Maintenance/Blower ...	4,728.77
Total 3034609 · Maintenance Vehicles & Equip					5,229.47
Total 303EQM · Equipment					5,229.47
Total 3034 · Road & Bridge - Expenditures					9,011.68

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Type	Date	Num	Name	Memo	Amount
5054 - Mental Health - Expenditures					
5054ADM - Administration					
5054006 - Travel					
Check	10/14/2016	117994	Vana, Kristin N	Mileage Reimbursement	70.69
Check	10/14/2016	117995	Linda Best	Mileage Reimbursement	13.28
Check	10/14/2016	117996	Maureen Lue	Mileage Reimbursement	17.39
Total 5054006 - Travel					101.36
5054012 - Office Supplies					
Check	10/14/2016	117992	Staples	Inv# 3315857953 Index Cards/Notebook	54.90
Total 5054012 - Office Supplies					54.90
5054014 - Equip / Database					
Check	10/14/2016	117993	Links Technology Solutions, Inc	Inv# 31876 Quarterly Web Hosting	125.00
Total 5054014 - Equip / Database					125.00
5054538 - Miscellaneous					
Check	10/14/2016	117994	Vana, Kristin N	Grant Application Binders	9.17
Total 5054538 - Miscellaneous					9.17
5054541 - Printing					
Check	10/14/2016	117983	Kwik Print	Inv# 58321 MHB Brochure (500)	367.40
Total 5054541 - Printing					367.40
5054592 - Dental, Vision & Life Insurance					
Check	10/14/2016	118013	Euclid Managers	Cust# 5641581 Dental & Vision Premium	45.30
Total 5054592 - Dental, Vision & Life Insurance					45.30
Total 5054ADM - Administration					703.13
5054COM - Community Resource Center					
5054210 - Utilities					
Check	10/14/2016	117990	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	23.65
Total 5054210 - Utilities					23.65
5054213 - Janitorial					
Check	10/14/2016	117982	JaniKing	Inv# 10160533 Monthly Cleaning	414.00
Total 5054213 - Janitorial					414.00
5054250 - Building Maintenance					
Check	10/14/2016	117985	Orkin Pest Control (MHB)	Inv# 134651824 Pest Control	54.60
Total 5054250 - Building Maintenance					54.60

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Type	Date	Num	Name	Memo	Amount
5054286 - Agency Support Services					
Check	10/14/2016	117991	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	151.42
Check	10/14/2016	117992	Staples	Inv# 3315857947 Toner	65.99
Total 5054286 - Agency Support Services					217.41
Total 5054COM - Community Resource Center					709.66
5054SVC - Service Contracts					
5054128 - RENZ Outpatient					
Check	10/14/2016	117986	Renz Addiction Counseling Center	Outpatient Treatment	11,044.84
Total 5054128 - RENZ Outpatient					11,044.84
5054130 - Northwest Casa					
Check	10/14/2016	117989	Northwest CASA	Counseling	952.75
Total 5054130 - Northwest Casa					952.75
5054165 - Alexian Bros - Outpatient Psych					
Check	10/14/2016	117987	Alexian Brothers Center for Mental Health	Outpatient Psychiatric Services	2,990.00
Total 5054165 - Alexian Bros - Outpatient Psych					2,990.00
5054177 - Staff Development Grant Fund					
Check	10/14/2016	117984	Ecker Center for Mental Health	Staff Development Grant	450.00
Total 5054177 - Staff Development Grant Fund					450.00
5054201 - Journeys Hope Center					
Check	10/14/2016	117988	Journey from PADS to HOPE	Hope Counseling Center	66.00
Total 5054201 - Journeys Hope Center					66.00
Total 5054SVC - Service Contracts					15,503.59
Total 5054 - Mental Health - Expenditures					16,916.38
7004 - Vehicle Replcmnt - Expenditures					
7004540 - Bus Purchase					
Check	10/11/2016	117881	Pace	Bus Lease	200.00
Total 7004540 - Bus Purchase					200.00
Total 7004 - Vehicle Replcmnt - Expenditures					200.00
8084 - Capital Projects - Expenditures					
8084414 - Town & Senior Parking Lots					
Check	10/14/2016	118030	Spaceco, Inc	Inv# 69561 Parking Lot Observation	951.16
Total 8084414 - Town & Senior Parking Lots					951.16

2:57 PM

10/14/16

Accrual Basis

**Hanover Township
Board Audit Report
October 5 - 18, 2016**

Type	Date	Num	Name	Memo	Amount
8084420 · Izaak Walton Ctr Improvements					
Check	10/14/2016	CC Sept...	JP Morgan Chase	Portable Air Confditioners (2)	597.20
Total 8084420 · Izaak Walton Ctr Improvements					597.20
Total 8084 · Capital Projects - Expenditures					1,548.36
TOTAL					159,320.08

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Caramelli, and Essick, and Supervisor McGuire. Absent: Trustee Krick.

Other Elected Officials present were Assessor Smogolski and Commissioner Ochoa.

Others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Management Analyst Sam Hughes, past Township Trustee and Streamwood Fire Department Deputy Chief Marv Cramer, Village of Streamwood Trustee Mike Baumer, Poplar Creek Library District Trustee Khaja Moinuddin, and Streamwood High School Civics class students.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations:

A. Veterans Honor Roll:

The Supervisor asked that the record reflect the addition of E4 Richard H. Kabbee of Elgin, who served from 1968 to 1970 in the U.S. Army, and CM3 Benjamin Voss of Elgin, who served in the U.S. Navy from 2008 to 2014, to the Veterans Honor Roll. Their names will be listed on the Veterans Honor Roll plaque, in the Clerk's office in the Veterans Honor Roll ledger, and will be invited to the bi-annual Honor Roll Dinners.

V. Reports

A. Supervisor McGuire reported that he received an email from Trustee Krick stating his intention to resign from the Board of Hanover Township effective October 26, citing conflicts with his work, and praising Hanover Township for the difference it has made in his life. This item will be on the October 18 agenda for approval by the Board. The Board will have 60 days to appoint a successor. Congratulations to Clerk Dolan Baumer on her endorsement by the Chicago Tribune.

B. Clerk Dolan Baumer offered no report.

C. Highway Commissioner Ochoa offered no report.

D. Assessor Smogolski reported the Appeals Seminar would be held on tomorrow; that his office has seen 1,265 residents and helped 865 with appeals. Appeals close on October 13.

E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Essick to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.

F. Trustee Liaison Committee Reports: Trustee Benoit reported that the invitation for

staff and Board members to join the Mental Health Housing Taskforce in visiting other UP Development projects has been sent, and she asked that we attend at least one visit.

- VI. Bill Paying: Mr. Barr presented the bills from Alexian Bros. for \$68.20 from the Town fund, from September 21 through October 4, 2016, for review and approval by the Board. A motion was made by Trustee Essick and seconded by Trustee Caramelli to pay the \$68.20 bill to Alexian Brothers; roll call: Ayes: Trustees Essick and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

Mr. Barr presented the balance of the bills, from September 21 through October 4, 2016, as follows for review and approval by the Board:

a.	Town	\$17,569.69
b.	Senior Center	17,959.39
c.	Welfare Services	7,387.88
d.	Road and Bridge	6,060.96
e.	Mental Health Board	134,698.41
f.	Retirement	0.00
g.	Vehicle	0.00
h.	Capital	<u>0.00</u>
	Total All Funds	<u>\$183,676.33</u>

A motion was made by Trustee Caramelli to approve the bills from September 21 through October 4, 2016, as presented; Trustee Benoit seconded the motion. Roll call vote: Trustees Benoit, Caramelli and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- VII. Unfinished Business: None presented.

VIII. New Business

- A. Meeting Minutes of September 20, 2016: Clerk Dolan Baumer presented the meeting minutes of September 20, 2016 for review and approval. A motion was made by Trustee Essick to approve the meeting minutes of September 20, 2016 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Caramelli, Benoit and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Meeting Minutes of September 20, 2016: Clerk Dolan Baumer presented the executive session meeting minutes of September 20, 2016 for review and approval. A motion was made by Trustee Benoit to approve the executive session meeting minutes of September 20, 2016 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Caramelli, Benoit and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: No motion to go into Executive Session was made.

- X. Other Business: The Supervisor took an informal poll of the Trustees, asking if they concur not supporting the ACE request for funds at this time. The Board agreed, and staff will handle from here. Additionally, he asked the Board to move the start time of the Board Meeting on October 18 to 7:30 p.m.; the Board members agreed. Finally, he recognized members of the audience, former Trustee and Streamwood Fire Department Deputy Chief Marv Cramer, Village of Streamwood Trustee, and Poplar Creek Library Board Trustee Khaja Moinuddin.

- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:14 p.m. was made by Trustee Benoit and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Benoit, Essick and Caramelli and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District