

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the PLANNING AND BY-LAWS COMMITTEE MEETING

January 12, 2016

The meeting was called to order by Kim Lemke at 5:32 p.m.

Roll Call: Kim Lemke, Linda Best, Meghan Nelson. MHB Manager, Kristin Vana was also present.

Approval of FY 16 Meeting Minutes: Motion to approve the meeting minutes for April 2015, May 2015, August 2015 and December 2015 was made by Ms. Best, seconded by Ms. Nelson. Discussion ensued. It was noted to revisit the idea of a bilingual focus group while developing the strategic plan. The motion was approved by unanimous vote.

Election of Officers: The current office of Secretary was noted vacant. Ms. Best nominated Meghan Nelson for secretary. Ms. Nelson accepted the nomination. The motion was approved by unanimous vote.

Three Year Strategic Plan Development: Discussion ensued regarding the Community Needs Assessment results and the development of the next three year strategic plan to cover fiscal years 2017, 2018 and 2019. A rough draft was completed. Manager Vana will have a draft of the full three year strategic plan document at the next Planning Committee meeting to be held in mid-February prior to the Mental Health Board meeting on February 23, 2016.

Executive Session: None

Other Business: None

Adjournment: There being no other business, Ms. Best moved to adjourn the meeting. Ms. Nelson seconded the motion. Motion was approved. Meeting adjourned at 6:45 p.m.

Respectfully Submitted

Kristin Vana
Mental Health Board Manager