

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

January 26, 2016

The meeting was called to order by Chairman Linda Best at 6:11 p.m.

Roll Call: Linda Best, Kathy Biesiadecki, Kim Lemke and Meghan Nelson. Also present Township Administrator, James Barr and MHB Manager, Kristin Vana.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Biesiadecki, seconded by Ms. Nelson. The motion was approved by unanimous vote.

Public Comment: Ms. Best commented on the State of Illinois budget crisis and the closing of 30 programs at Lutheran Social Services.

Approval of the Minutes: Motion to approve the minutes of the December 8, 2015 meeting was moved by Ms. Biesiadecki, seconded by Ms. Lemke. Discussion ensued. Ms. Best asked that budget documents be added to the minutes. A second motion to postpone the meeting minutes of December 8, 2015 was made by Ms. Biesiadecki, seconded by Ms. Lemke. Manager Vana will make necessary corrections for the board’s review in February.

Approval of the Financials: Motion to approve the November 2015 and December 2015 financials was made by Ms. Nelson, seconded by Ms. Biesiadecki. Discussion ensued. The motion was approved.

Ms. Best Yes Ms. Nelson Yes

Ms. Biesiadecki Yes Ms. Lemke Yes

Manager’s Report: The Manager’s Report was presented and reviewed. Manager discussed Lutheran Social Services decision to discontinue 30 programs, including the Legacy Corps program in Streamwood effective February 28, 2016. The Program Manager has contact the MHB Manager to discuss the possibility of another 501c3 agency becoming the sponsor for the Legacy Corps program. Manager Vana will contact the Mental Health Board as more information becomes available. Manager also reviewed Boys and Girls Club audit. Boys and Girls Club reported 78% of total program clients are Hanover Township residents. The audit resulted in a more accurate number of 19% of total program clients reside in Hanover Township. Manager Vana also reviewed the Annual Community Behavioral Health Association conference.

Unfinished Business: None

New Business:

Allocation of Fiscal Year 2017 Grant Funds: The allocation requests of 43 programs/30 agencies for FY2017 were discussed. Available funds totaled \$821,000; less than funds requested at \$915,106. Discussion ensued and allocations were made (see attached list). Motion to accept the allocations as listed was made by Ms. Biesiadecki, seconded by Ms. Nelson. Ms. Best called for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Nelson Yes

Ms. Biesiadecki Yes Ms. Lemke Yes

Staff Development Grant Request: Children’s Advocacy Center: CAC made a request for \$2,430 to support a bilingual, MSW staff member’s completion of a 40 hour training to become a Forensic Interviewer. Motion to approve a \$2,000 request for training funds was made by Ms. Nelson, seconded by Ms. Biesiadecki. Discussion ensued. It was noted that CAC currently only has one staff member with the ability to complete forensic interviews in Spanish. Half of the clients receiving this services are Latino or Hispanic and approximately a quarter of them require services in Spanish. Ms. Best called for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Nelson Yes

Ms. Biesiadecki Yes Ms. Lemke Yes

Hanover Township Revised Personnel Policy: Motion to approve the Hanover Township Revised Personnel Policy was made by Ms. Biesiadecki, seconded by Ms. Lemke. Discussion ensued. Administrator Barr reviewed the changes to the policy. Ms. Best called for a roll call vote. The motion was approved.

Ms. Best Yes Ms. Nelson Yes

Ms. Biesiadecki Yes Ms. Lemke Yes

Site Visit Review:

WINGS: Ms. Nelson reviewed the site visit completed on January 7, 2016 with Trustee Benoit and Manager Vana. It was noted that WINGS receives many private donations, in addition to having a strong fundraising base and have not been severely impacted by the state budget crisis. Services and programs are organized well. No additional follow up was recommended.

Community Crisis Center: Ms. Best and Ms. Biesiadecki completed a site visit to CCC on January 22, 2016 with Manager Vana. It was noted Community Crisis Center has already begun to see an increase in clients coming to the shelter without their psychiatric medications. The Crisis Center anticipates this happening more frequently and expressed concern for having to turn away unmedicated clients should they become a danger to themselves or other residents of the shelter. CCC remains stable for now and continues to rely on fund reserves, fundraising and some federal funds.

Executive Session: None

Other Business: Administrator Barr noted that Supervisor McGuire will appoint two new members to the Mental Health Board at the Township meeting on Tuesday, February 2nd. Manager Vana will complete the on-boarding process soon after and the new members will join the MHB for the February meeting.

Adjournment: There being no other business, Ms. Nelson moved to adjourn the meeting. Ms. Biesiadecki seconded the motion. Motion was approved. Meeting adjourned at 8:25 p.m.

Respectfully Submitted

Kristin Vana
Mental Health Board Manager