

- I. Chairperson Trustee Mary Alice Benoit called the meeting to order at 10 a.m.
Roll Call: Clerk Dolan Baumer noted that present were Trustee Benoit, Supervisor Brian McGuire, Administrator Barr, and Management Analyst Amy Kaufholz, and Accountant James Howard.
- II. Consideration of FY2015 Six Month Budget Review: James Howard led the Committee through the Interim Financial Statements for the six months ending September 30, 2014. Overall, we are at 49% of budget in revenue and 37% of expenses. He reminded the members that much is determined by the timing of the revenue payments. Similarly, the expenses are changed significantly by insurance payments, etc. Of note, Mr. Howard pointed out that there were some larger items purchased in the Nutrition line item, causing an increase in that line item. The Committee members reviewed the individual department reports and there were no questions.
- III. Consideration of Annual Tax Levy for 2014: Mr. Howard suggested that if we levy the same as 2013, in other words, flat with no increase, we should be able to capture the same as last year, with the extension. The maximum rates proposed are .250 for Town, .150 for MHB, and .150 for Senior, as well as .165 for Road and Bridge. The members discussed the merits of such a rate, considering that the EAVs have dropped and that tax rate is up now. Also, with such a levy, no Truth in Taxation publishing needs to be done.

Mr. McGuire made a motion that staff prepares a recommendation for the 2014 Annual Tax Levy to be presented to the Board. Mr. Barr seconded the motion. Motion carried by unanimous voice vote.
- IV. Consideration of Township Investments: Mr. Howard reviewed the bank accounts and investments. Discussion ensued including a note that last year's yield was \$20,000.
- V. Consideration of the FY16 Budget Development Guidelines: Administrator Barr asked that the Committee start salary discussions with a 2% pool. Mr. McGuire asked where we stand compared to other municipalities. Trustee Benoit observed that our current attrition might be a result of salary levels. Mr. Barr suggested that perhaps a 2.5% be more appropriate.

Mr. McGuire asked that staff do a survey of other townships to see where we are in relation to them before a decision is made; do a review of our current salaries, and the going rate to replace an employee today, and prepare a recommendation from Administration's standpoint as to where we need to adjust. He asked that this be done in early December. It can then be presented to the Board thereafter for approval.
- VI. Executive Session: No motion was made to go into Executive Session.
- VII. Other Business: No other business was discussed.
- VIII. Adjournment: Motion to adjourn was made by Trustee Benoit and seconded by Supervisor McGuire; Trustee Benoit adjourned the meeting by unanimous voice vote at 10:29 a.m.

Respectfully submitted



Kathleen M. Dolan Baumer
Clerk