



- I. Chairperson Trustee Mary Alice Benoit called the meeting to order at 5:02 p.m.  
Roll Call: Clerk Dolan Baumer noted that present were Trustee Benoit, Supervisor McGuire, Administrator Barr, and Assistant Administrator Powers, Management Analyst Kaufholz, and Directors Kuttentberg, Parquette, Imperato, Burke, and Colagrossi.
- II. Review and Approval of Minutes: Minutes of October 10, 2014: The minutes from the Finance Committee meeting of October 10, 2014 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Supervisor McGuire and seconded by Administrator Barr and carried by unanimous voice vote.  
  
Minutes of December 18, 2014: The minutes from the Finance Committee meeting of December 18, 2014 were presented by Clerk Dolan Baumer for review and approval. . A motion to accept the minutes as presented was made by Supervisor McGuire and seconded by Administrator Barr and carried by unanimous voice vote.
- III. Consideration of FY2016 Budget: The committee members reviewed the proposed budget, starting with Welfare Services. Director Imperato stated that the salary line item has sufficient room to hire another part-time employee. The increase in the Welfare Services Professional Services line item is based upon history. Since Employee Services is no longer in Welfare Services, those items have been zeroed out. There is an overall net increase of 25.1%.  
  
Director Kuttentberg reviewed the Community & Veterans Affairs budget, saying that based on recent history of this relatively new department, he is budgeting an increase in the community festivals and historical markers line item. The utilities line item is up based on the first full year of use. Veterans Affairs is a newly created line item. Overall, there is a 3.61% increase over FY15. Chairman Benoit asked that #1014630 be moved to 101 Veterans Affairs.  
  
Note: Unemployment insurance and IMRF are going down across the board.  
  
Assistant Administrator Powers reviewed the Administration and Town Fund Budgets for the committee, noting that income is projected at an increase of 2.6%; an increase in credit card usage in YFS will most likely show an increase in income, as well. The Insurance and Employee Benefits are up 29%. The Consulting line item is also increased, with an overall 5.0% increase in the budget. The committee made the suggestion that Employee Recognition #1014514 not be cut.  
  
The Administrator noted that the Assessor has cut his budget by 0.3%.  
  
Emergency Services Director Burke reviewed the department's budget, noting that there is an increase in the benefits line item for the Director of 11.2%. The suggestion was made to leave \$800 in the Volunteer Insurance line item. The Emergency Operations Center line item is done \$1,000 because most of the purchases have been made to outfit the center. Chairman Benoit suggested that if the equipment-purchasing trend continues to decrease, we should consider lowering the line item.  
  
Facilities and Maintenance is up 3.6%, the major increase seen in benefits and changes in employee health insurance plans (65.4% up).

Community Health will see a 5.8% increase over FY15. The revenue is projected to increase over FY15, by almost \$200, through the "Just for the Health of It" and other sponsored events. The Ecker Center to handle the psychotropic drugs decreasing the budget by 8.3%.

Director Parquette projects a 4.5% increase in his budget for FY16. Certain line items are switched to accurately portray where the dollars are spent. Fees for YFS are tied to the CPI; the committee asked Director Parquette to check to see if adjusting fees makes sense in FY16.

The Senior Center Meals on Wheels program revenue is up 5.8% over FY15. The Road & Bridge funding of the vehicles agreed to be flat for FY16. The committee thinks there may be a cut in this funding in FY17. Administration expenses are up 0.2%; Nutrition is up 21.2%. A review of the Nutrition Program funding should be made.

Mental Health Board revenue is projected to be up by 3.4%. The tri-annual strategic plan and use of a consultant to facilitate it is pushing line item 5054544 up 350%. An increase is also seen in Service Contracts at 5.1%. The committee recommended that Emergency Funding be increased and that staff look at limits to make sure there is adequate money for this line item.

Road and Bridge decreased its Vehicle fund from \$70,000 to \$50,000. Gromer Road rehabilitation will be the big item in FY16. IMRF and FICA up 1.8%.

Vehicle Replacement fund is budgeted down 21.1%; the committee suggested that the regular vehicle fund be at \$160,000 and that there are two additional vehicles to replace in Emergency Services.

The committee discussed Capital Projects and asked what it would cost if we did the whole campus and expansion, including Senior Center flooring, counters, paint, and equipment, etc.

The committee instructed staff to come back with how much work Facilities & Maintenance can oversee or do, and push other improvements to 2017.

IV. Review of all Funds: The CPI is capped at 0.8% in the future. Revenue is up 3.1% and Expenses are down 5.2%, as presented here, but given discussion, some items may be increased.

V. Executive Session: No motion was made to go into Executive Session.

VI. Other Business: No other business was discussed.

VII. Adjournment: Motion to adjourn was made by Supervisor McGuire and seconded by Administrator Barr; Trustee Benoit adjourned the meeting at 6:30 p.m.

Respectfully submitted



Kathleen M. Dolan Baumer  
Clerk