



899 Jay Street, Elgin, Illinois 60120

Regular Meeting of Town Board
October 20th, 2015
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 - 1. SP4 Raymond L. Shumway
 - 2. SP5 James O. Burge
 - B. Alignment Collaborative for Education – Dr. Crume
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Workshop Meeting Minutes of October 3rd, 2015
 - B. Regular Meeting Minutes of October 6th, 2015
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



TWP
yes
L.M.
6-14

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: JAMES BURGER

ADDRESS: 266 JUNIPER DR

CITY/ZIP CODE: STREAMWOOD IL 60107

PHONE #: 630-289-9230

DATE OF BIRTH: 2-16-44

EMAIL ADDRESS: chivas0109@att.net

BRANCH OF SERVICE: ~~ARMY~~ ARMY

HIGHEST RANK ATTAINED: SP5

YEARS OF SERVICE: FROM 61 **TO** 69

MEDALS AWARDED OR OTHER CITATIONS:

Expert Rifle

INJURIES: none

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McDevine

Supervisor



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Raymond L Shumway

ADDRESS: ~~N 230~~ 1665 Evergreen Ave

CITY/ZIP CODE: ~~Hanover, PA 17331~~ Hanover, PA 17333

PHONE #: (610) 380-4518

DATE OF BIRTH: 05/31/1961

EMAIL ADDRESS: Shumway, Shumway@yahoo.com

BRANCH OF SERVICE: U.S. ARMY

HIGHEST RANK ATTAINED: E-4 SP4

YEARS OF SERVICE: FROM 1980 TO 1983

MEDALS AWARDED OR OTHER CITATIONS:
Sharp Shooter

Overseas Ribbon

INJURIES: None None listed

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Passports</i>	194	177	1,808	1,180
Photo fees	\$680	\$700	\$5,414	\$4,041
Fee deposits	\$3,710	\$3,380	\$38,640	\$26,555
<i>Fishing/Hunting licenses</i>	2	3	66	75
<i>Handicap Placards</i>	10	20	96	106
<i>Cook County vehicle stickers</i>	4	4	236	389
<i>Human Resources Requests</i>	131	116	952	793
<i>New Employee Orientations</i>	4	3	12	13
<i>Technology work orders</i>	28	36	213	153
<i>Resident Contacts</i>	1,687	1,943	9,200	8,918
<i>Percent of Budget Expended (50% of year)</i>	16%	8.3%	45.3%	37%
<i>Grant application submissions</i>	0	0	2	3

Department Highlights

- Open enrollment for the Township benefit program was held through the month of October. With the October 1 renewal date, employees were given the option to make adjustments to their current health plans for the next health year of October 1, 2015 to September 30, 2016.
- Management Analyst Sam Hughes began on September 21. He has begun working with the strategic planning groups and completed his passport training to assume the role of Passport Manager.
- Administrative Services began a thorough review of exempt and non-exempt employee classifications ahead of the anticipated Department of Labor rule change regarding FLSA exemptions which may occur early next year.
- Administrative Services staff volunteered for the Bartlett Heritage Days Festival and Streamwood Fire Department Open House.
- Assistant Administrator Powers attended the Illinois Society for Human Resource Management state conference on November 14th and 15th.
- The Annual Employee Appreciation event has been scheduled for Tuesday January 12th at Moretti's Restaurant at 12pm.
- A Lunch and Learn was held on Wednesday, September 23 hosted by Whole Foods and the HT Wellness Workgroup focusing on healthy cooking techniques.

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OFFICE OF THE ASSESSOR

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Administration</i>				
Office visits	430	425	1448	1525
Building permits processed	489	465	3072	2805
Sales recording	66	98	380	620
Change of Name*	19	18	76	72
Property tax appeals	240	308	240	308
Certificate of Errors	34	29	397	258
Property location updates	5	1	11	3
New owner mailings	71	121	337	383
Long time occupants*	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	30	0	119	11
Senior home owner exemptions	16	0	239	89
Senior freeze exemptions*	6	1	109	80
Miscellaneous exemptions	6	0	76	43
<i>Foreclosures</i>	11	17	113	206

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. September had a total of 11 visitors after 4:30pm.
- We have a total of 1622 e-mails on our contact list. We added 29 e-mails in September.
- Foreclosures September 2015 - 17%. Foreclosures September 2014 - 17%.
- Hanover Township opened for Cook County Assessor Appeals September 15. The last day Cook County will accept the appeals is October 16. October 14 is the last day our office will accept appeals.
- On October 7, Hanover Township Assessor, along with Brian McGuire and Timothy Schneider will be hosting an appeal seminar.
- Patty attended the Streamwood Principal Breakfast at Streamwood Village Hall on September 16.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Appointments</i>				
ProTimes	24	22	133	131
TB skin test	2	7	42	47
Cholesterol	51	59	77	85
Pharmaceutical Assistance Programs	1	2	10	11
Miscellaneous labs	7	6	43	42
Wellness Screening (BP, diabetes, anemia)	84	27	178	121
Other	21	35	184	198
<i>Clinic Clients</i>				
Senior Center/ home visits	138	83	553	512
Astor Avenue	19	12	68	61
Elgin, Izaak Walton Center	4	10	29	35
Offsite clinics	4	3	62	61
Total clients (unduplicated)	24	53	281	310
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	29	29
Informational seminars/Program	5	13	58	66
Program Participants	470*	738*	1,108*	1,376*
<i>Primary Care Provider Support</i>	2	6	32	36
<i>Phone Triage</i>	576	582	2,763	2,869

*includes participants from health expo

Department Highlights

- Provided 14 home visits in the month of September for residents.
- The Office of Community Health provided free cholesterol screenings at their annual health expo, as well as cholesterol screenings for a reduced fee for the entire month of September in honor of National Cholesterol Education Awareness Month.
- Community Health Nurse hosted and led walking groups for residents at the Izaak Walton Center & Reserve in Elgin and the Astor Avenue Community Center in Hanover Park with 21 Elgin participants and 13 Hanover Park Participants.
- September 9, Director attended the Executive Offsite Retreat.
- September 11, Director attended the Senior Center Open House and provided free blood pressure screenings as well as information on department programs and services.
- September 16, Director attended the Principal's Breakfast at the Streamwood Police Department to share information with school social workers and principals on Township programs and services.
- September 17, the Office of Community Health held its 8th annual health and wellness expo, Just For the Health Of It. Over 300 wellness screenings were administered to residents at the event.
- September 21, Community Health Nurse and Director certified 9 residents in Heartsaver CPR.
- September 30, Community Health Nurse and Director attended a presentation on Preventing Hospital Readmissions.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Website Visits</i>	8,148	8,882	39,583	49,905
<i>Facebook Likes</i>	50	8	1,050	710
<i>Media Releases</i>	9	8	40	43
<i>Veteran Contacts</i>	N/A*	11	163	48
<i>Total Veterans served</i>	N/A*	7	114	40
<i>Total Resident Contacts (Elgin office)</i>	156	126	1,908	1,473

*Due to staff transition, no veterans were seen in September. The Veteran Specialist position was filled effective 10/6/15.

Department Highlights

- CVA staff attended the Executive Staff offsite retreat on September 9.
- CVA coordinated and staffed the Hanover Township tent at the Bartlett Heritage Days festival in downtown Bartlett September 12-13.
- CVA staff met with Elgin Police Department's new resident police officer on September 14 to give a tour of the property and discuss neighborhood trends.
- CVA staff conducted a conference call with the Elgin City Manager on September 15 to discuss intergovernmental issues and projects.
- CVA staff met with City of Elgin Councilwoman Rose Martinez on September 16 to discuss intergovernmental issues and projects.
- CVA staff coordinated and participated in the 2015 Health & Wellness Expo on September 17.
- CVA staff attended and worked the Hanover Township Foundation Venetian Night Fundraiser on September 19.
- CVA staff attended the Mental Health Board's presentation on September 22 of their community survey.
- CVA staff met with the new Management Analyst from the Administrative Services department on September 23 to discuss CVA operations.
- CVA staff attended the Bartlett Chamber of Commerce Annual Steak Fry on September 24 with Trustee Essick and Commissioner Ochoa.

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DEPARTMENT OF EMERGENCY SERVICES

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Volunteers</i>				
Total volunteers	32	34	32	34
New volunteers	2	1	4	12
<i>Hours</i>				
Volunteer Detail Hours	440	546	2,195.25	2,618.75
Volunteer Work Hours	2,96.25	N/A	1,134	1,439.25
Volunteer Training Hours	254	104	1,007	1,210
<i>Total Volunteer Hours</i>	990.25	650	3,066.5	4,996.90
<i>Details</i>				
Emergency Call Outs	5	5	65	48
Safety Patrols	4	2	54	34
Township Sponsored Events	3	3	43	19
Other Community Events	8	2	66	47
Miscellaneous	2	6	15	27
<i>Total Details</i>	22	18	243	176

Department Highlights

- Hanover Township Sponsored Events:
 - Assisted Welfare Services Food Pantry on September 1st at St Ansgar Church.
 - Assisted Community Health Annual Health Fair on September 18th at Senior Center.
 - Conducted HTES EMA SAR drill at Jon J. Juer Forest Preserve on September 19th.
- Emergency Call Outs
 - Assisted Cook County Sheriff's Department with tree removal on Magnolia Court on September 1st.
 - Assisted Streamwood Police Department at Schaumburg Road and Route 59 on September 9th.
 - Assisted Elgin Fire Department with flooding at 1132 Birch on September 18th.
 - Assisted Streamwood Police Department with traffic control at Route 59 and Douglas on September 21st due to traffic light malfunction.
 - Assisted Elgin Fire Department with flooded basement at 901 Center Street, the old Sherman Hospital building, on September 30th.
- Other Community Events
 - Traffic Control at Streamwood High School football games on September 7th, 12th, 18th, and 30th.
 - Participated in Bartlett Heritage days with open house at Station 1 on September 11th, 12th, and 13th.
 - Assisted St. Johns Church with traffic control on September 12th.
 - Assisted Immanuel Church of Christ with traffic control on September 13th.
 - Traffic control at Teft Middle school on September 26th.
- HTES completed safety patrols
 - September 7th, 11th, 18th and 25th
- Miscellaneous
 - Assisted Streamwood Police Department with road side safety check at Streamwood Village Hall on September 7th.
 - Weather Spotting and damage assessment on September 18th due to severe weather threat.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Administration</i>				
Vehicle service calls	15	16	108	66
Work orders	64	76	330	382
Event set-ups/tear downs	199	193	1,097	1,044
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,741	3,803	26,729	16,496
Town Hall	8,040	6,180	53,460	47,820
Senior Center	41,594.32	36,304.53	257,327.27	222,203
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	8.25	21.48	255.22	1,604.30
Town Hall	6.19	45.01	2,060.64	1,018.21
Senior Center	370.88	1,384.25	6,345.33	7,195.25

Department Highlights

- Construction started on the Ed. Center at the Izaak Walton Reserve. Completion date expected to be early November.
- Will be installing new carpet and painting the walls in the Assessor's office in mid-November.
- Received requests to start putting up Holiday decorations.
- Year-end mowing of the reserves begins next week.
- The Facilities and Maintenance staff assisted with several events: Health and Wellness Expo, Bartlett Heritage Days, and Venetian Night Fundraiser
- New lighting in the copy room of Town Hall was installed.
- Repaired concrete at the entrance of Town Hall.

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HIGHWAY DEPARTMENT

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2015	FYTD 2014
<i>Summer Season</i>				
Continue Tree Trimming				
Continue Brush Pickup, last brush pickup week of Nov 1	4	10	30	43
<i>Summer Season</i>				
Gromer Road resurfacing started				

Department Highlights

- Tree removal to begin shortly
- Continued tree trimming
- Gromer Road resurfacing started
- Asphalt patching to begin soon
- Last date for Brush pick is the week of November.

Hanover Township Mission Statement:

Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

OFFICE OF THE MENTAL HEALTH BOARD

Report for September 2015

SERVICE PROVIDED	AUGUST 2015	AUGUST 2014	FYTD 2016	FYTD 2015
<i>Grant Funding</i>				
New clients	534	639	2,024	2,609
Ongoing Clients	763	623	NC	NC
Closed Cases	57	197	395	851
Prevention Programming Presentations	6	11	159	107
Number in audience	114	123	6,984	2,412
<i>TIDE</i>				
Participants	10	7	10	7
Rides	161	60	620	297
<i>Resource Center</i>				
Organizations providing services	6	5	6	5
Clients served	121	87	540	396

Department Highlights

- The Mental Health Board met on September 22, 2015 and awarded the following grants:
 - Shelter, Inc. received \$25,000 in emergency funding for their Healthy Families program that offers care and support for new moms and babies. Shelter has not received any state funding for this program as of July 1st.
 - Maryville Academy received an \$11,000 capital award for the purchase of new equipment to utilize during therapy sessions with the clients at the Eisenberg Campus in Bartlett.
 - DayOne Network received a \$639 capital grant to update their client software as mandated by the State of Illinois. The software helps determine level of function and age equivalency.
 - Girl Scouts of Northern Illinois received a \$7,070 challenge grant to provide outreach to Hanover Township, which will provide the leadership experience to underserved populations of girls who might otherwise lack access to quality, extra-curricular activities.
- The MHB, Supervisor McGuire and the Mental Health Housing Task Force all attended the MHB's Community Needs Assessment presentation by University of Illinois-Rockford, Health Systems Research on 9/22/15. The MHB's next step will be to assess the results further and develop a three year strategic plan.
- Completed site visit to The Bridge Youth and Family Services with MHB members Linda Best and Kathy Biesiadecki 9/11/15. Manager identified some additional reporting needs, which were discussed with The Bridge staff. Site visit was successful and no additional follow up was necessary.
- Attended meeting at Roosevelt University to discuss internship opportunities for MHB funded agencies, including bilingual interns. Manager will follow up with funded agencies at the next Human Services Coordinating Council meeting on 10/21/15.
- Internet was installed at the Community Resource Center to provide internet connection for the front desk, in addition to off-site access to the camera system.
- Manager met with Renz to discuss client numbers at the Community Resource Center. Renz will begin offering groups out of the CRC within a month.
- Enrolled two new AID riders, both of which were utilizing the TIDE program for transportation to AID. This is more cost effective for both clients. The AID wait list is currently at 3.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Programming Division</i>				
Planned programs	222	181	1,254	1,237
Participants	1,800	3,468	11,469	14,165
Participants (unduplicated)	850	609	1,450	1,211
Wait listed (unduplicated)	48	36	273	353
Art & Computer classes	63	54	360	352
Art & Computer class participants	444	391	2,494	2,576
New volunteers	7	6	29	43
Total volunteers (unduplicated)	145	146	232	235
Volunteer hours reported	1,939	1,986	10,813	11,349
Meals Served	949	1,022	5,806	5,620
Meals delivered by volunteers	955	905	5,807	5,243
<i>Social Services Division</i>				
Clients served (unduplicated)	248	305	773	776
Clients served (duplicated)	302	480	1,936	2,060
Energy Assistance	2	81	18	326
Prescription drugs & health insurance assistance	55	34	309	228
Social Service programs	14	9	63	56
Social Service program participants	93	67	510	417
Lending Closet transactions	85	88	561	481
<i>Transportation Division</i>				
One way rides given	1,466	1,799	9,256	11,161
Individuals served (unduplicated)	279	241	634	548
New riders	30	15	357	144
Unmet requests for rides	41	28	255	162

Department Highlights:

Programming:

- *Out Trips:* Spirit of Chicago Cruise, Illinois Railway Museum, Little Traveler Geneva, Royal Oak Apple Farm, and Ho Chunk Casino. *Center Activities* such as Smart Cooking on a Budget, Rosemary Clooney, National Senior Center Open House, Lunch with Lisa, Oktoberfest Luncheon, Color Pencil, Ceramic Pendants, Holiday Greeting Cards, Watercolor, Polymer Clay, Facebook Intermediate, Nooks, Kindles & Tablets, How to Buy a Computer, One-on-One Tutoring. *Elgin* had an Art Reception, Zumba Gold, and Chair Yoga. Seniors performed a *Flash Mob dance* with Lisa's School of Dance at the Stratford Square Mall.

Transportation:

- Transportation Division has been using another fleet certified maintenance shop in Carol Stream called Complete Fleet, to assure best service and pricing for the buses. Manager and Dispatcher attended transportation software training on new upgrades and efficiencies to increase ridership.

Social Services:

- Over 300 appointments for the LIHEAP program are scheduled. The division continues to reach out to clients for intake. Social Services submitted a grant for the C-HOPE program to the Mental Health Board. The annual Community Paint-A-Thon assisted five Hanover Township residents of the 31 homes painted. Class C Industrial Solutions of Hanover Park assisted two residents with yard clean up on September 26.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

OFFICE OF THE WELCOMING CENTER

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014*	FYTD 2016	FYTD 2015*
<i>Client Intakes</i>				
New Clients	34	NA	118	NA
Ongoing Clients	22	NA	78	NA
Closed Cases	30	NA	111	NA
Walk-ins	45	NA	190	NA
<i>Community Outreach</i>				
Workshop Offered	0	NA	2	NA
Workshop participants	0	NA	83	NA

*The Welcoming Center moved to the Township in July 2015, previous year fiscal data is not available.

Department Highlights

- Continued community outreach activities, meeting with the Church of St. Joseph in Elgin and several grocery stores.
- The Coordinator met with two residents at the Izaak Walton Center. The Welcoming Center has been holding office hours at the IWC on Fridays.
- The Coordinator attended 2 full day training sessions and passed LIHEAP application specialist test.
- Assisted with a high volume of walk ins at Astor Avenue.
- The Coordinator is working with the Consulate of Mexico to assess the possibilities of bringing a Consulate mobile to Astor Avenue or the Hanover Park area.
- Continued coordination to begin a women's empowerment group. The group is expected to begin meeting towards the end of October.

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DEPARTMENT OF WELFARE SERVICES

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>General Assistance</i>				
General Assistance clients	26	33	163	146
General Assistance appointments	51	43	356	289
Emergency Assistance appointments	19	54	113	191
Emergency Assistance approved	2	10	14	40
Crisis intake clients	135	154	793	1,214
Access to Care	0	2	0	21
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	Closed	45	0*	452
Circuit Breaker	0	1	6	7
<i>Social Services</i>				
ComEd Hardships	3	5	31	33
Weatherization	0	2	0	13
<i>Food Pantry</i>				
Served (Households)	796	842	4219	5,220
New applications	42	65	230	354
Food Donations	44	78	291	331
<i>Community Center Walk-Ins</i>	163	232	1027	1,524

*No funds available

Department Highlights:

- Case Manager Peggy Saul hosted the Community Resource Group on “Food for Thought” on September 23rd with 16 in attendance.
- Hosted a Mobile Pantry sponsored by Prince of Peach Church with 140 families in attendance.
- Brookdale Country Club Home Town award was presented on September 11th to Director Imperato for the service the food pantry provides to residents.
- On September 22nd, 23rd and September 28th and 29th staff attended LIHEAP training. LIHEAP applications acceptance begins October 1st.
- Auxiliary Staff Volunteer Rodger McDowall tendered his resignation and will be moving out of state. Rodger has been with Welfare Services for more than 5 years and leads the holiday programs, processes LIHEAP applications and assists with other programs to residents.
- Director Imperato and Case Manager Saul attended Intermediate General Assistance training provided by the Metro Township Association at Wheeling Township.
- The walk-in freezer and refrigeration systems have been ordered and permits have been obtained. Working with Director Spejcher of Facilities and Maintenance on having the electrical work completed and moving toward final installation of the new units.
- Added a new Auxiliary Volunteer Drivers for the food pantry. Training has been completed for a stand-by driver to fill in when needed.
- CEDA began keeping office hours every Thursday assisting residents facing financial hardship with programs including auto repair, dental and vision.
- Holiday program sign-up began October 5th.

Welfare Services Mission Statement:

HanoverTownship Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September 2015

SERVICE PROVIDED	SEPTEMBER 2015	SEPTEMBER 2014	FYTD 2016	FYTD 2015
<i>Outreach & Prevention</i>				
Open Gym participants	330	252	6,232	5,860
Open Gym participants (unduplicated)	213	180	880	924
Alternative to Suspension referrals	49	53	66	56
Alternative to Suspension participants	77	96	812	885
Alternative to Suspension participants (unduplicated)	54	77	124	128
<i>Clinical</i>				
Therapy clients	365	314	2,033	1,651
Therapy clients (unduplicated)	127	131	793	734
New clients (unduplicated)	15	20	91	79
Clinical hours	237	281	1,362	1,578
Group session participants	0	53	1,030	2,289
<i>Tutoring Participants</i>				
Total	0	0	734	577
Unduplicated	0	0	158	114

Department Highlights:

- Our Clinical Interventionist provided substance abuse prevention group work to 187 participants in September.
- Tutoring participants and group session participants are zero due to the programs not starting in September.
- Youth and Family Services attended and represented the Township at Laurel Hill Elementary School's Open House on September 3, 2015.
- John Parquette, LCSW, and Ryan McSheffrey attended the 2015 Substance Abuse and Recovery Symposium on September 11, 2015 at the College of DuPage.
- John Parquette, LCSW, led an offsite Restorative Practices training for the Open Gym Program staff on September 16, 2015.
- Youth and Family Services attended the Office of Community Health's "Just for the Health of it" resource fair on September 17, 2015.
- John Parquette, LCSW, volunteered at the Hanover Township's 165 Birthday Venetian Night Gala on September 19, 2015.
- John Parquette, LCSW, attended the AITCOY Quarterly Executive Meeting at Ela Township on September 22, 2015.
- John Parquette, LCSW, attended the Hanover Township Mental Health Board workshop on September 22, 2015. The workshop covered the Mental Health Boards Community Needs Assessment findings.
- Youth and Family Services attended and represented the Township at Laurel Hill Elementary School's PBIS Night on September 24, 2015.
- John Parquette, LCSW, attended Loyola University's Inter-professional Practice with At-risk Youth Governing Board Meeting on September 28, 2015.
- John Parquette, LCSW, has been asked to serve on a task force for the Hanover Park Safe Communities Council. The task force is focused on Violence and Suicide Prevention.
- John Parquette, LCSW, co-led a School District U-46 Community Alliance Parent/Family Engagement meeting on September 30, 2015.

Youth & Family Services Mission Statement:

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
 Board Audit Report
 From 10/7/15 - 10/20/15

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	45,114.78	61.77	45,176.55
Total Senior Center	32,960.63	1,019.44	33,980.07
Total Welfare Services	1,822.89		1,822.89
Total Road and Bridge	23,548.97		23,548.97
Total Mental Health Board	35,593.63		35,593.63
Total Retirement	-		-
Total Vehicle	200.00		200.00
Total Capital	19,763.00		19,763.00
Total All Funds	<u>159,003.90</u>	<u>1,081.21</u>	<u>160,085.11</u>

The above "Subtotal" column has been approved for payment this 20th day of October 2015.

The above "Total" column has been approved for payment this 20th day of October 2015.

Supervisor

Town Clerk

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

**Hanover Township
Board Audit Report
October 7 - 20, 2015**

Type	Date	Num	Name	Memo	Amount
1103 - Senior Center - Revenue					
1103500 - Senior Programs					
Check	10/09/2015	112447	Marilyn Gaughan	Chicago Church Tour Refund	70.00
Check	10/09/2015	112463	Kathleen Sipple	Hedda! Refund	48.00
Check	10/16/2015	112638	Jean White	Chicago Church Tour Refund	70.00
Total 1103500 - Senior Programs					188.00
1103509 - Lending Closet					
Check	10/09/2015	112442	Chris Devine	Lending Closet Refund	65.00
Total 1103509 - Lending Closet					65.00
Total 1103 - Senior Center - Revenue					253.00
1014 - Town Fund - Expenditures					
101CAP - Capital Expenditures					
1014410 - Equipment Purchases					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Koi Pond Water Pump Replacement	96.96
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Astor Security Camera Injector Adapter	27.49
Check	10/16/2015	CC Aug ...	JP Morgan Chase	AED Battery	256.80
Total 1014410 - Equipment Purchases					381.25
1014430 - Computer Equipment & Software					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Email Marketing Monthly Membership	64.35
Check	10/16/2015	CC Aug ...	JP Morgan Chase	HR Portal Monthly Fee	199.00
Check	10/16/2015	112606	Current Technologies Corporation	Inv# 714291 Network Labor	1,496.25
Total 1014430 - Computer Equipment & Software					1,759.60
Total 101CAP - Capital Expenditures					2,140.85
101CHN - Community Health					
1014453 - Printing					
Check	10/16/2015	112617	Leaf (478-001)	Acct# 100-3025478-001 Lower Level Copier Lease	115.50
Total 1014453 - Printing					115.50
1014454 - Travel & Training					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	ACPM Healthy Aging Summit Lodging/Transportation	484.37
Check	10/16/2015	112579	Arriola, Stacy A	Mileage Reimbursement	25.01
Total 1014454 - Travel & Training					509.38
1014457 - Furniture and Computer Equip					
Check	10/16/2015	112578	Taylor Rental	Contract# 02-247189-06 Expo Table Rental	395.00
Total 1014457 - Furniture and Computer Equip					395.00
1014459 - Professional Services					

**Hanover Township
Board Audit Report
October 7 - 20, 2015**

Type	Date	Num	Name	Memo	Amount
Check	10/09/2015	112422	Alexian Brothers Health System	Acct# G.9319 Patient Assistance	61.77
Total 1014459 · Professional Services					61.77
1014465 · Medical Supplies					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Blood Borne Pathogen Training Hanbooks	74.41
Check	10/16/2015	112619	McKesson Medical Surgical	Inv# 64132727 Capillary Plungers/Exam Gloves/Lipid Test Kits	284.29
Check	10/16/2015	112619	McKesson Medical Surgical	Inv# 64474978 Glucose Test Kits	42.00
Check	10/16/2015	112619	McKesson Medical Surgical	Inv# 64395198 Capillary Tubes/Exam Gloves/Cold CCompress'/Germicide Wipes	78.66
Check	10/16/2015	112619	McKesson Medical Surgical	Inv# 64886976 Flu Shots	270.71
Check	10/16/2015	112619	McKesson Medical Surgical	Inv# 64955144 Screening Control Test Kits	146.00
Total 1014465 · Medical Supplies					896.07
1014466 · Communications					
Check	10/16/2015	112630	Sprint	Acct# 897162515 Monthly Charges	57.23
Total 1014466 · Communications					57.23
Total 101CHN · Community Health					2,034.95
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	10/09/2015	112445	Elgin Hispanic Network	2015 Network Membership - T. Kutenberg	37.50
Check	10/16/2015	CC Aug ...	JP Morgan Chase	"How To" Marketing Membership - Balance Due	24.99
Total 1014611 · Education & Training					62.49
1014617 · Equipment & Furniture					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Credit	-17.80
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Table Cloth Dry Cleaning	41.31
Check	10/16/2015	112630	Sprint	Acct# 897162515 Monthly Charges	52.50
Total 1014617 · Equipment & Furniture					76.01
1014621 · Satellite Office Utilities					
Check	10/16/2015	112601	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	167.85
Total 1014621 · Satellite Office Utilities					167.85
1014623 · Satellite Office Phone & Intrnt					
Check	10/09/2015	112437	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	119.09
Total 1014623 · Satellite Office Phone & Intrnt					119.09
1014624 · Travel					
Check	10/09/2015	112421	Monegato, Holly N	Mileage Reimbursement	42.15
Total 1014624 · Travel					42.15
1014628 · Historical Marker Program					

Hanover Township Board Audit Report October 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	112609	The Finer Line, Inc	Inv# 54519 Ontarioville FD Heritage Marker	738.08
Total 1014628 · Historical Marker Program					738.08
Total 101CMA · Community Relations					1,205.67
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	10/16/2015	112594	A1 Trophies & Awards, Inc	Inv# 17869 Veterans Plates (4)	16.00
Check	10/16/2015	112594	A1 Trophies & Awards, Inc	Inv# 17993 Veterans Plate (3)	12.00
Total 1014701 · Veterans Honor Roll					28.00
1014704 · Supplies					
Check	10/09/2015	112452	Kwik Print	Inv# 55960 Business Cards - S. Miller	29.40
Check	10/16/2015	112595	Bartlett Sports	Inv# 4006 Veterans Specialist Apparel	44.00
Total 1014704 · Supplies					73.40
Total 101VET · Veteran Affairs					101.40
Total 101CVA · Community & Veteran Affairs					1,307.07
101ES - ES - Expenditures					
1014802 · Equipment					
Check	10/09/2015	112440	Chief Supply Corp.	Inv# 368932 Lithium Battery	3.98
Check	10/09/2015	112440	Chief Supply Corp.	Inv# 368191 Collar Bag	70.14
Check	10/09/2015	112440	Chief Supply Corp.	Inv# 372083 Hydrant Gate Valve	239.59
Check	10/09/2015	112448	Grainger	Inv# 9852190876 Flares (4 Boxes)	635.40
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Drill/Saw Kit/Battery/Caution Tape/Tape	332.43
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Framing Saw Blade (2)	21.94
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Wheeled Bucket/Bul Batteries (2)/Boiler Drain/Nozzle	196.44
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Trauma Kit	131.25
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Grill Mit/Brush/Gas Tank	49.59
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Gas Tank	19.56
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Grill	190.54
Check	10/16/2015	CC Aug ...	JP Morgan Chase	HDMI Adapter	26.86
Total 1014802 · Equipment					1,917.72
1014807 · Miscellaneous					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Community Leaders Event Meeting Supplies	137.99
Total 1014807 · Miscellaneous					137.99
1014808 · Education & Training					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	IESMA Annual Dues	25.00
Total 1014808 · Education & Training					25.00
1014809 · Pre-Volunteer Screening					

**Hanover Township
Board Audit Report
October 7 - 20, 2015**

Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	112637	Verify (XHANEM)	Inv# 1007007 Background Checks (2)	32.00
Total 1014809 · Pre-Volunteer Screening					32.00
1014812 · Volunteer Appreciation					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Volunteer Appreciation BBQ Lunch Supplies	97.92
Check	10/16/2015	CC Aug ...	JP Morgan Chase	BBQ Supplies	9.30
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Planning Meeting Lunch	39.75
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Volunteer Training Breakfast	41.70
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Meeting Lunch (4)	77.63
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Ice	6.29
Total 1014812 · Volunteer Appreciation					272.59
1014813 · Vehicle Fuel & Maintenance					
Check	10/09/2015	112454	Oil Masters	Inv# 173009 Oil Change	36.74
Check	10/09/2015	112468	Village of Hanover Park (Fuel)	Inv# 2015-18 August Fuel	366.37
Check	10/16/2015	112626	Ron Hopkins Ford	Inv# C89791 Oil Change	37.14
Check	10/16/2015	112626	Ron Hopkins Ford	Inv# C89795 Oil Change	40.20
Total 1014813 · Vehicle Fuel & Maintenance					480.45
1014814 · Communications					
Check	10/09/2015	112465	Steve's Printing Service, LLC	Inv# 2015338 ES Promotional Pens/Pencils/Erasers/Rulers	868.26
Check	10/16/2015	112630	Sprint	Acct# 897162515 Monthly Charges	33.70
Total 1014814 · Communications					901.96
Total 101ES · ES - Expenditures					3,767.71
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	10/16/2015	112625	Renz Addiction Counseling Center	Inv# 224 Employee Assistance	362.81
Total 1014411 · Employee Assistance Program					362.81
1014513 · Employee Wellness					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Employee Wellness Supplies	64.44
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Employee Wellness Supplies	36.86
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Lunch and Learn Refreshments	151.50
Check	10/16/2015	112597	CADR+	Inv# 21479 Consult a Doctor Billing	35.00
Total 1014513 · Employee Wellness					287.80
1014514 · Employee Recognition					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Staff Summer Picnic Refreshments	23.75
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Summer Picnic Raffle Prizes	100.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Staff Summer Picnic Lunch	318.55
Total 1014514 · Employee Recognition					442.30

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Accrual Basis

Hanover Township
Board Audit Report
 October 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
Total 101ISE · Insurance & Employee Benefits					1,092.91
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	10/16/2015	112586	Kopon Airdo, LLC	Inv# 190-0002-17210 Legal Fees	1,528.50
Check	10/16/2015	112586	Kopon Airdo, LLC	Inv# 190-0001-17277 Legal Fees	14,230.11
Total 1014502 · Legal Services					15,758.61
Total 101LEA · Legal & Auditing					15,758.61
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies - Town					
Check	10/16/2015	112600	Bade Paper Products, Inc	Inv# 199268 Can Liners/Toilet Tissue/Towels	455.28
Total 1014205 · Janitorial Supplies - Town					455.28
1014208 · Housekeeping Contract					
Check	10/09/2015	112441	Custodius Chicago	Inv# 7 Janitorial Service 9/15-9/30 - IWC	479.08
Check	10/09/2015	112450	Imperial Service Systems, Inc	Inv# 89046 Town Hall Cleaning Services - October	1,069.00
Check	10/09/2015	112450	Imperial Service Systems, Inc	Inv# 88688 Town Hall Cleaning Services - Sept	1,069.00
Check	10/16/2015	112631	Scrubco	Inv# 6160 Monthly Cleaning - Astor	800.00
Total 1014208 · Housekeeping Contract					3,417.08
1014209 · Building Contracts					
Check	10/09/2015	112455	Orkin Pest Control (IWC)	Inv# 104990294 Pest Control	62.15
Check	10/09/2015	112456	Orkin Pest Control (Astor)	Inv# 103422929 Pest Control	53.79
Total 1014209 · Building Contracts					115.94
1014210 · Building Maintenance - Town					
Check	10/09/2015	112443	Elgin Key & Lock Co., Inc.	Inv# 91947 Duplicate Keys	29.10
Check	10/16/2015	112634	The Home Depot	Concrete Mix	23.76
Total 1014210 · Building Maintenance - Town					52.86
1014211 · Building Maintenance - Senior					
Check	10/16/2015	112610	Fox Valley Fire & Safety	Inv# 940024 Panic Button Installation	262.00
Total 1014211 · Building Maintenance - Senior					262.00
1014213 · Equipment Maintenance - Town					
Check	10/16/2015	112634	The Home Depot	Gloves/Concrete Mix	98.71
Total 1014213 · Equipment Maintenance - Town					98.71
1014214 · Equipment Maintenance - Senior					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Lobby Coffee Maker Valve Cup Replacement (2)	27.49
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Center Wall Sconces Ballasts (2)	54.53
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Runzel Reserve Security Camera Video Splitter	15.13

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Accrual Basis

**Hanover Township
Board Audit Report
October 7 - 20, 2015**

Type	Date	Num	Name	Memo	Amount
Total 1014214 · Equipment Maintenance - Senior					97.15
1014218 · Vehicle Maintenance - Town					
Check	10/09/2015	112457	Newport Printing Services	Inv# 7508 Truck Signage Application	100.00
Check	10/09/2015	112461	Preventative Maintenance Systems, Inc	Inv# 12534 Ball Joint Suspension Repair / AC Repairs	2,082.82
Total 1014218 · Vehicle Maintenance - Town					2,182.82
1014219 · Vehicle Fuel - Town					
Check	10/09/2015	112468	Village of Hanover Park (Fuel)	Inv# 2015-18 August Fuel	517.27
Total 1014219 · Vehicle Fuel - Town					517.27
1014221 · Cell Phone/Communications					
Check	10/16/2015	112630	Sprint	Acct# 897162515 Monthly Charges	118.32
Total 1014221 · Cell Phone/Communications					118.32
1014222 · Trash Removal - Town					
Check	10/09/2015	112462	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	235.89
Total 1014222 · Trash Removal - Town					235.89
1014223 · Trash Removal - Senior					
Check	10/09/2015	112462	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	241.88
Total 1014223 · Trash Removal - Senior					241.88
1014224 · Trash Removal - Astor					
Check	10/09/2015	112462	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	182.51
Total 1014224 · Trash Removal - Astor					182.51
1014225 · Grounds/Reserve Maintenance					
Check	10/16/2015	112608	Carol Stream Lawn and Power	Inv# 367750 Chain Saw & Trimmer Parts	148.91
Total 1014225 · Grounds/Reserve Maintenance					148.91
1014230 · Trash Removal - Izaak					
Check	10/09/2015	112462	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	122.95
Total 1014230 · Trash Removal - Izaak					122.95
Total 101MAIN · Facilities Maintenance					8,249.57
101PAN · Pantry					
1014161 · Utilities					
Check	10/09/2015	112458	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	42.55
Check	10/09/2015	112459	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	94.40
Check	10/16/2015	112603	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	463.26

Hanover Township
Board Audit Report
 October 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
Total 1014161 · Utilities					600.21
Total 101PAN · Pantry					600.21
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/16/2015	112584	Barr, James C	Quarterly Phone Reimbursement	150.00
Total 1014402 · Telephone - Town					150.00
1014403 · Utilities - Town					
Check	10/09/2015	112466	Village of Bartlett	Acct# 51470 Water/Sewer	101.90
Check	10/16/2015	112602	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	913.63
Total 1014403 · Utilities - Town					1,015.53
Total 101THE · Town Hall Expense					1,165.53
101TOE · Town Office Expense					
1014401 · Postage					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Back to School BBQ Mailing Postage	94.50
Total 1014401 · Postage					94.50
1014404 · Office Supplies					
Check	10/16/2015	112616	Kwik Print	Inv# 55956 Business Cards - Vargas	39.70
Check	10/16/2015	112632	Staples	Inv# 3279039077 Rule Pad/Desk Organizer	61.04
Check	10/16/2015	112632	Staples	Inv# 3280267824 Paper Clips/Post Its/Clips	54.64
Check	10/16/2015	112632	Staples	Tax Exempt Inv 3280267824	-3.21
Total 1014404 · Office Supplies					152.17
1014406 · Printing					
Check	10/16/2015	112615	Interact Business Products, LLC	Inv# 113015 Copy Charges	281.61
Total 1014406 · Printing					281.61
1014408 · Salaries					
Check	10/16/2015	112614	Job Giraffe	Inv# 215901 Part Time Office Temp Help	142.80
Total 1014408 · Salaries					142.80
1014414 · Memberships, Subs & Publication					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	GFOA Budget Submission	280.00
Total 1014414 · Memberships, Subs & Publication					280.00
1014420 · Pre-Employment Charges					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Veteran Specialist Position Posting	51.73
Check	10/16/2015	CC Aug ...	JP Morgan Chase	NPO.net Management Analyst Posting	70.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Indeed Management Analyst Posting	48.72
Check	10/16/2015	112636	Verify (XHANOV)	Inv# 998181 Background Check	16.00

Hanover Township Board Audit Report October 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	112636	Verify (XHANOV)	Inv# 1007009 Background Check	32.00
Total 1014420 · Pre-Employment Charges					218.45
1014424 · Education & Training					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	TOI Conference Registration (8)	1,480.00
Total 1014424 · Education & Training					1,480.00
1014530 · Financial Administration					
Check	10/16/2015	112611	Governmental Accounting, Inc	Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
1014531 · Community Affairs					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Back to School BBQ Mailing Supplies	37.03
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Facebook Advertisement	25.02
Check	10/16/2015	CC Aug ...	JP Morgan Chase	National Night Out Supplies/Refreshments	70.36
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Facebook Advertisement	50.24
Check	10/16/2015	CC Aug ...	JP Morgan Chase	National Night Out Supplies	19.18
Check	10/16/2015	112598	Bartlett Chamber of Commerce	Inv# 2184 Bartlett Chamber Event (4)	120.00
Check	10/16/2015	112629	Signs by Tomorrow	Inv# 21583 Township Large Magnet - Supervisor	109.15
Check	10/16/2015	112629	Signs by Tomorrow	Inv# 21577 Township Large Magnets - Trustees	109.15
Total 1014531 · Community Affairs					540.13
1014534 · Passport Services					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Passport Photo Paper	35.07
Total 1014534 · Passport Services					35.07
1014535 · Legal Notices					
Check	10/16/2015	112623	Paddock Publications, Inc	Inv# T4419966 Public Notice	31.05
Total 1014535 · Legal Notices					31.05
Total 101TOE · Town Office Expense					8,284.38
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	10/16/2015	112632	Staples	Inv# 3279039078 Deskpap/Liquid Paper/Steno Book	54.22
Total 1044405 · Office Supplies					54.22
Total 104ASR · Assessor's Division					54.22
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	TOI Conference Registration - Parquette/Houdek	370.00

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Accrual Basis

**Hanover Township
Board Audit Report
October 7 - 20, 2015**

Type	Date	Num	Name	Memo	Amount
Total 1094611 · Education & Training					370.00
1094617 · Equipment Maintenance					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Computer Keyboard	43.59
Total 1094617 · Equipment Maintenance					43.59
1094620 · Community Affairs					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Snow Cone Syrup	18.19
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Meeting Refreshments	25.51
Total 1094620 · Community Affairs					43.70
1094622 · Miscellaneous					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Get Well Flowers	51.95
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Koi Fish	15.89
Total 1094622 · Miscellaneous					67.84
1094629 · Dues & Subscriptions					
Check	10/09/2015	112439	Better Homes and Gardens	Acct# 0668185366 Reception Area Magazine Subscription	9.99
Check	10/09/2015	112446	Family Circle	Acct# 0668185366 Reception Area Magazine Subscription	9.99
Total 1094629 · Dues & Subscriptions					19.98
Total 109ADM · Administration & Clinical					545.11
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Open Gym Activity Equipment	28.32
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Credit	-9.97
Total 1094627 · Open Gym Program.					18.35
1094644 · Travel					
Check	10/09/2015	112435	Cohen, Michael J	Mileage Reimbursement	54.05
Total 1094644 · Travel					54.05
1094648 · Community Affairs					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	National Night Out Refreshments	8.56
Total 1094648 · Community Affairs					8.56
1094651 · Cellphones					
Check	10/16/2015	112630	Sprint	Acct# 897162515 Monthly Charges	94.47
Total 1094651 · Cellphones					94.47
Total 109OUT · Outreach & Prevention					175.43

Hanover Township
Board Audit Report
 October 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
Total 109YFS · Youth & Family Services					720.54
Total 1014 · Town Fund - Expenditures					45,176.55
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	10/16/2015	112592	Alexian Bros Corporate Health Services	Inv# 576572 Employee Physicals (3)	249.00
Total 1104523 · Recruitment					249.00
1104524 · Utilities					
Check	10/09/2015	112466	Village of Bartlett	Acct# 63818 Runzel Reserve Water	63.60
Check	10/09/2015	112466	Village of Bartlett	Acct# 62447 Water/Sewer	144.68
Check	10/16/2015	112607	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	4,177.30
Total 1104524 · Utilities					4,385.58
1104525 · Telephone & High Speed Internet					
Check	10/16/2015	112630	Sprint	Acct# 897162515 Monthly Charges	196.37
Total 1104525 · Telephone & High Speed Internet					196.37
1104527 · Equipment					
Check	10/09/2015	112453	Leaf (618-003)	Inv# 6000357 Postage Machine Lease	87.00
Check	10/16/2015	112617	Leaf (478-001)	Acct# 100-3025478-001 Lower Level Copier Lease	115.50
Check	10/16/2015	112618	Leaf (618-001)	Inv# 6015299 Senior Main Copy Machine Lease	386.10
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Center Television/Stand (Reimbursed)	305.47
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Television Warranty	83.99
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Portable Senior Center Television (Reimbursed)	774.56
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Shelving Unit	107.88
Total 1104527 · Equipment					1,860.50
1104528 · Office Supplies					
Check	10/16/2015	112624	Quill Corporation	Inv# 8211887 Ink/Paper	219.45
Check	10/16/2015	112624	Quill Corporation	Inv# 8211887 Coffee Supplies	10.10
Check	10/16/2015	112632	Staples	Inv# 3280267825 Calendar Refils/Pens/Folders/Wastebasket	182.39
Check	10/16/2015	112632	Staples	Tax Exempt Inv 3280267825	-10.73
Total 1104528 · Office Supplies					401.21
1104533 · Printing					
Check	10/09/2015	112451	Interact Business Products, LLC	Inv# 112787 Copy Charges	668.40
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Invitation Printing (Reimbursed)	255.00
Total 1104533 · Printing					923.40
1104535 · Travel					
Check	10/09/2015	112423	Espinosa, Juanita P	Mileage Reimbursement	129.83
Check	10/09/2015	112427	Steininger, Linda	Mileage Reimbursement - IPTA Conference	153.83

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Type	Date	Num	Name	Memo	Amount
Check	10/09/2015	112427	Steininger, Linda	Mileage Reimbursement - Ecolane Training	155.94
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Ageoptions Parking	2.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	AIRS Conference Lodging - Conway	285.60
Total 1104535 · Travel					727.20
1104536 · Education & Training					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	TOI Conference Registration - Conway	185.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	TOI Conference Registration - Colagrossi	230.00
Total 1104536 · Education & Training					415.00
1104539 · Miscellaneous					
Check	10/09/2015	112423	Espinosa, Juanita P	Driver Lunch Reimbursement	19.71
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Outing Driver Lunches (2)	40.13
Check	10/16/2015	112589	Marilyn Perri	Senior Center Entrance Flowers	38.91
Total 1104539 · Miscellaneous					98.75
Total 1104ADM · Administration					9,257.01
1104NUT · Nutrition					
1105550 · Salaries					
Check	10/16/2015	112593	All Team Staffing	Inv# 60-468215 Part Time Temp Help	516.64
Total 1105550 · Salaries					516.64
1105551 · Food					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Nutrition Program Food	107.38
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Nutrition Program Food	13.52
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Nutrition Program Food	100.10
Check	10/16/2015	112612	Gordon Food Service	Inv# 165633035 Nutrition Program Food	822.47
Check	10/16/2015	112612	Gordon Food Service	Inv# 165890856 Nutrition Program Food	804.63
Check	10/16/2015	112612	Gordon Food Service	Credit 6820047	-35.79
Check	10/16/2015	112612	Gordon Food Service	Inv# 165762321 Nutrition Program Food	951.16
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2010262 Nutrition Program Food	22.39
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2015044 Nutrition Program Food	284.19
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2006747 Nutrition Program Food	223.30
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2011013 Nutrition Program Food	128.66
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2008593 Nutrition Program Food	94.81
Check	10/16/2015	112613	Get Fresh Produce, Inc	Tax Exempt Inv# 2008593	-2.30
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2004627 Nutrition Program Food	29.00
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 1975662 Nutrition Program Food	41.45
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 305220 Nutrition Program Food	11.79
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2003554 Nutrition Program Food	265.99
Check	10/16/2015	112613	Get Fresh Produce, Inc	Inv# 2002262 Nutrition Program Food	225.67
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Cafe Baked Goods	72.35
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Cafe Food	21.81
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Cafe Baked Goods	44.69
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Cafe Baked Goods	93.58

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Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Cafe Baked Goods	76.91
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Cafe Baked Goods	51.08
Total 1105551 · Food					4,448.84
1105553 · Supplies					
Check	10/16/2015	112612	Gordon Food Service	Inv# 165633035 Nutrition Program Supplies	65.17
Check	10/16/2015	112612	Gordon Food Service	Inv# 165890856 Nutriton Program Supplies	37.97
Check	10/16/2015	112612	Gordon Food Service	Inv# 165762321 Nutrition Program Supplies	574.89
Check	10/16/2015	112620	Mickey's Linen	Inv# S40386 Towels/Aprons/Chef Coat Rental	22.55
Check	10/16/2015	112620	Mickey's Linen	Inv# 94256 Towels/Aprons/Chef Coat Rental	55.76
Check	10/16/2015	112620	Mickey's Linen	Inv# 93633 Towels/Aprons/Chef Coat Rental	55.76
Total 1105553 · Supplies					812.10
1105555 · Recruitment					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Home Delivered Meals/Line Cook Job Ads	30.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Line Cook Job Ad	40.96
Total 1105555 · Recruitment					70.96
Total 1104NUT · Nutrition					5,848.54
1104SOC · Programs & Services					
1104510 · Satellite Programming					
Check	10/16/2015	112627	Studio Energia	Inv# 53 Zumba Exercise Class Instruction Nov/Dec - IWC	600.00
Check	10/16/2015	112633	Tranquility Yoga Studio	Yoga Class Instruction Nov/Dec - IWC	525.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Elgin Classes Yoga Mats	48.36
Total 1104510 · Satellite Programming					1,173.36
1104514 · Weekend Programming					
Check	10/16/2015	112621	Marquee Movie Presentations, LLC	Holiday Movie Presentation 12/12/15	125.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Saturday Book Club Subscription	14.95
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Saturday Book Club Refreshments	86.65
Total 1104514 · Weekend Programming					226.60
1104515 · Programming					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Evening Program Refreshments	20.12
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Relay Fundraising Program Refreshments	30.47
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Special Lunch Refreshments	73.21
Check	10/16/2015	112588	Turning Point Productions, LLC	Inv# 201206 Senior Flash Mob Videographer	350.00
Check	10/16/2015	112590	Bridges of Poplar Creek	Contract# 00010454 Halloween Party (130)	2,457.18
Check	10/16/2015	112633	Tranquility Yoga Studio	Yoga Class Instruction Nov/Dec	1,802.50
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Overnight Trip Mailing	37.73
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Party Candles	145.73
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Parade Supplies	90.94
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Out Trip Candy Supplies	23.52
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Parade Supplies	51.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Program Refreshments	16.52

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Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Evening Program Advertisement Subscription	89.94
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Program Refreshments	30.85
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Event Baked Goods	295.83
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Summer Camp Party Favors - Flashlights/Gift Bags/Compass/Bubbles	253.20
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Seasonal Party Supplies	381.27
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Monthly Movie Subscription	15.99
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Summer Camp Party Favors	94.26
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Pizza and Movie	221.17
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Chicago History Museum Walking Tour (32)	832.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Chicago History Museum Lunch	463.45
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Drury Lane Theatre Lunch/Show (31)	1,514.95
Total 1104515 · Programming					9,291.83
1104516 · Social Services					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Memory Support Group Supplies	24.47
Check	10/16/2015	CC Aug ...	JP Morgan Chase	AIRS Certification Renewal - Conway	55.00
Total 1104516 · Social Services					79.47
1104519 · Senior Assistance					
Check	10/09/2015	112433	Orchard Hill Apartments	Eviction Notice	200.00
Check	10/16/2015	112591	Secretary of State	License Plate Sticker Renewal	101.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Senior Utility Assistance	302.18
Total 1104519 · Senior Assistance					603.18
1104520 · Volunteer Services					
Check	10/09/2015	112428	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	45.43
Check	10/09/2015	112429	Anita Kopinski	Home Delivered Meals Mileage Reimbursement	41.40
Check	10/09/2015	112430	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	28.18
Check	10/09/2015	112431	Jeannine Havlik	Home Delivered Meals Mileage Reimbursement Feb-July	50.60
Check	10/09/2015	112434	Beth Cooper	Home Delivered Meals Mileage Reimbursement	13.80
Check	10/16/2015	112580	Richard Bayer	Home Delivered Meals Mileage Reimbursement	60.38
Total 1104520 · Volunteer Services					239.79
1104532 · Visual Arts					
Check	10/09/2015	112426	Krall, Marianne	Ceramic Class Supplies	12.75
Check	10/09/2015	112438	Blick Art Materials	Inv# 5045698 Pilot Marker	10.47
Check	10/09/2015	112438	Blick Art Materials	Inv# 5031441 Art Class Supplies	81.76
Check	10/09/2015	112449	Hobby Lobby	Arts/Crafts	37.73
Check	10/16/2015	112581	Susan Kazenas	Craft Supplies	69.42
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Adult Coloring Book Art Supplies	9.15
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Paper Mache Letters	39.46
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Project Supplies	48.49
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Paper Mache Letters	5.12
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Supplies	29.58
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Paper Mache Letters	5.83
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Supplies	15.84

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Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Class Coloring Books	33.05
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Posh Art Show Project Supplies	9.49
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Supplies	94.27
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Supplies	25.31
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Art Project Feathers	212.55
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Latino Outreach Group Art Project Supplies	105.23
Total 1104532 · Visual Arts					845.50
1104560 · Psychiatric Services					
Check	10/16/2015	112577	Alexian Brothers Center for Mental Health	Inv# 18 C-Hope Psychiatry Services	770.44
Total 1104560 · Psychiatric Services					770.44
Total 1104SOC · Programs & Services					13,230.17
1104TRN · Transportation					
1104512 · Volunteer Express					
Check	10/09/2015	112431	Jeannine Havlik	Volunteer Express Mileage Reimbursement	92.00
Check	10/09/2015	112432	Sue Mattioli	Volunteer Express Mileage Reimbursement	51.20
Total 1104512 · Volunteer Express					143.20
1104518 · Vehicle Maintenance					
Check	10/09/2015	112454	Oil Masters	Inv# 172910 Oil Change	36.74
Check	10/09/2015	112464	Suburban Tire Auto Care Centers	Inv# 174289 Flat Tire Repair	170.49
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Blinds for Bus 110	163.52
Check	10/16/2015	CC Aug ...	JP Morgan Chase	IPASS Replenishment	40.00
Total 1104518 · Vehicle Maintenance					410.75
1104550 · Telephone					
Check	10/09/2015	112467	Verizon Wireless	Acct# 742025529-0001 Monthly Charges	603.06
Total 1104550 · Telephone					603.06
1104551 · Training					
Check	10/09/2015	112444	Ecolane USA Inc.	Inv# 100716 Ecolane Training - Steining/Kampfranz	799.00
Check	10/16/2015	CC Aug ...	JP Morgan Chase	IPTA Conference Registration - Kampfranz/Steninger	400.00
Total 1104551 · Training					1,199.00
1104552 · Fuel					
Check	10/09/2015	112468	Village of Hanover Park (Fuel)	Inv# 2015-18 August Fuel	3,035.34
Total 1104552 · Fuel					3,035.34
Total 1104TRN · Transportation					5,391.35
Total 1104 · Senior Center - Expenditures					33,727.07
2024 · Welfare Services - Expenditures					

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Type	Date	Num	Name	Memo	Amount
2024ADM - Administration					
2024202 - Office Supplies					
Check	10/16/2015	112632	Staples	Inv# 3278387914 Sign Holder (15)	97.35
Check	10/16/2015	112632	Staples	Inv# 3278387917 Sign Holders (15)	56.85
Check	10/16/2015	112632	Staples	Inv# 3278387918 Colored Paper	7.19
Total 2024202 - Office Supplies					161.39
2024205 - Travel & Training					
Check	10/09/2015	112424	Orozco, Laura A	Mileage Reimbursement	9.65
Check	10/09/2015	112425	Saul, Margaret M	Mileage Reimbursement	104.35
Check	10/09/2015	112436	Rodger McDowall	Mileage Reimbursement - CEDA Training	106.06
Check	10/16/2015	112583	Imperato, Mary Jo	GATI Training Travel Expense	64.99
Total 2024205 - Travel & Training					285.05
2024213 - Community Affairs / Misc					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Community Resource Group Refreshments	20.00
Total 2024213 - Community Affairs / Misc					20.00
Total 2024ADM - Administration					466.44
2024HOM - Home Relief					
2024102 - Rent					
Check	10/16/2015	3686	Deomatie Ramasami	October 2015 Rent	356.45
Total 2024102 - Rent					356.45
2024119 - Emergency Assistance					
Check	10/16/2015	3685	Tony's Properties Inc.	Emergency Assistance	1,000.00
Total 2024119 - Emergency Assistance					1,000.00
Total 2024HOM - Home Relief					1,356.45
Total 2024 - Welfare Services - Expenditures					1,822.89
3034 - Road & Bridge - Expenditures					
3034ADM - Administration					
3034701 - Legal					
Check	10/16/2015	112635	Tressler LLP	Inv# 363697 Legal Fees	630.00
Total 3034701 - Legal					630.00
3034710 - Community Affairs					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Recycling Event Signage	120.54
Total 3034710 - Community Affairs					120.54
3034711 - Utilities					

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Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	112604	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	205.42
Total 3034711 · Utilities					205.42
3034712 · Miscellaneous					
Check	10/16/2015	112599	Business Card - Bank of America	Staff Lunch	35.53
Check	10/16/2015	112599	Business Card - Bank of America	Bridlewood Landscape Meeting	63.57
Total 3034712 · Miscellaneous					99.10
3034713 · Service Charges					
Check	10/16/2015	112599	Business Card - Bank of America	Acct Charges	30.00
Total 3034713 · Service Charges					30.00
3034714 · Office Supplies					
Check	10/16/2015	112616	Kwik Print	Inv# 55972 Letterhead / Envelopes	350.50
Total 3034714 · Office Supplies					350.50
3034793 · Unemployment					
Check	10/14/2015	112558	Illinois Dept of Employment Security	3rd Qtr 2015	31.68
Total 3034793 · Unemployment					31.68
Total 3034ADM · Administration					1,467.24
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/16/2015	112622	Menard's- Hanover Park	Inv# 4835 Marking Spray	9.96
Check	10/16/2015	112634	The Home Depot	Cleaning Supplies/Photocell	116.36
Total 3034602 · Operating Supplies & Materials					126.32
3034603 · Gasoline					
Check	10/09/2015	112468	Village of Hanover Park (Fuel)	Inv# 2015-18 August Fuel	812.94
Total 3034603 · Gasoline					812.94
3034607 · Contract Work					
Check	10/16/2015	112596	Before and After Landscape Design	Tree Planting Project	12,525.00
Check	10/16/2015	112628	Spaceco, Inc	Inv# 65995 Gromer Road Const Admin/Testing	8,586.13
Total 3034607 · Contract Work					21,111.13
3034610 · Street Lighting					
Check	10/16/2015	112605	Com Ed 051	Acct# 5619024051 Monthly Charges	31.34
Total 3034610 · Street Lighting					31.34
Total 3034ROD · Road Maintenance					22,081.73

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Type	Date	Num	Name	Memo	Amount
Total 3034 · Road & Bridge - Expenditures					23,548.97
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	10/16/2015	112573	Links Technology Solutions, Inc	Inv# 29212 Quarterly Web Hosting	125.00
Total 5054014 · Equip / Database					125.00
5054538 · Miscellaneous					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	Human Services Coordinating Council Refreshments	5.10
Total 5054538 · Miscellaneous					5.10
5054539 · Dues					
Check	10/09/2015	112445	Elgin Hispanic Network	2015 Network Membership - K. Vana	37.50
Total 5054539 · Dues					37.50
5054540 · Special Events					
Check	10/16/2015	CC Aug ...	JP Morgan Chase	MHB Focus Group Refreshments	23.22
Check	10/16/2015	CC Aug ...	JP Morgan Chase	MHB Focus Group Dinner	18.41
Total 5054540 · Special Events					41.63
5054544 · Consultants					
Check	10/16/2015	112568	Health Systems Research	Mental Health Needs Assessments Focus Groups/Community Analysis	17,397.00
Total 5054544 · Consultants					17,397.00
Total 5054ADM · Administration					17,606.23
5054COM · Community Resource Center					
5054210 · Utilities					
Check	10/16/2015	112572	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Monthly Charges	20.56
Check	10/16/2015	112574	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	277.78
Total 5054210 · Utilities					298.34
5054213 · Janitorial					
Check	10/16/2015	112571	JaniKing	Inv# 10150532 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
5054217 · Capital Improvements					
Check	10/16/2015	112634	The Home Depot	Brick Mold/Paint	35.67
Total 5054217 · Capital Improvements					35.67
5054250 · Building Maintenance					
Check	10/16/2015	112569	Orkin Pest Control (MHB)	Inv# 104989994 Pest Control	53.79
Check	10/16/2015	112570	Fox Valley Fire & Safety	Inv# 940023 Panic Button Installation	278.00

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Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	112575	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	170.32
Check	10/16/2015	112576	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	56.60
Total 5054250 · Building Maintenance					558.71
5054286 · Agency Support Services					
Check	10/16/2015	112566	Hinckley Springs (MHB)	Acct 16681552567400 Monthly Charges	61.87
Total 5054286 · Agency Support Services					61.87
Total 5054COM · Community Resource Center					1,368.59
5054SVC · Service Contracts					
5054128 · RENZ Outpatient					
Check	10/16/2015	112561	Renz Addiction Counseling Center	Outpatient Treatment	7,712.78
Total 5054128 · RENZ Outpatient					7,712.78
5054130 · Northwest Casa					
Check	10/16/2015	112563	Northwest CASA	Counseling	1,107.25
Total 5054130 · Northwest Casa					1,107.25
5054162 · Tide Transportation					
Check	10/16/2015	112562	A#1 Cab Dispatch Inc	10/7/15 Transportation Invoices	1,163.00
Total 5054162 · Tide Transportation					1,163.00
5054172 · Coutryside In-Home Respite					
Check	10/16/2015	112559	Coutryside Association	In Home Respite	200.00
Total 5054172 · Coutryside In-Home Respite					200.00
5054177 · Staff Development Grant Fund					
Check	10/16/2015	112567	DayOneNetwork	Staff Development Grant - Autism Conference	1,400.00
Total 5054177 · Staff Development Grant Fund					1,400.00
5054179 · Challenge Grant Fund					
Check	10/16/2015	112560	Easter Seals DuPage & Fox Valley Regi...	Family Support Services May	572.44
Check	10/16/2015	112560	Easter Seals DuPage & Fox Valley Regi...	Family Support Services June	962.74
Check	10/16/2015	112560	Easter Seals DuPage & Fox Valley Regi...	Family Support Services July	26.02
Check	10/16/2015	112560	Easter Seals DuPage & Fox Valley Regi...	Family Support Services Aug	104.08
Total 5054179 · Challenge Grant Fund					1,665.28
5054200 · Kenneth Young Center - SASS					
Check	10/16/2015	112565	Kenneth Young Center	SASS	3,139.50
Total 5054200 · Kenneth Young Center - SASS					3,139.50
5054201 · Journeys Hope Center					

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Type	Date	Num	Name	Memo	Amount
Check	10/16/2015	112564	Journey from PADS to HOPE	Hope Center Counseling	231.00
Total 5054201 · Journeys Hope Center					231.00
Total 5054SVC · Service Contracts					16,618.81
Total 5054 · Mental Health - Expenditures					35,593.63
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	10/09/2015	112460	Pace	Bus Lease (2)	200.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Town & Senior Parking Lots					
Check	10/16/2015	112587	Village of Bartlett	Tiknis Campus Parking Lot Resurfacing Permit Fee	300.00
Total 8084414 · Town & Senior Parking Lots					300.00
8084420 · Izaak Walton Ctr Improvements					
Check	10/16/2015	112582	Hitchcock Design Group	Inv# 17958 OSLAD Grant Application Completion	500.00
Total 8084420 · Izaak Walton Ctr Improvements					500.00
8084425 · Building & Perm Improvements					
Check	10/16/2015	112585	Abbey Paving Co., Inc.	Inv# 15-250-1 Lenoci Reserve Path Resurfacing	18,963.00
Total 8084425 · Building & Perm Improvements					18,963.00
Total 8084 · Capital Projects - Expenditures					19,763.00
TOTAL					160,085.11



- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 9:12 a.m. and introduced those present including Trustees Benoit, Caramelli, and Essick. Others present included twenty residents and staff.
- II. Town Hall
Trustee Caramelli fielded a question regarding the new senior transport bus; it is currently being decaled and would be ready in about two weeks. Supervisor McGuire noted that the “Small Town Girl” movie would be played in the lower level activity room today.
- III. New Business: None.
- IV. Executive Session: No motion was made to go into Executive Session.
- V. Other Business: No other business was discussed.
- VI. Adjournment: There being no further business to come before this Board, Supervisor McGuire adjourned the formal workshop at 9:15 a.m. He invited the residents to have breakfast.

Respectfully submitted,

Sarah Adelpia, Programming Specialist
on behalf of Katy Dolan Baumer, Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Krick, Essick and Caramelli, and Supervisor McGuire.

Other Elected Official present were Assessor Smogolski and Highway Commissioner Ochoa.

Others present included Administrator James Barr, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Attorney Mike Airdo, graduate management intern Sean Arden, Management Analyst Sam Hughes, Mr. Andre Metoyer, Ms Jaci Kator, representative from AT&T, and Streamwood High School Civics class students.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

- A. Veterans Honor Roll: Supervisor McGuire invited the Board forward to recognize the new members of the Township Veterans Honor Roll. ABHCS Andre Metoyer of Bartlett was honored for his service in the U.S. Navy. The Board thanked him for his service.

The Supervisor asked that the record reflect the addition of these veterans to the Veterans Honor Roll kept by the Clerk, post their names on the plaques in Veterans Hall, and invite to the twice annual VHR Dinner: A1C Alan C. Lenoci of Streamwood for his service in the U.S. Air Force and SH3 Phuumphone R. Khoxayo of Streamwood for his service in the U.S. Navy.

- B. The Supervisor then invited the Ms Jaci Kator from A.T.&T. forward to be recognized by the Hanover Township Foundation for their generous contributions to the Food Pantry.

- C. Trustee Benoit, on behalf of the St. John the Evangelist Catholic Church, accepted a plaque from Mr. McGuire on behalf of the Hanover Township Foundation, recognized for their contribution to the Food Pantry.

V. Reports

- A. Supervisor McGuire invited Assistant Administrator Powers to introduce the new Management Analyst, Sam Hughes; the Board welcomed him. He thanked the staff, volunteers and elected officials who participated in the Hanover Township Foundation black tie fundraiser, where 143 people enjoyed the evening and raised over \$20,000. The Foundation's 2nd Annual Golf Outing drew 60 golfers and raised \$15,000. The 2016 black tie fundraiser for the Township Foundation will be held on April 30. He noted that he has asked the Administrator to schedule a strategic planning meeting in the first quarter, 2016. The TOI conference is coming up in November; please let administration know if you will be attending.

- B. Clerk Dolan Baumer reported that 69 new voters were registered in Hanover Township on September 22 – National Voter Registration Day. She also reported that the Cook County Clerk would hold a “Clerk Chat” at Hanover Township to discuss new ways a resident can register to vote. They will be here on October 21 at 10 a.m. in

the Senior Center, Lower Level Activity Room. She thanked Emergency Services and Administration for handily showcasing Hanover Township during the Fire Station Open House.

- C. Highway Commissioner Ochoa reported that the Gromer Road project started and is projected to be completed by a week from Friday.
- D. Assessor Smogolski reported that his office is open for appeals, now. The Outreach is scheduled for tomorrow at 7 p.m. sponsored by Commissioner Schneider and Supervisor McGuire.
- E. Treasurer: A motion was made by Trustee Caramelli and seconded by Trustee Essick to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Krick, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.
- F. Trustee Liaison Committee Reports: Trustee Benoit reported that the Mental Health Board presentation last week would become part of the strategic plan. The residents polled seem satisfied overall, but some weak areas do exist that the Board will investigate. The Mental Health Housing Taskforce site visits have been completed. The next step is to create a recommendation, then to do an analysis of funding options and establishment of the housing. Mr. McGuire congratulated the Board on a good study, saying that we should also incorporate it into our strategic planning session.

Trustee Caramelli reported that the newest addition to the fleet is the 26 passenger bus; it is having decals applied and would be ready within the next two weeks. The senior's Meals on Wheels program started on October 1, with positive results thus far. He also reported that the seniors took over Stratford Square Mall with another flash mob dance and it should be up on YouTube shortly.

- VI. Bill Paying: Administrator Barr offered the bills in two sets, the first due Alexian Brothers, from September 16, 2015 through October 6, 2015, as follows:

a.	Senior Center	<u>\$861.08</u>
	Total due Alexian Brothers	<u>\$861.08</u>

A motion was made by Trustee Essick to approve the bills for Alexian Brothers from September 16, 2015 through October 6, 2015; Trustee Krick seconded the motion. Trustees Krick, Essick and Caramelli, and Supervisor McGuire. Nays: None. Abstain: Trustee Benoit. Motion carried.

The second set of bills, from September 16, 2015 through October 6, 2015, was presented as follows for review and approval by the Board:

a.	Town	\$67,839.30
b.	Senior Center	34,808.77
c.	Welfare Services	15,517.54
d.	Road and Bridge	8,266.82
e.	Mental Health Board	28,855.25
f.	Retirement	0.00

g.	Vehicle	0.00
h.	Capital	<u>16,805.17</u>
	Total All Funds	<u>\$172,092.85</u>

A motion was made by Trustee Caramelli to approve the bills from September 16, 2015 through October 6, 2015; Trustee Benoit seconded the motion. Trustees Benoit, Krick, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

A. Meeting Minutes of September 15, 2015: Clerk Dolan Baumer presented the meeting minutes September 15, 2015 for review and approval. A motion was made by Trustee Caramelli to approve the meeting minutes of September 15, 2015, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Essick and Caramelli, and Supervisor McGuire. Abstain: Trustee Krick. Nays: None. Motion carried.

B. Ordinance Amending the Offices of Hanover Township Freedom of Information Officer and Open Meetings Act Officer: A motion was made by Trustee Benoit to approve the ordinance #1006151 amending the offices of the Hanover Township Freedom of Information Officer and Open Meetings Act Officer, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Krick, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

C. Ordinance Establishing the Office of Hanover Township Medical Director: A motion was made by Trustee Essick to approve ordinance #1006152 establishing the office of the Hanover Township Medical Director. The motion was seconded by Trustee Krick, followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Krick, Essick and Caramelli, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire then announced the appointment of Dr. Daniel O'Malley as the Medical Director.

IX. Executive Session: Trustee Benoit made a motion to go into closed session for the purpose of discussion of §2c1 (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body...), and §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired pursuant to the Illinois Open Meetings Act. The motion was seconded by Trustee Caramelli and a roll call vote followed: Ayes: Trustees Benoit, Caramelli, Essick, and Krick, and Supervisor McGuire. Motion carried and the Board adjourned into Executive Session at 7:20 p.m. He then invited the Civics Class students forward so that the Board could sign the paperwork.


The Board returned from Executive Session at 8:30 p.m. and Supervisor McGuire reconvened the meeting; present were Trustees Benoit, Krick, Caramelli, and Essick, and Supervisor McGuire

X. Other Business: Administrator Barr reported that the State of Illinois budget impasse is affecting AgeOptions, reducing our share by about \$35,700, which may be paid once the impasse is resolved, noting that this will be taken into consideration during our budget process. He reminded the Board that 60% of the program is funded by the Federal government and is not affected by the State budgeting process. Elgin Mayor Kaptain is

hosting a Human Services Summit on October 20. Mr. McGuire reported that it is time to start holding Finance Committee meetings.

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:43 p.m. was made by Supervisor McGuire and it was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Krick, Essick and Caramelli, and Supervisor McGuire. Motion carried.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Y&F Services Village of Streamwood
Bartlett Library Highway Commissioner Streamwood Park District