



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Special Meeting of Town  
Board April 8, 2014  
7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Trustees’ Committee Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
  - A. Special Meeting Minutes of March 17, 2014
  - B. Resolution Approving a Contract for Services between Hanover Township and the Hanover Township Mental Health Board (C-HOPE Program)
  - C. Resolution Approving a Professional Services Agreement for Psychiatric Services with Alexian Brothers Center for Mental Health
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

**Hanover Township**  
Board Audit Report  
From 3/18/14 to 4/8/14

	<u>Subtotal</u>	<u>Alexian Invoices</u>	<u>Total</u>
Total Town Fund	97,389.10	87.00	97,476.10
Total Senior Center	49,775.47	276.00	50,051.47
Total Welfare Services	22,631.81		22,631.81
Total Road and Bridge	11,674.09		11,674.09
Total Mental Health Board	46,829.42	1,220.00	48,049.42
Total Retirement	0.00		
Total Vehicle	9,643.18		9,643.18
Total Capital	5,998.06		5,998.06
Total All Funds	<u>243,941.13</u>	<u>1,583.00</u>	<u>245,524.13</u>

The above "Subtotal" column has been approved for payment this 8th day of April 2014.

The above "Total" column has been approved for payment this 8th day of April 2014.

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Supervisor

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Accrual Basis

**Hanover Township  
Board Audit Report  
March 18 through April 8, 2014**

Type	Date	Num	Name	Memo	Amount
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	03/25/2014	103973	Mariann Cabaniss	Casino Refund	36.00
Check	03/25/2014	103980	Kay Donaldson	Chocolate Tour Refund	34.00
Check	03/26/2014	103946	Hanover Township Comm Senior Ctzns ...	Credit Card Receipts 11/21/13 - 3/18/14	269.00
Check	04/04/2014	104237	Dee Bass	Swedish Museum Refund	28.00
Total 1103500 - Senior Programs					367.00
Total 1103 - Senior Center - Revenue					367.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014410 - Equipment Purchases</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Food Pantry Freezer	2,690.00
Bill	03/31/2014		Wells Fargo Financial Leasing 002	Acct# 603-0113861-002 Monthly Lease	328.00
Total 1014410 - Equipment Purchases					3,018.00
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Constant Contact Marketing	58.44
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Monthly HR Software	199.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Monthly Cloud Backup	150.00
Check	03/25/2014	103977	Current Technologies Corporation	Inv# 711096 Network Labor	1,258.75
Bill	03/31/2014		Dell Marketing L.P.	Computer Equipment/Upgrades	12,028.24
Bill	03/31/2014		Dell Marketing L.P.	Maintenance Computer Equipment/Upgrades	897.05
Total 1014430 - Computer Equipment & Software					14,591.48
<b>1014540 - Facility Lease</b>					
Check	03/28/2014	104061	Bartlett Volunteer Fire Association	Emergency Services Station Lease Payment 2 of 2	10,000.00
Total 1014540 - Facility Lease					10,000.00
Total 101CAP - Capital Expenditures					27,609.48
<b>101CHN - Community Health</b>					
<b>1014451 - Postage</b>					
Check	03/25/2014	103998	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage Charges	32.06
Total 1014451 - Postage					32.06
<b>1014452 - Office Supplies</b>					
Bill	03/31/2014		Staples	Inv# 3225708381 Brochure Holder	39.09
Total 1014452 - Office Supplies					39.09
<b>1014453 - Printing</b>					
Check	03/25/2014	103986	Interact Business Products, LLC	Inv# 92789 Copy Charges	696.77
Bill	03/31/2014		Interact Business Products, LLC	Inv# 93860 Copy Charges	99.06
Total 1014453 - Printing					795.83
<b>1014454 - Travel</b>					
Check	03/25/2014	103951	Hoch, Keely P	Mileage Reimbursement	15.20

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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Check	03/28/2014	104057	Arriola, Stacy A	Mileage Reimbursement	26.61
Total 1014454 · Travel					41.81
<b>1014456 · Community Affairs</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ACES Course Completion Cards	151.00
Total 1014456 · Community Affairs					151.00
<b>1014458 · Furniture &amp; Computer Equipment</b>					
Bill	03/31/2014		Water Logic	Inv# 21398 Water System Rental	60.00
Total 1014458 · Furniture & Computer Equipment					60.00
<b>1014461 · Miscellaneous</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	5k Event Race Timing	48.25
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Municipal Nurses Meeting Refreshments	52.16
Total 1014461 · Miscellaneous					100.41
<b>1014465 · Medical Supplies</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	CPR Mask Trainer Valve	66.67
Check	03/28/2014	104056	Rene Pearson	AED Replacement Battery	248.00
Total 1014465 · Medical Supplies					314.67
<b>1014467 · Crisis Care</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Crisis Care Medication Assistance	491.49
Check	03/28/2014	104029	Glenbrook Pharmacy	Crisis Care Assistance Program	59.00
Check	03/28/2014	104055	The Medicine Stop	Medication Assistance Crisis Care	85.80
Total 1014467 · Crisis Care					636.29
<b>1014491 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,075.00
Total 1014491 · Health Insurance					1,075.00
<b>1014492 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	126.18
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	20.52
Total 1014492 · Dental, Vision & Life Insurance					146.70
Total 101CHN · Community Health					3,392.86
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014614 · Printing</b>					
Check	03/25/2014	103990	Kwik Print	Inv# 52006 Business Cards - Monegato	38.60
Bill	03/31/2014		Staples	Inv# 3225202911 Ink	87.91
Total 1014614 · Printing					126.51
<b>1014617 · Equipment &amp; Furniture</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Filing Cabinet	49.58
Check	03/25/2014	104014	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	62.50

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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Bill	03/31/2014		Dell Marketing L.P.	Computer Equipment/Upgrades	405.83
Total 1014617 · Equipment & Furniture					517.91
<b>1014619 · Office Supplies</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Desk Floor Mats	70.61
Total 1014619 · Office Supplies					70.61
<b>1014621 · Satellite Office Utilities</b>					
Check	03/25/2014	103975	Com Ed 010	Acct# 6997418010 Monthly Charges	113.80
Check	03/25/2014	103994	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	446.76
Bill	03/31/2014		City of Elgin	Acct# 413720-6423 Monthly Charges	13.64
Total 1014621 · Satellite Office Utilities					574.20
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	03/28/2014	104059	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	106.62
Bill	03/31/2014		Comcast (503)	Acct# 8771 20 032 0798503 Monthly Charges	2.11
Total 1014623 · Satellite Office Phone & Intrnt					108.73
<b>1014624 · Travel</b>					
Bill	03/31/2014		Holly Monegato	Mileage Reimbursement	46.90
Total 1014624 · Travel					46.90
<b>1014629 · Dues and Subscriptions</b>					
Check	03/25/2014	103999	Paddock Publications	Acct# 681793 Daily Herald Subscription	22.00
Total 1014629 · Dues and Subscriptions					22.00
<b>1014631 · Community Festivals</b>					
Check	04/04/2014	104242	Summer Celebration, Inc	Streamwood Summer Festival Sponsorship	1,500.00
Total 1014631 · Community Festivals					1,500.00
<b>1014691 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,666.27
Total 1014691 · Health Insurance					1,666.27
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	124.37
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	17.79
Total 1014692 · Dental, Vision & Life Insurance					142.16
Total 101CMA · Community Relations					4,775.29
Total 101CVA · Community & Veteran Affairs					4,775.29
<b>101ES - ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	03/25/2014	103974	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	89.85
Check	03/28/2014	104060	A1 Trophies & Awards, Inc	Inv# 15316 Nametags (48)	52.80
Check	03/28/2014	104091	The Home Depot F&M	Shatter Proof Outdoor Bulbs	23.49

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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Bill	03/31/2014		Dell Marketing L.P.	Computer Equipment/Upgrades	299.02
Check	04/04/2014	104239	Mick Rogala	Board Markers/Axe Handle/Oil Mix/Extension Cords	124.38
Total 1014802 · Equipment					589.54
<b>1014803 · Uniforms</b>					
Check	03/25/2014	103995	Ray O'herron Co., Inc.	Inv# 1405408 Uniforms (2)	341.90
Check	03/28/2014	104064	Bartlett Sports	Inv# 3410 ES Department Shirts (16)	448.00
Total 1014803 · Uniforms					789.90
<b>1014805 · Postage</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Brochures Postage	92.00
Total 1014805 · Postage					92.00
<b>1014806 · Office Supplies</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Business Card Holder	11.52
Total 1014806 · Office Supplies					11.52
<b>1014808 · Education / Training</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Conference Brochures	247.14
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Brochures Seal	11.43
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Reminder Postcards	24.08
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Postcards Postage	33.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Brochure Postage	20.80
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Conference Brochures	78.38
Check	03/19/2014	CC Feb 14	JP Morgan Chase	IESMA Member Dues	94.00
Check	03/25/2014	103993	NIEMC	Inv# 14-14 Membership - C. Essick	20.00
Total 1014808 · Education / Training					528.83
<b>1014812 · Volunteer Appreciation</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	ES Annual Employee Event	615.60
Total 1014812 · Volunteer Appreciation					615.60
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Check	03/25/2014	103963	Carquest Auto Parts Stores	Oil Filters/Wiper Blades	29.02
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 337222 September Fuel	352.21
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 38192 February Fuel	690.30
Check	04/04/2014	104239	Mick Rogala	Tire Valve Stems	50.38
Total 1014813 · Vehicle Fuel & Maintenance					1,121.91
<b>1014815 · Emergency Ops Center</b>					
Check	03/25/2014	104000	P.F. Pettibone & Co	Inv# 30208 ES Badges (50)	3,774.50
Check	03/25/2014	104000	P.F. Pettibone & Co	Inv# 30209 Sergrant Badges (4)	426.65
Total 1014815 · Emergency Ops Center					4,201.15
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	-112.92
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	-18.02

**Hanover Township**  
**Board Audit Report**  
 March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Total 1014892 · Dental, Vision & Life Insurance					-130.94
Total 101ES · ES - Expenditures					7,819.51
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014504 · Dental, Vision &amp; Life Insurance</b>					
Bill	03/31/2014		NCPERS	Unit# 5785 Policy Premium	22.40
Total 1014504 · Dental, Vision & Life Insurance					22.40
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Bill	03/31/2014		TASC	Inv# 282314 Admin Fees	82.80
Total 1014507 · Flex Plan & 457 Plan					82.80
<b>1014513 · Employee Wellness</b>					
Check	03/25/2014	103978	CADR+	Inv# 10680 Consult a Doctor - February	77.00
Check	03/25/2014	103978	CADR+	Inv# 10801 Consult a Doctor - March	77.00
Total 1014513 · Employee Wellness					154.00
Total 101ISE · Insurance & Employee Benefits					259.20
<b>101MAIN · Facilities Maintenance</b>					
<b>1014206 · Janitorial Supplies - Senior</b>					
Check	03/25/2014	103959	Bade Paper Products, Inc	Inv# 192935 Toilet Tissue	349.00
Check	03/28/2014	104062	Bade Paper Products, Inc	Inv# 193092 Towels/Toilet TIssue/Lubricant/Toilet Seat Covers/Can Liners	1,675.02
Check	03/28/2014	104091	The Home Depot F&M	Grill Cleaner	48.54
Total 1014206 · Janitorial Supplies - Senior					2,072.56
<b>1014208 · Housekeeping Contract</b>					
Check	03/25/2014	103996	Perfect Cleaning Service, Inc.	Inv# 38164 Janitorial Service	2,640.00
Check	03/28/2014	104073	JaniKing	Inv# 04140292 Contract Billing	325.00
Total 1014208 · Housekeeping Contract					2,965.00
<b>1014209 · Building Contracts</b>					
Check	03/25/2014	103965	Climatetemp Service Group, LLC	Inv# 4310314 Preventive Maintenance	723.00
Check	03/25/2014	103982	Fox Valley Fire & Safety	Inv# 820997 Service to System - Senior	118.50
Total 1014209 · Building Contracts					841.50
<b>1014210 · Building Maintenance - Town</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Insulation	10.00
Check	03/28/2014	104074	Ken Mathis	Inv# 331108 Men's Toilet Repair	96.50
Check	03/28/2014	104091	The Home Depot F&M	Light Bulbs/Wall Plate/Doorstop	52.50
Total 1014210 · Building Maintenance - Town					159.00
<b>1014211 · Building Maintenance - Senior</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Backdraft Damper	44.16
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Duct Boster Fan	138.59
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Credit	-11.50
Check	03/25/2014	103965	Climatetemp Service Group, LLC	Inv# S01405 Ball Valve for Heater	393.27

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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Check	03/28/2014	104068	Dependable Building Services	Inv# 47572 Senior Center Parking Lot Light Bulb Replacement (7)	957.30
Check	03/28/2014	104070	Grainger	Inv# 9392697406 Grease Trap Treatment	89.22
Check	03/28/2014	104091	The Home Depot F&M	Edger/Toggle Bolt	19.37
Total 1014211 · Building Maintenance - Senior					1,630.41
<b>1014212 · Building Maintenance - Astor</b>					
Check	03/25/2014	103965	Climatetemp Service Group, LLC	Inv#S01422 Pressure Switch/Installation	335.92
Total 1014212 · Building Maintenance - Astor					335.92
<b>1014214 · Equipment Maintenance - Senior</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	SS Table Repair/Casters	204.93
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Hot Water Tank Credit	-1,488.01
Check	03/28/2014	104067	W.S. Darley & Co	Inv# 17126772 Fire Extinguisher	90.00
Total 1014214 · Equipment Maintenance - Senior					-1,193.08
<b>1014218 · Vehicle Maintenance - Town</b>					
Check	03/28/2014	104091	The Home Depot F&M	Threshold	15.54
Total 1014218 · Vehicle Maintenance - Town					15.54
<b>1014219 · Vehicle Fuel - Town</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Snow Plow Fuel	100.00
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 337222 September Fuel	744.36
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 38192 February Fuel	706.72
Total 1014219 · Vehicle Fuel - Town					1,551.08
<b>1014220 · Seasonal Projects Assistance</b>					
Check	03/25/2014	103954	Alexian Bros Corporate Health Services	Inv# 517772 Employee Physical	87.00
Total 1014220 · Seasonal Projects Assistance					87.00
<b>1014225 · Grounds Maintenance</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Snow Plow Safety Light	23.06
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Snow Plow Part Replacement	35.67
Check	03/25/2014	103983	FlagsUSA	Inv# 57371 Flags (4)	124.00
Check	03/28/2014	104091	The Home Depot F&M	Ice Melt	154.34
Total 1014225 · Grounds Maintenance					337.07
<b>1014291 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,644.23
Total 1014291 · Health Insurance					1,644.23
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	290.00
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	38.31
Total 1014292 · Dental, Vision & Life Insurance					328.31
Total 101MAIN · Facilities Maintenance					10,774.54
<b>101PAN · Pantry</b>					



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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
<b>1014161 - Utilities</b>					
Check	03/25/2014	103966	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	786.69
Check	03/25/2014	104008	Village of Hanover Park	Acct# 22510-39440 Water/Sewer	61.79
Total 1014161 - Utilities					848.48
<b>1014191 - Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,623.26
Total 1014191 - Health Insurance					1,623.26
<b>1014192 - Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	207.09
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	18.02
Total 1014192 - Dental, Vision & Life Insurance					225.11
Total 101PAN - Pantry					2,696.85
<b>101THE - Town Hall Expense</b>					
<b>1014402 - Telephone - Town</b>					
Check	03/25/2014	103955	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	43.40
Check	03/25/2014	103956	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	144.05
Check	03/25/2014	103957	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	122.50
Check	03/25/2014	103979	Call One	Acct# 1010-8140-0000 Monthly Charges	2,540.35
Bill	03/31/2014		James Barr	Cell Phone Reimbursement Jan-Mar 2014	150.00
Total 1014402 - Telephone - Town					3,000.30
<b>1014403 - Utilities - Town</b>					
Check	03/25/2014	103969	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	1,162.03
Check	03/28/2014	104081	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	1,653.51
Check	03/28/2014	104094	Village of Bartlett	Acct# 51470 Water/Sewer	101.90
Total 1014403 - Utilities - Town					2,917.44
<b>1014405 - Internet Access - Town</b>					
Check	03/28/2014	104065	Comcast (Town)	Acct# 8771 10 083 0128607 Monthly Charges	134.85
Total 1014405 - Internet Access - Town					134.85
<b>1014416 - Equipment Rental - Town</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Postage Machine Rental	495.00
Total 1014416 - Equipment Rental - Town					495.00
Total 101THE - Town Hall Expense					6,547.59
<b>101TOE - Town Office Expense</b>					
<b>1014401 - Postage</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	IWC Board Meeting Postage	16.88
Check	03/28/2014	104085	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	1,434.76
Bill	03/31/2014		Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	1,587.66
Total 1014401 - Postage					3,039.30

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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
<b>1014404 · Office Supplies</b>					
Check	03/25/2014	103958	Ace Coffee Bar	Inv# 340638 Coffee Supplies	98.85
Bill	03/31/2014		Staples	Inv# 3226253075 Rubber Bands/Ink/Copy Paper	236.23
Total 1014404 · Office Supplies					335.08
<b>1014406 · Printing</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	IWC Board Meeting Postcard	33.00
Total 1014406 · Printing					33.00
<b>1014408 · Salaries</b>					
Check	03/25/2014	103988	Job Giraffe	Inv# 00205235 Part Time Office Temp Help	140.28
Bill	03/31/2014		Job Giraffe	Inv# 205419 Part Time Office Temp Help	76.16
Total 1014408 · Salaries					216.44
<b>1014412 · Travel Expenses</b>					
Check	03/25/2014	103952	Mikucki, Chester J	Mileage Reimbursement	30.28
Check	03/28/2014	104030	Imperato, Alexandra M	Mileage Reimbursement	14.83
Bill	03/31/2014		Joan Fischer	Mileage Reimbursement	18.98
Total 1014412 · Travel Expenses					64.09
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	04/04/2014	104209	Village of Bartlett	Liquor License Renewal	1,250.00
Check	04/04/2014	104209	Village of Bartlett	Vending Machine Licens Renewal	20.00
Total 1014414 · Memberships, Subs & Publication					1,270.00
<b>1014420 · Pre-Employment Charges</b>					
Check	03/25/2014	104011	Verify (XHANOV)	Inv# 839262 Background Check	16.00
Total 1014420 · Pre-Employment Charges					16.00
<b>1014424 · Education &amp; Training</b>					
Check	03/25/2014	104005	Township Officials of Illinois	TOI Topics Day Registration - K. Dolan Baumer	75.00
Check	03/28/2014	104084	Q Center	Inv# 4674 Executive Staff Training	608.00
Total 1014424 · Education & Training					683.00
<b>1014429 · Miscellaneous</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Finance Committee Meeting Refreshments	107.92
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Interview Lunch	22.00
Total 1014429 · Miscellaneous					129.92
<b>1014531 · Community Affairs</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Streamwood Chamber Breakfast	23.21
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Hanover Park Chamber Breakfast	391.03
Check	03/28/2014	104080	NovoPrint USA	Inv# 504461 Bartlet Chamber of Commerce Ad	797.50
Bill	03/31/2014		Elk Grove Lions Club	2013 Annual Town Meeting Moderator Fee	100.00
Total 1014531 · Community Affairs					1,311.74
<b>1014532 · Committee on Youth</b>					
Check	03/25/2014	103997	Party Central	Inv# 479079-2 Banquet Tablecloths/Table Linens	172.20

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Accrual Basis

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Check	03/28/2014	104089	Sam's Club (YFS 0748 1)	Committee on Youth Supplies Plates/Napkins/Refreshments	356.12
Total 1014532 · Committee on Youth					528.32
<b>1014533 · Environmental Sustainability</b>					
Bill	03/31/2014		4imprint, Inc.	Inv# 3267801 Reusable Water Bottles (200)	306.79
Total 1014533 · Environmental Sustainability					306.79
<b>1014591 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	3,395.04
Total 1014591 · Health Insurance					3,395.04
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	-161.05
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	35.58
Total 1014592 · Dental, Vision & Life Insurance					-125.47
Total 101TOE · Town Office Expense					11,203.25
<b>104ASR · Assessor's Division</b>					
<b>1044411 · Equipment Purchases</b>					
Bill	03/31/2014		Dell Marketing L.P.	Computer Equipment/Upgrades	973.53
Total 1044411 · Equipment Purchases					973.53
<b>1044419 · Training</b>					
Check	04/04/2014	104238	Illinois Property Assessment Institute	Property Valuation Seminar	375.00
Total 1044419 · Training					375.00
<b>1044491 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,195.38
Total 1044491 · Health Insurance					1,195.38
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	211.11
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	28.74
Total 1044492 · Dental, Vision & Life Insurance					239.85
Total 104ASR · Assessor's Division					2,783.76
<b>107CLK · Clerk's Department</b>					
<b>1074206 · Legal Notices</b>					
Bill	03/31/2014		Kwik Print	Inv# 52115 Annual Report Legal Notices	192.80
Total 1074206 · Legal Notices					192.80
Total 107CLK · Clerk's Department					192.80
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094611 · Education &amp; Training</b>					

**Hanover Township  
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Type	Date	Num	Name	Memo	Amount
Check	03/19/2014	CC Feb 14	JP Morgan Chase	LCSW Review Course- Santiago	199.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Professional Self Workshop - Robl	140.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Summit for Clinical Excellence - Low	355.00
Total 1094611 · Education & Training					694.00
<b>1094613 · Answering Service</b>					
Check	03/25/2014	103964	Community Crisis Center	After Hours Telephone Response	1,200.00
Total 1094613 · Answering Service					1,200.00
<b>1094617 · Equipment Maintenance</b>					
Bill	03/31/2014		Interact Business Products, LLC	Inv# 93782 Copy Charges	1,340.32
Bill	03/31/2014		Interact Business Products, LLC	Inv# 93781 Copy Charges	100.25
Total 1094617 · Equipment Maintenance					1,440.57
<b>1094619 · Office Supplies</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Letter Trays	48.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Township Apparell Jackets (15)	471.00
Check	03/28/2014	104089	Sam's Club (YFS 0748 1)	Coffee Supplies	9.97
Total 1094619 · Office Supplies					528.97
<b>1094620 · Community Affairs</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Linen Table Cloths	174.00
Check	03/28/2014	104066	Cuisine America	Inv# 2436 Committee on Youth Event Catering	800.00
Total 1094620 · Community Affairs					974.00
<b>1094621 · Recruitment and Pre Emplment</b>					
Check	03/25/2014	104006	Verify (XHANYF)	Inv# 850876 Background Check	16.00
Total 1094621 · Recruitment and Pre Emplment					16.00
<b>1094623 · Travel</b>					
Check	03/25/2014	103948	Beahan, Mary J	Mileage Reimbursement	1.81
Check	03/25/2014	103950	Spunt, Sarah B	Mileage Reimbursement Feb 2014	102.83
Check	03/25/2014	103950	Spunt, Sarah B	Mileage Reimbursement Jan 2014	55.94
Check	03/28/2014	104032	Concepcion, Sara	Mileage Reimbursement	25.99
Check	03/28/2014	104036	Parquette, John J	Mileage Reimbursement	124.28
Check	03/28/2014	104045	Low, Karen	Mileage Reimbursement	22.60
Check	03/28/2014	104046	Robl, Jared R	Mileage Reimbursement	17.52
Check	03/28/2014	104049	Aister, Deanna J	Mileage Reimbursement	32.77
Check	03/28/2014	104050	Spunt, Sarah B	Mileage Reimbursement Feb 2014	68.93
Check	03/28/2014	104053	Alborell, Susan J	Mileage Reimbursement	119.22
Check	03/28/2014	104054	Santiago, Rocio	Mileage Reimbursement	54.24
Total 1094623 · Travel					626.13
<b>1094626 · Equipment &amp; Furniture</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Printer	108.99
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Space Heater	48.48
Bill	03/31/2014		Dell Marketing L.P.	Computer Equipment/Upgrades	2,691.15
Total 1094626 · Equipment & Furniture					2,848.62

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Accrual Basis

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Type	Date	Num	Name	Memo	Amount
<b>1094691 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	5,770.16
Total 1094691 · Health Insurance					5,770.16
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	572.97
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	72.51
Total 1094692 · Dental, Vision & Life Insurance					645.48
Total 109ADM · Administration & Clinical					14,743.93
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	03/28/2014	104064	Bartlett Sports	Inv# 3409 Open Gym Staff Shirts (20)	220.00
Check	03/28/2014	104089	Sam's Club (YFS 0748 1)	Open Gym Snacks	214.26
Total 1094627 · Open Gym Program.					434.26
<b>1094644 · Travel</b>					
Check	03/28/2014	104044	Teachout, Amanda A	Mileage Reimbursement	111.31
Check	03/28/2014	104047	Chacon, Alejandra E	Mileage Reimbursement	81.93
Check	03/28/2014	104051	Cohen, Michael J	Mileage Reimbursement	7.91
Total 1094644 · Travel					201.15
<b>1094648 · Community Affairs</b>					
Check	03/28/2014	104089	Sam's Club (YFS 0748 1)	Popcorn Oil	9.98
Total 1094648 · Community Affairs					9.98
<b>1094649 · Professional Services</b>					
Check	03/25/2014	103947	Michael Kelly LCSW	Open Gym Staff Training	800.00
Total 1094649 · Professional Services					800.00
<b>1094650 · Program Supplies</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Program Games/Toys	246.57
Total 1094650 · Program Supplies					246.57
<b>1094791 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	2,632.20
Total 1094791 · Health Insurance					2,632.20
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	321.41
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	31.47
Total 1094792 · Dental, Vision & Life Insurance					352.88
Total 109OUT · Outreach & Prevention					4,677.04
Total 109YFS · Youth & Family Services					19,420.97

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Accrual Basis

# Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Total 1014 · Town Fund - Expenditures					97,476.10
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104517 · Salaries</b>					
Check	03/28/2014	104090	Social Work p.r.n., Inc.	Inv# 12913 Social Work Staffing 3.3.14 - 3.14.14	1,750.00
Total 1104517 · Salaries					1,750.00
<b>1104522 · Contingency</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Beverage Restock	144.16
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Equipments	221.88
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Supplies	271.50
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Table Top Paper	99.90
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Supplies	155.69
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Supplies	47.92
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Supplies	94.07
Check	03/25/2014	103984	Gordon Food Service	Inv# 155870219 Nutrition Program Supplies	283.29
Check	03/25/2014	103985	Get Fresh Produce, Inc	Inv# 1559763 Nutrition Program Supplies	70.30
Check	03/25/2014	103985	Get Fresh Produce, Inc	Inv# 1561432 Nutrition Program Supplies	39.60
Check	03/25/2014	103985	Get Fresh Produce, Inc	Inv# 1555539 Nutrition Program Supplies	8.00
Check	03/25/2014	103985	Get Fresh Produce, Inc	Inv# 1557343 Nutrition Program Supplies	162.40
Check	03/25/2014	103985	Get Fresh Produce, Inc	Inv# 1558946 Nutrition Program Supplies	167.90
Check	03/25/2014	103991	Mickey's Linen	Inv# 43987 Linens	67.04
Check	03/28/2014	104035	Kurth-Schuldt, Barbara J	Nutrition Program Supplies	91.83
Check	03/28/2014	104071	Gordon Food Service	Inv# 155971143 Nutrition Program Supplies	396.80
Check	03/28/2014	104072	Get Fresh Produce, Inc	Inv# 1562154 Nutrition Program Supplies	302.65
Check	03/28/2014	104072	Get Fresh Produce, Inc	Inv# 1564702 Nutrition Program Supplies	62.50
Check	03/28/2014	104072	Get Fresh Produce, Inc	Inv# 1565285 Nutrition Program Supplies	298.65
Check	03/28/2014	104072	Get Fresh Produce, Inc	Inv# 1567114 Nutrition Program Supplies	114.30
Check	03/28/2014	104079	Money Mailer of Central Dupage	Inv# 2161 Hanover Township Area Consumer Data	460.00
Check	03/28/2014	104087	Sam's Club (Snr 0052 8)	Nutrition Program Supplies	340.78
Total 1104522 · Contingency					3,901.16
<b>1104523 · Recruitment</b>					
Check	03/25/2014	104011	Verify (XHANOV)	Inv# 857591 Background Check	37.00
Total 1104523 · Recruitment					37.00
<b>1104524 · Utilities</b>					
Check	03/25/2014	103971	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	3,390.52
Check	03/28/2014	104083	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	3,339.81
Check	03/28/2014	104094	Village of Bartlett	Acct# 63818 Water/Sewer	12.72
Check	03/28/2014	104094	Village of Bartlett	Acct# 62447 Water/Sewer	183.51
Total 1104524 · Utilities					6,926.56
<b>1104527 · Equipment</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Excercise Equipment Carts	570.08
Check	03/25/2014	104001	Pitney Bowes	Acct# 6871669 Postage Machine Rental	132.82
Check	03/28/2014	104075	Leaf	Inv# 4913147 Copier Lease	351.00
Check	03/28/2014	104078	Magic Pure LLC	Inv# 655 Water Cooler Rental	150.00

**Hanover Township  
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Type	Date	Num	Name	Memo	Amount
Bill	03/31/2014		Water Logic	Inv# 21398 Water System Rental	60.00
Total 1104527 · Equipment					1,263.90
<b>1104528 · Office Supplies</b>					
Check	03/25/2014	103986	Interact Business Products, LLC	Inv# 93298 Copy Charges	51.67
Bill	03/31/2014		A1 Trophies & Awards, Inc	Inv# 15096 Name Badge	7.95
Bill	03/31/2014		Staples	Inv# 3225202847 Ink	114.95
Bill	03/31/2014		Staples	Inv# 3225202847 Copy Paper	285.91
Total 1104528 · Office Supplies					460.48
<b>1104529 · Postage</b>					
Check	03/25/2014	103998	Pitney Bowes Purchase Power	Acct# 8000-9090-0080-1105 Postage Charges	399.99
Total 1104529 · Postage					399.99
<b>1104533 · Printing</b>					
Check	03/25/2014	103986	Interact Business Products, LLC	Inv# 92789 Copy Charges	794.14
Bill	03/31/2014		Interact Business Products, LLC	Inv# 93860 Copy Charges	246.51
Total 1104533 · Printing					1,040.65
<b>1104535 · Travel</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	AISC Conference Lodging (2)	201.14
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Township Vehicle Gas	28.63
Check	03/25/2014	103949	Sposito, Florence M	Mileage Reimbursement	36.90
Check	03/28/2014	104033	Krall, Marianne	Mileage Reimbursement	12.00
Total 1104535 · Travel					278.67
<b>1104536 · Education &amp; Training</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	AISC Educational Conference (2)	165.00
Total 1104536 · Education & Training					165.00
<b>1104538 · Community Affairs</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Committee Appreciation Event Flowers	64.50
Check	03/19/2014	CC Feb 14	JP Morgan Chase	NCOA Annual Membership	145.00
Total 1104538 · Community Affairs					209.50
<b>1104542 · Senior Satellite Service</b>					
Check	03/25/2014	103975	Com Ed 010	Acct# 6997418010 Monthly Charges	113.80
Check	03/25/2014	104014	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	62.50
Total 1104542 · Senior Satellite Service					176.30
<b>1104591 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	9,284.47
Total 1104591 · Health Insurance					9,284.47
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	656.83
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	85.07

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Accrual Basis

# Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Total 1104592 · Dental, Vision & Life Insurance					741.90
Total 1104ADM · Administration					26,635.58
<b>1104SOC · Social Services</b>					
<b>1104514 · Weekend Programming</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Saturday Movie Programmings	28.98
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Book Club Weekend Programs	14.95
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Weekend Programming Refreshments	21.06
Check	03/28/2014	104093	University of Illinois Extension	Master Gardener Class	75.00
Total 1104514 · Weekend Programming					139.99
<b>1104515 · Programming</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Nutrition Site Food	214.66
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Bar Refreshments	14.97
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Program Refreshments	15.31
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Chinese New Year Decorations	22.13
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Mah Jong Club Cards	108.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Pascki Day Supplies	198.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Netflix Monthly Movies	15.99
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Olympic Program Movie	8.98
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Illinois Senior Center Assoc Membership	96.76
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Glessner House Deposit	96.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Tax Aide Volunteer Training	119.96
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Marriot Theatre Trip	930.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Pin Stripes OUtting	317.45
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Weeknight Programming Refreshments	96.70
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Program Refreshments	124.87
Check	03/25/2014	103953	Lisa Didier	Chateaux of France Presentation	200.00
Check	03/25/2014	104004	Streamwood Park District	February Strength Training Classes (24)	600.00
Check	03/28/2014	104031	Betsey Means	Senior Performance Fee	225.00
Check	03/28/2014	104035	Kurth-Schuldt, Barbara J	Senior Trip Snacks	39.93
Check	03/28/2014	104048	Cara Dunning	Volunteer Luncheon Caricature Artist	150.00
Check	03/28/2014	104087	Sam's Club (Snr 0052 8)	Program Snacks	75.74
Check	04/04/2014	104241	Starlight Tours	Diamond Jo Casino (48)	1,728.00
Total 1104515 · Programming					5,398.45
<b>1104516 · Social Services</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Ageoptions Meeting Parking	3.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Scams Program Refreshments	7.44
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Thank You Cards	13.05
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Angies List Membership	39.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Savvy Saving Senior Program Supplies	140.80
Bill	03/31/2014		Staples	Inv# 3225202847 Copy Paper	95.83
Total 1104516 · Social Services					299.12
<b>1104520 · Volunteer Services</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Volunteer Appreciation Cards	70.78
Check	03/28/2014	104034	Charles Coleman	Mileage Reimbursement	33.60



**Hanover Township  
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Type	Date	Num	Name	Memo	Amount
Check	03/28/2014	104037	Phil Roth	Home Delivered Meals Mileage Reimbursement	39.20
Check	03/28/2014	104039	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	42.00
Check	03/28/2014	104040	Lynne Schiller	Home Delivered Meals Mileage Reimbursement	11.76
Check	03/28/2014	104041	William Riccio	Home Delivered Meals Mileage Reimbursement	39.98
Check	03/28/2014	104042	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	62.72
Check	03/28/2014	104043	Dale Rankin	Home Delivered Meals Mileage Reimbursement	157.36
Total 1104520 · Volunteer Services					457.40
<b>1104532 · Visual Arts</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Art Supply Credit	-3.02
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Art Supplies	41.92
Check	03/28/2014	104033	Krall, Marianne	Craft Supplies	57.61
Total 1104532 · Visual Arts					96.51
Total 1104SOC · Social Services					6,391.47
<b>1104TRN · Transportation</b>					
<b>1104512 · Volunteer Express</b>					
Check	03/28/2014	104038	JoAnita Duczak	Volunteer Express Mileage Reimbursement	298.48
Total 1104512 · Volunteer Express					298.48
<b>1104518 · Vehicle Maintenance</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Supplies	29.43
Check	03/25/2014	103963	Carquest Auto Parts Stores	Oil Filters/Wiper Blades/Window Lift Motor/	220.36
Check	03/25/2014	103972	Champion Frame-Align, Inc	RO# 0016860 Wheel Alignment	146.78
Check	03/25/2014	103987	Interstate Battery System	Inv# 50202852 Battery (2)	191.90
Check	03/25/2014	103989	Keller Heartt Co., Inc.	Inv# 201522 Oil	144.00
Check	03/25/2014	104002	Safety Lane Inspections	Inv# 11213 Safety Inspection	33.48
Check	03/25/2014	104002	Safety Lane Inspections	Inv# 11254 Safety Inspection	33.48
Check	03/28/2014	104063	Biggers Chevrolet-Isuzu	Inv 83431 Sunshade	140.60
Check	03/28/2014	104069	Friendly Ford, Inc	Inv# 180367 Adaptor/Clamp/Hose/Gasket	190.81
Bill	03/31/2014		Mitchell 1	Inv# IB16421618 Vehicle Support Services	71.11
Total 1104518 · Vehicle Maintenance					1,201.95
<b>1104549 · Recruitment</b>					
Check	03/25/2014	103954	Alexian Bros Corporate Health Services	Inv# 517037 Employee Physical/Screening	184.00
Check	03/25/2014	103954	Alexian Bros Corporate Health Services	INV# 516749 Employee Physical/Screening	92.00
Total 1104549 · Recruitment					276.00
<b>1104550 · Telephone</b>					
Check	03/28/2014	104095	Verizon Wireless	Acct# 742025529 Monthly Charges	677.20
Total 1104550 · Telephone					677.20
<b>1104551 · Training</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Lunch Training Refreshments	111.00
Total 1104551 · Training					111.00
<b>1104552 · Fuel</b>					

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 337222 September Fuel	4,823.69
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 38192 February Fuel	4,187.89
Total 1104552 · Fuel					9,011.58
<b>1104554 · Office Supplies</b>					
Bill	03/31/2014		Staples	Inv# 3225202847 Sorter	47.49
Total 1104554 · Office Supplies					47.49
<b>1104691 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	4,529.32
Total 1104691 · Health Insurance					4,529.32
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	446.26
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	58.14
Total 1104692 · Dental, Vision & Life Insurance					504.40
Total 1104TRN · Transportation					16,657.42
Total 1104 · Senior Center - Expenditures					49,684.47
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Bill	03/31/2014		Janet Simon	Accordion Files	29.26
Bill	03/31/2014		Staples	Inv# 3225202848 Copy Paper/Envelopes	84.96
Total 2024202 · Office Supplies					114.22
<b>2024204 · Equipment</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	White Noise Privacy Machine	144.51
Bill	03/31/2014		Comcast (WS)	Acct# 8771 10 085 0097898 Monthly Charges	106.38
Bill	03/31/2014		Interact Business Products, LLC	Inv# 93782 Copy Charges	1,340.31
Bill	03/31/2014		Interact Business Products, LLC	Inv# 93781 Copy Charges	186.19
Bill	03/31/2014		Dell Marketing L.P.	Computer Equipment/Upgrades	299.02
Total 2024204 · Equipment					2,076.41
<b>2024205 · Travel &amp; Training</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	SSA Workshop- Cumbo	140.00
Bill	03/31/2014		Mary Jo Imperato.	Mileage Reimbursement	55.14
Bill	03/31/2014		Lori Orozco	Mileage Reimbursement	16.89
Bill	03/31/2014		Janet Simon	Mileage Reimbursement	46.22
Total 2024205 · Travel & Training					258.25
<b>2024210 · Printing</b>					
Check	03/25/2014	103990	Kwik Print	Inv# 51983 Envelopes/Letterhead	174.50
Bill	03/31/2014		Staples	Inv# 3224376308 Printer	83.99
Total 2024210 · Printing					258.49

## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
<b>2024212 · Dues &amp; Publications</b>					
Bill	03/31/2014		Lori Orozco	Notary Fee	10.00
Total 2024212 · Dues & Publications					10.00
<b>2024213 · Community Affairs / Misc</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Summer Programming Meeting	43.35
Check	03/19/2014	CC Feb 14	JP Morgan Chase	CDA Meeting	53.73
Total 2024213 · Community Affairs / Misc					97.08
<b>2024507 · Professional Services</b>					
Check	03/25/2014	104007	Verify (XHANGA)	Inv# 850875 Background Checks	96.00
Check	03/25/2014	104007	Verify (XHANGA)	Inv# 857590 Background Checks	80.00
Total 2024507 · Professional Services					176.00
<b>2024509 · Volunteer Appreciation</b>					
Check	03/25/2014	103960	Bartlett Sports	Inv# 3394 Township Jacket	100.00
Total 2024509 · Volunteer Appreciation					100.00
<b>2024591 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	2,213.46
Total 2024591 · Health Insurance					2,213.46
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	141.51
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	27.36
Total 2024592 · Dental, Vision & Life Insurance					168.87
Total 2024ADM · Administration					5,472.78
<b>2024EMP · Employment Services</b>					
<b>2024216 · Office Supplies</b>					
Bill	03/31/2014		Staples	Inv# 3225202849 Calendar	18.99
Bill	03/31/2014		Staples	Inv# 3224376302 Credit	-74.97
Bill	03/31/2014		Staples	Inv# 3224376304 Folders	101.97
Bill	03/31/2014		Staples	Inv# 3224376306 Hanging Folders	24.98
Bill	03/31/2014		Staples	Inv# 3225708382 Credit	-33.99
Total 2024216 · Office Supplies					36.98
<b>2024217 · Equipment</b>					
Bill	03/31/2014		Staples	Inv# 3225708383 BUsiness Cards/Toner	175.53
Total 2024217 · Equipment					175.53
<b>2024291 · Health Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,732.88
Total 2024291 · Health Insurance					1,732.88
<b>2024292 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	90.57

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## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	13.68
Total 2024292 · Dental, Vision & Life Insurance					104.25
Total 2024EMP · Employment Services					2,049.64
<b>2024HOM - Home Relief</b>					
<b>2024102 · Rent</b>					
Check	03/28/2014	2756	Swanson Real Estate	March2014 Rent	377.41
Check	03/28/2014	2757	Gwen Shafala	February 2014 Rent	251.61
Check	04/01/2014	2760	Spring Lakes Estates	April 2014 Rent	400.00
Check	04/01/2014	2761	Son Hui Anderson	April 2014 Rent	650.00
Check	04/01/2014	2762	Jason Ludwig	April 2014 Rent	650.00
Check	04/01/2014	2794	E Eight Inc	April 2014 Rent	650.00
Check	04/01/2014	2764	William Kallas	April 2014 Rent	500.00
Check	04/01/2014	2765	Ralph Kanehl Sr.	April 2014 Rent	400.00
Check	04/01/2014	2766	Bartlett Lake Apartments	April 2014 Rent	650.00
Check	04/01/2014	2767	Catherine Mikulski	April 2014 Rent	650.00
Check	04/01/2014	2768	Dale Panganiban	April 2014 Rent	550.00
Check	04/01/2014	2769	CarolAnn Sansone	March 2014 Rent	450.00
Check	04/01/2014	2771	Theodore Urzendowski	April 2014 Rent	500.00
Check	04/01/2014	2773	Cook County Treasurer	PIN 06-17-110-007-0000	252.99
Check	04/01/2014	2780	Cook County Treasurer	PIN 06-35-305-051-1045	166.06
Check	04/01/2014	2783	Woodland Meadows HOA	April 2014 Rent	165.00
Check	04/01/2014	2785	Byron Scurry	April 2014 Rent	650.00
Check	04/01/2014	2786	Ruby Sullivan	April 2014 Rent	513.88
Check	04/01/2014	2787	Wells Fargo	April 2014 Rent	650.00
Check	04/01/2014	2788	Citimortgage, INC	April 2014 Rent	542.87
Check	04/01/2014	2789	Prominent Property Management, Inc	April 2014 Rent	650.00
Check	04/01/2014	2795	Prominent Property Management, Inc	April 2014 Rent	620.00
Check	04/01/2014	2791	Gwen Shafala	April 2014 Rent	650.00
Check	04/04/2014	2798	Bartlett Green V Condo Assoc.	April 2014 Rent	150.21
Check	04/04/2014	2800	Glenn Joseph Brophy	April 2014 Rent	518.00
Total 2024102 · Rent					12,208.03
<b>2024103 · Utilities</b>					
Check	04/01/2014	2770	Village of Bartlett	Utilities Assistance Acct 52229	0.00
Check	04/01/2014	2772	City of Elgin	Water Acct 395565-28355	30.01
Check	04/01/2014	2774	Advanced Disposal - Batavia T0	Utilities Assistance Acct# T0012121	74.66
Check	04/01/2014	2775	NICOR	Utilities Assistance Acct 2847258896	38.00
Check	04/01/2014	2776	Village of Streamwood	Utilities Assistance Acct#199-0062-00-01	69.36
Check	04/01/2014	2777	Com Ed	Utilities Assistance Acct 7832153006	80.00
Check	04/01/2014	2778	NICOR	Utilities Assistance Acct 8252871000	5.00
Check	04/01/2014	2779	Com Ed	Utilities Assistance Acct 7490495001	84.00
Check	04/01/2014	2781	NICOR	Utilities Assistance Acct 46307710007	7.00
Check	04/01/2014	2782	City of Elgin	Water Acct 207260-33538	30.01
Check	04/01/2014	2784	NICOR	Utilities Assistance Acct 5952941000	22.00
Check	04/04/2014	2796	Village of Bartlett	Utilities Assistance Acct	26.55
Check	04/04/2014	2797	Village of Bartlett	Utilities Assistance Acct 5229	27.30
Check	04/04/2014	2799	Com Ed	Utilities Assistance Acct#6999642103	20.00

**Hanover Township**  
**Board Audit Report**  
 March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Total 2024103 · Utilities					513.89
<b>2024105 · Clothing</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	Personal Essentials	61.29
Check	04/01/2014	2792	Walmart	Personal Essentials Cards (13)	1,634.18
Total 2024105 · Clothing					1,695.47
<b>2024106 · Travel Expenses</b>					
Bill	03/31/2014		Mary Jo Imperato.	GA Recipient Auto Insurance	100.00
Check	04/01/2014	2758	Progressive	Car Ins Policy 901715698	25.00
Check	04/01/2014	2759	State Farm Insurance	Insurance Acct# 1271137701	67.00
Check	04/01/2014	2793	BP Gas Station	Fuel Assistance Gas Cards (7)	500.00
Total 2024106 · Travel Expenses					692.00
Total 2024HOM · Home Relief					15,109.39
Total 2024 · Welfare Services - Expenditures					22,631.81
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034702 · Insurance</b>					
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	1,423.08
Total 3034702 · Insurance					1,423.08
<b>3034704 · Telephone</b>					
Check	03/28/2014	104088	Sprint (HWY)	Acct# 162978503 Monthly Charges	280.94
Total 3034704 · Telephone					280.94
<b>3034705 · Dues, Subs &amp; Publications</b>					
Check	04/04/2014	104240	NITHCA	2014 Member Dues	75.00
Total 3034705 · Dues, Subs & Publications					75.00
<b>3034710 · Community Affairs</b>					
Check	03/28/2014	104080	NovoPrint USA	Inv# 504461 Bartlet Chamber of Commerce Ad	797.50
Bill	03/31/2014		The Conrady Company	Inv# 4960 Battery Disposal	200.00
Total 3034710 · Community Affairs					997.50
<b>3034711 · Utilities</b>					
Check	03/25/2014	103970	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	369.86
Check	03/28/2014	104082	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	1,346.78
Total 3034711 · Utilities					1,716.64
<b>3034712 · Miscellaneous</b>					
Check	03/25/2014	103961	Business Card - Bank of America	Staff Lunch	77.43
Total 3034712 · Miscellaneous					77.43
<b>3034714 · Office Supplies</b>					
Bill	03/31/2014		Staples	Inv# 3226253075 Labels	19.98

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## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Total 3034714 · Office Supplies					19.98
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	147.21
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	30.78
Total 3034792 · Dental, Vision & Life Insurance					177.99
Total 3034ADM · Administration					4,768.56
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	03/25/2014	104002	Safety Lane Inspections	Inv# 11254 Safety Inspection	33.48
Check	03/28/2014	104076	Menard's	Inv# 39535 Spray Paint	14.91
Total 3034602 · Operating Supplies & Materials					48.39
<b>3034603 · Gasoline</b>					
Check	03/25/2014	104009	Village of Bartlett - Fuel	Inv# 2959 February Fuel	2,379.18
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 337222 September Fuel	501.78
Check	03/25/2014	104010	Village of Hanover Park (Fuel)	Inv# 38192 February Fuel	643.08
Total 3034603 · Gasoline					3,524.04
<b>3034610 · Street Lighting</b>					
Check	03/25/2014	103967	Com Ed 152	Acct# 0045120152 Monthly Charges	279.08
Check	03/25/2014	103968	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	17.77
Total 3034610 · Street Lighting					296.85
Total 3034ROD · Road Maintenance					3,869.28
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	03/25/2014	103962	Bristol Hose & Fitting Warehouse	Inv# 00345555 Hoses	235.01
Check	03/25/2014	103962	Bristol Hose & Fitting Warehouse	Inv# 346082 Hoses	-86.41
Check	03/25/2014	103962	Bristol Hose & Fitting Warehouse	Inv# 346242 Hoses	25.36
Check	03/25/2014	103963	Carquest Auto Parts Stores	Fuel Filters/Gloves/Fuel Line	384.58
Check	03/25/2014	103976	Commercial Tire Services, Inc.	Inv# 2220018573 Tire Repair/Disposal/Mounting	1,003.58
Check	03/25/2014	103992	O'Reilly Auto Parts	Receptacle	53.66
Check	03/25/2014	104003	Service Spring Co., Inc.	Inv# 128917 Springs/Bolts/Pins	697.82
Check	03/28/2014	104058	Acme Truck Brake & Supply Co.	Inv# 1233400029 Shock Absorber	77.36
Check	03/28/2014	104077	Martin Implement Sales, Inc	Inv# A32256 Pulley/Scalp Wheel/Bolts/Lock Nuts/Washers	498.30
Bill	03/31/2014		Bristol Hose & Fitting Warehouse	Inv# 347313 Filter Gauge	22.78
Bill	03/31/2014		Bristol Hose & Fitting Warehouse	Inv# 347312 Misc Parts	53.11
Bill	03/31/2014		Mitchell 1	Inv# IB16421618 Vehicle Support Services	71.10
Total 3034609 · Maintenance Vehicles & Equip					3,036.25
Total 303EQM · Equipment					3,036.25
Total 3034 · Road & Bridge - Expenditures					11,674.09

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## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
<b>5054 - Mental Health - Expenditures</b>					
<b>5054ADM - Administration</b>					
<b>5054010 - Employee Insurance</b>					
Check	03/25/2014	103981	Euclid Managers	Cust# 5641581 Dental/Life Ins Premium	42.06
Check	03/25/2014	104012	Vision Service Plan	Acct#30 033722 0001 Vision Insurance Monthly Premium	6.84
Check	03/25/2014	104013	United Healthcare	Cust# 530960 Policy Coverage March	497.16
Total 5054010 - Employee Insurance					546.06
<b>5054012 - Office Supplies</b>					
Check	03/28/2014	104027	Cartridge World	Inv# 4341 Ink Cartridges (12)	134.88
Total 5054012 - Office Supplies					134.88
<b>5054541 - Printing</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	MHB Manager Job Posting NPO.net	60.00
Check	03/19/2014	CC Feb 14	JP Morgan Chase	MHB Manager Job Posting INDEED	44.13
Total 5054541 - Printing					104.13
Total 5054ADM - Administration					785.07
<b>5054COM - Community Resource Center</b>					
<b>5054210 - Utilities</b>					
Check	03/28/2014	104016	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	844.24
Check	03/28/2014	104018	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	351.78
Bill	03/31/2014		Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	20.06
Total 5054210 - Utilities					1,216.08
<b>5054213 - Janitorial</b>					
Check	03/28/2014	104022	JaniKing	Inv# 03140492 Contract Billing March	414.00
Check	04/04/2014	104208	JaniKing	Inv# 0414095 Contract Billing April	414.00
Total 5054213 - Janitorial					828.00
<b>5054217 - Capital Improvements</b>					
Bill	03/31/2014		All Information Services	Inv# 26758 Avaya Phone System Installation	5,052.00
Total 5054217 - Capital Improvements					5,052.00
<b>5054250 - Building Maintenance</b>					
Check	03/28/2014	104024	Fox Valley Fire & Safety	Inv# 817015 Fire Alarm Inspection	334.00
Check	03/28/2014	104025	Orkin Pest Control (MHB)	Inv# 91365225 Pest Control	53.00
Check	03/28/2014	104026	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	43.25
Total 5054250 - Building Maintenance					430.25
<b>5054286 - Agency Support Services</b>					
Check	03/28/2014	104015	PAETEC	Acct# 9097797 Monthly Charges (2)	1,122.25
Check	03/28/2014	104015	PAETEC	Acct# 1173538 Monthly Charges	73.57
Check	03/28/2014	104028	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	59.46
Total 5054286 - Agency Support Services					1,255.28

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## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Total 5054COM · Community Resource Center					8,781.61
<b>5054SVC · Service Contracts</b>					
<b>5054107 · Open Door Clinic</b>					
Bill	03/31/2014		Open Door Clinic	AIDS/HIV Mental Health	1,250.00
Total 5054107 · Open Door Clinic					1,250.00
<b>5054129 · Day One Network</b>					
Bill	03/31/2014		DayOneNetwork	Case Coordination	1,875.00
Total 5054129 · Day One Network					1,875.00
<b>5054141 · Shelter Inc Healthy Families</b>					
Check	03/28/2014	104019	Shelter, Inc	Healthy Families	2,500.00
Total 5054141 · Shelter Inc Healthy Families					2,500.00
<b>5054162 · Tide Transportation</b>					
Bill	03/31/2014		A#1 Cab Dispatch Inc	Tide Transportation February 2014	921.50
Total 5054162 · Tide Transportation					921.50
<b>5054165 · Alexian Bros - Outpatient Psych</b>					
Check	03/28/2014	104020	Alexian Mental Health Center	Outpatient Psychiatric Services	1,220.00
Total 5054165 · Alexian Bros - Outpatient Psych					1,220.00
<b>5054175 · WINGS Transitional Shelter</b>					
Bill	03/31/2014		Wings	Transitional Living	5,914.95
Total 5054175 · WINGS Transitional Shelter					5,914.95
<b>5054177 · Staff Development Grant Fund</b>					
Bill	03/31/2014		Boys & Girls Club of Elgin	Capital Grant - Facility Improvements	10,000.00
Total 5054177 · Staff Development Grant Fund					10,000.00
<b>5054179 · Challenge Grant Fund</b>					
Check	03/28/2014	104017	Lutheran Social Services	Legacy Corps	7,500.00
Total 5054179 · Challenge Grant Fund					7,500.00
<b>5054180 · Capital Grant Fund</b>					
Bill	03/31/2014		Lawrence Hall Youth Services	Capital Grant - Fire Safety Doors	1,847.04
Total 5054180 · Capital Grant Fund					1,847.04
<b>5054192 · Leyden Township - Detox</b>					
Bill	03/31/2014		Leyden Family Services	Rehab	1,900.00
Total 5054192 · Leyden Township - Detox					1,900.00
<b>5054193 · Boys and Girls Club</b>					
Bill	03/31/2014		Boys & Girls Club of Elgin	Boys & Girls Club	1,250.00
Total 5054193 · Boys and Girls Club					1,250.00
<b>5054199 · Elgin Family Ctr - Adult Psych</b>					



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## Hanover Township Board Audit Report March 18 through April 8, 2014

Type	Date	Num	Name	Memo	Amount
Check	03/28/2014	104023	Greater Elgin Family Care Center	Adult Psychiatric Services	400.00
Total 5054199 · Elgin Family Ctr - Adult Psych					400.00
<b>5054201 · Journeys Hope Center</b>					
Check	03/28/2014	104021	Journey from PADS to HOPE	Hope Counseling Center	254.25
Bill	03/31/2014		Journey from PADS to HOPE	Hope Center Counseling/Case Management	1,650.00
Total 5054201 · Journeys Hope Center					1,904.25
Total 5054SVC · Service Contracts					38,482.74
Total 5054 · Mental Health - Expenditures					48,049.42
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004408 · Vehicle Purchase</b>					
Bill	03/31/2014		Martin Implement Sales, Inc	Quote# 003030 Riding Mower	9,429.18
Total 7004408 · Vehicle Purchase					9,429.18
<b>7004540 · Bus Purchase</b>					
Check	03/28/2014	104086	Pace	Bus Lease (2)	214.00
Total 7004540 · Bus Purchase					214.00
Total 7004 · Vehicle Replcmnt - Expenditures					9,643.18
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084415 · Senior Center Energy &amp; Solar</b>					
Bill	03/31/2014		dbHMS	Inv# 7534 Senior Center Retro Commissioning Services	2,517.85
Total 8084415 · Senior Center Energy & Solar					2,517.85
<b>8084425 · Building &amp; Perm Improvements</b>					
Check	03/19/2014	CC Feb 14	JP Morgan Chase	IWC Security Monitor Wall Mount	49.01
Check	03/19/2014	CC Feb 14	JP Morgan Chase	IWC Blinds	765.60
Check	03/26/2014	103944	Floor Systems of Chicago	Admin Lobby Flooring	1,900.00
Check	03/28/2014	104092	Taylor Rental	Contract#02-241721-02 Admin Lobby Renovation Machine Rental	356.40
Check	03/28/2014	104092	Taylor Rental	Conrtact#02-241678-02 Admin Lobby Renovation Machine Rental	409.20
Total 8084425 · Building & Perm Improvements					3,480.21
Total 8084 · Capital Projects - Expenditures					5,998.06
<b>TOTAL</b>					<b>245,524.13</b>



I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 5:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, and Caramelli, and Supervisor McGuire. Absent: Trustee Krick.

Other Elected Official present was Commissioner Ochoa.

Others present included Administrator James Barr, Assistant Administrator Suzanne Powers, and Management Intern CJ Mikucki.

II. The Supervisor invited everyone to stand and join him in the Pledge of Allegiance.

III. Town Hall

Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Reports

A. Supervisor: Mr. McGuire offered no report.

B. Clerk: Ms Dolan Baumer offered no report.

C. Highway Commissioner: Commissioner Ochoa offered no report.

D. Assessor: Assessor Smogolski was not present at the meeting.

E. Treasurer: A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit and Burke, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.

V. Bill Paying

Administrator Barr offered the bills for approval for March 5, 2014 through March 17, 2014. For bills payable to Alexian Brothers as follows:

a. Town Fund	\$724.10
b. Senior Center	<u>\$225.00</u>
Total All Funds:	<u>\$949.10</u>

Since a quorum was not present to approve the Alexian Brothers bills for March 5-17, 2014, they will be held to the next meeting for approval and payment.

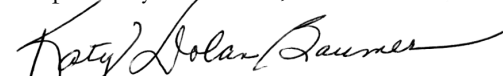
Administrator Barr presented the bills from March 5, 2014 through March 17, 2014, as follows for review and approval by the Board.

a. Town Fund	\$30,319.06
b. Senior Center Fund	19,795.21
c. Welfare Services Fund	4,183.43
d. Road and Bridge Fund	5,692.81
e. Mental Health Fund	0.00
f. Retirement Fund	0.00
g. Vehicle Fund	200.00
h. Capital Fund	<u>8,027.49</u>
Total All Funds:	<u>\$68,218.00</u>

A motion was made by Trustee Burke to approve the bills as presented for March 5, 2014 through March 17, 2014; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit

- and Burke, and Supervisor McGuire. Nays: none. Motion carried.
- VI. Unfinished Business: No unfinished business was discussed.
- VII. New Business
- A. Workshop Meeting Minutes of March 1, 2014: Clerk Dolan Baumer presented the workshop meeting minutes of March 1, 2014 for review and approval. A motion was made by Trustee Burke to approve the workshop meeting minutes of March 1, 2014, with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit and Burke, and Supervisor McGuire. Motion carried and the minutes were approved.
- B. Regular Meeting Minutes of March 3, 2014: Clerk Dolan Baumer presented the regular meeting minutes of March 3, 2014 for review and approval. A motion was made by Trustee Benoit to approve the regular meeting minutes of March 3, 2014, with a second by Trustee Burke. Roll call: Ayes: Trustees Benoit and Burke, and Supervisor McGuire. Motion carried and the minutes were approved.
- C. Approval of the Annual Town Meeting Agenda: Trustee Benoit made a motion to approve the Hanover Township Annual Town Meeting agenda for April 8, 2014; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit and Burke, and Supervisor McGuire. Motion carried.
- D. Consideration of April Township Board Meetings: Trustee Benoit made a motion to discuss changing April Board meeting dates; Trustee Benoit seconded the motion. Discussion ensued. A motion was made by Trustee Benoit to cancel the Tuesday, April 1 regular meeting, hold a special meeting on April 8 at 7 p.m. (followed at 7:30 by the Annual Town Meeting), and cancel the regular meeting of Tuesday, April 15, and hold a special meeting on Tuesday, April 22, 2014. Trustee Burke seconded the motion. Roll call: Ayes: Trustees Benoit and Burke, and Supervisor McGuire. Motion carried.
- VIII. Executive Session: No motion was made to go into closed session.
- IX. Other Business: Supervisor McGuire noted that he would like discussion of the discontinuation of IMRF benefits for elected officials on the agenda for the next meeting.
- X. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 5:07 p.m. Motion to adjourn was made by Trustee Benoit and it was seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit and Burke, and Supervisor McGuire. Motion carried.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	
	Bartlett Library	Highway Commissioner	Y&F Services	Streamwood Park District

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING A CONTRACT FOR SERVICES BETWEEN  
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH  
BOARD (C-HOPE PROGRAM)**

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the Contract for Services between Hanover Township and the Hanover Township Mental Health Board for the provision of Senior Mental Services (C-Hope Program), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

**SECTION THREE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 8, 2014

APPROVED: April 8, 2014

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Brian P. McGuire, Township Supervisor

ATTEST:

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Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on April 8, 2014, and approved on April 8, 2014, as the same appears from the official records of Hanover Township.

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Katy Dolan Baumer, Township Clerk

**Contract for Services  
FY 2014/2015**

This Contract made this 8<sup>th</sup> day of April, 2014 by and between Hanover Township ("Hanover Township" or the "Township") and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the "Mental Health Board"), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

**RECITALS**

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on March 25, 2014, recommended the allocation of a sum not to exceed \$39,500 to be paid to the Hanover Township in consideration of the provision of Senior Mental Health Services (C-Hope Program).
- B. Hanover Township has adopted its 2014/2015 Budget and Appropriation Ordinance appropriating said \$39,500 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
  - A. Allocations shall be made to Hanover Township upon electronic receipt of the monthly service reports. The reimbursement rate will be as set forth on Schedule A quarterly, attached hereto and incorporated herein.
  - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents on a form substantially similar to the monthly service report form (Attachment A-1).
- 3. Hanover Township hereby represents to the Mental Health Board the following:
  - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by

grants through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided as a grant to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
  - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
  5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
  6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
  7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.
  - B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
  9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
  10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
  11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:
 

Hanover Township Mental Health Board	Hanover Township
250 South Route 59	250 South Route 59
Bartlett, Illinois 60103	Bartlett, Illinois 60103
Attention: Chairperson	Attention: Supervisor
  12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
  13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The



parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.

15. A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.

B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).

16. **Miscellaneous**

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.

B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL  
HEALTH BOARD

By *Linda M. Best*  
Chairperson

Attest:

*Jan J...*  
Secretary

HANOVER TOWNSHIP

By: \_\_\_\_\_  
Township Supervisor

Attest:

\_\_\_\_\_  
Township Clerk

**SCHEDULE A**

**Reimbursement Rates**

Hanover Township Senior Services

Program: Senior Mental Health Services (C-Hope Program)

Grant Total: \$39,500

<b>Quarterly Grant Disbursements</b>	<b>Amount</b>
04/01/2014 – 06/30/2014	\$9,875
07/01/2014 – 09/30/2014	\$9,875
10/01/2014 – 12/31/2014	\$9,875
01/01/2015 – 03/31/2015	\$9,875

# Hanover Township Mental Health Board

## FY15 Mental Health Grant Application

Program: Communities Helping Others Persevere Everyday (CHOPE)      Amount Requested: \$39,500

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### Organizational Information

Agency Name: Hanover Township Senior Services

Address, City, State Zip: 240 S Route 59, Bartlett, IL, 60103

Telephone: 630-483-5600

Fax: 630-372-4392

Executive Director: Barbara Kurth Schuldt

Email: bkurthschuldt@hanover-township.org

Name/Title of Grant Contact Person: Megan Conway, Social Services Manager

Contact Telephone: 630-483-5669

Contact Email: mconway@hanover-township.org

Total Organizational Budget for the current year: FY 15 \$1,640,756

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### Primary Service category of the program for which you are seeking funding *(check all that apply)*

- |  |  |                                |
|--|--|--------------------------------|
| <input type="checkbox"/> Program Serves Youth              | <input type="checkbox"/> Intervention        | <input type="checkbox"/> Other |
| <input type="checkbox"/> Program Serves Adult              | <input type="checkbox"/> Prevention          | <i>Please Specify:</i>         |
| <input checked="" type="checkbox"/> Program Serves Seniors | <input type="checkbox"/> Outreach            |                                |
| <input type="checkbox"/> Substance Abuse                   | <input type="checkbox"/> Community Education |                                |
| <input checked="" type="checkbox"/> Mental Health          | <input type="checkbox"/> Mentoring           |                                |
| <input type="checkbox"/> Developmental Disabilities        |  |                                |
- 

### Please summarize the purpose of your request: *(2-3 sentences only)*

Alexian Brothers Center for Mental Health was awarded a grant for Fiscal Year 2015 for \$34,000 which would allow for one day of therapy services for the C-Hope Program. Recognizing a growing need and wait list, Senior Services in consultation with Alexian Brothers Center for Mental Health Executive Director, would like to move the grant to Senior Services in order to continue providing 2 days of therapy plus 24 days of psychiatric services. The C-Hope program will still be a partnership with Hanover Township Senior Services and Alexian Brothers Center for Mental Health.

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Senior Services will recruit and hire a licensed therapist at 16 hours per work. Clinical supervision will be provided by Youth and Family Services Clinical Director and programmatic supervision will be coordinated by the Senior Services Social Service Manager. Alexian Brothers will bill Senior Services for the psychiatric services which will be paid by Senior Services through the grant funds. As a partner in this program, Alexian concurs that this changes allows the most clients to be served by the program and to address the need.

**List other private and public funding sources for this particular request –**

The program currently does not receive additional funding from external sources. Hanover Township Senior Services also provides in-kind support of \$14,000 to run the program (supervision, staff time for meetings, scheduling appointments, on-going communication with doctor and therapist). Recognizing the value of this program, exploring external funding sources will be a priority throughout the program year (i.e. private external grants, potential Medicare billing, and client fee-for-service).

<i>Funding sources – to date</i>	<i>Amount</i>	<i>Date Received</i>

<i>Funding Sources – pending</i>	<i>Amount</i>	<i>Anticipated receipt date</i>

*Please list any 708 or township funds by program and amount by fiscal year - None*

<i>708 Board/Township</i>	<i>Program</i>	<i>Amount</i>	<i>Year</i>

**Section A: Background**

- 1. Please summarize the organizations missions statement**

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township. The CHOPE program is a unique service that allows quality mental health services to improve the lives of older adult residents in a familiar setting that has proven to reduce the stigma of receiving mental health services.

**2. Brief description of current activities of program. Please emphasize major achievements of the past two years.**

The CHOPE program includes psychiatric and therapist services. The psychiatrist meets with individuals for psychiatric assessments and medication management; new clients receive a one-hour initial consultation and current clients are seen for 30 minute follow ups on a schedule determined by the doctor. The therapist is on-site two days per week and meets with clients for one-hour sessions every two weeks as well as an initial 90 minute assessment. In some cases, the therapist will provide group or couples therapy as warranted by need and schedule. According to the National Institute of Mental Health, "combining psychotherapy with antidepressant medication appears to provide the most benefit. A study showed that about 80 percent of older adults with depression recovered with this kind of combined treatment and had lower recurrence rates than with psychotherapy or medication alone." Research has also shown increased rates of attendance in treatment when provided in a familiar environment (like a community-based setting). CHOPE provides these services at the Hanover Township Senior Center where seniors are comfortable going and have transportation options to get there. Over the past two years, the program has provided psychiatric evaluations, medication management, individual therapy and group therapy to over sixty participants with over forty currently active in the program. The CHOPE program received a statewide award for innovative senior programming from the Township Officials of Illinois.

**Section B: Purpose of Funding Request**

**1. The community and/or agency needs or problems that this effort will address, including population served.**

Mental health services are desperately needed for older adults. There are growing rates of diagnosis, but there are also growing rates of seniors open to treatment; seniors who want to live happier and healthier. However, seniors on a fixed income have limited means to pay for or access mental health treatment. Services at the Senior Center are discrete: available to Township older adults in a community gathering space that they know, trust, and use regularly. This program speaks specifically to Hanover Township Senior Services' mission statement to assist older adults in improving their well-being and independence.

**2. Briefly describe the goals and objectives of the program**

The goal of the program is to serve the mental health needs of Hanover Township older adults by providing psychiatry, individual, and group therapy services. CHOPE will accomplish this objective by working with Alexian Brothers Center for Mental health to provide a board-certified psychiatrist twice per month, as well as hiring a clinically licensed therapist to provide therapy twice per week. One of the FY15 Board approved strategic goals of the Senior Services Department is to collaborate with Alexian Brothers Mental Health Center to improve the CHOPE program through the establishment of Standard Operating Procedures which define client prioritization, program development, supervision of personnel, revenue enhancement, metrics and evaluation.

The ongoing benefit to Hanover Township residents will be older adults who feel better mentally. These individuals will be better equipped to cope with stress, grief, pain, and other concerns, all of which translates to improved physical health. This, in turn, will ease pressure on an overburdened local healthcare system. Every dollar spent on community mental health saves seven dollars of tax revenue

spent on avoidable healthcare services and immediate response, such as emergency rooms, emergency medical technicians, fire department, and police.

**3. Staffing for program**

The therapist will offer one hour counseling sessions at the Senior Center two eight-hour days per week and will conduct individual as well as group sessions depending on the area of greatest need at any given time. The psychiatrist will be on site two eight-hour day monthly to assist seniors with psychiatric and medication management needs. The therapist will be a Hanover Township employee who will work 16 hours/week. Clinical supervision of the therapist will be provided by the Hanover Township Youth and Family Services Clinical Manager. Hanover Township Senior Services Social Services Manager will provide direct supervision of the therapist, and act as liaison with Alexian Brothers Center for Mental Health psychiatrist and issues that may arise with the program. Quarterly meetings with CHOPE program staff, Hanover Township Senior Services staff, Hanover Township Community Health staff, and Alexian Brothers Center for Mental Health will also occur to ensure program goals are being met in an on-going basis.

**4. Collaboration with other agencies**

The successful implementation of the CHOPE program takes collaboration of staff from Hanover Township’s Senior Services, Youth and Family Services, Office of Community Health, and the Mental Health Board working together to identify appropriate clients, market the program, and ensure quality service on-going. In the past, when a client required inpatient hospitalization, we collaborated with Alexian Brothers Behavioral Health Hospital Older Adult Unit. There are also regular quarterly meetings in which Alexian staff and Hanover Township staff can address concerns or updates. In addition, Alexian staff provides in-service trainings to the Hanover Township staff members. Of particular note, on May 31, Alexian provided a free in-service training to over 25 staff members on how to recognize and respond to individuals displaying suicidal ideation. Staff also participated in Mental Health First Aid presented by NAMI. Catholic Charities as the funded Case Coordination Unit for Hanover Township, provides Elder Abuse and Neglect investigation, Homemakers, Adult Day Services, Money Management and Comprehensive Care Coordination. Referrals are also made to Family Services Association.

**Section C: Service Capacity**

**1. In the chart below, please indicate how many Hanover Township clients your program has served for the last 3 fiscal years and the projected numbers for FY15 grant year.**

<b>Fiscal Year</b>	<b>Total Hanover Township Clients</b>	<b>Total Program Clients</b>	<b>Percentage of Hanover Township Clients</b>
April 1 2011 – March 31, 2012	33	33	100
April 1, 2012 – March 31, 2013	38	38	100
April 1, 2013 – March 31, 2014 <i>(projected year end totals)</i>	45	45	100
Projected FY15 Clients: April 1, 2014 – March 31, 2015	52	52	100

**2. Please define the programs unit of service** *(the amount of service delivered to clients from Hanover Township for the program requesting funds)*

Units of service include mental health assessments, individual therapy sessions, psychiatric evaluations, medication management sessions and clinical case management sessions.

**3. Please define the cost of a unit of service** (for example, a night of shelter, a client hour of service, a staff hour of service, etc.)

The cost of one unit of psychiatry service is \$81/hour. The cost of one unit of therapy is \$28.78/hour.

**4. What is the average length of time individuals participate in the program?**

Due to the chronic nature and biology of mental illnesses, it is likely participants will remain in care long term. With symptom improvement, improved functioning, and enhanced self-management skills, individuals will not need as many treatment contacts per year. As the demand for therapeutic services continues to outweigh the supply we will incorporate utilization reviews for all clients in care to ensure they are maximizing the benefit of service. We will also be incorporating a brief therapy model of treatment which will include an initial set standard of care with allotted units of service. Clinical reviews will be completed once the units have been provided to determine if additional units are required or to move to discharge from care so that the waiting list can be reduced and the maximum number of clients can be seen.

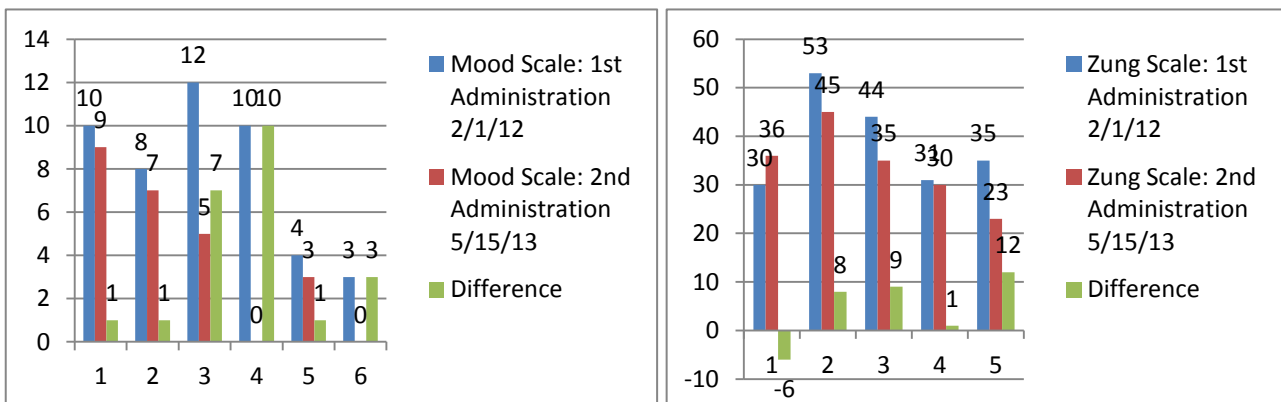
**Section D: Evaluation**

**1. Explain how you will measure the effectiveness of your activities.**

Effectiveness is measured in the same manner as previous years via changes in Daily Living Assessment (DLA) scores (see attachment) as well as Mood and Zung anxiety scale scores.

**2. Please provide a summary of your outcome measurements for your most recently completed fiscal year using the criteria that you previously outlined in Section D, Item 1 for how you measure your effectiveness.**

Data for C-HOPE participants demonstrates significant functional and symptom improvement as evidenced by increased DLA scores on average of 6.54, which is in line with the increase of 6.20 in the previous fiscal year. Mood scales demonstrated improvement for 100% of clients and Zung anxiety scales demonstrated improvement for 80% of clients.



**3. Describe the results you expect to have achieved by the end of the funding period (March 31, 2015).**

As with previous years, we anticipate that individuals who participate in the program will not require a more intensive level of psychiatric treatment and will demonstrate significant functional and symptom improvement as evidenced by changes in DLA, Mood and Anxiety scales. In addition, we expect to



maintain a high level of units of service provided with the incorporation of a brief therapy model, increased utilization review process, and the potential of having a clinical intern join the program.

### Section E: Long Term Plans

**1. If the Mental Health Board can only fund part of your request, how will you fund the remainder of the program?**

Should the program not receive full funding, we would scale the therapy down to one day per week while actively searching for additional grants to accommodate the second day of service. We will also explore a cost-sharing model in which participants will be charged a nominal fee (based on a sliding scale) to absorb some of the cost for service.

**2. What long term plans do you have for funding for the proposed program?**

Should we receive the full funding for the grant, we will still actively pursue additional grant opportunities to offset the cost in the future. We will also research opportunities to become an approved Medicare provider, although preliminary information indicate this may not be possible. Recognizing the value of this program, we will do what we can to secure funding for the two days. If appropriate, we would recruit an intern to help the program grow and expand service.

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*Please use double sided copying to help save paper. Please do not staple your application.*

**Required Attachments** *please provide in the following order. Please see FY15 application guidelines for additional information on attachments*

#### Finances

1. Current year's operating budget to include both projected expenses and revenues
2. Program Budget
3. Audited financial statements for the last fiscal year (if the most current audited financials were not previously submitted with the MHB)

Program Budget:

Expenses:

Psychiatrist – 24 days of services * 8 hours per day = 192 * \$81/hour	15,552
Therapist – 104 days of service * 8 hours per day = 832 * \$23/hour	19,136
Therapist – 23% of salary for taxes and fringe cost	4,401
Supplies	410
Total	39,500

Revenue:

Mental Health Board Grant	39,500
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**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR PSYCHIATRIC SERVICES WITH ALEXIAN BROTHERS CENTER FOR MENTAL HEALTH**

**BE IT RESOLVED** by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the Professional Services Agreement between Hanover Township and Alexian Brothers Center for Mental Health for psychiatric services, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved, subject to final attorney review.

**SECTION TWO:** The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township.

**SECTION THREE: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 8, 2014

APPROVED: April 8, 2014

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Brian P. McGuire, Township Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on April 8, 2014, and approved on April 8, 2014, as the same appears from the official records of Hanover Township.

---

Katy Dolan Baumer, Township Clerk

**PROFESSIONAL SERVICES AGREEMENT**  
**Psychiatric Services**

This Professional Services Agreement (“Agreement”) is made and entered into as of April 8, 2014 by and between Hanover Township (the "Township") and Alexian Brothers Center for Mental Health, 3436 N. Kennicott Ave, Arlington Heights, Illinois, 60004 (the “Independent Contractor”) (collectively, the “Parties”).

**RECITALS**

**WHEREAS**, The Hanover Township Mental Health Board (the “Mental Health Board”) and the Township entered into a Contract for Services (FY15) Agreement dated April 1, 2014 (the “Grant Agreement”) wherein the Mental Health Board has allocated a sum not to exceed \$39,500 to be paid to Hanover Township Senior Services Department (“HTSS”) to fund mental health services to be provided to seniors residing in Hanover Township (i.e. residents of Hanover Township who are age 55 or older) by partnership between Independent Contractor and HTSS at Hanover Township (the “Township”) Senior Center located at 240 South Route 59, Bartlett, Illinois 60103 (the “Senior Center”).

**WHEREAS**, The Township owns and operates the Senior Center and is authorized pursuant to Section 85-13 of the Township Code to enter into contracts to provide health and social services for Township residents (60 ILCS 1/85-13).

**WHEREAS**, The Township is further authorized pursuant to the Township Code to provide programs designed to maintain the self sufficiency and personal well being of citizens residing within Hanover Township who are 55 years of age or older (60ILCS 1/220-10).

**WHEREAS**, The Parties desire that Independent Contractor provide Psychiatric Services to residents of Hanover Township who are 55 years of age or older pursuant to the Community Helping Others Persevere Everyday (C-HOPE) program which is funded by the Mental Health Board pursuant to the Grant Agreement, and to provide said Services at the Township’s Senior Center as herein provided.

**NOW, THEREFORE**, for and in consideration of the mutual promises and agreements contained herein and for other valuable considerations, the Parties do hereby agree as follows:

**1. Services:**

Independent Contractor shall provide outpatient psychiatric services and on-going management of medications (“Services”) as Independent Contractor may determine to be necessary in the medical opinion of its psychiatrists providing services

on behalf of Independent Contractor hereunder (the "Independent Contractor's Psychiatrists") for HTSS clients referred by HTSS.

The Parties acknowledge that the HTSS client has the option of selecting any doctor he or she may choose, but if referred to Independent Contractor and the HTSS client elects to use Independent Contractor, that individual shall be the patient of Independent Contractor as further hereinafter defined (the "Referred Patient").

**2. Grant of License:**

Subject to the terms and conditions of this Agreement, the Township hereby grants Independent Contractor, its psychiatrist, employees, and agents a non-exclusive license for use of the rooms located at the Township's Senior Center described in Exhibit A, attached hereto and incorporated herein (the "Licensed Premises"), and for parking at the Senior Center (to the extent that such parking spaces be available), for the sole purpose of providing psychiatric services as defined below.

**3. Compensation:**

A. Hanover Township shall pay Independent Contractor for Independent Contractor's services the rates as set forth on Schedule A, attached to this Agreement and made a part hereof, within 30 days of receipt of a monthly invoice detailing the patients and the Services provided. Neither Independent Contractor nor Independent Contractor's Psychiatrists shall charge or bill any patient or responsible third party payor for the Services provided to Referred Patients of HTSS pursuant to this Agreement. Hanover Township shall bill (or arrange for the billing and collection of all charges of Independent Contractor, Independent Contractor's psychiatrists) the Referred Patient and/or any responsible third party payors directly for the performance of all Services provided to Referred Patients of HTSS and the collections there from shall be the exclusive property of Hanover Township. Independent Contractor assigns to Hanover Township all of its interest in and to payments for Independent Contractor and Independent Contractor's Psychiatrists services provided pursuant to this Agreement.

**4. Term and Hours of Use:**

A. Independent Contractor's psychiatrists shall be permitted use of the Licensed Premises commencing April 8, 2014 and ending March 31, 2015, (the "Term") during the below Hours and Days of Use, or such other times and days as mutually agreed to between the Parties:

Hours and Days of Use:

- 1) 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month: 8:30 a.m. to 4:30 p.m

**4. License Fee:**

The Township waives its license fee for Independent Contractor's use of the Licensed Premises in consideration of the psychiatric services being provided to Township residents by Independent Contractor hereunder.

**5. Insurance:**

Independent Contractor shall procure and maintain, at its sole cost, for the term of this Agreement and any extension and/or renewal thereof, insurance of the types and in amounts of not less than the coverages listed below.

**A. Commercial General and Umbrella Liability Insurance.**

Independent Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 each occurrence. If the CGL contains a general aggregate limit, it shall be in an amount not less than \$3,000,000 or it shall apply separately to this project/location.

**B. Business Auto Liability Insurance.**

Contractor shall maintain business auto liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of "Any Auto" including owned, hired, and non-owned autos.

**C. Professional Liability Insurance.**

Independent Contractor shall maintain professional liability insurance with a limit of not less than \$1,000,000 each claim, \$3,000,000 annual aggregate, and \$20,000,000 group aggregate arising out of the performance or failure to perform professional services by or on behalf of Independent Contractor.

**D. Workers Compensation Insurance.**

Independent Contractor shall maintain workers compensation as required by statute and employers liability insurance. The employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident and \$1,000,000 each employee for bodily injury by disease, with a policy limit of not less than \$1,000,000.

**E. Excess Umbrella Liability Insurance Coverage.**

Independent Contractor shall maintain Excess Umbrella Liability Insurance coverage of not less than \$10,000,000.00 per occurrence and \$10,000,000.00 aggregate.

F. General Insurance Provisions.

i. Evidence of Insurance.

Prior to beginning work, Independent Contractor shall furnish the Township with a certificate(s) of insurance and applicable policy endorsement(s), including but not limited to, additional insured endorsements, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Township prior to the cancellation or material adverse change of any insurance referred to therein.

Failure of the Township to demand such certificate endorsement or other evidence of full compliance with these insurance requirements or failure of the Township to identify a deficiency from evidence that is provided shall not be construed as a waiver of Independent Contractor's obligation to maintain such insurance.

The Township shall have the right, but not the obligation, of prohibiting Independent Contractor from using the Licensed Premises and/or provided psychiatric services hereunder until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Township.

Failure to maintain the required insurance may result in termination of this Agreement at the Township's option.

Independent Contractor shall provide certified copies of all insurance policies required above within 10 days of the Township's written request for said copies.

ii. Additional Insured Status

Hanover Township, the Hanover Township Mental Health Board, and each of its respective officers, officials, directors, employees, volunteers, agents, and invitees, (collectively, the "Additional Insured") shall be included as an additional insured under the Commercial General Liability and Umbrella coverage, the Business Auto Liability coverage, for claims arising out of, or in association with, this Agreement. All such coverage shall be primary with respect to claims made, and any similar or additional coverage maintained by Hanover Township or the Hanover Township Mental Health Board shall be excess to any coverage carried by Independent Contractor.

iii. Cross-Liability Coverage.

If Independent Contractor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

iv. Deductibles and Self-Insured Protection.

Any deductibles or self-insured retentions must be declared to the Township upon execution of this Agreement. At the option of the Township, Independent Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the additional Insured or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration and defense expenses.

v. Subcontractors and Consultants.

Independent Contractor shall cause each subcontractor and consultant employed by or acting on behalf of Independent Contractor to purchase and maintain insurance of the types and amounts of coverages specified above, except that independent physicians may carry Workers' Compensation/Employers Liability limits of \$500,000; and are not required to carry umbrella liability. When requested by the Township, Independent Contractor shall furnish copies of certificates of insurance evidencing coverage for each such subcontractor and consultant.

**6. Indemnification:**

Independent Contractor shall indemnify and hold harmless Hanover Township, the Hanover Township Mental Health Board and their respective officers, officials, employees, and volunteers, including, but not limited to, employees and volunteers of the Township's HTSS Department, the Office of Community Health, and Township's Youth and Family Services Department, from and against all claims, suits, liabilities, damages, losses, judgments, and expenses, including, but not limited to, legal fees (attorneys' and paralegals' fees and court costs), arising out of or related to the Independent Contractor's work under this Agreement, and/or any acts and/or omissions of or on behalf of the Independent Contractor, its employees, contractors, and/or agents and/or any person and/or entity acting on behalf of any of them, including those claims, causes of action, injuries, illnesses, damages, and/or cost of expenses based on death, bodily injury, or property damage, except to the extent caused by the negligence of a party indemnified hereunder.

Each party to this Agreement shall similarly protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited



to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Proprietary and Confidential Information (hereinafter defined).

**7. Referral Procedure:**

A. If a HTSS client elects to use Independent Contractor's services for the purposes herein provided, and so advises his or her HTSS therapist of that decision, the HTSS therapist or Social Services staff may refer said client to Independent Contractor for possible psychiatric services provided hereunder. The Township therapist or staff person will identify himself or herself as from the Township and will give the referred client's name, age, current symptoms, reason for referral, and any other specific questions/concerns following receipt of a waiver from client and/or client's authorized agent authorizing such disclosure. Township staff shall also cause the pre-assessment/intake form attached hereto as Exhibit B (the "Intake Form") to be completed by said client and/or authorized agent and shall assist said client and/or authorized agent in completing the Intake Form as necessary following receipt of said waiver. Independent Contractor shall determine whether a referred client is in need of psychiatric services hereunder and the appropriate psychiatric services to be provided as set forth in section 7, paragraph B below. Township staff shall schedule and coordinate appointment times, prepare a "waiting list" and keep track of demographic information.

B. Independent Contractor shall assess the Referred Patient, using their professional judgment and expertise, in order to determine appropriate psychiatric and mental health services.

C. Independent Contractor shall contact the referring therapist with a brief summary of findings/recommendations as soon as possible after the evaluation and/or emergency visit of the Referred Patient.

**8. Documentation:**

A. HTSS shall fax signed release of information forms to Independent Contractor at the time of the referral.

B. Independent Contractor shall provide written documentation to HTSS of initial evaluations within seven to ten business days following the visit by all Referred Patients. The evaluation will include identifying information, reason for referral, past history, mental status, diagnosis and recommendations.

C. Independent Contractor shall provide to HTSS brief notes of follow-up visits to include diagnosis, progress, medications, prognosis and recommendations within seven to ten days of each following visit by each Referred Patient.

**9. Billing:**

A. HTSS Referred Patients will not be obligated to pay Independent Contractor at the time of service.

B. Independent Contractor will bill HTSS directly for all Services rendered.

C. HTSS will make payment to Independent Contractor as appears on the bill, within 30 to 45 days of the receipt of the bill.

D. Independent Contractor will send to HTSS a monthly list of the names of HTSS clients seen, dates of visits, and kinds of visits (i.e., initial evaluation and follow-up).

E. Invoices shall be calculated in accordance with Section 3 above.

**10. Notices:**

A. All notices herein required shall be in writing and shall be served on the parties at the following addresses:

If to the Township: Hanover Township  
250 South Route 59  
Bartlett, Illinois, 60103  
Attention: James Barr, Township Administrator  
Fax: (630) 837 - 9064

With a copy to:  
Kopon Airdo, LLC  
233 South Wacker Drive, Suite 4450  
Chicago, IL 60606  
Attention: Michael Airdo  
Fax: (312) 506-4450

If to Independent Contractor: Alexian Brothers Center for Mental Health  
3436 Kennicott Ave  
Arlington Heights, Illinois, 60004  
Attention: Rick German, Director  
Fax: (847) 952-7460

B. Notices may be served and shall be conclusively deemed received at the times hereinafter specified when served by any of the following methods:

i. The mailing of the notices by regular and by certified mail, return receipt requested, shall be effective three days after mailing.

ii. Notice by overnight courier shall be effective after delivery to such courier, except Sundays and holidays.

iii. Notice by messenger shall be effective when served personally on the addressee.

iv. Notice by facsimile shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 A.M. to 5:00 P.M. Chicago time). In the event fax notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

**11. Assignment:**

This Agreement may not be assigned without the prior written consent of the other party hereto. Any such assignment without prior written consent of the other party shall be null and void.

**12. Binding Effect:**

This Agreement shall be binding upon and inure to the benefit of the parties, and their respective successors and assigns, except as otherwise expressly provided herein. As used herein, the terms "HTSS" and the "Township" are used interchangeably, but said HTSS is the Township department with which Independent Contractor will have direct contact. The Parties understand and agree that all employees of the HTSS department are employees of the Township. All of the obligations of the Township and/or HTSS are subject to budgeting constraints and applicable laws.

**13. Non-Discrimination:**

Independent Contractor shall not discriminate against Referred Patient because of religion, race, sex, color or national origin, marital status, or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from the military service, or other protected status.

**14. Level of Care:**

Independent Contractor and Independent Contractor's Psychiatrists shall exercise professional skill and judgment in the manner which can be reasonably expected from other psychiatrists and/or advanced practice nurses, as the case may be, performing similar services to those required hereunder.

**15. Relationship Between the Parties:**

A. It is understood, acknowledged and agreed by the Parties that the relationship of the Independent Contractor to the Township arising out of this Agreement shall be that of an independent contractor. Independent Contractor is not an employee, joint employee, joint employer, partner, joint venturer, and/or agent of or with the Township.

B. Independent Contractor acknowledges and agrees that neither Independent Contractor nor Independent Contractor's Psychiatrists are entitled to any benefits or protections afforded employees of the Township or bound by any obligations of employees of the Township. Independent Contractor understands and fully agrees that neither Independent Contractor nor Independent Contractor's Psychiatrists will be covered under provisions of the unemployment compensation insurance of the Township or the workers' compensation insurance of the Township and that any injury or property damage on the job will be Independent Contractor's sole responsibility and not the Township's responsibility. Also, it is understood that neither Independent Contractor nor Independent Contractor's Psychiatrists are protected under the provisions of the general liability insurance of the Township and therefore, Independent Contractor and Independent Contractor's Psychiatrists will be solely responsible for their own actions. Except as otherwise set forth herein, the Township will in no way defend Independent Contractor and/or Independent Contractor's Psychiatrists in matters of liability.

C. Independent Contractor has no authority to employ and/or retain any person as an employee or agent for or on behalf of the Township for any purpose and may not represent himself to others as an employee, joint employee, joint employer and/or joint venturer of the Township. Should any person indicate to the Independent Contractor or any employee or agent of the Independent Contractor by written or oral communication, course of dealing or otherwise, that such person believes Independent Contractor to be an employee or agent of the Township, Independent Contractor shall use its best efforts to correct such belief.

D. Independent Contractor acknowledges and agrees that it is solely responsible to pay all applicable federal, state and local income and withholding tax obligations and contributions imposed by social security, unemployment insurance and worker's compensation insurance on behalf of the Independent Contractor.

**16. Right of Control:**

The Independent Contractor shall at all times have sole control over the manner, means, and methods of performing the Services required by this Agreement according to its own independent judgment. The Independent Contractor acknowledges and agrees that it will devote such times as is necessary to produce the contracted for results.

**17. Non-Disclosure of Information:**

Independent Contractor acknowledges that in the course of providing services on behalf of the Township, Independent Contractor will have access to the Township's Proprietary and Confidential Information (hereinafter defined). Proprietary and Confidential Information means and includes all information relating to any Referred Patient and/or other records within the meaning of Section 2 of the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/2) (the "Act"). Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation in violation of the Act and/or other applicable federal, state and/or local law and/or regulation shall be a material breach of this Agreement.

**19. Compliance with Laws:**

Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (collectively, the "Laws") in performing services required hereunder and will indemnify and hold harmless the other Party, its officials, officers, employees, agents, and volunteers for any liability, damages and/or claims arising directly or indirectly or otherwise attributable to any violation of the Law or Laws.

**20. Representation and Warranties:**

Independent Contractor represents and warrants that Independent Contractor's Psychiatrists, have the skills and knowledge necessary to perform the services in a safe, proper, efficient, thorough and satisfactory manner and understands that Township is relying on such representation in entering this Agreement.

**21. Criminal Background Check:**

Independent Contractor warrants that all psychiatrists providing services under this Agreement are duly licensed, and have successfully passed a criminal background check.

**22. No Waiver of Immunities and/or Privileges by the Township:**

Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township, and/or its officials, officers, employees, volunteers and/or agents.

**23. Renewal:**

The Agreement shall automatically renew for additional one (1) year terms unless written notice is given by either party not less than sixty (60) days prior to the expiration of the renewal term or any subsequent term, as the case may be, of the Parties

intention not to renew, provided that the Agreement has not been terminated earlier as provided herein.

**24. Termination:**

A. Termination Without Cause. Either Party may elect to terminate this Agreement without cause by providing not less than thirty (30) days prior written notice to the other Party by overnight mail courier or certified mail, return receipt requested. Except as herein otherwise expressly provided, all rights exercisable by either party to this Agreement shall be automatically canceled upon termination of this Agreement, other than the indemnification obligations herein provided. Termination of this Agreement shall not, however, release the Township from any obligation to pay any sum which may be then owing to Independent Contractor. Should the Township terminate the Agreement, the Township agrees to pay Independent Contractor any fees owed to Independent Contractor through the effective date of termination.

B. Termination With Cause. Either Party may terminate this Agreement upon three (3) business days prior written notice at any time after any default hereunder unless said default is cured within fourteen (14) days of the date written notice of default is mailed (the "Opportunity to Cure"). The Opportunity to Cure shall not be allowed in the event of three or more breaches and/or defaults hereunder by the defaulting party within a twelve (12) month period.

**25. Modification of Improvements:**

No modification of the licensed Premises shall be made by Independent Contractor without the prior written approval of the Township and compliance by Independent Contractor with all terms of this Agreement

**26. Prohibited Uses and Activities:**

- a. Independent Contractor specifically agrees not to use the Licensed Premises, or any part thereof, for any unlawful and/or immoral purpose and/or business
- b. Independent Contractor covenants and agrees not to maintain any nuisance in Licensed Premises which shall be in any manner injurious to or endanger the health, safety and comfort of the Township employees, invitees, clients, and/or other persons present at the Senior Center, and/or which would otherwise interfere with Township operations, services, or activities.
- c. Independent Contractor covenants and agrees to keep the Licensed Premises in a clean, safe and sanitary condition in accordance with all

applicable local, state, and federal laws, ordinances, statutes, codes, and regulations.

- d. Independent Contractor covenants and agrees that it shall abide by any and all applicable local, state and federal laws, ordinances, statutes, and regulations which regulate or control the Licensee's use of the Licensed Premises.

**27. Disclaimer:**

Independent Contractor expressly acknowledges that Township makes no representations or warranties express or implied, as to the adequacy, fitness, or condition of the Licensed Premises and/or the Senior Center for the purposes set forth herein, or for any other purpose or use, express or implied, by the Licensee. ALL IMPLIED WARRANTIES OR QUALITY, FITNESS, MERCHANTABILITY AND HABITABILITY ARE HEREBY EXCLUDED. Licensee accepts use of the Licensed Premises and Senior Center, and the improvements thereon, "AS-IS" and "WITH ALL FAULTS". Licensee acknowledges that it has inspected the Licensed Premises and Senior Center and has satisfied itself as to the adequacy, fitness and condition thereof.

**28. Real Estate Taxes:**

Independent Contractor acknowledges that the Licensed Premises and Senior Center are currently exempt from all taxes, including, but not limited to, real estate taxes. The Parties intend that the Licensed Premises and Senior Center remain exempt from real estate and/or leasehold taxes, and that no such taxes should be assessed as a result of the license granted hereunder. In the event, however (a) this Licensed Agreement or the rights granted under this Agreement, (b) any sub-license agreement or other grant of use or assignment by Licensee and/or (c) the use/or operations of Independent Contractor or any of its sub-licensees or assignees, results in a full or partial loss of such real estate tax exemption or in the assessment of real estate taxes and/or a tax on any leasehold and/or sub-leasehold interest, then Independent Contractor agrees to pay Township the amount of any such tax, but reserves the right to appeal such assessment, prior to the due date therefore for each tax year this Agreement remains in effect, include any and all extensions and/or renewals thereof.

**29. Use of Premises:**

Use of the Licenses Premises and Senior Center by Licensee, its sub-licensees, and any other person or entity granted a right to use hereunder shall be exclusively for the Psychiatric Services, as provided herein, and not with a view of profit.

**30. Miscellaneous:**

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.

B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

J. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.



K. **ETHICAL AND RELIGIOUS DIRECTIVES FOR CATHOLIC HEALTH CARE SERVICES.** The Township recognizes that all services rendered under this Agreement by Independent Contractor shall be consistent with the Ethical and Religious Directive for Catholic Health Care Services, as approved by the United States Conference of Catholic Bishops and amended from time to time, and as interpreted by the applicable Diocesan Bishop.

Hanover Township

Alexian Brothers Center for Mental Health

By: \_\_\_\_\_  
Brian P. McGuire, Township Supervisor

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Katy Dolan-Baumer, Township Clerk

\_\_\_\_\_  
Title: \_\_\_\_\_

**SCHEDULE A**

Psychiatric Service

Cost

Initial Evaluation with Independent  
Contractor's Psychiatrist

\$88.00 per hour

Follow-up visit with Independent  
Contractor's Psychiatrist

\$88.00 per hour