



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Regular Meeting of Town Board**  
*January 20, 2015*  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veteran’s Honor Roll
    - 1. SP5 Laurence F. Bretz
    - 2. SP4 Michael Jones
    - 3. PFC Walter W. Seipp
  - B. Whole Foods Market
  - C. Jewel-Osco Streamwood Store #3268
  - D. Jewel-Osco Bartlett Store #3348
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
    - 1. Emergency Services Director Oath of Office
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
  - A. Corrected Board Audit Report for 12/17/14 to 1/6/15
- VIII. New Business
  - A. Regular Meeting Minutes of January 6, 2015
  - B. Executive Session Minutes of January 6, 2015
  - C. Ordinance Amending the Hanover Township Ordinance Establishing a Task Force to Study Housing for Those with Mental Illness
  - D. Ordinance Establishing Rules and Regulations Regarding Use of Hanover Township’s Reserves
  - E. Resolution Approving Vision Internet Providers Agreements

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

- IX. Executive Session
- X. Workshop
  - A. Hitchcock Design Group Presentation on Lenoci Reserve
  - B. Department of Emergency Services
- XI. Other Business
- XII. Adjournment

**Mission Statement**

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yes top



### VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO  
HAVE SERVED US SO VALIANTLY**

**NAME:** LUCIENCE F. Bretz (Lacey)

**ADDRESS:** 511 Newberry Dr

**CITY/ZIP CODE:** STEAMWOOD, IL 60107

**PHONE #:** 630-830-1662 C 630-244-6555

**DATE OF BIRTH:** 3/8/45

**BRANCH OF SERVICE:** Army

**HIGHEST RANK ATTAINED:** SP5 E-5

**YEARS OF SERVICE: FROM** JAN '65 **TO** JAN '68

**MEDALS AWARDED OR OTHER CITATIONS:**  
Expt (offic.) National Defense Medal  
Good Conduct medal

**INJURIES:** NONE

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

**Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.**

**A historical file will be made regarding your time serving your country and will be available for future generations.**

**Thank you,**

*Brian P. McGuire*

**Supervisor**





**VETERANS HONOR ROLL**  
**WE ARE PROUD TO HONOR THOSE WHO**  
**HAVE SERVED US SO VALIANTLY**

**NAME:** MICHAEL DAVID JONES

**ADDRESS:** 1023 UNIT B WYNNFIELD CT

**CITY/ZIP CODE:** ELGIN, ILLINOIS 60120

**PHONE #:** 847 931 7369

**DATE OF BIRTH:** 05-23-1947

**BRANCH OF SERVICE:** ARMY

**HIGHEST RANK ATTAINED:** E-4 SP4

**YEARS OF SERVICE:** FROM 27-NOV-67 TO 26-NOV-69

**MEDALS AWARDED OR OTHER CITATIONS:**

NATIONAL DEFENSE SERVICE MEDAL RIFLE SHARPSHOOTER

VIETNAM CAMPAIGN MEDAL W/DEVICE 60 VIETNAM SERVICE MEDAL

**INJURIES:** NONE

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

*Brian P. McGuire*

Supervisor



11714



**VETERANS HONOR ROLL**

**WE ARE PROUD TO HONOR THOSE WHO  
HAVE SERVED US SO VALIANTLY**

**NAME:** WALTER WILLIAM SELPP

**ADDRESS:** 1267 N. KENNEDY DRIVE

**CITY/ZIP CODE:** STREAKYWOOD, IL, 60107

**PHONE #:** Home 630-289-4338 Cell 630-363-4190

**DATE OF BIRTH:** MAY 27 1936

**BRANCH OF SERVICE:** US ARMY

**HIGHEST RANK ATTAINED:** PFC

**YEARS OF SERVICE:** FROM FEB 1955 TO NOV 1956

**MEDALS AWARDED OR OTHER CITATIONS:**

**INJURIES:**

**Comments:** Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Supervisor



# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Passports</i>	186	141	1,694	1,484
Photo fees	\$710	\$405	\$5,921	\$4,595
Fee deposits	\$4,775	\$3,320	\$38,550	\$36,744
<i>Fishing/Hunting licenses</i>	1	4	82	104
<i>Handicap Placards</i>	27	14	131	135
<i>Cook County vehicle stickers</i>	1	1	400	243
<i>Human Resources Requests</i>	97	133	1,226	1,365
<i>New Employee Orientations</i>	1	1	15	12
<i>Technology work orders</i>	33	27	240	178
<i>Resident Contacts</i>	1,766	1,516	13,703	16,095
<i>Percent of Budget Expended (75% of year)</i>	5.4%	4.5%	60.1%	56.8%
<i>Grant application submissions</i>	0	0	3	6

## Department Highlights

- Budget development for FY16 began. Departments were given budget guidelines in December and submitted completed budget worksheets to Administration. The Finance Committee budget workshop is scheduled for January 26 at 5:00pm.
- Management Analyst Kaufholz began assisting with AgeOptions grant application for Meals on Wheels program.
- Administrative Services began recruitment for a Management Intern to start in late January/early February.
- Youth and Family Services Clinical Director, Tina Houdek, had a soft orientation with staff on December 30. A larger Township orientation occurred in January following the holidays.
- Administrative Services hosted the third session of the manager training series “Managing Performance,” on December 16. The fourth and final session will occur on March 17.
- Assistant Administrator met with phone provider companies for general maintenance and assistance of the Township Nortel phone system. Current phone maintenance provider can no longer assist with Nortel phones system.
- Management Analyst Kaufholz submitted quarterly grant report for Elgin CDBG award for the Izaak Walton Center.
- The Environmental Sustainability Workgroup met on December 10. The workgroup is planning a lunch and learn on March 18 and reviewing short/long term goals.

### *Hanover Township Mission Statement:*

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# OFFICE OF THE ASSESSOR

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Administration</i>				
Office visits	406	193	2545	2705
Building permits processed	307	305	3860	3699
Sales recording	71	112	878	1217
Change of Name*	13	10	97	103
Property tax appeals	256	0	814	974
Certificate of Errors	34	10	381	321
Property location updates	12	0	16	11
New owner mailings	0	111	604	655
Long time occupants*	0	0	0	7
<i>Exemptions</i>				
Homeowner exemptions	0	0	13	15
Senior home owner exemptions	0	0	98	21
Senior freeze exemptions*	0	1	80	72
Miscellaneous exemptions	1	1	62	72
<i>Foreclosures</i>	28	42	284	488

\* Denotes notary requirement

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. December had a total of 10 visitors after 4:30pm.
- We have a total of 1448 e-mails on our contact list. We added 27 e-mails in December.
- Foreclosures December 2014 39%. Foreclosures December 2013 37%.
- Cook County Board of Review appeals opened November 14 and closed December 15.
- On December 1 we held a Board of Review appeal seminar. 44 taxpayers attended.
- Patty attended the Employee Wellness workgroup December 5.
- Patty attended the “Managing Employee Performance” training December 16.

### *Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor’s Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF COMMUNITY HEALTH

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Appointments</i>				
ProTimes	30	20	196	215
TB skin test	3	7	66	58
Cholesterol	2	1	98	57
Pharmaceutical Assistance Programs	1	5	14	56
Miscellaneous labs	4	4	68	86
Wellness Screening (BP, diabetes, anemia)	14	NC	160	NC
Other	25	65	343	620
<i>Clinic Clients</i>				
Senior Center/ home visits	92	109	817	927
Astor Avenue	9	12	106	125
Elgin, Izaak Walton Center	5	3	50	53
Offsite clinics	21	18	120	94
Total clients (unduplicated)	35	59	489	520
<i>Public Education &amp; Health Promotion</i>				
Media coverage	6	4	46	45
Informational seminars	9	9	101	102
Program Participants	78	58	1735	1117
<i>Primary Care Provider Support</i>	27	42	108	112
<i>Phone Triage</i>	408	373	4286	3426
<i>Embracelet Program</i>	4	1	19	28

## Department Highlights

- Provided 13 home visits for residents in the month of December.
- Assisted over 20 residents with applying and enrolling in health coverage for the Affordable Care Act.
- Director and Senior Center Program Manager co-taught Matter of Balance, an 8 week falls prevention exercise course on December 1, 8, 15, 22, and 29.
- December 2<sup>nd</sup>, Director attended the Community Principal’s Breakfast at the Streamwood Police Department.
- December 3<sup>rd</sup>, Community Health Nurse and Director attended an inservice on involuntary petitioning for Alexian Brother’s Behavior Health Hospital.
- December 16<sup>th</sup>, Director attended the Manager Training Series.
- December 17<sup>th</sup>, Director attended the Community Alliance Dialogue for the Illinois Welcoming Center.
- December 18<sup>th</sup>, Director attended a table top exercise for severe weather storms by Emergency Services.

*Office of Community Health Mission Statement:*

*Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.*



# OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Website Visits</i>	7,195	6,092	72,729	65,091
<i>Facebook Likes</i>	1	7	721	640
<i>Media Releases</i>	2	3	58	45
<i>Veteran Contacts</i>	30	2	149	45
<i>Total Veterans served</i>	18	2	89	36
<i>Total Resident Contacts (Elgin office)</i>	110	119	1,872	1,392

## Department Highlights:

- Joined Trustee Caramelli in attending the Izaak Walton League Christmas party on Tuesday, December 2 and provided the membership with a capital projects update on the IWC.
- Joined Trustee Caramelli and Supervisor McGuire in attending Elgin Mayor David Kaptain's annual state of the city address at Elgin Community College on Thursday, December 4.
- Senior Services Program Manager Tracey Colagrossi and CVA staff met with an American Cancer Society staff member on Friday, December 5, to discuss the 2015 Relay for Life of Bartlett, Hanover Park and Streamwood.
- CVA staff attended the first meeting of the internal Wellness Work Group on Friday, December 5.
- Joined Trustee Caramelli, Commissioner Ochoa, Supervisor McGuire and Administrator Barr in attending the Bartlett Chamber of Commerce and Bartlett Rotary's annual holiday luncheon on Thursday, December 11.
- Joined Trustee Caramelli, Commissioner Ochoa, Supervisor McGuire and Assessor Smogolski in attending the Streamwood Chamber of Commerce annual holiday party on Thursday, December 11.
- Attended Township sponsored Management Training on Tuesday, December 16
- Participated in HTES table top training at the Township Senior Center on Thursday, December 18.

### *Hanover Township Mission Statement:*

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# HIGHWAY DEPARTMENT

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2014	FYTD 2013
<i>Fall Season</i>				
Tree Removal complete in Bridlewood				
Continue Tree Trimming				
<i>Winter Season</i>				
Snow Removal/Salt	5	651	107	1780

## Department Highlights

- Tree Removal completed in Bridlewood
- Continued Tree Trimming in Bridlewood.
- December weak Plow/Salt month
- Second Salt order to be delivered soon

*Hanover Township Mission Statement:*

*Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.*



# DEPARTMENT OF EMERGENCY SERVICES

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Volunteers</i>				
Total volunteers	33	31	33	31
New volunteers	2	0	16	10
<i>Hours</i>				
Volunteer Detail Hours	289.25	155.5	3291.75	2819
Volunteer Work Hours	163.75	N/A	1418.25	N/A
Volunteer Training Hours	193	56	2544	999
<i>Total Volunteer Hours</i>	646	211.5	7254	3818
<i>Details</i>				
Emergency Call Outs	1	1	45	37
Safety Patrols	4	2	31	30
Township Sponsored Events	4	4	24	16
Other Community Events	4	2	51	39
Miscellaneous	0	0	12	25
<i>Total Details</i>	13	9	163	147

## Department Highlights

- Emergency Call outs:
  - HTES personnel assisted Hanover Park Police and Fire with traffic direction for a gas leak on Route 20.
- Hanover Township Sponsored Events:
  - HTES personnel assisted with traffic and crowd control at the Township sponsored Community Christmas Party at First United Church in Streamwood.
  - HTES personnel assisted with traffic and crowd control at the Township sponsored “Sponsor a Family” Holiday Giveaway event.
  - HTES personnel assisted with traffic and crowd control at the Township sponsored Toy Giveaway event.
  - HTES personnel assisted with traffic and crowd control at the Township sponsored Holiday Food Box distribution event.
- Other Community Events:
  - HTES personnel provided traffic and pedestrian control, Streamwood Luminaria Event.
  - HTES personnel provided traffic and pedestrian control, Hanover Park Tree Lighting.
  - HTES personnel provided traffic control and parking assistance for a wake and the funeral at St. John’s Church in Streamwood.
- HTES conducted the first ever Emergency Planning Table Top Exercise which was attended by Supervisor McGuire, Trustee Burke, Administrator Barr and all Department heads. The results of this exercise will help HTES update our Emergency Operations Plan and better prepare all departments to plan for and respond to an emergency.
- HTES hosted a THIRA (Threat Hazard Identification Risk Assessment) Course taught by Texas A&M University. 5 HTES personnel completed the course.

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# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Outreach &amp; Prevention</i>				
Open Gym participants	1129	1146	9410	8316
Open Gym participants (unduplicated)	440	459	1031	950
Alternative to Suspension referrals	0	0	80	105
Alternative to Suspension participants	244	220	1647	1417
Alternative to Suspension participants (unduplicated)	94	91	144	133
<i>Clinical</i>				
Therapy clients	260	233	2511	2202
Therapy clients (unduplicated)	120	121	1129	382
New clients (unduplicated)	18	19	135	93
Clinical hours	226	249	2289	2309
Group session participants	202	710	4816	4063
<i>Tutoring Participants</i>				
Total	201	202	1221	1189
Unduplicated	95	91	194	193

## Department Highlights:

- Clinical Interventionist provided substance abuse prevention group work to 668 participants; presentations to 60 participants.
- John Parquette, LCSW, attended the annual Village of Streamwood Principals networking meeting on December 2, 2014.
- John Parquette, LCSW, attended a workshop on Restorative Practices on December 5, 2014.
- John Parquette, LCSW, attended and participated at the School District U-46 Alignment Governance Board Meeting on December 8, 2014.
- John Parquette, LCSW, participated at School District U-46's Strategic Planning session held on December 10, 2014.
- John Parquette, LCSW, participated on School District U-46's Community Alliance Strategic Planning session held on December 10, 2014.
- John Parquette, LCSW, attended School District U-46's Citizens Advisory Council December Board Meeting and Holiday party on December 11, 2014.
- John Parquette, LCSW, attended the Village of Hanover Park/Campanelli YMCA's Illinois Welcoming Center's Strategic Planning session held on December 17, 2014.
- John Parquette, LCSW, attended the Hanover Township Human Services Coordinating Council's Medicaid meeting with State Representative F. Crespo on December 17, 2014.
- John Parquette, LCSW, attended the Hanover Township Department of Emergency Services Tabletop Exercise on December 18, 2014.
- John Parquette, LCSW, attended the School District U-46 Community Alliance Restorative Practices planning meeting on December 18, 2014.

### *Youth & Family Services Mission Statement:*

*The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.*

# DEPARTMENT OF SENIOR SERVICES

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>Programming Division</i>				
Planned programs	206	156	1804	1645
Participants	1641	1107	21135	15699
Participants (unduplicated)	838	612	1643	1476
Wait listed (unduplicated)	39	80	452	663
Art & Computer classes	61	29	505	379
Art & Computer class participants	337	212	3553	2910
New volunteers	8	4	82	62
Total volunteers (unduplicated)	145	121	282	259
Volunteer hours reported	1547	1305	16653	13936
Meals Served	889	n/c	8441	n/c
Meals delivered by volunteers	1026	923	8244	7684
<i>Social Services Division</i>				
Clients served (unduplicated)	314	217	1094	971
Clients served (duplicated)	452	364	3483	3721
Energy Assistance	33	15	520	527
Prescription drugs & health insurance assistance	190	145	816	910
Social Service programs	7	11	81	103
Social Service program participants	110	242	716	1046
Lending Closet transactions	75	67	734	717
<i>Transportation Division</i>				
One way rides given	1726	1246	16532	15394
Individuals served (unduplicated)	249	182	649	645
New riders	23	16	218	177
Unmet requests for rides	19	27	227	344

## Department Highlights:

- The Annual Adopt-A-Senior program occurred on December 12. Two receptions were held for the sixty-six participants, each of whom received a personalized care package with necessary personal care and small gift items. Many thanks to the Hanover Township community, Board, staff, volunteers and numerous donors for supporting this program!
- Medicare Part C/D Open Enrollment ended December 7. Social Services staff met with residents to review prescription insurance benefits for 2015.
- Senior Services was awarded a grant of \$8,500 from AgeOptions to provide assistance with the Medicare/Medicaid Alignment Initiative.
- The nutrition site received an additional \$1,000 grant to educate the diners on MMAI.
- On December 9<sup>th</sup> RTAC provide Defensive Driving Training to our drivers, Dispatcher, Manager as well as five Schaumburg Township drivers.
- Out Trips: Soldier Field Tour, Holiday Party at Seville, Holiday in the City Tour, The King & I Marriott Theatre, Horseshoe Casino, Brookfield Zoo Lights.
- At the Center: Breakfast with the Board, Matter of Balance, Silver Screen with Supervisor, Annual Holiday Toy Wrapping, AARP Safe Driving, Lunch & Movie, TRIAD, Book Club & Movie, New Years at Noon Party, Spanish & French, Gingerbread House, Picasa, Photo Calendar, etc.
- IWCR: Chair Pilates, Pinochle, Poker, Beading, Pinteresting, Candy Bingo & Origami Cards.

### *Senior Services Mission Statement:*

*With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.*



# DEPARTMENT OF WELFARE SERVICES

Report for December 2014

SERVICE PROVIDED	DECEMBER 2014	DECEMBER 2013	FYTD 2015	FYTD 2014
<i>General Assistance</i>				
General Assistance clients	24	20	194	184
General Assistance appointments	57	55	396	474
Emergency Assistance appointments	22	36	234	280
Emergency Assistance approved	4	2	47	66
Crisis intake clients	141	381	1498	2382
Access to Care	1	2	23	55
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	78	160	635	857
Circuit Breaker	1	0	8	17
<i>Social Services</i>				
ComEd Hardships	0	1	34	63
Weatherization	0	Closed	14	Waitlist
<i>Food Pantry</i>				
Served (Households)	1304	1383	7785	8670
New applications	57	75	487	872
Food Donations	128	100	554	621
<i>Community Center Walk-Ins</i>	268	421	2173	3352

## Department Highlights:

- Welfare Services hosted Holiday Party with Santa at Astor Avenue, Senior Wrap, Toy Sort, Toy Drive and Sponsor A Family gift distribution.
- Welfare Services opened on Christmas Eve to continue to serve residents facing hardship. An additional 30 families came through for gifts and meals. All donated toys were distributed.
- Results are as follows: 305 families were sponsored for a total of 840 kids; 364 families attended the toy drive; total number of children helped total 2162.
- 547 Meal Boxes were distributed to residents at St. John's and Astor Avenue.
- South Elgin transitional students dropped off sponsor a family gifts and performed holiday songs for staff and clients.
- Director Imperato and staff attended Weatherization training downtown at CEDA.
- 8 residents attended the Community Resource Group lead by Case Manager Peggy Saul at Astor Avenue on dealing with holiday stress.
- Greater Elgin Family Care Center continue to provide support staff at Astor Avenue on Monday, Wednesday and Fridays to assist residents, including Spanish speaking, with Affordable Care Act applications.
- CEDA programming is expected to begin at Astor Avenue in January. A CEDA employee will be on site 2 days monthly to start to process emergency applications for residents and increase to weekly as the program develops.
- Supervisor Community Service Award nomination applications are being accepted through February 13, 2015. If you have anyone that you would like to nominate please visit our website for an application or contact Welfare Services and we will mail one to you.
- Planning for the 4<sup>th</sup> annual job fair co-hosted with State Representative Fred Crespo is scheduled for April 8<sup>th</sup> at the Senior Center. We expect a minimum of 55 vendors and have already received confirmation from several vendors.

### *Welfare Services Mission Statement:*

*HanoverTownship Welfare Services is committed to improving the welfare of HanoverTownship residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

# OFFICE OF THE MENTAL HEALTH BOARD

Report for December 2014

SERVICE PROVIDED	NOVEMBER 2014	NOVEMBER 2013	FYTD 2015	FYTD 2014
<i>Grant Funding</i>				
New clients	260	148	3384	3127
Ongoing Clients	763	647	NC	NC
Closed Cases	256	51	1445	1452
Prevention Programming Presentations	43	54	256	277
Number in audience	1591	1475	7991	7919
<i>TIDE</i>				
Participants	8	7	8	7
Rides	92	98	526	805
<i>Resource Center</i>				
Organizations providing services	5	5	5	5
Clients served	90	58	673	402

## Department Highlights

- The Mental Health Board met on December 9th and addressed the following:
  - Children's Advocacy Center of North and Northwest Cook County was awarded a \$3,000 staff development grant to assist in funding 4 staff members to obtain extensive, two day EMDR training.
  - The MHB Finance Committee submitted its FY16 Budget Proposal to the full board for consideration. The MHB Finance Committee requested a \$35,000 increase in available funding for FY16 grant allocations with a small increase in the overall budget. The MHB approved the FY16 Budget unanimously.
  - The MHB will meet on Tuesday, January 27<sup>th</sup> at 6:00pm to review FY16 grant proposals and determine FY16 grant allocations.
- Continue to work with Breese Publishing for final draft of Mental Health Resource Guide.
- Met with State Representative Crespo, Supervisor McGuire and agency leaders from funded agencies to discuss state funding concerns. A follow up meeting will be scheduled with Representative Crespo in the next several months.
- Addressed phone issues and power outage at the Community Resource Center. Power was restored quickly and phone issue was resolved.
- Attended the Community Alliance Meeting to discuss and learn about bilingual services and needs in the community.
- Participated in Emergency Services Table Top Exercise to discuss emergency preparedness.
- Submitted 2016 Lease Agreement contract to Community Resource Center agencies for signatures.

*Mental Health Board Mission Statement:*

*The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.*



3:43 PM

01/16/15

Accrual Basis

**Hanover Township  
Board Audit Report  
January 7 - 20, 2015**

Type	Date	Num	Name	Memo	Amount
<b>10L - Town Liabilities</b>					
<b>1002000 - Accounts Payable</b>					
Check	01/16/2015	108546	The Home Depot	Charges on Account/Account Maintenance	521.31
Total 1002000 - Accounts Payable					521.31
Total 10L - Town Liabilities					521.31
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	01/09/2015	108460	Carmin Vargas	Painting Basics Refund	32.00
Check	01/13/2015	108477	Georgene Edwards	Shedd Aquarium Refund	29.00
Total 1103500 - Senior Programs					61.00
Total 1103 - Senior Center - Revenue					61.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	01/09/2015	108440	Current Technologies Corporation	Inv# 712575 Network Labor	902.50
Check	01/16/2015	108529	Current Technologies Corporation	Quote# 13805 Extended Service Agreement - IWC Firewall	132.00
Check	01/16/2015	108548	Weblinx, Inc.	Inv# 20561 Annual Website Hosting	440.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Bamboo HR Subscription	199.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Barracuda Network Monthly Subscription - Town Firewall	200.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Constant Contact Monthly Subscription	58.44
Total 1014430 - Computer Equipment & Software					1,931.94
Total 101CAP - Capital Expenditures					1,931.94
<b>101CHN - Community Health</b>					
<b>1014452 - Office Supplies</b>					
Check	01/16/2015	108542	Staples	Inv# 3250844650 Copy Paper/Two Hole Punch	108.94
Total 1014452 - Office Supplies					108.94
<b>1014458 - Furniture &amp; Computer Equipment</b>					
Check	01/09/2015	108462	Water Logic	Acct# 775-0020005 LL Water Cooler Rental	60.00
Total 1014458 - Furniture & Computer Equipment					60.00
<b>1014465 - Medical Supplies</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	First Aid Course Completion Cards	55.00
Total 1014465 - Medical Supplies					55.00
<b>1014466 - Communications</b>					
Check	01/16/2015	108541	Sprint	Acct# 897162515 Monthly Charges	57.15
Total 1014466 - Communications					57.15
<b>1014492 - Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.98

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Type	Date	Num	Name	Memo	Amount
Total 1014492 · Dental, Vision & Life Insurance					13.98
Total 101CHN · Community Health					295.07
<b>101CVA · Community &amp; Veteran Affairs</b>					
<b>101CMA · Community Relations</b>					
<b>1014611 · Education &amp; Training</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Dinner	33.10
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging	212.80
Total 1014611 · Education & Training					245.90
<b>1014617 · Equipment</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Izaak Walton Center Equipment	262.32
Total 1014617 · Equipment					262.32
<b>1014619 · Office Supplies</b>					
Check	01/16/2015	108542	Staples	Inv# 3252026888 Copy Paper/Pocket Folders/Ink	150.74
Total 1014619 · Office Supplies					150.74
<b>1014621 · Satellite Office Utilities</b>					
Check	01/13/2015	108476	City of Elgin	Acct# 413720-6423 Monthly Charges	42.80
Total 1014621 · Satellite Office Utilities					42.80
<b>1014623 · Satellite Office Phone &amp; Intrnt</b>					
Check	01/13/2015	108474	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Internet Charges	176.85
Total 1014623 · Satellite Office Phone & Intrnt					176.85
<b>1014624 · Travel</b>					
Check	01/09/2015	108428	Monegato, Holly N	Mileage Reimbursement	26.44
Total 1014624 · Travel					26.44
<b>1014628 · Historical Marker Program</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Heritage Marker Slip Fabric	2.04
Total 1014628 · Historical Marker Program					2.04
<b>1014692 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	8.84
Total 1014692 · Dental, Vision & Life Insurance					8.84
Total 101CMA · Community Relations					915.93
Total 101CVA · Community & Veteran Affairs					915.93
<b>101ES · ES - Expenditures</b>					
<b>1014802 · Equipment</b>					
Check	01/09/2015	108442	W.S. Darley & Co	Inv# 17170802 Adapter	64.41
Check	01/09/2015	108520	The Home Depot	Splice/Fasteners/Spades	29.67
Check	01/16/2015	108530	W.S. Darley & Co	Inv# 17171825 Adapter	72.12



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Type	Date	Num	Name	Memo	Amount
Check	01/16/2015	108540	SC Supply Company, LLC	Inv# 14917 Safety Super Bright Reflective Raod Signs (4)	446.92
Total 1014802 · Equipment					613.12
<b>1014803 · Uniforms</b>					
Check	01/16/2015	108526	A1 Trophies & Awards, Inc	Inv# 16502 Name Tags (36)	39.60
Check	01/16/2015	108543	Today's Uniforms Inc	Inv# 47510 Uniform	54.95
Total 1014803 · Uniforms					94.55
<b>1014807 · Miscellaneous</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lunch Meeting	24.51
Total 1014807 · Miscellaneous					24.51
<b>1014808 · Education &amp; Training</b>					
Check	01/09/2015	108437	Kenneth Lichenstein	Citizen Eucation Program Reimbursement	45.00
Check	01/09/2015	108449	Illinois Search and Rescue Council	Inv# C 2014-21 ISARC Conference (5)	694.42
Check	01/16/2015	CC Nov ...	JP Morgan Chase	First Aid Training Supplies	236.44
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Wilderness Emergency Care Guide	58.15
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Emergency Tourniquet	139.95
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Training Class Refreshments	23.42
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Trainnig Class Refreshments	84.79
Total 1014808 · Education & Training					1,282.17
<b>1014810 · Travel</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Search and Rescue Training Lunch	63.61
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Search and Rescue Training Dinner	103.95
Total 1014810 · Travel					167.56
<b>1014812 · Volunteer Appreciation</b>					
Check	01/16/2015	108526	A1 Trophies & Awards, Inc	Inv# 16512 Staff Appreciation Awards	104.85
Total 1014812 · Volunteer Appreciation					104.85
<b>1014813 · Vehicle Fuel &amp; Maintenance</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Vehicle 132 Car Wash	27.50
Total 1014813 · Vehicle Fuel & Maintenance					27.50
<b>1014814 · Communications</b>					
Check	01/09/2015	108441	Comcast (ES)	Acct# 8771 10 083 0226773 Monthly Internet Charges	195.74
Check	01/16/2015	108523	Essick, Craig A	Cell Phone Reimbursement Oct-Jan	200.00
Check	01/16/2015	108541	Sprint	Acct# 897162515 Monthly Charges	33.65
Total 1014814 · Communications					429.39
<b>1014892 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	4.66
Total 1014892 · Dental, Vision & Life Insurance					4.66
Total 101ES · ES - Expenditures					2,748.31
<b>101ISE · Insurance &amp; Employee Benefits</b>					

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Type	Date	Num	Name	Memo	Amount
<b>1014411 · Employee Assistance Program</b>					
Check	01/09/2015	108455	Renz Addiction Counseling Center	Inv# 213 Employee Assistance Programs	362.81
Total 1014411 · Employee Assistance Program					362.81
<b>1014507 · Flex Plan &amp; 457 Plan</b>					
Check	01/09/2015	108459	TASC	Inv# 453750 Admin Fees	81.26
Total 1014507 · Flex Plan & 457 Plan					81.26
<b>1014513 · Employee Wellness</b>					
Check	01/09/2015	108434	Beahan, Mary J	Employee Wellness Reimbursement	159.00
Check	01/09/2015	108435	Vana, Kristin N	Employee Wellness Reimbursement	200.00
Check	01/16/2015	108524	Kaufholz, Amy	Employee Wellness Reimbursement	200.00
Total 1014513 · Employee Wellness					559.00
<b>1014514 · Employee Recognition</b>					
Check	01/16/2015	108526	A1 Trophies & Awards, Inc	Inv# 16518 Annual Employee Appreciation Awards	319.65
Check	01/16/2015	108526	A1 Trophies & Awards, Inc	Inv# 16517 Staff Appreciation Award - Essick	108.20
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lunch and Learn	130.90
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Moshis Retirement Refreshments	30.66
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Moshis Retirement Refreshments	151.45
Total 1014514 · Employee Recognition					740.86
Total 101ISE · Insurance & Employee Benefits					1,743.93
<b>101LEA · Legal &amp; Auditing</b>					
<b>1014502 · Legal Services</b>					
Check	01/16/2015	108537	Kopon Airdo, LLC	Inv# 190-0002-15518 Tax Objection Legal Fees	402.50
Check	01/16/2015	108537	Kopon Airdo, LLC	Inv# 190-0003-15519 Legal Fees	1,226.65
Check	01/16/2015	108537	Kopon Airdo, LLC	Inv# 190-0003-15520 Legal Fees	9,762.12
Total 1014502 · Legal Services					11,391.27
Total 101LEA · Legal & Auditing					11,391.27
<b>101MAIN · Facilities Maintenance</b>					
<b>1014210 · Building Maintenance - Town</b>					
Check	01/13/2015	108480	O'Reilly Auto Parts	Belt	8.51
Total 1014210 · Building Maintenance - Town					8.51
<b>1014211 · Building Maintenance - Senior</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Arc Interior Wall Sconce Lights (6)	2,268.00
Total 1014211 · Building Maintenance - Senior					2,268.00
<b>1014213 · Equipment Maintenance - Town</b>					
Check	01/09/2015	108520	The Home Depot	Extension Cord	24.51
Total 1014213 · Equipment Maintenance - Town					24.51
<b>1014214 · Equipment Maintenance - Senior</b>					
Check	01/09/2015	108520	The Home Depot	Diamond Blade	25.97



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Type	Date	Num	Name	Memo	Amount
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Senior Center Light Bulbs (10)	47.49
Total 1014214 · Equipment Maintenance - Senior					73.46
<b>1014217 · Education &amp; Training</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	NIU Training Staff Lunch	72.05
Total 1014217 · Education & Training					72.05
<b>1014218 · Vehicle Maintenance - Town</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	LED Vehicle Dash Light and Mount	164.42
Total 1014218 · Vehicle Maintenance - Town					164.42
<b>1014221 · Cell Phone/Communications</b>					
Check	01/16/2015	108541	Sprint	Acct# 897162515 Monthly Charges	129.18
Total 1014221 · Cell Phone/Communications					129.18
<b>1014225 · Grounds/Reserve Maintenance</b>					
Check	01/09/2015	108520	The Home Depot	Rock Salt/Gloves	169.39
Total 1014225 · Grounds/Reserve Maintenance					169.39
<b>1014227 · Miscellaneous</b>					
Check	01/13/2015	108480	O'Reilly Auto Parts	Account Charges	1.03
Total 1014227 · Miscellaneous					1.03
<b>1014229 · Equipment Maintenance - Izaak</b>					
Check	01/09/2015	108520	The Home Depot	Double Row Cup Wheel/Spanner Wrench/Heat Cable Kit	197.13
Total 1014229 · Equipment Maintenance - Izaak					197.13
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	23.30
Total 1014292 · Dental, Vision & Life Insurance					23.30
Total 101MAIN · Facilities Maintenance					3,130.98
<b>101PAN · Pantry</b>					
<b>1014161 · Utilities</b>					
Check	01/13/2015	108470	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	582.90
Check	01/13/2015	108478	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	162.60
Check	01/13/2015	108479	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	133.79
Total 1014161 · Utilities					879.29
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.67
Total 1014192 · Dental, Vision & Life Insurance					13.67
Total 101PAN · Pantry					892.96
<b>101THE · Town Hall Expense</b>					
<b>1014402 · Telephone - Town</b>					

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Type	Date	Num	Name	Memo	Amount
Check	01/09/2015	108436	Barr, James C	Quarterly Phone Reimbursement	150.00
Check	01/16/2015	108528	Call One	Acct# 1010-8140-0000 Monthly Charges	2,698.00
Total 1014402 · Telephone - Town					2,848.00
<b>1014403 · Utilities - Town</b>					
Check	01/13/2015	108473	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges	681.59
Total 1014403 · Utilities - Town					681.59
Total 101THE · Town Hall Expense					3,529.59
<b>101TOE · Town Office Expense</b>					
<b>1014404 · Office Supplies</b>					
Check	01/16/2015	108542	Staples	Inv# 3252026747 Desk Calendar/Post Its/Plastic Dividers	92.87
Check	01/16/2015	108542	Staples	Inv# 3252026746 Credit	-29.97
Total 1014404 · Office Supplies					62.90
<b>1014408 · Salaries</b>					
Check	01/09/2015	108448	Job Giraffe	Inv# 00211047 Part Time Office Temp Help	295.12
Total 1014408 · Salaries					295.12
<b>1014412 · Travel Expenses</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI State Conference Transportation	33.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI State Conference Transportation	33.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI State Conference Transportation	48.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI State Conference Transportation	48.00
Total 1014412 · Travel Expenses					162.00
<b>1014414 · Memberships, Subs &amp; Publication</b>					
Check	01/09/2015	108456	Bartlett Rotary Club	Inv# 672 Dues July-Sept	141.00
Check	01/09/2015	108456	Bartlett Rotary Club	Inv# 708 Dues Oct-Dec	153.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Society for Human Resource Center Managemet - Powers	170.00
Total 1014414 · Memberships, Subs & Publication					464.00
<b>1014424 · Education &amp; Training</b>					
Check	01/09/2015	108447	Human Resource Techniques, Inc	Performance Management	500.00
Check	01/16/2015	108531	Espinosa, Juanita P	Tuition Reimbursement	432.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Staff Dinner - Chesapeake Seafood House	555.29
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Staff Dinner - Augies Front Burner	628.13
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Benoit	212.80
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Barr	212.80
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Caramelli	319.20
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Burke	319.20
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Emergency Management Meeting Parking	15.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Career Track Credit	-69.00
Total 1014424 · Education & Training					3,125.42
<b>1014429 · Miscellaneous</b>					
Check	01/09/2015	108439	Cintas #22	Inv# 22836067 Township Fleece	77.70

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Type	Date	Num	Name	Memo	Amount
Check	01/13/2015	108481	Town & Country Gardens	Inv# 310887/1 Floral Arrangement	100.00
Check	01/13/2015	108481	Town & Country Gardens	Inv# 312525/1 Floral Arrangement	69.99
Check	01/16/2015	CC Nov ...	JP Morgan Chase	File Rails/ Admin Reception Area	134.16
Total 1014429 · Miscellaneous					381.85
<b>1014530 · Financial Administration</b>					
Check	01/09/2015	108446	Governmental Accounting, Inc	Inv# 5788 Monthly Contract Billing	5,028.60
Total 1014530 · Financial Administration					5,028.60
<b>1014531 · Community Affairs</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	HT Community Event Bags (1,000)	367.76
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lenoci Reserve Dedication Linens	198.16
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lenoci Reserve Dedication Linens	32.10
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lenoci Reserve Dedication Linens	74.53
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lenoci Reserve Dedication Decorations	23.67
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lenoci Reserve Dedication Decorations	231.07
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Lenoci Reserve Dedication Flowers	30.78
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Credit	-15.06
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Bartlett Halloween Bash	38.52
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Annual Chamber Dinner	40.00
Total 1014531 · Community Affairs					1,021.53
<b>1014534 · Passport Services</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Photo Printer Ink	627.00
Total 1014534 · Passport Services					627.00
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	27.48
Total 1014592 · Dental, Vision & Life Insurance					27.48
Total 101TOE · Town Office Expense					11,195.90
<b>104ASR · Assessor's Division</b>					
<b>1044405 · Office Supplies</b>					
Check	01/09/2015	108444	Fed Ex	Inv# 2-886-49057 Shipping Charges	103.14
Total 1044405 · Office Supplies					103.14
<b>1044419 · Training</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Smogolski	212.80
Total 1044419 · Training					212.80
<b>1044426 · Miscellaneous</b>					
Check	01/16/2015	108542	Staples	Inv# 3252026749 Chairmat	96.19
Total 1044426 · Miscellaneous					96.19
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	22.34



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Type	Date	Num	Name	Memo	Amount
Total 1044492 · Dental, Vision & Life Insurance					22.34
Total 104ASR · Assessor's Division					434.47
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094611 · Education &amp; Training</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Meeting Supplies	79.55
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Breakfast	27.83
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lunch (2)	32.58
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Dinner (2)	65.25
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Lodging - Parquette	212.80
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Lodging - Cohen	212.80
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Illinois Counseling Association Conference - Campuzano	215.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Township Mgmnt Academy Credit	-40.00
Total 1094611 · Education & Training					805.81
<b>1094618 · Psychiatric Backup</b>					
Check	01/13/2015	108467	Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Up Visits	245.00
Total 1094618 · Psychiatric Backup					245.00
<b>1094619 · Office Supplies</b>					
Check	01/16/2015	108526	A1 Trophies & Awards, Inc	Inv# 16503 Name Badge	7.95
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Coffee and Snacks	31.62
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Credit - Heater	-20.57
Total 1094619 · Office Supplies					19.00
<b>1094620 · Community Affairs</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Meeting Supplies/ Plates and Bowls	44.29
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Meeting Supplies	12.57
Total 1094620 · Community Affairs					56.86
<b>1094621 · Recruitment and Pre Employment</b>					
Check	01/13/2015	108482	Verify (XHANYF)	Inv# 935627 Background Check	16.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Clinical Manager Position Advertisement	74.88
Total 1094621 · Recruitment and Pre Employment					90.88
<b>1094623 · Travel</b>					
Check	01/09/2015	108431	Blaney, Nora C	Mileage Reimbursement	37.29
Check	01/09/2015	108433	Filkins, Deanna	Mileage Reimbursement	17.52
Check	01/13/2015	108463	Campuzano-Leon, Maria	Mileage Reimbursement	47.46
Total 1094623 · Travel					102.27
<b>1094626 · Equipment &amp; Furniture</b>					
Check	01/09/2015	108429	Parquette, John J	Quarterly Phone Reimbursement	120.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Port Splitter	39.58
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Seating	65.39

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Type	Date	Num	Name	Memo	Amount
Total 1094626 · Equipment & Furniture					224.97
<b>1094629 · Dues &amp; Subscriptions</b>					
Check	01/13/2015	108465	AITCOY	2015 Member Fee	75.00
Total 1094629 · Dues & Subscriptions					75.00
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	46.27
Total 1094692 · Dental, Vision & Life Insurance					46.27
Total 109ADM · Administration & Clinical					1,666.06
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Staff Training Lunch	8.62
Total 1094627 · Open Gym Program.					8.62
<b>1094644 · Travel</b>					
Check	01/09/2015	108430	Cohen, Michael J	Mileage Reimbursement	29.38
Check	01/09/2015	108432	Baig, Sumara	Mileage Reimbursement	76.28
Check	01/13/2015	108464	McSheffrey, Ryan K	Mileage Reimbursement	75.15
Total 1094644 · Travel					180.81
<b>1094648 · Community Affairs</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Red Ribbon Week Wristbands (960)	259.98
Total 1094648 · Community Affairs					259.98
<b>1094650 · Program Supplies</b>					
Check	01/09/2015	108457	Sam's Club (Town 0487 6)	ASP Snacks	16.90
Total 1094650 · Program Supplies					16.90
<b>1094651 · Cellphones</b>					
Check	01/09/2015	108430	Cohen, Michael J	Quarterly Cell Phone Reimbursement	120.00
Check	01/16/2015	108541	Sprint	Acct# 897162515 Monthly Charges	93.57
Total 1094651 · Cellphones					213.57
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	31.66
Total 1094792 · Dental, Vision & Life Insurance					31.66
Total 109OUT · Outreach & Prevention					711.54
Total 109YFS · Youth & Family Services					2,377.60
Total 1014 · Town Fund - Expenditures					40,587.95
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					

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Type	Date	Num	Name	Memo	Amount
<b>1104524 · Utilities</b>					
Check	01/13/2015	108472	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges - November	3,150.06
Check	01/16/2015	108547	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve	15.90
Check	01/16/2015	108547	Village of Bartlett	Acct# 62447 Water/Sewer	144.68
Total 1104524 · Utilities					3,310.64
<b>1104525 · Telephone &amp; High Speed Internet</b>					
Check	01/16/2015	108541	Sprint	Acct# 897162515 Monthly Charges	255.49
Total 1104525 · Telephone & High Speed Internet					255.49
<b>1104527 · Equipment</b>					
Check	01/09/2015	108462	Water Logic	Acct# 775-0020005 Water Cooler Rental Offices	60.00
Total 1104527 · Equipment					60.00
<b>1104528 · Office Supplies</b>					
Check	01/16/2015	108539	Quill Corporation	Inv# 9134373 Ink Packs (5)	344.44
Check	01/16/2015	108539	Quill Corporation	Credit # 830535	-30.00
Check	01/16/2015	108542	Staples	Inv# 3252026748 Batteries/Legal Pads/Desk Calendar	66.42
Total 1104528 · Office Supplies					380.86
<b>1104535 · Travel</b>					
Check	01/16/2015	108522	Sposito, Florence M	Mileage Reimbursement	11.75
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging Conway	212.80
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Township Vehicle Fuel	33.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Colagrossi	212.80
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Ageoptions Meeting Parking	6.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	AISC Summit Lodging (to be reimbursed)	84.48
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging BK Schuldt	329.15
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Township Vehicle Gas	33.33
Total 1104535 · Travel					923.31
<b>1104536 · Education &amp; Training</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Township Management Academy Training - BK Schuldt	300.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Volunteer Training Program	25.00
Total 1104536 · Education & Training					325.00
<b>1104538 · Community Affairs</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Bereavement Flowers - Lenoci	136.92
Total 1104538 · Community Affairs					136.92
<b>1104539 · Miscellaneous</b>					
Check	01/09/2015	108457	Sam's Club (Town 0487 6)	Account Charges	4.17
Total 1104539 · Miscellaneous					4.17
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	49.82
Total 1104592 · Dental, Vision & Life Insurance					49.82



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## Hanover Township Board Audit Report January 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
Total 1104ADM · Administration					5,446.21
<b>1104NUT · Nutrition</b>					
<b>1105551 · Food</b>					
Check	01/09/2015	108445	Gordon Food Service	Inv# 160763952 Nutrition Program Food	880.26
Check	01/09/2015	108445	Gordon Food Service	Inv# 160865071 Nutrition Program Food	452.97
Check	01/16/2015	108533	Gordon Food Service	Inv# 160988860 Nutrition Program Food	639.56
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1784568 Nutrition Program Food	106.05
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1776429 Nutrition Program Food	177.35
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1784948 Nutrition Program Food	6.00
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1784946 Nutrition Program Food	14.00
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1780319 Nutrition Program Food	205.12
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1781942 Nutrition Program Food	121.77
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1780644 Nutrition Program Food	10.94
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1782304 Nutrition Program Food	32.50
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1776392 Nutrition Program Food	24.90
Check	01/16/2015	108534	Get Fresh Produce, Inc	Inv# 1754147 Nutrition Program Food	65.91
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Nutrition Program Food	35.02
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Nutrition Program Food	92.61
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Cafe Food	48.64
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Cooking Ingredient Care	6.45
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Baked Goods	335.18
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Cooking Supplies	29.54
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Cafe Baked Goods	65.04
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Cafe Food	15.31
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Baked Goods	82.13
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Baked Goods	93.87
Total 1105551 · Food					3,541.12
<b>1105553 · Supplies</b>					
Check	01/09/2015	108445	Gordon Food Service	Inv# 160763952 Nutrition Program Supplies	144.68
Check	01/09/2015	108445	Gordon Food Service	Inv# 160865071 Nutrition Program Supplies	44.81
Check	01/16/2015	108533	Gordon Food Service	Inv# 160988860 Nutrition Program Supplies	311.42
Check	01/16/2015	108538	Mickey's Linen	Inv# 70519 Towels/ Chef Coat/Apron Rentals	36.86
Check	01/16/2015	108538	Mickey's Linen	Inv# 69948 Towels/ Chef Coat/Apron Rentals	36.86
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Insulated Pan Carrier/Beverage Dispenser	67.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Credit	-30.00
Total 1105553 · Supplies					611.63
<b>1105792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	4.66
Total 1105792 · Dental, Vision & Life Insurance					4.66
Total 1104NUT · Nutrition					4,157.41
<b>1104SOC · Social Services</b>					
<b>1104515 · Programming</b>					
Check	01/09/2015	108451	Motion Picture Licensing Corporation	Inv# 503931530 Annual Video Licensing Fee	300.18
Check	01/09/2015	108457	Sam's Club (Town 0487 6)	Coffee/Tea/Creamer/Cups/Lids/Plates	432.98

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Type	Date	Num	Name	Memo	Amount
Check	01/16/2015	108535	Hobby Lobby	Program Supplies	13.97
Check	01/16/2015	108544	Tranquility Yoga Studio	Yoga Class Instruction Jan-Feb	1,601.25
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Senior Programming Party Favors	88.76
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Senior Programming Party Favors	15.75
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Senior Programming Party Decorations	229.40
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Evening Programming Refreshments	178.95
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Evening Programming Refreshments	26.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Card Club Supplies	50.86
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Bridge Club Supplies	38.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	AISC Summit Breakfast	179.14
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Illinois Map	66.48
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Program Refreshments	22.85
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Monthly Movie Subscription	15.99
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Program Snacks	38.37
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Program Snacks	24.44
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Video Camera Cable	49.72
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Breafast with Santa Refreshments	60.37
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Video Camera Cable	9.79
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Valentines Day Party Deposit	100.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Palmer House - Senior Outing/Lunch	1,537.40
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Pizza and Movie Programming	135.90
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Halloween Party	2,535.41
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Craft Show Refreshments	159.08
Check	01/16/2015	CC Nov ...	JP Morgan Chase	ITASCSC Lunch Expense (Reimbursed)	199.04
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Drury Lane Outing (20)	810.00
Total 1104515 · Programming					8,920.08
<b>1104519 · Senior Assistance</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Utility Bill Assistance	101.45
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Utility Bill Assistance	2.50
Total 1104519 · Senior Assistance					103.95
<b>1104532 · Visual Arts</b>					
Check	01/09/2015	108438	Arts in Bartlett	Civic Organization Member Renewal	50.00
Check	01/13/2015	108468	Blick Art Materials	Cust# 605310 Shipping Charges on Account	27.54
Check	01/16/2015	108521	Susan Kazenas	Art Supplies	24.12
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Elgin Programming Craft Supplies	228.62
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Elgin Program Craft Supplies	17.93
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Elgin Programming Craft Supplies	55.91
Total 1104532 · Visual Arts					404.12
<b>1104560 · Psychiatric Services</b>					
Check	01/16/2015	108525	Alexian Brothers Center for Mental Health	Inv# 9 C - Hope Psychiatry Visits	1,364.00
Total 1104560 · Psychiatric Services					1,364.00
Total 1104SOC · Social Services					10,792.15
<b>1104TRN · Transportation</b>					
<b>1104518 · Vehicle Maintenance</b>					

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Type	Date	Num	Name	Memo	Amount
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Hydraulic Lift - Routine Maintenance	50.00
Total 1104518 · Vehicle Maintenance					50.00
<b>1104547 · Dispatch Software</b>					
Check	01/09/2015	108443	Ecolane USA Inc.	Inv# 100537 Dispatch Software Annual Support Maintenance	7,929.00
Total 1104547 · Dispatch Software					7,929.00
<b>1104550 · Telephone/Bus Tablets</b>					
Check	01/09/2015	108461	Verizon Wireless	Acct# 742025529 Monthly Charges	602.22
Total 1104550 · Telephone/Bus Tablets					602.22
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	37.26
Total 1104692 · Dental, Vision & Life Insurance					37.26
Total 1104TRN · Transportation					8,618.48
Total 1104 · Senior Center - Expenditures					29,014.25
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	01/16/2015	108542	Staples	Inv# 3249355617 Copy Paper	104.73
Total 2024202 · Office Supplies					104.73
<b>2024204 · Equipment</b>					
Check	01/16/2015	108541	Sprint	Acct# 897162515 Monthly Charges	59.09
Total 2024204 · Equipment					59.09
<b>2024210 · Printing</b>					
Check	01/16/2015	108542	Staples	Inv# 3249355617 Toner	83.99
Total 2024210 · Printing					83.99
<b>2024213 · Community Affairs / Misc</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Halloween Event Lunch	35.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Halloween Event Lunch	120.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Sympathy Basket - Orozco	80.99
Total 2024213 · Community Affairs / Misc					235.99
<b>2024507 · Professional Services</b>					
Check	01/13/2015	108466	Orozco, Laura A	Food Service Sanitation License Renewal	35.00
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Notary Stam - P. Saul	25.90
Total 2024507 · Professional Services					60.90
<b>2024509 · Volunteer Appreciation</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Auxiliary Staff Tee-Shirt (6)	119.92
Total 2024509 · Volunteer Appreciation					119.92



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Type	Date	Num	Name	Memo	Amount
<b>2024510 · Miscellaneous</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Community Resource Food Pantry Supplies	11.10
Total 2024510 · Miscellaneous					11.10
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.98
Total 2024592 · Dental, Vision & Life Insurance					13.98
Total 2024ADM · Administration					689.70
<b>2024EMP · Employment Services</b>					
<b>2024221 · Professional Services</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Linkedin Refund	-139.65
Total 2024221 · Professional Services					-139.65
Total 2024EMP · Employment Services					-139.65
<b>2024HOM · Home Relief</b>					
<b>2024103 · Utilities</b>					
Check	01/09/2015	3232	Com Ed	Utilities Assistance Acct# 8255121010	276.87
Check	01/09/2015	3234	Com Ed	Utilities Assistance Acct# 7667641033	59.49
Check	01/16/2015	3236	Com Ed	Utilities Assistance Acct# 1578069030	87.36
Total 2024103 · Utilities					423.72
<b>2024105 · Clothing</b>					
Check	01/09/2015	3233	Walmart	Personal Essential Items	150.00
Check	01/16/2015	3238	Walmart	Personal Essential Items	150.00
Total 2024105 · Clothing					300.00
<b>2024106 · Travel Expenses</b>					
Check	01/16/2015	3237	BP Gas Station	Fuel Assistance Gas Card	100.00
Total 2024106 · Travel Expenses					100.00
<b>2024119 · Emergency Assistance</b>					
Check	01/09/2015	3235	Hanover Homes LLC	Emergency Assistance	500.00
Check	01/16/2015	3239	Northridge Holdings, Ltd.	Emergency Assistance	500.00
Check	01/16/2015	3240	Care Property Management	Eviction Notice	1,250.00
Total 2024119 · Emergency Assistance					2,250.00
Total 2024HOM · Home Relief					3,073.72
Total 2024 · Welfare Services - Expenditures					3,623.77
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034708 · Training &amp; Conferences</b>					
Check	01/16/2015	CC Nov ...	JP Morgan Chase	TOI Conference Lodging - Ochoa	319.20

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Type	Date	Num	Name	Memo	Amount
Total 3034708 · Training & Conferences					319.20
<b>3034710 · Community Affairs</b>					
Check	01/16/2015	108527	Business Card - Bank of America	Staff Holdiday Acitivites	358.76
Check	01/16/2015	CC Nov ...	JP Morgan Chase	Annual Chamber Dinner	40.00
Total 3034710 · Community Affairs					398.76
<b>3034711 · Utilities</b>					
Check	01/13/2015	108471	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	257.11
Total 3034711 · Utilities					257.11
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.98
Total 3034792 · Dental, Vision & Life Insurance					13.98
Total 3034ADM · Administration					989.05
<b>3034ROD · Road Maintenance</b>					
<b>3034600 · Controlled Substance Testing</b>					
Check	01/16/2015	108545	Township Officials of Illinois	Driver Drug/Alcohol Screening	340.00
Total 3034600 · Controlled Substance Testing					340.00
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	01/09/2015	108454	Road Safe Traffic Systems	Inv# 28698 Road Signs (2)	493.86
Check	01/09/2015	108520	The Home Depot	Paint Supplies/Pushbroom/Hex Nuts/Planter/Spray Paint/Blacktop Patch	780.30
Check	01/09/2015	108520	The Home Depot	Roller Cover/Cleaning Supplies/Lockwashers/Planter/Sheet Screw	163.52
Check	01/13/2015	108475	Continental Weather Svc	Inv# 14194 Weather Forecasting	150.00
Total 3034602 · Operating Supplies & Materials					1,587.68
<b>3034610 · Street Lighting</b>					
Check	01/13/2015	108469	Com Ed 051	Acct# 5619024051 Monthly Charges	32.20
Total 3034610 · Street Lighting					32.20
Total 3034ROD · Road Maintenance					1,959.88
<b>303EQM · Equipment</b>					
<b>3034604 · Machine Rental</b>					
Check	01/09/2015	108453	River Rand Auto	Inv# 36 Machine Rental	105.00
Total 3034604 · Machine Rental					105.00
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	01/09/2015	108450	Martin Implement Sales, Inc	Inv# A38934 Protective Helmets/Chaps/Glasses	373.75
Check	01/09/2015	108450	Martin Implement Sales, Inc	Inv# A38935 Gloves/Supplies	62.80
Check	01/13/2015	108480	O'Reilly Auto Parts	Oil Filters/Absorbent	56.50
Total 3034609 · Maintenance Vehicles & Equip					493.05
Total 303EQM · Equipment					598.05

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Type	Date	Num	Name	Memo	Amount
Total 3034 · Road & Bridge - Expenditures					3,546.98
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054014 · Equip / Database</b>					
Check	01/16/2015	108487	Links Technology Solutions, Inc	Inv# 27139 Website Hosting	125.00
Total 5054014 · Equip / Database					125.00
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	01/16/2015	108532	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	4.66
Total 5054592 · Dental, Vision & Life Insurance					4.66
Total 5054ADM · Administration					129.66
<b>5054COM · Community Resource Center</b>					
<b>5054210 · Utilities</b>					
Check	01/16/2015	108486	Village of Streamwood Water Billing Dept.	Acct# 105-0062-00-01 Water/Sewer	20.06
Check	01/16/2015	108492	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges	330.15
Check	01/16/2015	108493	Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	300.04
Total 5054210 · Utilities					650.25
<b>5054213 · Janitorial</b>					
Check	01/16/2015	108484	JaniKing	Inv# 1150504 Monthly Contract Billing -MHB	414.00
Total 5054213 · Janitorial					414.00
<b>5054217 · Capital Improvements</b>					
Check	01/16/2015	108499	Favela Roofing	Roof Aluminum Coating	2,100.00
Total 5054217 · Capital Improvements					2,100.00
<b>5054250 · Building Maintenance</b>					
Check	01/16/2015	108485	Orkin Pest Control (MHB)	Inv# 98126536 Pest Control	53.00
Check	01/16/2015	108489	Fox Valley Fire & Safety	Inv# 880899 Annual Security System Inspection	208.40
Check	01/16/2015	108491	Fox Valley Fire & Safety	Inv# 876876 Quarterly Security Monitoring	75.00
Check	01/16/2015	108494	Groot Recycling & Waste Services Inc	Acct# 16790-001 Monthly Charges	42.88
Total 5054250 · Building Maintenance					379.28
<b>5054286 · Agency Support Services</b>					
Check	01/16/2015	108483	PAETEC	Acct# 9097797 Monthly Charges	557.71
Check	01/16/2015	108483	PAETEC	Acct# 1173538 Monthly Charges	93.48
Check	01/16/2015	108490	Hinckley Springs (MHB)	Acct# 16681552567400 Monthly Charges	56.16
Total 5054286 · Agency Support Services					707.35
Total 5054COM · Community Resource Center					4,250.88
<b>5054SVC · Service Contracts</b>					
<b>5054100 · CAC CASI</b>					
Check	01/16/2015	108506	Childrens Advocacy Ctr of Nwst Co Cou...	Coordination/Advocacy/Sensitive Interviewing Program	4,250.00



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Type	Date	Num	Name	Memo	Amount
Total 5054100 · CAC CASI					4,250.00
<b>5054103 · CAC Safe from the Start</b>					
Check	01/16/2015	108506	Childrens Advocacy Ctr of Nwst Co Cou...	Safe from the Start	4,500.00
Total 5054103 · CAC Safe from the Start					4,500.00
<b>5054104 · CCC Domestic Violence Shelter</b>					
Check	01/16/2015	108508	Community Crisis Center	Domestic Violence Shelter	7,500.00
Total 5054104 · CCC Domestic Violence Shelter					7,500.00
<b>5054105 · CCC Domestic Violence Counsel</b>					
Check	01/16/2015	108508	Community Crisis Center	Domestic Violence Counseling	6,425.00
Total 5054105 · CCC Domestic Violence Counsel					6,425.00
<b>5054107 · Open Door Clinic</b>					
Check	01/16/2015	108515	Open Door Clinic	AIDS/Mental Health Outreach	1,250.00
Total 5054107 · Open Door Clinic					1,250.00
<b>5054108 · Aid Supportive Employment</b>					
Check	01/16/2015	108500	Association for Individual Development	Employment and Community Integration Services	10,000.00
Total 5054108 · Aid Supportive Employment					10,000.00
<b>5054109 · Aid Case Management</b>					
Check	01/16/2015	108500	Association for Individual Development	Home Based Services	1,250.00
Total 5054109 · Aid Case Management					1,250.00
<b>5054112 · Clearbrook Children's Program</b>					
Check	01/16/2015	108507	Clearbrook	Childrens Services	1,750.00
Total 5054112 · Clearbrook Children's Program					1,750.00
<b>5054113 · Clearbrook Day Services</b>					
Check	01/16/2015	108507	Clearbrook	Day Services	875.00
Total 5054113 · Clearbrook Day Services					875.00
<b>5054129 · Day One Network</b>					
Check	01/16/2015	108509	DayOneNetwork	Community Access	1,875.00
Total 5054129 · Day One Network					1,875.00
<b>5054132 · Ecker Therapy Services</b>					
Check	01/16/2015	108510	Ecker Center for Mental Health	Outpatient Therapy Services	18,250.00
Total 5054132 · Ecker Therapy Services					18,250.00
<b>5054135 · Ecker Center / PEP</b>					
Check	01/16/2015	108510	Ecker Center for Mental Health	Psychiatric Emergency Program	1,250.00
Total 5054135 · Ecker Center / PEP					1,250.00
<b>5054140 · Maryville Academy Casa Salama</b>					
Check	01/16/2015	108514	Maryville Academy	Casa Salama	6,250.00

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Type	Date	Num	Name	Memo	Amount
Total 5054140 · Maryville Academy Casa Salama					6,250.00
<b>5054141 · Shelter Inc Healthy Families</b>					
Check	01/16/2015	108517	Shelter, Inc	Healthy Families	3,000.00
Total 5054141 · Shelter Inc Healthy Families					3,000.00
<b>5054142 · Centro De Informacion</b>					
Check	01/16/2015	108505	Centro de Informacion	Family Centered Mental Health Services	8,000.00
Total 5054142 · Centro De Informacion					8,000.00
<b>5054146 · Bridge YFS Crisis Intervention</b>					
Check	01/16/2015	108503	The Bridge Youth & Family Services	Crisis Services	2,375.00
Total 5054146 · Bridge YFS Crisis Intervention					2,375.00
<b>5054156 · Epilepsy Foundation</b>					
Check	01/16/2015	108511	Epilepsy Foundation	West Suburban Outreach	250.00
Total 5054156 · Epilepsy Foundation					250.00
<b>5054160 · Summit Center</b>					
Check	01/16/2015	108518	Summit Center	Early Learning Center	3,000.00
Total 5054160 · Summit Center					3,000.00
<b>5054162 · Tide Transportation</b>					
Check	01/16/2015	108519	A#1 Cab Dispatch Inc	1/6/15 Transportation Invoices	1,364.75
Total 5054162 · Tide Transportation					1,364.75
<b>5054166 · PADS of Elgin</b>					
Check	01/16/2015	108516	PADS of Elgin	Emergency Shelter	5,000.00
Total 5054166 · PADS of Elgin					5,000.00
<b>5054167 · HTSS - Senior MH</b>					
Check	01/16/2015	108498	Alexian Mental Health Center	Outpatient Psychiatric Services - October	3,865.00
Check	01/16/2015	108498	Alexian Mental Health Center	Outpatient Psychiatric Services - November	4,370.00
Total 5054167 · HTSS - Senior MH					8,235.00
<b>5054169 · GEFCC - Case Mgmt</b>					
Check	01/16/2015	108497	Greater Elgin Family Care Center	Psychiatric Services November 2014	240.00
Check	01/16/2015	108512	Greater Elgin Family Care Center	Case Management	2,125.00
Total 5054169 · GEFCC - Case Mgmt					2,365.00
<b>5054170 · GEFCC - Post Partum</b>					
Check	01/16/2015	108512	Greater Elgin Family Care Center	Post Partum Depression Intervention	1,250.00
Total 5054170 · GEFCC - Post Partum					1,250.00
<b>5054177 · Staff Development Grant Fund</b>					
Check	01/16/2015	108549	Childrens Advocacy Ctr of Nwst Co Cou...	Hmanitarian Assistance Training Part 1	1,580.00
Total 5054177 · Staff Development Grant Fund					1,580.00

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## Hanover Township Board Audit Report January 7 - 20, 2015

Type	Date	Num	Name	Memo	Amount
<b>5054179 · Challenge Grant Fund</b>					
Check	01/16/2015	108513	Lutheran Social Services	Challenge Grant - Legacy Corps Oct-Dec	6,250.00
Check	01/16/2015	108513	Lutheran Social Services	Challenge Grant - Legacy Corps Jan-Mar	6,250.00
Total 5054179 · Challenge Grant Fund					12,500.00
<b>5054183 · CCC SA Counseling</b>					
Check	01/16/2015	108508	Community Crisis Center	Sexual Assault Counseling and Advocacy	2,250.00
Total 5054183 · CCC SA Counseling					2,250.00
<b>5054188 · Bartlett Learning Center</b>					
Check	01/16/2015	108495	Clarewoods Academy	Counseling	613.29
Total 5054188 · Bartlett Learning Center					613.29
<b>5054192 · Leyden FS - Detox/Rehab</b>					
Check	01/16/2015	108496	Leyden Family Service	Rehab/Detox	1,800.00
Total 5054192 · Leyden FS - Detox/Rehab					1,800.00
<b>5054193 · Boys and Girls Club</b>					
Check	01/16/2015	108502	Boys & Girls Club of Elgin	SMART Moves	1,500.00
Total 5054193 · Boys and Girls Club					1,500.00
<b>5054194 · CCC- Strategies for Safety</b>					
Check	01/16/2015	108508	Community Crisis Center	Strategies for Safety	2,000.00
Total 5054194 · CCC- Strategies for Safety					2,000.00
<b>5054195 · Autism Society of IL</b>					
Check	01/16/2015	108501	Autism Society of Illinois	ASI- Hanover Township	250.00
Total 5054195 · Autism Society of IL					250.00
<b>5054196 · Catholic Charities Caregivers</b>					
Check	01/16/2015	108504	Catholic Charities	Northwest Senior Caregiver Support Program	750.00
Total 5054196 · Catholic Charities Caregivers					750.00
<b>5054199 · GEFCC - Adult Psych</b>					
Check	01/16/2015	108497	Greater Elgin Family Care Center	Psychiatric Services October 2014	160.00
Check	01/16/2015	108497	Greater Elgin Family Care Center	Psychiatric Services July 2014	80.00
Total 5054199 · GEFCC - Adult Psych					240.00
Total 5054SVC · Service Contracts					123,748.04
Total 5054 · Mental Health - Expenditures					128,128.58
<b>7004 · Vehicle Replcmnt - Expenditures</b>					
<b>7004540 · Bus Purchase</b>					
Check	01/09/2015	108452	Pace	Acct# 30896 Bus Lease	214.00
Total 7004540 · Bus Purchase					214.00

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Accrual Basis

**Hanover Township  
Board Audit Report  
January 7 - 20, 2015**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total 7004 · Vehicle Replcmnt - Expenditures					214.00
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084425 · Building &amp; Perm Improvements</b>					
Check	01/09/2015	108520	The Home Depot	IWC Basement Renovations	448.63
Check	01/16/2015	108536	Hitchcock Design Group	Inv# 17105 Lenoci Reserve Project Master Plan	1,500.00
Total 8084425 · Building & Perm Improvements					<u>1,948.63</u>
Total 8084 · Capital Projects - Expenditures					<u>1,948.63</u>
<b>TOTAL</b>					<b><u><u>207,646.47</u></u></b>



## Hanover Township - Revised

Board Audit Report  
From 12/17/14 to 1/6/15

	Subtotal	Alexian Invoices	Total
Total Town Fund	46,604.72		46,604.72
Total Senior Center	35,091.90		35,091.90
Total Welfare Services	15,758.26		15,758.26
Total Road and Bridge	5,511.15		5,511.15
Total Mental Health Board	46.02		46.02
Total Retirement	-		-
Total Vehicle	-		-
Total Capital	46,586.00		46,586.00
Total All Funds	149,598.05	-	149,598.05

The above "Subtotal" column has been approved for payment this 6th day of January 2015.

The above "Total" column has been approved for payment this 6th day of January 2015.

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Supervisor

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Town Clerk

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Supervisor

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Town Clerk

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Trustee

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Trustee

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Accrual Basis

# Hanover Township Board Audit Report

December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
<b>1103 - Senior Center - Revenue</b>					
<b>1103500 - Senior Programs</b>					
Check	12/23/2014	108241	Carol Adler	King and I Refund	65.00
Check	12/23/2014	108259	Joan Henderson	King and I Refund	65.00
Total 1103500 - Senior Programs					130.00
Total 1103 - Senior Center - Revenue					130.00
<b>1014 - Town Fund - Expenditures</b>					
<b>101CAP - Capital Expenditures</b>					
<b>1014410 - Equipment Purchases</b>					
Check	01/02/2015	108336	Staples	Inv# 3249788489 Printer	159.99
Check	01/02/2015	108337	Wells Fargo Financial Leasing 002	Acct# 603-0113861-002 Copy Machine Lease	328.00
Total 1014410 - Equipment Purchases					487.99
<b>1014430 - Computer Equipment &amp; Software</b>					
Check	12/30/2014	108287	Current Technologies Corporation	Inv# 712509 Network Labor	1,448.75
Total 1014430 - Computer Equipment & Software					1,448.75
Total 101CAP - Capital Expenditures					1,936.74
<b>101CHN - Community Health</b>					
<b>1014466 - Communications</b>					
Check	12/30/2014	108300	Sprint	Acct# 897162515 Monthly Charges	57.09
Total 1014466 - Communications					57.09
<b>1014491 - Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	1,178.56
Total 1014491 - Health Insurance					1,178.56
<b>1014492 - Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	11.85
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	112.23
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.98
Total 1014492 - Dental, Vision & Life Insurance					138.06
Total 101CHN - Community Health					1,373.71
<b>101CVA - Community &amp; Veteran Affairs</b>					
<b>101CMA - Community Relations</b>					
<b>1014617 - Equipment</b>					
Check	12/23/2014	108274	Wells Fargo Financial Leasing	Acct# 603-0090075-002 Copier Machine Rental	125.00
Total 1014617 - Equipment					125.00
<b>1014620 - Satellite Office Programs</b>					
Check	12/23/2014	108242	Ace Coffee Bar	Inv# 2940-383008 Coffee Supplies	70.75
Total 1014620 - Satellite Office Programs					70.75

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Accrual Basis

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
<b>1014621 - Satellite Office Utilities</b>					
Check	12/23/2014	108254	Com Ed 010	Acct# 6997418010 Monthly Charges	285.64
Check	12/23/2014	108265	Nicor 78	Acct# 78-11-12-9467 0 Monthly Charges	322.33
Total 1014621 - Satellite Office Utilities					607.97
<b>1014623 - Satellite Office Phone &amp; Intrnt</b>					
Check	01/02/2015	108311	AT&T 697	Acct# 847 742-8953 697 4 Monthly Charges	108.62
Check	01/02/2015	108316	Comcast (503 Cable)	Acct# 8771 20 032 0798503 Monthly Cable Charges	2.11
Check	01/02/2015	108338	Kuttenberg, Thomas W	Monthly Cell Phone Reimbursement	50.00
Total 1014623 - Satellite Office Phone & Intrnt					160.73
<b>1014624 - Travel</b>					
Check	01/02/2015	108338	Kuttenberg, Thomas W	Mileage Reimbursement	37.12
Total 1014624 - Travel					37.12
<b>1014630 - Veteran Honor Roll</b>					
Check	01/02/2015	108312	A1 Trophies & Awards, Inc	Inv# 16470 Veterans Plate	4.00
Check	01/02/2015	108312	A1 Trophies & Awards, Inc	Inv# 16282 Veterans Plate	4.00
Total 1014630 - Veteran Honor Roll					8.00
<b>1014691 - Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	1,779.64
Total 1014691 - Health Insurance					1,779.64
<b>1014692 - Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	7.90
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	78.47
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	8.84
Total 1014692 - Dental, Vision & Life Insurance					95.21
Total 101CMA - Community Relations					2,884.42
Total 101CVA - Community & Veteran Affairs					2,884.42
<b>101ES - ES - Expenditures</b>					
<b>1014813 - Vehicle Fuel &amp; Maintenance</b>					
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Inv# 2014-20 October Fuel	590.30
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Admin Fee	25.00
Total 1014813 - Vehicle Fuel & Maintenance					615.30
<b>1014814 - Communications</b>					
Check	12/30/2014	108300	Sprint	Acct# 897162515 Monthly Charges	33.50
Total 1014814 - Communications					33.50
<b>1014892 - Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	3.95
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	4.66

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 1014892 · Dental, Vision & Life Insurance					46.02
Total 101ES · ES - Expenditures					694.82
<b>101ISE · Insurance &amp; Employee Benefits</b>					
<b>1014513 · Employee Wellness</b>					
Check	12/23/2014	108235	Cohen, Michael J	Mileage Reimbursement	58.20
Check	12/23/2014	108239	Adelphia, Sarah E	Employee Wellness	150.00
Check	12/23/2014	108240	Baptist, Susan L	Employee Wellness	40.00
Check	12/23/2014	108250	CADR+	Inv# 13823 Consult a Doctor	56.00
Total 1014513 · Employee Wellness					304.20
Total 101ISE · Insurance & Employee Benefits					304.20
<b>101MAIN · Facilities Maintenance</b>					
<b>1014206 · Janitorial Supplies - Senior</b>					
Check	12/23/2014	108246	Bade Paper Products, Inc	Inv# 195608 Towels/Toilet Tissue	259.00
Total 1014206 · Janitorial Supplies - Senior					259.00
<b>1014208 · Housekeeping Contract</b>					
Check	12/23/2014	108266	Perfect Cleaning Service, Inc.	Inv# 39613 Janitorial Service Admin/Senior Center	2,320.00
Total 1014208 · Housekeeping Contract					2,320.00
<b>1014209 · Building Contracts</b>					
Check	12/23/2014	108249	Climatetemp Service Group, LLC	Inv# 4311214 Preventative Maintenance Quarterly Invoice	744.00
Check	12/30/2014	108289	Fox Valley Fire & Safety	Inv# 878505 Elevator Monitoring	372.00
Check	12/30/2014	108303	Tyco Integrated Security LLC	Inv# 23299191 Security Monitoring	298.85
Check	01/02/2015	108326	Orkin Pest Control (Astor)	Inv# 99319565 Pest Control	53.00
Check	01/02/2015	108327	Orkin Pest Control (Town)	Inv# 99319563 Pest Control	63.60
Check	01/02/2015	108328	Orkin Pest Control (IWC)	Inv# 99319888 Pest Control	55.00
Check	01/02/2015	108329	Orkin Pest Control (Senior)	Inv# 99319564 Pest Control	68.90
Total 1014209 · Building Contracts					1,655.35
<b>1014210 · Building Maintenance - Town</b>					
Check	01/02/2015	108336	Staples	Inv# 3250844652 Deskpad/Toner	186.96
Total 1014210 · Building Maintenance - Town					186.96
<b>1014211 · Building Maintenance - Senior</b>					
Check	12/23/2014	108243	A & P Grease Trappers, Inc	Inv# 133085 Pump Indoor Grease Trap/Ejector Pit	125.00
Check	12/23/2014	108267	Spire Corporation	Inv# 797-E Conference Room 3 Way Switches (4)	300.00
Total 1014211 · Building Maintenance - Senior					425.00
<b>1014214 · Equipment Maintenance - Senior</b>					
Check	12/23/2014	108262	Ken's Beverage, Inc	Inv# 1570553 Coffee Machine Repair	230.44
Check	01/02/2015	108319	Hobart Service	Inv# 31836695 Dishwasher Repair	312.53
Total 1014214 · Equipment Maintenance - Senior					542.97
<b>1014218 · Vehicle Maintenance - Town</b>					



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Accrual Basis

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Admin Fee	25.00
Total 1014218 · Vehicle Maintenance - Town					25.00
<b>1014219 · Vehicle Fuel - Town</b>					
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Inv# 2014-20 October Fuel	468.02
Total 1014219 · Vehicle Fuel - Town					468.02
<b>1014221 · Cell Phone/Communications</b>					
Check	12/30/2014	108300	Sprint	Acct# 897162515 Monthly Charges	129.08
Total 1014221 · Cell Phone/Communications					129.08
<b>1014222 · Trash Removal - Town</b>					
Check	01/02/2015	108334	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	211.90
Total 1014222 · Trash Removal - Town					211.90
<b>1014223 · Trash Removal - Senior</b>					
Check	01/02/2015	108334	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	207.28
Total 1014223 · Trash Removal - Senior					207.28
<b>1014224 · Trash Removal - Astor</b>					
Check	01/02/2015	108334	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	153.66
Total 1014224 · Trash Removal - Astor					153.66
<b>1014225 · Grounds/Reserve Maintenance</b>					
Check	12/30/2014	108301	The Home Depot F&M	Rock Salt	213.70
Total 1014225 · Grounds/Reserve Maintenance					213.70
<b>1014230 · Trash Removal - Izaak</b>					
Check	01/02/2015	108334	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	44.69
Total 1014230 · Trash Removal - Izaak					44.69
<b>1014291 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	5,547.21
Total 1014291 · Health Insurance					5,547.21
<b>1014292 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	19.75
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	267.56
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	23.30
Total 1014292 · Dental, Vision & Life Insurance					310.61
Total 101MAIN · Facilities Maintenance					12,700.43
<b>101PAN - Pantry</b>					
<b>1014161 · Utilities</b>					
Check	12/23/2014	108252	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges	593.23
Total 1014161 · Utilities					593.23

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
<b>1014191 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	1,779.64
Total 1014191 · Health Insurance					1,779.64
<b>1014192 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	7.90
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	205.33
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.67
Total 1014192 · Dental, Vision & Life Insurance					226.90
Total 101PAN · Pantry					2,599.77
<b>101THE · Town Hall Expense</b>					
<b>1014402 · Telephone - Town</b>					
Check	12/30/2014	108283	AT&T 533	Acct# 630 837-1413 533 8 Monthly Charges	144.37
Check	12/30/2014	108284	AT&T 077	Acct# 630 540-9071 077 2 Monthly Charges	170.72
Check	12/30/2014	108286	Call One	Acct# 1010-8140-0000 Monthly Charges	2,560.97
Check	01/02/2015	108310	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges	116.88
Total 1014402 · Telephone - Town					2,992.94
<b>1014403 · Utilities - Town</b>					
Check	12/30/2014	108296	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges	550.33
Total 1014403 · Utilities - Town					550.33
<b>1014405 · Internet Access - Town</b>					
Check	12/30/2014	108288	Comcast (607)	Acct# 8771 10 083 0128607 Monthly Charges	147.35
Check	01/02/2015	108315	Comcast (Town 207)	Acct# 8771 10 083 0128607 Monthly Charges	16.84
Total 1014405 · Internet Access - Town					164.19
Total 101THE · Town Hall Expense					3,707.46
<b>101TOE · Town Office Expense</b>					
<b>1014401 · Postage</b>					
Check	12/30/2014	108298	Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage	1,612.35
Total 1014401 · Postage					1,612.35
<b>1014404 · Office Supplies</b>					
Check	12/23/2014	108237	Fischer, Joan L	Coffee Supplies	4.09
Check	12/23/2014	108238	McVey, Suzanne E	Manager Training Series Meeting Supplies	24.26
Check	01/02/2015	108336	Staples	Inv# 3250844652 Post Its/Appointment Book	42.82
Total 1014404 · Office Supplies					71.17
<b>1014408 · Salaries</b>					
Check	12/23/2014	108260	Job Giraffe	Inv# 00210496 Part Time Office Temp Help	409.36
Check	12/30/2014	108290	Job Giraffe	Inv# 00210710 Part Time Office Temp Help	190.40
Check	12/30/2014	108290	Job Giraffe	Inv# 00210804 Part Time Office Temp Help	133.28
Total 1014408 · Salaries					733.04

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
<b>1014412 · Travel Expenses</b>					
Check	12/23/2014	108236	Imperato, Alexandra M	Mileage Reimbursement	38.70
Total 1014412 · Travel Expenses					38.70
<b>1014429 · Miscellaneous</b>					
Check	12/23/2014	108269	T&C Gardens - EL	Inv# 312525 Sympathy Flowers	69.99
Total 1014429 · Miscellaneous					69.99
<b>1014591 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	3,503.32
Total 1014591 · Health Insurance					3,503.32
<b>1014592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	19.75
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	269.17
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	27.48
Total 1014592 · Dental, Vision & Life Insurance					316.40
Total 101TOE · Town Office Expense					6,344.97
<b>104ASR · Assessor's Division</b>					
<b>1044405 · Office Supplies</b>					
Check	01/02/2015	108336	Staples	Inv# 3251425057 Toner/Liquid Paper	341.22
Total 1044405 · Office Supplies					341.22
<b>1044413 · Travel Expense</b>					
Check	12/23/2014	108233	Smogolski, Thomas S	Mileage Reimbursement	25.99
Total 1044413 · Travel Expense					25.99
<b>1044415 · Dues, Subs &amp; Publications</b>					
Check	12/23/2014	108233	Smogolski, Thomas S	Appraisal Institute Dues	1,070.00
Total 1044415 · Dues, Subs & Publications					1,070.00
<b>1044426 · Miscellaneous</b>					
Check	12/23/2014	108233	Smogolski, Thomas S	Staff Appreciation	534.80
Total 1044426 · Miscellaneous					534.80
<b>1044491 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	1,377.85
Total 1044491 · Health Insurance					1,377.85
<b>1044492 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	10.47
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	207.18
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	22.34
Total 1044492 · Dental, Vision & Life Insurance					239.99

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 104ASR · Assessor's Division					3,589.85
<b>109YFS · Youth &amp; Family Services</b>					
<b>109ADM · Administration &amp; Clinical</b>					
<b>1094608 · Salaries</b>					
Check	01/02/2015	108322	Erika Ledezma	ASL Interpreter Services (4 Sessions)	400.00
Total 1094608 · Salaries					400.00
<b>1094611 · Education &amp; Training</b>					
Check	01/02/2015	108307	Low, Karen	Team Building Activity	22.74
Check	01/02/2015	108308	Parquette, John J	Restorative Practices Workshop	25.00
Total 1094611 · Education & Training					47.74
<b>1094614 · Printing</b>					
Check	12/23/2014	108261	Kwik Print	Inv# 53967 Envelopes	81.40
Check	12/23/2014	108261	Kwik Print	Inv# 53959 Letterhead	88.10
Check	01/02/2015	108320	Kwik Print	Inv# 54009 Business Cards	38.60
Total 1094614 · Printing					208.10
<b>1094623 · Travel</b>					
Check	12/30/2014	108282	Evans {1}, Tor	Mileage Reimbursement October	24.86
Check	12/30/2014	108282	Evans {1}, Tor	Mileage Reimbursement November	18.08
Check	01/02/2015	108307	Low, Karen	Mileage Reimbursement	12.43
Total 1094623 · Travel					55.37
<b>1094691 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	5,673.08
Total 1094691 · Health Insurance					5,673.08
<b>1094692 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	31.60
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	104.84
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	59.94
Total 1094692 · Dental, Vision & Life Insurance					196.38
Total 109ADM · Administration & Clinical					6,580.67
<b>109OUT · Outreach &amp; Prevention</b>					
<b>1094627 · Open Gym Program.</b>					
Check	01/02/2015	108314	Bartlett Sports	Inv# 3688 Tee-Shirts (5) / Fleece	82.00
Total 1094627 · Open Gym Program.					82.00
<b>1094651 · Cellphones</b>					
Check	12/30/2014	108300	Sprint	Acct# 897162515 Monthly Charges	93.57
Total 1094651 · Cellphones					93.57
<b>1094791 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	3,317.41

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Accrual Basis

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 1094791 · Health Insurance					3,317.41
<b>1094792 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	19.75
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	343.29
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	31.66
Total 1094792 · Dental, Vision & Life Insurance					394.70
Total 109OUT · Outreach & Prevention					3,887.68
Total 109YFS · Youth & Family Services					10,468.35
Total 1014 · Town Fund - Expenditures					46,604.72
<b>1104 · Senior Center - Expenditures</b>					
<b>1104ADM · Administration</b>					
<b>1104522 · Contingency</b>					
Check	12/23/2014	108270	Unified Dispatch	Inv# 122014 Call System - Initial Payment	6,250.00
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Admin Fee	25.00
Total 1104522 · Contingency					6,275.00
<b>1104524 · Utilities</b>					
Check	01/02/2015	108331	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges	883.68
Total 1104524 · Utilities					883.68
<b>1104525 · Telephone &amp; High Speed Internet</b>					
Check	12/30/2014	108300	Sprint	Acct# 897162515 Monthly Charges	255.15
Total 1104525 · Telephone & High Speed Internet					255.15
<b>1104527 · Equipment</b>					
Check	12/30/2014	108291	Leaf	Inv# 5401876 Copy Machine Lease	351.00
Check	12/30/2014	108293	My Senior Center	Quote 090917-2155 Key Tags	395.00
Check	12/30/2014	108297	Pitney Bowes	Acct# 6871669 Postage Machine Rental	132.82
Check	01/02/2015	108321	Leaf (618-002)	Inv# 5435171 Library Copier	45.62
Check	01/02/2015	108323	Leaf (568-001)	Inv# 5422544 Reception Copier	48.00
Check	01/02/2015	108324	Magic Pure LLC	Inv# 818 Water Cooler Rental Vets Hall	150.00
Total 1104527 · Equipment					1,122.44
<b>1104528 · Office Supplies</b>					
Check	01/02/2015	108333	Quill Corporation	Inv# 8614935 Toner	160.19
Check	01/02/2015	108333	Quill Corporation	Inv# 8614935 Purchase Order Book	67.40
Check	01/02/2015	108336	Staples	Inv# 3250844651 Colored Paper	57.93
Check	01/02/2015	108336	Staples	Inv# 3249355618 Sheet Protector/Hole Punch	29.00
Total 1104528 · Office Supplies					314.52
<b>1104539 · Miscellaneous</b>					
Check	01/02/2015	108335	Sam's Club (Snr 0052 8)	Account Charges	14.12



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## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 1104539 · Miscellaneous					14.12
<b>1104591 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	8,949.39
Total 1104591 · Health Insurance					8,949.39
<b>1104592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	31.60
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	430.39
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	49.82
Total 1104592 · Dental, Vision & Life Insurance					511.81
Total 1104ADM · Administration					18,326.11
<b>1104NUT · Nutrition</b>					
<b>1105551 · Food</b>					
Check	01/02/2015	108317	Gordon Food Service	Inv# 160573482 Nutrition Program Food	1,319.51
Check	01/02/2015	108317	Gordon Food Service	Inv# 5808752 Credit	-5.25
Check	01/02/2015	108317	Gordon Food Service	Inv# 934035304 Nutrition Program Food	17.97
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1770298 Nutrition Program Food	84.32
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1768335 Nutrition Program Food	86.30
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1770363 Nutrition Program Food	336.22
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1763151 Nutrition Program Food	277.70
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1765666 Credit	71.90
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1774614 Nutrition Program Food	74.57
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1774703 Nutrition Program Food	227.37
Check	01/02/2015	108318	Get Fresh Produce, Inc	Inv# 1765450 Nutrition Program Food	54.16
Check	01/02/2015	108318	Get Fresh Produce, Inc	Credit Inv# 281090	-36.36
Total 1105551 · Food					2,508.41
<b>1105553 · Supplies</b>					
Check	01/02/2015	108317	Gordon Food Service	Inv# 160573482 Nutrition Program Supplies	93.24
Check	01/02/2015	108317	Gordon Food Service	Inv# 934035341 Nutrition Program Supplies	72.34
Check	01/02/2015	108325	Mickey's Linen	Inv# 69375 Towels/ Chef Coat/Apron Rentals	36.86
Check	01/02/2015	108325	Mickey's Linen	Inv# 68804 Towels/ Chef Coat/Apron Rentals	36.86
Check	01/02/2015	108325	Mickey's Linen	Inv# 68222 Towels/ Chef Coat/Apron Rentals	32.36
Check	01/02/2015	108335	Sam's Club (Snr 0052 8)	Nutrition Program Supplies	17.96
Total 1105553 · Supplies					289.62
<b>1105791 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	937.61
Total 1105791 · Health Insurance					937.61
<b>1105792 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	3.95
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	4.66
Total 1105792 · Dental, Vision & Life Insurance					46.02

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**Hanover Township**  
**Board Audit Report**  
December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 1104NUT · Nutrition					3,781.66
<b>1104SOC · Social Services</b>					
<b>1104515 · Programming</b>					
Check	12/30/2014	108285	Catholic Church Tours	Tour Deposit	100.00
Check	12/30/2014	108299	Studio Energia	Zumba Class Instruction Fee Jan - Feb	375.00
Check	01/02/2015	108336	Staples	Inv# 3249355618 Coupon Tickets	53.86
Total 1104515 · Programming					528.86
<b>1104520 · Volunteer Services</b>					
Check	12/30/2014	108276	Gerardo Amargos	Home Delivered Meals Mileage Reimbursement	34.72
Check	12/30/2014	108277	William Riccio	Home Delivered Meals Mileage Reimbursement	42.44
Check	12/30/2014	108278	Beth Cooper	Home Delivered Meals Mileage Reimbursement	18.48
Check	01/02/2015	108304	Phil Roth	Home Delivered Meals Mileage Reimbursement	42.56
Check	01/02/2015	108305	Jerome Krzywdzinski	Home Delivered Meals Mileage Reimbursement	64.40
Check	01/02/2015	108309	Dale Rankin	Home Delivered Meals Mileage Reimbursement	151.20
Total 1104520 · Volunteer Services					353.80
<b>1104532 · Visual Arts</b>					
Check	12/30/2014	108279	The Artist's Magazine	Professional Magazine Subscription	18.96
Check	12/30/2014	108280	Krall, Marianne	Craft Supplies	35.85
Check	12/30/2014	108280	Krall, Marianne	Art Supplies	85.56
Check	12/30/2014	108294	Midwest Ceramic Art Supply	Ceramic Supplies	214.30
Check	01/02/2015	108313	Blick Art Materials	Inv#3912568 Art Supplies	140.00
Check	01/02/2015	108313	Blick Art Materials	Inv# 3911573 Art Supplies	39.30
Check	01/02/2015	108313	Blick Art Materials	Tax Exempt Inv# 3911573	-7.97
Total 1104532 · Visual Arts					526.00
Total 1104SOC · Social Services					1,408.66
<b>1104TRN · Transportation</b>					
<b>1104512 · Volunteer Express</b>					
Check	01/02/2015	108306	JoAnita Duczak	Volunteer Express Mileage Reimbursement	52.64
Total 1104512 · Volunteer Express					52.64
<b>1104518 · Vehicle Maintenance</b>					
Check	12/23/2014	108244	Biggers Chevrolet-Isuzu	Inv# CVW92477 Head Light Repair	209.68
Check	12/23/2014	108248	Carquest Auto Parts Stores	Tire Repairs	157.00
Check	01/02/2015	108330	Oil Masters	Inv# 164388 Oil Change	36.74
Check	01/02/2015	108332	Preventative Maintenance Systems, Inc	Inv# 12223 Reverse Alert System Inspection/Repair	1,355.69
Total 1104518 · Vehicle Maintenance					1,759.11
<b>1104552 · Fuel</b>					
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Inv# 2014-20 October Fuel	5,269.12
Total 1104552 · Fuel					5,269.12
<b>1104691 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	3,959.97

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Accrual Basis

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 1104691 · Health Insurance					3,959.97
<b>1104692 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	36.74
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	335.29
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	32.60
Total 1104692 · Dental, Vision & Life Insurance					404.63
Total 1104TRN · Transportation					11,445.47
Total 1104 · Senior Center - Expenditures					34,961.90
<b>2024 · Welfare Services - Expenditures</b>					
<b>2024ADM · Administration</b>					
<b>2024202 · Office Supplies</b>					
Check	01/02/2015	108336	Staples	Inv# 3249355615 Ink/Folders	74.87
Total 2024202 · Office Supplies					74.87
<b>2024204 · Equipment</b>					
Check	12/23/2014	108275	Wells Fargo Financial Leasing 003	Acct# 0090075-003 Copy Machine Rental	300.00
Check	12/30/2014	108300	Sprint	Acct# 897162515 Monthly Charges	59.14
Total 2024204 · Equipment					359.14
<b>2024205 · Travel &amp; Training</b>					
Check	12/23/2014	108234	Imperato, Mary Jo	CEDA Training Travel Reimbursement	11.50
Total 2024205 · Travel & Training					11.50
<b>2024507 · Professional Services</b>					
Check	12/23/2014	108272	Verify (XHANOV)	Inv# 923611 Background Checks	16.00
Total 2024507 · Professional Services					16.00
<b>2024591 · Health Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	1,111.72
Total 2024591 · Health Insurance					1,111.72
<b>2024592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	7.90
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	174.18
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	18.64
Total 2024592 · Dental, Vision & Life Insurance					200.72
Total 2024ADM · Administration					1,773.95
<b>2024EMP · Employment Services</b>					
<b>2024292 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	-30.96
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	-4.66
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	-4.66

## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Total 2024292 · Dental, Vision & Life Insurance					-35.62
Total 2024EMP · Employment Services					-35.62
<b>2024HOM · Home Relief</b>					
<b>2024102 · Rent</b>					
Check	12/19/2014	3195	Mike Schnell	December 2014 Rent	356.45
Check	12/19/2014	3196	Arthur Mgt	December 2014 Rent	109.31
Check	12/30/2014	3201	Bartlett Green V Condo Assoc.	January 2015 Rent	150.21
Check	12/30/2014	3202	Gwen Shafala	January 2015 Rent	650.00
Check	12/30/2014	3203	CarolAnn Sansone	January 2015 Rent	450.00
Check	12/30/2014	3206	Angie Hoeltzer	January 2015 Rent	400.00
Check	12/30/2014	3207	Angie Hoeltzer	January 2015 Rent	400.00
Check	12/30/2014	3208	Mike Schnell	January 2015 Rent	650.00
Check	12/30/2014	3208	Mike Schnell	December 2014 Rent	188.71
Check	12/30/2014	3209	John Banbury	January 2015 Rent	50.00
Check	12/30/2014	3212	Spring Lakes Estates	January 2015 Rent	400.00
Check	12/30/2014	3213	Swanson Real Estate	January 2015 Rent	0.00
Check	12/30/2014	3214	Mike Schnell	January 2015 Rent	650.00
Check	12/30/2014	3215	William Kallas	January 2015 Rent	500.00
Check	12/30/2014	3216	E Eight Inc	January 2015 Rent	650.00
Check	12/30/2014	3218	Spring Lakes Estates	January 2015 Rent	570.00
Check	12/30/2014	3219	Jason Ludwig	January 2015 Rent	650.00
Check	12/30/2014	3220	Son Hui Anderson	January 2015 Rent	500.00
Check	12/30/2014	3221	Ralph Kanehl Sr.	January 2015 Rent	400.00
Check	12/30/2014	3222	Orchard Hill Apartments	January 2015 Rent	650.00
Check	12/30/2014	3223	Dale Panganiban	January 2015 Rent	550.00
Check	12/30/2014	3224	Cook County Treasurer	PIN 06-23-203-043-0000	390.00
Check	12/30/2014	3226	Cynthia Wheelock	January 2015 Rent	500.00
Check	12/30/2014	3227	Arthur Mgt	January 2015 Rent	199.33
Total 2024102 · Rent					10,014.01
<b>2024103 · Utilities</b>					
Check	12/30/2014	3198	NICOR	Utilities Assistance Acct	7.00
Check	12/30/2014	3199	Village of Bartlett	Utilities Assistance Acct 51869	27.03
Check	12/30/2014	3204	Village of Bartlett	Utilities Assistance Acct 52229	37.36
Check	12/30/2014	3210	NICOR	Utilities Assistance Acct 40-52-82-1896 5	195.60
Check	12/30/2014	3211	Com Ed	Utilities Assistance Acct# 7338667018	147.63
Check	12/30/2014	3217	Com Ed	Utilities Assistance Acct# 7667510015	82.21
Check	12/30/2014	3225	Com Ed	Utilities Assistance Acct# 758330910	118.00
Total 2024103 · Utilities					614.83
<b>2024105 · Clothing</b>					
Check	12/30/2014	3228	Walmart	Personal Essential Items (15)	1,874.84
Total 2024105 · Clothing					1,874.84
<b>2024106 · Travel Expenses</b>					
Check	12/30/2014	3200	State Farm Insurance	Insurance Acct# 1271-1377-01	67.00
Check	12/30/2014	3205	Allstate Fire & Casualty Insurance	Auto Insurance Policy# 912298128	89.25

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## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Check	12/30/2014	3229	BP Gas Station	Fuel Assistance Gas Cards (7)	550.00
Total 2024106 · Travel Expenses					706.25
<b>2024119 · Emergency Assistance</b>					
Check	12/19/2014	3197	Kenneth Numerowski	Eviction Notice	810.00
Total 2024119 · Emergency Assistance					810.00
Total 2024HOM · Home Relief					14,019.93
Total 2024 · Welfare Services - Expenditures					15,758.26
<b>3034 · Road &amp; Bridge - Expenditures</b>					
<b>3034ADM · Administration</b>					
<b>3034701 · Legal</b>					
Check	12/30/2014	108302	Tressler LLP	Inv#351107 Legal Fees	225.00
Total 3034701 · Legal					225.00
<b>3034702 · Insurance</b>					
Check	12/23/2014	108273	United Healthcare	Cust# 530960 Policy Coverage	1,312.24
Total 3034702 · Insurance					1,312.24
<b>3034706 · Travel Expense</b>					
Check	12/30/2014	108281	Ochoa, P. Craig	Mileage Reimbursement	129.87
Total 3034706 · Travel Expense					129.87
<b>3034710 · Community Affairs</b>					
Check	12/30/2014	108281	Ochoa, P. Craig	Bartlett Chamber Event	115.00
Total 3034710 · Community Affairs					115.00
<b>3034711 · Utilities</b>					
Check	12/30/2014	108295	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges	279.23
Total 3034711 · Utilities					279.23
<b>3034712 · Miscellaneous</b>					
Check	12/23/2014	108245	Business Card - Bank of America	TOI Conference Travel/Meals	320.04
Total 3034712 · Miscellaneous					320.04
<b>3034792 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	11.85
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	112.23
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	13.98
Total 3034792 · Dental, Vision & Life Insurance					138.06
Total 3034ADM · Administration					2,519.44
<b>3034ROD · Road Maintenance</b>					
<b>3034602 · Operating Supplies &amp; Materials</b>					
Check	12/23/2014	108247	Continental Weather Svc	Inv# 14102 Weather Forecasting	150.00



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## Hanover Township Board Audit Report December 17, 2014 through January 6, 2015

Type	Date	Num	Name	Memo	Amount
Check	12/23/2014	108256	Dependable Building Services	Inv# 49672 Street Light Repair	308.75
Check	12/23/2014	108256	Dependable Building Services	Inv# 49673 Street Light Repair	755.15
Check	12/23/2014	108263	Martin Implement Sales, Inc	Inv# A38779 Parts	18.58
Check	12/23/2014	108263	Martin Implement Sales, Inc	Inv# A38752 Truck Parts	254.08
Check	12/30/2014	108292	Martin Implement Sales, Inc	Inv# A38888 Oil	187.39
Total 3034602 · Operating Supplies & Materials					1,673.95
<b>3034603 · Gasoline</b>					
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Inv# 2014-20 October Fuel	705.98
Check	12/23/2014	108271	Village of Hanover Park (Fuel)	Admin Fee	25.00
Total 3034603 · Gasoline					730.98
<b>3034610 · Street Lighting</b>					
Check	12/23/2014	108251	Com Ed 152	Acct# 0045120152 Monthly Charges	309.30
Check	12/23/2014	108253	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges	17.64
Total 3034610 · Street Lighting					326.94
Total 3034ROD · Road Maintenance					2,731.87
<b>303EQM · Equipment</b>					
<b>3034609 · Maintenance Vehicles &amp; Equip</b>					
Check	12/23/2014	108263	Martin Implement Sales, Inc	Inv# A38508 Plow Edge	180.55
Check	12/23/2014	108264	O'Reilly Auto Parts	Battery	37.90
Check	12/23/2014	108264	O'Reilly Auto Parts	Motor Oil	30.89
Check	12/23/2014	108268	Terrace Supply Company	Inv# 00946411 Cylinder Rental	10.50
Total 3034609 · Maintenance Vehicles & Equip					259.84
Total 303EQM · Equipment					259.84
Total 3034 · Road & Bridge - Expenditures					5,511.15
<b>5054 · Mental Health - Expenditures</b>					
<b>5054ADM · Administration</b>					
<b>5054592 · Dental, Vision &amp; Life Insurance</b>					
Check	12/23/2014	108255	Dearborn National	Monthly Life Insurance Premium	3.95
Check	12/23/2014	108257	Euclid Managers	Cust# 5641581 Dental Premium	37.41
Check	12/23/2014	108258	Fidelity Secure Life	Plan ID 9911736 Monthly Vision Premium	4.66
Total 5054592 · Dental, Vision & Life Insurance					46.02
Total 5054ADM · Administration					46.02
Total 5054 · Mental Health - Expenditures					46.02
<b>8084 · Capital Projects - Expenditures</b>					
<b>8084420 · Izaak Walton CDBG Project</b>					
Check	01/02/2015	108339	Poulos Inc	IWC Elevator/Ramp Addition (Payment No 2)	46,586.00
Total 8084420 · Izaak Walton CDBG Project					46,586.00

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Accrual Basis

**Hanover Township**  
**Board Audit Report**  
December 17, 2014 through January 6, 2015

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
			Total 8084 · Capital Projects - Expenditures		46,586.00
<b>TOTAL</b>					<b>149,598.05</b>

I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Mr. Burke left the dais at 7:06 p.m.

Other Elected Official present was Highway Commissioner Ochoa.

Others present included Administrator James Barr, Community & Veterans Affairs Director Thomas Kuttensburg, Emergency Services Director Craig Essick, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Attorney Mike Airdo, Management Analyst Amy Kaufholz, Mr. Michael Dexter, Village of Streamwood Trustee Mike Baumer, and family and friends of Trustee Bill Burke.

II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

III. Town Hall

Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

IV. Presentations

A. Supervisor McGuire asked that the record reflect the Board's recognition of Captain Stephen Harper on his induction into the Veterans Honor Roll. Mr. Mueller currently serves in the U.S. Army since 1998.

B. Supervisor McGuire asked that the record reflect that a plaque of recognition has been presented to Gymkhana of Streamwood thanking them for their support of the Hanover Township Holiday program.

V. Reports

A. Supervisor: Mr. McGuire presented a letter of resignation from the Board from Trustee Burke. Trustee Burke said that it has been an honor and privilege to serve, and that he is leaving the position in order to assume the role of Township Director of Emergency Services. Trustee Benoit made a motion to accept the resignation, saying "Pursuant to Section 60-20 of the Township Code, I hereby move that, for sufficient cause shown, the Board accept the resignation of Trustee William T. Burke, that the Clerk reflect the acceptance of the resignation in the minutes of this meeting, and that said resignation be effective immediately." Trustee Krick seconded the motion. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Abstain: Trustee Burke. Motion carried. Mr. Burke left the dais at 7:06 p.m.

Discussion of Township Trustee Vacancy: The process that the Board will follow for appointing a replacement will be opening the position to applicants, with an application receipt date of Friday, February 13, to fill the position by the regular meeting of March 3, fulfilling the 60 day period as required. Director Kuttensburg will assist in the publication process.

Housing Task Force Update: Newly appointed to the Housing Task Force are past Mental Health Board member Kristen Cruthers, Youth & Family Services Director John Parquette, and Ecker Center Executive Director Karen Beyer.

B. Clerk: Ms Dolan Baumer reported that the 2014 Tax Levy had been filed; in addition

she reported that the Statement of Economic Interest filing will be open in a few short weeks and that those with e-mail addresses will be notified to file – others will be sent a letter to remind.

- C. Highway Commissioner: Commissioner Ochoa offered no report.
  - D. Assessor: Assessor Smogolski was not present.
  - E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.
  - F. Trustee Liaison Committee Reports: Trustee Krick noted that there would be a COY meeting on Tuesday. Trustee Benoit reported that the Finance Committee met and laid the groundwork for the budgeting process. The next meeting would be held on January 26 at 5:00 p.m.
- VI. Bill Paying: Administrator Barr offered bills for approval for December 17, 2014 through January 6, 2015, as follows:

a.	Town	\$35,091.90
b.	Senior Center	46,604.72
c.	Welfare Services	15,758.26
d.	Road and Bridge	5,511.15
e.	Mental Health Board	0.00
f.	Retirement	46.02
g.	Vehicle	0.00
h.	Capital	<u>46,586.00</u>
	Total All Funds	<u>\$149,598.05</u>

A motion was made by Trustee Caramelli to approve the bills as presented for December 17, 2014 through January 6, 2015 as presented; Trustee Krick seconded the motion. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

- VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Regular Meeting Minutes of December 16, 2014: Clerk Dolan Baumer presented the regular meeting minutes of December 16, 2014 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of December 16, 2014, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Motion carried.
- B. Consideration of the Appointment of Director Emergency Services: Supervisor McGuire recognized Director Craig Essick's contributions to the Township, saying that he has brought the unit further along, and has received much recognition of the department on a state-wide basis. Following in the footsteps of Past Supervisor Bill Tiknis who appointed Trustee Mel Runzel to a staff position many years ago, Supervisor McGuire has recognized talent on the Board and asks the Board to concur with his appointment of William T. Burke as Director of Emergency Services. A motion was made by Trustee Benoit, saying, "Pursuant to Township Ordinance, I hereby move that we consent to the Supervisor's appointment of

William T. Burke as Director of Emergency Services, effective upon Mr. Burke's accepting the oath of office." Trustee Krick seconded the motion to appoint William T. Burke Director of Emergency Services, replacing the retiring Director Essick. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Motion carried. The Board congratulated him.

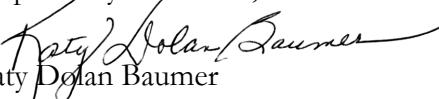
- IX. Executive Session: Motion to go into closed session pursuant to §2c11 (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body....) of the Open Meetings Act was made by Trustee Benoit and seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Nays: none. Motion carried and the Board adjourned into closed session at 7:22 p.m.

The Board members returned from Executive Session at 7:29 p.m. Present were Trustees Benoit, Krick and Caramelli, and Supervisor McGuire.

- X. Other Business: Mr. McGuire recognized Director Imperato and her staff in Welfare Services for their efforts over the holidays during which 547 boxed meals were distributed, 679 families with a total of 2,162 children did not miss Christmas, and compliments to Director Essick and the Emergency Services department for being on hand when needed during the distributions. Mr. Caramelli reported that he was impressed with the organization and set-up of the Holiday toy distribution and complimented Director Imperato. Reminder that the Emergency Services Christmas Party is Saturday, January 10 at 6 p.m. at the Bartlett Fire Barn. The Annual Employee Appreciation party would be held at noon on January 13 at Morretti's, reported Administrator Barr. Further, he noted, the retirement party for Director Kurth-Schuldt would be held on Monday, January 26 at 3 p.m. in Veterans Hall.

- XII. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:34 o'clock p.m. was made by Trustee Benoit and it was seconded by Trustee Krick. Roll call: Ayes: Trustees Benoit, Krick, and Caramelli, and Supervisor McGuire. Motion carried.

Respectfully submitted,

  
Katy Dolan Baumer  
Clerk

Copy: Supervisor	Administrator	Attorney	Gail Borden Library
(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
Assessor	Welfare Services	Y&F Services	Village of Streamwood
Bartlett Library	Highway Commissioner		Streamwood Park District

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE HANOVER TOWNSHIP ORDINANCE  
ESTABLISHING A TASK FORCE TO STUDY HOUSING FOR THOSE IN HANOVER  
TOWNSHIP WITH MENTAL ILLNESS**

\_\_\_\_\_  
**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** Hanover Township (the "Township") Ordinance #102114-1, "An Ordinance Establishing A Task Force To Study Housing For Those In Hanover Township With Mental Illness" (the "Housing Task Force Ordinance") is hereby amended as follows:

A. **SECTION ONE: *Formation of the Task Force*** is amended by expanding the Task force from seven (7) members, to nine (9) members. Section One shall now read as follows:

**SECTION ONE: *Formation of the Task Force.*** The Task Force shall be advisory in nature and its members shall be appointed by the Township Supervisor. The Task Force shall consist of nine (9) members, one of whom will be selected as Chairperson of the Task Force by the Township Supervisor at the time of his/her appointment. The Task Force may elect such other officers as it sees fit and may establish its own procedures to regulate its internal operations, so long as the procedures comply with all applicable rules, regulations, ordinances, and laws. In the event of a vacancy on the Task Force in membership or in the role of Chairperson, the Township Supervisor shall appoint another person to the Task Force or to the position of Chairperson as soon as practicable.



**SECTION TWO:** The Housing Task Force Ordinance shall remain in full force and effect as amended herein.

**SECTION THREE: *Severability.*** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION FOUR: *Repeal of Prior Ordinances.*** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: *Effective Date.*** This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 20<sup>th</sup> day of January, 2015.

---

Brian P. McGuire, Supervisor

ATTEST:

---

Katy Dolan Baumer, Township Clerk

## **CERTIFICATION**

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. \_\_\_\_\_, which was duly enacted on January 20, 2015, and approved on January 20, 2015, as the same appears from the official records of the Hanover Township.

---

Katy Dolan Baumer, Township Clerk

**HANOVER TOWNSHIP**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ESTABLISHING RULES AND REGULATIONS REGARDING USE OF  
HANOVER TOWNSHIP'S RESERVES**

**RECITALS**

- A. **WHEREAS**, Hanover Township (the "Township") is the fee simple owner of real estate that has been designated as Reserves.
- B. **WHEREAS**, the Township is authorized to acquire and improve land, provide recreational and instructional programs, and provide services related to public safety, environmental protection, health and social service and additional governmental services, operation, programs and activities pursuant to the Township Code and/or otherwise authorized by law (60 ILCS 1/85-10, 60 ILCS 1/85-13, and 60 ILCS 1/1-1 et seq.) (collectively, "Township Operations").
- C. **WHEREAS**, in order for the Township to conduct its Township Operations, and for the safe and orderly use of the Township's Reserves, adoption of the attached General Use Ordinance is required as provided herein, and shall apply to all Township Reserves classified as such by the Board of Trustees.

**NOW, THEREFORE** be it and it is hereby ordained by the Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**Section One: Incorporation of Recitals.** The Recitals and Exhibits referenced therein are incorporated into the body of this Ordinance as though fully set forth herein.

**Section Two: Policies.** The General Use Ordinance attached hereto and incorporated herein is hereby adopted as the rules and regulations of the Township as provided herein.

**Section Three: Scope.** The General Use Ordinance shall apply to and shall be enforced throughout the Township's Reserves.

**Section Four: Severability.** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**Section Five: Repealer.** All Ordinances and Resolutions and parts of Ordinances and Resolutions in conflict or inconsistent with any of the provisions of this Ordinance are hereby repealed to the extent they are inconsistent with this Ordinance.

**Section Six: Effect.** This Ordinance shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 20<sup>th</sup> day of January, 2015.

HANOVER TOWNSHIP:

By: \_\_\_\_\_  
Brian P. McGuire, Township Supervisor

ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance \_\_\_\_\_, enacted on January 20, 2015, and approved on January 20, 2015, as the same appears from the official records of Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Township Clerk

# GENERAL USE ORDINANCE REGARDING THE HANOVER TOWNSHIP RESERVES

Hanover Township, Cook County, Illinois



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**Chapter 1. General Provisions**

**Sec. 1.1 Designation and Citation of Code**

The Ordinance embraced in this and the following chapters and sections shall constitute and be designated as “the General Use Ordinance of Hanover Township” and also referred to herein as the “Ordinance” or “General Ordinance” and may be so cited.

**Sec. 1.2 Definitions**

When used in this Ordinance, the following terms shall have the meaning set forth in these sections.

**“Board”**

Means the Board of Trustees of Hanover Township, Cook County, Illinois, which is also referred to herein as the “Township Board.”

**“Court”**

Means the Circuit Court of Cook County, Illinois.

**“Permit”**

Is the written authorization issued by or under the authority of the Township, by a Township official or employee empowered to grant said authorization, to a person to do or engage in a particular act or acts on Township property. Said authorization is subject to the terms and conditions specified in the permit as well as all applicable federal, state, local, and Township laws, ordinances, rules, and regulations.

**“Person”**

Means any individual, natural person, firm, partnership, association, corporation, company, trust, organization or any other group activity as a unit or the manager, lessee, agent, servant, partner, member, director, officer or employee, or any of them including executive administrator, treasurer, receiver or other representative appointed according to law.

**“State”**

Means the State of Illinois.

**“Township”**

Means Hanover Township, Cook County, Illinois.

**“Township Property”**

Is all of the property, real and personal, of every kind and description located within the jurisdiction of, or owned, administered, leased or licensed by, or otherwise in the possession or under the control of the Township, including without limitation every building, shelter, street, sidewalk, trail, path, wilderness or open space, or other public place or facility and all waters located on or adjacent to or flowing over property located within the jurisdiction of, or owned, administered, leased or licensed by, or otherwise in the possession or under the control of the Township and located within and/or a part of the Township’s Reserves.

**Sec. 1.3 Rules of Construction**

In construction of this Ordinance the following rules of construction shall be observed.

**Gender**

Words in any section importing the masculine gender shall include the feminine and neuter as well as the masculine.

**May**

The word “may” is permissible and discretionary.

**Shall**

The word “shall” is mandatory.

**Sec. 1.4 Code to be Liberally Constructed**

All general provisions, terms, phrases and expressions contained in this Ordinance shall be liberally construed in order that the true intent of the Township be fully carried out.

**Sec. 1.5 Designations and Headings; Construction**

All designations and headings of chapters, articles, divisions and sections are intended only for convenience in arrangement and as mere catchwords to indicate the contents of such chapters, articles, divisions or sections, whether printed in boldface type or italics.

**Sec. 1.6 Amendments and References to Ordinances**

Any additions or amendments to this Ordinance, when passed in such form as to indicate the intention of the Board to make the same part of this Ordinance shall be deemed to be incorporated in this Ordinance so that a reference to the General Use Ordinance of Hanover Township shall be understood to include them.

**Sec. 1.7 Severability**

It is declared to be the intention of the Board that the sections, subsections, paragraphs, sentences, clauses and words of this Ordinance are severable. If any sections, subsections, paragraph, sentences, clause or word is declared unconstitutional or otherwise invalid by the lawful judgment or decree of any court or

competent jurisdiction, its unconstitutionality or invalidity shall not affect the validity of any of the remaining sections, subsections, paragraphs, sentences, clauses and words of this Ordinance, since the sections or parts of sections would have been enacted by the Board without and irrespective of any unconstitutional or otherwise invalid section, paragraph, sentence, clause or word being incorporated into this Ordinance.

## **Chapter 2. Protection and Use of Township Property**

### **Sec. 2.1 Public Use; Hours**

#### a) Regular Hours

Except as otherwise provided in this section, Township property shall be open to the public from sunrise in the morning until sunset in the evening of that same day and Township property shall be closed to the public from sunset each day until sunrise the following day. The Board may establish other hours during which Township property or any parts thereof shall be closed to the public. The Township may periodically revise these hours.

#### b) Special Closings

The Township may close Township property and facilities or any part thereof to the public at any time and for any interval of time, either temporarily or at regular intervals, and either entirely or merely to certain uses, as deemed advisable and in the best interest of the public and the Township.

### **Sec. 2.2 Bringing Plants, Shrubs or Trees Prohibited**

No person shall bring into or upon Township property any tree, shrub, or plant, or portion thereof, except by written authorization of the Township.

### **Sec. 2.3 Camping**

No person shall place, erect, or use any hammock, swing, tent, shelter or any other type of temporary or permanent camping equipment or otherwise camp in any manner, on Township property unless a Permit has first been obtained from the Township.

### **Sec. 2.4 Criminal Trespass of Property**

No person shall:

a) Enter or remain in any building or portion of Township property where persons are prohibited by the Township from entering by sign or other notice including where use is restricted to persons of the opposite sex except as otherwise specifically provided in this Ordinance;

b) Enter or remain in any Township property when it is closed to the public;

c) Climb, walk or sit upon any sign, wall or fence under the control of the Township;

d) Go upon any lawn, grass plot, planted area, tree, shrub, monument, fountain, sculpture or structure where access is prohibited by signs or other notice or where access is restricted by fence or other physical barrier;

e) Enter any Township property that is reserved or scheduled for a specific group or activity, unless such person is invited by the individual or group responsible for such activity unless such person has paid any applicable admission and/or registration fees.

**Sec. 2.5 Damage to Township Property**

Unless authorized by a written agreement with the Township or otherwise expressly permitted by the Township, no person shall while in or on Township property:

a) Deface, disfigure, break, cut, tamper with or displace or remove in or from any Township property or building or other part thereof, any table, bench, fireplace, coping, lamp post, fence, wall, paving or paving material, water line or other public utility or parts or appurtenances thereof, or sign, notice or placard whether temporary or permanent, equipment, facilities or other Township property or appurtenances whatsoever, either real or personal;

b) Destroy, cut, break, injure, disturb, sever from the ground or remove any sod, soil, earth, rock, stone, timber, wood, material, or growing thing including but not limited to any plant, flower, flower bed, shrub, tree, growth, or any branch, stem, fruit, or leaf thereof; bring into or have in his/her possession in or on Township property any tool or instrument intended to be used for the cutting thereof, or any garden or agricultural implements or tools which could be used for the removal thereof;

c) Set fire to any trees, shrubs, plants, flowers, grass, plant growth or living timber, or allow any fire upon land to extend into Township property;

d) Cut, break or in any way injure, deface, destroy or alter any building, fence, monument, sculpture, bridge, or other structure or property contained therein;

e) Operate or drive any motor car, automobile or vehicle of any kind in or on Township property in places other than roadways or in such a manner as to cause the same to collide with, run against, strike or cause to strike, injure, deface or damage any Township property or appurtenance of any kind;

f) Fasten any animal or attach any rope, sign, handbill or other things to any tree or shrub or to any protective device around any tree or shrub growing in or on the Township property;

g) Allow any animal under the person's ownership or temporary care to injure or deface any tree, plant, shrub, lawn or grassplot in any manner whatsoever. An animal is under a person's temporary care if the animal was brought upon Township property by the person or by a minor under the person's temporary or permanent care;

h) Fasten any bicycle, motorcycle, moped or other vehicle to or leave the same standing so as to injure any tree, shrub, lawn or grass plot;

i) Deface, destroy, cover or otherwise make unreadable any traffic warning or prohibitory sign or symbol in or on Township property;

j) Mark, carve, bend, cut, paint, deface, breakdown, destroy, damage, alter, change, sever, uproot, excavate or otherwise remove, or attach or suspend any rope, wire or other material or contrivance to or from any Township property;

k) Fail to maintain Township property in a neat and sanitary condition.

**Sec. 2.6 Public Assemblies**

a) No person shall do any of the following on Township property without first obtaining a Permit from the Township in accordance with Chapter 6 below:

1) Call or hold a public assembly, exhibition or entertainment of any description;

2) Conduct any musical concert, play any amplified instrument, or set up or use any communication system;

3) Hold or attempt to hold any meeting, celebration, parade, rally, or any sponsored entertainment, social, recreational or athletic event.

b) Any person issued a Permit by the Township shall produce the Permit and exhibit it upon request of any Township employee or officer.

c) No person other than a Township employee or officer shall disturb or interfere with any person occupying Township property under the authority of a Permit.

**Sec. 2.7 Use of Restrooms, Washrooms, and Locker Rooms**

a) Every person shall cooperate in maintaining restrooms, washrooms and locker rooms in a neat and sanitary condition.

b) No person shall deposit objects of any kind other than toilet paper in the toilets or plumbing fixtures of a restroom, and/or washroom facility.

c) Except as otherwise permitted in this section for children under age 6, enter into or remain in any restroom, restroom washroom, or locker room designated for the opposite sex.

d) Children 5 years of age and under may use restrooms, washrooms and locker rooms designated for the opposite sex when a family facility is unavailable.

e) Individuals may not use restrooms, washrooms and locker rooms designated for families.

f) No person shall use any camera, video recorder or other device to record or transmit visual image(s) in or from any restroom, washroom or locker room of the Township.



## **Chapter 3. Animals**

### **Sec. 3.1 Domesticated Animals and Pets**

- a) No owner or person having control of any domesticated dog, cat, or any other domesticated animal, shall cause or permit such animal to be on Township property unless the animal is on a leash which shall not exceed six (6) feet in length and such person has in his immediate possession a device for removal and a depository for the transportation of animal excrement from Township property.
- b) All owners or persons having control of any domesticated dog, cat, or any other domesticated animal, shall remove any excrement from Township property left by such animal.
- c) No person shall bring a domesticated dog, cat, or any other domesticated animal onto or permit any animal to remain on any portion of Township property where the presence of animals is prohibited, except (i) in conjunction with an activity or event conducted or sponsored by the Township, or (ii) service animals to assist the visually impaired or other persons with disabilities when they are accompanying the persons with disabilities for purposes of providing such assistance and/or as otherwise required under the Americans with Disabilities Act and/or Illinois Human Rights Act.
- d) Any animal found on Township property in violation of subsections (a) through (c) may be apprehended, removed to an animal shelter, public pound, or other place provided for that purpose, and, unless the owner claims the animal and is financially responsible for violations of this Ordinance, disposed of pursuant to the applicable laws or ordinances of the State of Illinois and the municipality in which the Township property is located. The owner or person responsible for such animal shall be responsible for all costs and expenses incurred or encumbered in the removal and boarding of such animal and such charge shall be in addition to and not in lieu of any other penalties provided for in this section and any other applicable federal, state, local or Township laws, ordinances, rules or regulations.

### **Sec. 3.2 Protections of Non-Domesticated Animals, Birds, Fish, and Other Non-Domesticated Animals**

For purposes of this section “wildlife” means any bird, fish, or other non-domesticated animal including without limitation any animal, the capture or killing of which is authorized by the fish and game laws of the State of Illinois.

- a) No person shall bring or release any wildlife onto Township property; provided, however, that the Township may bring or release, or permit another person to bring or release, such proscribed animals onto Township property in conjunction with an activity or event conducted or sponsored by the Township or in conjunction with a nature center, or similar facility maintained by the Township.
- b) No person shall feed any wildlife on Township property.
- c) No person shall hunt, pursue, hurt, molest, wound, kill, trap, catch, poison, abuse, chase, shoot, touch, throw or propel objects at, endanger in any way, remove or cause

to be removed, treat cruelly, or have in possession, any wildlife upon, over, or under Township property, except as expressly authorized and approved by the Township.

d) No person shall give or offer any harmful, poisonous, or noxious substance to any wildlife on Township property.

e) No person shall touch, tease, frighten, disturb, or otherwise intentionally interfere with any wildlife while feeding, nesting, breeding, sleeping, resting, flying or engaging in any other activity on, upon, over or under Township property, except as expressly authorized and approved by the Township.

f) No person shall molest, touch, throw or propel an object at, destroy, dig up, crush, shake, rob or disturb, in any way tamper with or damage the nest, lair, den, burrow, or home of any wildlife found on, upon, over or under Township property.

## **Chapter 4. Personal Conduct**

### **Sec. 4.1 Abandonment of Property**

It is unlawful for any person to abandon any personal property on Township property, including, but not limited to, appliances, garbage, furniture, or refuse. In addition to all fines and other penalties for violation of this section, the Township may remove and destroy such property and assess the costs for such removal to the person abandoning the property.

### **Sec. 4.2 Advertisement, Peddling, and Solicitation**

The purpose of this section is to control commercial enterprises or sales on Township property to ensure the public unimpeded use and enjoyment of said property without being subjected to purely commercial exploitation.

a) No person shall offer for sale any articles or things, or conduct or solicit any business, trade, occupation, or profession on Township property without a Permit from the Township.

b) No person shall fix any placard, sign, handbill, pamphlet, circular, or any other writing or printed material or objects containing advertising matter or announcements of any kind whatsoever on any Township tree, shrub, post, building, gate, sign, or other Township property unless:

1) The person or organization has obtained a Permit from the Township;

2) The Township has expressly designated the area for such use or;

3) The person holds a valid picnic, camping, or special event Permit in which case the person may display signs to identify their location or direct others to such location, provided that such signs are temporary and are removed by the permittee at the termination of the activity and provided that such signs are no larger than 24" x 30" and are not attached to any tree shrub, post, building, gate, Township sign, or other structure located on Township property.

c) No person shall distribute, display, post, or fix any sign, handbill, pamphlet, circular or any other writing or printed material or objects within any Township building except in areas expressly designated for such use.

**Sec. 4.3 Alcoholic Liquors/Intoxication**

The following terms shall have the following meanings for purposes of this section:

“alcoholic liquor” shall have the meaning set forth in the Liquor Control Act, 235 ILCS 5/1-1 *et seq.*

a) No person under the influence of alcoholic liquor shall enter into, be, or remain on Township property.

b) No person, other than the Township or its authorized agents, shall sell or deliver any alcoholic liquor on Township property, unless said person has first obtained all applicable state and local liquor licenses, provides proof of dram shop and liquor liability insurance in sufficient insurance coverage limits as determined by the Township, and obtains a Permit therefore from the Township and has entered a license agreement with the Township relative to the use of Township property and/or sale of alcoholic liquor.

c) No person shall bring into, possess, consume, use, or transfer any alcoholic liquor on Township property without having first obtained a Permit therefore from the Township unless said person is in or on Township property where the possession or consumption of alcoholic liquor is allowed without a Permit, or unless the alcoholic liquor is legally possessed in an unopened container stored in the trunk of a motor vehicle. Every person possessing, using, consuming, or transferring alcoholic liquor pursuant to this section shall be subject to and shall comply with all applicable federal, state, local, and Township laws, ordinances, rules, and regulations regarding the possession, use, consumption, or transfer of alcoholic liquor.

**Sec. 4.4 Assault, Battery, Fighting, and Reckless Conduct**

No person shall knowingly start a fight or fight or commit any assault, battery, or reckless conduct on Township property.

For purposes of this section:

A person commits an assault when, without lawful authority, he or she engages in conduct which places another in reasonable apprehension of receiving a battery.

A person commits a battery if he or she intentionally or knowingly, without legal justification and by any means (1) causes bodily harm to an individual or (2) makes physical contact of an insulting or provoking nature with an individual that is harmful or offensive to a reasonable person.

A person commits reckless conduct when he or she causes bodily harm to or endangers the bodily state of an individual by any means if such person performs recklessly the acts which cause the harm or endangers safety regardless whether the acts are otherwise lawful or unlawful.

**Sec. 4.5 Begging and Panhandling**

- a) No person shall beg or panhandle in Township buildings, facilities or playgrounds or the entrances or stairways of such buildings or facilities.
  
- b) No person begging or panhandling on Township property shall obstruct or impede pedestrians or vehicles; harass visitors with physical contact or persistent demands; misrepresent his or her affiliations; misrepresent what the solicited funds will be used for; or interfere, interrupt, or engage in conduct incompatible with the purpose of any program, activity, function, and/or special event conducted, sponsored, licensed or otherwise permitted by the Township; or coerce or intimidate another person into giving money, goods or services.

**Sec. 4.6 Bicycling**

- a) When two or more persons in a group are operating bicycles, they shall not ride abreast, but shall ride in single file.
  
- b) No person shall cling or attach himself or herself or his or her bicycle to any other moving vehicle.
  
- c) The operator of a bicycle emerging from an alley, driveway or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way to all pedestrians and vehicles approaching on said roadway.
  
- d) No person operating a bicycle shall carry another person on the same bicycle. This restriction does not apply to tandem bicycles.
  
- e) No person shall operate a bicycle on Township property between 30 minutes after sunset and 30 minutes before sunrise, without a clear, white, properly lighted headlight, visible under normal atmospheric conditions from the front thereof for not less than 500 feet and firmly attached to the bicycle, or without a red reflector firmly attached to the bicycle, which is clearly visible in the headlight beam of an automobile for a distance of 500 feet to the rear of the bicycle.
  
- f) No person may operate a bicycle on playgrounds, ball fields, or sidewalks except that small children riding three- or more-wheeled cycles may operate such cycles on sidewalks while under the supervision and control of an adult.
  
- g) No person shall ride a bicycle on any street or path where signs are posted prohibiting riding bicycles on those streets or paths.
  
- h) Bicycles shall not, at any time, in any place, be indiscriminately parked by anyone in such manner as to actually or possibly interfere with pedestrians or vehicles. No person shall leave a bicycle lying on the ground or paving or set against trees or otherwise in a place other than a bicycle rack when such is provided and there is space available. No person shall move or in any manner interfere with, any bicycle which is properly parked, nor shall any person interfere with, or, in any manner, hinder any person from properly parking a bicycle.

i) All bicycles, when operated on roadways, shall be kept to the right and shall be operated as nearly practicable at the right-hand edge of the roadway or sidewalk.

j) No person shall operate a bicycle on the Township property, which is not equipped with a signaling device (bell, horn), in good working order and audible at a distance of 100 feet when sounded.

k) No person shall operate a bicycle faster than is reasonable and proper, and every bicycle shall be operated with reasonable regard for the safety of the rider and of other persons and property.

l) Every person operating a bicycle on Township property shall observe all traffic and Illinois Vehicle Code rules and regulations applicable to motor vehicles under this chapter, except those provisions of this chapter which by their nature can have no application and except as otherwise provided by this section.

**Sec. 4.7 Bribing Employees**

No person shall give or offer any money, gift, privilege or article of value to any Township employee, officer, or agent in order to violate the provisions of this Ordinance or any other Township ordinance, contract, permit or statute of the State of Illinois and the United States or in order to gain or receive special consideration in applying for any use or privilege, or treatment in the use of Township property and/or otherwise in violation of the Township's Ethics Ordinance. This section shall apply both on and off Township property.

**Sec. 4.8 Commercial Photography**

No person shall take or cause to be taken any still or motion pictures (including video tapes), make sketches or paintings for commercial purposes or for use in commercial advertising, without first obtaining a Permit from the Township.

**Sec. 4.9 Disorderly Conduct**

a) No person shall commit any act in such unreasonable manner as to alarm or disturb another and to provoke a breach of the peace.

b) No person shall engage in violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance.

c) No person shall commit any other act which may be defined as disorderly conduct under the Illinois Criminal Code, 720 ILCS 5/26-1,2,3, or 4.

**Sec. 4.10 Drugs/Cannabis/Controlled Substances**

For purposes of this section, the following words will have the following meanings:

“cannabis” means any substance so defined in the Cannabis Control Act, 720 ILCS 550/1 *et seq.*;

“controlled substance” means any substance so defined in the Illinois Controlled Substances Act, 720 ILCS 570/100 *et seq.*;

“intoxicating compounds” shall include all substances listed in the Use of Intoxicating Compounds Act, 720 ILCS 690/0.01 *et seq.*;

“under the influence” means affected by cannabis, any controlled substance, or any intoxicating compound in any determinable manner. A determination of being “under the influence” can be established by a professional opinion, a scientifically valid test, a layperson’s opinion or the statement of a witness.

a) No person shall bring, possess, sell, deliver to another person or use cannabis or any controlled substance upon Township property.

b) No person under the influence of cannabis, intoxicating compound, controlled substance, or any combination thereof, shall enter into, be, or remain on Township property.

**Sec. 4.11 Dumping, Polluting, and Littering**

a) No person shall litter, cast, throw, drop, leave, scatter, place, pile, or otherwise dump, or deposit in any manner any kind of dirt, rubbish, placard, circular, book, notice, flyer, other promotional material, paper of any kind, ashes, garbage, waste material, snow, ice, or other substance, whether liquid or solid, or any other refuse in or upon Township property except as specifically permitted by the Township. Provided, however, that paper, glass, cans, garbage and other refuse resulting from picnics or other lawful use of Township property shall be deposited in receptacles provided by the Township for that purpose. Where receptacles are not provided, are missing, or are full to capacity, all such garbage, refuse, or other material shall be carried away from the area of use by the person responsible for its creation and presence, and properly disposed of elsewhere.

b) No person shall urinate or defecate on Township property other than in toilets in restroom facilities expressly provided for such purposes.

c) No person shall drain refuse from a trailer or other vehicle on Township property.

d) No person shall bathe or wash themselves or food, clothing, dishes, or other property at water outlets, fixtures or creeks on Township property, except at those areas designated by the Township for such use.

e) No person shall pollute or contaminate Township property.

f) No person shall dispose of fish remains on Township property, except as expressly permitted by the Township.

g) No person shall dispose of human or animal waste on Township property except at designated locations or in fixtures provided for that purpose.

h) Any person violating this section shall be assessed the cost of removing any such improperly deposited substance or material and such charge shall be in addition to and not in lieu of any other penalties provided for in this Ordinance or applicable federal, state, local, and/or Township laws, ordinances, rules, and regulations.

**Sec. 4.12 Fires**

a) No person shall light, maintain, or make use of any fire on Township property, except at such places and at such times as the Township may designate for such purpose and under such rules as may be prescribed by the Township. In the event the Township permits a person to use such a fire the person shall comply with the following requirements in addition to any other rules as may be prescribed by the Township:

- 1) No fire shall ever be left unattended. Every fire shall be under the continuous care and direction of a competent adult from the time it is kindled until the time it is completely extinguished.
- 2) All fires must be properly and completely extinguished prior to any person leaving the site of the fire.
- 3) Dumping of ashes from grills is strictly prohibited.
- 4) No person shall throw or otherwise discard lighted or smoldering material in any manner that threatens, causes damage to, or results in the burning of Township property or other Township resources, or creates a safety hazard.

**Sec. 4.13 Fireworks**

No person shall offer for sale, expose for sale, sell, possess, use, or explode any firecracker, torpedoes, skyrockets, roman candles, bombs, sparklers, rocket, squib or other fireworks of like construction, or anything containing any explosive or inflammable compound or any tablets or other device commonly used and sold as fireworks, on Township property without first obtaining a Permit from the Township, or unless authorized to do so by contract with the Township.

**Sec. 4.14 Gambling**

No person shall play or engage in games of chance or in any other device or game of chance, hazard or skill, either as bookmaker, dealer, player or otherwise, for the purpose of gaming or gambling for money or other valuable things on Township property, except at a fair or other organized event conducted and permitted by the Township.

**Sec. 4.15 Games and Sports**

No person shall engage in any sport, game, or amusement on Township property where prohibited by the Township. Nor shall any person walk, remain, or go upon any portion of Township property designated for any particular game, sport, or amusement in such a way as to interfere with the use of that portion of Township property by persons who are using the same for the particular sport, game or amusement for which it has been designated. No person shall engage in any permitted activity in a rough or reckless manner so as to endanger, injure or damage any person or property in any way.

No person shall use a golf club, baseball bat, tennis racket, or other device, to strike, hit, propel or otherwise throw any object, such as balls or rocks, on Township property, except in designated areas, and only as such device is intended to be used.

**Sec. 4.16 Hindering Employees**

No person shall interfere with, unreasonably disrupt, delay, or in any manner hinder any employee of the Township engaged in the performance of his or her duties.

**Sec. 4.17 Hitchhiking**

No person shall solicit a ride nor stand in or near a roadway on Township property for the purpose of soliciting a ride from the operator of any vehicle.

**Sec. 4.18 Impersonating an Officer**

It shall be unlawful for any person to unlawfully represent or impersonate any police officer or official of the Township or pretend to be such officer, Township enforcement officer, or official.

**Sec. 4.19 Indecent Conduct**

a) No person shall commit any indecent, lewd or lascivious act on Township property, or utter any lewd or offensive words within the hearing of another person.

b) No person shall appear on Township property in a state of nudity or make any indecent exposure of his person or be guilty of any other lewd or indecent act or behavior.

**Sec. 4.20 Loitering**

No person shall loiter or remain on Township property either alone or in consort with other persons in such a manner that: (1) unreasonably obstructs the usual use of entrances, hallways, corridors, stairways, or rooms designated for specific purposes; (2) impedes or disrupts the performance of official duties by Township employees; (3) prevents the general public from obtaining the administrative, recreational or other governmental services provided on Township property in a timely manner; (4) restrict vehicular or pedestrian traffic or restrict free ingress to and egress from Township property; after being requested to leave, move, or disperse by any employee of the Township, or where the Township has posted a sign or signs that prohibit loitering.

**Sec. 4.21 Minors**

a) No parent, guardian, or custodian of a minor shall knowingly assist or allow such minor to do any acts on Township property in violation of any law, ordinance or rule of the Township and/or any federal, State and/or local laws. A minor is defined herein as any person who is under the age of eighteen (18) years.

b) The parent or legal guardian of an unemancipated minor who resides with such parent or legal guardian shall be liable for damages caused by the willful or malicious acts of such minor as provided in the Illinois Parental Responsibility Act, 740 ILCS 115/1, *et seq.* This section shall not affect the recovery of damages in any other course of action where the liability of the parent or legal guardian is predicated on a common law basis.

**Sec. 4.22 Mob Action**

No person shall engage in mob action. Mob action consists of any of the following: (i) the use of force or violence disturbing the public peace by two (2) or more persons



acting together without authority of law; or (ii) the assembly of two (2) or more persons to do an unlawful act; or (iii) the assembly of two (2) or more persons, without authority of law, for the purpose of doing violence to the person or property of any one supposed to have been guilty of a violation of the law or for the purpose of exercising correctional powers or regulative powers over any person by violence.

**Sec. 4.23 Obstructing Travel**

No person shall set, or cause to be set or placed, any goods, wares, merchandise, or property of any kind so as to obstruct travel on Township property.

**Sec. 4.24 Picnics**

a) Picnics may be held in any unrestricted area on Township property not specifically set aside for other recreational activity. A Permit is required for group picnics involving fifteen (15) or more persons. Groups of less than fifteen persons do not require a Permit unless the group desires to reserve a designated area or shelter to the exclusion of others.

b) No person shall use, infringe upon or disturb a group in possession of a valid Permit, except under permission by the group possessing such Permit.

**Sec. 4.25 Resisting or Interfering With Officer or Township Official**

No person shall:

1) Resist any police officer, Township enforcement officer, or Township official in the discharge of his or her official and authorized duties;

2) In any way interfere with or hinder or prevent him or her from discharging his or her duty as such officer or Township official, or offer or endeavor to do so; and/or

3) In any manner assist any person in the custody of any member of the police force and/or Township enforcement officer to escape or attempt to escape from such custody, or attempt to rescue any person in custody.

**Sec. 4.26 Skateboarding**

No person using rollerskates, in-line skates, skateboards, rollerskis, coasting vehicles, or similar devices on Township property shall interfere with pedestrian use of sidewalks or use of the streets by vehicles, or otherwise act negligently, recklessly or without due caution or in any manner so as to endanger any person or property. No person shall use such devices on any Township property where such use has been posted as prohibited.

**Sec. 4.27 Sleeping in Reserves/Vagrancy**

a) No person shall sleep on Township property between 10:00 p.m., and 6:00 a.m., except when authorized to do so by a Permit from the Township.

b) No person shall use Township property in a manner designed or calculated to act as a substitute for a residence or means of support.

**Sec. 4.28 Sledding/Snowboarding/Ice Skating**

- a) No person shall ice skate, sled, toboggan, inner tube, ski, snowboard, slide, or engage in similar activities on Township property except at such times and places as the Township may designate for such purposes.
- b) No person shall engage in any such activity in a reckless manner that endangers that person or others, or at a speed greater than is safe and proper under the circumstances.
- c) No person shall tow, push, pull, or otherwise propel another person on skis, sled, or other sliding device by use of any vehicle on Township property.

**Sec. 4.29 Sound and Energy Amplification**

- a) No person shall play or operate any sound amplification devices including public address systems, musical instruments and the like, or operate any other energy amplification device or musical instrument without a Permit from the municipality in which the Township property is located, and no such permit shall be issued or maintained where sound produced by such devices is judged by the Township Administrator or his or her designee to unreasonably interfere with the public's use and enjoyment of Township property.
- b) No person shall make or cause to be made any excessively loud or unreasonable noise which disturbs the peace. For purposes of this subsection, excessively loud or unreasonable noise is defined as noise inconsistent with or not reasonably attendant to appropriate and customary Township and recreational activities, considering the nature and purpose of the actor's conduct, location, time of day or night, and other factors that would govern the conduct of a reasonably prudent person under the circumstances. This section shall include, without limitation, the loud or amplified playing of any type of audio equipment, radio or stereo, noisemaker, musical instrument, or sound equipment that unreasonably interferes with the public's use and enjoyment of Township property.

**Sec. 4.30 Unlawful Assemblies**

It shall be unlawful to gather or assemble together for any unlawful purpose.

**Sec. 4.31 Weapons and Firearms**

- a) No person other than police officers shall bring, attempt to bring, carry, have in his vehicle, or use in any way, any gun or firearm or portion thereof upon Township property.
- b) No person shall bring, attempt to bring, carry, or have in his vehicle, or use in any way, any knife having a blade longer than 3 inches, any air gun, pellet gun, or sling shot on Township property.
- c) No person shall bring, attempt to bring, carry, have in his vehicle, or use in any way, any explosives, ammunition, or bottles of gasoline with a rag attached.

d) No person shall bring, attempt to bring, carry or use in any way, any bow or arrow upon Township property except as approved by the Township as part of a directly supervised Township program.

e) No person shall use or explode any toy pistol, toy cannon, toy cane, or toy gun in which explosives are used, or use or explode any blank cartridge, on Township property.

## **Chapter 5. Vehicles**

For purposes of this article, the terms used herein shall have the meanings assigned under the Illinois Vehicle Code (625 ILCS 5/1-1 *et seq.*).

### **Sec. 5.1 ATV's and Off-Highway Motorcycles**

No person shall drive or operate any ATV or off-highway motorcycle on Township property, except under the following circumstances:

- a) In such areas and at such times as are specifically designated by the Township;
- b) When such vehicles are used by law enforcement officers or Township employees, officers, volunteers, or agents for Township purposes; or
- c) In the case of an emergency; or
- d) For law enforcement purposes.

### **Sec. 5.2 Driving Under the Influence**

No person shall drive or otherwise operate nor attempt to drive or otherwise operate a vehicle on Township property while under the influence of alcoholic liquor, cannabis, controlled substance, or any other intoxicating compound, drugs, or any combination thereof.

### **Sec. 5.3 Driving Upon Sidewalk**

No person shall drive any motor vehicle upon a sidewalk or sidewalk area located on Township property except upon a permanent or duly authorized temporary driveway or for routine maintenance, utility or emergency service or for special delivery or pickup involving goods or customer services.

### **Sec. 5.4 Mufflers**

No person shall operate a motor vehicle on Township property, which is not equipped with a muffler adequate to deaden the sound of the engine.

### **Sec. 5.5 Parking, Standing, or Stopping**

a) No person driving or in charge of a motor vehicle shall permit it to stand unattended without first stopping the engine, locking the ignition and removing the keys and when standing upon any perceptible grade, without effectively setting the brake thereon and turning the front wheels to the curb (if any) or side of the roadway.

b) No person shall park a vehicle on Township property except in established or designated parking areas, in accordance with the posted directions and markings or with the directions of any attendant who may be present.

c) No person (other than Township employees with approval from their respective department head) shall park any vehicle or allow any vehicle to remain parked on Township property beyond the normal closing hour of the Township, except when a different closing hour has been designated by the Township for that area or unless express written permission therefore has first been obtained from the Township.

d) No person shall stop, stand, or park any vehicle on Township property so as to obstruct or interfere with traffic or travel or endanger the public safety, and no person shall stop, stand, or park any vehicle in any of the following places except when otherwise designated, or when necessary to avoid conflict with other traffic or when in compliance with the directions of a Township employee:

- 1) On parkways, lawn areas, and grounds;
- 2) In front of a public or private driveway;
- 3) Within any crosswalk;
- 4) On the roadway side of any vehicle stopped or parked at the edge or curb of the roadway (“double parking”);
- 5) In a position to block another vehicle lawfully parked;
- 6) On any sidewalk;
- 7) At any place where official signs or other markings prohibit parking, or where curbs have been painted yellow;
- 8) Within 15 feet of a fire hydrant;
- 9) In a fire lane or within 8 feet of the entrance to a fire lane;
- 10) Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings;
- 11) Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- 12) On a controlled access roadway;
- 13) At any place or time where a permit or sticker is required by the Township for parking unless the required permit or sticker has been obtained and is displayed on the vehicle.

14) Parking any vehicle in violation of Section 11-1301.3 of the Illinois Vehicle Code (625 ILCS 5/11-1301.3) [Unauthorized use of parking places reserved for persons with disabilities] (“Section 1301.3”) which said Section 1301.3 is expressly incorporated herein by this reference.

e) No person shall park a vehicle upon any roadway or in any public off street parking area on Township property for any of the following purposes:

- 1) To display such vehicle for sale; or
- 2) To perform maintenance or repair of such vehicle, except for repairs necessitated by an emergency; or
- 3) To sell goods or services from such vehicle.

f) Notwithstanding any contrary provision contained in this section the operator of an authorized emergency vehicle may park or stand irrespective of the provisions of this Ordinance.

g) No person shall move a vehicle not lawfully under his or her control into any such prohibited area or away from a curb such distance as is unlawful.

h) Except as otherwise provided, every vehicle stopped or parked upon a one-way roadway on Township property shall be so stopped or parked parallel to the curb or edge of the roadway, in the direction of authorized traffic movement, with its right-hand wheels within twelve (12) inches of the right-hand curb or as close as practicable to the right edge of the right-hand shoulder or, where permitted, with its left-hand wheels within twelve (12) inches of the left-hand curb or as close as practicable to the left edge of the left-hand shoulder.

i) Penalty Provisions for Parking Violations.

- 1) Every person in whose name a vehicle is registered pursuant to law and who leases such vehicle to others, after receiving written notice of a violation of this section involving such vehicle, shall upon request provide the Township with a written statement of the name and address of the lessee at the time of such offense and the identifying number upon the registration plates and registration sticker or stickers of such vehicle.
- 2) No person who is the lessor of a vehicle pursuant to a written lease agreement shall be liable for the violation of any parking or standing regulation of this section involving such vehicle during the period of the lease provided that upon the Township's request received within 120 days after the violation occurred, the lessor provides within 60 days after such receipt the name and address of the lessee. The driver's license number may also be requested by the Township if needed for enforcement of this section.

- 3) Whenever any vehicle has been parked in violation of this section prohibiting or restricting vehicular standing or parking, the person in whose name the vehicle is registered with the Secretary of State of Illinois shall be prima facie responsible for the violation and subject to the penalty therefore.
- 4) Whenever any vehicle is parked in violation of any parking provision of this section, any enforcement officer observing such violation may issue a parking violation notice and serve the notice on the owner of the vehicle by handing it to the operator of the vehicle if he or she is present or by affixing it to the vehicle in a conspicuous place within an enclosed, sealed non-transparent envelope marked "Hanover Township Parking Violation Notice" on said envelope. The issuer of the notice shall specify on the notice his or her identification number, the particular parking regulation allegedly violated, the make and state registration number of the cited vehicle, and the place, date, time, and nature of the alleged violation and shall certify the correctness of the specified information by signing his or her name to the notice.
- 5) A parking violation notice issued, signed, and served in accordance with this section, or a copy of such notice, shall be deemed prima facie correct and shall be prima facie evidence of the correctness of the facts shown therein. The notice or copy thereof shall be admissible in any subsequent administrative or legal proceeding.
- 6) Any violation of the parking provisions of this section or any provision of the Illinois Vehicle Code prohibiting or restricting vehicular standing or parking shall be a civil offense punishable by fine, and no criminal penalty, or civil sanction other than that prescribed in this section, shall be imposed.
- 7)
  - a) Other than a violation of Chapter 5, Section 5.5 paragraph (d)(14) of this Ordinance (unauthorized use of parking places reserved for persons with disabilities), any person who violates or fails to comply with any provision of this section shall be fined not less than \$30.00 and not more than \$500.00 for each offense.
  - b) Fines for any violation of Chapter 5, Section 5.5, paragraph (d) (14) of this Ordinance (unauthorized use of parking places reserved for persons with disabilities) shall be fined \$250.00.
- 8) Any person on whom a parking violation notice has been served shall within fourteen (14) days from the date of the notice either pay the indicated fine or, in the manner indicated on the notice, request a court hearing to contest the charge, violation, or violations.
- 9) If the respondent requests a court hearing to contest the cited violation or violations, the office of the Township Clerk (or the

appropriate municipal officer or employee in case enforcement is pursuant to an Intergovernmental Agreement) shall arrange such a hearing and shall notify the respondent in writing of the time and place of the hearing.

- 10) A notice sent pursuant to this section shall state that failure to pay the indicated fine or failure to request a court hearing will constitute a debt due and owing the Township, and as such may be collected in accordance with applicable law. Payment in full of any fine and/or penalty resulting from a standing or parking violation shall constitute a final disposition of that violation.

**Sec. 5.6 Riding Outside Vehicles**

No person shall ride upon the fenders, running boards, bumpers, hood, or any other exterior part of any vehicle on Township property.

**Sec. 5.7 Right-of-Way**

a) Every operator of a vehicle shall yield the right-of-way to a pedestrian at any marked crosswalk or within any unmarked crosswalk at any intersection on Township property.

b) Every operator of a vehicle shall exercise due care to avoid colliding with pedestrians upon any roadway on Township property, shall give warning to any pedestrian in the roadway by sounding the horn when necessary, and shall exercise proper precaution upon observing any child, confused person, or disabled person upon a roadway.

c) Every pedestrian crossing at a roadway on Township property at any point other than within a marked crosswalk or within an unmarked crosswalk at any intersection shall yield the right of way to vehicles upon the roadway.

d) Except as otherwise provided herein, the operator of a vehicle approaching an intersection on Township property shall yield the right-of-way to a vehicle that has already entered the intersection from a different roadway. When two (2) vehicles approach an unmarked intersection from different roadways at approximately the same time, the operator of the vehicle on the left shall yield the right-of-way to the vehicle on the right.

**Sec. 5.8 Snowmobiles**

For purposes of this subsection, a “snowmobile” shall be defined as any self-propelled vehicle intended for travel primarily on snow, driven by a track or tracks in contact with the snow, and steered by ski or skis in contact with the snow.

No person shall drive, ride, or otherwise operate a snowmobile on Township property.

**Sec. 5.9 Speed Limit**

No person shall operate, propel or cause to be propelled a vehicle on any road, drive, or parking area at a speed greater than the speed limit posted along the right-of-way or, in the absence of such posted limit, at a speed in excess of 10 miles per hour.

**Chapter 6. Permits**

**Sec. 6.1 Permit Process**

For purposes of this section, the term “exercise of First Amendment rights” shall include, without limitation, parades, marches, demonstrations, rallies, religious services, speeches, solicitation of votes, petition signatures or contributions, or picketing.

a) Permits may be granted upon proper application and approval where the applicable section of this Ordinance or any other Township ordinance, policy, rule, or regulation requires a Permit in order to engage in a particular use or activity.

b) Every person requesting a Permit shall complete and file a written application with the Township Administrator or his or her designee on forms provided by the Township at the Township’s administrative offices located at 250 S. Route 59, Bartlett, Illinois, 60103. The application shall be dated and stamped when received and a receipt shall be issued to the applicant.

c) Unless otherwise provided in another section of this Ordinance or Township ordinance, rule, or regulation, all applications for Permits not involving the exercise of First Amendment rights must be received by the Township at least twenty-one (21) calendar days prior to the use for which a Permit is sought. Applications for Permits involving the exercise of First Amendment rights must be received by the Township at least three (3) working days prior to the event requested.

d) Except for applications for Permits involving a commercial activity or for the sale or delivery of alcoholic beverages, the Township shall issue the requested Permit without unreasonable delay (within two (2) working days for Permit applications involving the exercise of First Amendment rights) unless:

- 1) The proposed activity violates any federal, state, local, or Township law, ordinance, rule, or regulation;
- 2) A prior application for a Permit for the same date, time, and location has been or will be granted and the use authorized by that Permit does not reasonably allow multiple occupancy of that particular location by more than one permittee;
- 3) The proposed use is of such a nature that it cannot reasonably be accommodated in the particular location applied for, considering, without limitation, the likelihood of such things as damage to Township resources or facilities, damage to an environmentally sensitive or protected area’s ecosystem, impairment of a protected area’s atmosphere of peace and



tranquility, unreasonable interference with Township functions, buildings, facilities, operations, programs or activities, or unreasonable interference with the use or purpose of the Township property applied for;

4) The proposed use would so dominate the use of Township property as to preclude other persons from using and enjoying them.

e) If the application is approved, the Township shall issue a written Permit to the applicant. If the application is denied, the Township shall issue the applicant written reasons for denying the application.

f) If an application is denied on the basis of a scheduling conflict or inappropriateness of the location, duration, or time of the activity, the Township will make a reasonable effort to arrange an alternative location, duration, or time that is acceptable to the applicant. If the Township denies an application for any other reason, or the applicant is dissatisfied with such Permit as issued, he or she may appeal the decision to the Township Board. The Township Board shall hear and decide appeals of Permit applications not involving First Amendment rights within forty-five (45) days of the appeal being filed with the Township Clerk by the applicant, and shall hear and decide appeals of Permit applications involving First Amendment rights within fifteen (15) days of such appeal being filed by applicant with the Township Clerk. If the Township Board rejects the appeal after full review, or if time for full review is not available within the above time limits, the applicant may appeal the decision to the appropriate state or federal court. All other decisions on the issuance of Permits by the Township are final.

g) Any Permit granted by the Township shall contain lawful prerequisites to the issuing of the Permit and restrictions on the conduct of the permitted use including without limitation: payment of a reasonable fee established by the Township Board; dram shop and liquor liability insurance coverage and an agreement to fully indemnify and hold the Township harmless from any liability or costs resulting from the use for any events involving the sale and/or consumption of alcoholic beverages (as provided herein); a requirement that the persons involved in the use observe all federal, state, local, and Township laws, ordinances, rules, and regulations; time, duration, and location restrictions; a written agreement by the applicant to fully restore any Township property soiled or damaged by the use; and, any reasonable restriction necessary for the efficient and orderly contemporaneous administration of the use, other activities with a Permit and regular Township uses, functions, programs, and activities.

h) Any person holding a valid Permit issued by the Township for use of Township property may use that Township property to the exclusion of any other person except the Township and its employees and authorized agents.

i) Subject to the terms of subsection (f) above, the Township may make necessary changes or place necessary additional restrictions on any Permit after it has been issued.

j) Violation of the terms, restrictions and conditions contained in the Permit may result in the suspension or revocation of the Permit.

k) Unless as specifically provided elsewhere in this Ordinance, no Permit shall be issued for a period in excess of seven (7) consecutive calendar days. A Permit may be extended for like periods of time pursuant to a new application, unless another person has requested use of the same location and use of that location by more than one permittee is not reasonably possible.

l) For uses involving the exercise of First Amendment rights, the Township may waive any Permit fees if the applicant demonstrates that the cost of such fees is prohibitive. An applicant must request such a waiver in writing. The decision to waive fees for such use shall be based solely on the applicant's inability to pay and financial hardship of the applicant.

## **Chapter 7. Enforcement of Township Ordinances, Rules and Regulations on Township Property**

### **Sec. 7.1 Police/Security Force**

1) Township enforcement officers shall be the conservators of the peace on Township property, and shall be responsible for the enforcement of all Township ordinances, rules, and regulations on Township property.

2) The Township Supervisor and each Trustee of the Board of Trustees shall be authorized to enforce all Township ordinances, rules, and regulations on Township property.

3) Nothing herein shall be interpreted to limit the authority of all city, village, county, state and other law enforcement authorities to enforce all federal, state, and local laws and regulations, including Township ordinances, on Township property.

### **Sec. 7.2 General Penalty**

a) In all cases where the same offense is made punishable or is created by different clauses or sections of this Ordinance, the prosecuting officer may elect under which to proceed, but not more than one recovery shall be had against the same person for the same offense; provided that the revocation of a license or Permit or fine imposed in an administrative hearing shall not be considered a recovery or penalty so as to bar any other penalty being enforced.

b) Unless a different penalty is provided herein to the contrary, where an act or omission is prohibited or declared unlawful and no penalty or fine or imprisonment is otherwise provided, the offending person shall be fined not less than \$100 or more than \$500 for each offense. Each day that a violation continues shall be deemed a separate offense. In addition to any fine, the Township may revoke the privilege to use all or some of the facilities of the Township for such length of time as is determined appropriate by the Township.

c) In case of amendment of any section of this Ordinance containing the provisions for which a penalty is provided in another section, the penalty so provided in such other section shall relate to the section so amended or the amending section, whether re-enacted in the amendatory ordinance or not unless such penalty is specifically repealed therein.

d) Whenever a finding of guilty is entered by the Court or a plea of guilty is entered by a defendant, the Court may, in addition to a fine imposed, enter an order to pay restitution with restitution to be in an amount not to exceed actual out-of-pocket expenses or loss proximately caused by the conduct of the defendant. The Court shall determine the amount and conditions of payments

e) Whenever the Court finds any person guilty of failing to pay a fine assessed for violation of a municipal ordinance, and such person is subsequently incarcerated for contempt of court based on such violation, there shall be allowed a credit of twenty dollars (\$20.00) for each day of incarceration to be applied to that person's outstanding fine.

f) No provisions of this Ordinance designating the duties of any officer or employee shall be construed as to make such officer or employee liable for any fine or penalty provided in this Ordinance for a failure to perform such duty to the extent permitted by law.



**MEMORANDUM**

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**TO:** HANOVER TOWNSHIP BOARD  
**FROM:** JAMES C. BARR, TOWNSHIP ADMINISTRATOR  
TOM KUTTENBERG, DIRECTOR OF COMMUNITY RELATIONS  
**SUBJECT:** NEW WEBSITE VENDOR  
**DATE:** JANUARY 15, 2015

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In March of last year, staff began the process of interviewing potential vendors to redesign and re-launch the Hanover Township website. Four companies were interviewed and conducted interactive website demonstrations for a workgroup of staff from Township departments. The work group was adamant in their preference for a vendor that provided a modern look for the new website that was easy to navigate and allowed for an easier system of creating content and updating the website. Upon completion of all four interviews, the work group was unanimous in their satisfaction and preference of Vision Internet.

During Vision Internet's interactive demonstration, staff was impressed with the company's designs of client websites that provided a fresh, modern look that was desired for the new Hanover Township website. Vision Internet's content management system (CMS) was very easy to understand, navigate and allowed for new features to be implemented in a new site that are not available on the Township's current site.

Vision Internet was created in 1995 and deals almost exclusively in creating websites for government entities. In Illinois, they have developed websites for the Village of Bartlett, the City of Bloomington, the Village of Hoffman Estates, the City of Joliet and the Village of Mount Prospect.

Staff recommends approving the agreement with Vision Internet.

Please feel free to contact me if you have any questions at 630-837-0301 or at [jbarr@hanover-township.org](mailto:jbarr@hanover-township.org).

**Website Development Services  
Terms and Conditions**

1. These Terms and Conditions, and any attachment signed by the parties attached hereto, represent the complete agreement and understanding (“Agreement”) between Vision Technology Solutions, LLC dba VISION INTERNET PROVIDERS ("Contractor"), and HANOVER TOWNSHIP, Illinois ("Township"), and supersedes any other written or oral agreement with regard to the website development services provided for herein. Any modification of this Agreement is valid only if the modification is in writing and signed by both Parties. Township and Contractor are sometimes individually referred to as “Party” and collectively as “Parties.”

2. Contractor will provide the following services to Township in exchange for payment of fees and compliance with the Terms and Conditions of this Agreement. This Agreement, Township activities and all discussions regarding Township website development shall be treated as confidential and shall not be disclosed to parties other than representatives of Contractor and the authorized representatives of Township. It is agreed that a designee of Township, [redacted] will be project manager, with decision making authority on behalf of Township, for purposes of this Agreement.

3. Contractor agrees to perform Website Development as described in “Attachment A” at a price of \$19,778.

(a) Township agrees to pay Contractor as follows:

- (i) An initial payment equal to 20% of the total cost;
- (ii) A payment equal to 20% of the total cost upon Township approval of the homepage wireframe;
- (iii) A payment equal to 20% of the total cost upon Township approval of homepage design comp;
- (iv) A payment equal to 20% of the total cost upon implementation of the Vision Content Management System on a Contractor’s server;
- (v) A payment equal to 20% of the total cost 21 days from Completion as defined below.

4. Documents & Data; Licensing of Intellectual Property: Upon payment in full, Contractor grants a non-exclusive and perpetual license for Township to copy, use, or modify for its own use, any and all copyrights, designs, and other intellectual property embodied in this website, which are prepared or caused to be prepared by Contractor under this Agreement (“Documents & Data”), to which Contractor retains ownership of all intellectual property rights. Notwithstanding anything to the contrary in any of the agreement documents, Township understands and agrees that Contractor shall retain all right, title, and interest to the Vision Content Management System™ (also known as the Vision Internet Content Management System, VCMT, VCMS and the Vision Content Management Tool), and Dynamic and Interactive Components.

5. Intentionally omitted.

6. Intentionally omitted.

7. Additional services not covered in this Agreement and extra hours will be presented to Township for approval prior to commencement of work (“Extra Work”). Extra Work will be billed at Contractor’s prevailing hourly rates, which are currently as follows: Content Migration, \$85/hr; Graphic Production, \$95/hr; Quality Assurance, Testing, Debugging, Technical Support, Webmaster Services, HTML Programming, \$105/hr; Consulting, Project Management, Database Design, Dynamic Programming, \$135/hr; Graphic Design, Training, \$125/hr; Straight flatbed scanning will be billed at \$10 per scan. Touch up work to images will be billed at the Graphic Design hourly rate. Township shall be responsible for any or all additional fees including, without limitation: photography, stock images, illustration, fonts, scanning, software, applications, online promotion, marketing, copy writing, redesign, change orders, mailings, and fees to any third party vendors if applicable. Maintenance work is considered Extra Work as defined herein.

8. Intentionally omitted.

9. Township shall supply all information to Contractor in digital format including without limitation copy, text, audio files, video files, pdf files, photographs, artwork and preexisting graphics.

10. Township understands and agrees that Contractor will develop website frontend to be compatible with Internet Explorer 9, 10, and 11, and the latest released versions at the time of Completion of: Firefox, Chrome, and Safari. Website backend will be compatible with Internet Explorer 9, 10, and 11, and the latest released version at the time of Completion of Firefox. Website may not be compatible with previous or future versions. Website will be optimized for 1024 x 768 pixels resolution or above. Township understands and agrees that the website will be developed with Hypertext Markup Language (“HTML”), CSS, JavaScript, and Microsoft ASP.NET (“MS-ASP”) interfaced with a database created in Microsoft SQL Server 2012 R2 (“MS-SQL”). Township understands and agrees that the website is developed to run on a Microsoft Windows Server 2012 (“MS-Server”). visionMobile™, if provided under this Agreement, will be compatible with the latest released versions at the time of Completion of iOS Safari, Android Chrome, and Windows Phone 7 Internet Explorer. visionMobile™ may not be compatible with previous or future versions. visionMobile™, if provided under this Agreement, shall include “Powered by Vision Internet” in the footer and always be linked to a Contractor web page. Township is responsible for the costs of all software licensing.

Township understands and agrees that the website frontend and content migrated by Contractor will be designed to be compliant with Section 508 guidelines on accessibility as follows: Compliance standards will be verified via Watchfire’s Bobby™ software to be compliant to automatic checkpoints prior to Completion. Township understands and agrees that website backend and third party tools may not be Section 508 compliant. Contractor is not responsible for content migrated by Township or any third party.

11. Limited Warranty: Contractor does warrant that all of the deliverables included in this Agreement will be conveyed to Township upon transfer of the website to the production server (“Completion”). All programming code developed by Contractor within the project is

warranted to be free of any errors or bugs that prevent the code from performing as originally intended (“Warranted Problem”) for a period of twelve (12) months from the date of Completion. Contractor will create a backup of the website on the date of Completion. If any Warranted Problem arises while Township or its designee is maintaining the website, Contractor will restore the website back to its condition as it existed at Completion. If Contractor is maintaining and hosting the website, Contractor shall restore the website back to its condition as it existed at the day of the most recent backup. Contractor shall provide compiled code upon Township’s request. Contractor shall only be responsible for any costs associated with correcting any unmodified programming code during this twelve (12) month period following the Completion.

Except as expressly set forth in the immediately preceding paragraph, CONTRACTOR MAKES NO WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, OF MERCHANTABILITY OR FITNESS OF THIS SERVICE FOR A PARTICULAR PURPOSE WHATSOEVER. In no event, at any time, shall the aggregate liability of Contractor exceed the amount of fees paid by Township to Contractor and Contractor shall not be responsible for any lost profits or other damages, including direct, indirect, incidental, special, consequential or any other damages, however caused.

12. Contractor does not warrant any results from the use of any web pages created under this Agreement, including but not limited to, the number of page or site visitations, download speed, database performance, or the number of hits or impressions.

13. Although Contractor may offer an opinion about possible results regarding the subject matter of this Agreement, Contractor cannot guarantee any particular result. Township acknowledges that Contractor has made no promises about the outcome and that any opinion offered by Contractor in the future will not constitute a guarantee.

14. Contractor may use any web pages developed for the Township in any of its own promotional materials as examples of its work. Township agrees that Contractor may place in the website footer an unobtrusive text link reading "Developed by Vision Internet" or the equivalent. Contractor's footer text credit shall always be linked to a Contractor web page.

15. Each Party warrants that it holds all rights necessary to display all the images, data, information or other items being displayed at the Township's web pages during the effective period of this Agreement. Township expressly authorizes Contractor to display and/or modify any Township supplied images, data, information and other items in connection with the services provided herein.

16. Township agrees to use the website in strict accordance with, but not limited to, all local, state, and federal laws. Township hereby agrees that any text, data, graphics, or any other material published by Township on its website is free from violation of or infringement upon copyright, trademark, service mark, patent, trade secret, statutory, common law or proprietary or intellectual property rights of others, and is free from obscenity or libel.

17. Intentionally omitted.

18. Intentionally omitted.

19. Contractor will defend, hold harmless and indemnify Township from and against all liability, loss, cost, damage, or expense, including reasonable attorney's fees, resulting from any claim of injury to person, damages to property, or monetary damages arising solely out of Contractor's negligence or intentional misconduct or failure to perform obligations under this Agreement.

20. Township will defend, hold harmless, and indemnify Contractor, its officers, directors, shareholders, employees, and agents from and against all liability, loss, cost, expense, including reasonable attorney's fees, resulting from any claim of injury to person, damages to property, or monetary damages arising out of Township's negligence or intentional misconduct or failure to perform obligations under this Agreement.

21. Estimated times are included for convenience. Actual times will vary depending on Township interaction and participation. However, the Parties agree to reasonably cooperate with one another in the construction and design of the website in a timely manner.

22. This Agreement shall be governed by and construed in accordance with the laws of the United States of America, and the State of California. Any cause of action of Township with respect to the services provided hereunder must be instituted within one year after the claim or cause of action has arisen or be forever barred.

23. The waiver by one Party of any term or condition of this Agreement, or any breach thereof, shall not be construed to be a general waiver by said Party or as a waiver of any other term or breach.

24. Neither the course of conduct between the Parties nor any trade practice shall act to modify the provisions of this Agreement except as expressly stated herein.

25. With the intent to be legally bound, each of the undersigned hereby covenants and acknowledges that he, she or it (a) has read each of the terms set forth herein, (b) has the authority to execute this Agreement for such person or entity, and (c) expressly consents and agrees that the person or entity upon behalf of which the undersigned is acting shall be bound by all terms and conditions contained herein.

26. It is understood and agreed that if any interpretation is to be made of this Agreement, the same shall not be construed for or against any of the Parties.

27. The Parties have each been advised to seek independent legal counsel in entering into this Agreement and the transactions described herein. In the event a Party chooses not to seek independent legal counsel, that Party does so freely and knowingly and waives any such rights to counsel. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party.

28. Should a dispute, including but not limited to any litigation or arbitration be commenced (including any proceedings in a bankruptcy court) between the Parties hereto or their representatives concerning any provision of this Agreement, or the rights and duties of any



person or entity hereunder, the Party or Parties prevailing shall be entitled to reasonable attorney's fees and court costs incurred by reason of such action.

29. Except for any injunctive relief or similar remedy, which may be sought in any court of competent jurisdiction, any controversy, dispute, claim or counterclaim, whether it involves a disagreement about this Agreement or its meaning, interpretation, or application; the performance of the Agreement; questions of arbitrability as to subject matter of the dispute; whether an agreement to arbitrate exists and, if so, whether it covers the dispute(s) in question; or any other question of arbitrability or form of disagreement or conflict among the Parties to the Agreement, shall be submitted to final and binding arbitration at the request of either Party, in accordance with the Commercial Arbitration Rules of the American Arbitration Association. Each Party shall be responsible for one-half of the costs for the arbitrator(s) and arbitration.

30. This Agreement may be executed in counterparts, each of which shall be an original and all of which together shall constitute one and the same Agreement. This Agreement becomes effective upon Contractor's receipt of an executed copy of this Agreement.

31. Force Majeure: Any delay in the performance by either Party hereto of its obligations hereunder shall be excused when such delay in performance is due to any cause or event of any nature whatsoever beyond the reasonable control of such Party, including, without limitation, any act of God; any fire, flood, or weather condition; any computer virus, worm, denial of service attack; any earthquake; any act of a public enemy, war, insurrection, riot, explosion or strike; provided, that written notice thereof must be given by such Party to the other Party within ten (10) days after occurrence of such cause or event.

32. In the case of any conflict between the Terms and Conditions, Proposal, and Attachment A, the following order of priority shall be utilized: Terms and Conditions, Attachment A, Proposal.

33. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

34. The titles and headings of the paragraphs of this Agreement have been inserted for convenience of reference only and are not intended to summarize or otherwise describe the subject matter of such paragraphs and shall not be given any consideration in the construction of this Agreement.

35. Contractor shall agree to offer the prices and terms and conditions offered herein to other state, local, county, education, and municipal government agencies in the United States who wish to participate in a cooperative purchase program with Contractor.

36. All notices under this Agreement shall be in writing and effective on the date of delivery if delivered by personal service, Federal Express, or facsimile; or effective three (3) days after deposit in first class U.S. mail, postage prepaid, to each Party as follows:

(a) Township: Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attn: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

(b) Contractor:

Vision Internet Providers  
2530 Wilshire Boulevard, 2nd Floor  
Santa Monica, California 90403  
Attn: Contract Administrator  
Cc: Rose De Vries  
Fax: (310) 656-3103

TOWNSHIP OF HANOVER

DATE: \_\_\_\_\_ By: \_\_\_\_\_

Print Name \_\_\_\_\_ Print Title \_\_\_\_\_

VISION TECHNOLOGY SOLUTIONS, LLC  
DBA VISION INTERNET PROVIDERS

DATE: \_\_\_\_\_ By: \_\_\_\_\_

David M. Nachman, Chief Executive Officer

Township's Initials \_\_\_\_\_

Contractor's Initials \_\_\_\_\_

ADDENDUM NO. ONE, dated \_\_\_\_\_, 2015 to the Website Development Services Agreement dated \_\_\_\_\_, for subscription services for Hanover Township (the "Agreement") between Vision Technology Solutions, LLC d/b/a Vision Internet Providers (the "Contractor") and Hanover Township (the "Township") (collectively, the "Parties").

The Agreement is hereby modified as follows:

1. 20. is deleted in its entirety and the following is substituted therefore:

20. Township will defend, hold harmless, and indemnify Contractor, its officers, directors, shareholders, employees, and agents from and against all liability, loss, cost, damage, or expense, including reasonable attorney's fees, resulting from any claim of injury to person, damages to property, or monetary damages arising solely out of Township's negligence or intentional misconduct or failure to perform obligations under this Agreement.

2. 22 is deleted in its entirety and the following is substituted therefore:

22. This Agreement shall be governed by and construed in accordance with the laws of the United States of America, and the State of Illinois. Further, jurisdiction and venue for any cause of action or claim with respect to the services provided hereunder shall be exclusively in the County of Cook, Illinois.

3. 29 is deleted in its entirety and the following is substituted therefore:

29. Except for any injunctive relief or similar remedy, which may be sought in any court of competent jurisdiction, any controversy, dispute, claim or counterclaim, whether it involves a disagreement about this Agreement or its meaning, interpretation, or application; the performance of the Agreement; questions of arbitrability as to subject matter of the dispute; whether an agreement to arbitrate exists and, if so, whether it covers the dispute(s) in question; or any other question of arbitrability or form of disagreement or conflict among the parties to the Agreement, shall be submitted to final and binding arbitration at the request of either party, in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or the comparable rules promulgated by ADR Services or JAMS in Chicago, Illinois. Each party shall be responsible for one-half of the costs for the arbitrator(s) and arbitration.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

3. In the event of any conflict between the terms and conditions of the Addendum and the terms and conditions of the Agreement, the terms and conditions of the Addendum shall control.

Hanover Township

Vision Technology Solutions, LLC, d/b/a  
Vision Internet Providers

By: \_\_\_\_\_  
Brian P. McGuire, Supervisor

By: \_\_\_\_\_  
David M. Nachman, Chief Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

\_\_\_\_\_  
Its: \_\_\_\_\_

**visionLive™ Subscription Services Agreement  
Vision Internet Providers  
Account Terms and Conditions**

These Terms and Conditions, and any addendum attached hereto, represents the complete agreement and understanding (“Agreement”) between Vision Technology Solutions, LLC DBA Vision Internet Providers ("Contractor"), and HANOVER TOWNSHIP, Illinois (the "Client"), and supersedes any other written or oral agreement with regard to the Subscription Services provided for herein. Client and Contractor are sometimes individually referred to as “Party” and collectively as “Parties.”

**1. Ongoing Service Provisions**

Pursuant to the terms herein, Contractor agrees to provide Hosting Services, Upgrade Services, and Support Services (collectively "Subscription Services") as provided below for the Client's website, which utilizes Contractor's Vision Content Management System (“VCMS”) developed under a prior or concurrent agreement by and between Contractor and Client (“Website Development Agreement”). To the extent that the Website Development Agreement and/or any other prior agreement entered into by and between Contractor and Client conflicts with this Agreement, then the terms and conditions of this Agreement shall supersede, replace, and amend any and all conflicting provisions of such prior agreement. Contractor will provide Subscription Services to the Client in exchange for payment of fees and compliance with the terms and conditions of this Agreement. Subscription Services include the following:

(a) **Hosting Services**

Contractor will provide shared website hosting on a Microsoft Windows Server and shared database hosting on a Microsoft SQL Server for one (1) unique VCMS website.

(b) **Upgrade Services**

Contractor will provide Upgrade Services which include:

- Enhancements to the backend VCMS functionality.
- Enhancements to the Included Interactive Components that were developed under the Website Development Agreement or other prior agreement entered into by and between Contractor and Client.
- New Interactive Components released from time to time according to the visionLive™ Roadmap ("Roadmap").
- Bug fixes to the VCMS code.
- Updates to provide compatibility to future versions of Supported Web Browsers (as defined below) within three months of their release. Compatibility with previous versions of Supported Web Browsers is not guaranteed.

Client understands and agrees that the Supported Web Browsers for the frontend of the website currently are Firefox, Internet Explorer, Chrome, and Safari. Client understands and agrees that Supported Web Browsers for the backend of the website currently are the latest released versions at the time of Completion of Firefox and Internet Explorer. Client understands and agrees that Supported Web Browsers for visionMobile™ currently are iOS Safari, Android Chrome, and Windows Phone 7 Internet Explorer. All of the web browsers listed in this paragraph, and any others added by Contractor at its discretion are herein referred to collectively as the "Supported Web Browsers".

To receive the Upgrade Services, a non-interrupted Subscription Services Agreement must be in place from time of website launch and the VCMS code must be unmodified.

Upgrade Services do not include:

- Optional Interactive Components.
- Modules, Programs, or Software Applications.
- Conversion to new platforms.
- Modification of third-party products.
- Updates to provide compatibility to third-party products, except for those included in VCMS.
- Upgrades that require modification or customization to website design.
- System configuration, website content editing and/or formatting, website design, custom data updates, etc.

(c) **Support Services**

Support Services is defined as technical support for the unmodified VCMS. Contractor will provide Support Services to a designated Client account manager, system administrator or webmaster. Technical support is generally available by email and telephone from 6:00 AM to 6:00 PM Pacific Time Monday through Friday excluding holidays (“Business Hours”), with emergency support available 24 hours a day, 7 days a week. An emergency is defined as the website being down for more than ten (10) minutes.

(d) **Redesign Services**

At the conclusion of year four of an uninterrupted Subscription Services agreement, the Client will be entitled to a basic graphic redesign of one (1) website. Basic graphic redesign does not include Design Themes. Services shall include:

- Project Management
- Wireframe Development
- Graphic Design Development with one preliminary concept
- Graphic Production

Contractor will not develop a sitemap or new content as part of the redesign, but will assist the Client in transferring existing content into the new design.

**2. Fees**

Rate: \$6,600 per year payable to Contractor in U.S. funds in advance, which rate shall be increased by five percent (5%) per year, for each year of the Initial Term (defined below), and any and all renewal terms, as provided in Section 3 below. Contractor shall invoice Client annually within thirty days of start of service or any renewal term as defined below. Any services not covered in this Agreement will be subject to additional fees and will be considered extra work (“Extra Work”). Extra Work will be billed at Contractor’s prevailing hourly rates, which are currently as follows: Content Migration, \$85/hr; Graphic Production \$95/hr; Quality Assurance, Testing, Debugging, Technical Support, Webmaster Services, HTML Programming, \$105/hr; Consulting, Project Management, Database Design, Dynamic Programming, \$135/hr; Graphic Design, Training, \$125/hr. Client shall be responsible for any or all additional fees including, without limitation: software, applications, online promotion, marketing, copy writing, redesign, change orders, mailings, fees to any third party vendors if applicable, and websites exceeding 10GB of storage. Websites exceeding 10GB of storage shall be subject to a monthly fee of \$50 per 5GB increment. Maintenance work is

considered Extra Work as defined herein. Calls outside of Business Hours not deemed an emergency as defined above will be subject to a minimum fee of \$135.

**3. Term**

The Subscription Services will begin when the website is hosted on the production server and remain in effect for a period of four years thereafter (the "Initial Term"). With respect to the Initial Term, unless one party has given written notice to the other party of its intent not to renew this Agreement at least thirty (30) days prior to expiration of the Initial Term, this Agreement will continue in effect on a year-to-year basis thereafter until one party gives written notice to the other of its intent not to renew this Agreement at least thirty (30) days prior to the expiration of any renewal term. If the term of this Agreement is extended or renewed in accordance with the foregoing, all of the terms and conditions of this Agreement shall continue, unmodified, in full force and effect, until the end of the last applicable renewal or extension term, except that all rates, fees, charges, and compensation payable to Contractor hereunder shall be increased by five percent (5%) per year, for each annual renewal term extending the term hereof.

**4. Subscription Services Website Usage**

(a) The Client shall use the Subscription Services in strict accordance with, but not limited to, all local, state, and federal laws. The Client shall not use the Subscription Services for any unlawful or destructive purpose including, but not limited to, copyright and/or trademark infringement. The Client hereby represents and warrants that any text, data, graphics, or any other material displayed or published by the Client on its Website is, and shall continue to be, throughout the term of this Agreement, free from violation of or infringement upon copyright, trademark, service mark, patent, trade secret, statutory, common law or proprietary or intellectual property rights of others, and is free from obscene or libelous material.

(b) The Client represents and warrants that it has or has obtained all rights necessary to display all the images, data, information or other items being displayed at the Client's Website. The Client expressly authorizes Contractor to display those images, data, information or other items.

(c) The Client shall not misuse any of Contractor's resources or cause any disruption to Contractor's business ("Misuse"). Examples of Misuse include, but are not limited to, the display of pornography or linking to pornographic material, the sending of chain letters, advertisements, solicitations, or mass mailings to individuals who have not agreed to be contacted in this manner (including, but not limited to, what is commonly referred to as "Spam").

(d) The Client shall not use any process, program or tool via Contractor for gaining unauthorized access to the accounts of other parties, including but not limited to, other Contractor clients, customers or account holders or other Contractor systems. The Client shall not use Subscription Services to make unauthorized attempts to access the systems and networks of others. Client shall not use Contractor's services as a door or signpost to another server.

(e) The Client shall not use Subscription Services in a manner in which system or network resources are denied to other Contractor clients, customers or account holders. This includes, but is not limited, to excessive memory usage and programs that consume excessive CPU resources.

(f) The Client will have password access to the VCMS through the Subscription Services. The Client agrees to be responsible for keeping all passwords secure and will immediately notify Contractor if a password is lost, stolen or compromised in any way. The Client shall be responsible for

all use of Subscription Services accessed through the Client's passwords. The Client's passwords are not transferable to any third party and are subject to any limits established by Contractor.

**5. Disclaimers and Acknowledgments**

(a) **The Internet**

(i) The Client acknowledges that, when using the Internet, the Client is using a completely different physical network than the Contractor communications network and different content than available on Contractor. The reliability, availability and performance of resources accessed through the Internet are beyond Contractor's control and are not in any way warranted or supported by Contractor. The Client acknowledges that safeguards relative to copyright, ownership, decency, reliability and integrity of content may be entirely lacking with respect to the Internet and content accessible through it. Contractor makes no warranty that any systems accessed will be free of computer viruses. The Client is responsible for making backup copies of its files. The Client assumes all risk and liability of its use of the Internet.

(ii) The Client specifically acknowledges that Contractor provides access to other systems not controlled by Contractor including, but not limited to, discussion groups, RSS Feeds, websites and databases, that may contain pictures and language intended for adult audiences. The Client further understands that Contractor is not responsible for any damages that may result from exposure to such material and the Client shall hold Contractor harmless from any damages that may result.

(iii) Contractor does not warrant (a) any connection to, transmission over, nor results or use of, any network connection or facilities provided under this Agreement or (b) any third-party applications and software obtained by, for, or on behalf of Client. **CONTRACTOR MAKES NO WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, OF MERCHANTABILITY OR FITNESS OF THE SUBSCRIPTION SERVICES FOR ANY PARTICULAR PURPOSE WHATSOEVER.** Contractor assumes no responsibility for any damages suffered by the Client, including, but not limited to, server down time, loss of data, loss of business, mis-deliveries, delays, non-deliveries, access speed, service interruptions of any kind, or to third-party applications and software used by Client. In no event, at any time, shall the aggregate liability of Contractor exceed the amount of fees paid by Client to Contractor and Contractor shall not be responsible for any lost profits or other damages, including direct, indirect, incidental, special, consequential or any other damages, however caused.

(iv) The Client acknowledges that the information available through the Internet may not be accurate. Contractor has no ability or authority over the material. In addition, Contractor has no liability for the quality, accuracy, or validity of the data/information delivered over the Internet. Use of information gathered through the use of Contractor services is at the risk of the Client.

(b) **Domain Name and Secure Digital Certificate**

If agreed to under this Agreement, Contractor will apply for a custom domain name of the Client's choosing. Contractor cannot guarantee the availability of any particular name. Client is responsible for all fees charged by the registrar (i.e. Verisign or Dotster) including setup and renewal fees. Client shall be responsible for all licensing fees, if any, including but not limited to secure digital certificate renewal fees. Contractor shall not be responsible for maintaining or renewing domain names, digital certificates, or any other third party registrations.

///



**6. Indemnification**

(a) Contractor will defend, hold harmless and indemnify Client from and against all liability costs and expenses including reasonable attorney fees resulting from claims of injury to person, damages to property, or monetary damages arising out of Contractor's negligence or intentional misconduct.

(b) The Client will defend, hold harmless and indemnify Contractor, its officers, directors, shareholders, employees and agents from and against all liability costs and expenses including reasonable attorney fees resulting from claims of injury to person, damages to property, or monetary damages arising out of the Client's negligence or intentional misconduct.

**7. Defaults**

The occurrence of any one or more of the following shall constitute an Event of Default under this Agreement:

(a) Any Misuse of Contractor resources that disrupts Contractor's business.

(b) The Client's breach of any representation, warranty, term or provision of this Agreement.

**8. Remedies**

(a) If Contractor discovers that the Client is displaying content that is in violation of any of the foregoing provisions, Contractor may discontinue or suspend access to the Client's Website without prior notice, until the violating item(s) have been resolved. However, the Client shall remain liable for all payments due under this Agreement as if access had not been interrupted;

(b) If an Event of Default occurs, Contractor may immediately discontinue or suspend access to the Client's Website without prior notice and may immediately terminate this Agreement. However, if access is only suspended, the Client shall remain liable for all payments due under this Agreement as if access had not been interrupted; and/or

(c) If an Event of Default occurs and remains uncured for at least ten (10) days after Contractor's delivery of written or email notice to Client, Contractor may immediately terminate Subscription Services and this Agreement.

**9. Documents & Data; Licensing of Intellectual Property**

This Agreement creates a non-exclusive and perpetual license for Client to copy, use, or modify for its own use, any and all copyrights, designs, and other intellectual property embodied in this website, which are prepared or caused to be prepared by Contractor under this Agreement ("Documents & Data"), to which Contractor retains ownership of all intellectual property rights. Notwithstanding anything to the contrary in any of the agreement documents, Client understands and agrees that Contractor shall retain all right, title, and interest to the Vision Content Management System™ (also known as the Vision Internet Content Management System, VCMT, VCMS and the Vision Content Management Tool), and Dynamic and Interactive Components.

**10. Other**

(a) The headings in this Agreement are intended solely for convenience and shall be given no effect in the construction or interpretation of this Agreement.

(b) The Client agrees that a failure to exercise or delay in exercising any right, power or privilege on the part of Contractor will not operate as a waiver or estoppel thereof.

(c) Neither the course of conduct between parties nor any trade practice shall act to modify the provisions of this Agreement except as expressly stated herein.

(d) This Agreement shall be governed by and construed in accordance with the laws of the United States of America, and the State of California. Any cause of action of the Client with respect to the services provided hereunder must be instituted within one year after the claim or cause of action has arisen or be forever barred. Further, jurisdiction and venue for any cause of action or claim with respect to the services provided hereunder shall be exclusively in the County of Los Angeles.

(e) Except for any injunctive relief or similar remedy, which may be sought in any court of competent jurisdiction, any controversy, dispute, claim or counterclaim, whether it involves a disagreement about this Agreement or its meaning, interpretation, or application; the performance of the Agreement; questions of arbitrability as to subject matter of the dispute; whether an agreement to arbitrate exists and, if so, whether it covers the dispute(s) in question; or any other question of arbitrability or form of disagreement or conflict among the parties to the Agreement, shall be submitted to final and binding arbitration at the request of either party, in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or the comparable rules promulgated by ADR Services or JAMS in Los Angeles, California. Each party shall be responsible for one-half of the costs for the arbitrator(s) and arbitration.

(f) Should a dispute, including but not limited to any litigation or arbitration be commenced (including any proceedings in a bankruptcy court) between the parties hereto or their representatives concerning any provision of this Agreement, or the rights and duties of any person or entity hereunder, the party or parties prevailing shall be entitled to attorneys' fees, expenses of counsel and court costs incurred by reason of such action.

(g) With the intent to be legally bound, each of the undersigned hereby covenants and acknowledges that he, she or it (i) has read each of the terms set forth herein, (ii) has the authority to execute this Agreement for such person or entity, and (iii) expressly consents and agrees that the person or entity upon behalf of which the undersigned is acting shall be bound by all terms and conditions contained herein.

(h) The parties have each been advised to seek independent legal counsel in entering into this Agreement and the transactions described herein. In the event a party chooses not to seek independent legal counsel, that party does so freely and knowingly and waives any such rights to counsel. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party.

(i) Any delay in the performance by either Party hereto of its obligations hereunder shall be excused when such delay in performance is due to any cause or event of any nature whatsoever beyond the reasonable control of such Party, including, without limitation, any act of God; any fire, flood, or weather condition; any computer virus, worm, denial of service attack; any earthquake; any act of a public enemy, war, insurrection, riot, explosion or strike; provided, that written notice thereof must be given by such Party to the other Party within ten (10) days after occurrence of such cause or event.

(j) This Agreement, including any attachments, is the entire, complete, final and exclusive

expression of the parties with respect to the Subscription Services and supersedes all other agreements or understandings, whether oral or written, or entered into between Client and Contractor prior to the execution of this Agreement related thereto. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

(k) It is understood and agreed that if any interpretation is to be made of this Agreement, the same shall not be construed for or against any of the Parties. If any provision of this Agreement is determined to be invalid, all other provisions shall remain in full force and effect.

(l) This Agreement may be executed in counterparts, each of which shall be an original and all of which together shall constitute one and the same Agreement. This Agreement becomes effective upon Contractor's receipt of an executed copy of this Agreement and receipt of any sums of money that are provided for herein.

(m) All notices under this Agreement shall be in writing and effective on the date of delivery if delivered by personal service, Federal Express, or facsimile; or effective three (3) days after deposit in first class U.S. mail, postage prepaid, to each party as follows:

(1) Client: Hanover Township

Address: \_\_\_\_\_

Attn: \_\_\_\_\_

Fax: \_\_\_\_\_

(2) Contractor:

2530 Wilshire Boulevard, 2nd Floor  
Santa Monica, California 90403  
Attn: Contract Administrator  
Cc: Rose De Vries  
Fax: (310) 656-3103

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the dates set forth next to their signatures below.

HANOVER TOWNSHIP

DATE: \_\_\_\_\_ By: \_\_\_\_\_  
Print Name \_\_\_\_\_ Print Title \_\_\_\_\_

VISION TECHNOLOGY SOLUTIONS, LLC  
DBA VISION INTERNET PROVIDERS

DATE: \_\_\_\_\_ By: \_\_\_\_\_  
David M. Nachman, Chief Executive Officer

**Exhibit A to Subscription Services Agreement**

Client and Contractor may have already entered into one or more separate agreements which specify (1) the inclusion of Included and/or Optional Interactive Components and Features and/or (2) browser compatibility, and/or (3) hosting provisions. To the extent that any prior agreement entered into by and between Contractor and Client conflicts with this Agreement, then the terms and conditions of this Agreement shall supersede, replace, and amend any and all conflicting provisions of such prior agreement.

**1. Included Interactive Components and Features**

The following are the initial Included Interactive Components and Features provided in Client’s project, subject to upgrades and revisions based on Contractor's then current Included Interactive Components listed on the Roadmap. Additional options may be available and can be added for an additional fee:

**SITE ADMINISTRATION AND SECURITY**

- Audit Trail Log
- Backend Content Title Search
- Backend Dashboard
- Broken Link Reporter
- Content Review and Publishing
- Component Manager
- Content Scheduling
- Context Sensitive Online Help
- Departmental Page Restrictions
- Document Central
- Drag and Drop Multiple File and Image Uploading
- Email Address Masking
- Enhanced User Interface
- Flexible Site Variable Settings
- Image Library
- Page Template Library
- Personal Toolbar
- Role-Based Security
- Scheduled Content Review
- SiteMaster™ Template Builder
- Submission Validation (reCAPTCHA)
- Recycle Bin
- Updated and Expired Content Reporting
- Web Traffic Statistics
- Widget-based Layout Options
- Workspace

**CONTENT EDITING**

- Advanced WYSIWYG Editor
- Search and Replace
- Spell Checker
- Style Gallery
- Table Wizard
- Undo/Redo
- User Commenting
- Version Control

**ADVANCED NAVIGATION MANAGEMENT**

- Automatic Breadcrumbs
- Connected Pages
- Content Categories
- Dynamic Drop Down Menus
- Error 404 (Page Not Found) Handling
- External Link Splash Page
- Navigation Control
- Navigation Redirect
- Page Linking
- Quick Links
- Single-Source Publishing
- Site Search (Google CSE)

- Friendly URL Redirect
- Sitemap Generator

## USER EXPERIENCE AND INTERACTIVITY

- Business Directory
- Business Submissions
- Community Spotlight
- Dynamic Calendar System
- Dynamic Homepage
- Event Registrations
- Event Submissions
- Facilities Directory
- Facilities Reservations
- Feedback Form
- Form Builder
- Frequently Asked Questions
- In-page Content Editing
- Job Application Manager
- Job Posts
- News
- Online Polls
- RFP Posts
- Rotating Homepage Banners
- Service Directory
- Single Sign On
- Staff Directory
- Sticky News
- Weather Update

## DEPARTMENT MANAGEMENT

- Department-Level Administration
- Department-Level Navigation
- Department-Level Sitemap

## OUTREACH, MEDIA, AND SOCIAL NETWORKING

- Audio and Video Embedding
- Bookmark and Share
- eNotification
- Emergency Alert (site wide)
- Facebook FeedReader™
- Forward to a Friend
- govTrack CRM™
- OneClick Social Networking™
- Photo Gallery & Slideshow
- RSS FeedReader™
- Twitter FeedReader™

## ACCESSIBILITY

- Automatic Alt-Tags
- Dynamic Font Resizing
- Dynamic Reader Download Links
- Google Translation Integration
- Printer Friendly Pages
- Table Accessibility Tools

## ADDITIONAL INTERACTIVE COMPONENTS AND FEATURES

- Extranet (Members Only)

## 2. Customizations

The following are customizations provided in Client's project: None.

ADDENDUM NO. ONE, dated \_\_\_\_\_, 2015 to the visionLive™ Subscription Services Agreement dated \_\_\_\_\_, for subscription services for Hanover Township (the "Agreement") between Vision Technology Solutions, LLC d/b/a Vision Internet Providers (the "Contractor") and Hanover Township (the "Township") (collectively, the "Parties").

The Agreement is hereby modified as follows:

1. Section 10.0 Other (d) is deleted in its entirety and the following is substituted therefore:

**10. Other**

(d) This Agreement shall be governed by and construed in accordance with the laws of the United States of America, and the State of Illinois. Further, jurisdiction and venue for any cause of action or claim with respect to the services provided hereunder shall be exclusively in the County of Cook, Illinois.

2. Section 10.0 Other (e) is deleted in its entirety and the following is substituted therefore:

**10. Other**

(e) Except for any injunctive relief or similar remedy, which may be sought in any court of competent jurisdiction, any controversy, dispute, claim or counterclaim, whether it involves a disagreement about this Agreement or its meaning, interpretation, or application; the performance of the Agreement; questions of arbitrability as to subject matter of the dispute; whether an agreement to arbitrate exists and, if so, whether it covers the dispute(s) in question; or any other question of arbitrability or form of disagreement or conflict among the parties to the Agreement, shall be submitted to final and binding arbitration at the request of either party, in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or the comparable rules promulgated by ADR Services or JAMS in Chicago, Illinois. Each party shall be responsible for one-half of the costs for the arbitrator(s) and arbitration.

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3. In the event of any conflict between the terms and conditions of the Addendum and the terms and conditions of the Agreement, the terms and conditions of the Addendum shall control.

Hanover Township

Vision Technology Solutions, LLC, d/b/a  
Vision Internet Providers

By: \_\_\_\_\_  
Brian P. McGuire, Supervisor

By: \_\_\_\_\_  
David M. Nachman, Chief Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

\_\_\_\_\_  
Its: \_\_\_\_\_