

**Hanover Township Senior Center
Lower-Level Multi-Purpose Room
Meeting of the Senior Citizens' Services Committee
May 13, 2024 – 1:00 PM**

Call to Order and Roll Call

Meeting was called to order by Chairperson Peggy Bucaro, at 1:00 PM. The roll call was conducted by Tom Lathara, Secretary.

Present: Peggy Bucaro, Larry Bretz, Lynn Nelles, Tom Lathara, Peggy Deyne, Naomi Walters-Lenoci.

Absent: Walter Gramiak

Present (Aging Services Team): Megan Conway, Marilyn Perri.

Public: Clint Baker, Charlize Younglove

Pledge of Allegiance

Chairperson Peggy Bucaro led the pledge of allegiance recitation.

Public Comments:

No public comments.

Reports

Chairperson's Report

Chairperson Peggy Bucaro thanked Mr. Walter Gramiak for his volunteering at Hanover Township Senior Committee over the past many years. Aging Services staff deserve congratulations for their continued service excellence, especially the number of meals served.

Treasurer's Report

Monthly report ending March 2024

Larry Bretz presented the monthly report ending March 2024.

Income - \$1,879.86 Expense - \$6,811.28

Net Income - \$ 4,931.42 Beginning Fund Balance - \$ 79,437

Ending Fund Balance - \$ 82,075

This accounts for 100 % of the fiscal year.

A motion was moved to approve the treasurer's report as presented, by Lynn Nelles and seconded by Naomi Walters-Lenoci. A roll call was taken by the secretary. All members present voted 'Ayes'. Motion carried.

Trustee Liaison's Report

The Trustee Liaison did not attend the meeting due to other commitments. In his absence, director Megan Conway informed of the Kite festival planned for May 18th.

Director's Report

Megan Conway provided the director's report

- Emergency service station tour and Heritage landing building.
- Special thanks to Devora and the team who organized the enjoyable Volunteer luncheon event. It is important that the volunteers record their hours in the system so that they can be included in the future events. Also, feedback about the event is also welcome for future events.
- Building a comprehensive calendar is in progress. This will help to better manage the events at the center more productively.
- Again special appreciation and thanks to Walter for his many years of service to the center and community. We wish him well in his future endeavors and excellent health.

- Regarding the budget for aging services, the current budget is balanced but in case of shortfall due to non-availability, property tax component will be used.
- The meal order intake process will be automated from June 1, 2024. This will reduce the manual entry errors. Federal reimbursement is only available for customers aged 60 years and above.

Unfinished Business

A number of fundraising ideas were discussed

- A year-long fundraising raffle, where a person purchases a \$20 tickets for monthly draws
- Merchandise shop via websites such as threadlist.com
- Give away a free lunch at the cafe for every \$40 purchase from the gift shop.

Staff Recognition

Caleb Hansen is recommended for June 2024.

New Business

Minutes

Chairperson Peggy Bucaro, presented the last meeting minutes for discussion and approval. A name correction on page 19, Clint instead of Clink is noted. A motion was moved to approve the April 8, 2024, regular meeting minutes by Larry Bretz seconded by Naomi Walters-Lenoci. A roll call was taken by the secretary. Thomas Lathara abstained. All other members present voted 'Ayes'. Motion carried.

Other Business

Page 21: Process for submission of scholarship/social services request. The statement 'The maximum scholarship per client is \$50 per fiscal year' is modified and approved to read 'The maximum scholarship per client is \$100 one-time in a fiscal year'.

Election of office bearers for 2024-25

President: Peggy Bucaro, proposed by Naomi Walters-Lenoci seconded by Peggy Deyne.
All voted 'Aye': Peggy Bucaro was elected as President.

Vice President: Naomi Walters-Lenoci, proposed by Peggy Deyne, seconded by Lynn Nelles.
All voted 'Aye': Naomi Walters-Lenoci was elected as Vice President.

Treasurer: Larry Bretz, proposed by Lynn Nelles, seconded by Naomi Walters-Lenoci.
All voted 'Aye': Larry Bretz was elected as Treasurer.

Secretary: Peggy Deyne, proposed by Larry Bretz, seconded by Lynn Nelles.
All voted 'Aye': Peggy Deyne was elected as Secretary.

There was no other business on the agenda to transact at this time.

A motion was moved to adjourn the meeting by Larry Bretz and seconded by Lynn Nelles. A roll call was taken by the secretary. All members present voted 'Ayes'. Motion carried.

The meeting adjourned at 2:30 PM.

The next meeting is scheduled for Monday, June 10, 2024.

Respectfully Submitted,

Thomas Lathara,
Secretary