



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.  
Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.  
Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Youth and Family Services Director Tina Houdek, Deputy Administrator Kristin Vana, Assistant to the Administrator Hailey Matich, Administrator James Barr, Emergency Services Director Mike Crews, Mental Health Board Manager Amanda Teachout, Management Intern Muhammed Yahya, and Attorney Mark Kimzey. Also present was Mr. James Thomas and his family of Elgin.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentation: The Board welcomed veteran PO1 James Norman Thomas who served in the U.S. Navy from 1965 to 1997. His name will be placed on the Honor Roll plaque and recorded in the Clerk's office.
- V. Reports:
  - A. Supervisor's Report: Supervisor McGuire reported that he would be appearing at a public aid appeal hearing in March. These hearings, held in Cook County, are for when an individual is denied GA assistance
  - B. Clerk's Report: Clerk Dolan Baumer offered no report.
  - C. Assessor's Report: Assessor Moinuddin was not present.
  - D. Department Reports: Reports were submitted to the Board for review; highlights included Director Kuttentberg reporting that SB2704 for a state income tax credit for emergency unit volunteers is moving forward, as is the Open Meetings Act amendment to allow training for officials by the Township. He will meet with Congressman Krishnamourthi regarding funding for the Rorhssen Road Bridge project. He reminded the Board that the Supervisor's Service Awards applications are available. Customer service training was recently held by HR Manager Suzy Callahan. Hanover Landing is continuing to offer onsite services in conjunction with UP Housing, reported Deputy Vana. Manager Teachout reported that all 2024 contracts for Mental Health Board funding are out for signature. Chairperson Biesadecki has visited Hanover Landing recently. Aging Services Director Conway reported that a panel discussion would be held on International Women's Day on March 8. The art exhibit would be held in March with an artists reception on March 4. There is an ongoing search for a bus driver. The bilingual therapist, Yvonne Ines, started today in Youth and Family Services, reported Director Houdek. The department is looking into expanding the masters level intern program to include summer and fall internships. Several internships are now available. Hoppin' for Hanover would be held on March 16. She asked that the Board please mark their calendars for March 16 for the Student Government Day. The Committee on Youth Celebration of Leadership event would be held on March 21. Director Imperato reported that the food pantry is experiencing ongoing high usage from our residents, but that donations from our partners has decreased. The "shop the dock" program where residents may shop from the food bank dock and take unlimited quantities of available product. The job fair is scheduled for March 27 and already there are 57 employers registered and only 13 spots remaining. Heath Health month is being recognized in February by the department of Community Health, reported Director Smith. March is colon cancer awareness month and screenings would be available. Nurse Kramer would be offering puberty education at several U-46 elementary schools in March, and he will be offering veterans screenings and fall prevention and risk education during March, as well. Director Crews reported

that the unit has been recertified as Storm Ready. He met with the Emergency Services Director from Maine Township to share information. The goal is to have thirty members in the unit by the end of March. FEMA planning sessions would be held in March. He has been invited to showcase the unit at an open house for students at Harper College. Director Hanson reported that additional final items with the emergency services station are being address, including the storm water drainage system, final tests on the back up generator. Manager Nelson would be meeting with the Village of Bartlett to seek permits for the senior center RTU replacements and the secondary house on the adjacent property. The department applied for a grant from Loews Hometown. Both boilers failed at the senior center last week; repairs were made; and insurance claims were filed. The installation of a fire hydrant at the emergency services station is scheduled for early March. The Assessor reported, through Administrator Barr, that the senior tax exemption requests need to be filed by the second week in march. Immanuel United Church leadership requested that Hanover Township pause the cemetery transfer for about 18 months while they get their finances in order. The Board concurred with this pause. The March 5 meeting will have the many Mental Health Board contracts up for review, as well as discussion on the GA for designated spends, the strategic plan final year extension and future plans. Attorney Kimzek reported that the PLAW, discussed by this Board earlier this year, has still not been finalized with the Joint Commission on Administrative Rules (JCAR), but that final rules should be available by the second Board meeting in March.

V. Bill Paying: Mr. Barr presented the bills for payment from February 6, 2024 through February 19, 2024 as follows:

|    |                     |                     |
|----|---------------------|---------------------|
| a. | Town                | \$52,981.46         |
| b. | Senior Services     | 25,914.09           |
| c. | General Assistance  | 3,94.42             |
| d. | Road Maintenance    | 16,704.90           |
| e. | Mental Health Board | 13,868.18           |
| f. | Vehicle             | 2,767.00            |
| f. | Capital             | <u>13,921.73</u>    |
|    | Total               | <u>\$130,098.78</u> |

A motion was made by Trustee Martinez and seconded by Trustee Essick, to approve payment of the bills as presented from February 6, 2024 through February 19, 2024. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Motion carried. None. Motion carried and the bills will be paid.

VI. Unfinished Business: No other business was discussed.

VII. New Business:

- A. Board Meeting Minutes of February 6, 2024: Clerk Dolan Baumer presented the Board meeting minutes of February 6, 2024 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of February 6, 2024 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- B. Fiscal Year 2025 Tentative Budget and Appropriations Ordinance: Trustee Martinez moved that the Board approve ordinance #022024 the Fiscal Year 2025 Tentative Budget and Appropriations ordinance. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- C. Consideration of the Hanover Township Strategic Plan Update: Management Intern Yahya led the Board in a discussion of the multi-year strategic plan through today in preparation of our future planning sessions. At the conclusion, Supervisor McGuire thanked Intern Yahya, and asked staff to prepare a report on the utilization of the youth center at the Izaak Walton Center after our first two years of it serving youth there.

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- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Clerk Dolan Baumer reported that March 1 is the last date that residents can present items to be included in the Annual Town Meeting agenda for the April 9 meeting. The agenda would be discussed at the next Board meeting.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:42 p.m. was made by Trustee Beattie and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer  
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs