



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick and Martinez, and Supervisor McGuire. Trustee Noyola was absent, representing the Board on the Mental Health Board this evening during the funding allocations meeting.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Deputy Chief Lonnie Williams, Youth and Family Services Director Tina Houdek, Assistant to the Administrator Hailey Matich, Administrator James Barr, Emergency Services Deputy Chief Lonnie Williams, and Attorney Mark Kimzey. Also present were representatives from St. John the Evangelist Catholic Church, Streamwood High School NHS students, the Trustee Lisa Gutierrez from the Village of Hanover Park, former Trustee Mary Alice Benoit.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentations:
 - A. The Board welcomed veteran SP4 Matthew Macaluso into the Hanover Township Veterans Honor Roll. Mr. Macaluso, a resident of Schaumburg, served in the Army from 1966 to 1968 and received the National Defense and Sharpshooter medals.
 - B. For her service to Hanover Township in recognition of the leadership on the Mental Health Board and committee that developed the Hanover Landing project, the Board recognized former Trustee Mary Alice Benoit of Bartlett.
 - C. Christmas programs at Hanover Township were made possible by the parishioners of St. John the Evangelist Catholic church. The Board also accepted a check on behalf of St. John's parish for the Township Foundation. The Board recognized their support.
 - D. Streamwood High School National Honor Society students were recognized as strong supporters and helpers during the 2023 toy distribution at Hanover Township. Thank you also goes to Trustee Beattie for helping organize this fantastic group.
 - E. Thanks were given by the Board of Hanover Township to the Village of Hanover Park for their contributions to the Hanover Township food pantry donations.
 - F. This is Human Trafficking Prevention Month and Trustee Beattie moved to approve the resolution to recognize the month in Hanover Township; the motion was seconded by Trustee Martinez and followed by a roll call vote: Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that Hanover Township hosted a delegation from Leyden Township who was specifically interested in Human Services and our food pantry operations. Thanks to Director Kuttentberg for the recent ribbon cutting ceremony organization. MTA is helping move forward a bill to offer volunteers tax credits; it is gaining favor in Springfield (SB4419).
 - B. Clerk's Report: Clerk Dolan Baumer reported that the Township Officials of Cook County Clerks Association would meeting next Thursday, February 1 at L Woods of Niles. All are

welcome to join this meeting where we will host Cook County Clerk Karen Yarbrough.

- C. Assessor's Report: Assessor Moinuddin reported that property tax bills are due March 1.
- D. Trustee Committee Liaison Reports: No reports were offered.
- E. Department Reports: Reports were submitted to the Board for review; highlights included Director Kuttentberg reporting that the spring legislative session is working on many bills that we should start seeing soon. The department's ECC intern will stay through the spring. The Emergency Services station ribbon cutting would be held on February 3. Hoffman Estates would be hosting the annual community update next month. Assistant to the Administrator Matich reported that finalized budget modifications documents were received from DCEO, allowing the Township to submit additional funds for both state grants for the Emergency Services station for the state grants have been submitted. The final report for the \$500,000 grant requesting the remaining \$390,000 for reimbursement was submitted, and she submitted a report for the \$1,500,000 state grant requesting \$666,190 for reimbursement. Remaining balance would be \$109,673 that is under review, gathering documentation to submit for the total amount. Once received, the final amount would be \$1,890,327 between the two grants. Director Imperato was recognized for 20 years with the Township at the recent Employee Awards Recognition. Case Manager Kelly Corona received Rookie of the Year, Social Services Manager Diana Gomez received the Trish Simon Core Values award, and Assistant to the Administrator Hailey Matich received the Excellence in Service Award. Director Conway reported that AARP tax assistance is ongoing through mid-March. Ms Danielle Edwards has separated from the Township, and a search is underway to fill that position. Director Simon reported that February is heart health month and the department would be offering cholesterol and stroke screenings. Director Houdek reported that Open Gym served 147 unduplicated children during the recent Open Gym break. Sports leagues with the Streamwood Park District begin on February 5. Winter/spring tutoring begins on February 6. Parent map starts February 14 both in English and Spanish with child care available. Hoppin' for Hanover is being planned. Ms Yvonne Ines has been hired on as bilingual therapist. Marianna Herrera is back from her recent accident. Director Imperato thanked Trustee Beattie, Streamwood High students, the Knights of Columbus Mary's Millennium Council and Trustee Lisa Gutierrez of Hanover Park for her support of the Township holiday programming. Thanks also to other Township departments for their support, Thanks to Carl Imperato, and Luis Solrzano for work the bike tent during the distribution. VSO Orozco and she would be attending the VFW 5151 meetings to introduce the veterans programs at Hanover Township. The annual job fair is scheduled for March 27 at the Senior Center, with special times for veterans only from 11-11:30 a.m.. Emergency Services Deputy Chief Williams reported that the unit assisted at a fire in Schaumburg in sub-zero temperatures. After it was cleared, the SFD invited the unit members to the fire house for a dinner. The unit participated in area fire hydrant thawing. Two interested individuals, since the beginning of the year, have been invited to join the unit. Director Hansen reported that 600 hours of road salting and shoveling/plowing have been done by the Facilities and Road Maintenance department. He thanked his full and seasonal staff members on their dedication to keeping the roads and walkways safe for our Township employees and residents. Holiday decorations are coming down this week. The Township received the final occupancy certificate from the Village of Bartlett for the Emergency Services station. There are a few remaining issues that are currently being addressed. The Supervisor thanked FARM for their support on behalf of the Board during the Christmas programming. Administrator Barr reported that all facilities have operated while other government offices have closed during the recent cold snap. The Finance Committee would meet on February 6. Mr. McGuire congratulated Director Smith on finishing the first semester of her master's program. Thanks to all staff for keeping us open and able to operate.

- V. Bill Paying: Mr. Barr presented the bills for payment from December 19, 2023 through January 22, 2024 as follows:

a.	Town	\$106,6922.54
b.	Senior Services	59,374.43
c.	General Assistance	17,227.68
d.	Road Maintenance	50,507.16
e.	Senior Citizens Svcs.	580.65
e.	Mental Health Board	41,453.63
f.	Vehicle	300.00
f.	Capital	<u>52,354.59</u>
	Total	<u>\$328,490.68</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick, to approve payment of the bills as presented from December 19, 2023 through January 22, 2024. Roll call: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Motion carried. None. Motion carried and the bills will be paid.

- VI. Unfinished Business: No other business was discussed.

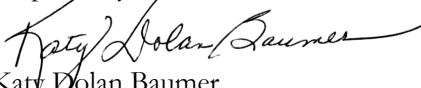
- VII. New Business:

- A. Board Meeting Minutes of the rescheduled meeting of December 19, 2023: Clerk Dolan Baumer presented the rescheduled Board meeting minutes of December 19, 2023 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of December 19, 2023 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution to approve a Subrecipient Agreement with Cook County for American Rescue Plan Act Funds: Trustee Essick moved that the Board approve resolution 012324, a subrecipient agreement with Cook County for American Rescue Plan Act funds; Trustee Beattie seconded the motion. Administrator Barr discussed the purpose of this fund and the intention of staff with regard to it noting that the grant is for \$630,000 toward the bridge replacement project. This would go toward phase I of the project for the bridge over Poplar Creek; MFT funds and other sources would go toward this \$5 million project to be completed over five years. Roll call: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor asked that staff prepare a presentation of the proposed bridge project for an upcoming Board meeting.
- C. Resolution to approve a Professional Services Agreement with Hitchcock Design Group for Tiknis Campus Expansion Reserve Design Services: Trustee Martinez moved that the Township Board approve resolution 0123241 approving of a professional services agreement with Hitchcock Design Group for Tiknis Campus expansion reserve design services; Trustee Beattie seconded the motion. this agreement is for phase II of the Tiknis expansion for the grounds redesign. The Township will apply for an OSLAD grant to supplement the project. Roll call: Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to approve a Professional Services Agreement with Berna Architects & Design for Architect Services at 310 S. IL Route 59, Bartlett IL: Trustee Martinez moved to approve resolution 0123242 for and agreement for professional services with Berna Architects & Design for architect services at 310 S. IL Route 59, Bartlett, IL; Trustee Beattie seconded the motion. Administrator Barr briefed the Board on the details of the agreement, saying that this agreement is for design services on the main house on the Tiknis expansion area, known as 310 S. IL Route 59, which will be converted into an office and station for the Facilities and Road Maintenance department. We are waiting to hear back from the Village of Bartlett on permitting. Roll call:

Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

- E. Resolution to Approve a Professional Services Agreement with Oxford Engineering for Mechanical and Plumbing Engineering at 310 S. IL Route 59, Bartlett IL: Trustee Essick moved to approve resolution 0123243 approving of a professional services agreement with Oxford Engineering for mechanical and plumbing engineering at 310 S. IL Route 59, Bartlett IL; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
 - F. Resolution to Approve a Professional Services Agreement with Hansen Palmer Associates for Electrical Engineering at 310 S. IL Route 59, Bartlett IL: Trustee Beattie moved to approve resolution 0123244 approving of a professional services agreement with Hansen Palmer Associates for electrical engineering at 310 S. IL Route 59, Bartlett IL; Trustee Essick seconded the motion. Administrator Barr briefed the Board on the details of the agreement. Roll call: Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
 - G. Consideration of a Lease at 218 S. Main Street, Bartlett IL: The Bartlett Volunteer Fire Department is happy to renegotiate the rental lease with the Township for one half of the 2023 amount charged. The space would be for storage of equipment. The Township would agree to maintain internet ability. Administrator Barr would work with legal to amend the lease and present it to them.
- IX. Executive Session: No motion to go into Executive Session was made.
 - X. Other Business: Administrator Barr reported that the Bartlett October Fest organization met and thanked Hanover Township for offering space to host the Fest this year; final action pending.
 - XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:54 p.m. was made by Trustee Beattie and seconded by Trustee Essick, followed by a roll call vote. Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs