

RESOLUTION 101723

A RESOLUTION  
TO APPROVE DESTRUCTION OF VERBATIM RECORDS OF  
CLOSED SESSION MEETINGS

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WHEREAS, pursuant to the Open Meetings Act (the "Act"), 5 ILCS 120/1 et seq., the Supervisor and Board of Trustees (collectively, the "Board") of Hanover Township (the "Township") must keep written minutes of all their meetings, whether open or closed; and

WHEREAS, the Act requires the Board to keep a verbatim record of all their closed meetings in the form of an audio or video recording, and the Township Clerk has kept such records as required by the Act; and

WHEREAS, the Act provides that the verbatim record of a closed meeting may be destroyed no less than eighteen (18) months after the completion of the meeting recorded, but only after: (1) the *Board approves the destruction of a particular recording; and (2) the Board approves minutes of the closed meeting that meet the requirements of the Act; and*

WHEREAS, no less than eighteen (18) months have passed after the completion of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A; and

WHEREAS, the Board has approved minutes of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A that meet the requirements of the Act; and

WHEREAS, the Board has determined that the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A are authorized for destruction in accordance with the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: APPROVAL. The destruction of the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A is hereby approved, and the Township Clerk is authorized and directed to destroy the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A within seven (7) days following the approval of this Resolution.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE: Supervisor McGuire and Trustees Beattie, Essick, Martinez, and Noyola


AYES: 3 *Supervisor McGuire and Trustees Essick and Martinez*


NAYS: 0

ABSENT: 2 *Trustees Beattie and Noyola*

PASSED: October 17, 2023

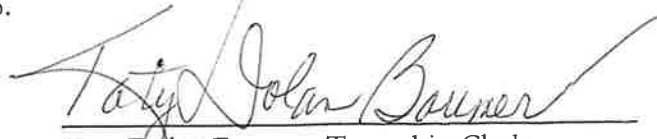
APPROVED: October 17, 2023

  
Brian P. McGuire, Township Supervisor

ATTEST:  
  
Katy Dolan Baumer, Township Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution 101723 enacted on October 17, 2023, and approved on October 17, 2023, as the same appears from the official records of Hanover Township.

  
Katy Dolan Baumer, Township Clerk

**EXHIBIT A**

**Schedule Of Closed Session Meetings  
For Which Destruction of Verbatim Records Is Authorized**

<b>2022</b>
03/22/22
<b>2021</b>
10/04/21
09/21/21
02/16/21
01/05/21
<b>2020</b>
08/18/20
08/04/20
07/21/20
07/07/20
06/16/20