

RESOLUTION NO. 0912231

**A RESOLUTION TO APPROVE THE TOWNSHIP
EMPLOYEE SOCIAL MEDIA POLICY**

WHEREAS, the Supervisor and Board of Trustees of Hanover Township (the "Board") sets the personnel policy for the employees of Hanover Township; and

WHEREAS, the Board has adopted the "Hanover Township Personnel Policy," as amended by Hanover Township Resolution #121512-2, to codify the personnel policy for the employees of Hanover Township; and

WHEREAS, the Board deems it appropriate from time-to-time to conduct an analysis of the Hanover Township Personnel Policy and revise the Hanover Township Personnel Policy, *inter alia*, to comply with current employment laws, statutes, regulations, and ordinances; and

WHEREAS, the Board has reviewed the Hanover Township Personnel Policy and deems it necessary and appropriate to approve the Township Employee Social Media Policy policy contained therein to outline the rules and procedures related to Township employees' personal use of social media as well as guidelines for work related to official Township social media; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: ADOPTION. The Employee Social Media Policy contained in the Hanover Township Personnel Policy, as provided herein, is hereby adopted and approved.

SECTION THREE: DIRECTION TO STAFF. The Township Administrator, or his designee, is hereby directed to delete the stricken text (indicated textually in the same manner as the following example: "~~stricken text~~") from, and to add the underlined text (indicated textually in the same manner as the following example: "underlined text") to, the Hanover Township Personnel Policy, as follows.

A. With respect to Article XII, Section C, of the Hanover Township Personnel Policy:

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE: Supervisor McGuire and Trustees Beattie, Noyola, Essick, and Martinez

AYES: 5 *Supervisor McGuire and Trustees Beattie, Essick, Noyola and Martinez*

NAYS: 0

ABSENT: 0


PASSED: September 12, 2023

APPROVED: September 12, 2023




Brian P. McGuire, Township Supervisor

ATTEST:


Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 0912231 enacted on September 12, 2023, and approved on September 12, 2023, as the same appears from the official records of Hanover Township.


Katy Dolan Baumer, Township Clerk