



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
August 15th, 2023
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – A1C Joseph Rocha
 - B. Swearing In of Emergency Services Officer Geri Wittenberg
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of August 1, 2023
 - B. Resolution Honoring the 34th Anniversary of the Children’s Advocacy Center of North and Northwest Cook County
 - C. Resolution to Approve an Agreement between Hanover Township and James Barr
 - D. Appointment of Savannah Widmann to the Committee on Youth
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**



HANOVER TOWNSHIP

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: JOSEPH ROCHA

ADDRESS: 1101 W BARTLETT RD - APT 326

CITY/ZIP CODE: BARTLETT IL, 60103

PHONE #: CELL-224-655-9746 / LANDLINE-630-540-3062

DATE OF BIRTH: 12-10-1934

BRANCH OF SERVICE: US AIR FORCE

HIGHEST RANK ATTAINED: AIRMAN FIRST CLASS

YEARS OF SERVICE: FROM 4 OCT 1955 TO 3 OCT 1959

MEDALS AWARDED OR OTHER CITATIONS:

NONE

INJURIES: NONE

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES



Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Passports</i>	374	296	1,453	1,279
Photo fees	\$3,680	\$2,930	\$15,140	\$12,860
Fee deposits	\$13,450	\$11,020	\$54,890	\$48,670
<i>Fishing/Hunting licenses</i>	7	2	35	26
<i>Handicap Placards</i>	11	21	58	92
<i>Vehicle Sticker Renewals</i>	36	31	129	136
<i>Human Resources Requests</i>	119	134	525	534
<i>New Employee Orientations</i>	4	1	22	20
<i>Technology work orders</i>	51	41	266	188
<i>Resident Contacts</i>	1,631	2,450	8,290	8,090
<i>Percent of Budget Expended (100% of year)</i>	5.6%	8.3%	25.7%	22.4%

Department Highlights

- Assistant Township Administrator Vana, Administrative Specialist Matich and Resident Services Assistant Imperato met with Director Hanson to review and discuss the renovation of the copy room in Town Hall. Current use of the space was reviewed to identify helpful modifications to be included. The renovation will allow the space to become more user friendly with updated finishes.
- Assistant Township Administrator Vana, Human Resources Manager Callahan and Administrative Specialist Matich completed first round interviews for the Disability Services Coordinator position early in the month. Second round interviews were conducted by Township Administrator Barr, Assistant Township Administrator Vana, Community Health Director Smith, and Aging Services Social Services Manager Gomez. Melisa Metsig will begin as the part-time Disability Services Coordinator at Hanover Landing on August 28.
- Assistant Township Administrator Vana continued work on the Department of Commerce and Economic Opportunity (DCEO) state grant requirements. After submitting a reimbursement report in early June, DCEO approved another payment of \$327,963.00. Payment is expected to arrive in early August.
- Assistant Township Administrator Vana worked with Thomas Engineering Project Manager, Mary Cave, to ensure budget modification worksheets for both state grants were accurate based on previously incurred and anticipated construction costs. The budget modification for the \$500,000 grant has been reviewed and sent back to DCEO for processing. The budget modification for the \$1,000,000 state grant is under review with DCEO and anticipated to be approved for processing in early August. Once both budget modifications are approved the Township can move forward with drawing the remainder of both state grants.
- Human Resources Manager Callahan completed 4 new hire orientations: Danielle Edwards (Aging Services), Thomas Walla (F&RM), and Katia Muñoz and Melissa Pazen (YFS).
- Human Resources Manager Callahan, Nutrition Manager Perri, and Nutrition Coordinator Harvey participated in first round interviews for the Nutrition Assistant position.
- Human Resources Manager Callahan participated in the Metropolitan Township Association’s (MTA) virtual training “Recruitment and Retention in a Competitive Environment” on July 19.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Programming Division</i>				
Planned programs	248	254	1,000	952
Participants	1,597	1,434	6,539	5,809
Participants (unduplicated)	558	543	1,020	835
Wait listed (unduplicated)	0	14	104	46
New volunteers	2	5	8	17
Total volunteers (unduplicated)	138	118	174	158
Volunteer hours reported	1,848	1,356	7,249	5,382
<i>Nutrition Division</i>				
Meals Served	2,239	1,437	7,928	5,974
Meals delivered by volunteers	3,004	3,070	11,390	12,042
Clients Served (unduplicated)	707	N/A	1,118	N/A
<i>Social Services Division</i>				
Clients served (unduplicated)	127	169	464	553
Clients served (duplicated)	163	263	837	1,106
Energy Assistance	6	11	81	67
Prescription drugs & health insurance assistance	88	98	391	403
Social Service programs	10	13	42	46
Social Service program participants	134	130	479	447
Lending Closet transactions	165	135	555	484
Home Services direct care hours	14	N/A	165	N/A
<i>Transportation Division</i>				
One way rides given	1,147	851	4,436	3,748
Clients served (unduplicated)	175	108	321	175
New riders	36	13	321	175
Unmet requests for rides	28	33	121	62

Department Highlights

- Full-Time Bus Driver Danielle Edwards joined the department on July 21.
- Director Conway attended the Mental Health Board Funded Agency meeting on July 21.
- Over 50 people attended the department’s annual summer party on July 27 and enjoyed a three-course meal, live entertainment, and dancing.
- Department staff and program participants walked in the Streamwood Summer Celebration Parade on July 29. The float’s theme of a 50’s Diner won “Best Theme” by the Village of Streamwood.
- An Elgin Community College Student Worker joined the Social Services Division July 31 and will provide administrative support for eight weeks.
- New weekly classes for Meditation and Senior Exercise launched in July.
- Visual Arts Instructor Kay and Ceramics Instructor Krall completed preparations for the newly rebranded HT Creates Art Exhibit. The exhibit will run August 1 – 30.
- Social Services Specialist Robles began maternity leave August 4 and returns November 6.
- Director Conway was invited to participate in a work group with the Administration for Community Living, Office of Nutrition and Health Promotion Programs to shape quality standards nationwide.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Administration</i>				
Office visits	209	504	1,727	841
Building permits processed	124	198	1,002	1,626
Change of Name	1	0	45	6
Property tax appeals	0	374	173	374
Certificates of Error	8	53	327	143
Property location updates	0	0	0	0
Sales Recording	0	0	435	258
New owner mailing	0	0	208	719
<i>Exemptions</i>				
Homeowner exemptions	11	8	232	53
Senior homeowner exemptions	9	24	188	70
Senior Freeze exemptions	22	19	818	89
Disabled Veteran exemptions	25	5	115	30
Disabled person exemptions	4	5	54	35
Miscellaneous exemptions	0	0	11	3

Department Highlights

- The total number of email addresses on the Assessor’s Office contact list is now 3,622 after 8 new contacts were added in July.
- Taxpayers were assisted in filing 71 Exemptions as well as 8 Certificates of Error in July.
- Interim Chief Deputy Assessor Silverstein met with Social Services Manager Gomez on July 13 to discuss how the Assessor’s Office can better serve the seniors residents of Hanover Township.
- During the third week of July, Assessing Specialist Cedillo traveled to Springfield to continue classes for her Certified Illinois Assessing Officer (CIAO) designation, completing and passing her exam for Introduction to Mapping presented by the Illinois Department of Revenue.
- Interim Chief Deputy Assessor Silverstein attended the Cook County Township Assessors’ Association meeting on July 28. The Cook County Assessor’s Office stated that the electronic filing deadline for exemptions will be moved up to August 4 and an email advising of the updated deadline was sent to taxpayers. The Cook County Board of Review stated that pre-filing for the Board of Review appeals would begin in September.
- Interim Chief Deputy Assessor Silverstein volunteered at the Hanover Township booth at the Streamwood Summer Celebration July 29.
- Pursuant to changes in the Illinois Statute 5 ILCS 312/3-102(k) biometric data (thumbprints, etc.) or special electronic equipment will no longer be required for notary services, staff in the Assessor’s Office are now able to notarize most deeds and documents of conveyance.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor’s Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Website Visits (total)</i>	5,541	13,366	28,191	29,271
<i>Website Visits (unique)</i>	5,225	5,469	26,551	22,084
<i>Facebook Followers (new and total FYTD)</i>	53	40	5,587	5,109
<i>Facebook Reach</i>	17,651	36,108	95,150	73,289
<i>Twitter Followers (new and total FYTD)</i>	3	0	1,415	1,375
<i>Twitter Impressions (new and total FYTD)</i>	5,546	7,817	22,045	35,637
<i>YouTube Views</i>	189	3,012	1,071	12,043
<i>Media Releases</i>	6	4	21	15

Department Highlights

- Director Kuttenberg joined Supervisor McGuire in attending the Mike Gaeta Street Dedication in Haverford Place on July 11 with Village of Hoffman Estates elected officials.
- Director Kuttenberg joined Supervisor McGuire and Township Administrator Barr in attending the quarterly meeting of the Metropolitan Township Association on July 12 at Elk Grove Township.
- Director Kuttenberg responded to the Elgin tornado incident on July 12 in west Elgin to capture photos of the Emergency Services Unit’s assistance.
- Director Kuttenberg chaired and hosted the July 13 meeting of the Township Communicators of Illinois in Downey Hall. Director Kuttenberg presented on strategies for building relationships with legislators and elected officials to leverage communications opportunities.
- Director Kuttenberg coordinated and attended the July 13 concert in the Izaak Walton Reserve featuring Rosie and the Rivets.
- Office of Community Affairs intern Ashley Przybylski attended the annual summer picnic of the Blackhawk Residents Association on July 16 at New Covenant Fellowship Church in Elgin.
- Director Kuttenberg joined Supervisor McGuire in meeting with Senator Castro on July 21 to discuss legislative and funding priorities.
- Director Kuttenberg joined Township Administrator Barr in meeting with Representative Moeller on July 26 to discuss legislative and funding priorities.
- Director Kuttenberg, Emergency Services Director Crews and Facilities and Road Maintenance Director Hanson met with representatives of the Cook County Sheriff’s Office on the Tiknis Campus for a site visit for an upcoming program.
- Director Kuttenberg joined Supervisor McGuire in a meeting with Representative Hirschauer on July 28 to discuss legislative and funding priorities.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Appointments</i>				
ProTimes	7	5	27	22
TB skin test	1	2	9	8
Cholesterol	2	3	16	48
Pharmaceutical Assistance Programs	0	1	0	1
Miscellaneous labs	4	15	24	39
Wellness Screening (BP, diabetes, anemia)	29	27	129	229
Other*	71	87	230	340
<i>Clinic Clients</i>				
Senior Center/ home visits	90	103	327	487
Astor Avenue	15	24	45	77
Offsite clinics	10	15	59	82
Total clients (unduplicated)	39	44	192	320
<i>Public Education & Health Promotion</i>				
Media coverage	1	0	2	5
Informational seminars/Program	5	5	18	20
Program Participants*	192	73	567	581
<i>Primary Care Provider Support</i>	0	2	4	4

* Statistics includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Community Health Director Smith and Community Health Nurse Kramer provided 12 home visits for residents in the month of July.
- Community Health Director Smith and Community Health Nurse Kramer facilitated a weekly series of Wits Workout, a brain fitness program that focuses on socialization for older adults, throughout the month of July.
- The Elgin Wayside Center attended the Wrap Group on July 6 and educated Township employees on the programs and services they provide for residents experiencing homelessness.
- Community Health Director Smith and Community Health Nurse Kramer met with employees from various shifts at Streamwood Fire Department to discuss collaboration and referral efforts for residents with complex medical conditions on July 13, 18, and 20.
- The Office of Community Health hosted Life Line Screening, which provided low-cost cardiovascular screenings for 71 participants on July 25.
- Community Health Director Smith and Community Health Nurse Kramer attended the Northwest Municipal Nurses Meeting at the Village of Arlington Heights on July 25 and attended a Narcan training from the organization Live4Lali.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on July 26, resulting in the collection of 25 lifesaving units of blood.
- Community Health Nurse Kramer visited the Chicago Dental Society Foundation Clinic in Wheaton on July 26 to learn about the dental services and resources this free clinic provides for eligible residents.

*Office of Community Health Mission Statement:
Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Hours</i>				
Volunteer Detail Hours	732	875	1,639	3,395
Volunteer Work Hours	409	102	1,416	419
Volunteer Training Hours	93	100	395	797
<i>Total Volunteer Hours</i>	1,234	1,077	2,216	4,611
<i>Details</i>				
Emergency Call Outs	26	17	86	49
Safety Patrols	0	1	6	5
Township Sponsored Events	9	2	16	4
Other Community Events	0	0	0	0
Miscellaneous	3	0	3	0
<i>Total Details</i>	39	20	111	58

Department Highlights

- HTES participated in the Bartlett, Elgin, Streamwood, and Hoffman Estates parades throughout July.
- HTES responded to a structural fire in South Elgin on July 1.
- HTES responded to an accident with extrication in Hanover Park on July 3.
- HTES responded to a structural fire in Hanover Park on July 4.
- HTES provided weather spotting for various storm fronts around the Township on July 5, 12, 14, and 28.
- HTES responded to a residential pump out in Hanover Park on July 7.
- HTES responded to a structural fire in Carpentersville on July 8.
- Director Crews met with the Hoffman Estates Fire Department Command staff to inform the staff on HTES program offerings on July 10.
- HTES responded to structural fires in South Elgin and West Dundee on July 12.
- HTES provided damage assessment, lighting, and drone surveillance in Elgin during a tornado event on July 12.
- HTES provided support to the Izaak Walton Reserve concerts in the reserve on July 13.
- HTES responded to a fatal vehicle accident in Elgin July 13, providing lighting and traffic support.
- Director Crews met with the Pingree Grove Fire Department Command staff to inform the staff on HTES program offerings on July 14.
- HTES responded to a structural fire in Schaumburg on July 14.
- HTES provided traffic management at E. Sterns in Bartlett on July 14.
- HTES responded to a structural fire in Hoffman Estates on July 14. HTES Officers filled air cylinders.
- HTES participated in a Touch-A-Truck in Bartlett on July 15 and at the Blackhawk Homeowners Association on July 16.
- Director Crews instructed the Firefighter Decontamination Awareness class at the Barrington Countryside Fire Department and at the East Dundee Fire Department in July.
- HTES responded to a structural fire in Hoffman Estates on July 23.
- HTES provided traffic management and lighting at a vehicle accident in Bartlett on July 29.
- HTES participated in the DuPage First Responder Recruitment Fair on July 30.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Administration</i>				
Vehicle service calls	6	2	10	9
Work orders	392	395	1,496	1,523
Event set-ups/tear downs	154	164	515	545
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,242	5,392	18,975	20,670
Town Hall	12,780	10,860	36,780	34,020
Senior Center	46,063	52,172	163,684	159,117
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00	0.00	325.91	348.09
Town Hall	11.48	10.48	885.88	1,065.72
Senior Center	1,180.73	1,547.42	6,698.51	6,090.50
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Road Maintenance staff completed the July brush pickup, collecting approximately 33 tons of mulch. All material was either distributed to residents or utilized within the Township reserves.
- Road Maintenance Associate Crane and Seasonal Associate Saucedo completed the set up and take down of the Blackhawk Resident picnic.
- Demolition started on 1169 Robin Hood Drive with installation of erosion control fencing by department staff. The demolition and removal of the building, tennis court, and pool will be completed by an external contractor.
- Road Associate Crane assisted with the July 13 concert at the Izaak Walton Reserve with Ice Cream vendor power supply, popcorn machine setup and takedown, and trash removal.
- Facilities and Road Maintenance Director Hanson, Road Maintenance Manager Santangelo, and Facilities and Road Associate Rico setup the large Township tent for the Elgin American Legion annual picnic. Director Hanson and Road Maintenance Associate Crane completed tear down of tent after picnic was completed.
- Facilities and Road Maintenance Director Hanson and Assistant Township Administrator Vana held the final design meeting for the Town Hall copy room renovation work group. Staff finalized layout and finishes.
- Facilities and Road Maintenance Director Hanson and Road Maintenance Manager Santangelo met and conducted a campus walk with three Master Gardeners from the Tri-Village Garden Club to review and research improvements to the Tiknis Campus landscaping. Staff also discussed future consultation from the Master Gardeners on Township reserves.
- Facilities and Road Maintenance Director Hanson and Township Administrator Barr continue attending weekly construction meetings for the Tiknis Campus expansion and Emergency Services Station project. Representatives from Vertex Consulting, Old Republic, Thomas Engineering Group, and FGM Architects were also in attendance.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF HUMAN SERVICES



Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>General Assistance</i>				
General Assistance clients	9	10	35	32
General Assistance appointments	19	11	72	53
Emergency Assistance appointments	10	18	65	84
Emergency Assistance approved	2	6	6	18
Crisis intake clients	247	218	892	919
<i>Veterans' Services</i>				
Office Visits	22	8	55	8
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	0**	151	191**	117
Financial assistance applications*	4	16	18	17
<i>Food Pantry</i>				
Served (Households)	1,053	953	4,636	3,944
Unduplicated	201	470	1,226	1,285
New applications	27	24	148	119
Food Donations	38	59	168	450
<i>Community Center Walk-Ins</i>	143	132	588	634

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

** Statistic includes LIWAP applications as of July 2022

Department Highlights

- The Veterans Program continues to see growth in the number of Veterans filing claims as well as an increase in the number attending Veteran events.
- Human Services Director Imperato completed the final step with the UNITE Cohort Group through the Northern Illinois Food Bank. The cohort was impressed with Hanover Township programs and asked the Department of Human Services to share the volunteer handbook as well as shopping lists and Food Pantry processes.
- Case Manager Corona and Assistant Township Administrator Vana worked together to load new iPads and install them into the kiosks located in the front area and Food Pantry. The two additional iPads were also set-up for residents unable to stand to use while sitting to complete applications or shopping lists.
- Case Manager Corona completed Salvation Army training and is now able to process and input applications for residents within our service area.
- The Summer lunch program continues at the Astor Avenue Community Center, with an increase in the numbers of families participating.
- In preparation for the start of the Holiday Program registration, the Department of Human Services has begun reviewing processes and updating forms. Registration for the holiday program will begin online September 15 and in person registration will begin on October 2.

OFFICE OF THE MENTAL HEALTH BOARD

Report for July 2023

SERVICE PROVIDED	JUNE 2023	JUNE 2022	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	199	148	1,494	1,154
Ongoing clients	1,370	818	2,490	1,707
Closed cases	50	54	137	98
Prevention programming presentations	9	9	37	76
Number in audience	74	83	298	321
<i>TIDE</i>				
Participants	29	27	29	27
Rides	221	195	663	549

Department Highlights

- The Mental Health Board met on July 11 and awarded the following:
 - \$20,000 to Ecker Center for Behavioral Health in Emergency Funds to repair their driveway.
 - \$500 in sponsorship for the Just for the Health of It Health Expo.
- Manager Teachout prepared and made Fiscal Year 2025 Funding Applications available to the public and worked with the Office of Community Affairs to create a press release.
- Manager Teachout worked with the Office of Community Affairs to develop and post a survey for workshop topics.
- Manager Teachout participated in the Association of Community Mental Health Authorities of Illinois' (ACMHAI) Developmental Disability Committee to discuss advocacy for people in state facilities.
- Manager Teachout participated in Operations Meetings throughout the month with Hanover Landing and worked on recruitment for the five Mental Health Board funded units.
- Manager Teachout hosted the annual Funded Agency Meeting.
- Manager Teachout and Mental Health Board Chair Biesiadecki conducted a Site Visit to Ray Graham Association.
- Manager Teachout coordinated with Poplar Creek Library to host Mental Health Matters, a series of community workshops presented by local agencies on various mental health topics.
- Manager Teachout volunteered at the Streamwood Summer Celebration Hanover Township booth.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for July 2023

SERVICE PROVIDED	JULY 2023	JULY 2022	FYTD 2024	FYTD 2023
<i>Outreach & Prevention</i>				
Open Gym participants	580	277*	2,436	658*
Open Gym participants (unduplicated)	117	26	370	89
Alternative to Suspension referrals	0	0	159	151
Alternative to Suspension participants	61	30	616	563
Alternative to Suspension participants (unduplicated)	20	10	159	151
<i>Clinical</i>				
Therapy clients	149	311	1,008	1,700
Therapy clients (unduplicated)	58	117	244	506
New clients (unduplicated)	16	5	22	25
Clinical hours	174	257	1,021	1,230
Group session participants	0	0	0	248
<i>Tutoring Participants</i>				
Total	25	27	126	107
Unduplicated	7	11	57	54

*Includes Summer Camp participants.

Department Highlights

- Youth and Family Services held two fundraisers in July to support youth programming. \$483 was raised for the Alternative Supports Program.
- Director Houdek met virtually with Dijon Ross from Waukegan Township on July 7 to discuss youth services and involvement in Association of Illinois Township Committees on Youth (AITCOY).
- Director Houdek met with Dr. Michelle Ferraro of Bremen Township on July 13.
- Youth and Family Services staff assisted with Music in the Reserve on July 13.
- Assistant Director of Clinical Services Pamphile conducted interviews for interns on July 14 and 21.
- Substance Abuse Prevention Specialist Konzal, Prevention Specialist Trujillo and ten youth leaders participated in the annual Cebrin Goodman Teen Institute from July 16 through July 20 at Eastern Illinois University.
- Assistant Director of Clinical Services Pamphile and Family Therapist Zak attended a virtual two-day intensive training on Acceptance and Commitment Therapy (ACT) on July 17 and 18.
- Prevention and Volunteer Coordinator Roehr attended a training on July 18 titled Psychopharmacology: Through a Diagnostic Lens.
- Prevention and Volunteer Coordinator Roehr and Family Therapist Gomez participated, on July 21, in the Hanover Park COPS Day event.
- Substance Abuse Prevention Specialist Konzal and Receptionist Villagomez represented the Township on July 28 at Streamwood's Summer Celebration.
- Youth and Family Services volunteers assisted the Streamwood Women's Club in the Streamwood Summer Celebration Parade on July 29.
- Director Houdek met virtually with Carrie Estrada, Executive Director at Northwest Center Against Sexual Assault on July 31 to discuss services provided in the local schools.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 8/1/2023 - 8/14/23

	<u>Total</u>
Total Town Fund	59,204.24
Total Senior Services Fund	48,452.37
Total General Assistance Fund	7,375.55
Total Road Maintenance Fund	5,456.08
Total Committee for Senior Citizens Services	326.88
Total Mental Health Board Fund	9,490.41
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	9,346.29
 Total All Funds	 <u><u>139,851.82</u></u>

-

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	08/08/2023	153038	ProxIT Technology Solutions	Inv# 23758 Network Labor/Licensing August	11,244.20
Check	08/09/2023	153174	ProxIT Technology Solutions	Inv# 23775 Monitor for H. Matich	166.00
Check	08/09/2023	153175	Access 1 Source	Inv# 98790 Monthly base clock connection fee (2 clocks)	327.50
Total 1014430 · Computer Equipment & Software					11,737.70
Total 101CAP · Capital Expenditures					11,737.70
101CHN · Community Health					
1014453 · Printing					
Check	08/08/2023	153040	Braden Interact Business (DD6308730301-1)	Inv# 875639 Copy Charges	4.42
Total 1014453 · Printing					4.42
1014454 · Travel & Training					
Check	08/01/2023	153015	Kramer, James	Mileage Reimbursement July	44.74
Check	08/08/2023	153060	Tyrrell, Sarah J	Mileage Reimbursement 6/20-8/1	39.30
Total 1014454 · Travel & Training					84.04
1014459 · Professional Services					
Check	08/01/2023	153019	Quest Diagnostics	Inv# 9204887294 Client Labs	184.90
Check	08/01/2023	153019	Quest Diagnostics	Inv# 9205322791 Client Labs	9.28
Total 1014459 · Professional Services					194.18
1014491 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
Total 101CHN · Community Health					1,425.92
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	08/09/2023	153179	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges July 2023	72.02
Total 1014617 · Equipment & Furniture					72.02
1014691 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
Total 101CMA · Community Relations					643.66
Total 101CVA · Community Affairs					643.66

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
101ES · ES - Expenditures					
1014814 · Communications					
Check	08/09/2023	153179	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges July 2023	171.88
Total 1014814 · Communications					171.88
1014891 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
Total 101ES · ES - Expenditures					1,155.11
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-0001-38301 Legal Fees	8,778.60
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190 0020 38307 Legal Fees	112.50
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-005-038303 Legal Fees	108.00
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-0011-38300 Legal Fees	172.50
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-0002-38302 Legal Fees	45.15
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-0021-38308 Legal Fees	321.00
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-0009-38304 Legal Fees	153.00
Check	08/11/2023	153197	Airdo Werwas LLC	Inv #190-0017-38305 Legal Fees	112.50
Check	08/11/2023	153197	Airdo Werwas LLC	Inv# 190-0018-38306 Legal Fees	7,127.30
Total 1014502 · Legal Services					16,930.55
Total 101LEA · Legal & Auditing					16,930.55
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	08/08/2023	153064	Bade Supply	Inv# 74092 Multi-Fold Towels	128.65
Total 1014205 · Janitorial Supplies					128.65
1014218 · Vehicle Maintenance - Town					
Check	08/08/2023	153066	Friendly Ford, Inc	Inv# 99401 Replacement Key for Food Pantry Van #317	339.85
Check	08/08/2023	153068	Suburban Tire Auto Care Centers	Inv# 533332 Replacement Tires for Food Pantry Van	522.16
Total 1014218 · Vehicle Maintenance - Town					862.01
1014221 · Cell Phone/Communications					
Check	08/01/2023	153014	Hanson, Caleb M.	Cell Phone Reimbursement March-May 2023	150.00
Check	08/09/2023	153179	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges July 2023	504.14
Total 1014221 · Cell Phone/Communications					654.14
1014222 · Trash Removal - Town					
Check	08/08/2023	153048	Groot, Inc (68246)	Inv# 11047362T107 Trash/Recycling Collection - August	500.38
Total 1014222 · Trash Removal - Town					500.38

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
	1014223 · Trash Removal - Senior				
Check	08/08/2023	153049	Groot, Inc (61390)	Inv #11047240T107 Trash/Recycling Collection - August	615.38
	Total 1014223 · Trash Removal - Senior				615.38
	1014225 · Grounds/Reserve Maintenance				
Check	08/08/2023	153067	SiteOne Landscape Supply, LLC	Inv# 133019324-001 Treatment for Campus Retention Pond	116.67
	Total 1014225 · Grounds/Reserve Maintenance				116.67
	1014230 · Trash Removal - Izaac				
Check	08/02/2023	153033	Groot, Inc (54379)	Inv #11047921T107 Trash/Recycling Collection - August	484.78
	Total 1014230 · Trash Removal - Izaac				484.78
	1014291 · Health Insurance				
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	1,979.93
	Total 1014291 · Health Insurance				1,979.93
	Total 101MAIN · Facilities Maintenance				5,341.94
	101THE · Town Hall Expense				
	1014403 · Utilities - Town				
Check	08/09/2023	153177	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 6/16-7/18	348.62
	Total 1014403 · Utilities - Town				348.62
	1014416 · Equipment Rental - Town				
Check	08/09/2023	153179	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges July 2023	72.07
	Total 1014416 · Equipment Rental - Town				72.07
	Total 101THE · Town Hall Expense				420.69
	101TOE · Town Office Expense				
	1014530 · Financial Administration				
Check	08/02/2023	153025	Governmental Accounting, Inc	Inv# 2113 Monthly Contract Billing August 2023	5,400.00
	Total 1014530 · Financial Administration				5,400.00
	1014531 · Community Affairs				
Check	08/08/2023	153042	Centro de Informacion	Annual Event Sponsorship	1,250.00
	Total 1014531 · Community Affairs				1,250.00
	1014591 · Health Insurance				
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	2,852.87
	Total 1014591 · Health Insurance				2,852.87
	Total 101TOE · Town Office Expense				9,502.87

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
104ASR · Assessor's Division					
1044491 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
Total 104ASR · Assessor's Division					2,869.64
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094619 · Office Supplies					
Check	08/02/2023	153029	Canteen Rfrsh Svc 05635/001/00003 YFS	Inv #ORD229921 Coffee Supplies	70.67
Total 1094619 · Office Supplies					70.67
1094623 · Travel					
Check	08/08/2023	153050	Herrera, Marina	Mileage July	14.41
Total 1094623 · Travel					14.41
1094691 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	3,938.96
Total 1094691 · Health Insurance					3,938.96
Total 109ADM · Administration & Clinical					4,024.04
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	08/08/2023	153057	McSheffrey, Ryan K	Seven Bags of Ice for National Night Out	40.83
Check	08/08/2023	153057	McSheffrey, Ryan K	Buns, Bubbles, Dixie Cups for National Night Out	46.74
Total 1094627 · Open Gym Program.					87.57
1094644 · Travel					
Check	08/08/2023	153055	Konzal, Tessa	Mileage Reimbursement July	364.84
Check	08/08/2023	153059	Trujillo, Gisel	Mileage Reimbursement - April	180.13
Check	08/08/2023	153059	Trujillo, Gisel	Mileage Reimbursement - May	94.98
Check	08/08/2023	153059	Trujillo, Gisel	Mileage Reimbursement - June	27.51
Check	08/08/2023	153059	Trujillo, Gisel	Mileage Reimbursement - July	45.85
Total 1094644 · Travel					713.31
1094651 · Cellphones					
Check	08/09/2023	153179	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges July 2023	392.48
Total 1094651 · Cellphones					392.48
1094655 · Transportation					
Check	08/08/2023	153059	Trujillo, Gisel	Brookfield Zoo Parking July	25.00

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
Total 1094655 · Transportation					25.00
1094658 · Youth Center Utilities					
Check	08/01/2023	153011	City of Elgin	Acct# 413720-6423 Water Monthly Charges 6/8-7/10	19.98
Check	08/01/2023	153017	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 6/27-7/26	60.09
Total 1094658 · Youth Center Utilities					80.07
1094659 · Youth Center Phone & internet					
Check	08/11/2023	153187	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 8/4-9/3	212.85
Total 1094659 · Youth Center Phone & internet					212.85
1094791 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	3,640.84
Total 1094791 · Health Insurance					3,640.84
Total 109OUT · Outreach & Prevention					5,152.12
Total 109YFS · Youth & Family Services					9,176.16
Total 1014 · Town Fund - Expenditures					59,204.24
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	08/08/2023	153037	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 6/30-8/1	11,747.24
Check	08/09/2023	153178	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 6/26-7/26	781.46
Total 1104524 · Utilities					12,528.70
1104525 · Telephone & High Speed Internet					
Check	08/09/2023	153179	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges July 2023	168.70
Total 1104525 · Telephone & High Speed Internet					168.70
1104527 · Equipment					
Check	08/01/2023	153023	Quench USA, Inc.	Inv# 6121793 Water Machine Rental 8/1-10/31	206.59
Total 1104527 · Equipment					206.59
1104528 · Office Supplies					
Check	08/01/2023	153007	Accurate Office Supply Co	Inv# 597609 Paper, White Out, Soap, Labels	210.71
Check	08/01/2023	153007	Accurate Office Supply Co	Inv# 597769 Folders, Batteries, Tape	43.95
Check	08/01/2023	153007	Accurate Office Supply Co	Inv# 597943 Tape, Binders, Paper	102.07
Total 1104528 · Office Supplies					356.73
1104533 · Printing					
Check	08/01/2023	153010	COTG	Inv# 4609812 Copy Charges Front Desk/Library	57.70
Check	08/08/2023	153040	Braden Interact Business (DD6308730301-1)	Inv# 875639 Copy Charges	13.79

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
Total 1104533 · Printing					71.49
1104591 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	4,095.80
Total 1104591 · Health Insurance					4,095.80
Total 1104ADM · Administration					17,428.01
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	08/01/2023	153012	Get Fresh Produce, Inc	Congregate Food	600.37
Check	08/01/2023	153013	Gordon Food Service	Cafe Food	482.87
Check	08/01/2023	153018	Perri {1}, Marilyn	Congregate Food	14.60
Check	08/02/2023	153030	Get Fresh Produce, Inc	Congregate Food	97.24
Check	08/02/2023	153030	Get Fresh Produce, Inc	Congregate Food	76.15
Check	08/02/2023	153030	Get Fresh Produce, Inc	Congregate Food	96.00
Check	08/02/2023	153030	Get Fresh Produce, Inc	Congregate Food	216.30
Check	08/02/2023	153031	Gordon Food Service	Cafe Food	1,303.05
Check	08/02/2023	153032	Gordon Food Service	Cafe Food	26.58
Check	08/11/2023	153190	Gordon Food Service	Cafe Food	984.26
Check	08/11/2023	153191	Get Fresh Produce, Inc	Congregate Food	796.95
Total 1105551 · Congregate Food					4,694.37
1105553 · Congregate Supplies					
Check	08/01/2023	153012	Get Fresh Produce, Inc	Congregate Supplies	179.00
Check	08/01/2023	153013	Gordon Food Service	Cafe Supplies	98.30
Check	08/02/2023	153031	Gordon Food Service	Cafe Supplies	171.08
Check	08/02/2023	153032	Gordon Food Service	Cafe Supplies	65.64
Check	08/11/2023	153190	Gordon Food Service	Cafe Supplies	200.16
Check	08/11/2023	153191	Get Fresh Produce, Inc	Congregate Supplies	142.03
Total 1105553 · Congregate Supplies					856.21
1105558 · Home Delivered Meals Food					
Check	08/01/2023	153012	Get Fresh Produce, Inc	HDM Food	600.34
Check	08/01/2023	153013	Gordon Food Service	HDM Food	482.86
Check	08/01/2023	153018	Perri {1}, Marilyn	HDM Food	14.60
Check	08/02/2023	153030	Get Fresh Produce, Inc	HDM Food	97.24
Check	08/02/2023	153030	Get Fresh Produce, Inc	HDM Food	76.15
Check	08/02/2023	153030	Get Fresh Produce, Inc	HDM Food	96.00
Check	08/02/2023	153030	Get Fresh Produce, Inc	HDM Food	216.30
Check	08/02/2023	153031	Gordon Food Service	HDM Food	1,303.05
Check	08/02/2023	153032	Gordon Food Service	HDM Food	26.58
Check	08/11/2023	153190	Gordon Food Service	HDM Food	984.25
Check	08/11/2023	153191	Get Fresh Produce, Inc	HDM Food	796.94
Check	08/11/2023	153193	Pur Foods LLC dba Mom's Meals	Inv# MM073120233-HT Special Dietary Meals(432)	3,075.68
Total 1105558 · Home Delivered Meals Food					7,769.99

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
1105560 · Home Delivered Meals Supplies					
Check	08/01/2023	153012	Get Fresh Produce, Inc	HDM Supplies	179.00
Check	08/01/2023	153013	Gordon Food Service	HDM Supplies	98.29
Check	08/02/2023	153031	Gordon Food Service	HDM Supplies	171.08
Check	08/02/2023	153032	Gordon Food Service	HDM Supplies	65.64
Check	08/11/2023	153190	Gordon Food Service	HDM Supplies	200.15
Check	08/11/2023	153191	Get Fresh Produce, Inc	HDM Supplies	142.03
Total 1105560 · Home Delivered Meals Supplies					856.19
Total 1104NUT · Nutrition					14,176.76
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	08/01/2023	153007	Accurate Office Supply Co	Inv# 597769 Water	21.12
Check	08/01/2023	153007	Accurate Office Supply Co	Inv# 597943 Cups, Tea	71.42
Check	08/01/2023	153020	Tranquility Yoga Studio	Yoga Instruction Sept/Oct	320.00
Check	08/08/2023	153053	Janet Kane	Inv# 459-9/12/23 Musical Performance	175.00
Check	08/11/2023	153180	Shannon Reiskis	Yoga Class Instruction Sept/Oct	315.00
Check	08/11/2023	153183	Best Way Charter Transportation, Inc	Senior Trip Transportation - Dancing Horses	1,144.00
Check	08/11/2023	153190	Gordon Food Service	Coffee Supplies	27.58
Total 1104515 · Programming					2,074.12
1104520 · Volunteer Services					
Check	08/01/2023	153016	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement July 2023	60.92
Check	08/01/2023	153022	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement July 2023	92.36
Check	08/08/2023	153039	Alan Lenoci	Home Delivered Meals Mileage Reimbursement June-July	119.21
Check	08/08/2023	153041	Brian Doyle	Home Delivered Meals Mileage Reimbursement April-August	148.69
Check	08/08/2023	153043	Charles Valerio	Home Delivered Meals Mileage Reimbursement 7/27-8/3	32.10
Check	08/08/2023	153047	Dorothy Archer	Home Delivered Meals Mileage Reimbursement July	73.16
Check	08/08/2023	153051	Janice Trinco	Home Delivered Meals Mileage Reimbursement Apr-Jun	98.91
Check	08/08/2023	153052	James Lemonides	Home Delivered Meals Mileage Reimbursement July	81.42
Check	08/08/2023	153056	Marlies Bellos	Home Delivered Meals Mileage Reimbursement May-July	161.65
Check	08/08/2023	153058	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement July	26.79
Check	08/11/2023	153181	Maureen Howard	Home Delivered Meals Mileage Reimbursement July	26.86
Check	08/11/2023	153182	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement June-July	67.53
Check	08/11/2023	153194	Verify (XHTSSE)	Inv# 1544311 Background Checks	108.00
Total 1104520 · Volunteer Services					1,097.60
1104532 · Visual Arts					
Check	08/01/2023	153009	Blick Art Materials	Inv# 1114246 Art Supplies	35.50
Total 1104532 · Visual Arts					35.50
1104891 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	4,051.51
Total 1104891 · Health Insurance					4,051.51

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
Total 1104PRO · Enrichment Programs					7,258.73
1104SOC · Social Services					
1104569 · Senior Home Care Program					
Check	08/11/2023	153185	Illinois Department of Public Health	Home Services Agency License Renewal	1,500.00
Total 1104569 · Senior Home Care Program					1,500.00
1104991 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	2,245.15
Total 1104991 · Health Insurance					2,245.15
Total 1104SOC · Social Services					3,745.15
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	08/02/2023	153024	Elgin Key & Lock Co., Inc.	Inv# 231243 Spare Key for Bus 148	88.00
Check	08/08/2023	153054	Kammes Auto & Truck Repair, Inc.	Inv# 141819 Vehicle Maintenance	680.55
Total 1104518 · Vehicle Maintenance					768.55
1104549 · Employee Screenings					
Check	08/11/2023	153194	Verify (XHTSSE)	Inv# 1544311 Background Checks	144.00
Total 1104549 · Employee Screenings					144.00
1104550 · Telephone					
Check	08/01/2023	153021	Verizon Wireless	Inv# 9939946846 Monthly Charges 6/19-7/18	444.17
Total 1104550 · Telephone					444.17
1104691 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	4,487.00
Total 1104691 · Health Insurance					4,487.00
Total 1104TRN · Transportation					5,843.72
Total 1104 · Aging Services - Expenditures					48,452.37
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	08/01/2023	153023	Quench USA, Inc.	Inv# 6121793 Water Machine Rental 8/1-10/31	68.87
Total 2024204 · Equipment					68.87
2024212 · Dues & Publications					
Check	08/08/2023	153061	Township Officials of Illinois	Associate Membership	50.00
Total 2024212 · Dues & Publications					50.00

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
2024591 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
Total 2024ADM · Administration					1,364.02
2024HOM · Home Relief					
2024103 · Utilities					
Check	08/02/2023	6360	Com Ed GA Home Relief	Utilities Assistance	81.38
Check	08/02/2023	6361	NICOR GA Home Relief	Utilities Assistance	33.52
Total 2024103 · Utilities					114.90
2024119 · Emergency Assistance					
Check	08/02/2023	6362	Com Ed GA Home Relief	Emergency Assistance	588.17
Check	08/02/2023	6363	Hanover Blu Apartments	Emergency Assistance	2,001.88
Check	08/11/2023	6364	Blackhawk Apartments	Emergency Assistance	2,000.00
Total 2024119 · Emergency Assistance					4,590.05
Total 2024HOM · Home Relief					4,704.95
202PAN · Pantry					
1014161 · Utilities					
Check	08/09/2023	153176	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 6/16-7/17	106.14
Total 1014161 · Utilities					106.14
1014191 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
Total 202PAN · Pantry					1,306.58
Total 2024 · Human Services - Expenditures					7,375.55
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034704 · Telephone					
Check	08/01/2023	153008	AT&T 152	Inv# 84717527307 Monthly Line 6/23-7/22	110.32
Total 3034704 · Telephone					110.32
3034711 · Utilities					
Check	08/08/2023	153044	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 6/30-8/1	531.58
Check	08/08/2023	153046	Com Ed 039	Acct# 7826007039 Monthly Charges 6/30-8/1	218.01
Total 3034711 · Utilities					749.59
3034791 · Health Insurance					

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
Total 3034ADM · Administration					2,003.19
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	08/08/2023	153069	Webmarc Doors	Inv# 18638 Repairs to North Garage Overhead Door	621.21
Total 3034613 · Building Maintenance					621.21
Total 3034BLD · Buildings					621.21
3034ROD · Road Maintenance					
3034610 · Street Lighting					
Check	08/08/2023	153045	Com Ed 076	Acct# 7742763076 Monthly Charges 6/30-8/1	127.44
Check	08/08/2023	153065	Com Ed 051	Acct# 5619024051 Monthly Charges 6/27-7/27	39.30
Check	08/11/2023	153189	Com Ed 116/152	Acct# 0045120152 Street Lights	195.80
Total 3034610 · Street Lighting					362.54
3034614 · Signs, Stripping & Tree Removal					
Check	08/11/2023	153192	Quality Roque's Inc	Tree Removal	1,200.00
Total 3034614 · Signs, Stripping & Tree Removal					1,200.00
Total 3034ROD · Road Maintenance					1,562.54
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	08/08/2023	153063	Alta Equipment Company	Inv# SP4/71984 Replacement String Trimmer & Hedge Trimmer	904.00
Total 3034608 · Equipment Purchase					904.00
3034609 · Maintenance Vehicles & Equip					
Check	08/08/2023	153062	Advantage Trailer and Hitches	Inv# 92215 Repairs to Enclosed Trailer Lift Gate Cable	214.24
Check	08/08/2023	153063	Alta Equipment Company	Inv# SP4/71983 Repair Seat Rail Zero Turn Mower	150.90
Total 3034609 · Maintenance Vehicles & Equip					365.14
Total 303EQM · Equipment					1,269.14
Total 3034 · Road Maintenance - Expenditures					5,456.08
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	08/11/2023	153186	Conway, Megan A	Vending Machine Supplies	111.88
Total 4045105 · Soda/Snack Vending					111.88
4045135 · Bingo Expense					

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
Check	08/11/2023	153184	Illinois Department of Revenue - Bingo	2nd Qtr Taxes	215.00
Total 4045135 · Bingo Expense					215.00
Total 4045 · Comm/SR Citizens Svcs - Expense					326.88
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054537 · Community Relations					
Check	08/02/2023	153026	Universal Marketing, LLC	Inv #12513 Translucent clip	705.25
Total 5054537 · Community Relations					705.25
5054541 · Printing					
Check	08/02/2023	153027	Precise Printing Network, Inc.	Inv #54321 Mental Health Trifold Brochure	328.00
Total 5054541 · Printing					328.00
5054591 · Health Insurance					
Check	08/11/2023	153195	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
Total 5054ADM · Administration					2,759.61
5054SVC · Service Contracts					
5054102 · CAC Family Support					
Check	08/02/2023	153028	Childrens Advocacy Ctr of Nwst Co County	Family Support Services	3,985.80
Total 5054102 · CAC Family Support					3,985.80
5054162 · Tide Transportation					
Check	08/11/2023	153196	A#1 Cab Dispatch Inc	Tide Transportation - July Invoices	2,745.00
Total 5054162 · Tide Transportation					2,745.00
Total 5054SVC · Service Contracts					6,730.80
Total 5054 · Mental Health - Expenditures					9,490.41
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	08/02/2023	153034	Pace	Inv# 623508 Bus Lease	100.00
Check	08/02/2023	153034	Pace	Inv# 623516 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	08/02/2023	153035	FGM Architects	Inv# 21-3142.01-16 June Progress Payment Emergency Services Project	6,690.00

Hanover Township Board Audit Report

August 1 - 14, 2023

Type	Date	Num	Name	Memo	Amount
Check	08/11/2023	153188	Commercial Funding Inc.	July Progress Payment EMA Station Project - Thomas Engineering	2,656.29
Total 8084414 · Emergency Services Station					9,346.29
Total 8084 · Capital Projects - Expenditures					9,346.29
TOTAL					139,851.82



- I. Call to Order/Roll Call: Clerk Katy Dolan Baumer called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Trustee Beattie, Essick, Martinez, and Noyola.
Supervisor McGuire was absent.

As Supervisor McGuire was not present at this meeting, Clerk Dolan Baumer asked for a motion to appoint a supervisor pro-tem to preside over the meeting; Trustee Martinez moved that Trustee Essick be appointed supervisor pro-tem to preside over this evening's meeting; the motion was seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo. Also present were a representative from Strafford Construction and Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor Pro-tem Essick invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor Pro-tem Essick asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Trustee Essick closed the Town Hall.
- IV. Presentation: The Board thanked Strafford Construction, Inc. of Hanover Park for its support of the Township programs.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire was not present at this evening's meeting.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Liaison Committee Reports: No reports were offered.
 - E. Department Reports: Written reports were submitted during the last Board meeting; highlights this period included a reminder from Director Conway that the Hanover Township Creates art display is on late August. Danielle Edwards has joined the Township as a new bus driver. The Home Care Assistant Joann Gante has returned to service, as has Therapist Trish Abbey; Social Services Specialist Thalia Robles will be on maternity leave. Director Smith reported that the department held a successful seminar with a local ENT specialist. Nurse James is participating in the Bartlett Night Out this evening. A prostrate screening clinic would be held for eligible residents on August 31. Training on CPR and basic first aid for Youth and Family Services staff is ongoing. The medicine disposal box will be emptied twice monthly due to the amount of deposits being made. Director Kuttentberg reported that the ribbon cutting for Hanover Landing would be held on October 5. House Bill 475, as amended, was signed into law and goes into effect on January 1. In an email to the Board on July 31, Director Kuttentberg noted regarding the bill, that *In provisions concerning membership on a community mental health board, provides that only one board member shall be a member of the governmental unit's governing body, with the term of membership on the board to run concurrently with the elected term of the member. Provides that the community mental health board has the responsibility to set, maintain, and implement the budget. Provides that if a majority of all the votes cast upon a proposition are for the levy of an annual tax, the governing body of a governmental unit shall thereafter annually levy a tax (rather than the governing body of a governmental unit shall thereafter annually levy a tax, as deemed necessary by the community mental health board) not to exceed a specified rate.* Thanks to the Facilities

department, the Township koi pond has been restored. The Township food truck festival would be held on September 14. Director Crews participated in eight classes on decontamination at Elgin Community College, and will hold training in Roselle and Kane County on September 20. The unit participated in the weather related evacuation of the Streamwood Summer Celebration on the 28th. The city of Aurora has requested drone training. The unit received four complimentary letters this past month. Director Hanson reported that Rohrssen Road, an asphalt covered roadway, is deteriorating at a quickening pace and will need to be assessed for remedial work. Extreme temperatures are hampering work on the restoration of the Robinhood Drive property. Vertex has been on site to discuss the various contractors and progress of the Emergency Services building and grounds work. The site will have municipal water next week. Director Imperator reported that the NIFB cohort review of the way the Township spent the granted funds was favorable. Backpack distribution has begun. The Director has been asked to present on veteran services by other agencies and will do so this fall and next spring. Trustee Essick thanked the Township for use of the tent by the American Legion for their picnic. Manager Teachout reported the funded agency meeting was held and it was a success, as was the review of the Ray Graham Association. She was pleased to let the Board know that two of the TIDE riders, and a couple of other Township residents have signed up for residency at Hanover Landing. Director Houdek reported that the Prevention Specialist position is open. Summer tutoring ends next week; however, there are several back-to-school events with U-46 that the department is helping coordinate and orchestrate. The Izaak Walton Youth Center back to school ice cream social would be held next week. She toured with the new athletic director and principal from Streamwood High this past week. Assistant Administrator Vana reported that the DPEO request was approved. The Disability Services Coordinator part-time position has been filled (for the Hanover Landing). The Township Officials of Illinois annual conference registration has opened and she would be handling the arrangements for the Township who want to attend. The conference is November 12-14, 2023. Four staff members are leading sessions at the conference. Administrator Barr reported that the Decennial Committee results would be made available to the committee next week and the final meeting of the committee would be on Tuesday, August 15 at 6:00 p.m. The taskforce on education committee is being set up and prospective members are being identified. More information would be available in the coming weeks on the progress of the Taskforce.

VI. Bill Paying: Mr. Barr presented the bills for payment from July 18, 2023 through July 31, 2023 as follows:

a.	Town	\$36,170.60
b.	Senior Services	35,034.72
c.	General Assistance	8,745.33
d.	Road Maintenance	17,232.94
e.	Senior Citizens Services Comm.	470.00
f.	Mental Health Board	7,818.03
g.	Capital	<u>52,205.22</u>
	Total	<u>\$157,677.24</u>

A motion was made by Trustee Martinez and seconded by Trustee Noyola to approve payment of the bills as presented from July 18, 2023 through July 31, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

A. Board Meeting Minutes of July 18, 2023: Clerk Dolan Baumer presented the Board meeting minutes of July 18, 2023 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of July 18, 2023 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.


Minutes of a Meeting of the Hanover Township Board

Tuesday, August 1, 2023

Page 3

- B. Consideration of September Township Board Meeting Schedule: Trustee Beattie moved that the Board combine the two September Board meetings from September 5 and 9 to September 12; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.
- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: Clerk Dolan Baumer thanked staff and volunteers for their participation with the elected officials parade unit, the Aging Services float (which won an award!), the Township booth, and with traffic control during the Streamwood Summer Celebration.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:38 p.m. was made by Trustee Martinez and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



RESOLUTION

Honoring the 34th Anniversary of the Children’s Advocacy Center of North and Northwest Cook County

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, the Children’s Advocacy Center of North and Northwest Cook County (CAC) was established 34 years ago in August 1989 with a mission to provide comprehensive support and assistance to survivors of child abuse and other forms of violence and their families; and

WHEREAS, the CAC operates in 38 municipalities across north and northwest Cook County, including Hanover Township, where the Township Mental Health Board was an initial funder of the center upon its founding; and

WHEREAS, during fiscal year 2023, the CAC demonstrated its unwavering commitment by assisting with 169 cases. over 1,315 hours, for residents of Hanover Township, providing them with essential services, support, and resources; and

WHEREAS, the CAC has been a beacon of hope, compassion, and justice, tirelessly working to protect and advocate for the rights and well-being of children in our community; and

WHEREAS, over the past three decades, the CAC has played a vital role in raising awareness about child abuse prevention, providing counseling services, coordinating investigations, and collaborating with law enforcement, child protective services, medical and mental health professionals; and

WHEREAS, the CAC has made a lasting impact on countless lives, offering a safe haven and support network for vulnerable children, and promoting healing and resilience in the face of trauma.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the CAC is to be commended on its 34th anniversary for their unwavering commitment to the welfare of our community.

Dated: August 15, 2023

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa “Lee” Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*



**COMMITTEE ON YOUTH
ADULT MEMBERSHIP APPLICATION**

Name: Savannah widmann

Address: 1800 Marigold Ln 60133 hanover park

Telephone: 224-261-6554

Email Address: Swidmann91109@gmail.com

Occupation: Student

1) What leads you to want to serve on the committee?

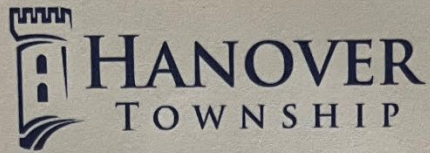
I have been a member of Coy for 2 years as a youth member. My goal is to now serve as an adult member.

Some of the things I have enjoyed during my time on this committee have been introducing the new leaders within the community each year and help/attend community events.

250 S. Route 59 Bartlett, IL 60103
(630) 837-0301 Office | (630) 837-9064 Fax
www.hanover-township.org

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.



2) What contributions do you feel you can make?

As a youth member I have experience with all things this committee does. As I enter college I feel I can represent the next level of the young adult range. Issues or obstacles I experience can be brought to this committee so we can develop ways to prepare youth that haven't yet had these experiences. As I learn new things I can share that as well.

3) Life experiences which you feel are relevant to this committee:

While I was in elementary school I attended the townships Open Gym Program. In middle school I was part of Operation Snowball. High school I was a teen leader where I attended CGTI and COY where I learned how to become a leader.

4) Organizations/Volunteer Organizations in which you are a member:

former youth member of COY and looking to become an adult member

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.