

**Hanover Township Senior Center
Multipurpose Room
Meeting of the Senior Citizens' Services Committee
Financial Workshop Meeting
Monday, January 9, 2023 – 11:00 A.M.**

- **Call to Order and Roll Call**

Chairperson Larry called the meeting to order at 11:00a.m.
Roll call: Larry Bretz, Peggy Bucaro, Naomi Walters-Lenoci,
Walter Gramiak, Lynn Nelles, absent Tom Lathara

Guests: Craig Essick, Megan Conway, Diana Gomez, Lisa Perrone, Dino Kazeos

Larry and Megan had previously met and discussed proposed Budget figures to present to the Committee for discussion and approval at regular meeting today. The November budget numbers were presented. After discussion with the entire Committee the following is the proposed FY24 Budget:

Income:

Gift Shop Sales \$12,000
Soda/Snack Vending \$1,500
Party/Bingo Raffles \$750
Bake Sale deleted
Beading Club deleted
Restaurant Fundraisers \$2,000
Special Events \$2,500
Interest \$50
Total: \$18,800

Expenses:

Gift Shop \$1,750
Soda/Snack Vending \$1,200
Gift Cards *\$2,700
Social Services Support \$2,000
Donations \$500
Entertainment \$1,000
Raffle Expense \$100
Bingo Expense \$1,000
Beading Club deleted
Special Events \$2,200
Computer Supplies \$100
Scholarship \$500
Contingency \$2,000
Community Relations \$1,000
Special Projects ** \$20,350
Misc \$100
Total: \$36,500

*Gift Cards—during meeting it was discussed that the dollar amounts for gift cards should be no lower than \$15. Also when possible gift cards should be purchased from those restaurants that support us with the Café Cruisin. Naomi has the list of names.

**Special Projects – this amount would previously have been under the heading “Contingency” - changed for better clarity of purpose.

All members of the Committee agreed to the budget which will be presented and voted on at our meeting at 1:00p.m. today.

Special Projects Request FY24

We have four (4) requests for funds :

Social Services- Client Software \$7,500

Enrichment Programming – Office Safe \$600

Social Services- Space Heaters (5) \$299.95

Enrichment Programming- Bingo equipment replacement \$7,250

Total: \$15,649.95

NOTE: The Special Projects would draw down on our reserve (currently \$76,355) and would not be out of our Contingency in the budget.

Discussions:

Social Services-Client Software—Megan and Diana explained how the department has been using Excel for this purpose—it is very inefficient and cumbersome to use the spreadsheets to track demographics, case notes etc. Mon Ami created this operating system to support providers such as Social Services. The \$7,500 requested would cover 1/2 of the total cost. There are other components that can be added as needed.

Office Safe – The current safe is in the Program Manager’s Office—it is very old and has a moldy smell – documents become damp with a powdery film on them. The request is for up to \$600.

Space Heaters – These space heaters would be given to older adults who are experiencing loss of heat in their homes until full heat can be restored. Each unit \$59.99- total requested \$299.95

Bingo equipment replacement Bingo equipment – This request is to obtain a reliable updated bingo machine and other additional equipment. Three different requests were made – it was decided not to “band aid” the bingo equipment and would purchase the Blower, Flashboard and Console at one time. Total requested \$7,250.

A motion was made by Naomi to allot the \$15,649.95; seconded by Peggy - all approved.
Motion carried. Tom absent.

Adjournment

Naomi made a motion to adjourn the meeting at 12:35 p.m. – seconded by Walter – all ayes.
Tom absent.

Respectfully submitted,

Peggy Bucaro, Vice President
Hanover Township Senior Advisory Committee

