

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Absent: Trustee Beattie
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Facilities and Road Maintenance Director Caleb Hansen, Administrator James Barr, Assistant Administrator Kristin Vana, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present were management intern Mohammed Yahya, representatives from Empire Construction, Thomas Engineering, Village of Streamwood Trustee Mike Baumer, and one Streamwood High School Civics class student.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations: Emergency Services Station Construction Update: The representatives from Empire Construction came forward to give an update on the construction project of the Emergency Services station next door. They outlined the timetable, but then discussed the challenges there are having with the project – lack of employees, permitting, and concrete shortages. With regard to the concrete, they suggested that the Township consider asphalt at an additional cost. 80% of the concrete would be poured after Thanksgiving, they reported, and concrete pouring would be done by January. Mr. Airdo stated that the Contract Terms will govern the terms of the project. All provisions in the contract would be held to and the Board will not be changing any dates.
- V. Reports
 - A. Supervisor’s Report: Supervisor McGuire offered no report.
 - B. Clerk’s Report: Clerk Dolan Baumer reminded everyone that voting will take place in the Activity Rooms and Receiving in Veterans Hall on November 8. Hanover Township is offering refreshments (cookies/water), to returning judges.
 - C. Assessor’s Report: Assessor Moinuddin offered no report.
 - D. Trustees Liaison Committee Reports:
 - D. Department Reports: Reports were submitted with the Board packet for review by the Board, and highlights include Director Kuttentberg reporting that concrete pouring and preliminary framing will occur at Hanover Landing this week. The OSRAD grant funding would be received within the next two weeks. Staff is working on a virtual tour of the food pantry; the Senior Center virtual tour is completed and on the website. \$1,520 toward meal boxes has been donated to the Foundation. The Township Officials of Illinois annual conference would be held on November 13-15, 2022. Asylum seekers donations are sought. Assistant Administrator Vana reported that health insurance renewal with United Health Care would be about 6.9% (pre-negotiation). Unemployment insurance is up 1%. The annual employee recognition luncheon would be held at Moretti’s Bartlett on January 10. A new part-time receptionist has been hired. Manager Teachout reported that the Mental Health Board members made a site visit to the Kenneth Young Center, which is

the State Care Coordinator and Support Organization to Hanover Township. She would be participating in a stakeholder's coalition meeting later this month. She also met with the Centro de Informacion this month and discussed their new location. Director Conway reported that 91 meals served by Nutrition Services was the average number in October; that is 23 per day over 2019. November is National Caregivers Month and goodie bags are available for caregivers. Recruitment for a full-time driver and In-Home Care staff member are ongoing. Hanover Township has won Innovative Program of the Year presented by the Illinois township Association of Senior Citizen Services Committees (ITASCSC). She will be on vacation from November 22 and Lisa Perrone will cover her duties. Director Houdek reported that Youth and Family Services' 2022 Hanover Haunts had over 300 participants. Cookies and Cocoa with Santa would be held on December 9 at the Izaak Walton Youth Center. Streamwood Park District/Hanover Township youth programming is expanding due to increased attendance. A teen dance party would be held on November 17 at Park Place. Substance Abuse Prevention has been presented live at assemblies in elementary schools in the Township. Staff would be presenting at two sessions during the TOI Annual Conference. Director Imperato reported that veteran calls have been increasing. She reported that after researching the VetPro software, staff felt it was not cost effective for the volume at this time, and the department would not be pursuing purchase. The Veterans Honor Roll Dinner would be held on November 22 at 6 p.m. at the Senior Center. Over \$300 has been raised in the Walk of Honor fundraiser. Director Imperato has been invited to present on general assistance programming at DuPage. Human Services will be open for services on December 23 and the toy/meal box Christmas distribution would be held on December 24. Director Smith reported that Community Health staff is now assisting people with Open Enrollment through January 15. The department is offering A1C tests and memory screenings this month. The highly contagious flu, COVID-19, and RSV virus season has begun; she urged everyone to get their flu shots and boosters. Director Crews reported that HAZMAT drills are ongoing with the unit. Dive training with Pingree Grove is also ongoing. He is in discussions with the Elgin Fire Department to allow direct dispatch (versus through DuComm) of confirmed, contained fires. Ongoing training is occurring with the Bartlett Police Department and the police department staff from Wayne is interested in talking to Hanover Township for ES service. Director Hanson reported that Facilities and Road Maintenance staff would be installing weight limit and speed limit signs in Sherwood Oaks subdivision in hopes of curbing speeders through that area. In addition, the County Sheriff would be present to enforce speed laws. Final installation of security cameras will be done by next week. The unit would be assisting in the bicycle Christmas gift purchases with Human Services next week. The survey was conducted on Berner Drive regarding the swale for water flow. Administrator Barr reported that the bid notice for the sale of the Resource Center has been posted in the Daily Herald and on the Township website. The Immanuel United Church of Christ has agreed to transfer the Cemetery to Hanover Township; legal is currently working on the agreement. The Board concurred with moving forward with the IUCC Cemetery.

VI. Bill Paying: Mr. Barr presented the bills for payment from October 18, 2022 through October 31, 2022 as follows:

a.	Town	\$52,654.11
b.	Senior Center	27,314.79
c.	General Assistance	5,640.91

d.	Road Maintenance	16,638.96
e.	Senior Citizens Services Comm.	488.02
f.	Mental Health Board	2,052.99
g.	Capital	<u>8,975.00</u>
	Total:	<u>\$113,764.78</u>

Trustee Essick moved and Trustee Noyola seconded the motion to approve payment the bills for the period October 18, 2022 through October 31, 2022 as presented. Roll call: Ayes: Trustees Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Workshop Minutes of October 15, 2022: Clerk Dolan Baumer presented the workshop minutes of October 15, 2022 for review and approval. A motion was made by Trustee Martinez to approve the workshop minutes of October 15, 2022 as presented, with a second by Trustee Essick. Roll call: Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- B. Regular Meeting Minutes of October 18, 2022: Clerk Dolan Baumer presented the regular meeting minutes of October 18, 2022 for review and approval. A motion was made by Trustee Noyola to approve the regular meeting minutes of October 18, 2022 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Executive Session Minutes of October 18, 2022: Clerk Dolan Baumer presented the executive session minutes of October 18, 2022 for review and approval. A motion was made by Trustee Martinez to approve the executive session minutes of October 18, 2022 as presented, with a second by Trustee Noyola. Roll call: Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- D. Approval of the 2023 Township Board Meeting Dates: Clerk Dolan Baumer presented the 2023 Township Board Meeting Dates for review and approval by the Board. A motion to approve the Township Board Meeting Dates for 2023 was made by Trustee Essick and seconded by Trustee Martinez. The Board asked Clerk Dolan Baumer to delete the January 3, 2023 proposed meeting, and to confirm the July 6 meeting. Roll call: Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- E. Approval of the 2023 Township Holiday Closures: Clerk Dolan Baumer presented the 2023 Township Holiday Closure dates for review and approval by the Board. A motion to approve the 2023 Holiday Closure dates was made by Trustee Martinez and seconded by Trustee Essick. Roll call: Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- F. Approval of Demolition Project on Property located at 1169 Robinhood Drive, Elgin, IL: Trustee Martinez moved that the Board approve the demolition project on the property located at 1169 Robinhood Drive, Elgin, IL (Sherwood Oaks Athletic Association property); motion seconded by Trustee Essick. Quotes were requested with two options: Option one was demolition of pool, decking, septic tank, tennis courts, and concrete curbing, using the material as backfill for the pool. Option two included the

demolition of all structures, including pool, decking, equipment building, tennis courts, shed, concrete curbing, septic tank, fencing, and utility poles (using debris to backfill pool and septic tank), and adding non-compactable fill to fill voids. Final grade, topsoil, and seeding would be done thereafter by Facilities and Road Maintenance department. Director Hanson reports that staff recommends the approval of demolition of the property at 1169 Robinhood Drive, Elgin, IL (Sherwood Oaks Athletic Association), Option 2, by F&C Demolition and Construction Corporation for \$21,800.00. Permitting through Cook County, and utility service removal requests would be managed by staff. As a side note, the Board requested information/feasibility of continued use of the existing well; this will require County health inspection, well house construction, new pump, motor, and expansion tank, piping and electrical service. The well work was not included in the quote. Roll call: Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: Reminder that our next Board meeting would be held on November 22.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:39 p.m. was made by Trustee Martinez and seconded by Trustee Noyola followed by a roll call vote. Ayes: Trustees Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs