

**Hanover Township Mental Health Board
Minutes of the Meeting
December 9, 2010**

The meeting was called to order by Brian Gorcowski, chairman, at 6:05 p.m.

Roll Call: Brian Gorcowski, Linda Best, Bill Burke, Kristen Cruthers, and Julie Runzel. A quorum was established. Also present: Suzanne Powers, HTMHB Coordinator; James Barr, Township Administrator, and Katy Dolan, Township Clerk.

Oath of Office: Chair Gorcowski introduced Katy Dolan, Township Clerk, to administer the Oath of Office for Kristin Cruthers as a member of the Hanover Township Mental Health Board. .

Approval of the Agenda: Motion to approve the agenda moved by Mr. Burke, seconded by Ms. Runzel. The motion was approved by unanimous vote.

Approval/Corrections of regular and executive committee minutes: Motion to approve the minutes of October 18 as presented moved by Ms. Cruthers, seconded by Mr. Burke. The motion was approved by unanimous vote. Motion to approve the minutes of October 21 as presented moved by Mr. Burke, seconded by Mr. Gorcowski. The motion was approved by unanimous vote.

Approval of February, 2010, Financials: Motion to approve the September 2010 financials as presented moved by Ms. Best, seconded by Mr. Burke. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Coordinator's Report: The Coordinator's report was presented. Ms. Powers was welcomed to her new position with the HTMHB.

Unfinished Business

Resource Center Renovations: The proposed renovated floor plan for the Mental Health Board Resource Center on Burgundy Parkway in Streamwood was presented. New main entrance will necessitate application to village to move handicap parking to front of building. Mr. Burke made a motion to approve the floor plan as presented and to authorize the renovation project to proceed. Ms. Runzel seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Grant Allocation Workshop: The Grant Allocation workshop will be held immediately following the regular meeting of the HTMHB scheduled for January 20.

New Business

Review/Approval Proposed FY12 Budget: The proposed FY12 Budget totaling \$1,289,687 was presented for approval. Ms. Cruther made a motion to pass the FY12 Budget as proposed by the Finance Committee. Ms. Best seconded the motion. Chair Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Leyden Family Services Request: A request from Leyden Family Services to reallocate the HTMHB grant for detox services so that it could be used by agency for rehab services was reviewed. The Share Program's FY11 grant for rehab services has been exhausted while the demand for detox has not been as great as anticipated. Mr. Burke made a motion to approve the request. Ms. Runzel seconded the motion. It was noted that this is the second year that Leyden has made this request. Ms. Powers was asked to contact Leyden Family Services and request that the agency's funding request for FY12 be amended to reflect service demands. Mr. Gorcowski called for a roll call vote on the motion. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Client Residency Policy Review: A request from Alexian Brothers Center for Mental Health to provide transitional funding for clients in C-HOPE program when they move out of the township due to home foreclosures was reviewed. Discussion ensued regarding the residency policy. Ms. Best made a motion to approve the Alexian Brothers request to continue service to seniors in the C-HOPE program for up to three months after termination of residency due to the loss of their home in order to transition the clients to suitable services in their new communities. Ms. Runzel seconded the motion. Mr. Gorcowski called for a roll call vote on the motion. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

PACE Agreement: Reimbursement Agreement for the PACE program for residents with physical and/or mental health disabilities was presented. Ms. Best made a motion to approve the agreement. Motion was seconded by Ms. Cruthers. Mr. Gorcowski called for a roll call vote on the motion. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Executive Session: Mr. Burke moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) Illinois Open Meetings Act. Motion was seconded by Ms. Runzel. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

The board adjourned into executive session at 7:12 p.m.

The Chair called the meeting back to order at 7:23 p.m.

Other Business

Release Agreement: A Resolution Approving of a Release Agreement was presented. Mr. Burke made a motion to approve the resolution. Motion was seconded by Ms. Runzel. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Open Comment

Mr. Gorcowski expressed appreciation to Ms. Powers and Mr. Barr for the smooth transition in staffing for the HTMHB, and offered congratulation to Ms. Cruthers as the board’s newest member.

Adjournment: There being no further business, Mr. Gorcowski called for a motion to adjourn. Ms. Best so moved; Mr. Burke seconded the motion. Motion passed. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Linda Best
Secretary