

**Hanover Township Mental Health Board
Minutes of the Meeting
March 21, 2011**

The meeting was called to order by Brian Gorcowski, chairman, at 5:02 p.m.

Roll Call: Brian Gorcowski, Linda Best, Bill Burke, Kristen Cruthers, Marvin Kramer, and Julie Runzel. A quorum was established. Also present: Heather Mylnek, Bridge Youth & Family Services; Tom Kutteneberg, Hanover Township Community Relations Coordinator; Suzanne Powers, HTMHCB Coordinator; and James Barr, Township Administrator.

Approval of the Agenda: Motion to approve the agenda moved by Mr. Kramer, seconded by Mr. Burke. The motion was approved by unanimous vote.

Approval of minutes: Motion to approve the regular meeting minutes of February 24, 2011, moved by Ms Cruthers, seconded by Ms Runzel. The motion was approved by unanimous vote.

Bridge Youth and Family Services Update: Heather Mylnek addressed questions raised at the February meeting regarding the decline in number of residents served by Bridge Youth & Family Services in Hanover Township. Ms Mylnek identified two contributing factors: 1) concerted efforts to prevent psychiatric lock-outs at Streamwood Behavioral Health Hospital; 2) confusion among providers about catchment and service areas for crisis intervention services in the Hanover Township area. Ms Mylanek indicated that strategies have been implemented to increase awareness of Bridge's role and services among key entities in Hanover Township. Discrepancies were noted between HTMHCB data and the Bridge's data. Ms Mylanek indicated that she will investigate the differences.

Approval of Financials for February 2011: Motion to approve the February 2011 financials as presented moved by Mr. Kramer, seconded by Ms Cruthers. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Marvin Kramer	Yes	Julie Runzel	Yes

Coordinator's Report: The Coordinator's report was presented and reviewed.

Unfinished Business

FY12 Grant Allocation: The recommended FY12 Budget for Agency Allocations was reviewed. Motion to approve the FY12 Grant Allocation Budget was moved by Ms Best and seconded by Mr. Kramer. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Marvin Kramer	Yes	Julie Runzel	Yes

New Business

Emergency Grant Request

Mr. Kramer made a motion to approve an Emergency Grant of \$25,000 for Boys & Girls Club of Elgin. Motion seconded by Mr. Burke. Discussion ensued and several questions were raised regarding the agency's proposed use of the funding. Because of the impending end of the fiscal year, it was suggested that there was not sufficient time

to obtain answers to the questions. Mr. Gorcowski called for a roll call vote. The motion to approve the grant did not pass.

Brain Gorcowski	No	Linda Best	No
Bill Burke	No	Kristen Cruthers	No
Marvin Kramer	No	Julie Runzel	No

Staff Development Grant Request

Ms Best made a motion to approve a Staff Development Grant of \$1,109.95 for Hanover Township Senior Services for training videos on ADA changes and requirements. Mr. Burke seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Marvin Kramer	Yes	Julie Runzel	Yes

Authorization to Pay Parlance Telephone: The contract with Parlance for installation of a Nortel telephone system was discussed. The invoice for equipment purchased and installed subsequent to the original contract has been questioned and has remained unpaid. Mr. Kramer made a motion to authorize payment of the outstanding balance due Parlance. Ms Runzel seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Marvin Kramer	Yes	Julie Runzel	Yes

Workshop with Hanover Township Board: The HTMHB will have a workshop session with the Hanover Township Board of Trustees at 7:30 p.m., Tuesday, April 19, in the Senior Center Activity Room.

FY12 Meeting Dates: The April meeting of the MTHB will be held at 6 p.m., Tuesday, April 19, prior to the workshop with the Hanover Township Board. The following month, the HTMHB will meet at 6 p.m., May 16. There will be no HTMHB meeting in June or July. The HTMHB will resume monthly meeting at 6 p.m, August 29.

Executive Session: No Executive Session was held.

Other Business: No further business was brought before the HTMHB.

Open Comment: Mr. Barr indicated that the possibility of Township Transportation Services absorbing the TIDE program was being explored. It was indicated that a new member was under consideration for appointment to the HTMHB.

Adjournment: As there was no further business, Mr. Kramer moved that meeting adjourn. Mr. Burke seconded the motion. Motion carried. Meeting adjourned at 6:28 p.m.

Respectfully submitted,

Linda Best
Secretary