

**Hanover Township Mental Health Board
Minutes of the Meeting
February 24, 2011**

The meeting was called to order by Julie Runzel, vice-chairman, at 5:03 p.m.

Roll Call: Linda Best, Bill Burke, Kristen Cruthers, Marvin Kramer, and Julie Runzel. A quorum was established. Also present: Suzanne Powers, HTMHB Coordinator, and James Barr, Township Administrator.

Approval of the Agenda: Motion to approve the agenda moved by Ms Kruthers, seconded by Mr. Kramer. The motion was approved by unanimous vote.

Approval of regular and executive committee minutes: Motion to approve the regular meeting minutes and the executive committee minutes of January 20, 2011, moved by Mr. Burke, seconded by Mr Kramer. The motion was approved by unanimous vote.

Approval of Financials for January 2011: Motion to approve the January 2011 financials as presented moved by Mr. Kramer, seconded by Ms Cruthers. Ms. Runzel called for a roll call vote. The motion carried.

Linda Best	Yes	Marvin Kramer	Yes
Bill Burke	Yes	Julie Runzel	Yes
Kristen Cruthers	Yes		

Coordinator's Report: The Coordinator's report was presented and reviewed.

Unfinished Business: Approval of the FY12 allocation budget was discussed. Item will be placed on the March meeting agenda.

New Business

Capital Grant Request

Mr. Burke made a motion to approve a Capital Grant of \$5,000 for Summit School towards cost of playground installation at the agency. Ms Runzel seconded the motion. Discussion occurred. A roll call vote was called. The motion carried.

Linda Best	Yes	Marvin Kramer	Yes
Bill Burke	Yes	Julie Runzel	Yes
Kristen Cruthers	Yes		

Emergency Grant Request

Mr. Kramer made a motion to approve an Emergency Grant of \$2,000 to PADS TO HOPE, Inc. for services to the homeless. Ms. Best seconded the motion. Discussion occurred. A roll call vote was called. The motion carried.

Linda Best	Yes	Marvin Kramer	Yes
Bill Burke	Yes	Julie Runzel	Yes
Kristen Cruthers	Yes		

Bridge Youth and Family Service Data: Decline in number of Hanover Township teens served through Bridge Youth and Family Services was discussed. Board requested that Ms. Powers send a letter and ask the agency to clarify the reasons for low usage and their plans to assure that service needs covered by the agency are met. Service contract will be held until such time as the Board receives a satisfactory response to the inquiry.

Association Memberships: Association membership in the Association of Community Mental Health Authorities of Illinois (ACMHAI) and the Donor’s Forum were presented. Mr. Kramer made a motion to approve affiliation and payment of membership dues to ACMHAI. Ms. Runzel seconded the motion. Discussion ensued. A roll call vote was called.

Linda Best	Yes	Marvin Kramer	Yes
Bill Burke	No	Julie Runzel	No
Kristen Cruthers	No		

The motion failed. The Board requested more information regarding the ACMHAI and asked that a representative from the association be invited to the next meeting.

Executive Session: No executive session was held.

Other Business

Joint Meeting with Township Board: Meeting is planned for April 19 or 26. HTMHB was asked to hold the date.

Open Comment

Progress on renovations at Burgundy Parkway office was reviewed. The Board asked that the March meeting be held at that location.

Adjournment: Ms. Best moved to adjourn the meeting. Motion seconded by Mr. Kramer. Motion carried. Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Linda Best
Secretary