



Hanover Township Senior Center

Activity Room

Meeting of the Senior Citizens' Services Committee

Monday, February 14, 2022 – 1:00 PM

Call to Order and Roll Call

- Meeting was called to order by Chairperson Naomi Walters-Lenoci at 1:00 PM on Monday, February 14th 2022
- Roll call was conducted by Tom Lathara, Secretary.
 - Present: Naomi Walters-Lenoci, Carla Fruhauf, Larry Bretz, Walter Gramiak, Lynn Nelles, Tom Lathara.
 - Absent: Peggy Bucaro
 - Present (Senior Services Team): Megan Conway, Diane Gomez.
 - Public:
- Pledge of Allegiance
Chairperson Naomi Walters-Lenoci led the pledge of allegiance recitation.
- Public Comments:

Reports

Chairperson's Report

One of the tasks to be completed in the next three months is to complete job descriptions of each person in the committee. This can include the various tasks one has performed. The purpose of this narration is to include these details in the accreditation documentation. After everyone provides these details, it may be consolidated to tasks per each senior committee role, which will provide an excellent guide to future committee members.

Megan added that accreditation is one of the strategic goals of aging services. The idea is to create a cohesive team and encourage collaborative efforts including volunteers as much as possible.

It's also time to think about the role and responsibilities you want to hold next year starting May 1st. Larry Bretz volunteered to help with the Scholarship program along with staff members. Also, social service requests - support for this will also be appreciated.

Naomi also requested the committee members to consider canvassing your favorite restaurants for participating in SS Committee's cafe cruising program.

Another item that needs looking into is the pricing of the vending machine items considering the higher costs.

Regarding the storage unit, it cannot be downsized at present since its almost full and additional items are coming in.

Treasurer's Report

April through December 2021

Total income - \$ 8483.57

Total Expense - \$ 2505.92

Net income - \$ 5977.65

It was noted that the new report format does include details like total fund balance. Megan will work with the Township finance department to address this concern.

A motion was moved to approve the treasurer's report as presented by Larry Bretz seconded by Walter Gramiak.

All the members voted 'Ayes'. Motion carried.

Trustee Liaison's Report

The next board meeting is scheduled for February 15th, 2022

Director's Report

Director Megan Conway presented the January 2022 report.

- Aging services is resuming many programs paused due to the pandemic. A job fair is scheduled for March 30 2022 and 5K run on may 7th 2022.
- Veteran services monthly meetings are also set to restart on the first Wednesday of each month.
- Emergency service station is to be built on the adjacent property. The process of regularizing the property from non-incorporated status is in progress.
- Staffing is almost at the full fledged level but for two positions of home health program
- Volunteer lunch is planned for April 19, Tuesday 2022.
- Over 30 people attended the meet-n-greet event. This is now planned to be a quarterly event.
- Paczki day - Carla continues to evaluate different vendors. Order has to be placed by February 22nd and packets will be delivered on Monday Feb 28th 2022.

Unfinished Business

New Business

Minutes:

Chairperson Naomi Walters-Lenoci presented the budget and last meeting minutes for discussion and approval.

A motion was moved to approve the January 10 Monday 2022 meeting minutes by Larry Bretz, seconded by Carla Fruhauf.

All the members voted 'Ayes'. Motion carried.

Other Business

None

Outstanding service Award:

In recognition of the exceptional service rendered by the seasonal employee Jesse Rico, he was presented with an 'Outstanding service award'. This included a laudatory Citation and gift certificate. Rico's enthusiasm and hard work was particularly lauded.

There was no other business on the agenda to transact.

Meeting adjourned by 2:50 PM.

Next meeting is scheduled for Monday March 14 2022.

Respectfully Submitted,

Thomas Lathara,

For Secretary Peggy Bucaro