



**Hanover Township Senior Center
Multipurpose Room
Meeting of the Senior Citizens' Services Committee
Budget Meeting
Monday, January 10, 2022 – 11:00 A.M.**

Call to Order and Roll Call

Chairperson Naomi called the meeting to order at 11:00a.m.

Roll call: In person: Larry Bretz, Peggy Bucaro, Naomi Walters-Lenoci, Tom Lathara

Via Zoom: Carla Fruhauf, Walter Gramiak, Lynn Nelles,

Guests: In person: James Barr, Diana Gomez

Via Zoom: Megan Conway

Naomi and Megan had previously met and discussed proposed Budget figures to present to the Committee for discussion and approval at regular meeting today. The November budget numbers were presented and updated with current December 2021 numbers.

After discussion with the entire Committee the following is the proposed FY23 Budget:

Income:

Gift Shop Sales \$8,000

Soda/Snack Vending \$500

Party/Bingo Raffles \$600

Bake Sale \$100

Beading Club \$500

Restaurant Fundraisers \$2,000

Special Events \$3,000

Interest \$50

Total: \$15,750

Expenses:

Gift Shop \$1,400

Soda/Snack Vending \$1,500

Gift Cards \$200

Social Services Support* \$2,000

Donations \$500

Entertainment \$1,000

Raffle Expense \$100

Bingo Expense \$300

Beading Club \$100

Special Events \$1,500

Computer Supplies \$100
Scholarship \$200
Contingency \$15,000
Community Relations \$1,000
Misc ** \$100
Total: \$25,000

*Social Services Support—this was previously noted as Senior Support—after discussion regarding the use of this money—to assist Social Services in funds for emergency use for residents in the Township—the title was changed to better explain the use of the funds.

**Misc. – The name of this line item was changed from Combined Services.

James Barr indicated that the Income/Expenses do not have to agree as the \$15,000 Contingency is only used if necessary.

All members of the Committee agreed to the budget which will be presented and voted on at our meeting at 1:00p.m. today.

Asset Allocation Request FY23
We have three requests for funds :
Coffee Station \$3087.72
Lobby Monitor \$1849.99
Lobby Christmas Tree \$8,500
Total: \$13,437.81

NOTE: The Asset Allocation would draw down on our reserve (currently \$58,280) and would not be out of our Contingency in the budget.

Discussions:

Coffee Station – the current coffee station is over 15 years old—we have also experienced service issues recently and the service calls are expensive. The new coffee stations have better safety features and efficiency.

Lobby Monitor: The request is for a 75” monitor to be installed behind the front registration desk. This monitor would have updated technology, better visibility and more functionality.

Lobby Christmas Tree: The request is for an 18’ Balsam Fir tree. There were concerns about safety with the current tree after 2021 Holiday Season. The current tree is several years old and many of the pre-lit strings of lights are not functioning.

Coffee Station- all were in agreement for this item. Although Larry does want cocoa!

Lobby Monitor: Many discussions on this topic- Carla felt that the larger monitor should be utilized in the classrooms as current monitor has some issues and is smaller. There was discussion about having the 75” Monitor on a cart—but that was felt to be a safety issue due to the size and moving it around. The current monitor is 55” which is still serviceable and could be used in another location on the campus such as in the Café for TV viewing for our guests. James advised if there is an issue with the current monitor in the classroom that Maintenance can check it out and make repairs if needed. After discussion all were in agreement.

Lobby Christmas Tree: Megan had researched several companies for a replacement tree. There was discussion about the current decorations—they are still serviceable. There was a discussion about asking residents to add ornaments to the tree but it was felt that due to the huge size of the tree that it could be a safety issue for Maintenance to be hanging many small ornaments vs the huge ornaments that are appropriate for the size tree. At the end of the discussion, it was decided that Megan would continue to look at wholesale and retail options for the tree – not to exceed the \$8,500 allotment. All were in agreement.

A motion was made by Carla to allot the \$13,437.81; seconded by Larry - all approved.
Motion carried.

Adjournment

Naomi made a motion to adjourn the meeting at 12:20 p.m. – seconded by Larry – all ayes.

Respectfully submitted,

Peggy Bucaro, Secretary
Hanover Township Senior Advisory Committee